

- CalSAWS DD&I
 C-IV M&O
 CalWIN M&O
 LRS M&E

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| Distribution Date: | February 24, 2020 |
| To: | PPOC.All, Consortium.RegionalManagers.All |
| CIT Name: | LRS Web Based Training (WBT) File Conversion |
| From: | CalSAWS Project |

PPOCs, please forward to the appropriate impacted staff in your county:

- | | |
|---|---|
| <input checked="" type="checkbox"/> General | <input type="checkbox"/> Fiscal |
| <input type="checkbox"/> Policy | <input type="checkbox"/> Caseload Movement |
| <input type="checkbox"/> CW | <input type="checkbox"/> Management |
| <input type="checkbox"/> CF | <input type="checkbox"/> Fiscal |
| <input type="checkbox"/> MC | <input type="checkbox"/> Security |
| <input type="checkbox"/> CMSP | <input type="checkbox"/> Batch and Interfaces |
| <input type="checkbox"/> FC/KG/AAP | <input type="checkbox"/> Imaging |
| <input type="checkbox"/> Child Care | <input checked="" type="checkbox"/> Migration |
| <input type="checkbox"/> WtW | <input type="checkbox"/> Conversion |
| <input type="checkbox"/> Other Program(s) _____ | <input type="checkbox"/> Technical |
| <input type="checkbox"/> C4Yourself <input type="checkbox"/> Your Benefits Now! | <input checked="" type="checkbox"/> Training |
| <input type="checkbox"/> Customer Correspondence | <input checked="" type="checkbox"/> Help Desk |
| <input type="checkbox"/> Other _____ | |
| <input type="checkbox"/> Reports | |

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| Description: (Including any step-by-step instructions) | <p>Purpose The purpose of this CIT is to communicate to the county users of the CalWIN and C-IV systems that the LRS Web Based Trainings (WBTs) have been converted to .mp4 format, posted to the CalSAWS Web Portal, and are available to download.</p> <p>Background LRS WBTs were previously posted to the CalSAWS Web Portal as a reference for counties to learn about current LRS functionality. The WBTs were posted in a file format that not all counties were able to download. The WBTs are now available in .mp4 format on the CalSAWS web portal.</p> <p>Additional Information The LRS WBTs that are now posted on the Web Portal are a "point in time". This conversion of LRS WBTs into .mp4 format is a one-time activity and will not continue with each release. Due to the .mp4 format, they no longer have the interactive features that are available in the WBTs that are in the Learning Management System (LMS). They are meant to give counties an idea of current system functionality and should not be used for training, as functionality will continue to develop/evolve with each future release.</p> |
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Attempting to access these files via a link will give most users an error ("This link is only available to internal users. This link is not available to you.").

To access the .mp4 video files of the WBTs, users should follow the manual path on the web portal [REDACTED]

WEB PORTAL CRFIs & CITs Meetings System Changes County Documents Resources Training Team Documents

CalSAWS WEB PORTAL

Search + New ↑ Upload ✎ Quick edit ↗ Share 🔗 Copy link ↻ Sync ↓ Download 📄 Export to

- Home
- Password Reset (CalA...
- Technical Forum
- Calendar
- Web Portal Support D...
- Contact Info
- CalSAWS.org website
- Recycle bin

Training > LRS Training > LRS WBTs > Videos > MP4

| Name | Modified | Modified By |
|--------------------------------------|-----------|------------------|
| 060-WBT-ESA-Employment Services-GAIN | January 2 | Prem Venugopalan |
| 062-WBT ESB-Employment Services-Grow | January 2 | Prem Venugopalan |
| 068-WBT-ELM-Eligibility Cal-Learn | January 2 | Prem Venugopalan |
| 080-WBT-FSA-Fiscal | January 2 | Prem Venugopalan |

To view the video, a copy must be downloaded to a local computer. Then the video can be played in the video application of preference.

To download the video(s) of choice, click the radio button on the left side of the video (multiple files can be selected at once), and then click the **'Download'** button on the top of the screen. The file will immediately start to download to the workstation.

Note: Please do not try to select and view the video without downloading the file.

Example of selected files:

WEB PORTAL

Download Delete Move to Copy to

Training > LRS Training > LRS WBTs > Videos > MP4

| Name | Modified |
|---|-----------|
| <input checked="" type="checkbox"/> 060-WBT-ESA-Employment Ser... | January 2 |
| 062-WBT ESB-Employment Services-Grow | January 2 |
| 068-WBT-ELM-Eligibility Cal-Learn | January 2 |
| 080-WBT-FSA-Fiscal | January 2 |

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| | <p>County Action</p> <p>Please share this CIT with those staff in your county who may benefit from the information. Only users who have access to the CalSAWS Web Portal will be able to navigate to/download these video files. Requests for access to the Web Portal should be directed to your Regional Managers.</p> |
| Primary Project Contact: (Name, phone number, email address) | <p>Ashley Arnold 916-851-3368 ArnoldA@CalSAWS.org</p> |
| Backup Project Contact: (Name, phone number, email address) | <p>Mike Tombakian 562-651-2721 TombakianH@CalSAWS.org</p> |
| Attachments: | None |
| Web Portal Link: | <p>[Redacted]</p> <p>[Redacted]</p> <p>[Redacted]</p> <p>OR</p> <p>You may also retrieve the CIT document by following these steps:</p> <ol style="list-style-type: none"> 1. Click on the CRFIs & CITs link at the top of the page. 2. Click on the "CalSAWS Information Transmittal (CIT)" folder. 3. Click on the "2020" folder. 4. Click on the appropriate CIT # folder. |

