

CalSAWS CCB Minutes

DATE	APRIL 30, 2020
TIME	1:30 PM
LOCATION	North: Sutter Conference Room, South: Conference Room 331
SUBJECT	Change Control Board Meeting
INVITEES	Regional Managers, Design Leads, Tech Leads, Release Management Leads, Quality Assurance, State Partners, Consortium Management

Meeting Purpose:

Approve pending System Change Requests (SCRs), scope modifications, and change orders as needed.

1. C-IV SCRs

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.02	CIV-106489		Sending Text Notification from multiple sources is throwing an exception due to OpenMarket issue	Client Correspondence	5	C-IV M&O	Production Deployment	20.02.21
20.02	CIV-106679	CA-214393	Turn off Medi-Cal Discontinuance Batches due to COVID-19	Batch Operations	12	C-IV M&O	Production Deployment	20.03.17
20.03	CIV-11210	None	Add E-Signature for additional electronic forms (39768)	Client Correspondence	70	C-IV M&O	Production Deployment	20.04.07
20.03	CIV-103666		Migrate Riverside County IVR to Amazon Connect	Contact Center	360	C-IV M&O	Start Build	20.04.30
20.03	CIV-106302		Update Instructor Led Trainings (ILTs) for 20.03-20.04.01 Code - May Training Release	Training	30	C-IV M&O	Start Build	20.05.11
20.03	CIV-106585	CA-214133	ACL 19-24 Create list of cases aided on 5K-EA greater than 180 days	Eligibility	38	C-IV M&O	Production Deployment	20.04.02
20.03	CIV-106678		El Dorado County Requests to use automated E2Lite Functionality	Batch/Interfaces	55	C-IV M&O	Production Deployment	20.04.30

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.03	CIV-106689	CA-214426	Implement Changes to Support Online Purchasing with EBT	Fiscal	73	C-IV M&O	Production Deployment	20.04.16
20.03	CIV-106710	CA-214462	Journal for Delayed Discontinuance of Medi-Cal due to COVID-19	CalHEERS	11	C-IV M&O	Production Deployment	20.03.20
20.03	CIV-106721	CA-214490	Turn on the Time Limit Good Cause reason 407 Lack of Supportive Services	Fiscal	86	C-IV M&O	Production Deployment	20.04.23
20.03	CIV-106735	CA-214505	Suspend Skip Issuance and Disc Sweeps for Incomplete RE/SAR7 (COVID-19)	Fiscal	30	C-IV M&O	Production Deployment	20.03.26
20.03	CIV-106766	CA-214607	Issue March2020 Disaster Supplement in accordance to HR 6201 Emergency Allotments	Fiscal	125	C-IV M&O	Production Deployment	20.04.11
20.03	CIV-106826		Hold TCF Issuances for Programs with overdue Recert	Fiscal	5	C-IV M&O	Production Deployment	20.03.26
20.03	CIV-106828		Hold TCF Issuances for Programs with overdue Recert (Riverside County)	Fiscal	5	C-IV M&O	Production Deployment	20.03.27
20.03	CIV-106873	CA-214881	Hold TCF Issuances for Programs with overdue Recert	Fiscal	10	C-IV M&O	Production Deployment	20.03.31
20.03	CIV-106896		DCR to correct the application date on C4Y applications, e-apps	Online	54	C-IV M&O	Production Deployment	20.04.09
20.03	CIV-106928	N/A	Regenerate and send the C-IV Group 3 MEDS Recon file for April 2020	Batch/Interfaces	10	C-IV M&O	Production Deployment	20.04.11
20.03	CIV-106935	CA-215275	Issue April 2020 Disaster Supplement in accordance to HR 6201 Emergency Allotments	Fiscal	125	C-IV M&O	Production Deployment	20.05.09
20.05	CIV-103679		Migrate Non-Contact Center County IVRs to Amazon Connect	Contact Center	375	C-IV M&O	Start Build	20.06.05
20.05	CIV-106952		Upgrade poi.jar version from 3.7 to 3.11	Batch/Interfaces	30	C-IV M&O	Start Build	
20.06	CIV-1068	CA-208863 ; CH-153970	CalHEERS eHIT: Married Filing Jointly and Out-of-State Address	CalHEERS	863	Premise	Production Deployment	
20.07	CIV-100504	CA-207344	Update Bank Routing Information for Direct Deposit	Fiscal	44	C-IV M&O	No	
20.07	CIV-105460	CA-200879	Enhance Replacement CalFresh Issuances to be replaceable up to Original Issuance Amount	Fiscal	44	C-IV M&O	Start Build	
20.07	CIV-106387	CA-213522	Security to enable pages being added for the interface to OCAT	Online	15	Premise	No	20.08.23

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.07	CIV-106413		Lobby Mgmt: Update Lobby Dashboard to include Responsive Voice API Key	Tech Arch	60	C-IV M&O	Start Build	
20.07	CIV-106674	CA-214347	Job Aid for CIV-789/CA-57298 Family Stabilization	Training	5	Premise	No	
20.09	CIV-1207	CA-213480	CW Treatment of Unregistered Motor Vehicles	Eligibility	91	C-IV M&O	No	
20.09	CIV-104879	CA-210119	ACIN I-44-19 Update State PINS to 8 digits	Fiscal	150	C-IV M&O	No	

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.05	CIV-4108	CA-50302	CO-113: Online CalWORKs Appraisal Tool (OCAT) Integration	Online	4973	Premise	Start Build	
20.05	CIV-103989	CA-208155	CFL 18/19-49 Create new Pay Codes for CalWORKs Home Visit Program (HVP)	Fiscal	589	Premise	Start Build	
20.05	CIV-105913	CA-212411	Updates to Generation of NA 823 and NA 820 for HSP and HVP	Client Correspondence	229	Premise	Start Build	

2. LRS SCRs

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
19.05	CA-209113		Update java for all products using 10.3 Weblogic and Java 6	Tech Ops	50	LRS M&O	Production Deployment	19.07.14
19.05	CA-209173		Weblogic patch on YBN for Oracle 10g - As per Oracle security advisory on 0 day vulnerability	Tech Ops	20	LRS M&O	Production Deployment	19.07.17
20.02	CA-214393	CIV-106679	Turn off Medi-Cal Discontinuance Batches due to COVID-19	Batch Operations	14	LRS M&E	Production Deployment	20.03.17
20.02	CA-214443		Temporary Suspension of GR Discontinuance Batch Jobs	Batch Operations	45	LRS M&E	Production Deployment	20.03.17

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20.02	CA-214462	CIV-106710	Journal for Delayed Discontinuance of Medi-Cal due to COVID-19	CalHEERS	12	LRS M&E	Production Deployment	20.03.20
20.02	CA-214505	CIV-106735	Suspend Skip Issuance and Disc Sweeps for Incomplete RE/SAR7 (COVID-19)	Fiscal	72	LRS M&E	Production Deployment	20.03.20
20.02	CA-214537	N/A	Turn off Daily and Monthly GR Time Limits Discontinuance Batch Job	Batch/Interfaces	20	LRS M&E	Production Deployment	20.03.20
20.03	CA-207735	N/A	Enable CalSAWS to send images over 6MB to EDMS : COVID-19	Tech Ops	169	LRS M&E	Production Deployment	20.04.16
20.03	CA-214133	CIV-106585	ACL 19-24 Create list of cases aided on 5K-EA greater than 180 days	Eligibility	40	LRS M&E	Start Build	20.04.02
20.03	CA-214426	CIV-106689	Implement Changes to Support Online Purchasing with EBT	Fiscal	49	LRS M&E	Production Deployment	20.04.16
20.03	CA-214490	CIV-106721	Turn on the Time Limit Good Cause reason 407 Lack of Supportive Services	Fiscal	153	LRS M&E	Production Deployment	20.04.23
20.03	CA-214539		Stop GR Discontinuance in EDBC and Generate GR, CAPI discontinued person list for April and May	Eligibility	269	LRS M&E	Production Deployment	20.04.16
20.03	CA-214607	CIV-106766	Issue March 2020 Disaster Supplement in accordance to HR 6201 Emergency Allotments	Fiscal	149	LRS M&E	Production Deployment	20.04.11
20.03	CA-214703		Purge the QR 7 generation job (PB19R412) and prevent the QR 7 from being sent to Central Print	Client Correspondence	40	LRS M&E	Production Deployment	20.03.26
20.03	CA-214777		Operationally run the CAPI RE (PB19R514M) , GR AA,SSP14 (PB19R515M) generation job and prevent them from being sent to Central Print	Client Correspondence	109	LRS M&E	Production Deployment	20.04.03
20.03	CA-214780		Update the Received Date on Vouchers for April Foster Care Benefit Month for LA County	Fiscal	45	LRS M&E	Production Deployment	20.05.08
20.03	CA-214784		Advance CAPI RE Due Month for March-June 2020 and GR AA Due Month for March-May 2020. Update Customer reporting records for CAPI RE, GR QR7 and AA	Eligibility	331	LRS M&E	Production Deployment	20.05.05

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.03	CA-214881	CIV-106873	Hold TCF Issuances for Programs with overdue Recert	Fiscal	73	LRS M&E	Production Deployment	20.04.23
20.03	CA-215220	N/A	List of DCFS Medi-Cal Discontinuances from Batch EDBC	CalHEERS	37	LRS M&E	Production Deployment	20.04.23
20.03	CA-215275	CIV-106935	Issue April 2020 Disaster Supplement in accordance to HR 6201 Emergency Allotments	Fiscal	149	LRS M&E	Production Deployment	20.05.09
20.05	CA-215417		Training Release 20.05 - Training Environment Support	Training	60	LRS M&E	No	20.05.22
20.06	CA-208863	CIV-1068; CH-153970	CalHEERS eHIT: Married Filing Jointly and Out-of-State Address	CalHEERS	977	Premise	Production Deployment	
20.07	CA-213522	CIV-106387	Security to enable pages being added for the interface to OCAT	Online	15	Premise	No	20.08.23
20.07	CA-214347	CIV-106674	Job Aid for CA-57298 Family Stabilization	Training	5	Premise	No	
20.09	CA-54659	CIV-5503	Update Repayment Term Summary and Detail Page	Fiscal	540	LRS M&E	Start Build	
20.09	CA-210119	CIV-104879	ACIN I-44-19 Update State PINS to 8 digits	Fiscal	96	LRS M&E	No	
20.09	CA-213480	CIV-1207	CW Treatment of Unregistered Motor Vehicles	Eligibility	127	LRS M&E	No	

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
19.09	CA-208817		App Server storage issues, change temp file storage location	Tech Ops	67	LRS M&E	No	
20.05	CA-50302	CIV-4108	Online CalWORKs Appraisal Tool (OCAT) Integration	Online	7705	Premise	Start Build	
20.05	CA-208155	CIV-103989	CFL 18/19-49 Create new Pay Codes for CalWORKs Home Visit Program (HVP)	Fiscal	674	Premise	Start Build	
20.05	CA-212411	CIV-105913	Updates to Generation of NA 823 and NA 820 for HSP and HVP	Client Correspondence	474	Premise	Start Build	
20.05	CA-212606	N/A	DPSS/DCFS Support SCR to provide responses to Consortia queries	Fiscal	600	LRS M&E	Start Build	

3. Informational Only: CalSAWS DDID SCRs

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.07	CA-214050		DDIDs 2266 and 2512 - Imaging Solution Environments	Imaging	5	CalSAWS DD&I	No	

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
TBD	CA-201326	CIV 5316	DDCR 4086: Updates to the dynamically generated CF 23 SAR	Client Correspondence	227	CalSAWS DD&I	No	
TBD	CA-207180		DDID 2097 - Obsolete	Online	181	CalSAWS DD&I	No	
TBD	CA-207469		DDID 329 - Obsolete	Online	8	CalSAWS DD&I	No	
20.05	CA-201525	CA-48576 CIV-4676	DDID 1967: DDCR 5015, 5516: Update the manual EDBC process to allow run reasons to be used	Eligibility	188	CalSAWS DD&I	No	
20.05	CA-207368		DDID 1198 - Update Generate Form button on Verification List page	Client Correspondence	112	CalSAWS DD&I	No	
20.05	CA-213668		DDID 374: CA-207463 Update Online Help for Homeless Assistance Enhancements	Training	45	CalSAWS DD&I	No	
20.07	CA-207463		DDID 374 - Enhancements to Homeless Assistance Functionality in CalSAWS	Fiscal	1553	CalSAWS DD&I	No	

4. Informational Only: CalSAWS Conversion SCRs

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release

5. Minutes

- All questions are shown on the following section
- CIV-11210 Question from Region 2 was sufficiently answered
- CA-214505 CIV-106735 Question from Stanislaus county was sufficiently answered
- CA-213133 CIV-106585 Question from Ventura county was sufficiently answered
- CIV-103679 was moved from Release 20.05 to Release 20.07
- CIV-106952 has updated hours for Batch by adding 25 and for Test by adding 10
- CA-50302 CIV-4108 has an updated Design Document
- CA-214050 was moved from the DD&I SCRs section of the agenda to the LRS SCRs section with a Label of FDS and approved
- Regional Mangers were sent the Deployment Schedule for review and are asked to submit comments
- The next CCB Meeting scheduled for **05/14/2020**

CalSAWS CCB Questions

SCR Number	County / Region	Question	Answer	Team
CIV-11210	Region 2	SCR CIV-11210 should have a correlating SCR for outreach, as the e-Signature Job Aid needs to be updated. If one exists, please provide the SCR number and release date.	The Electronic Signature Job Aid will be updated to reflect functionality with these additional Forms with SCR CIV-107079, scheduled for 20.07.	Client Correspondence
CA-214505 CIV-106735	Stanislaus	Originally RCA was not included in the Executive Order. Since RCA is now included, they should not be skipping. Is there an SCR to update for RCA cases?	These SCRs were implemented prior to any waivers or exemption policies were applicable to RCA, which is why RCA is not included in the SCR. However, as noted by Stanislaus county below, there is new policy direction regarding the RCA program. Support for those policy changes is currently in discussion at the project, and updates will be communicated through existing COVID-19 channels.	Fiscal
CA-214133 CIV-106585	Ventura	In regards to CA-214133, is this a one time report pending future functionality to have the system automate the 180 day limit for EA funds? Or will this report be generated on an ongoing basis and require manual intervention from workers?	The request was not for an ongoing report. It was a one-time list for counties to review FC Cases where the Not To Exceed (NTE) Date entered in C-IV & LRS might need to be corrected because not all counties were aware at the time of a policy change around the length of time that Emergency Assistance funding is available. That policy change took place in 2019. The lists included all cases possibly affected back to the date of the policy change. A CIT was issued at that time to remind counties about entering the correct NTE Date going forward. There may be future enhancements/automation around this date field, but the Jira item CA-214133/CIV-106585 was only for a one-time list.	Eligibility