| **#** | **Type of Item** | **Agenda Item/Summary** |
| --- | --- | --- |
|  | Procedural | **Call Meeting to Order****Summary:** CalACES Board Chair, Scott Pettygrove, will call the meeting to order. |
|  | Procedural | **Public opportunity to speak on items not on the Agenda****Summary: Scott Pettygrove will provide the Public with an opportunity to speak on items not on the agenda.** |
|  |  | **JPA Board Action Items** |
|  | Action | **Approve the Minutes of the March 23, 2018 CalACES JPA Board of Directors Meeting and update of Action Items****Summary:** The Consortium is seeking Board approval of the March 23, 2018JPA Board Meeting Minutes. Prior to approval, John Boule will review the status of any outstanding Action Items from the minutes. (Handout) |
|  | Action | **Approve the Minutes of the April 10, 2018 Special CalACES JPA Board of Directors Meeting and update of Action Items****Summary:** The Consortium is seeking Board approval of the April 10, 2018 SpecialJPA Board Meeting Minutes. (Handout) |
|  | Action | 1. **Approve First Data C-IV Change Order CO-049 – CalSAWS Migration Planning**

**Summary: The Consortium currently has two automated welfare systems, the Los Angeles Eligibility, Automated Determination, Evaluation and Reporting (“LEADER”) Replacement System (“LRS”) and the Consortium IV (“C-IV”) System. The Consortium is planning to migrate the counties into a combined 40-county system (“CalACES”) with a future plan to migrate all California counties into a combined 58-county system (“CalSAWS”). Federal sponsors, both Food and Nutrition Service (“FNS”) and the Centers for Medicare and Medicaid Services (“CMS”), have requested additional information and analysis surrounding the requirements and cost estimates for C-IV migration to CalACES, which will become the future CalSAWS to support and approve the Implementation Advance Planning Document (“IAPD”) for the CalACES Migration Development and Implementation (“D&I”) project to proceed. As part of the CalSAWS Migration Planning effort, a validation of requirements for C-IV migration to CalACES and CalSAWS must be performed. High-level estimates for migration one-time costs and steady-state costs for CalSAWS must be developed. Additionally, the migration plan details such as procurement strategy for the development and implementation activities, sequencing, and implementation timelines must be developed.****This Change Order outlines the staffing requirements, costs, and timeline for First Data and/or its subcontractors to conduct a validation of requirements for C-IV migration to CalACES and CalSAWS, develop high-level estimates for migration, and develop a procurement strategy for the development and implementation activities, sequencing, and implementation timelines.****Total Change Order Costs:**

|  |  |  |  |
| --- | --- | --- | --- |
| **SFY Summary** | **SFY 17/18** | **SFY 18/19** | **Total Cost**  |
| Deliverables | $1,041,350 | $4,345,350 | **$5,386,700** |

**All costs associated with this Change Order are covered through CalACES LRS/C-IV Migration funding and are accounted for in the FY 2018/19 CalACES Project Budget approved September 21, 2017.****(B) Approve First Data C-IV Contract Amendment No. SIXTY and Updates to Exhibit A****Summary:** The following items are being requested to be amended into the First Data Agreement via Contract Amendment No. SIXTY:* Change Order CO-**049 – CalSAWS Migration Planning increases the Total Contract Value by $5,386,700. This Change Order outlines the staffing requirements, costs, and timeline for First Data and/or its subcontractors to conduct a validation of requirements for C-IV migration to CalACES and CalSAWS, develop high-level estimates for migration, and develop a procurement strategy for the development and implementation activities, sequencing, and implementation timelines.**

**Amendment No. SIXTY increases the Total Contract Value by $5,386,700.**(Handout) |
|  | Action | **Approve CalACES RGS Amendment No. 20****Summary: Regional Government Services (RGS) is a Joint Powers Authority that provides staffing services to CalACES North.** The Agreement is amended by:* Replacing Exhibit A: Scope of Services, in its entirety, and;
* Replacing Exhibit A: Table 1, Rates for Personnel and Travel Reimbursement Policies, in its entirety, and;
* Replacing Exhibit A: Table 2, Staff Salary Rate Schedule, in its entirety, and;
* Replacing Exhibit B: Job Descriptions in its entirety, and;
* Replacing Exhibit C: RGS Recruitment Services in its entirety
* Adding request for proposal services not to exceed $8,000.00 excluding advertising costs.

All costs associated with this Amendment are covered through C-IV M&O and CalACES LRS/C-IV Migration funding and are accounted for in the FY 2017/18 Project Budget.**(Handout)** |
|  | Action | **Approve Memorandum of Understanding between the California Automated Consortium Eligibility System (“CalACES”) Joint Powers Authority and Welfare Client Data Systems (“WCDS”) Consortium**This Memorandum of Understanding (“MOU”) is between the Consortium and the WCDS Consortium (collectively, “Parties”). This MOU serves as a non-binding reflection of the Parties’ initial agreement regarding the establishment of a new combined 58-county consortium governance model and summarizes the efforts that the Parties will make toward addressing the State and Federal strategy of consolidating SAWS into a single system to support all 58 California counties.**(Handout)** |
|  | Action | **Approve Hannibal’s Catering & Event Contract for the June 22, 2018 Member Representative Meeting (Exhibit A Included)**Contract includes lunch, beverages, catering staff, and linens at a cost of $2,015.66. All costs associated with this contract will be covered through registration fees.**(Handout)** |
|  | Action | **Approve McClellan Conference Center Contract for Requirements Gathering Sessions** **May 14, 2018 – June 21, 2018****Summary:** This contract is for acquiring facilities and catering at the McClellan Conference Center to host the Requirements Gathering Sessions for a 6-week period (dates noted above).

|  |  |
| --- | --- |
| Facilities | $16,431.96 |
| Catering (not to exceed) | $32,400.00 |
| **Total Contract Value** | **$48,831.96** |

All costs associated with this contract are covered through CalACES LRS/C-IV Migration funding and are accounted for in the FY 2017/18 Project Budget. Catering costs will be covered through registration fees.**Total Cost: $48,831.96****(Handout)** |
|  | Action | **Approve Sight & Sound Audio Visual Contract for Requirements Gathering Sessions** **May 14, 2018 – June 21, 2018****Summary:** This contract incorporates the equipment and services needed for Wi-Fi at the McClellan Conference Center for the 6-week period (dates noted above) to facilitate the Requirements Gathering Sessions.All costs associated with this contract are covered through CalACES LRS/C-IV Migration funding and are accounted for in the FY 2017/18 Project Budget.**Total Cost: $1,840.00****(Handout)** |
|  | Action | **Seeking Approval of the Board for the CalACES Logo****The Project Steering Committee has reviewed the submitted logos and has voted to recommend the logo included in the slide deck.** |
| **#** | **Type of Item** | **JPA Board Informational Items** |
|  | Informational | **CalSAWS Leadership Team Update****Summary:** Scott Pettygrove, Antonia Jimenez, and Susan von Zabern will provide updates regarding recent activities and discussions of the CalSAWS Leadership Team. |
|  | Informational | **CalACES Extended Planning****Summary:** John Boule, Thomas Hartman, June Hutchison and Laura Chavez will provide the following updates regarding the CalACES Extended Planning Project:1. CalACES-CalSAWS Progress
2. CalACES-CalSAWS Planning Timeline
3. CalSAWS User Labs Update
4. Requirements Gathering Status

(Handout) |
|  | Informational | **M&O Application & Policy Update****Summary:** Michele Peterson and Kelly Young will provide an update on recent M&O Project activities.* Policy Changes

(Handout) |
|  | Informational | **Review Draft Agenda*** June 22, 2018 Member Representative Meeting
 |
|  | Informational/Procedural | **Public Comment** |
|  | Informational/Procedural | **Adjourn Meeting****Summary:** CalACES BoardChair, Scott Pettygrove will adjourn the JPA Board Meeting. |