

- CalSAWS DD&I
 C-IV M&O
 CalWIN M&O
 LRS M&E

Distribution Date:	April 6, 2020
To:	Committee.MediCal_CMSP.All, PPOC.40
CIT Name:	Case Preparation for Married Filing Jointly Update for Spouse Information
From:	CalSAWS Project

PPOCs, please forward to the appropriate impacted staff in your county:

- | | |
|--|--|
| <input type="checkbox"/> General
<input type="checkbox"/> Policy
<input type="checkbox"/> CW
<input type="checkbox"/> CF
<input checked="" type="checkbox"/> MC
<input checked="" type="checkbox"/> CMSP
<input type="checkbox"/> FC/KG/AAP
<input type="checkbox"/> Child Care
<input type="checkbox"/> WtW
<input type="checkbox"/> Other Program(s) _____
<input type="checkbox"/> C4Yourself <input type="checkbox"/> Your Benefits Now!
<input type="checkbox"/> Customer Correspondence
<input type="checkbox"/> Other _____ | <input type="checkbox"/> Reports
<input type="checkbox"/> Fiscal
<input type="checkbox"/> Caseload Movement
<input type="checkbox"/> Management
<input type="checkbox"/> Fiscal
<input type="checkbox"/> Security
<input type="checkbox"/> Batch and Interfaces
<input type="checkbox"/> Imaging
<input type="checkbox"/> Migration
<input type="checkbox"/> Conversion
<input type="checkbox"/> Technical
<input type="checkbox"/> Training
<input checked="" type="checkbox"/> Help Desk |
|--|--|

Description: (Including any step-by-step instructions)	<p>Purpose This CIT affects LRS and the 39 C-IV Counties. The purpose of this CIT is to provide instructions for adding person information to a case for a second spouse when someone is self-attesting a tax status of Married Filing Jointly (MFJ) and the Spouse information is missing. It also provides the web portal location of the county lists.</p> <p>Background The Department of Health Care Services is requiring updates to functionality in all State Automated Welfare Systems (SAWS) and CalHEERS to require individuals who self-attest to a tax filing status of Married Filing Jointly, to include their spouse's financial information in their case information. This update will ensure that the household size and composition is correct for eligibility determinations. SCRs CA-208863/CIV-1068 CalHEERS eHIT: Married Filing Jointly and Out-of-State Address will be implemented in the LRS and C-IV System with the June 2020 Release (20.06), currently scheduled for 6/29/2020. Once the change is implemented in CalHEERS in 20.6 with Change Request (CR) 153970, County Eligibility Workers will not be able to complete a MAGI determination without adding the second spouse's information to the case.</p>
---	--

Additional Information

Counties have requested a list of impacted cases prior to the implementation by CR 153970. This will provide the counties an opportunity to begin updating the required information prior to the implementation of the CR to ensure the case can be included in the automated MAGI Medi-Cal renewal batch in order to successfully complete the renewal process.

Note: County case preparation efforts are voluntary. DHCS' expectation is that all affected cases will be updated at the next renewal or reported change in circumstance after the implementation of the CR in the 20.6 release.

Counties may choose to start updating the cases on the list provided by the Project. The cases can be updated accordingly before the 20.6 release or counties may choose to update the cases at the next Redetermination or reported change for the case.

County Action

1. Workers may request the updated information from the beneficiary in the following ways:
 - a. Telephone call
 - b. Medi-Cal Request for Information letter, MC355
 - c. Request for Tax Household Information (RTHI) form

2. Sample Request Language:
 - a. "You indicated that you file taxes as 'Married Filing Jointly' but did not say with whom you are filing taxes. Please provide the name, date of birth, Social Security Number and income (type, amount, and how often received). If your expected tax filing status for 2020 has changed, please provide your new expected tax filing status information."
NOTE: As part of this request for information, beneficiaries may change their tax filing status or provide their MFJ partner's information.

3. For cases where a beneficiary fails to provide the missing MFJ information, counties can flag the case for discontinuance once CR 153970 is implemented, or may follow existing processes for discontinuing cases for failing to provide requested information, but must generate a manual Notice of Action (NOA) with the newly required language.
 - a. Language for NOA:
 - b. "You did not provide the information that we asked for. We need you to provide information about all household members living in your home or included in your tax return to see if you can still get Medi-Cal. Please contact your county Social Services office to give us this information"
Citations: California Code of Regulations, Title 22, Section 50175, 50171 and CFR 42, section 435.603(f)(1) and (4).

