Cal**SAWS** | **Information Transmittal (CIT)** **0023-20**

☒ **CalSAWS DD&I**   ☐ **C-IV M&O**   ☐ **CalWIN M&O**   ☐ **LRS M&E**

Distribution Date:	February 27, 2020
To:	PPOC.All; Consortium.RegionalManagers.All; Consortium.SectionDirectors
CIT Name:	Implementation Activities for C-IV Migration
From:	CalSAWS Project

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Description: (Including any step-by-step instructions)	**Purpose** The purpose of this CIT is to provide information on upcoming Implementation Readiness Activities for the C-IV Counties Migration to CalSAWS in September 2021. **Background** The C-IV Deployment Readiness Plan Deliverable has been approved and allows Implementation Readiness activities for the C-IV Migration Counties to begin. The Project has initiated the compilation of the Implementation Checklists and their associated Readiness Activities within the following Readiness Components: • Application Development • Change Management • Data Conversion • Functional Training • Technology Infrastructure & Connectivity To provide additional context to the C-IV Counties on these upcoming Implementation Readiness Activities, the CalSAWS Project Implementation Team will be hosting a series of six (6)C-IV County

	Roadshow meetings across the select County offices during the month of April 2020. The purpose of these Roadshows, is for the CalSAWS Project team generate enthusiasm and to provide an Implementation Overview, which will include: • Scope of Implementation efforts • High-level timeline of known Implementation Activities • An overview of what CalSAWS Implementation Readiness means for the C-IV Migration Counties and what they can expect from the CalSAWS Project • Forum to ask questions regarding the C-IV Migration to CalSAWS As Readiness Activities are completed, the CalSAWS Project Team will begin tracking progress and monitoring the County's Readiness during the Implementation Readiness Meetings which will include identified C-IV County Implementation Support Staff (a CRFI will be distributed upon completion of the Roadshows for identification of these individuals). **Additional Information** Implementation Activities for the CalWIN Counties are yet to be determined as the Organizational Change Management (OCM) procurement is underway. The CalWIN OCM Vendor is expected to begin in November 2020. A CRFI will be distributed soon with further details on available Roadshow dates, locations, seat capacity, and types of suggested attendees. **County Action** No County action is required at this time.
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Attachments:	None
Web Portal Link:	███████ OR You may also retrieve the CIT document and attachments by following these steps: 1. Click on the CRFIs & CITs link at the top of the page. 2. Click on the "CalSAWS Information Transmittal (CIT)" folder. 3. Click on the "2020" folder. 4. Click on the appropriate CIT # folder.