

☐ CalSAWS DD&I☒ C-IV M&O☐ CalWIN M&O☒ LRS M&E

<b>Distribution Date:</b>	March 30, 2020
<b>To:</b>	<a href="#">Committee.CalWORKs_CalFresh.All;</a> Consortium.RegionalManagers.All; PPOC.40;
<b>CIT Name:</b>	COVID-19- ACWDL-CALFRESH AND CALIFORNIA WORK OPPORTUNITY AND RESPONSIBILITY TO KIDS (CALWORKS) IMPLEMENTATION OF EXECUTIVE ORDER N-29-20 REGARDING ELIGIBILITY REDETERMINATIONS AND TIME ON AID LIMITS- Rescind Worker Action Discontinuances
<b>From:</b>	CalSAWS Project

**PPOCs, please forward to the appropriate impacted staff in your county:**

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> General      | <input type="checkbox"/> Reports              |
| <input checked="" type="checkbox"/> Policy       | <input type="checkbox"/> Fiscal               |
| <input checked="" type="checkbox"/> CW           | <input type="checkbox"/> Caseload Movement    |
| <input checked="" type="checkbox"/> CF           | <input type="checkbox"/> Management           |
| <input type="checkbox"/> MC                      | <input type="checkbox"/> Fiscal               |
| <input type="checkbox"/> CMSP                    | <input type="checkbox"/> Security             |
| <input type="checkbox"/> FC/KG/AAP               | <input type="checkbox"/> Batch and Interfaces |
| <input type="checkbox"/> Child Care              | <input type="checkbox"/> Imaging              |
| <input checked="" type="checkbox"/> WtW          | <input type="checkbox"/> Migration            |
| <input type="checkbox"/> Other Program(s) _____  | <input type="checkbox"/> Conversion           |
| <input type="checkbox"/> C4Yourself              | <input type="checkbox"/> Technical            |
| <input type="checkbox"/> Your Benefits Now!      | <input checked="" type="checkbox"/> Training  |
| <input type="checkbox"/> Customer Correspondence | <input checked="" type="checkbox"/> Help Desk |
| <input type="checkbox"/> Other _____             |   |

<b>Description:</b> (Including any step-by-step instructions)	<p><b>Purpose</b>  This CIT impacts the 40 LRS and C-IV Counties. The purpose of this CIT is to notify LRS and C-IV counties of the direction received from the California Department of Social Services (CDSS) in response to State of California Executive Order N-29-20.</p> <p><b>Background</b>  March 18, 2020, Governor Newsom issued Executive Order N-29-20 to extend the eligibility period for 90 days for important safety net services to ensure that California's most vulnerable residents can continue to receive healthcare, food assistance and in-home supportive services in a timely manner during the COVID-19 pandemic.</p> <p><u>CalWORKs/CalFresh</u>  The Food and Nutrition Service (FNS) approved CDSS' request to waive the current federal regulations that require the submission of periodic reports for the submit</p>
--	---

months of March, April, and May 2020 for CalFresh (CF). In addition, FNS has also given counties approval to extend CF recertifications six months for households that have a recertification due in the months of March, April, and May 2020. Because CalWORKs (CW) does not require a federal waiver, CDSS has aligned their guidance for CW periodic reports and redetermination to follow the CF changes approved by FNS.

CDSS has approved suspending automated system (batch) processing of SAR and redetermination/recertification (RE/RC) for the CalWORKs and CalFresh programs (see CIT 0034-20 COVID-19/Governor's Executive Order – Suspension of Semi-Annual Reporting/Re-Determinations/Re-Certifications).

In addition, SAR 7s, SAR 72s and SAR 73s with an April and May 2020 submit month will not be generated and sent to Customers. Redetermination/recertification packets with a May 2020 submit month will also not be mailed to Customers.

#### CAPI

Redetermination requirements for March, April, May and June 2020 have been waived. The System has stopped the batch process that automatically discontinues CAPI for RE reasons through SCR CA-214496 Deactivate the CW 48 Month Time Clock and the CAPI RE Discontinuance Sweeps.

#### **County Action**

Workers will have to rescind any cases that were discontinued due to SAR 7 or RE run reason for the submit months of March, April, and May 2020 as indicated in the steps below. Furthermore, if a household/AU inadvertently submits a paper or online SAR 7 or RE/RC packet for March, April, or May 2020, CDSS has directed counties to disregard the report. Lists of cases that have a periodic report due and have been discontinued for April 2020 have been posted to the locations listed below.

1. Review the list of discontinued cases processed with a completed Periodic Report. The list can be found at the below locations:
  - a. [REDACTED]
  - b. [REDACTED]
2. If applicable, rescind the affected program using the 'Rescind Disc/Deny' rescind reason.
3. Run EDBC and complete an EDBC Override to restore the previous months benefit allotment and program configuration.
4. Complete a Journal Entry per County Policy.

**NOTE:** For more information on Rescissions and Overrides, please reference the following LRS and C-IV job aids:

- Reapplication and Rescissions
- EDBC - Overriding Program Configuration

Primary Project Contact: (Name, phone number, email address)	<p>Questions can be sent back to <a href="mailto:Communication@CalSAWS.org">Communication@CalSAWS.org</a></p> <p>Tyler Vaisau (916) 851-3194 <a href="mailto:VaisauT@CalSAWS.org">VaisauT@CalSAWS.org</a></p> <p>Frederick Gains <a href="mailto:GainsF@CalSAWS.org">GainsF@CalSAWS.org</a></p>
Backup Project Contact: (Name, phone number, email address)	<p>Caroline Bui <a href="mailto:BuiC@CalSAWS.org">BuiC@CalSAWS.org</a></p> <p>Adelaide Mendoza <a href="mailto:MendozaAD@CalSAWS.org">MendozaAD@CalSAWS.org</a></p> <p>Binh Tran <a href="mailto:TranB@CalSAWS.org">TranB@CalSAWS.org</a></p>
Attachments:	None
Web Portal Link:	<p>██████████</p> <p>OR</p> <p>You may also retrieve the CIT document and attachments by following these steps:</p> <ol style="list-style-type: none"> <li>1. Click on the CRFIs &amp; CITs link at the top of the page.</li> <li>2. Click on the "CalSAWS Information Transmittal (CIT)" folder.</li> <li>3. Click on the "2020" folder.</li> <li>4. Click on the appropriate CIT # folder.</li> </ol>