

*California Automated Consortium  
Eligibility System,  
C-IV Project*



**County Purchase MA-01-2018  
Madera County – Enclosures (SAR 7 Mailings)**

## I. Overview:

With the implementation of SCR 40533 – Automate Process to Attach Enclosures to Certain C-IV Forms, all 39 Counties have the option of adding enclosures to their Central Print mailings. As such, Madera County has requested to add an enclosure to twelve of its upcoming SAR 7 print runs. The scope of this County Purchase includes the following:

- One-Time Production Operations Charges
  - Print Charges

### Assumptions:

- The Total Cost is an estimate, based on a total of 15,744 enclosures (twelve print runs, 1,312 average enclosures per print run) and is subject to change at the time of ordering. The final cost will be provided to the Consortium at the time of invoicing.
- This County Purchase covers the one-time operations charges necessary for this effort. Enclosures will be added to twelve of the County's upcoming monthly SAR 7 print runs, which are scheduled for June 25, 2018, July 25, 2018, August 25, 2018, September 24, 2018, October 25, 2018, November 24, 2018, December 24, 2018, January 2019, February 2019, March 2019, April 2019, and May 2019.
- Production Operations Charges are based on an approximate average monthly volume of 1,312 SAR 7 mailings for Madera County and two impressions per enclosure. Each enclosure will be printed in grayscale on 8 ½" x 11" 20 lb. white paper, tri-folded, and inserted at a rate of \$0.0452 per impression.
- Madera County will provide the enclosure to C-IV electronically, in a print ready file (PDF, Microsoft Word document), with one enclosure per file.
  - The print ready file must be properly marked as either simplex (single-sided) or duplex (double-sided) via the attributes of the software used to create the file.
- One invoice will be submitted at the completion of the twelve print runs. The invoice will be submitted to the Consortium, who will then invoice the County.
- Madera County will be responsible for funding all postage costs resulting from this effort and continue to use the standard process for making deposits into its postage account appropriately.
  - Adding enclosures to the County's mailings may increase the weight per mailing and, therefore, result in increased postage costs. Estimated postage costs for this effort are not included in the Total Cost of this County Purchase.
  - Postage rates are subject to change at the discretion of the United States Postal Service.
- The County must approve this County Purchase by June 21, 2018 in order for these estimates to be valid. Otherwise, a new County Purchase will be required.

**II. Schedule:**

The charges associated with this County Purchase will be incurred during State Fiscal Year ("SFY") 2018/19.

**III. Total Cost:**

<b>Total County Purchase Charges</b>	<b>SFY 2018/19</b>	<b>Total Cost</b>
<b>Administrative Charges</b>	<b>\$0</b>	<b>\$0</b>
<b>Hardware and Software Charges</b>	<b>\$0</b>	<b>\$0</b>
Hardware Charges	\$0	\$0
Hardware Maintenance and Support Charges	\$0	\$0
Software Charges	\$0	\$0
Software Maintenance and Support Charges	\$0	\$0
<b>Production Operations Charges</b>	<b>\$1,423</b>	<b>\$1,423</b>
One Time Charges	\$1,423	\$1,423
Recurring Charges	\$0	\$0
<b>Total Charges</b>	<b>\$1,423</b>	<b>\$1,423</b>

COUNTY PURCHASE APPROVAL

**Subject:** County Purchase – MA-01-2018

The subject document is accepted as allowing Accenture LLP to proceed with the subject County Purchase.

**Madera County**

By: 

Printed Name: Deborah Markham

Title: Director

Date: 6/18/2018

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**California Automated Consortium Eligibility System**

By: 

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Title: CalACES Executive Director

Date: 06/26/18

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