

CalSAWS | Notes from CalWORKs CalFresh Committee Meeting

Date: [January 15, 2020]	Notes Location: [Filename or file path]		
Time: [10:00 am – 2:00 pm]	Meeting Materials: [Document Name or file path]		
Meeting Called by: [Tyler Vaisau]	[Document Name or file path]		
Attendees:	1	Marin	D'Angelo Paillet
	1	Monterey	Leonardo Cortez-Heredia
	1	Napa	Alli Muller
	1	Solano	Eurita Reed
	1	Sonoma	John Paul
	2	Placer	Marna Stock
	2	Sacramento	Eva Masegian
	2	Sacramento	Laura Hodges
	2	Sutter	Jesse Hallford
	2	Yuba	Lovena DeCamp
	3	Butte	Brannon Hill
	3	Humboldt	Gordon Radder
	3	Shasta	Mark Bueb
	3	Tehama	Matt Sanchez
	4	Kern	Martha Esparza
	4	Merced	Michelle L. Smith
	4	San Luis Obispo	Jannine Lambert
	4	Stanislaus	Jennifer Hill
	4	Tulare	Lori Catuto
	5	Orange	Jacqueline Gonzalez
	5	Riverside	Andrea Chavez
	5	San Bernardino	Andrea Brayboy
	5	San Diego	Martha Cordova
	5	Santa Barbara	Marian Acosta
	6	Los Angeles	Adriana Cuellar
	6	Los Angeles	April Goode
	6	Los Angeles	Itza Girgis
	6	Los Angeles	Maria Galindo
	6	Los Angeles	Ve Tran
		State - OSI	Daniel Brown
	State - DSS	Kyle Priess	
	State - DSS	Samantha Basquez	
	State - DSS	Shawn Dorris	

Topic

[SCR discussion]

- SCR CA 209033/CIV 104383 ACL 19-76

Important Points

- Discussion regarding Forms pulling values from new IRT levels from ACL 19-76E

- Reference to new batch SCR CA 211596/CIV 05562 will be added for generating IRT and SAR 7
- 2 forms fbeing updated will be added to CalSAWS: M44-316E and NA200
- CW 86 in relation to property (though not included in the original ACL) will be added to the design
- Request to include ZBG cases will continue to follow standard services, including SAR 7/ RE and the income won't affect TCF. Project will program and test if system determines future month to be ZBG, but participant asks for discontinuance in current month, TCF will continue without CF budget affected
- Request assumptions be added for system to continue generating all respective information for CW/CR even if unchanged –will need to be a bigger discussion after brought to leadership
- An assumption will be added for the CF NOA for respective decrease/change NOA
- Page 5 – additional updates will come in additional SCRs to ensure they're done timely. For future changes with known data, project only implements during the year it occurs so they are able to test
- Page 11, 13, 14 – add language to NA 1239AR and NA 303, M44-316 property changes (in CIV but not in CalSAWS because it may not be an issue – this will be reevaluated and validated)
- Page 15 – clarity regarding values from current ACL 19-76
- Snipits excel file will be added to portal
- Vote: Region 1, 2, 3, 4, 5, 6 – approves (6-conditional approval) Updated design document will be sent out once prepared.
- Suggestions for SCR discussion
 - Give deadline for comments rather than discussion.
 - Have shortened discussion.
 - Once SCR received and then several versions received in the 3 weeks
 - Manage feedback, consolidate it to streamline updated version with summary email sent out with a one-week turnaround for feedback on the changes or an extended time frame, based on the amount of changes.
 - If more than a specific amount of changes or a lot of back and forth emails, the project will have a special call prior to review to discuss the feedback
 - Approved by email
 - Was removed, reassessed and moved to 20-07
- Property SCR

Topic

Important Points

- SCR CA 55378

[CW discussion topics]

- SCR 212171 ACL 17-125 (LRS)
- Opened up for feedback. Reminder, voting is due Friday 1/24

[CF discussion topics]

- Meds alert 9518
- This is being addressed at state level, state will stop alert in February
- ESAP indicator on workload inventory
- ESAP certifications coming in June. Indicator added is located on the case summary page meaning workers will need to open up each page. Request to add indicator in the Eligibility workload inventory page or to one of the on demand reports under management reports. Counties would like both. Feedback from other counties is that it would be beneficial to have the indicator to easily identify those who don't need an interview.
- CF 377.11C
- Questioned what is the mail date? Project is working on this with the state and will inform the counties by adding it to the SCR CIV 106058/CA 212648 to ensure a mass mailer is sent and will add it to the temp repository. Request to run a batch to send on a case by case basis and will be reviewed for ABAWD phase 3.

[Other discussion topics]

- Delayed processing NOAs (CIV)

CF approval notice vs CF delayed processing approval NOA (doesn't set a new recertification period). If the client is denied in delayed processing (doesn't generate a new denial NOA). CalWIN county is having same issue and trouble tickets have been submitted but answer is "functioning as design". Geared toward recertification – feedback to be considered for SCR CIV 100175/CA 200863 ACL 19-10. Reminder this will cause errors and be mindful for upcoming ME. Hot topic item. Martha will take it forward as this is on the priority list.
- Treatment of earnings from LA youth @ work

Request for info from other counties on how to enter youth @ work program. Not being exempted correctly. Educational income = Grants, loans needs based income is exempt. JTCA and WIOA is completely exempt. Youth at work is not funded by WIOA, so a portion may need to be counted. Will be tabled for February committee meeting, giving people time to research and follow up.
- CW used in CF budget

Doesn't function this way in CIV but it does in CalSAWS. Not how it's functioning in CalSAWS. How is going to be fixed? Originally brought up as a PI by Merced but state keeps coming with the same response i CRPC 2167 citing 7 CFR 273.100, the county would not count CW benefits

Topic

Important Points

issued in Sept in the Aug budget (the 1st month of the certification period). Once the CW benefit is known and received by the HH, the county must adjust the CF budget moving forward. Follow up will be made in the February meeting.

Question For migration – if 5 regions don't agree with region 6, can it be a system change?

(Optional Items)

#	Action Item	Assigned To	Assigned Date	Due Date	Status
1	1. Update for SCR CA 209033/CIV 104383 will be sent out based on the discussion.				
2	2. ESAP indicator – SCR will be logged for the change				
3	3. CF 37711C – track new automation and decide if it will be added as a new SCR for new or add it to phase III.				
4	4. CW used in CF budget - CRPC 2167 LA will continue their research but the project will follow up and have conversations to why it's not a DDID and look into getting an SCR. SCR CA-212911 Has been drafted for this				

effort and is not a DDID due to its EDBC functionality which was not in scope with the migration team.

- 5. The counties' top 10 priorities will be consolidated and provided to the counties.
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#	Decision Made	Who Made the Decision	Date
1			
2			

DRAFT

