

- CalSAWS DD&I
 C-IV M&O
 CalWIN M&O
 LRS M&E

Distribution Date:	February 10, 2020
To:	Committee.CalWORKs_CalFresh.All; Consortium.RegionalManagers.All; PPOC.40;
CIT Name:	ACL 19-118 – SB 80, AB 960 - REMOVAL OF THE CONSECUTIVE DAY RULE FOR TEMPORARY HOMELESS ASSISTANCE BENEFITS
From:	CalSAWS Project

PPOCs, please forward to the appropriate impacted staff in your county:

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|---|---|
| <input checked="" type="checkbox"/> General | <input type="checkbox"/> Reports |
| <input checked="" type="checkbox"/> Policy | <input type="checkbox"/> Fiscal |
| <input checked="" type="checkbox"/> CW | <input type="checkbox"/> Caseload Movement |
| <input type="checkbox"/> CF | <input type="checkbox"/> Management |
| <input type="checkbox"/> MC | <input checked="" type="checkbox"/> Fiscal |
| <input type="checkbox"/> CMSP | <input type="checkbox"/> Security |
| <input type="checkbox"/> FC/KG/AAP | <input type="checkbox"/> Batch and Interfaces |
| <input type="checkbox"/> Child Care | <input type="checkbox"/> Imaging |
| <input type="checkbox"/> WtW | <input type="checkbox"/> Migration |
| <input checked="" type="checkbox"/> Other Program(s)_ Homeless – Temp _____ | <input type="checkbox"/> Conversion |
| <input type="checkbox"/> C4Yourself | <input type="checkbox"/> Technical |
| <input type="checkbox"/> Your Benefits Now! | <input checked="" type="checkbox"/> Training |
| <input type="checkbox"/> Customer Correspondence | <input checked="" type="checkbox"/> Help Desk |
| <input type="checkbox"/> Other _____ | |

Description: (Including any step-by-step instructions)	<p>Purpose (Identify what Counties this CIT affects) The purpose of this CIT is to provide instructions to provide Homeless Assistance – Temp benefits according to the policy in ACL 19-118 for the LRS/CalSAWS system.</p> <p>Background [REDACTED] repealed the rule that the 16 days of temporary Homeless Assistance (HA) benefits must be used on consecutive days and instead authorizes families to receive 16 cumulative days of temporary HA benefits within a 12-month period. SCR CA-211293 / CIV-105386 has been created to update the CalSAWS systems. A release date for the SCRs has not been determined at this time.</p> <p>County Action For counties that choose to implement this policy prior to system automation changes, the suggested options below may be used:</p> <ol style="list-style-type: none"> 1. Issue Homeless-Temp benefits through the current EDBC process. Refer to Job Aid (JA): “Add a Program to an Existing” and JA: “Homeless Assistance – Process and Issue Benefits.”
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	<ol style="list-style-type: none"> 2. If there is a break in the 16 days of the Homeless-Temp benefits, User can issue the remaining benefits by overriding the Homeless-Temp EDBC result or by creating Manual EDBC for the remaining days. For information on overriding EDBC refer to the JA EDBC – “Overriding Program Configuration or <Program> EDBC (Manual).” 3. When user needs to issue the remaining of the 16-day Homeless-Temp month(s) after the Homeless-Temp application month and the <u>Status</u> of the Homeless-Temp block is <u>Discontinue</u>, user must Rescind/Reapply for Homeless-Temp. Refer to JA: “Reapplications and Rescissions.” Note: If user needs to issue the benefit for the <u>discontinue month</u> then click the Rescind button. Otherwise click Reapplications button. 4. User must manually track the days issued and the remaining days to insure not to exceed the maximum of 16 days within a 12-month period. 5. Review/Manually generate the appropriate related Homeless-Temp NOAs and/or Forms. 6. Journal all case actions. 7. Reminder: Do not re-run EDBC and Authorize the Homeless-Temp for the <u>dates period</u> of the benefits were issued through Overriding/Manual EDBC. It will cause overpayment due to the new functionality is not implemented to the system yet.
<p>Primary Project Contact: (Name, phone number, email address)</p>	<p>Questions can be sent back to Communication@CalSAWS.org</p> <p>Binh Tran (562) 484-7955 TranB@CalSAWS.org</p>
<p>Backup Project Contact: (Name, phone number, email address)</p>	<p>Frederick Gains (916) 851-3296 GainsF@CalSAWS.org</p>
<p>Attachments:</p>	<p>None</p>
<p>Web Portal Link:</p>	<p>[REDACTED]</p> <p>OR</p> <p>You may also retrieve the CIT document and attachments by following these steps:</p> <ol style="list-style-type: none"> 1. Click on the CRFIs & CITs link at the top of the page. 2. Click on the "CalSAWS Information Transmittal (CIT)" folder. 3. Click on the "2020" folder. 4. Click on the appropriate CIT # folder.

