**Location:** CalSAWS South

12440 Imperial Highway, 3rd Floor

Norwalk, CA 90650

**Members present via teleconference:**

Region 4 – Delfino Neira, Fresno County Department of Social Services

**Members present in-person:**

Region 1 – Member, Kathy Gallagher, Contra Costa Employment and Human Services Department

Region 1 – Member, Karen Fies, Sonoma County Human Services Department

Region 2 – Member, Ann Edwards, Sacramento County Department of Human Assistance

Region 3 – Member, Bekkie Emery, Mendocino County Health and Human Services Agency

Region 4 – Member, Kathryn Harwell, Stanislaus County Community Services Agency

Region 5 – Member, Debra Baetz, Orange County Social Services Agency

Region 5 – Member CaSonya Thomas, San Bernardino County Human Services Agency

Region 5 – Chair, Barry Zimmerman, Ventura County Human Services Agency

Region 6 – Member, Antonia Jimenez, Los Angeles County Department of Public Social Services

Region 6 – Vice-Chair, Michael Sylvester, Los Angeles County Department of Public Social Services

Members absent:

Region 6 – Member, Brandon Nichols, Los Angeles County Department of Children and Family Services

**Facilitator:**

John Boule, CalACES Executive Director

1. **JPA Chair Barry Zimmerman convened the meeting at 10:32 a.m.**
2. **Public opportunity to speak on any Item NOT on the agenda.**

* None

1. **Confirmation of Quorum and Agenda Review**

* John Boule confirmed quorum of the Board.

**JPA Board Action Items**

1. **Approval of the Minutes of the:**

* **May 23, 2019 CalACES JPA Board of Directors Meeting (move into the record only)**
* **June 28, 2019 CalSAWS Member Representatives and JPA Board of Directors Meetings**

**Summary:** The Consortium is seeking Board approval of the May 23, 2019 CalACES JPA Board of Directors Meeting and the June 28, 2019 CalSAWS Member Representatives and JPA Board of Directors Meetings.

Motion to Approve moving the May 23, 2019 CalACES JPA Board of Directors Meeting Minutes into the record and approval of the June 28, 2019 CalSAWS Member Representatives and JPA Board of Directors Meetings, with a correction to the minutes to note that Liberty Sanchez with SEIU also spoke during the Public Comment period, was made by Member Karen Fies.

Motion was seconded by Member Bekkie Emery.

Member Kathy Harwell abstained.

Vote was taken via roll call and the Motion passed.

1. **Approval of RGS Amendment 26, which includes additional positions for CalSAWS DD&I.**

**Summary:** The Consortium is seeking Board approval of RGS Amendment 26, which includes additional positions for CalSAWS DD&I.

Motion to Approve was made by Member Ann Edwards.

Motion was seconded by Member Debra Baetz.

Vote was taken via roll call and the Motion passed unanimously.

1. **Approval of Agreement between CalSAWS and the County of San Bernardino for services provided by the Auditor-Controller/Treasurer/Tax Collector as the Controller and Treasurer of the Joint Powers Authority.**

**Summary:** The Consortium is seeking Board approval of Agreement between CalSAWS and the County of San Bernardino for services provided by the Auditor-Controller/Treasurer/Tax Collector as the Controller and Treasurer of the Joint Powers Authority.

Motion to Approve was made by Member Delfino Neira.

Motion was seconded by Member Kathy Harwell.

Vote was taken via roll call and the Motion passed unanimously.

1. **Approval of delegation of authority to the CalSAWS Executive Director to obtain services through catering vendors in amounts not to exceed $2,000 per meeting to provide meals at monthly CalSAWS PSC and JPA Board Meetings.**

**Summary:** The Consortium is seeking Board approval of delegation of authority to the CalSAWS Executive Director to obtain services through catering vendors in amounts not to exceed $2,000 per meeting to provide meals at monthly CalSAWS PSC and JPA Board Meetings.

Motion to Approve was made by Chair Barry Zimmerman.

Motion was seconded by Member Bekkie Emery.

Vote was taken via roll call and the Motion passed unanimously.

1. **Approval of delegation of authority to the CalSAWS Executive Director to obtain services through the California Department of Technology from Amazon Web Services (AWS) in an amount not to exceed $3,400,000 to support CalSAWS moving to the AWS Cloud, subject to review by Legal Counsel.**

**Summary:** The Consortium is seeking Board approval of delegation of authority to the CalSAWS Executive Director to obtain in services through the California Department of Technology from Amazon Web Services (AWS) in an amount not to exceed $3,400,000 to support CalSAWS moving to the AWS Cloud, subject to review by Legal Counsel.

A Quarterly Fiscal Report will be provided to the JPA going forward.

Motion to Approve was made by Vice-Chair Michael Sylvester.

Motion was seconded by Member Ann Edwards.

Vote was taken via roll call and the Motion passed unanimously.

**Informational Items**

1. **Discuss Expectations of CalSAWS JPA Board**

* **Expectations for RMs in preparation for the meeting**

**Summary:** John Boule led the discussion of the expectations of CalSAWS JPA Board and expectations for Regional Managers in preparation for the meeting.

1. **FY 19/20 JPA and PSC Meeting Schedule**

**Summary:** John Boule reported on FY 19/20 JPA and PSC meeting schedule. It was noted that the draft schedule in the slide deck was incorrect. The correct draft schedule was provided as a handout in the meeting packet. The Board requested that the August date be adjusted and the December date also be considered for adjustment.

1. **CalSAWS DD&I QA Update**

**Summary:** Dan Dean, Wendy Battermann, and Frank Ono provided an update on CalSAWS DD&I Quality Assurance.

1. **CalSAWS DD&I Overview**

**Summary:** Seth Richman provided overview of CalSAWS DD&I.

1. **Overview of CalSAWS Conversion Scope, Schedule and Milestones**

* **Discuss Draft Data Retention Process/Policy**

**Summary:** Laura Chavez provided an overview of the CalSAWS Conversion scope, schedule, and milestones. Laura Chavez and Keith Salas reviewed the draft data retention process/policy.

1. **Overview of CalSAWS Application Development Scope, Schedule and Strategy**

* **Review CalSAWS DD&I Release Management Plan**

**Summary:** Jo Anne Osborn and Seth Richman provided an overview of CalSAWS Application Development scope, schedule, and strategy. Jo Anne and Seth reviewed the CalSAWS DD&I release management plan.

1. **Functional Design Sessions**

* **Update on Imaging Functional Design Next Steps**
* **Update on GA/GR Functional Design Next Steps**
* **Update on Functional Designs in progress**

**Summary:** Danielle Benoit reported on the Imaging Functional Design Sessions and Laura Chavez gave updates for the next steps on Imaging, GA/GR, and designs in progress. The August JPA Meeting will include an Imaging solution review, recommendation, and vetting process.

1. **Update on Foster Care Eligibility and Determination (FCED) Strategy & Next Steps**

**Summary:** Christiana Smith provided an update on Foster Care Eligibility and Determination (FCED) Strategy & next steps.

1. **CalSAWS Staffing Update**

**Summary:** John Boule provided an update on CalSAWS staffing.

1. **Review the scope and status of the Accenture Amendment going through State/Federal review.**

**Summary:** John Boule reviewed the scope and status of the Accenture Amendment going through State/Federal review.

1. **Overview of the CalSAWS IAPDU**

**Summary:** Holly Murphy provided an overview of the CalSAWS IAPDU and noted that the approved IAPD from last fall is now public and posted.

1. **CalSAWS Communications Overview**

* **CalSAWS Enhanced Communication Roadmaps**

**Summary:** An overview on CalSAWS Communication was given by John Boule.

1. **M&O Application and Operations Update**

**Summary:** John Boule referred the Board Members to the meeting handouts for updates on M&O activities.

1. **Adjourn Meeting**

* JPA Chair Barry Zimmerman adjourned the meeting at 12:55 p.m.

| **Action Items** | **Assigned to** | **Due Date** | **Status** |
| --- | --- | --- | --- |
| 1. Provide, as needed summary updates on critical policy efforts that are in different states of development at C-IV to ensure that County Executive Management is aware of the upcoming changes and if necessary allow them to exercise their influence with the Project and/or with oversight partners. | Tom Hartman | As needed | Open |
| 1. Release 19.05 Update | Seth Richman | 06/28/2019 | Closed |
| 1. Prepare a JPA Fiscal Report to be provided to the JPA on a quarterly basis. | Holly Murphy | 08/16/2019 | Open |
| 1. Review the Imaging solution recommendation and vetting process. | Laura Chavez | 08/16/2019 | Open |
| 1. Discuss discounts received in Accenture package deal as result of allowing GDN services with controls. | Holly Murphy | 08/16/2019 | Open |

**Next Meeting**

Friday, August 16, 2019 1:00 p.m. – 4:00 p.m.

Conference Call & Webcast

CalSAWS Rancho Cordova

11290 Pyrites Way, Suite 150

Rancho Cordova, CA 95670