



CalSAWS | JPA Board of Directors Meeting

April 17, 2020



Agenda

1. Call Meeting to Order
2. Public Opportunity to speak on items NOT on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.

Note: The public may also speak on any Item ON the Agenda by waiting until that item is read, then requesting recognition from the Chair to speak.
3. Confirmation of Quorum and Agenda Review.



Informational Item



CalSAWS Project response to COVID-19 (Coronavirus) Pandemic



Cal**SAWS** | COVID-19 Executive Update

Stay Safe, Stay Home, Stay Connected

April 3, 2020



Agenda

- ① Project Focus and Priorities
- ② Project Work From Home Approach
- ③ Project Internal Communication Plan
- ④ Project External Communication Plan
- ⑤ COVID 19 Automation
- ⑥ CalSAWS COVID 19 “Fast Facts”
- ⑦ CalSAWS COVID 19 Schedule Risk

Project Focus and Priorities

Safety First

- Stay Safe, Stay Home, Stay Connected
- Follow local authority directives
 - Social distancing
 - Stay home
 - Hygiene recommendations
- Communications
 - Encourage open and frequent online collaboration using Skype, Teams and Zoom
 - Provide regular updates to the Counties regarding Project actions
- Assist the Counties and State in responding to the Executive Order (EO) and Federal stimulus package (HR 6201)
- Continue to deliver on existing M&O and Migration commitments

Work From Home (WFH)

Staying Home and Staying Connected

- All staff have been advised to work from home if at all possible
 - Limited, appointment-based technical support is available at all three project sites (Rancho Cordova, Roseville and Norwalk)
- Secure remote access has been provided to all project team members
- Supervisors and managers are closely monitoring work activity and assigned priorities for staff
- Encouraging frequent online meetings at individual and team levels

Project Internal Communications

Staying Connected II – One Team!

- As noted on the previous slide – emphasis on team communications using collaboration tools
- Regular Project Management communications through bi-weekly all staff Zoom meetings
- Bi-weekly project-focused newsletter to provide project information and news
- All project status related information is available to all staff through the Project sharepoint
- All COVID 19 actions are available to view for all project team members with Jira access

Project External Communications

Staying Connected III – Transparency

- Open lines of communication between the Project, the Counties and Stakeholders
 - Weekly all (40) county calls – to review completed and planned automation changes
 - Targeted topic County Information Transmittals (CITs) – sent to all counties. They provide updates and instructions based on the subject matter described in the CIT
 - Updates in the weekly status meeting for project stakeholders
 - Planned updates for upcoming Project Steering Committee and JPA meetings
 - Regular calls With the 18 CalWIN counties to review automation changes related to COVID-19

COVID 19 Automation

A Fluid Situation

- We are engaged in an on-going dialogue with State Program Sponsors and the Counties
- The following two slides summarize the Actions taken and those that are planned to be taken to implement the Executive Order and HR 6201
 - See the appendix for details regarding each System Change Request

CalSAWS Response Fast Facts 1

Automation Summary - Completed

- Goal: Continue benefits for Customers
- Key Actions completed to date:
 - Deactivated batch discontinuance sweeps (CF, CW, MC, LA County GR, CMSP)
 - Reiterated via CITs that workers should stop discontinuances by not processing March reports
 - Deactivated batch processes that would discontinue cases that reach their 48 month time clock
 - For CF/CW cases that had not returned RE packets/SAR 7s in March, continued to issue April benefits
 - Suppressed April SAR 7s (CW/CF), QR 7s (LA County GR) and did not send these to the customers (nor post to the portals)
 - Turned off all text reminders related to SAR 7s, RE packets
 - Turned off reminder notices (Balderas, NEC, NA RE X)
 - Suspended all tax intercept establishments
 - Suppress REs and Annual Agreements (CF, CW, LA County GR, CAPI)
 - Add additional forms to be enabled for eSignature

CalSAWS Response Fast Facts 2

Automation Summary – In Process

- Key Actions in process (both Systems):
 - Issue CF supplements for March and April to bring CF households to the maximum allotment for their household size
 - Suppress CW/CF RE packets for May 2020 due month
 - Add a COVID-19 override reason
 - Reinstate ABAWD Geographical Waiver

CalSAWS System Status	Count of SCRs
New	14
In Process	16*
In Production	17
Total	47

* 6 of the 16 in process SCRs are targeted for releases through 4/11

C-IV System Status	Count of SCRs
New	12
In Process	16+
In Production	19
Total	43

+ 4 of the 16 in process SCRs are targeted for releases through 4/11

CalSAWS Schedule Risk of COVID 19

Too Soon To Tell

- The Project has documented the risk of a potential schedule impact caused by the surge of resources to support the COVID 19 relief design, development, test and deployment efforts.
- The Project is monitoring the impact to the CalSAWS Project Schedule of the COVID 19 work.
 - It is too early to tell if there will be a significant impact
 - Project Management will assess priorities and will make every attempt to minimize the impact on the CalSAWS schedule



Appendix

COVID 19 Response

Automation Updates

Purpose:

The following slides describe automation updates for CalSAWS/LRS and C-IV related to COVID 19. The information is compiled at a point in time. Project related SCRs and CITs are provided for reference, along with any references to known, published ACL, ACWDLs, MEDILs, etc.

References:

Executive Order issued ([link](#)) by Governor referencing changes to MC, CF, CW, CAPI, CFAP, IHSS to “suspend redetermination”.

CDSS ACWDL ([link](#)) – CalWORKs and CalFresh Implementation of EO- N-29-20 Regarding Eligibility Redeterminations and Time on Aid Limits

DHCS MEDIL I 20-07 ([link](#)) Access to Care During Public Health Crisis or Disaster for Medi-Cal

Updated: 3/31/2020, noon

COVID 19 Response

Automation Updates **CaSAWS/LRS/C-IV**

Description	Related SCRs	Related CITs
<p><u>Medi-Cal Changes:</u></p> <p>Per MEDIL 20-07, DHCS instructed counties to stop all processing of annual redeterminations and to delay all discontinuances and negative actions as a result of renewals and reported changes in circumstances, for 90 days. To assist counties with this request, the Medi-Cal automated EDBC discontinuance process, that evaluates Medi-Cal programs for discontinuance for failure to provide a verification or to return Medi-Cal RE packet in the LRS and C-IV Systems, have been suspended.</p> <p>Note: Suspending these automated EDBC discontinuances does NOT prevent Medi-Cal beneficiaries from being discontinued from Medi-Cal if EDBC is run either online by a Worker or from some other automated EDBC process that runs for the Medi-Cal program. Suspending the automated EDBC discontinuance processes only ensures Medi-Cal programs are not specifically targeted for discontinuance.</p>	<p>CaSAWS/LRS: CA-214393 suspended automated EDBC discontinuances – implemented on March 17, 2020:</p> <ul style="list-style-type: none"> • MAGI RE Negative Action Job • Failure to Provide FFY turning age 26 packet • Failure to Provide MC 176 • Non-MAGI RE Negative Action Job • Batches that specifically target discontinuing a Medi-Cal individual for an overdue verification <p>MC Citizenship Interim Verification Due MC SSN Verification Due MC Controlled Form - MC 194 Verification Due</p> <p>C-IV: CIV-106679 suspended automated EDBC discontinuances – implemented on March 18, 2020:</p> <ul style="list-style-type: none"> • MAGI RE Negative Action Job • Non-MAGI RE Negative Action Job <p>SCR CA-214462/CIV-106710 – Add a journal entry to each case where the Medi-Cal program may have been targeted by one of the suspended automated EDBC discontinuance processes. Implemented on March 20, 2020</p>	<p>CIT 0033-20 Turn off Medi-Cal Discontinuance Batches due to COVID-19 Public Health Crisis – Sent March 19, 2020</p>

COVID 19 Response

Automation Updates CalSAWS/LRS/C-IV

Description	Related SCRs	Related CITs
<p><u>Medi-Cal Changes:</u> CMSP has requested to “stop discontinuances” and provide a list of cases. List of cases was provided to the CMSP project on March 24, 2020.</p>	<p>C-IV 106763 turn off CMSP discontinuance and recertification batches. Implemented March 26, 2020</p>	

COVID 19 Response

Automation Updates CalWIN

Description	Related Proposals/Projects/Change Orders	Related CITs
<p><u>Medi-Cal Changes:</u></p> <p><u>Negative Actions and Renewals:</u></p> <p>Per MEDIL 20-07, DHCS instructed counties to stop all processing of annual redeterminations and to delay all discontinuances and negative actions as a result of renewals and reported changes in circumstances, for 90 days.</p> <p>Per ACWDL 19-01, Counties need to expedite Medi-Cal determinations for new Intake applications and for beneficiaries who have been discontinued and reported immediate needs of health care coverage. Self-attestation of verifications under penalty of perjury may be accepted.</p> <p>DHCS has advised a MEDIL with further guidance will be released soon.</p>	<p>Proposal 54598 COVID-19 state approval to halt disc for programs for 90 days</p> <ul style="list-style-type: none"> ➤ Change Order #3349 <p>For March 2020 Medi-Cal cases with a Renewal due, CalWIN will update the RRR status to “Received not Processed” and a case comment will be inserted.</p> <ul style="list-style-type: none"> • Continue to place “User Holds” on Medi-Cal negative actions. Analysis is still being completed on mixed/combo cases • A new Renewal record will be created with a “P” pending status • A new Renewal cycle will not be created. • Continue to process Auto Renewals for June and future months. <p>Note: Suspending these automated EDBC discontinuances does NOT prevent Medi-Cal beneficiaries from being discontinued from Medi-Cal if EDBC is run either online by a Worker or from some other automated EDBC process that runs for the Medi-Cal program. Suspending the automated EDBC discontinuance processes only ensures Medi-Cal programs are not specifically targeted for discontinuance.</p>	<p>CIT 03-4656 (3/17/20) Cancellation of Batch Job RD0M29J for March 2020 Renewals</p> <p>CIT 03-4661 (3/20/20) COVID 19 Related Activities</p> <p>CIT 03-4668 (3/25/20) COVID-19</p> <p>CIT 03-4671 (3/26/20) COVID-19 CRPC 2195 Response E-Signatures</p> <p>CIT 03-4676 (3/27/20) Updated CalWIN COVID-19 Related Activities</p> <p>CIT 03-4681 (4/1/20, 4/3/20 REV) CO #3349/PPM 54598 Update COVID-19 State Approval to Halt Discontinuances for Programs for 90 Days_REV</p>

COVID 19 Response

Automation Updates CalWIN

Description	Proposals/Change Orders	Related CITs
<p><u>Medi-Cal Related Changes</u></p> <p>Transitional Medi-Cal (TMC) Changes: Directions provided by DHCS Transitional Medi-Cal (TMC). TMC reports should be mailed out but not processed and no negative actions should be taken.</p>	<p>Proposal 54598 COVID-19 state approval to halt disc for programs for 90 days</p> <ul style="list-style-type: none"> ➤ Change Order #3349 <p>For TMC</p> <ul style="list-style-type: none"> •Continue to place “User Holds” on Medi-Cal negative actions. •Continue to generate and mail TMC reports. •TMC reports will be marked as “Received” and “Completed” 	<p>CIT 03-4661 (3/20/20) COVID 19 Related Activities</p> <p>CIT 03-4668 (3/25/20) COVID-19</p> <p>CIT 03-4671 (3/26/20) COVID-19 CRPC 2195 Response E-Signatures</p> <p>CIT 03-4676 (3/27/20) Updated CalWIN COVID-19 Related Activities</p> <p>CIT 03-4681 (4/1/20, 4/3/20 REV) CO #3349/PPM 54598 Update COVID-19 State Approval to Halt Discontinuances for Programs for 90 Days_REV</p>

COVID 19 Response

Automation Updates CalWIN

Description	Proposals/Change Orders	Related CITs
<p><u>Medi-Cal Related Changes</u></p> <p>County Medical Services Program (CMSP) Changes: CMSP has requested to “stop discontinuances” and provide a list of cases. List of cases was provided to the CMSP project on March 24, 2020.</p> <p>CMSP Governing Board issued CIT #0033-20 (3/20/20) to follow Governor Newsom’s Executive Order N-29-20.</p>	<p>PPM 54669 COVID-19 CMSP Eligibility Extension (90 Day). ➤ Change Order #3368</p> <p>Suppress CMSP Batch to prevent Negative Action.</p> <p>Generate a Case list to capture all CMSP cases with aid code 50, 5F, 88, 89 that will be extended to May 2020 (90days).</p> <p>Track Monthly progress of CMSP cases.</p>	<p>CIT 03-4681 (04/01/2020, 4/3/2020 REV), CO #3349/PPM 54598 Update COVID-19 State Approval to Halt Discontinuances for Programs for 90 Days_REV</p>

COVID 19 Response

Automation Updates CalSAWS/LRS/C-IV

Description	Related SCRs	Related CITs
<p><u>CW Changes:</u></p> <p>All CalWORKs 48 Month-Time-Clock discontinuances for April 2020 and moving forward are suspended March 19, 2020 in accordance with the Governor's executive order.</p> <p>CDSS has asked to reinstate Time Limit Good Cause reason 407 for 'Lack of Supportive' Services. Confirmed with CDSS this will stop the CalWORKs 48 month clock from ticking on all cases for March, April, May and June.</p>	<p>SCRs CA-214495 Deactivate CAPI RE and CW 48 Month Time Clock Batch Discontinuances and CIV - 106720; Prevent discontinuance for CalWORKS persons reaching their 48-month time clock were implemented March 19th, 2020</p> <p>SCR CA-214490/CIV-106721 – Reinstate Lack of Services Good Cause – NOT STARTED</p>	<p>CIT 036-20 CW48 Month Time Clock Discontinuance Suspension was sent on March 20, 2020</p> <p>Interim process CIT in progress.</p>

COVID 19 Response

Automation Updates CalSAWS/LRS/C-IV

Description	Related SCRs	Related CITs
<p><u>CW/CF Changes:</u></p> <p>CDSS has approved suspending automated system (batch) processing of SAR and RE/RC for the CalWORKs (CW) and CalFresh (CF) programs. This was done to allow for ongoing benefits during the COVID-19 emergency following the Governor’s Executive Order.</p> <p>This means: C-IV/LRS will continue to issue benefits even if the RE/RC or SAR is missing or incomplete. C-IV/LRS will not discontinue programs for incomplete or missing RE/RCs or SARs for CW/CF. Counties should expect increased issuance amounts for main payroll. The project expects an 6-8% increase in the total amount issued by each county and an 3-6% increase in warrants. Historically, a small amount of prior month issuances, which have been skipping, will be released as part of this change.</p>	<p>SCR CA-214505 / CIV-106735 – Turn off skips and discontinuance jobs for Incomplete RE/SAR7. LRS: implemented March 20, 2020 C-IV: implemented March 26, 2020</p> <p>SCR CA-214544/CIV-106752 – Purge SAR 7/RE packets to print. SAR 7 and Packets will be created in order to create the customer reporting record but will not be sent to the participants. LRS: implemented March 26, 2020 C-IV: implemented March 25, 2020</p> <p>CA-214678/CIV-106809 - Do not send RE packet for May 2020 submit month for CalWORKs and CalFresh – target April 9 and 15 respectively</p> <p>CA-214654/C-IV 106802 - Update SAR 7's status to flow from existing status to Complete - EDBC Accepted. In-process. Until those changes are implemented, users will encounter EDBC Validations that will prevent them from running EDBC for any months beyond the RE/RC due month.</p> <p>CA-214659/CIV-106804 - Do not send SAR 7 for May 2020 due month to central print</p>	<p>CIT 034-20 Suspension of SAR RC RE distributed on March 19, 2020</p> <p>County Action (from the CIT) 1.IMPORTANT NOTE: If a Worker runs an individual EDBC for CW or CF, the Systems rules will run and the Worker may need to override the EDBC in order to prevent a discontinuance or benefit reduction specific to the RE or SAR determination. 2.Inform the County Auditor Controller/Treasurer of increased Main Payroll amount. 3.Confirm that the county has enough warrant stock, envelopes, and postage. 4.Communicate to staff that no changes, which originated because of a SAR, RE or RC, should result in a benefit reduction or a discontinuance.</p> <p>CIT 0042-20 COVID-19-ACWDL-CALFRESH AND CALWORKS IMPLEMENTATION OF EXECUTIVE ORDER N-29-20 REGARDING ELIGIBILITY REDETERMINATIONS AND TIME ON AID LIMITS – Rescind Worker Action Discontinuances CIT 0043-20 COVID-19 Interim Instructions to Run EDBC Beyond RE/RC Month</p>

COVID 19 Response

Automation Updates CalWIN

Description	Related Proposals/Projects/Change Orders	Related CITs
<p><u>CalWORKs Changes:</u></p> <p>Time Clocks: All CalWORKs 48 Month-Time-Clock discontinuances for April 2020 and moving forward are suspended March 19, 2020 in accordance with the Governor Newsom’s Executive Order N-29-20.</p> <p>CDSS has asked to reinstate Time Limit Good Cause reason 407 for ‘Lack of Supportive’ Services. CDSS has confirmed this exemption will apply to both the CalWORKs 48-Month Time Clock and the WTW 24-Month Time Clock for March, April, May and June. WDTIP will not have this code reinstated until the end of April.</p> <p>All County Welfare Directors Letter (March 30, 2020) California Work Opportunity and Responsibility to Kids (CalWORKs) Guidance For Employment Services (Welfare-To-Work, or WTW) as Pertains to the 2019 Coronavirus Disease (COVID-19)</p>	<p>Proposal # 54816 COVID-19 CW Time Clock Exemption March – June 2020 ➤ Change Order #3413</p> <p>SQL Pack to add Exemption for CalWORKs 48 timeclock. Requires coordinating with WDTIP, new tentative date is 4/6/20 (Monday).</p>	<p>CIT 03-4681 (04/01/2020, 4/3/2020 REV), CO #3349/PPM 54598 Update COVID-19 State Approval to Halt Discontinuances for Programs for 90 Days_REV</p>

COVID 19 Response

Automation Updates CalWIN

Description	Proposals/Change Order	Related CITs
<p><u>CW/CF Changes:</u></p> <p><u>SAR 7 and Redeterminations/Recertifications:</u> CDSS has approved suspending automated system (batch) processing of SAR 7s and Redeterminations/Recertifications for the CalWORKs (CW) and CalFresh (CF) programs. This was done to allow for ongoing benefits during the COVID-19 emergency following the Governor Newsom’s Executive Order N-29-20.</p> <p>This means:</p> <ul style="list-style-type: none"> ▪ CalWIN will continue to issue benefits even if the RE/RC or SAR is missing or incomplete. ▪ CalWIN will not discontinue programs for incomplete or missing RE/RCs or SARs for CW/CF. ▪ Counties should expect increased issuance amounts for main payroll. ▪ Add message to MyBCW about not returning SAR 7s or Periodic Reports. ▪ The project expects a 6-8% increase in the total amount issued by each county and a 3-6% increase in warrants. 	<p>Proposal 54598 COVID-19 state approval to halt disc for programs for 90 days</p> <ul style="list-style-type: none"> ➢ Change Order #3349 <p>SAR 7s</p> <ul style="list-style-type: none"> • For March SAR 7s that are in a “Hold” status will be marked “Received” and “Complete” the User Hold removed, and a comment inserted on each case. This will occur on 3/25/2020. Benefits will continue to be issued. • Going forward for April and May, CalWIN will generate the SAR 7 but hold the file and not send it for printing. The same process regarding marking the SAR 7 “Received” and “Complete” and inserting a comment on each case will be followed. • Text and Email messages will be held through May. 	<p>CIT 03-4681 (04/01/2020, 4/3/2020 REV), CO #3349/PPM 54598 Update COVID-19 State Approval to Halt Discontinuances for Programs for 90 Days_REV CIT 03-4661 (03/20/2020), COVID 19 Related Activities CIT 03-4668 (03/25/2020), COVID-19 CIT 03-4671 (03/26/2020), COVID-19 CRPC 2195 Response E-Signatures CIT 03-4676 (03/27,2020), Updated CalWIN COVID-19 Related Activities</p>

COVID 19 Response

Automation Updates CalWIN

Description	Proposals/Change Order	Related CITs
<p><u>CW/CF Changes – continued:</u></p> <p>CDSS has approved suspending automated system (batch) processing of SAR 7s and Redeterminations/Recertifications for the CalWORKs (CW) and CalFresh (CF) programs. This was done to allow for ongoing benefits during the COVID-19 emergency following the Governor Newsom’s Executive Order N-29-20.</p> <p>This means:</p> <ul style="list-style-type: none"> ▪ CalWIN will continue to issue benefits even if the RE/RC or SAR is missing or incomplete. ▪ CalWIN will not discontinue programs for incomplete or missing RE/RCs or SARs for CW/CF. ▪ Counties should expect increased issuance amounts for main payroll. ▪ Add message to MyBCW about not returning SAR 7s or Periodic Reports. ▪ The project expects a 6-8% increase in the total amount issued by each county and a 3-6% increase in warrants. 	<p>Proposal 54598 COVID-19 state approval to halt disc for programs for 90 days</p> <p>➤ Change Order #3349</p> <p><u>Redeterminations/Recertifications</u></p> <ul style="list-style-type: none"> • March Recertifications/Renewals that were not previously processed will be marked as “Received” and “Complete”, a new certification date will be set for September 2020 and a notice of action will be sent informing the client of the new certification period. • For April CalWIN will follow the same process and set the certification date to October 2020 and May will be set for November 2020. • New applications coming in will be given the appropriate recertification/renewal period per regulation. • Text and Email messages will be held. 	<p>CIT 03-4681 (04/01/2020, 4/3/2020 REV), CO #3349/PPM 54598 Update COVID-19 State Approval to Halt Discontinuances for Programs for 90 Days_REV CIT 03-4661 (03/20/2020), COVID 19 Related Activities CIT 03-4668 (03/25/2020), COVID-19 CIT 03-4671 (03/26/2020), COVID-19 CRPC 2195 Response E-Signatures CIT 03-4676 (03/27,2020), Updated CalWIN COVID-19 Related Activities</p>

COVID 19 Response

Automation Updates CalWIN

Description	Proposals/Change Orders	Related CITs
<p><u>CW/CF Continued:</u></p> <p>CalFresh Emergency Allotment Allow for state supplements for the difference between the current allotment amount and the maximum for the household size. This is very similar to what occurs as a 'mass replacement' during various disasters in the past. CDSS has submitted a waiver to FNS to allow an emergency allotment of \$60 per person per month.</p> <p>In response to COVID-19, the H.R. 6201 Families First Coronavirus Response Act provides authority for the California Department of Social Services (CDSS) to provide emergency allotments of CalFresh benefits.</p> <p>All County Welfare Directors Letter, dated 4/2/20-CalFresh Implementation of the Families First Coronavirus Response Act: CalFresh Emergency Allotments.</p> <p>Mass informing methods to be utilized by Counties.</p>	<p>Proposal #54649 CalFresh COVID-19 Supplement</p> <ul style="list-style-type: none"> ➤ Change Order #3337 • Provide emergency allotments to eligible households for two months, March and April 2020. • For the month of March 2020, emergency allotments will be issued to eligible CalFresh households on April 12, 2020. • For the month of April 2020, emergency allotments will be issued to eligible CalFresh households on May 10, 2020. 	<p>CRFI #04-3044 Communication for PPM 54649 COVID19 CalFresh Emergency Allotment</p> <p>Purpose of CRFI Counties can select their choices post an announcement on MyBCW main page, post an announcement on the County MyBCW page, and send an email and/or text message to customers who will receive a supplement and that have opted in to receive email/text messages.</p>

COVID 19 Response

Automation Updates CalWIN

Description	Proposals/Change Orders	Related CITs
<p><u>CW/CF Continued:</u></p> <p><u>Online Purchasing</u> Online EBT purchasing: Allow for states to authorize online purchasing. This require a new Transaction Type to be added to FIS and corresponding updates to Host-to-Host and the EBT Account Activity file. Two Retailers already approved by FNS, Walmart and Amazon. Tentative live date late April.</p> <p><u>Restaurant Meals Program (RMP) (proposed)</u> CDSS potential change, has not been finalized.</p> <p>Make all CalFresh cases eligible to Restaurant Meals Program.</p> <p><u>Overpayments/Overissuances:</u> CDSS potential change, has not been finalized.</p> <p>Overpayment/Overissuance thresholds due to administrative and inadvertent household errors beginning March 4, 20 to \$600.</p> <p><u>Collections and Tax Intercepts:</u> Suspend all tax intercept establishments</p>	<p>Proposal #54581 COVID-19 Review the possibility of recipients using their EBT cards online</p> <ul style="list-style-type: none"> ➤ Change Order #3331 • Modification to Interface C.5 Transaction Code table • Testing activities Apr 13 - Apr 17 Consortia/County Testing <p>Proposal #54663 COVID-19 CalFresh Overissuance Threshold Increase</p> <ul style="list-style-type: none"> ➤ Change Order #3363 <p>Proposal # 54694 COVID-19 CW Overpayment Claims under \$600 not established</p> <ul style="list-style-type: none"> ➤ Change Order #3364 	

COVID 19 Response

Automation Updates **All SAWS**

Reporting Type	Action	March Submit Month	April Submit Month	May Submit Month
SAR 7s	System	Sent	System will generate but not send SAR 7s to customers. System will mark as complete	System will generate but not send SAR 7s to customers. System will mark as complete
	Worker	Rescind any discontinuation per	No worker action - do not process	No worker action - do not process
CW CF REs	System	Sent RE due date will be advanced six months	Sent RE due date will be advanced six months	Will not be sent RE due date will be advanced six months
	Worker	Rescind any discontinuation per	No worker action - do not process	No worker action - do not process

COVID 19 Response

Automation Updates CalSAWS/LRS/C-IV

Description	Related SCRs	Related CITs
<p><u>CW/CF Changes:</u></p> <ul style="list-style-type: none"> • Add message to YBN/C4Y about not returning SAR 7s or Periodic Reports • San Bernardino has requested disabling the reminder text messages for SAR 7/RE • Turn off Balderas Reminder • Add override reason to track EDBC overridden due to COVID-19 • Add six month CW/CF RE Periods. For CalFresh need to send 377.1 even though RE wasn't ran and a 'TBD' CW notice. • CDSS is exploring changing the effective date of the Asset and Vehicle Value Limits in the 20.303 release to be effective 4/1/2020 instead of 6/1/2020 • eSignature – Adding additional forms to the list of forms that allow eSignature. CRPC 2195 sent to the state and approved on March 25, 2020 	<ul style="list-style-type: none"> • SCR CIV-106751 – implemented March 25, 2020; LRS/YBN is implemented • C-IV-106752 – implemented March 25, 2020 • SCR CA-214613 - implemented March 25, 2020. CIV-106772 – implemented March 24, 2020 • SCR CA-214590/CIV-106760 – In Process, target April 10, 2020 • SCR CA-214635/ CIV-106787– in Process • SCR CA-214803/106851 - NOT STARTED • SCR CA-214520/CIV-106738 – WAITING CONFIRMATION Change Asset and Vehicle Limits Effective Date • C-IV-11210 – target implementing on April 9, 2020 	

COVID 19 Response

Automation Updates CalSAWS/LRS/C-IV

Description	Related SCRs	Related CITs
<p><u>CW/CF Continued:</u></p> <p>Allow for state supplements for the difference between the current allotment amount and the maximum for the household (HH) size. This is very similar to what occurs as a 'mass replacement' during various disasters in the past. CDSS has submitted a waiver to FNS to bring all SNAP HH to max allotment for HH Size.</p> <p>Online EBT purchasing: Allow for states to authorize online purchasing. This requires a new Transaction Type to be added to FIS and corresponding updates to Host-to-Host and the EBT Account Activity file.</p> <p>Overpayment/Overissuance thresholds: The CalFresh Overissuance and CalWORKs Overpayment threshold is \$400 and \$250 respectively. Due to COVID 19 emergency, increase the thresholds to \$600.</p> <p>Suspend all tax intercept establishments C-IV: Update Welfare Intercept System batch to not send Establishment, Reactivate records during COVID-19 LRS: Turn off the TTC referral batch job</p>	<p>SCR CA-214607/CIV-106766 Pending further clarification After discussion with CDSS:</p> <ul style="list-style-type: none"> • March Supplement – target issuing the weekend of 4/11 • April Supplement – target issuing the weekend of 5/9 <p>SCR CA-214426/CIV-106689 – target implementation date is April 10, 2020</p> <p>SCR CA-214610/CIV-106768 Pending further clarification NOT STARTED</p> <p>CA-214641 – implemented March 30, 2020 CIV-106791– Target implementation date is April 3, 2020</p>	<p>CIT 0044-20 Tax Intercept Updates due to COVID sent on March 31, 2020</p>

COVID 19 Response

Automation Updates CalSAWS/LRS/C-IV

Description	Related SCRs	Related CITs
<p><u>CW/CF Changes: Transitional CalFRESH</u></p> <ul style="list-style-type: none">• TCF RE Updates. TCF will not be subject to changes in RE periods. TCF cases should discontinue as normal. Instructions are forthcoming for March/April cases.	<ul style="list-style-type: none">• SCR CIV-106826 - Hold TCF Issuances for Programs with overdue Recert (38 Counties) implemented March 26, 2020• SCR CIV-106828 - Hold TCF Issuances for Programs with overdue Recert (Riverside County) implemented March 27, 2020• SCR CA-214594/CIV-106761 – implemented March 31, 2020	

COVID 19 Response

Automation Updates CalSAWS/LRS/C-IV

Description	Related SCRs	Related CITs
<p><u>CAPI:</u></p> <p>Push CAPI RE dates out 1 year. PML (Program Management Letter) was issued to the counties on March 20, 2020. Clarification coming that mid-period reports which are positive should be taken, any that are negative should be ignored. Manually done by counties.</p> <p>Per COVID-19 EO, the CAPI RE requirement is waived for the March - May 2020 due months. A new 12 months CAPI RE due date must be established.</p>	<p>SCR CA-214777– Target implementation date is April 3, 2020</p> <p>SCR CA-214784 – NOT STARTED</p>	

COVID 19 Response

Automation Updates CalWIN

Description	Related Proposals/Projects/Change Orders	Related CITs
<p><u>Cash Assistance Program for Immigrants (CAPI):</u></p> <p>Per CAPI Program Manager Letter (PML) COVID-19 FINAL 3-20-20, Cash Assistance Program for Immigrants (CAPI) will have renewal dates extended 12 months for April, May and June.</p> <p>Redetermination packets are not to go out for April, May and June PML (Program Management Letter) was issued to the counties on March 20, 2020</p> <p>CDSS policy requires that redeterminations be conducted at least annually. (Welfare and Institutions Code (WIC) §18938(b); ACL No. 17-31). However, in accordance with the Governor’s Executive Order No. N-29-20, the CAPI redetermination requirement is suspended for 90 days, through June 16, 2020. Counties and CAPI consortia are not required to conduct any CAPI redeterminations until that date has passed and are not required to go back and conduct redeterminations for individuals whose redetermination period falls between March 18, 2020 and June 16, 2020.</p>	<p>Proposal #54598 COVID-19 state approval to halt disc for programs for 90 days</p> <ul style="list-style-type: none">➤ Change Order #3349 <p>Proposal #54739 COVID-19 CAPI Redetermination</p> <ul style="list-style-type: none">➤ Change Order #3382	<p>CIT 04-4681 (4/01/20, 4/3/20 REV)</p> <p>CO #3349/PPM 54598 Update COVID-19 State Approval to Halt Discontinuances for Programs for 90 Days_REV</p>

COVID 19 Response

Automation Updates CalSAWS/LRS/C-IV

Description	Related SCRs	Related CITs
<p>Announcements - Self Service Portals (C4Yourself/YBN)</p> <p>C4Y: Project has received requests from the counties to add a COVID-19 related message to C4Yourself as a website announcement, C4Yourself Mobile App push notification, and a secured message to all C4Yourself user accounts.</p> <p>YBN: LA County has posted a message on office closures and a link to a DPSS office closure notice.</p> <p>Outbound IVR and Text Messaging for clients who have opted in (C-IV)</p> <p>Text message: “Due to COVID-19-County offices may be closed to public. Visit C4yourself.com for case info.”</p> <p>Call Message: “Hello, Due to concerns with the COVID-19 Coronavirus, some county offices may have changed their existing office hours or closed public access to their offices. Please contact your local county office to confirm office hours and availability before visiting any office. You can Visit C4Yourself.com or call <County IVR phone number> for information on your case. Thank you.”</p>	<p>CIV-106694 implemented on March 20, 2020</p> <p>Implemented</p> <p>CIV-106705 implemented on March 23, 2020</p>	<p>CIT 0039-20 CIV-106694_CIV-106705 COVID-19 Customer Notifications for C-IV Counties – Sent 3/24/2020</p>

COVID 19 Response

Automation Updates CalSAWS/LRS/C-IV

Description	Related SCRs	Related CITs
<p>LA County General Relief</p> <p>Stopped GR discontinuance batch jobs in accordance with instructions provided by LA County. Provided a list of GR cases that were sweep into other batch processes that resulted in a discontinuance.</p> <p>Stop daily GR time limit discontinuance batch job.</p> <p>Disable all discontinuance reasons so that EDBC (online and batch) doesn't discontinue for all reasons except CAPI/SSI Income or Death. Any EDBC record that discontinues an active GR program "Read Only" and would preserve the prior EDBC. This update would apply to discontinuances if they are NOT for one of the reasons below. If the individual becomes ineligible for one of the reasons below, they will continue to be discontinued.</p> <ul style="list-style-type: none"> a. Gets CAPI b. Gets SSI c. Gets SSI/SSP d. Deceased <p>Suppress QR7s for April, May and June This process will allow the system to create QR 7 records and customer reporting records in the system for future DCR efforts to mark the QR 7 as Complete. This process will also prevent the QR 7 from being included in the outbound bundle to Central Print, as well as prevent the QR 7 from being posted to the Self-Service Portal.</p> <p>Suppress REs and Annual Agreements (AA) Per COVID-19 EO, the CAPI RE and GR AA requirement is waived for the March - May 2020 due months. A new 12 months CAPI RE and/or GR AA due date must be established.</p>	<p>CA-214443 suspended batch EDBC discontinuances for GR only batch runs starting with the March benefit month. Implemented on March 17, 2020</p> <p>CA- 214537 implemented on March 20, 2020</p> <p>SCR CA-214539. In Process. Target implementation date is April 16, 2020</p> <p>SCR CA-214703 – Implemented on March 27, 2020 (for April QR7s)</p> <p>SCR CA-214777– target implementation date is April 3, 2020 SCR CA-214784 – NOT STARTED</p>	<p>CIT 037-20 GR Discontinuance – Region 6 only – Sent March 20, 2020</p>

COVID 19 Response

Automation Updates CalWIN

Description	Proposals/Change Order	Related CITs
<p><u>General Assistance/General Relief:</u></p> <p>Several counties have requested SAWS assistance depending upon their respective executive direction.</p> <p>For those counties that Opted in for the SQL - GA Mass Update User Hold and SQL Pack to release GA PR Triggers on Hold for April 2020 Benefits, a SQL List was generated on 3/25/20 for CO3349 SQL Pack #7 Output. This SQL Pack was run Pre-Batch on 3/24/20.</p> <p>For those counties that Opted out of the SQL for GA Mass Update User Hold and SQL Pack to release GA PR Triggers on Hold for April 2020 Benefits, a SQL List was generated on 3/25/20.</p> <p>List of GA cases to be worked on for negative active by counties running FME on 3/24/2020 available for counties</p>	Change Order #3349	CIT 03-4681 (4/01/20, 4/3/20 REV) CO #3349/PPM 54598 Update COVID-19 State Approval to Halt Discontinuances for Programs for 90 Days REV

COVID 19 Response

Automation Updates CalSAWS/LRS/C-IV

Description	Related SCRs	Related CITs
<p>Foster Care</p> <p>LA County DCFS has been made aware that the Treasury Tax Collector (TTC) may be closing soon. This means that the vouchers which are required to be returned per the County's business process may not be processed. If TTC closes they will not be processing the vouchers if returned by providers which will result in a significant number of 'skipped' benefits.</p> <p>LA County DCFS has been notified that due to courts postponing hearings, minors who are turning 21 need to remain aided until the hearing can occur. Awaiting additional information from CDSS</p> <p>CDSS is drafting ACLs specific to Child Welfare programs including new rate based calculations and various populations to receive additional payments.</p>	<p>CA-214463 – Mark vouchers as received. Target implementation date is April 8, 2020</p>	

COVID 19 Response

Automation Updates CalWIN

Description	Proposals/Change Orders	Related CITs
<p data-bbox="71 325 301 358">CalWIN Availability</p> <p data-bbox="71 396 929 635">Due to the evolving crisis with the Coronavirus (COVID-19) there have been requests from counties for additional System availability beyond the current Monday-Saturday, 6:00 AM to 8:00 PM. These changes will remain in effect for the entire month of April, at which time the Consortium will revisit whether the changes need to be extended further or revert to the normal hours of 6:00 AM to 8:00 PM, Monday – Saturday.</p>	<p data-bbox="937 294 989 327">N/A</p>	<p data-bbox="1528 294 1769 358">CIT 03-4672 CalWIN Availability</p>

ABAWD Injunction

Automation Updates CalSAWS/LRS/C-IV

Description	Related SCRs	Related CITs
<p><u>ABAWD Injunction</u></p> <ul style="list-style-type: none"> • Court injunction is in place as of Friday, March 13th • This means no “new” counties are subject to ABAWD <p><u>System Changes:</u></p> <p>Project will need to reset the Geographical Waiver for all counties back to ‘Waived’.</p> <p>Project will need to remove the 15% discretionary exemptions.</p>	<p>SCR CA-214411/CIV-106686 – Geographical Waiver – target implementation date is April 9, 2020</p>	<p>CIT 0032-20 ABAWD Geographical Waiver Injunction and H.R. 6201 Efforts – Sent March 19,2020</p>
<p>H.R. 6201 was signed into law by the President on 3/18/20 which lifts the ABAWD time limit statewide effective April 1. Consortia instructed by CDSS to begin procedures to waive the time limit for the 6 currently implementing counties – Alameda, Contra Costa, Marin, San Francisco, San Mateo, and Santa Clara.</p>	<p>CIV-106058 (Marin County) – No longer necessary per H.R. 6201</p>	<p>CIT 0032-20 ABAWD Geographical Waiver Injunction and H.R. 6201 Efforts – Sent March 19,2020</p>

ABAWD Injunction

Automation Updates CalWIN

Description	Related Proposals/Projects/Change Orders	Related CITs
<p>ABAWD Injunction</p> <ul style="list-style-type: none"> Court injunction is in place as of Friday, March 13th This means no “new” counties are subject to ABAWD <p><u>System Changes:</u></p> <p>Project has reset the Geographical Waiver for all counties back to ‘Waived’.</p> <p>Project will need to remove the 15% discretionary exemptions.</p> <p>CDSS provided guidance for the injunction as follows: 34 Counties - The 34 counties, that would have been newly impacted by the rule, will not implement the ABAWD time limit effective April 1. At this time we do not know how long the injunction will last, but the rule will not be effective April 1.</p> <ul style="list-style-type: none"> Stop the issuance of all ABAWD time limit related notices Roll back the issuance of the automated two months of discretionary exemptions <p>March 14, 2020 SAWS received communication from CDSS stating an injunction has been granted on the final rule regarding the CalFresh time limit for ABAWDs</p>	<p>Project #54579 ABAWD Injunction March 2020</p> <ul style="list-style-type: none"> Change Order #3330 <p>Project #54055 ABAWD Waiver Discretionary Exemption</p> <ul style="list-style-type: none"> Change Order #3120 <p>Project #54056 ABAWD Waiver expiration April 1, 2020</p> <ul style="list-style-type: none"> Change Order #3085 <p>Project #54084 Add/Revise ABAWD NOAs and Forms</p> <ul style="list-style-type: none"> Change Order #3124 Reinstate the ABAWD waiver for the 11 counties effective April 1, 2020. Prevent intake cases from having an ABAWD clock started and stop notices from being generated. Issue automated two months of discretionary exemptions 	<p>CIT #03-4657 (3/18/20) ABAWD Injunction Change Order #3330/Proposal #54579</p> <p>CIT #02-4632 (2/21/20, 3/13/20-REV) ABAWD Updates</p>
<p>H.R. 6201 was signed into law by the President on 3/18/20 which lifts the ABAWD time limit statewide effective April 1. Consortia instructed by CDSS to begin procedures to waive the time limit for the 6 currently implementing counties – Alameda, Contra Costa, Marin, San Francisco, San Mateo, and Santa Clara.</p>	<p>Project #54579 ABAWD Injunction March 2020</p> <ul style="list-style-type: none"> Change Order #3330 	<p>CIT #03-4657 (3/18/20) ABAWD Injunction Change Order #3330/Proposal #54579</p> <p>CIT #02-4632 (2/21/20, 3/13/20-REV) ABAWD Updates</p>

COVID 19 Response

Resources

County Closure Tracking – A list of county office closures can be found on the CalSAWS Web Portal at the following location:

[CalSAWS Web Portal/County Documents/\[County Share Resources\]/COVID-19/CDSS County Closure Tracking](#)

CalSAWS and C-IV JIRA COVID-19 Dashboard – Counties can follow the SCRs that are specific to COVID-19 initiatives by accessing this dashboard.

C-IV System Availability CIT -0041-20- [CalSAWS Web Portal /CRFIs& CITs CalSAWS Information Transmittals \(CIT\) /2020](#)

CalWIN System Availability CIT 04-4685 - <https://calwinsp.folsom.calwin.eds.com/Ops/Lists/Calendar/calendar.aspx>



Appstream Update

CalSAWS AWS AppStream for Teleworking

- On April 7th CIT **0048-20** was sent out to counties to inform them of the new CalSAWS AppStream which allows users remote access to both the C-IV and LRS applications and MEDS
- AppStream 2.0 is an Amazon Web Services (AWS) cloud product that provides a secure, easy-to-access portal where multiple applications can be made accessible via the cloud.
- AWS AppStream allows you to easily work from anywhere, including your home, with internet access, using almost any type of device, even an iPad or Android tablet.
- AppStream is very secure because it uses “multi-factor authentication”, which means that in addition to a login and password, you also need to provide a secret code that will be emailed to you each time you log in.
- In addition, data security is ensured since all data in AWS AppStream is encrypted in transit and at rest, and no data can be saved to your personal device.
- If your County would like to use the AWS AppStream service, please contact your Regional Managers with a list of your employees and associated email addresses



Action Items

Action Items

6. Consent Items

- a. Approval of the Minutes and review of the Action Items from the February 14, 2020 CalSAWS JPA Board of Directors meeting.

CalSAWS JPA Project Budget

Background

- The JPA Board adopted an annual budget in June 2019 for FY 2019/20.
- This budget includes all project funding (M&O, DD&I, Premise), county purchases/county directs, and the administrative budget.
- The budget must now be updated to account for new and revised premise items, and categorization of expenditures services and supplies, capital outlay, and debt services (principle and interest for hardware over \$5,000).

CalSAWS JPA Agreement

Section 2.09. Annual Budget. The Board shall adopt an annual budget for each Fiscal Year. The Bylaws shall further provide for the presentation and content of the budget.

CalSAWS Bylaws

Section IX BUDGET AND FISCAL REPORT

A. Annual Budget

The Board shall adopt an annual budget for each Fiscal Year, which shall first be provided to each Member Representative. The Consortium Executive Director shall oversee the preparation of the Budget.

CalSAWS MOU

Section IV MUTUAL RESPONSIBILITIES

4.1 Fiscal Responsibilities and Claiming.

4.1.4. Administrative Costs (also known as unfunded costs) are costs properly incurred by the Consortium but designated by the State of California as ineligible for reimbursement.....On or before April 1 of each year, the Consortium, with the concurrence of the Consortium's Member representatives as defined in Section 2.07 (Quorum; Required Votes; Approvals) of the JPA Agreement, will approve a schedule of Administrative Costs for the upcoming fiscal year (July 1 through June 30).

CalSAWS JPA Project Budget

CalSAWS Project Budget - FY 19/20	CalACES M&O	CalSAWS DD&I	CalWIN M&O	TOTAL
	40 Member	58 Member	18 Member	
CalACES M&O	\$175,996,855	\$0	\$0	\$175,996,855
CalACES - ABAWD Automation	\$2,527,466	\$0	\$0	\$2,527,466
CalACES - CalFresh Periodic Reports (SAR 7)	\$353,000	\$0	\$0	\$353,000
CalACES - CalFresh Safe Drinking Water Pilot	\$1,200,630	\$0	\$0	\$1,200,630
CalACES - CalWORKs Outcomes and Accountability Review (Cal-OAR)	\$3,072,180	\$0	\$0	\$3,072,180
CalACES - Earned Income Disregard (EID)	\$778,374	\$0	\$0	\$778,374
CalACES - Elderly Simplified Application Project (ESAP)	\$327,642	\$0	\$0	\$327,642
CalACES - Home Visiting Initiative Automation (HVI)	\$1,462,029	\$0	\$0	\$1,462,029
CalACES - Removal of HA Consecutive Day Rule	\$585,000	\$0	\$0	\$585,000
CalACES - Medi-Cal Automation (SB 1341)	\$3,792,016	\$0	\$0	\$3,792,016
CalACES - SAWS Shared Application Forms Revision	\$3,179,000	\$0	\$0	\$3,179,000
CalACES - SSI Cash-out Reversal (AB 1811)	\$1,188,419	\$0	\$0	\$1,188,419
CalACES - Undocumented 19 to 25 Full Scope Expansion'	\$0	\$0	\$0	\$0
CalACES - Stage One Continuous Eligibility	\$2,894,460	\$0	\$0	\$2,894,460
CalACES - Administrative	\$318,445	\$0	\$0	\$318,445
CalACES - County Purchases	\$10,653,070	\$0	\$0	\$10,653,070
CalSAWS DD&I / M&O	\$0	\$161,399,594	\$0	\$161,399,594
CalSAWS - Administrative	\$0	\$424,838	\$0	\$424,838
CalSAWS - Online CalWORKs Assessment Tool (OCAT)	\$0	\$7,982,504	\$0	\$7,982,504
CalSAWS - Disaster CalFresh	\$0	\$1,779,150	\$0	\$1,779,150
CalSAWS - Undocumented 19 to 25 Full Scope Expansion	\$0	\$1,000,000	\$0	\$1,000,000
CalWIN - M&O	\$0	\$0	\$110,121,474	\$110,121,474
CalWIN - AB 403 Continuum of Care (CCR)	\$0	\$0	\$427,323	\$427,323

CalSAWS JPA Project Budget - Continued

CalSAWS Project Budget - FY 19/20	CalACES M&O	CalSAWS DD&I	CalWIN M&O	TOTAL
	40 Member	58 Member	18 Member	
CalWIN - ABAWD Automation	\$0	\$0	\$561,278	\$561,278
CalWIN - CalFresh Overissuances (SB 278)	\$0	\$0	\$378,720	\$378,720
CalWIN - CalFresh Periodic Reports (SAR 7)	\$0	\$0	\$516,000	\$516,000
CalWIN - CalWORKs Outcomes and Accountability Review (Cal-OAR)	\$0	\$0	\$714,000	\$714,000
CalWIN - CalWORKs Overpayments (SB 726)	\$0	\$0	\$500,000	\$500,000
CalWIN - Child Support Exclusion (SB 380)	\$0	\$0	\$41,016	\$41,016
CalWIN - Diaper Assistance (AB 480)	\$0	\$0	\$62,000	\$62,000
CalWIN - Earned Income Disregard (EID)	\$0	\$0	\$500,000	\$500,000
CalWIN - Home Visiting Initiative Automation (HVI)	\$0	\$0	\$1,000,000	\$1,000,000
CalWIN - Removal of HA Consecutive Day Rule	\$0	\$0	\$300,000	\$300,000
CalWIN - Medi-Cal Automation (SB 1341)	\$0	\$0	\$2,217,275	\$2,217,275
CalWIN - SAWS Shared Application Forms Revision	\$0	\$0	\$4,900,000	\$4,900,000
CalWIN - SSI Cash-out Reversal (AB 1811)	\$0	\$0	\$650,760	\$650,760
CalWIN - Stage One Continuous Eligibility	\$0	\$0	\$1,000,000	\$1,000,000
CalWIN - Brown-Tapia Settlement	\$0	\$0	\$435,000	\$435,000
CalWIN - Separate Services	\$0	\$0	\$2,362,231	\$2,362,231
Total	\$208,328,586	\$172,586,086	\$126,687,077	\$507,601,749
Revenues				
Intergovernmental	\$208,328,586	\$172,586,086	\$126,687,077	\$507,601,749
Expenditures				
Service and supplies	\$188,644,347	\$57,460,807	\$89,225,070	\$335,330,224
Capital outlay	\$19,660,703	\$115,125,279	\$37,462,007	\$172,247,989
Debt service, principal and interest	\$23,536	\$0	\$0	\$23,536

Action Items

6. Consent Items (Continued)

- b. Approval of the CalSAWS JPA Project Budget, which includes updates to Details by Category as required by the Fiscal Agent.
- c. Approval of DXC Amended and Restated Agreement, which includes:
 - i. Name Change
 - ii. Updates to Cost Schedules (no overall increase)

Action Items

6. Consent Items (Continued)
 - d. Approval of LRS First Data Amendment 4, which includes a request for:
 - i. Addition of one (1) Senior Business Analyst Staff Augmentation Services
 - e. Approval of agreement to use and accept digital signatures via DocuSign technology with Accenture.
 - f. Approval of agreement to use and accept digital signatures via DocuSign technology with First Data.
 - g. Approval of agreement to use and accept digital signatures via DocuSign technology with ClearBest, LLC.
 - h. Approval of agreement to use and accept digital signatures via DocuSign technology with Cambria Solutions.

Action Items

7. Pursuant to the JPA Agreement, Article III, Section 3.01, the Board of Directors shall elect from among its Directors, a Chair and Vice-Chair.
 - a. Seek nominations and creation of a slate for Board of Directors Vice-Chair for the period of April 17, 2020 – June 30, 2020.
 - b. Proceed to elect the Vice-Chair for the period of April 17 – June 30, 2020.



Informational Items



CalSAWS Conference Discussion



CalSAWS Conference

Westin San Diego – June 24-26, 2020

- Due to COVID -19 (Coronavirus) Pandemic the Westin San Diego has provided the following options for the CalSAWS Conference:
 - Postpone now: Conference dates can be shifted anytime between now and December 31, 2020 and 70% of the cancellation can be applied toward the rebooking.
 - Wait until the end of April/first week of May: Revisit the COVID-19 situation/travel restrictions, then they MAY be able to apply 95%-100% of the cancellation toward the rebooking (before December 31, 2020).
- CalSAWS contract with Westin states:
 - Cancellation: Group agrees that if it cancels this Agreement for any reason, the Hotel will suffer damages. The closer in time the cancellation occurs, the greater the damages will be. Therefore, Group agrees to pay Hotel at the time of cancellation a liquidated damages fee, as follows:
 - ✦ Date of contract signature – December 24, 2019: \$22,205.00 [25% of total anticipated revenue]
 - ✦ December 25, 2019 – March 24, 2020: \$44,410.00 [amount equal to 50% of total anticipated revenue]
 - ✦ March 25, 2020 – May 24, 2020: \$66,615.00 [amount equal to 75% of total anticipated revenue]
 - ✦ May 25, 2020 – June 24, 2020: \$88,820.00 [amount equal to 100% of anticipated revenue]



CalSAWS Quarterly Financial Report



CalSAWS Quarterly Financial Report

Overview

CalSAWS DD&I and
Premise for 58
Counties

(OCAT & Undocumented 19-25)

CalWIN M&O and
Premise for 18
Counties

C-IV M&O and
Premise for 39
Counties

LRS M&O and Premise
for 1 County

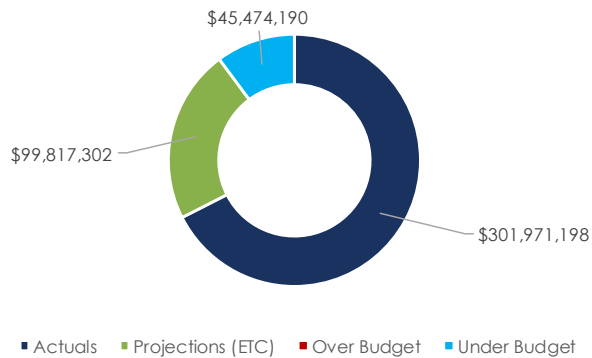
- 1 Actuals to Date
Based on Vendor Invoices & County Claims
- 2 Projections (Estimates to Complete)
Estimated Costs for Future Months
- 3 Estimate at Completion (EAC)
Actual Costs Plus Estimated
- 4 Total Allocation/Budget
Amount Allocated by Line Item for the Approved Budget
- 5 Balance
Difference Between EAC and Budget
Negative balance is under budget
Positive balance is over budget
- 6 % Expended to Date (Actuals)
Percent of Actuals to Date Divided by the Budget
- 7 % EAC to Budget
Percent of EAC Divided by the Budget

CalSAWS Quarterly Financial Report

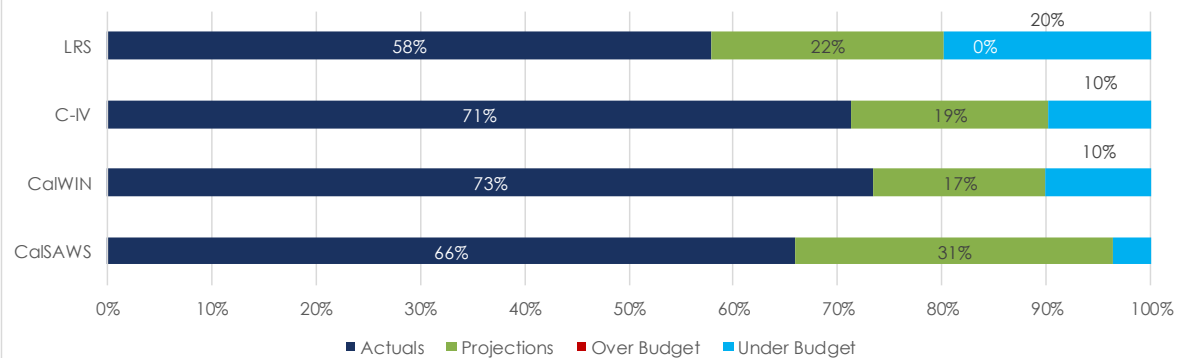
Overall Summary

CalSAWS | SFY 2019/20 FINANCIAL DASHBOARD - April 3, 2020

Total Actuals & Projections



% Expended to Date



CalSAWS Quarterly Financial Report

Overall Summary

CalSAWS | SFY 2019/20 FINANCIAL DASHBOARD - April 3, 2020

Category	Actuals to Date ¹	Projections (ETC)	EAC	Total Allocation (Budget)	Balance + Under / (-Over)	% Expended to Date	% EAC to Budget	Notes
CalSAWS	\$87,161,308	\$40,428,366	\$127,589,674	\$132,295,237	\$4,705,563	65.9%	96.4%	
DD&I App. Dev.	\$16,986,517	\$4,796,868	\$21,783,386	\$21,783,715	\$329	78.0%	100.0%	
DD&I Non-App. Dev.	\$59,929,337	\$29,965,108	\$89,894,445	\$92,108,804	\$2,214,359	65.1%	97.6%	Staff, travel, AWS less than planned
DD&I Training	\$3,253,033	\$334,101	\$3,587,134	\$3,587,134	\$0	90.7%	100.0%	Pending allocation from unallocated
DD&I GA/GR	\$0	\$0	\$0	\$0	\$0	0.0%	0.0%	
DD&I Procurement	\$601,014	\$517,866	\$1,118,880	\$1,118,880	\$0	53.7%	100.0%	
CalSAWS M&O	\$1,028,004	\$1,144,580	\$2,172,584	\$2,200,050	\$27,466	46.7%	98.8%	Savings from delayed install of WAN Circuits
CalSAWS Premise	\$5,363,403	\$3,669,843	\$9,033,246	\$11,496,654	\$2,463,408	46.7%	78.6%	Shifts planned for the May Revise
CalWIN M&O	\$85,944,675	\$19,320,020	\$105,264,695	\$117,015,321	\$11,750,626	73.4%	90.0%	
CalWIN M&O	\$76,992,027	\$16,451,254	\$93,443,281	\$95,039,444	\$1,596,163	81.0%	98.3%	
CalHEERS Interface	\$5,032,593	\$1,406,101	\$6,438,694	\$13,326,096	\$6,887,402	37.8%	48.3%	Qualified system changes are limited
CalHEERS CSCN	\$1,153,078	\$291,056	\$1,444,134	\$1,856,497	\$412,364	62.1%	77.8%	Potential savings Application Maintenance
CalWIN Premise	\$2,766,978	\$1,171,609	\$3,938,587	\$6,793,284	\$2,854,697	40.7%	58.0%	Shifts planned for the May Revise
C-IV M&O	\$80,567,476	\$21,322,638	\$101,890,114	\$112,964,559	\$11,074,445	71.3%	90.2%	
C-IV M&O	\$69,200,695	\$16,097,704	\$85,298,399	\$87,351,573	\$2,053,174	79.2%	97.6%	QA, OTECH, and HW/SW savings expected
CalHEERS Interface	\$5,428,657	\$1,857,192	\$7,285,849	\$11,090,754	\$3,804,905	48.9%	65.7%	Qualified system changes are limited
Covered CA CSC	\$2,632,561	\$941,037	\$3,573,597	\$3,855,636	\$282,039	68.3%	92.7%	QA and Technical Infrastructure
C-IV Premise	\$3,305,563	\$2,426,706	\$5,732,269	\$10,666,596	\$4,934,327	31.0%	53.7%	Shifts planned for the May Revise
LRS M&O	\$47,962,752	\$18,337,981	\$66,300,733	\$82,778,657	\$17,943,557	57.9%	80.1%	
LRS M&O	\$43,376,194	\$13,772,411	\$57,148,605	\$66,783,374	\$9,634,769	65.0%	85.6%	Staff, QA, HW/SW and Prod Ops (data center decommission)
CalHEERS Interface	\$1,913,304	\$1,238,480	\$3,151,784	\$5,298,372	\$2,146,588	36.1%	59.5%	Qualified system changes are limited
LRS Premise	\$2,673,254	\$3,327,090	\$6,000,344	\$10,696,911	\$4,696,567	25.0%	56.1%	Shifts planned for the May Revise
Cloud Enablement	\$151,507	\$0	\$151,507	\$1,617,140	\$1,465,633	9.4%	9.4%	Proof of Concept ended in SFY 18/19, includes final invoice payments
JPA Admin. Budget	\$334,987	\$408,296	\$743,283	\$743,283	\$0	45.1%	100.0%	
CalSAWS 58 Counties	\$158,852	\$265,986	\$424,838	\$424,838	\$0	37.4%	100.0%	
CalACES 40 Counties	\$176,135	\$142,310	\$318,445	\$318,445	\$0	55.3%	100.0%	
Total	\$301,971,198	\$99,817,302	\$401,788,500	\$445,797,057	\$45,474,190	67.7%	90.1%	

¹July-Feb Actuals (Claims) and Partial Actuals for April (Invoices)

CalSAWS Quarterly Financial Report

Personnel Budget

CalSAWS | SFY 2019/20 CONSORTIUM PERSONNEL BUDGET & FTEs

CATEGORY	Actuals to Date	Projections (ETC)	EAC	Total Allocation (Budget)	BALANCE +Under / (-Over)	% Expended to Date	% EAC to Budget	Notes
CalSAWS DD&I	\$7,720,338	\$2,797,803	\$10,518,141	\$11,317,174	\$799,033	68.2%	92.9%	
Consortium Personnel - County ¹	\$2,183,120	\$1,003,989	\$3,187,109	\$3,510,277	\$323,168	62.2%	90.8%	
Consortium Personnel - Contractor ^{2,3}	\$5,537,218	\$1,793,814	\$7,331,032	\$7,806,897	\$475,865	70.9%	93.9%	
CalWIN M&O	\$2,630,401	\$766,706	\$3,397,107	\$4,977,527	\$1,580,420	52.8%	68.2%	
Consortium Personnel - County ¹	\$1,888,667	\$419,706	\$2,308,373	\$3,888,793	\$1,580,420	48.6%	59.4%	
Consortium Personnel - Contractor ^{2,3}	\$741,734	\$347,000	\$1,088,734	\$1,088,734	\$0	68.1%	100.0%	
C-IV M&O	\$3,197,089	\$778,230	\$3,975,319	\$4,228,500	\$253,181	75.6%	94.0%	
Consortium Personnel - County	\$1,848,105	\$503,116	\$2,351,221	\$2,534,557	\$183,336	72.9%	92.8%	
Consortium Personnel - Contractor ²	\$1,348,984	\$275,114	\$1,624,098	\$1,693,943	\$69,845	79.6%	95.9%	
LRS M&O	\$9,847,118	\$2,100,000	\$11,947,118	\$13,373,256	\$1,426,138	73.6%	89.3%	
Consortium Personnel - County	\$9,847,118	\$2,100,000	\$11,947,118	\$13,373,256	\$1,426,138	73.6%	89.3%	
Consortium Personnel - Contractor ²	\$0	\$0	\$0	\$0	\$0	0.0%	0.0%	
Premise	\$183,341	\$45,842	\$229,183	\$892,611	\$663,428	20.5%	25.7%	
Consortium Personnel - County	\$99,982	\$24,218	\$124,200	\$783,867	\$659,667	12.8%	15.8%	SB 1341 Phase 1 & Phase 2 M&O, OCAT
Consortium Personnel - Contractor ²	\$83,359	\$21,624	\$104,983	\$108,744	\$3,761	76.7%	96.5%	
Total	\$23,578,287	\$6,488,581	\$30,066,868	\$34,789,068	\$4,722,200	67.8%	86.4%	

¹Includes only Consortium Staff, does not include County Support Staff

²Includes RGS and CSAC employees

³Includes RGS, CSAC, and First Data Staff (Non-Employees)

⁴Does not account for backfill considerations

CalSAWS Quarterly Financial Report

Personnel FTEs

SFY 2019/20 - Consortium Personnel FTE Counts	Current/Planned FTEs
CalSAWS DD&I	98
Consortium Personnel - County ¹	34
Consortium Personnel - Contractor ²	45
Consortium Personnel - Contractor Limited Term ³	9
TBD ⁴	10
CalWIN M&O	24
Consortium Personnel - County ¹	1
Consortium Personnel - Contractor ²	17
Consortium Personnel - Contractor Limited Term ³	5
TBD ⁴	1
C-IV M&O	27
Consortium Personnel - County ¹	15
Consortium Personnel - Contractor ²	10
Consortium Personnel - Contractor Limited Term ³	1
TBD ⁴	1
LRS M&O	75
Consortium Personnel - County ¹	75
Consortium Personnel - Contractor ²	0
Consortium Personnel - Contractor Limited Term ³	0
TBD ⁴	0
Premise	2
Consortium Personnel - County ¹	1
Consortium Personnel - Contractor ²	1
Total	226

¹Includes only Consortium Staff, does not include County Support Staff

²Includes RGS and CSAC employees

³Includes RGS, CSAC, and First Data Staff (Non-Employees)

⁴Does not account for backfill considerations

CalSAWS Quarterly Financial Report

Change Budget

CalSAWS | SFY 2019/20 CHANGE BUDGET (APPLICATION MAINTENANCE / M&E HOURS)

Change Budget Category	Actuals to Date	Projections (ETC)	EAC	Total Allocation (Budget)	BALANCE +Under / (-Over)	% Expended to Date	% EAC to Budget	Notes
CalSAWS	\$3,820,656	\$1,790,044	\$5,610,700	\$6,610,168	\$999,468	57.8%	84.9%	
CalSAWS Premise	\$3,820,656	\$1,790,044	\$5,610,700	\$6,610,168	\$999,468	57.8%	84.9%	Disaster CalFresh & OCAT shifts to SFY 20/21 and Undoc. 19-25 less than planned
CalWIN M&O	\$14,285,517	\$4,224,931	\$18,510,448	\$28,029,084	\$9,518,636	51.0%	66.0%	
CalWIN M&O	\$10,844,347	\$2,832,069	\$13,676,416	\$13,676,416	\$0	79.3%	100.0%	
CalHEERS Interface Change Budget	\$1,128,523	\$600,191	\$1,728,714	\$8,283,518	\$6,554,804	13.6%	20.9%	Qualified system changes are limited
CalHEERS CSCN Change Budget	\$0	\$53,571	\$53,571	\$250,008	\$196,437	0.0%	21.4%	Potential savings Application Maintenance
CalWIN Premise	\$2,312,647	\$739,100	\$3,051,747	\$5,819,142	\$2,767,395	39.7%	52.4%	Shifts planned for the May Revise
C-IV M&O	\$21,959,576	\$6,337,325	\$28,296,901	\$35,278,286	\$6,981,385	62.2%	80.2%	
C-IV M&O	\$17,184,609	\$3,333,370	\$20,517,979	\$19,338,802	(\$1,179,177)	88.9%	106.1%	Pending re-allocation; (\$174K) is COVID-19 estimate
CalHEERS Interface Change Budget	\$1,163,605	\$571,132	\$1,734,737	\$5,368,755	\$3,634,018	21.7%	32.3%	Qualified system changes are limited
Covered CA CSC Change Budget	\$476,880	\$221,328	\$698,208	\$693,504	(\$4,704)	68.8%	100.7%	Accenture cited contract amount of \$698K
C-IV Premise	\$3,134,482	\$2,211,495	\$5,345,977	\$9,877,225	\$4,531,248	31.7%	54.1%	Shifts planned for the May Revise
LRS M&O	\$12,179,823	\$6,441,983	\$18,621,806	\$25,082,562	\$6,460,756	48.6%	74.2%	
LRS M&E	\$8,955,505	\$2,330,493	\$11,285,998	\$11,112,000	(\$173,998)	80.6%	101.6%	COVID-19
CalHEERS Interface Change Budget	\$597,864	\$800,000	\$1,397,864	\$3,544,452	\$2,146,588	16.9%	39.4%	Qualified system changes are limited
LRS Premise	\$2,626,454	\$3,311,490	\$5,937,944	\$10,426,110	\$4,488,166	25.2%	57.0%	Shifts planned for the May Revise
TOTAL	\$52,245,572	\$18,794,283	\$71,039,855	\$95,000,100	\$23,960,245	55.0%	74.8%	

Note: Includes 8,000 hours/month for M&O per system, plus premise hours.

CalSAWS Quarterly Financial Report

CalSAWS | SFY 2019/20 CONTRACT OBLIGATIONS

Warranty & Liquidated Damages Detail - SFY 2019/20					
Category	Contract	Service Month	Amount	Invoice Month	Invoice #
Application Maintenance Warranty	C-IV	June-19	\$2,408	September-19	23423
Application Maintenance Warranty	C-IV	August-19	\$5,332	November-19	1100611182
Application Maintenance Liquidated Damage (Daily Prime Business Hours ED/BC Response Time)	LRS	July-19	\$2,000	October-19	1100602763
Technical Infrastructure Warranty	C-IV	August-19	\$137	November-19	1100611187
CalWIN UAT Delivery	CalWIN	March-19	\$5,000	October-19	60015449
Cov CA System Availability Contact CalWIN	CalWIN	June-19	\$7,000	October-19	60015449
Daily Peak Usage Hours Availability on four (4) days in October 2019 (10-15, 10-16, 10-18, and 10-22)	LRS	October-19	\$40,000	December-19	1100629575
COLA Print Delay Activities	C-IV	November-19	\$20,296	February-20	11006645443
COLA Print Delay Activities	LRS	November-19	\$4,658	February-20	11006645428
Deficiency Resolution Timeliness	CalWIN	November-19	\$2,000	Pending Clearance	
Deficiency Resolution Timeliness; Disaster Recovery (Pending)	CalWIN	December-19	\$1,000	Pending Final Agreement	
IVR Call Transfer Rate 1/25/2020	CalWIN	January-20	\$5,000	Pending Final Agreement	
Covered CA Contact CalWIN System Availability -outage on 2/18; Deficiency Resolution Timeliness	CalWIN	February-20	\$55,000	Pending Final Agreement	
Total			\$149,831		

Hours & Credits					
Category	Actuals	Projections (ETC)	EAC	Allowance	BALANCE +Under / (-Over)
CalWIN Modernization ("Modification") Hours	\$2,288,245	\$826,771	\$3,115,016	\$7,006,550	\$3,891,534
CalWIN Business Intelligence (BI)	\$3,159,334	\$811,881	\$3,971,215	\$3,971,215	\$0
CalWIN IDMS	\$0	\$1,500,000	\$1,500,000	\$1,500,000	\$0
CalWIN Business Rules Engine (BRE)	\$0	\$3,500,000	\$3,500,000	\$3,500,000	\$0
C-IV Royalty Fees	\$400,000	\$0	\$400,000	\$400,000	\$0
Total	\$5,847,579	\$6,638,652	\$12,486,231	\$16,377,765	\$3,891,534

Modernization Hours are updated each August with 8,500 hours; includes hours from prior years.

IDMS estimate of \$1.5M for potential utilization of hours for CalSAWS GA/GR.

BRE estimate of \$3.5M for potential utilization of hours for CalSAWS GA/GR.

Royalty fees includes \$200k shifted from SFY 18/19, updated through October 2019.



CaSAWS Staffing Update

CalSAWS Staffing Update

Status by Team as of 3/6/2020

- 18 positions have been filled
- 3 positions were deferred
- 4 positions were declined due to salary or other positions
- 3 positions remain open(1 BA, 1 Conversion Analyst, 1 PMO Analyst)

Team	Position	Open	Applicants	Interviewed	Selected	Accepted	RGS	County	Declined	Reason for Declined Offer
Policy, Design, Governance and Application Development	Business Analyst	4 Limited Term	19	11	3	2	0	2	1	Salary
	Release Coordinator	1 Long-Term 1 Limited-Term	16	8	3	2	2	0	1	Salary
Customer Engagement	Trainer	3 Limited-Term	23	16	3	2	0	2	1	Accepted New County Position
	Implementation Manager	1 Limited-Term	11	7	1	1	1	0	0	N/A
	Implementation Coordinator	3 Limited-Term	15	7	3	3	1	2	0	N/A
Technical Operations	Cloud Analyst	1 Long-Term	11	2	1	1	1	0	0	N/A
	Conversion Analyst	4 Limited-Term	15	5	3	2	0	2	1	Accepted Imp. Coordinator
PMO/Common Services	Fiscal/Contract Manager	1 Long-Term	7	3	1	1	1	0	N/A	N/A
	Fiscal/Contract Analyst	2 Long-Term	11	6	2	2	2	0	0	N/A
	PMO Analyst	2 Long-Term	12	4	1	1	1	0	0	N/A
	Procurement Manager	1 Long-Term	5	Deferred	N/A	N/A	N/A	N/A	N/A	N/A
	Procurement Analyst	2 Long-Term	9	Deferred	N/A	N/A	N/A	N/A	N/A	N/A
	Procurement Analyst	2 Limited-Term	7	2	1	1	1	N/A	N/A	N/A
	Total	28	161	71	22	18	10	8	4	

Note: 65 Individual applicants applied for multiple positions



Update on State/Federal Approvals

- IAPDU
- Schedule Adjustment



Revised CalSAWS DD&I Project Schedule

Status & Next Steps

Imaging Amendment	State Review Complete	Submitted to Federal Sponsors December 20 th	Conducted walkthrough of Imaging Amendment on January 28 th	CMS approved Feb 20 th ; FNS approved Feb 21 st	Board approved Friday, February 14 th
Functional Design Amendment	State Review Complete	Submitted FDS Amendment to Federal Sponsors on January 31 for review and approval	Walkthrough February 26 th	CMS Final Approval Pending, FNS Approval N/A	Board approved Friday, March 27 th Contingent on CMS approval
Analytics Amendment	State Review Complete	Submitted FDS Amendment to Federal Sponsors on Feb 20 for review and approval	Walkthrough February 26 th	CMS Final Approval Pending, FNS Approval N/A	Board approved Friday, March 27 th Contingent on CMS approval
Quality Assurance Amendment	Initiated State Sponsors Review March 23 rd	To be submitted to Federal Sponsors	Walkthrough Available Upon Request	Verbal or written approval from Federal Sponsors needed in May	Board approval scheduled for May
As-Needed IAPDU	State Review Complete	Submitted to Federal Sponsors (FNS 3/13, CMS 3/24)	Walkthrough February 26 th	Approval April 2020	



Imaging/Task Management Overview/Timeline

- Update on Potential County Imaging Options
- 
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Imaging Overview

- Current Status
- Timeline
- Document Migration
- *Potential Alternate Options*

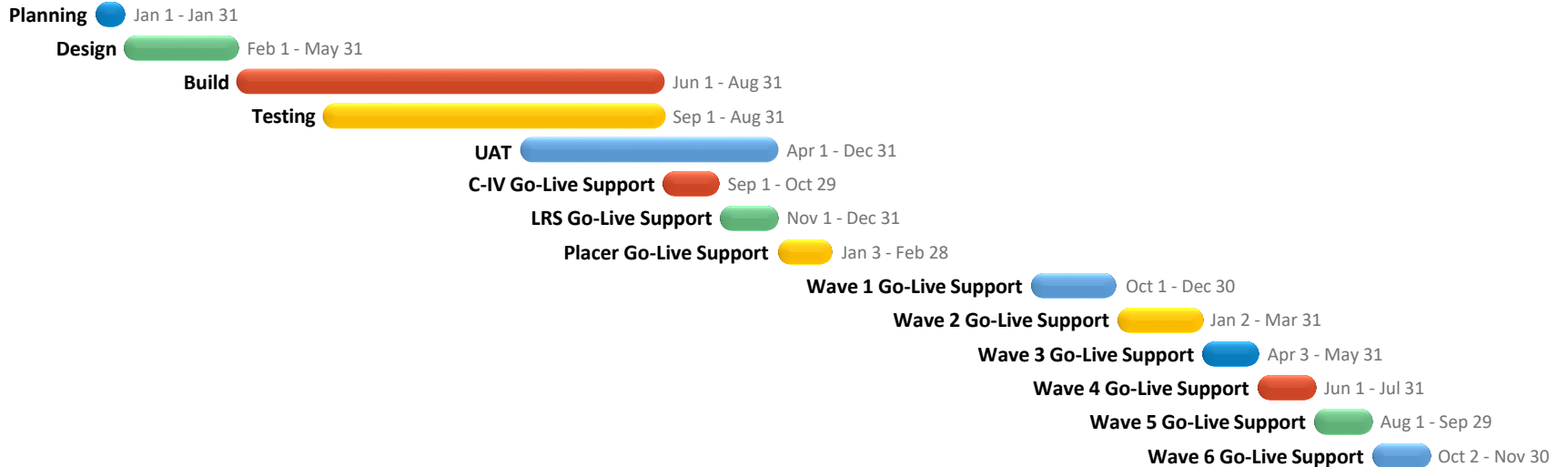
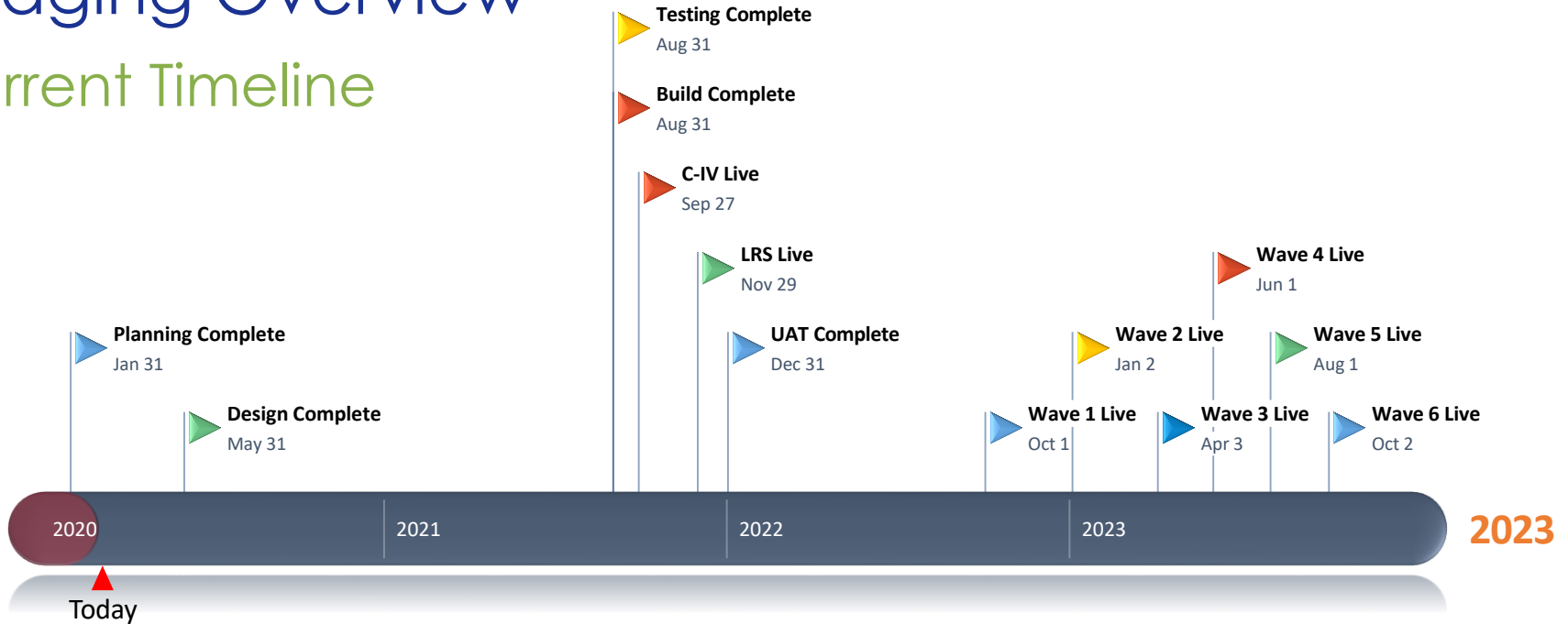
Imaging Overview

Current Status

- Imaging amendment was approved by the JPA Board and the State/Federal partners
- Project Kick Off on 2/24/20
- Document Migration Plan was reviewed with the Imaging Committee on 2/27/20
- Started Detail Design with Imaging Committee

Imaging Overview

Current Timeline



Imaging

Document Migration Process

- Hold individual document migration kick off discussions with Los Angeles, each CalWIN County, and C-IV Counties
Note: CRFI 20-010 distributed to get Imaging Point of Contact (PIC) to coordinate efforts
- Hold individual document migration discovery sessions with Los Angeles, each CalWIN County, and C-IV Counties
 - Clearly define roles and responsibilities for the County and Project
 - Work with County to define and set due dates for county responsibilities

County Wave	Kick off Month	Document Migration Duration (Export/Import)
1	July 2020	Sep. 2020 – Oct. 2022
2	Oct. 2020	Dec. 2020 – Jan. 2023
3	Jan. 2021	Mar. 2021 – Apr. 2023
4	Mar. 2021	May 2021 – Jun. 2023
5	May 2021	Jul. 2021 – Aug. 2023
6	July 2021	Sep. 2021 – Oct. 2023

Los Angeles County kick-off completed March 24, 2020. Discovery Sessions are in progress.

Imaging

Document Migration – County Responsibilities

- Discovery Sessions:
 - Evaluate and transform Metadata for Export
 - Develop process to track newly ingested images, metadata, and metadata changes after initial export
- Test Batches:
 - Export test batch of images and metadata
 - Reconfigure export metadata/images per test batch results
- Data Export:
 - Export Initial batch of images and metadata
 - Verify initial batch of imported images and metadata
 - Export Delta(s) images and metadata
 - Verify imported Delta(s) imported images and metadata
 - Export Final batch of images and metadata
 - Verify imported Final batch of imported images and metadata
- Verify Data:
 - UAT Image/Metadata Validation

Imaging

Potential Alternative Options

- Option 1: Transmit All Images at the Point of Scan
 - Give the county the ability to retain their existing Imaging System for scanning in documents
 - County system will send all scanned documents over to the CalSAWS Imaging Solution via an API
- Option 2: Additional API requests without sending images
 - The county will retain their existing Imaging System
 - Images will not be sent to CalSAWS
 - Additional API's will need to be created to maintain CalSAWS functionality

Imaging Alternative Option 1

Transmit All Images at Point of Scan

Option Considerations

- File format and type
 - Define format (File Size, File Type)
 - Metadata will need to match the CalSAWS Imaging Solution metadata for functionality to work properly
 - Annotation capability may not be available for documents not meeting file type standards
- SLAs between the Project and county Imaging provider would need to be defined
- All scanning related activities will be the responsibility of the County's Imaging System
- CalSAWS Imaging Solution will be the "System of Record"
 - Additional validation steps will be needed to ensure all images are obtained from origin system.
 - Which system will be responsible for indexing documents?
 - Which system will the State auditors use for their work?

Imaging Alternative Option 1

Transmit All Images at Point of Scan

Design/Implementation Considerations

- Can Hyland support the volume of images through their API?
- Marking documents as “Received” may be delayed if document is not transmitted by the county in a timely manner
- Network bandwidth/Routing considerations
 - Impacts to the CalSAWS network would need to be assessed
- How will confidentiality be handled?
- How will security be handled?

Imaging Alternative Option 2

Additional API Request without Sending Images

Option Considerations

- Custom Image links by page in the CalSAWS application might not work
 - Generic link to County Imaging System will need to be developed
- Task functionality might be limited
 - The link back to the document scanned in the task solution may not work and might need to be a generic link to the county imaging system
 - Need to create APIs which will require specific metadata for task generation
- All scanning/indexing/OCR related activities will be the responsibility of the county imaging system
- County imaging system will be the “System of Record”
 - State Agency auditors will need access to County Imaging System

Imaging Alternative Option 2

Additional API Request without Sending Images

Design/Implementation Considerations

- Marking documents as received:
 - Barcodes will require processing via wand-scanning in the CalSAWS application
 - Barcode APIs are not currently available for the County Imaging System
- How will confidentiality be handled?
- How will security be handled?
 - How will other counties access person level documents (shared customers)?
 - How will ICT be processed?



Conversion Team Activities Update

- Duplicate Person Report/Communication
- Overview of Duplicate Person Governance



Conversion Team Activities Update

Duplicate Person Report

- Final validation round completed February
- Reconvene Duplicate Person Workgroup End of March
 - Update Workgroup on the results of data validation
 - Present final version of the Duplicate Person Report
 - Present Duplicate Person Governance
- On track for statewide distribution April 2020



OCCAT Update



OCAT Schedule Update

Schedule adjustment for ForgeRock implementation

Key Activities	Adjusted Schedule		Implementation Timeline					
	Start	Finish	Mar	Apr	May	Jun	Jul	Aug
Application Dev/Test		6/12/20	■					
Final System Test	6/15/20	7/10/20				■		
Training Delivery	7/20/20	8/20/20					■	
User Acceptance Test	7/20/20	8/20/20					■	
Cutover and Go-Live	8/21/20	8/24/20						◆

- Eight (8) week schedule adjustment
- Final System Test
 - Security, performance, and disaster recovery tests
 - End-to-end regression tests
- Training, UAT
 - Planning and preparation underway
- Go-Live
 - Monday, August 24, 2020

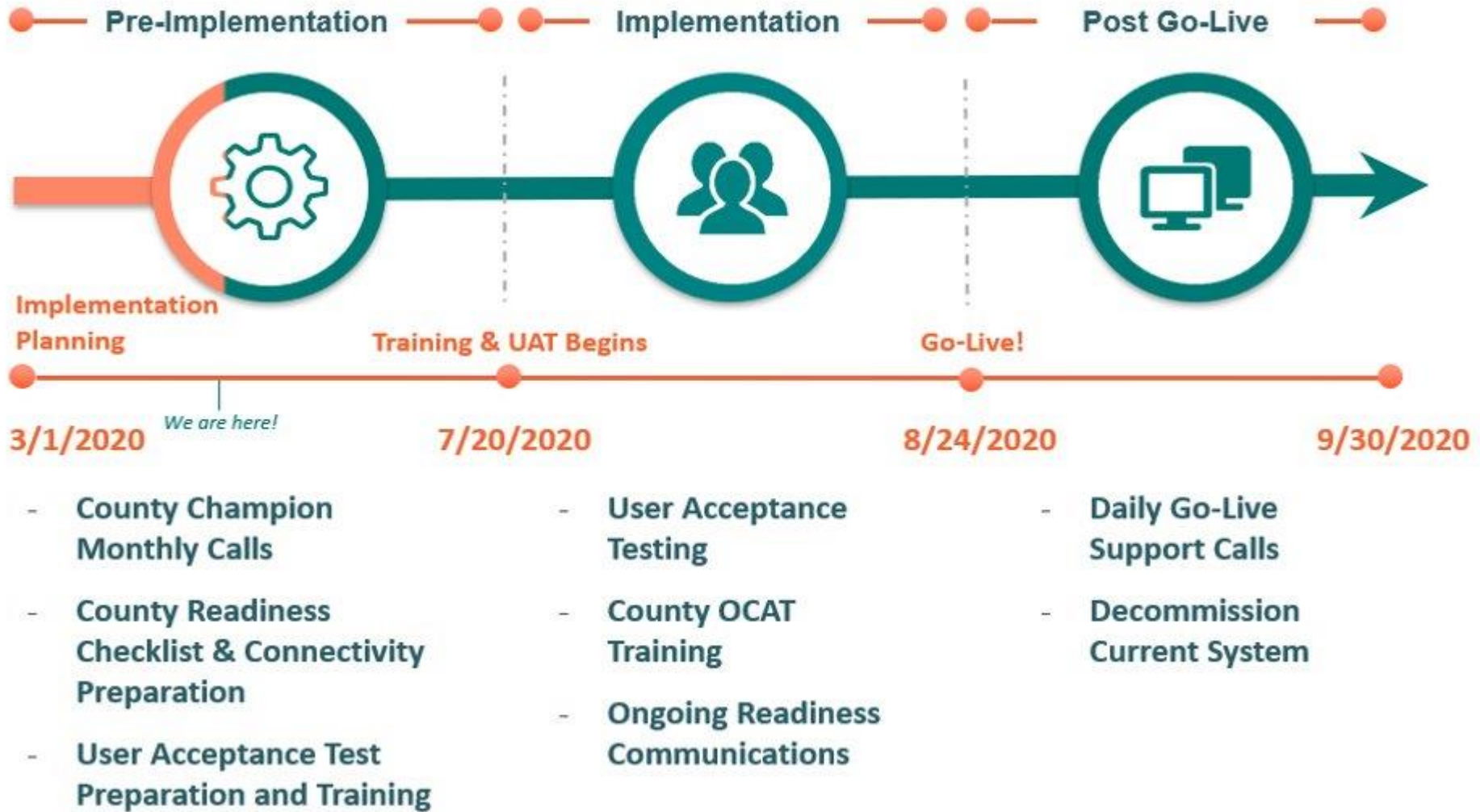
Design, Development, and Test

Key activities updates

- Application development and test
 - Development and test in progress with final system test to begin 6/15
 - SAWS interfaces testing in progress with CalWIN, C-IV, and LRS
- ForgeRock user identity and access management
 - Functional and technical designs approved
 - Proof of Concept (PoC) completed
 - Development in progress
- OCAT Demo
 - Preparing materials and demo for CalSAWS Annual Strategic Planning Conference

Training and Implementation

Updated activities with schedule adjustment





Application Development Update

- Policy



Policy Update

Cal-OAR

Policy Effective Date & State Policy Reference	C-IV/LRS Status	CalWIN Status	Implementation Details
<p>7/1/2019</p> <p>ACL 19-40</p>	<p>SCRs CIV-103934; CA-208030 Phase I Implemented Release October 2019</p> <p>SCRs CIV-104230; CA-208720 Implemented Release 19.07 Priority 7/25/19</p> <p>SCRs CIV-102191; CA-204569 Phase II Test Release 20.05</p>	<p>PPM #51772 Phase I Implemented October 2019</p> <p>PPM #52398 Phase II Implemented R60 (2/20)</p> <p>PPM #53118 Phase II (BI) Design R61 (5/20)</p>	<p>CalSAWS Update:</p> <ul style="list-style-type: none"> • Add functionality to automatically generate and send the monthly, quarterly, and semi-annual Cal-OAR data files to CDSS. • A CIV/LRS functionality demonstration webcast on the system changes to support CalOAR, Housing Support, Home Visiting, and Family Stabilization policy is schedule for April 23,2020. <p>CalSAWS County Business Impact: Educate staff on how the system data collection page information will populate the Cal-OAR reports.</p> <p style="text-align: right;">-Continued on Next Slide-</p>

Policy Update

Cal-OAR

Policy Effective Date & State Policy Reference	C-IV/LRS Status	CalWIN Status	Implementation Details
<p>7/1/2019</p> <p>ACL 19-40</p>	<p>SCRs CIV-103934; CA-208030 Phase I Implemented Release October 2019</p> <p>SCRs CIV-104230; CA-208720 Implemented Release 19.07 Priority 7/25/19</p> <p>SCRs CIV-102191; CA-204569 Phase II Test Release 20.05</p>	<p>PPM #51772 Phase I Implemented October 2019</p> <p>PPM #52398 Phase II Implemented R60 (2/20)</p> <p>PPM #53118 Phase II (BI) Design R61 (5/20)</p>	<p>CalWIN Update:</p> <p>Manual Phase I – Manually send the Phase 1 data files to CDSS beginning October 2019. The design for this effort includes input and data validation from a group of volunteer project action team counties: Fresno, Orange, Placer, Sacramento, San Luis Obispo, Solano and Sonoma. The following case special indicators were added to the system and allow counties to track HVI at the case level:</p> <ul style="list-style-type: none"> • HVI Offered • HVI Received <p>The first files have been sent to CDSS; counties will validate on an individual basis now that the files are being routinely generated.</p> <p>Automated Phase II - Automate the process to send the files to CDSS and use a business intelligence solution to create the files. Adding data elements to core CalWIN application in February 2020. Including the data elements into the Business Intelligence tool in May 2020.</p> <p>CalWIN County Business Impact: CalWIN is conducting CalWIN SME meetings to review the data fields that must be completed to capture the required data elements outlined in ACL 19-40 and in the Cal-OAR trainings facilitated by CDSS.</p>

Policy Update

Home Visiting Program (HVP)

Policy Effective Date & State Policy Reference	C-IV/LRS Status	CalWIN Status	Implementation Details
<p>1/1/2019</p> <p>ACWDL – 4/25/19</p> <p>ACWDL – 7/31/18</p> <p>ACL 19-42</p> <p>ACL 19-82</p>	<p>SCRs CIV-104230; CA-208720 Implemented Release 19.07 Priority 7/25/19</p> <p>SCRs CIV-104042; CA-208265 Test Release 20.05</p> <p>SCRs CIV-103989; CA-208155 Test Release 20.05</p>	<p>PPM #51880 Implemented 7/11/19</p> <p>PPM #52489 Implemented R60 (2/20)</p> <p>PPM #53118 BI integration Testing R61 (5/20)</p>	<p>Home Visiting program (HVP) supports positive health, development and well-being outcomes for pregnant and parenting women, families, and infants born into poverty. The long-term goals for program participants include expanding their future educational, economic, and financial opportunities, stabilizing families and improving the likelihood of exiting poverty.</p> <p>CalSAWS Update:</p> <ul style="list-style-type: none"> • Add a Home Visiting List and Detail data collection pages. These pages will track home visiting services offered and accepted. • Add the CW 2224 the CIV and LRS Template Repositories. <p>Note: Upon implementation of the above changes, counties should stop using the HVI Offered and Received case flags.</p> <p>A CIV and LRS job aid is being developed for the HVP functionality was developed.</p> <p>A CIV/LRS functionality demonstration webcast on the system changes implemented to support the CalOAR, Housing Support, Home Visiting, and Family Stabilization is schedule for April 23,2020.</p> <p>CalSAWS County Business Impact: Train staff on the policy change and inform them of the changes to the systems.</p> <p style="text-align: right;">-Continued on Next Slide-</p>

Policy Update

Home Visiting Program (HVP)

Policy Effective Date & State Policy Reference	C-IV/LRS Status	CalWIN Status	Implementation Details
<p>1/1/2019</p> <p>ACWDL – 4/25/19</p> <p>ACWDL – 7/31/18</p> <p>ACL 19-42</p> <p>ACL 19-82</p>	<p>SCRs CIV-104230; CA-208720 Implemented Release 19.07 Priority 7/25/19</p> <p>SCRs CIV-104042; CA-208265 Test Release 20.05</p> <p>SCRs CIV-103989; CA-208155 Test Release 20.05</p>	<p>PPM #51880 Implemented 7/11/19</p> <p>PPM #52489 Design R60 (2/20)</p> <p>PPM #53118 BI integration Testing R61 (5/20)</p>	<p>CalWIN Update: The following case special indicators were added to the system and allow counties to track HVI at the case level:</p> <ul style="list-style-type: none"> • HVI Offered • HVI Received • HVI data at the individual level will be implemented R61 (5/20). <p>CalWIN County Business Impact: Instructions for using the HVI case special indicators issued via conference calls with county CalWORKs SMEs and CIT #07-4369 (issued 7/24/19).</p>



Procurement Update

- Central Print
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Central Print Procurement

Requirements and RFP Development

- Central Print Center RFP and Requirements under development
- Key Activities:
 - Develop Requirements and RFP – 1/ 21 – 4/22/20
 - County Review Sessions – 3/31, 4/1, 4/2
 - Consortium RFP Review and Approval – 4/23 – 5/5
 - State RFP Review and Approval – 5/6 – 5/22
 - Federal RFP Review and Approval – 5/26 – 7/24
 - RFP Release – 7/28/20

Central Print Procurement

Guidelines/Principles

- Adopt Guidelines/Principles for this procurement
 - Strive for maximum standardization across all participating counties
 - Allow for county flexibility where needed.
 - Document mandatory options for future decision-making
 - ✦ Braille
 - ✦ Large Print
 - ✦ Additional County and State inclusions in the future

Central Print Procurement

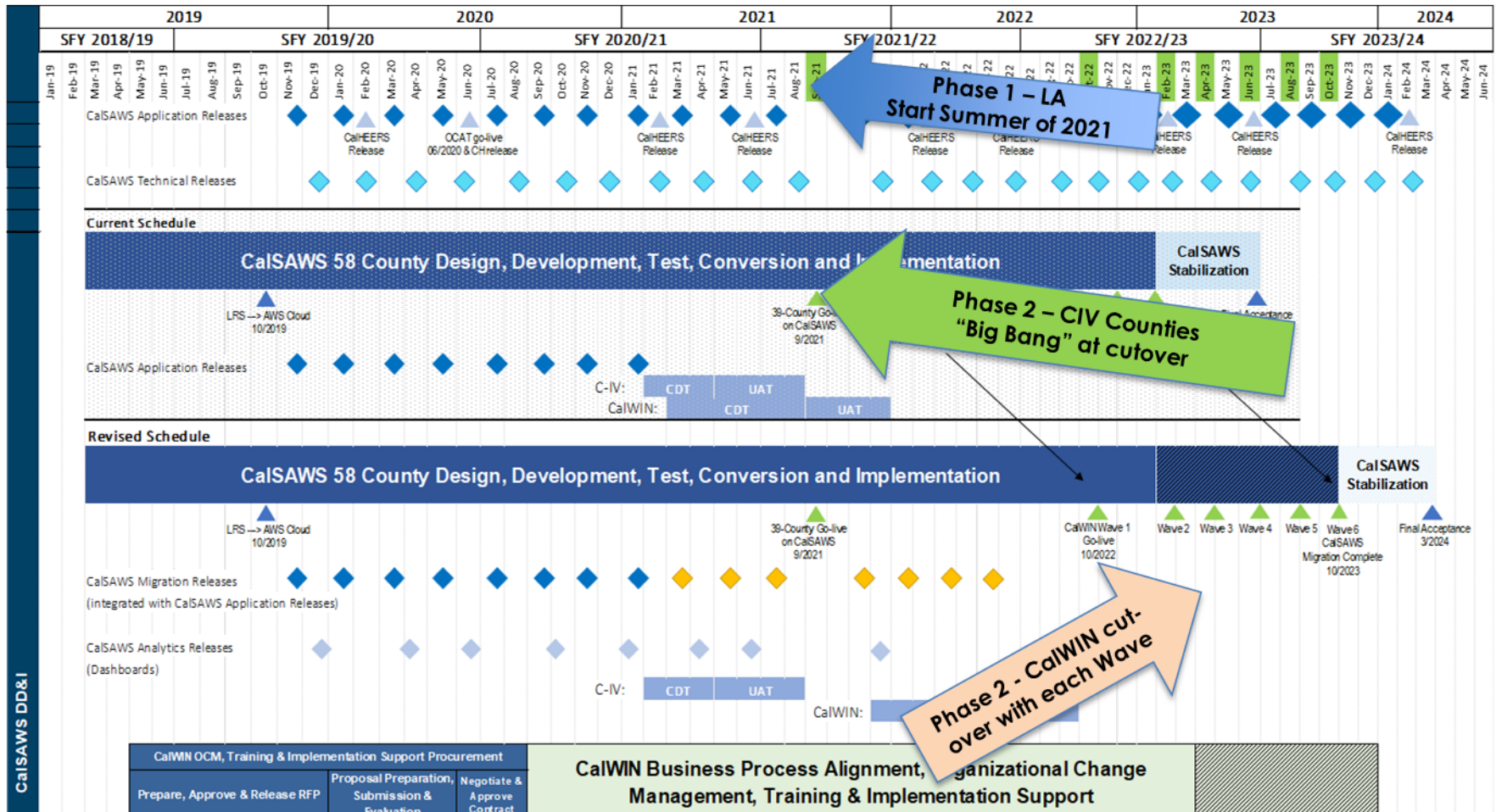
Open Points Discussion

- Method for Counties to submit special stuffers to the Print Contractor
 - From the individual counties to the Consortium to the Print Contractor
 - ✦ Would become a standard process
 - From the individual counties direct to the Print Contractor
 - ✦ Would require additional processes for the Print Contractor
- Confirm if requirements will support processing of automated and manual RE packets
 - LA has expressed their desire to continue to drop off packets
 - ✦ This requires location and storage requirements at Primary Print Facility close to LA County
 - ✦ Would these also be required at Backup Print Facility locations?
 - Will this option be open to other counties?
 - ✦ Would require the location of facilities and storage in proximity to counties that have selected this option
- Confirm approach to Postage Meter accounts
 - Account directly with the Print Center Contractor for all counties, or
 - Individual county accounts
- Determine approach to creation and mailing of the GEN 1365 Notice of Language Services
 - Consortium to generate the GEN 1365 as part the noticing file to the Central Print Vendor for mailing
 - Central Print Contractor to produce and mail as a stuffer

Central Print Procurement

Open Points Discussion

- Confirm Central Print transition will align with migration activities enabling a single testing/validation process prior to cutover with each migration.



Central Print Procurement

Requirements Status

- Requirements drafted in the following areas:
 - Functional
 - Non-functional (Facility)
 - Security/Compliance
 - Deliverables
 - Operational
 - Service Level Agreements
- CRFI in process requesting region/county SME's to review requirements.
 - County/Consortia review sessions tentatively scheduled 3/31, 4/1, 4/2

Adjourn Meeting

