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CalSAWS | Batch Memorandum Call for 2020 FPL COLA

Date: February 25,2020	Regulation: ACWDL 20-03
Time: 10:00 am – 12:00 pm	Meeting Called by: CalSAWS
Attendees: PPOCs, RMs, , MC/CMSP Committee Members, CalSAWS	

Memorandum Purpose

This memorandum is intended to convey the batch EDBC scope, county actions and schedule for the 2020 Federal Poverty Level (FPL) Cost of Living Adjustments (COLA) Batch.

Scope

On February 19,2020, CA-211064 and CIV-105301 have already implemented the following changes to production:

- Updated the existing FPL values in The System to the new values effective 4/1/2020.
- Updated the FPL values for Medicare Savings Program (MSP) budgets when no Member, FRI or FRE in the budget has Title II Retirement Survivors and Disability Insurance (RSDI) Income valid for the month. There will be one new value for Qualified Medicare Beneficiary (QMB), one for Specified Low-Income Medicare Beneficiary (SLMB) and one for Qualified Individual (QI)-1. These values will be effective 1/1/2020.
- Updated the FPL values for MSP budgets when there is a Member, FRI or FRE in the budget with RSDI Income valid for the benefit month. There will be one new value for QMB, one for SLMB and one for QI-1. These values will be effective 3/1/2020.

Batch

To minimize the work required by the counties, The System will take the following actions for the new 2020 FPL values:

- Run batch EDBC for the months of January and February for all Active Medi-Cal programs that meet the following requirements:
  - There is a Regular EDBC for the program for the month being run where there exists at least one person receiving aid from MSP: QMB, SLMB, or QI-1.
  - None of the persons receiving aid from MSP receives RSDI income.
  - If MAGI has been requested on the case, an EDBC has been ran against at least one Determination.
  - Medi-Cal EDBC has not been processed since updated 2020 FPL values have been deployed to production with CA-211064 and CIV-105301.
  - **LRS/CalSAWS only** - The program is not assigned to a DCFS worker.
- Run batch EDBC for the month of March for all Active Medi-Cal programs that meet the following requirements:
  - There is a Regular EDBC for the program for the month being run where there exists at least one person receiving aid from MSP: QMB, SLMB, or QI-1.

- If MAGI has been requested on the case, an EDBC has been ran against at least one Determination.
    - Medi-Cal EDBC has not been processed since updated 2020 FPL values have been deployed to production with CA-211064 and CIV-105301.
    - **LRS/CalSAWS only** - The program is not assigned to a DCFS worker.
- Run batch EDBC for the month of April for Active Medi-Cal that meet the following requirements:
    - There exists at least one person on the program receiving Non-MAGI Medi-Cal aid.
    - If MAGI has been requested on the case, an EDBC has been ran against at least one Determination.
    - There does not exist any person on the Medi-Cal program receiving aid with an Express Lane aid code.
    - Medi-Cal EDBC has not been processed since updated 2020 FPL values have been deployed to production with CA-211064 and CIV-105301.
    - **LRS/CalSAWS only** - The program is not assigned to a DCFS worker.
- For above EDBC batches, C-IV runs with 'FPL COLA' (CT744 FP) run reason and LRS/CalSAWS runs with 'MC FPL COLA' (CT744 ML) run reason.

List Details

Lists will be posted on <mark>March 09,2020</mark> for The System to aid the counties to review the cases to verify accurate action was taken after Batch EDBC completes. The lists will be available to the counties at the following locations:

C-IV - ███

LRS/CalSAWS - ███

The listing will consist of below columns:
- Case Name
- Case Number
- County
- Unit
- Unit Name
- Office Name
- Worker

Also, add County Action text mentioned below on the posted list 'County Action' tab.

1. **List Name: Closed Program**
   Generate a list of cases in which Batch EDBC resulted in the closure of the Medi-Cal program. Counties can use this list to verify that the program's discontinuance is appropriate. If available, display the closure reason (for example: Over Income).
   Additional Columns: Closure Reason, Benefit Month

County Action: These are likely the result of household changes or ongoing data collection which was not yet processed through EDBC by the user. Since the purpose of this Batch EDBC process was not to close households, review these cases to verify the closure was accurate.

2. **List Name: Closed Individual**
Generate a list of cases in which Batch EDBC resulted in a individual being discontinued from Medi-Cal but the Medi-Cal program remains open. Counties can use this list to verify that the individual's discontinuance is appropriate. If available, display the closure reason.
Additional Columns: Individual Name, CIN, Closure Reason, Benefit Month
County Action: These are likely the result of household changes or ongoing data collection which was not yet processed through EDBC by the user. Since the purpose of this Batch EDBC process was not to close individuals, review these cases to verify the closure was accurate.

3. **List Name: Read-Only EDBC**
Generate a list of cases in which Batch EDBC resulted in a Read-Only Medi-Cal EDBC. Counties can use this list to run Medi-Cal EDBC for those cases and take the appropriate action.
Additional Column: Read-Only Reason, Benefit Month
County Action: Since Batch EDBC couldn't automatically apply the intended change to these cases, users may process EDBC to apply intended changes if applicable.

4. **List Name: MAGI Run with EDBC Never Linked**
   Generate a list of cases that were excluded from Batch EDBC processing because the Medi-Cal program had requested a MAGI Determination, but Medi-Cal EDBC never ran against any MAGI Determination on the case.
   County Action: In this situation, a user has never run EDBC to establish the CalHEERS link for this case. To avoid having Batch EDBC processing do so automatically, these cases were not processed. For cases in this list, run Medi-Cal EDBC to apply the FPL COLA Changes, taking note that this EDBC will establish the link to CalHEERS.

5. **List Name: Batch EDBC skipped with a reason**

   Generate a list of cases in which Batch EDBC was skipped, including the reason for the skip. These cases will be the responsibility of the worker to address.
   Additional Column: Skip Reason, Benefit Month
   County Action: Batch could not process these cases because of the skip reasons listed in the list. Review each case and take appropriate action based on the skip reason.

6. **List Name: Denials and Discontinuance for January - April 2020**

   Generate a list of cases for individuals that were denied or discontinued prior to the 2020 FPL value updates although may be eligible with the latest updated 2020 FPL values.
   Additional Column: Individual Name, CIN, Benefit Month
   County Action: Review all denials and discontinuances and re-evaluate eligibility based on the 2020 FPL values.

Things to remember about this EDBC batch process
- For the January, February and March benefit months, batch will only run Active Medi-Cal programs with affected MSP programs.
- In the scenario where multiple active Medi-Cal programs exist for one case, batch will run all active Medi-Cal programs on the case together. This ensures correct LTC allocation between the multiple programs. Batch will not run Non Medi-Cal programs.
- All impacts from Defects and SCRs that have not been implemented will continue to occur during the batch processing.
- The programs targeted for batch processing are determined once upfront. For batch processes that take more than one business day, cases are not removed or added to the batch processing based on user updates.
- The Batch EDBCs will have an EDBC Source of 'Batch EDBC Rules'.
- When a user runs EDBC in which a prior pending month exists, the EDBC will result in a Read-Only status. However, when running a Batch EDBC process, that restriction does not apply and these EDBCs will not be Read-Only.
- Any updates or lack of updates made/not made to cases will impact the Batch EDBC results. This means programs may be discontinued (due to non-compliances, etc.) unexpectedly.

- When the batch process starts,
  - The Ad-Hoc reporting database will have the updates by <mark>6:00 AM, Monday, March 09,2020</mark>
  - Both systems will transfer MEDS file to MEDS as per the usual process.
    - C-IV and LRS/CalSAWS transfers the file by <mark>Sunday, March 07,2020</mark>; but MEDS will not process the file until 03:00 pm on <mark>Monday, March 09,2020</mark>. This is the normal process for the files sent over the weekend.
  - NOAs will be sent to Central Print at night through the regular nightly batch process.
- **C-IV only:** No NOAs are required to be placed on hold with this effort. NOAs will be released the same night by changing the existing logic which currently put NOAs on hold.
- **LRS/CalSAWS only**: As Medi-Cal NOAs will use existing NOA functionality, no updates are required for this effort.

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Date	Task
February 20,2020	Deliver the changes to the System Test team
February 21,2020	Start System Testing the changes
February 25,2020	Review the Batch process schedule with counties (Memorandum Call)
March 06,2020	**LRS/CalSAWS**: Run Batch EDBC in production
March 07,2020	**C-IV**: Run Batch EDBC in production
March 09,2020	Post lists to the CalSAWS Web Portal>System Changes>SCR and SIR Lists>2020>CIV-105302 and CA-211066

Schedule Considerations

- Downtime
  - C-IV will be down on Saturday, March 07,2020 to allow time for batch EDBC processing.
  - LRS/CalSAWS will not have any downtime due to FPL COLA batch.
    Please Note: Broadcast will be sent out that the LRS/CalSAWS will experience some slowness due to FPL COLA Batch Run.

- Scheduled Jobs
  - C-IV and LRS/CalSAWS: Jobs scheduled for Saturday, March 07,2020 will run after FPL COLA batch completion.
- Approximate count of programs to be processed

Benefit Month	Programs Count	
	C-IV	**LRS/CalSAWS**
January 2020	17,967	86,611
February 2020	17,780	86,308
March 2020	158,630	226,540
April 2020	290,416	401,698
TOTAL	**484,793**	**801,157**

- Batch processing speed
  - C-IV - EDBC batch can process approximately 50,000 programs per hour.
  - LRS/CalSAWS - EDBC batch can process approximately 60,000 programs per hour.
- Both C-IV and LRS/CalSAWS cannot run batch EDBC during the following:
  - Main Payroll
  - Foster Care Main Payroll
  - SAR7 Discontinuance

- RE Discontinuance
- 10-day Discontinuance
- CalFresh Recertification Discontinuance
- Primary Period of Maintenance (PPM)
  - C-IV – 6:30 AM – 9:00 PM, Monday through Saturday
  - LRS/CalSAWS – 6:30 AM – 8:00 PM, Monday through Saturday

Timeline

- Expected start of Batch EDBC processing
  - C-IV – March 07, 2020 - 6:00 AM
  - LRS/CalSAWS – March 06, 2020 – Regular Batch Operation hours
- Batch will include cases for all months starting January through April 2020.
- Expected completion of Batch EDBC processing
  - C-IV – March 07, 2020 - 4:00 PM
  - LRS/CalSAWS – March 06, 2020 – Regular Batch Operation hours

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C-IV Calendar for March 2020

SUN	MON	TUES	WED	THUR	FRI	SAT
1	2	3 SAR7 Discontinuance	4	5	6	7 Down Day CIV-105302 Run Batch EDBC for 2020 FPL COLA
8	9	10	11	12 NA 960X	13	14
15	16 CW/CF RE Packets	17	18	19 Ten-Day Discontinuance/NA RE X	20	21
22	23	24	25 Send SAR7/SAR 2	26 Main Payroll	27	28 Quarterly MEDS Recon
29	30	31 CW/CF RD/RC Discontinuance				

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LRS/CalSAWS Calendar for March 2020

SUN	MON	TUES	WED	THUR	FRI	SAT
1	2 SAR7 Discontinuance	3	4	5 CW/CF RDs 1st appointment	6 CW/CF RDs 2nd appointment CA-211066 Run Batch EDBC for 2020 FPL COLA	7
8	9	10	11 MC Packets	12 NOA 290-1 Form. NA 960X SAR Form.	13	14
15	16	17 MAGI EDR – NA. LRS CW 42-46 Month Time limit NOA's	18 Ten-Day Discontinuance	19	20 Main Payroll	21
22	23 MC Reminder CW Reminder MC TMC 176 Form	24	25 Balderas Reminder	26 SAR7/QR7/SAR22 generated	27	28

29	30	31	