**Executive Summary for the**

**California Automated Consortium Eligibility Systems (“CalACES”)**

**Meeting of the Board of Directors**

**February 22, 2018**

| **#** | **Type of Item** | **Agenda Item/Summary** |
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|  | Procedural | **Call Meeting to Order**  **Summary:** CalACES Board Chair, Scott Pettygrove, will call the meeting to order. |
|  | Procedural | **Public opportunity to speak on items not on the Agenda**  **Summary: Scott Pettygrove will provide the Public with an opportunity to speak on items not on the agenda.** |
|  |  | **JPA Board Action Items** |
|  | Action | **Approve the Minutes of the January 26, 2018 CalACES JPA Member Representatives & Board of Directors Meeting and update of Action Items**  **Summary:** The Consortium is seeking Board approval of the January 26, 2018JPA Member Representative & Board Meeting Minutes. Prior to approval, John Boule will review the status of any outstanding Action Items from the minutes.  (Handout) |
|  | Action | **Approve CalACES RGS Amendment No. 19**  **Summary: Regional Government Services (RGS) is a Joint Powers Authority that provides staffing services to CalACES North. The services to be performed by RGS under this Agreement are amended to include the annual salary increases.**  The Agreement is amended by:   * Replacing Exhibit A: Scope of Services, in its entirety, and; * Replacing Exhibit, A: Table 1, Rates for Personnel and Travel Reimbursement Policies, in its entirety, and; * Replacing Exhibit, A: Table 2, Staff Salary Rate Schedule, in its entirety, and; * Replacing Exhibit B: Job Descriptions in its entirety, and; * Replacing Exhibit C: RGS Recruitment Services in its entirety   All costs associated with this Amendment are covered through C-IV M&O funding and are accounted for in the FY 2017/18 Project Budget.  **(Handout)** |
|  | Action | **Approve contract with the Sacramento Public Library Authority to rent the Library Galleria in the amount of $2,230.00, for the joint meeting of the CalACES JPA Member Representatives and Board of Directors on June 22, 2018.**    (Handout) |
| **#** | **Type of Item** | **Member Representatives Informational Items** |
|  | Informational | **CalSAWS Leadership Team Update**  **Summary:** Scott Pettygrove, Antonia Jimenez, Susan von Zabern and Brandon Nichols will provide updates regarding recent activities and discussions of the CalSAWS Leadership Team. |
|  | Informational | **CalACES Extended Planning**  **Summary:** John Boule, June Hutchison, Thomas Hartman, and Laura Chavez will provide the following updates regarding the CalACES Extended Planning Project:   1. Task Overview 2. Workflow 2 Progress   (Handout) |
|  | Informational | **M & O Application Update**  **Summary:** Michele Peterson, Dorothy Avila, Karen Rapponotti, and Kelly Young will provide an update on recent M&O Project activities.   * Update: Integrated Change Control Process * Policy Changes   (Handout) |
|  | Informational | **Conference 2018 Update**  **Summary:** Raychelle Menefee and Jennifer Smith will update Directors on Conference Planning activities. |
|  | Informational/  Procedural | **Public Comment** |
|  | Informational/  Procedural | **Adjourn Meeting**  **Summary:** CalACES BoardChair, Scott Pettygrove will adjourn the JPA Board Meeting. |