



California Statewide Automated Welfare System

## **Design Document**

CA-52597 | CIV-12446

CA 812 Collections Enhancement Report

CalSAWS	DOCUMENT APPROVAL HISTORY	
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## 1 OVERVIEW

The CA 812 is a quarterly state report that contains statistical information on Collections and Overpayments for the California Work Opportunity and Responsibility to Kids (CalWORKs) program. This includes dollar amount of overpayments identified, grant reductions, cash collections, overpayments that will not be pursued, and overpayments that have been fully recovered during the quarter. This data is comprised of both client-caused and agency caused overpayments.

### 1.1 Current Design

The CA 812 and the CA 812 Detailed Backup Reports are generated as two separate reports. This causes users the need to open both reports and go back and forth between them when validating information. The CA 812 Detail Sheets are also limited in the number of data fields it provides to help county workers validate information reported on the CA 812. Recovery Accounts that are in pending status and have no transactions posted to them at the beginning of the reporting quarter and become 'Void' at the end of the reporting quarter are known as same quarter void Recovery Accounts. Same quarter void Recovery Accounts should not be reported on the CA 812 state report. The Line 8c – New Void Overpayments backup detail sheet lists transactions that are posted to same quarter void Recovery Accounts. This sheet is only there for informational purposes. The same transactions are being posted to the detail sheets of Line 3a, 3b, 4a, 4b and 8c – Transactions. Additionally transactions posted to prior quarter void Recovery Accounts are increasing the claim count in the Summary and detail sheets when they should not be.

Commented [EH1]: Will be deleting.

For Los Angeles county, Cash and Tax intercept transactions are being reported as adjustments due to the transactions not being mapped to Line 4a and Line 4b. Recovery Accounts in the LRS specific status of 'Pending Approval' will be treated similarly as the 'Pending' status. These accounts will be considered established if a transaction has been posted to them and the transaction is effective before the end of the reporting quarter.

### 1.2 Requests

Update the CA 812 to help counties verify the data reported on the report. For LA county, some LRS specific transaction types will be mapped to Lines 4a and 4b as they are currently being reported on Line 8c as other adjustments. Remove all transactions posted to same quarter void Recovery Accounts from the report. Update Lines 3a, 3b, 4a, and 4b to not include transactions posted to prior quarter void Recovery Accounts in the claim count. Update the CA 812 to consider the LRS specific Recovery Account status of 'Pending Approval' similar to the 'Pending' status. This means a Recovery Account in 'Pending Approval' status is considered established if it has a transaction posted to it.

### 1.3 Overview of Recommendations

1. Combine the CA 812 State report and the CA 812 Detailed Backup report to a single CA 812 report.
2. Create a detailed backup sheet for Line 1b - Adjustments to Item 1a.
3. Add new fields to existing detail sheets.
4. Map LA County specific cash and tax intercept transactions, currently being reported on Line 8c, to Lines 4a and 4b.
5. Update the logic of the CA 812 to exclude transactions posted to same quarter void Recovery Accounts for lines 3a, 3b, 4a, 4b, 8c – Transactions and 8c – New Void.
6. Remove the entire Line 8c – New Void Overpayments detail sheet.
7. Update the logic of the CA 812 to not include transactions posted to prior quarter void Recovery Accounts in any claim count.
8. Update the CA 812 logic to treat Recovery Accounts in 'Pending Approval' status the same as if the account was in 'Pending' status.
9. Update the report layout to adhere to reporting cosmetic standards.

**Commented [EH2]:** Removing requirement per discussion with Ron.

**Commented [EH3]:** Removing requirement per discussion with Ron.

### 1.4 Assumptions

1. It is no longer possible in the C-IV or CalSAWS system to post transactions to a Recovery Account in any pending status.

**Commented [CC4]:** Please include "Pending" and "Pending Approval"

## 2 RECOMMENDATIONS

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The CA 812 report will be updated to improve the data validation process. Transactions currently reported as other adjustments will be properly mapped to transaction lines. Transactions posted to same quarter void accounts will be removed entirely from the report. Transactions posted to prior quarter void recovery accounts will not be included in the claim count for Lines 3a, 3b, 4a, 4b. Recovery Accounts in the LRS specific status of 'Pending Approval' will be treated similarly as the 'Pending' status.

### 2.1 CA 812

#### 2.1.1 Overview

The CA 812 report and CA 812 Detailed Backup Report will be combined into a single report. A Line 1b detailed backup sheet will be created. See the attachment CA 812 Mockup in the Supporting Documents section for the new CA 812 layout. Several detailed backup sheets will be updated to include additional fields. See Appendix 7.1 for column definitions of the new columns. Several LA County specific transaction types will be properly moved from Line 8c – Miscellaneous to Lines 4a and 4b. The Line 8c - New Void Overpayments detail sheet will be removed, as well as all transactions posted to same quarter void recovery accounts. Any transaction posted to last quarter void recovery accounts will not affect the claim count for Lines 3a, 3b, 4a, 4b. Recovery Accounts in 'Pending Approval' status will be reported on the CA 812 if a transaction has been posted to it and the transaction is effective before the end of the reporting quarter.

## 2.1.2 CA 812 Mockup

COUNTY NAME President		REPORT QUARTER AND YEAR (YYYY)	
Items	Claims (A)	Amounts (B)	
1. Overpayments carried forward from end of last quarter (Items a plus or minus b).....	1	0	\$0.00
a. Item 3 from last quarter.....	2	0	\$0.00
b. Adjustment to item 1a (positive or negative number).....	3	0	\$0.00
2. Overpayments identified during quarter.....	4	0	\$0.00
3. Total reduction of assistance payments (Items a plus b).....	5	0	\$0.00
a. Overpayment claims and amounts of grant reductions.....	6	0	\$0.00
b. Overpayments versus underpayments.....	7	0	\$0.00
4. Total cash collections (Items a plus b).....	8	0	\$0.00
a. Cash collections.....	9	0	\$0.00
b. Tax intercept collections.....	10	0	\$0.00
5. Overpayments for which collection will not be pursued.....	11	0	\$0.00
6. Overpayments fully recovered.....	12	0	\$0.00
7. Overpayments at the end of the quarter (CLAIMS (A) = Items 1 plus 2, minus 5, minus 6) (AMOUNTS (B) = Items 1 plus 2, minus 5, minus 4, minus 5).....	13	0	\$0.00
8. Overpayment adjustments (Items a minus b plus or minus c).....	14	0	\$0.00
a. Claim/dollars transferred from other counties.....	15	0	\$0.00
b. Claim/dollars transferred to other counties (negative number).....	16	0	\$0.00
c. Other adjustments (positive or negative number).....	17	0	\$0.00
9. Net overpayments at the end of the quarter (Item 7 plus or minus 8).....	18	0	\$0.00
10. Total collections during the quarter (Item 3 plus 4).....	19	0	\$0.00
COMMENTS			
CONTACT PERSON (Print)		TELEPHONE	DATE COMPLETED
TITLE/CLASSIFICATION		FAX	

Figure 2.1.1 – CA 812

## 2.1.3 Description of Changes

- Combine the CA 812 State report and the CA 812 Detailed Backup report to a single CA 812 report.
  - Deactivate the CA 812 Report. The existing CA 812 Detailed Report will replace the report. All generated historical reports should remain available.
  - Rename the CA 812 Detailed Report to CA 812.
  - Update the navigation to the "CA 812 Detailed Report" to be:
    - Global: Reports
    - Local: Scheduled
    - Task: State
  - Rename the title row of all backup sheets of the newly titled CA 812 to read CA 812 instead of CA 812 Detailed Backup Report.
  - The Summary sheet of the consolidated CA 812 report will be the layout of the CA 812 state report that is being deactivated.
- Update the header of the CA 812 detail sheets.
  - Rename the Date header on all the detail sheets to Month.
  - Rename the 'Table of Contents' link on every detail sheet to 'Summary'.
- CalSAWS Only: Update each total under the Summary Sheet's Amounts (B) column to include two decimals. The format will be \$X.XX.

**Commented [EH5]:** Add item to remove the table of contents sheet from CA 812. -Madhuri

**Commented [EH6]:** Reword that the CA 812 Detailed Backup report will be deactivated and the new CA 812 report will be generated under the CA 812 location.

4. CalSAWS Only: Update all columns on the detail sheet that display dates to 'MM/DD/YYYY' format. Currently the detail sheets on the report displays dates as 'YYYY/MM/DD'.
5. Update the CA 812 logic to treat Recovery Accounts in 'Pending Approval' status the same as Recovery Accounts that are in 'Pending' status. This means the CA 812 will consider a Recovery Account established if the Recovery Account is in the following status:

Code (120)	Short Description
AP	Pending Approval

6. Create a Line 1b Detailed Backup Sheet.
  - a. Create a new detailed backup sheet titled 'Line 1b – Adjustments to Line 1a'. It will be located between the Summary sheet and the Line 2 detailed backup sheet.
  - b. The Line 1b detailed sheet will include the following columns:
    - Case Number
    - Case Name
    - Account Number
    - Discovery Date
    - Overpayment Total
    - Prior Quarter - Account Status
    - Prior Quarter - Transaction Total
    - Prior Quarter - Ending Balance
    - Current Quarter - Account Status
    - Current Quarter - Transaction Total
    - Current Quarter - Beginning Balance
    - Current Quarter - Ending Balance
    - Line Count
    - Line Amount
  - c. The Line 1b – Adjustments to Line 1a detailed backup sheet will capture any Recovery Account that caused a discrepancy in the number of claims or amount between Line 9 of the prior quarter CA 812 and Line 1 of the current quarter CA 812. The data in the backup sheet will match what is reported on Line 1b of the Summary sheet.
  - d. Add the following Static totals to the top left of the detail sheet:
    - Current Quarter Claims - Presents a static total count for every row presented in the sheet in which the Current Quarter - Account Status information is populated.
    - Current Quarter Amounts - Presents a static summation over the entire Current Quarter - Beginning Balance column. The format shall be \$X.XX.
    - Prior Quarter Claims - Presents a static total count for every row presented in the sheet in which the Prior Quarter - Account Status information is populated.

**Commented [MS7]:** What happens to existing sheet 1 - Table of Contents?

**Commented [BR8]:** As per Standard Report's Design, please provide the Description of each column in Table.

**Commented [CC9]:** Please include between "Line 9" or "Calculation discrepancy for all lines within a report quarter comparing with the report ending balance, Line 9"



- Prior Quarter Amounts - Presents a static summation over the entire Prior Quarter – Ending Balance column. The format shall be \$X.XX.
- e. Add the following dynamic total to the top right of the detail sheet:
- Number of Claims – Calculated as a count over the Current Quarter – Account Status column minus the count over the Prior Quarter – Account status column. The count shall change dependent on filters applied to the data set.
  - Total Amount - Calculated as a sum over the Current Quarter – Beginning Balance column minus the sum over the Prior Quarter – Ending Balance. The Total Amount shall change dependent on the filters applied to the data set. The format shall be \$X.XX.
7. Update Line 2 – Overpayments Identified During Quarter
- a. Add the following data fields to the detail sheet:
- Account Program Type
  - Account Creation Date
  - First Transaction Date
  - Transaction Total
  - Line Count
  - Line Amount
- b. Two existing columns will be repurposed on the detail sheet:
- Status Date will be changed to Account Approval Date.
  - Account Status will be changed to Account Pending or Approved.
8. Update Line 3a - Overpayment Claims and Amounts of Grant Reductions
- a. Add the following data field to the detail sheet:
- Account Program Type
  - Related Transaction Type
  - Line Count
  - Line Amount
  - Prior Quarter Void Account
- b. Update the line logic to exclude transactions that were posted to same quarter void Recovery Accounts.
- c. Rename the Effective Date column in the detail sheet to Effective Month and present the data in 'MM/YYYY' format. This is to match the Transaction Summary Online page.
- d. In the detail sheet, update the existing 'Distinct Total' row label in the totals table to 'Total' and update the 'Claims' column label to 'Distinct Claims'.
- e. Update the Distinct Claims totals for Month 1, Month 2, Month 3, Other, and Total to exclude transactions posted to Prior Quarter Void Recovery Accounts.

**Commented [EH10]:** Add total real world definition - Eric

**Commented [EH11]:** Add total definition. -Eric

**Commented [BR12]:** As per Standard Report's Design, please provide the Description of each column in Table.

**Commented [MS13]:** What is Account status is Pending?

**Commented [EH14]:** An account can appear on line 2 if it goes from Pending -> Uncollectable. With the column description this RR would display 'Pending' because the account was never active. -Eric

**Commented [MS15]:** Transaction Type column already exists in current production version, is it renaming the same column?

**Commented [BR16]:** Please provide details/description of each column in table

**Commented [EH17]:** Will be removing

- f. Update the Line 3a claim count logic on the Summary sheet to exclude transactions posted to Prior Quarter Void Recovery Accounts.
  - g. Add the following dynamic totals to the top right of the detail sheet:
    - Distinct Claims – Calculated as a count of distinct rows over the Account Number column with the additional requirement that the Prior Quarter Void Account column has a value of 'No'. The count shall change dependent on filters applied to the data set.
    - Total Amount - Calculated as a sum over the Transaction Amount column. The Transaction Amount total shall change dependent on the filters applied to the data set. The format shall be \$X.XX.
9. Update the Line 3b – Overpayments Versus Underpayments
- a. Add the following data fields to the detail sheet:
    - Account Program Type
    - Related Transaction Type
    - Line Count
    - Line Amount
    - Prior Quarter Void Account
  - b. Update the line logic to exclude transactions that were posted to a same quarter void Recovery Account.
  - c. Rename the Effective Date column in the detail sheet to Effective Month and present the data in 'MM/YYYY' format. This is to match the Transaction Summary Online page.
  - d. In the detail sheet, update the existing 'Distinct Total' row label in the totals table to 'Total' and update the 'Claims' column label to 'Distinct Claims'.
  - e. Update the Distinct Claims totals for Month 1, Month 2, Month 3, Other, and Total to exclude transactions posted to Prior Quarter Void Recovery Accounts.
  - f. Update the Line 3b claim count logic on the Summary sheet to exclude transactions posted to Prior Quarter Void Recovery Accounts.
  - g. Add the following dynamic totals to the top right of the detail sheet:
    - Distinct Claims – Calculated as a count of distinct rows over the Account Number column. The count shall change dependent on filters applied to the data set.
    - Total Amount - Calculated as a sum over the Transaction Amount column. The Transaction Amount total shall change dependent on the filters applied to the data set. The format shall be \$X.XX.
10. Update Line 4a – Cash Collections
- a. Add the following data field to the detail sheet:
    - Account Program Type
    - Related Transaction Type

**Commented [MS18]:** Transaction Type column already exists in current production version, is it renaming the same column?

**Commented [MS19]:** Transaction Type column already exists in current production version, is it renaming the same column?

- Line Count
  - Line Amount
  - Prior Quarter Void Account
- b. Update the line logic to exclude Cash Collection transactions that were posted to a same quarter void Recovery Accounts.
- c. Rename the Effective Date column in the detail sheet to Effective Month and present the data in 'MM/YYYY' format. This is to match the Transaction Summary Online page.
- d. Update the line logic to include the following LRS specific transaction types to Line 4a if the transaction is effective during the reporting quarter or if the effective month occurred in a prior quarter but the transaction was posted during the reporting quarter.

Code (412)	Short Description
CT	Collection Fee - TTC
OT	Other Agency Collection - TTC
OD	Other Agency Collection - DPSS
US	AP- USCB OCA
LB	AP-Linebarger OCA

**Commented [EH20]:** Reword to if the transaction is posted on or before the last day of the reporting quarter and is effective during the reporting quarter OR if effective month occurred in a prior quarter but the transaction was posted during the reporting quarter. -Eric

- e. Any of the below listed adjustment transactions that are placed on the LRS specific transactions listed in 2.1.3.10(d) should be reported on Line 4a if the adjustment transaction is posted during the same reporting quarter as the original cash transaction.

Code (412)	Short Description
AR	External Refund
BC	Bad Check
BO	Back Out
RF	Refund

**Commented [EH21]:** Recommend changing to related transaction. -Eric.

RR	R & R Refund
RS	Refund Reversal
TN	Transfer

- f. In the detail sheet, update the existing 'Distinct Total' row label in the totals table to 'Total' and update the 'Claims' column label to 'Distinct Claims'.
- g. Update the Distinct Claims totals for Month 1, Month 2, Month 3, Other, and Total to exclude transactions posted to Prior Quarter Void Recovery Accounts.
- h. Update the Line 4a claim count logic on the Summary sheet to exclude transactions posted to Prior Quarter Void Recovery Accounts.
- i. Add the following dynamic totals to the top right of the detail sheet:
  - Distinct Claims – Calculated as a count of distinct rows over the Account Number column with the additional requirement that the Prior Quarter Void Account column has a value of 'No'. The count shall change dependent on filters applied to the data set.
  - Total Amount - Calculated as a sum over the Transaction Amount column. The Transaction Amount total shall change dependent on the filters applied to the data set. The Transaction Amount total shall change dependent on the filters applied to the data set. The format shall be \$X.XX.

11. Update Line 4b – Tax Intercept Collections

- a. Add the following data field to the detail sheet:
  - Account Program Type
  - Related Transaction Type
  - State Cycle Number
  - Line Count
  - Line Amount
  - Prior Quarter Void Account
- b. Update the line logic to exclude Tax Intercept transactions that were posted to a same quarter void Recovery Accounts.
- c. Rename the Effective Date column in the detail sheet to Effective Month and present the data in 'MM/YYYY' format. This is to match the Transaction Summary Online page.
- d. Update the line logic to include the following LRS specific transaction types to Line 4a if the transaction is effective during the reporting quarter or if the effective month occurred in a

**Commented [MS22]:** same as prior comments related to Related Transaction Type

prior quarter but the transaction was posted during the reporting quarter.

Code (412)	Short Description
FT	TI-FTB (65%)
T17	TTC 545 - IRS (17.5%)
T82	TTC 547 - IRS (82.5%)

**Commented [EH23]:** Reword to if the transaction is posted on or before the last day of the reporting quarter and is effective during the reporting quarter OR if effective month occurred in a prior quarter but the transaction was posted during the reporting quarter. -Eric

- e. Include the LRS specific tax intercept adjustment transaction type to line 4b if the tax intercept adjustment transaction is posted during the same reporting quarter as the original tax intercept transaction.

Code (412)	Short Description
AV	Advance Refund

**Commented [EH24]:** Change to related transaction - Eric

- f. Any of the below existing tax intercept adjustment transactions types that are placed on the LRS specific transactions listed in section 2.1.3.11(d), should be reported on Line 4b if the adjustment transaction is posted during the same reporting quarter as the original tax intercept transaction.

Code (412)	Short Description
AR	External Refund
BO	Back Out
RF	Refund
RR	R & R Refund
RS	Refund Reversal

**Commented [EH25]:** Change to related transaction transactions -Eric

TN	Transfer
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- g. In the detail sheet, update the existing 'Distinct Total' row label in the totals table in the detail sheet to 'Total' and update the 'Claims' column label to 'Distinct Claims'.
  - h. Update the Distinct Claims totals for Month 1, Month 2, Month 3, Other, and Total to exclude transactions posted to Prior Quarter Void Recovery Accounts.
  - i. Update the Line 4b claim count logic on the Summary sheet to exclude transactions posted to Prior Quarter Void Recovery Accounts.
  - j. Add the following dynamic totals to the top right of the detail sheet:
    - Distinct Claims – Calculated as a count of distinct rows over the Account Numbers column with the additional requirement that the Prior Quarter Void Account column has a value of 'No'. The count shall change dependent on filters applied to the data set.
    - Total Amount - Calculated as a sum over the Transaction Amount column. The Transaction Amount total shall change dependent on the filters applied to the data set. The format shall be \$X.XX.
12. Update Line 5 – Overpayments for Which Collection Will Not Be Pursued – Terminated Claims
- a. Add the following data field to the detail sheet:
    - Account Program Type
    - Account Creation Date
    - Line Count
    - Line Amount
  - b. Replace the existing totals at the top of the detail sheet and replace with a new static table which includes all the Line 5 – sub totals. Each row will present the static total for Claims and Amounts that the sub line items account for in the overall line item total. The first column presents the sheet name which links to the corresponding detail sheet. The second column presents the claims count for the sub line item. The third column presents the amount total for the sub line item. If the sub line item does not affect the claim or amount, the cell will be grayed out. The last row in the table will be labeled as 'Total' and will be the summation of all the sub line item's claims and amounts.
  - c. Add the following dynamic total to the top right of the detail sheet.
    - Number of Claims – Calculated as a count over the Account Numbers column. The count shall change dependent on filters applied to the data set.

**Commented [BR26]:** Please provide description of each column in the table. It is throughout in the Design Document. I have not added comment to each and every newly added columns. Please make these changes throughout wherever it is applicable.

**Commented [MS27]:** If the sheet corresponds to claims so why the second row for Terminated transactions?

**Commented [MS28R27]:** This way we won't need hypelink for same detail sheet.

13. Update Line 5 – Overpayments for Which Collection Will Not Be Pursued – Terminated Transactions

- a. Add the following data field to the detail sheet:
  - Account Program Type
  - Account Creation Date
  - Termination Date
  - Ending Balance
  - Line Count
  - Line Amount
- b. Replace the existing totals at the top of the detail sheet and replace with a new static table which includes all the Line 5 – sub totals. Each row will present the static total for Claims and Amounts that the sub line items account for in the overall line item total. The first column presents the sheet name which links to the corresponding detail sheet. The second column presents the claims count for the sub line item. The third column presents the amount total for the sub line item. If the sub line item does not affect the line item claim or amount, the cell will be grayed out. The last row in the table will be labeled as Total and will be the summation of all the sub line item's claims and amounts.
- c. Add the following dynamic total to the top right of the detail sheet.
  - Total Amount – Calculated as a sum over the Transaction Amount column. The Transaction Amount total shall change dependent on the filters applied to the data set. The format shall be \$X.XX.

**Commented [MS29]:** If the sheet corresponds to Transactions only, so why the first row for Terminated claims?

14. Update Line 6 – Overpayments Fully Recovered

- a. Add the following data field to the detail sheet:
  - Line Count
  - Line Amount

**Commented [MS30]:** Mockup shows modifications to header table, cosmetic only. but needs to be added in design document.

15. Update Line 8a – Claims/Dollars Transferred In From Other Counties

- a. Add the following data field to the Line 8a detail sheet:
  - Line Count
  - Line Amount

**Commented [MS31]:** Mockup shows modifications to header table, cosmetic only. but needs to be added in design document.

16. Update Line 8b - Claims/Dollars Transferred Out to Other Counties - Transferred Out to Other Counties

- a. Add the following data field to the detail sheet:
  - Line Count
  - Line Amount
- b. Replace the existing totals at the top of the detail sheet and replace with a new static table which includes all the Line 8b – sub totals. Each row will present the static total for Claims and Amounts that the sub line items account for in the overall line item total. The first column presents the sheet name which links to the corresponding detail sheet. The second column presents the claims count for the sub line item. The third column present the amount total for the sub line item. If the sub line item does not affect the line item claim or amount, the cell will be grayed

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out. The last row in the table will be labeled as Total and will be the summation of all the sub line item's claims and amounts.

- c. Add the following dynamic total to the top right of the detail sheet.
  - Number of Claims – Calculated as a negative count over the Account Numbers column. The count shall change dependent on filters applied to the data set.

17. Update Line 8b - Claims/Dollars Transferred Out to Other Counties – Inter County Out Transactions

- a. Add the following data field to the detail sheet:
  - Transaction Number
  - Posted Date
  - Related Transaction Number
  - Effective Month
  - Line Count
  - Line Amount
- b. Replace the existing totals at the top of the detail sheet and replace with a new static table which includes all the Line 8b – sub totals. Each row will present the static total for Claims and Amounts that the sub line items account for in the overall line item total. The first column presents the sheet name which links to the corresponding detail sheet. The second column presents the claims count for the sub line item. The third column presents the amount total for the sub line item. If the sub line item does not affect the line item claim or amount, the cell will be grayed out. The last row in the table will be labeled as Total and will be the summation of all the sub line item's claims and amounts.
- c. Add the following dynamic total to the top right of the detail sheet.
  - Total Amount – Calculated as a sum over the Transaction Amount column times negative one. The Transaction Amount total shall change dependent on the filters applied to the data set. The format shall be \$X.XX.

**Commented [MS32]:** Mockup shows column as "Related Transaction"

18. Update Line 8c – Other Adjustments – Recovery Account Reactivations

- a. Add the following data field to the detail sheet:
  - Line Count
  - Line Amount
- b. Replace the existing totals at the top of the detail sheet and replace with a new static table which includes all the Line 8c – sub totals. Each row will present the static total for Claims and Amounts that the sub line items account for in the overall line item total. The first column presents the sheet name which links to the corresponding detail sheet. The second column presents the claims count for the sub line item. The third column presents the amount total for the sub line item. If the sub line item does not affect the line item claim or amount, the cell will be grayed

**Commented [MS33]:** Can we reduce extra space used in Discovery Date and Account Balance column title.



- out. The last row in the table will be labeled as Total and will be the summation of all the sub line item's claims and amounts.
- c. Add the following dynamic total to the top right of the page.
    - Number of Claims – Calculated as a count over the Account Numbers column. The count shall change dependent on filters applied to the data set.
19. Update Line 8c – Other Adjustments – Prior Quarter Voids
- a. Add the following data field to the detail sheet:
    - Line Count
    - Line Amount
  - b. Replace the existing totals at the top of the detail sheet and replace with a new static table which includes all the Line 8c – sub totals. Each row will present the static total for Claims and Amounts that the sub line items account for in the overall line item total. The first column presents the sheet name which links to the corresponding detail sheet. The second column presents the claims count for the sub line item. The third column presents the amount total for the sub line item. If the sub line item does not affect the line item claim or amount, the cell will be grayed out. The last row in the table will be labeled as Total and will be the summation of all the sub line item's claims and amounts.
  - c. Add the following dynamic total to the top right of the page.
    - Number of Claims – Calculated as a negative count over the Account Numbers column. The count shall change dependent on filters applied to the data set.
20. Remove the entire Line 8c - New Void Overpayments detail sheet. The CA 812 state report does not report same quarter void Recovery Accounts. The transactions posted to these Recovery Accounts are incorrectly being included in the summary sheet claim count for Line 3a, 3b, 4a and 4b.
21. Update Line 8c – Other Adjustments – Cause Code Change to Tracked
- a. Add the following data field to the detail sheet:
    - Line Count
    - Line Amount
  - b. Replace the existing totals at the top of the detail sheet and replace with a new static table which includes all the Line 8c – sub totals. Each row will present the static total for Claims and Amounts that the sub line items account for in the overall line item total. The first column presents the sheet name which links to the corresponding detail sheet. The second column presents the claims count for the sub line item. The third column presents the amount total for the sub line item. If the sub line item does not affect the line item claim or amount, the cell will be grayed out. The last row in the table will be labeled as Total and will be the summation of all the sub line item's claims and amounts.
  - c. Add the following dynamic total to the top right of the page.

- Number of Claims – Calculated as a count over the Account Numbers column. The count shall change dependent on filters applied to the data set.
  - Total Amount – Calculated as a sum over the Transaction Amount column times negative one. The Transaction Amount total shall change dependent on the filters applied to the data set. The format shall be as \$X.XX.
22. Update Line 8c – Other Adjustments – Cause Code Change From Tracked
- Add the following data field to the detail sheet:
    - Line Count
    - Line Amount
  - Replace the existing totals at the top of the detail sheet and replace with a new static table which includes all the Line 8c – sub totals. Each row will present the static total for Claims and Amounts that the sub line items account for in the overall line item total. The first column presents the sheet name which links to the corresponding detail sheet. The second column presents the claims count for the sub line item. The third column presents the amount total for the sub line item. If the sub line item does not affect the line item claim or amount, the cell will be grayed out. The last row in the table will be labeled as Total and will be the summation of all the sub line item's claims and amounts.
  - Add the following dynamic totals to the top right of the page.
    - Number of Claims – Calculated as a negative count of distinct rows over the Account Numbers column. The count shall change dependent on filters applied to the data set.
    - Total Amount – Calculated as a sum over the Transaction Amount column times negative one. The Transaction Amount total shall change dependent on the filters applied to the data set. The format shall be as \$X.XX.

23. Line 8c – Other Adjustments – Miscellaneous

- Add the following data field to the detail sheet:
  - Related Transaction Type
  - Line Count
  - Line Amount
- The Effective Date column in the detail sheet will be renamed to Effective Month and the data will be presented in 'MM/YYYY' format. This is to match the Transaction Summary Online page.
- The following transactions have been mapped to Line 4a and Line 4b. These transaction types or any related adjustment transaction should no longer appear on Line 8c – Other Adjustments - Miscellaneous:

Code	Short Description
(412)	

**Commented [EH34]:** Should be renamed of Related Transaction.

**Commented [MS35]:** There is an existing column of Transaction Type. on top of that we are adding new column? what values both of these column will hold. please clarify. Also, column name added in mockup is "Related Type"

**Commented [EH36]:** Add the fact that these are LRS specific transaction types. -Ron

CT	Collection Fee - TTC
OT	Other Agency Collection - TTC
OD	Other Agency Collection - DPSS
US	AP- USCB OCA
LB	AP-Linebarger OCA
FT	TI-FTB (65%)
T17	TTC 545 - IRS (17.5%)
T82	TTC 547 - IRS (82.5%)
AV	Advance Refund

- d. Replace the existing totals at the top of the detail sheet and replace with a new static table which includes all the Line 8c – sub totals. Each row will present the static total for Claims and Amounts that the sub line items account for in the overall line item total. The first column presents the sheet name which links to the corresponding detail sheet. The second column presents the claims count for the sub line item. The third column presents the amount total for the sub line item. If the sub line item does not affect the line item claim or amount, the cell will be grayed out. The last row in the table will be labeled as Total and will be the summation of all the sub line item's claims and amounts.
  - e. Add the following dynamic total to the top right of the page:
    - Total Amount – Calculated as a sum over the Transaction Amount column. The Transaction Amount total shall change dependent on the filters applied to the data set. The format shall be as \$X.XX.
24. Update Line 8c – Other Adjustments – Transactions
- a. Add the following data field to the detail sheet:
    - **Related Transaction Number**
    - Line Count
    - Line Amount
  - b. Any **adjustment transactions** that is placed on one of the newly added LRS specific transaction types listed in section 2.1.3.10(d) and 2.1.3.11 (d) shall be reported on this sheet if the original transaction was reported on a prior quarter CA 812 but the adjustment transaction was posted during the current reporting quarter

**Commented [EH37]:** Should be Related Transaction

**Commented [MS38]:** New column added in mockup is "Related Transaction Type"

**Commented [EH39]:** adjustment transactions -Eric

c. Exclude transactions that are posted to same quarter void Recovery Accounts.

**Commented [EH40]:** Shuld be updated to remove 'Void' Transactions posted to same quarter void Recovery Accounts.

d. Replace the existing totals at the top of the detail sheet and replace with a new static table which includes all the Line 8c – sub totals. Each row will present the static total for Claims and Amounts that the sub line items account for in the overall line item total. The first column presents the sheet name which links to the corresponding detail sheet. The second column presents the claims count for the sub line item. The third column presents the amount total for the sub line item. If the sub line item does not affect the line item claim or amount, the cell will be grayed out. The last row in the table will be labeled as Total and will be the summation of all the sub line item's claims and amounts.

e. Add the following dynamic total to the top right of the page:

- Total Amount – Calculated as a sum over the Transaction Amount column. The Transaction Amount total shall change dependent on the filters applied to the data set. The format shall be as \$X.XX.

25. Update Line 9 – Net Overpayments At The End of the Quarter

a. Add the following data fields to the detail sheet:

- Cause
- Line Count
- Line Amount

26. The CA 812 report will be cosmetically updated to comply with report cosmetic standards: excessive column widths will be adjusted; column alignment will be updated; the summary hyperlinks will be relocated to the top-right of each detail sheet. Please see the attached mockup for reference.

#### 2.1.4 Report Location

- **Global: Reports**
- **Local: Scheduled**
- **Task: State**

#### 2.1.5 Counties Impacted

All CalSAWS counties will be affected by the changes outlined in this SCR.


#### 2.1.6 Security Updates

No security changes will be made with this SCR.

#### 2.1.7 Report Usage/Performance

The changes outlined in this SCR will not cause any significantly change in the report's performance.

### 3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Reports	CA 812 Mockup	 CA 812 Mockup.xlsx

**Commented [EH41]:** For lines 2 6, 8a, 9 detail sheet to put the static total to the left and the dynamic to the right.

## 4 REQUIREMENTS

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### 4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.24.1.11	The LRS shall support all reports required by federal, State, and local laws, rules, regulations, ordinances, guidelines, directives, policies, and procedures, including statistical, operational, workload, and fiscal reports.	The CA 812 report is a state mandated report. It is being modified in compliance with State policy.

### 4.2 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met

## 5 MIGRATION IMPACTS

SCR Number	Functional Area	Description	Impact	Priority	Address Prior to Migration?
NA					

## 6 OUTREACH

---

NA



## 7 APPENDIX

### 7.1 Column Definitions

Field Name	Field Description
Account Approval Date	This column displays the date the Recovery Account first went to Active status if it occurred before the end of the reporting quarter. This information should reflect what is on the Recovery Account History section of the Recovery Account Detail page. The column will be blank if the account was not approved before the end of the reporting quarter.
Account Creation Date	This column will display the date the Recovery Account was created in the database. This information can be found on the Recovery Account Detail page.
Account Number	This column will display the system-generated unique identifying number of the Recovery Account. This information can be found on the Recovery Account Detail page.
Account Pending or Approved	This column will display one of two options: <ul style="list-style-type: none"><li>• Approved – If the account was ever in Active status before the end of the reporting quarter.</li><li>• Pending – If the account was never in Active status before the end of the reporting quarter.</li></ul>
Account Program Type	This column will display the program type for which the Recovery Account was created for. This information can be found on the Account Details section of the Recovery Account Detail page.
Case Name	This column will display the case name of the case for which the Recovery Account was created for. This information can be found on the Recovery Account Detail page.
Case Number	This column will display the case number for the case which the Recovery Account was created for. This information can be found on the Recovery Account Detail page.
Cause	This column will display the Recovery Account Cause as of the end of the reporting quarter. This information can be found under the Account Details section of the Recovery Account Detail page.
Current Quarter - Account Status	This column will display the status of the recovery account as of the beginning of the current reporting quarter. The column will be blank if the information is not available.

Current Quarter - Beginning Balance	This column will display the balance of the recovery account as of the beginning of the reporting quarter. The column will be blank if the information is not available.
Current Quarter - Ending Balance	This column will display the balance of the recovery account as of the end of the reporting quarter. The column will be blank if the information is not available.
Current Quarter - Transaction Total	This column will display the transaction total posted to the recovery account as of the beginning of the reporting quarter. The column will be blank if the information is not available. Format: \$X.XX
Discovery Date	This column will display the date of discovery of the overpayments for which the recovery account was created for. This information can be found under the Account Details section of the Recovery Account Detail page. Format: MM/DD/YYYY
Effective Month	This column will display the month in which the transaction becomes effective. This information can be found under the Transaction Detail page. Format: MM/YYYY
Ending Balance	This column will display the difference between the original balance minus the total recovered amount as of the end of the reporting quarter. Format: \$X.XX
First Transaction Date	This column will display the earliest Posted Date of any transaction posted to the Recovery Account as of the end of the reporting quarter. This information should reflect what is seen on the Search Results Summary in the Transaction Summary page. This column will be blank if no transaction has been posted to the recovery account. Format: MM/DD/YYYY
Line Amount	<p>This column will display the dollar amount in which the line item impacts the Net overpayment balance at the end of the reporting quarter. Depending on the line item, the column logic will be as follows:</p> <p>Line 1b: Equal to (Current Quarter – Transaction Total minus Prior Quarter – Transaction Total) * -1.  Line 2: Equal to Original Overpayment Amount.  Line 3a: Equal to Transaction Amount * -1.  Line 3b: Equal to Transaction Amount * -1.  Line 4a: Equal to Transaction Amount * -1.  Line 4b: Equal to Transaction Amount * -1.</p>

**Commented [EH42]:** What if the first posted transaction has a future report-quarter effective date, but the second transaction on the account has an effective date in the report quarter? Should we display the transaction date of the second transaction, because the first transaction would not have been reported yet? -Eric

	<p>Line 5 Terminated Claims: Equal to \$0.00.</p> <p>Line 5 Terminated Transactions: Equal to Transaction Amount * -1.</p> <p>Line 6: Equal to \$0.00.</p> <p>Line 8a: Equal to Overpayment Total.</p> <p>Line 8b – Transferred Out to Other Counties: Equal to \$0.00.</p> <p>Line 8b – Inter County Out Transactions: Equal to Transaction Amount * -1.</p> <p>Line 8c – Recovery Account Reactivations: Equal to \$0.00.</p> <p>Line 8c – Prior Quarter Voids: Equal to \$0.00.</p> <p>Line 8c – Cause Code Change To Tracked: Equal to Account Balance.</p> <p>Line 8c – Cause Code Change From Tracked: Equal to Account Balance * -1.</p> <p>Line 8c – Miscellaneous: Equal to the Amount column * -1.</p> <p>Line 8c – Transaction: Equal to the Amount column * -1.</p> <p>Line 9 - Equal to the Amount column.</p> <p>Format: \$X.XX</p>
Line Count	<p>This column will display 0, 1 or -1 depending how the line item record impacts the ending number of claims on the CA 812 for the given report quarter. The column logic will be as follows:</p> <p>Line 1b: Equal to</p> <ul style="list-style-type: none"> <li>• 1 - If the account was not part of the last quarter Line 9 count but is included in this quarter Line 1 count.</li> <li>• -1 – If the account was part of the last quarter Line 9 count but is not included in this quarter Line 1 count.</li> <li>• 0 – If the adjustment is solely an amount adjustment.</li> </ul> <p>Line 2: Equal to 1.</p> <p>Line 3a: Equal to 0.</p> <p>Line 3b: Equal to 0.</p> <p>Line 4a: Equal to 0.</p> <p>Line 4b: Equal to 0.</p> <p>Line 5 Terminated Claims: Equal to -1.</p> <p>Line 5 Terminated Transactions: Equal to 0.</p> <p>Line 6: Equal to -1.</p> <p>Line 8a: Equal to 1.</p> <p>Line 8b – Transferred Out to Other Counties: Equal to -1.</p>

	Line 8b – Inter County Out Transactions: Equal to 0. Line 8c – Recovery Account Reactivations: Equal to 1. Line 8c – Prior Quarter Voids: Equal to -1. Line 8c – New Void Overpayments: Equal to 1. Line 8c – Cause Code Change To Tracked: Equal -1. Line 8c – Miscellaneous: Equal to 0. Line 8c – Transaction: Equal to 0. Line 9 - Equal 1.
Overpayment Total	This column will display the Overpayment amount of the Recovery Account as of the end of the reporting quarter. This information can be verified under the Original Balance field in on the Overpayment Summary page. Format: \$X.XX
Posted Date	This column will display the date the transaction was posted to the Recovery Account. This information can be found on the Transaction Details Detail page. Format: MM/DD/YYYY
Prior Quarter - Account Status	This column will display the status of the Recovery Account as it was reported on Line 9 of the prior quarter CA 812.
Prior Quarter - Ending Balance	This column will display the ending balance on the he Recovery Account as it was reported on Line 9 of the prior quarter CA 812. Format: \$X.XX
Prior Quarter - Transaction Total	This column will display the Overpayment amount of the recovery account as it was reported on Line 9 of the prior quarter CA 812. Format: \$X.XX
Prior Quarter Void Account	This column will indicate whether the line item Recovery Account was reported in the last quarter CA 812 as an established Recovery Account but had an ending status of Void this quarter. The account will also appear on the Line 8c – Prior Quarter Voids detail sheet. The column will display one of two values: <ul style="list-style-type: none"> <li>Yes – The Recovery Account is a prior quarter void Recovery Account.</li> <li>No - The Recovery Account is not a prior quarter void Recovery Account.</li> </ul>
Related Transaction Number	This column will display the initial transaction number for which all related transactions were initiated for. This information can be verified on the Transaction Summary Detailed Results page. The column will be blank if the transaction has no related transaction.

**Commented [EH43]:** Remove because the entire sheet will be removed. -Eric

**Commented [EH44]:** Should be renamed to Related Transaction to match the existing Related Transaction Column.

Related Transaction Type	This column will display the Transaction Type of the Related Transaction. The column will be blank if the transaction has no related transaction. This information can be verified on the Transaction Detail page.
State Cycle Number	This column will display the corresponding TOP cycle number for the tax intercept transaction. This information can be verified in the Transaction Detail page.
Termination Date	This column will display the date the recovery account was terminated. The column will be blank if the recovery account is not terminated. Format: MM/DD/YYYY
Transaction Number	This column will display the transaction number for the transaction. This information can be found on the Transaction Details Detail page. Format: \$X.XX
Transaction Total	This column will display the summation of all transactions posted to the recovery account where the posted date and effective month of each transaction occurred before the end of the reporting quarter. Format: \$X.XX

**Commented [EH45]:** Remove. Data field is a number. -Eric



California Statewide Automated Welfare System

## **Design Document**

CA-202177

Modifications to the Medi-Cal Renewal E-Hit  
Dashboard and DPSS Performance Measures  
Dashboard – Medi-Cal Renewals

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Esequiel Herrera-Ortiz
	Reviewed By	Vallari Bathala

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
10/15/2019	1.0	Initial Revision	Esequiel Herrera-Ortiz
02/04/2019	1.1	Added new requirements per committee input.	Esequiel Herrera-Ortiz

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# 1 OVERVIEW

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In the CalHEERS system, a Soft Pause is placed on individual(s) with linkage to Non-MAGI Medi-Cal when losing eligibility to MAGI Medi-Cal due to a change in circumstance. The All County Welfare Directors Letter (ACWDL) 17-35 established the policies and procedures for removing Soft Pause in the Statewide Automated Welfare System (SAWS). The ACWDL states that when a beneficiary is on Soft Pause, MAGI Medi-Cal benefits will continue until an evaluation for all other Medi-Cal programs is completed. A case with a Soft Pause individual cannot go through the Auto-Authorization process, now known as Administrative Renewal, until the Non-MAGI screening process has been completed and the Soft Pause has been removed. For a program to have gone through an Administrative Renewal there must not be any packet information and the renewal due date must be automatically advanced through CalHEERS via E-Hit (Batch Job).

For MAGI Medi-Cal, an income earner is any household member, regardless of the member's status or role, whose income counts in the MAGI budget to determine MAGI eligibility. Cases that contain at least one income earner who does not have a Social Security Number (SSN), Adoption Taxpayer Identification Number (ATIN) or Individual Taxpayer Identification Number (ITIN) will not go through an Administrative Renewal due to the Federal Hub not being able to verify the income due to no SSN/ATIN/ITIN.

This design will outline the necessary changes needed to modify the Medi-Cal Renewal E-Hit dashboard and the Performance Measure Dashboard to more accurately report Administrative Renewal statistics when accounting for cases that contain at least one active MAGI member with Soft Pause or cases that contain at least one income earner who has no SSN/ATIN/ITIN.

## 1.1 Current Design

The Medi-Cal Renewal E-Hit dashboard is a monthly view of several Medi-Cal renewal E-Hit metrics that is refreshed daily. These metrics include: cases due for renewal, cases subject to E-Hit, cases Auto Authorized, renewal packets sent, and renewals processed.

The DPSS Performance Measures Dashboard contains a monthly statistical summary of CalWORKs, General Relief, CalFresh, Cash Assistance Program for Immigrants, Refugee Cash Assistance and Medi-Cal. The information is grouped by Applications, Renewals, Recertifications, Redeterminations, Quarterly Reporting and Semi-Annual Reporting reports processed timely in the report month. This information is used by DPSS executives and managers to have an at-a-glance view of the operations and measures at different levels.

When reporting statistics on programs that have gone through the Administrative Renewal process, neither dashboard is excluding cases that contain at least one active MAGI member with Soft Pause or cases that contain at least one income earner who has no SSN/ATIN/ITIN.

## 1.2 Requests

Update the Medical Renewal E-Hit Dashboard and the DPSS Performance Measures Dashboard to more accurately report Administrative Renewal statistics.

## 1.3 Overview of Recommendations

1. Update the E-Hit Summary Dashboard and DPSS Performance Measures Dashboard's metric labels to refer the new Administrative Renewal process name.
2. Update the E-Hit Summary Dashboard and the DPSS Performance Measures Dashboard's Administrative Renewal percentage calculation to exclude cases that contain income earner(s) that have no SSN/ATIN/ITIN and cases that contain individual(s) under Soft Pause. This metric will only evaluate for cases which were Subject to Admin RE at the time the administrative renewal process occurred. The calculation change will only apply for the RE due months which are evaluated for after this SCR is implementation.
3. Update the E-Hit Summary Dashboard to include two new metrics which will capture the MAGI cases that contain income earner(s) that have no SSN/ATIN/ITIN and/or MAGI cases that contain individual(s) under Soft Pause. These metrics must drill down to a case list.
4. Update the E-Hit Summary Dashboard and the DPSS Performance Measures Dashboard to excluded cases that contain at least one active MAGI member under Soft Pause from the Administrative Renewed metric.
5. Update the Medi-Cal Renewal E-Hit Summary report – Mixed Cases – Case List to include a Soft Pause indicator column.
6. Update the column arrangement for all case lists in the Medi-Cal Renewal E-Hit Summary Dashboard.
7. Remove the 'Cases Discontinued' metric in the Medi-Cal Renewal E-Hit Summary report's Bar Chart.

## 1.4 Assumptions

1. If this SCR is introduced into system before SCR CA-58123 CIV-10791 Prevent Advancing Medi-Cal Renewal with a Soft Pause Individual, the "Admin RE via eHit" metric in the Medi-Cal Renewal E-Hit Dashboard and DPSS Performance Measures Dashboard will exclude valid Admin RE cases that contain at least one active MAGI member under Soft Pause.
2. The changes outlined in this SCR will only impact LA County as the dashboard is only available to LA county. Expansion to other counties will be addressed in a future SCR.

## 2 RECOMMENDATIONS

The Medi-Cal Renewal E-Hit dashboard and DPSS Performance Measures Dashboard contain statistics on Medi-Cal Administrative Renewals (Admin RE). The dashboards will no longer consider the following cases as eligible for the Admin RE process:

- If the case contains at least one active MAGI member with Soft Pause and/or
- If the case contains at least one income earner who has no SSN/ATIN/ITIN

### 2.1 Medi-Cal Renewal E-Hit Dashboard

#### 2.1.1 Overview

The Medi-Cal Renewal E-Hit Dashboard will be updated to more accurately report Administrative Renewal statistics.

#### 2.1.2 Page Description

Table 1 – Page

Dashboard Name	Page Name
E-Hit Summary Dashboard	Statistical Reports

#### 2.1.3 Metric Definition

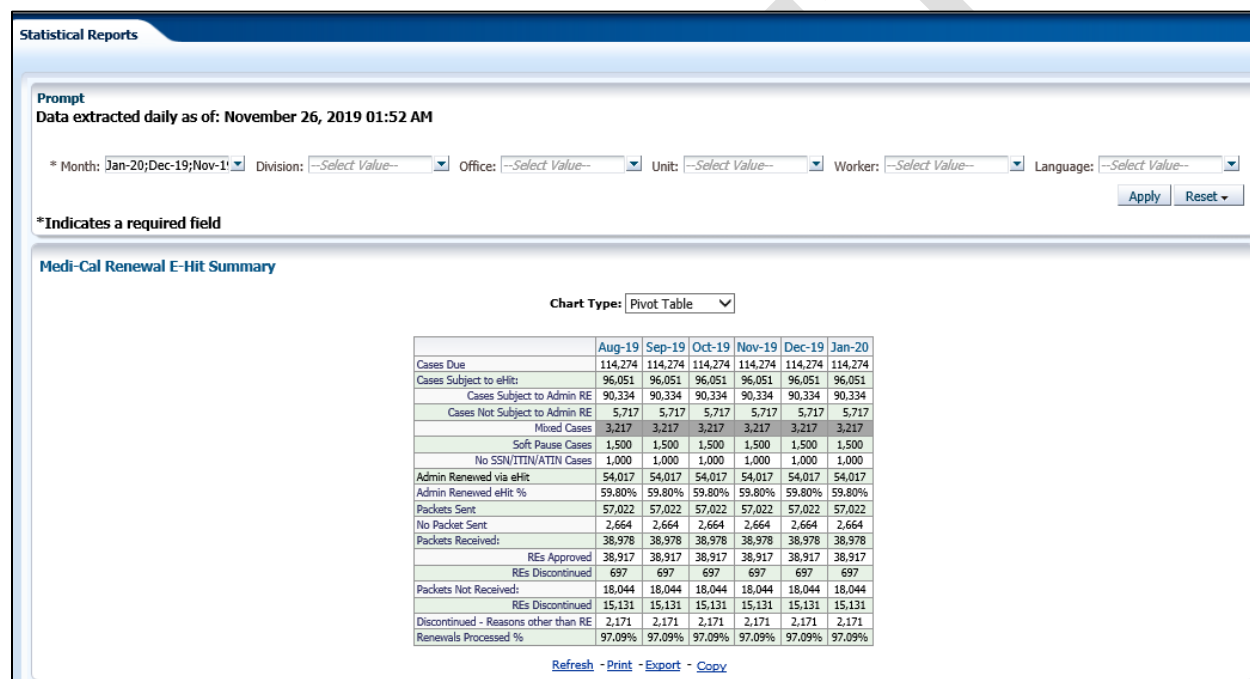
Table 2 – Metrics

Metric Name	Metric Definition	Related Widget
Admin Renewed via eHit	Total number of cases that were Admin Renewed via E-Hit for a respective RE Due month. (this will no longer include cases that contain an individual who are in a Soft Pause for the RE Due month).	Medi-Cal Renewal E-Hit Summary Report
Admin Renewed eHit %	Percent of cases Subject to Admin RE that went through an administrative renewal out of the total Cases Subject to Admin RE for a respective RE due month.	Medi-Cal Renewal E-Hit Summary Report

Cases Not Subject to Admin RE	<p>The total number of cases that are not subjected to Admin RE for a respective RE Due month. Each case will fall into one of the following sub metrics:</p> <ul style="list-style-type: none"> <li>• Mixed Cases</li> <li>• Soft Pause Cases</li> <li>• No SSN/ITIN/ATIN Cases</li> </ul>	Medi-Cal Renewal E-Hit Summary Report
Cases Subject to Admin RE	<p>Total number of MAGI cases during the Renewal Process for a respective RE Due month with the exclusion of:</p> <ul style="list-style-type: none"> <li>• Soft Pause Cases</li> <li>• No SSN/ITIN/ATIN Cases</li> </ul>	Medi-Cal Renewal E-Hit Summary Report
No SSN/ITIN/ATIN Cases	<p>Total number of MAGI cases that contain at least one income earner who has no SSN/ATIN/ITIN and also does not contain an individual under Soft Pause for a respective RE Due month. See Appendix 6.1 for reference.</p>	Medi-Cal Renewal E-Hit Summary Report
Soft Pause Cases	<p>Total number of MAGI cases that contain at least one active MAGI member under Soft Pause during the renewal process for a respective RE Due month. See Appendix 6.1 for reference.</p>	Medi-Cal Renewal E-Hit Summary Report
Renewals Processed %	<p>Percent of Medi-Cal renewals processed. The calculation is as follows:</p> <p><b>(Admin-Renewed via ehit + Packets Received: Res Approved +</b></p>	Medi-Cal Renewal E-Hit Summary Report

	Packets Received: Res Discontinued + Discontinued due to Packets Not Received + Discontinued – Reasons other than RE)/ Cases Due	
--	--	--

## 2.1.4 Medi-Cal Renewal E-Hit Summary Mockup



### 2.1.4.1 Widget Details

Update the Medi-Cal Renewal E-Hit Summary Report as follows:

1. Rename the "MAGI Cases" metric to "Cases Subject to Admin RE" in the Pivot Table and Bar Chart views.
2. In the Pivot Table, create a new metric between the "Cases Subject to Admin RE" and "Mixed Cases" titled, "Cases Not Subject to Admin RE".
3. In the Pivot Table, add the following sub metrics to "Cases Not Subject to Admin RE":
  - i. Mixed Cases (Moved from "Cases Subject to eHit")
  - ii. Soft Pause Cases
  - iii. No SSN/ITIN/ATIN Cases

Note: The Cases Subject to eHit metric captures the total number of MAGI cases and Mixed cases that are subject to RE E-Hit during the renewal process for a respective RE Due month.

The "Cases Not Subject to Admin RE" metric will be equal to the summation of the sub metrics:

- i. Mixed Cases
  - ii. Soft Pause Cases
  - iii. No SSN/ITIN/ATIN Cases
4. In the Bar Chart view, add the "Cases Not Subject to Admin RE" metric between the "Cases Subject to Admin RE" and "Admin Renewed via eHit".
5. The cases captured under "Cases Not Subject to Admin RE" metric must be captured only once in one of the subcategories using the following hierarchy:
  - i. Mixed Cases
  - ii. Soft Pause Cases
  - iii. No SSN/ITIN/ATIN Cases.
6. Rename the "Auto Advanced via eHit" metric to "Admin Renewed via eHit" in the Pivot Table and the Bar Chart.
7. Rename the "Auto Advanced eHit %" metric to "Admin Renewed eHit %" in the Pivot Table and the Line-Bar Chart.
8. Update the "Admin Renewed via eHit" metric logic to exclude cases that contain at least one active MAGI member under Soft Pause.
9. In the E-Hit Summary report, for the "Mixed Cases" case list, add a new column titled, "Soft Pause (Y/N)". The column displays a Y/N indicator to indicate whether the Mixed Case contains at least one active MAGI member under Soft Pause.

**Technical Note:** To determine if a case contains an individual under Soft Pause find the Determination Response linked to the original E-Hit request sent to CalHEERS at renewal. In the response if any case member has an Eligibility Evaluation Reason of 'Soft Pause' then the case is determined to have an individual under Soft Pause. This information can be verified under the Eligibility Evaluation Reason column under the MAGI section of the MAGI Referral Detail page.

10. Update the 'Auto Authorized' value in the Renewal Type column in all the case lists in the E-Summary Report to 'Admin Renewed'. This will apply for all historical information.
11. Update the "Admin Renewed eHit %" logic to calculate as follows for RE Due months that occur after this SCR is implemented:

**Numerator:** The number of Cases Subject to Admin RE which were renewed during the Admin RE process for a respective RE Due Month.

**Denominator:** The number of Cases Subject to Admin RE during the Admin RE process for a respective RE Due Month.

**Technical Note:** For this calculation, a case will be deemed to have been Subject to Admin RE on the first successful ETL batch run after receiving the

Admin Renewal response. This calculation change will only apply to RE due months that are evaluated for after this SCR is implemented.

12. Update the following metric's case lists column order:

Case Due, Cases Subject to eHit, Cases Subject to Admin RE, Admin Renewed via eHit, Packets Sent, No Packet Sent, Packets Received, REs approved, Packets Not Received

Column order from left to right:

1. Case Number
2. Case Name
3. Division
4. Office
5. Unit
6. Worker
7. Language
8. MediCal Type
9. Renewal Type
10. Packet Status
11. RE Due Date

13. Update the following metric's case lists column order:

Packet Received - REs Discontinued, Packets not Received - REs Discontinued, Discontinued - Reasons other than RE

Column order from left to right:

1. Case Number
2. Case Name
3. Division
4. Office
5. Unit
6. Worker
7. Language
8. Renewal Type
9. Packet Status
10. RE Due Date

14. Update the Mixed Cases metric's case list column order as follows from left to right:

1. Case Number
2. Case Name
3. Division
4. Office
5. Unit
6. Worker
7. Language

8. MediCal Type
  9. Renewal Type
  10. Packet Status
  11. RE Due Date
  12. Soft Pause (Y/N)
15. Update the Medi-Cal Renewal E-Hit Summary report's Bar Graph to remove the Cases Discontinued metric.

**Medi-Cal Renewal E-Hit Summary**

Chart Type: Pivot Table

	Oct-19
Cases Due	114,274
Cases Subject to eHit:	96,051
Cases Subject to Admin RE	90,334
Cases Not Subject to Admin RE	5,717
Mixed Cases	3,217
Soft Pause Cases	1,500
No SSN/ITIN/ATIN Cases	1,000
Admin Renewed via eHit	54,017
Admin Renewed eHit %	59.80%
Packets Sent	
No Packet Sent	2,664
Packets Received:	38,978
REs Approved	38,917
REs Discontinued	697
Packets Not Received:	
REs Discontinued	15,131
Discontinued - Reasons other than RE	2,171
Renewals Processed %	97.09%

[Refresh](#) - [Print](#) - [Export](#) - [Copy](#)

Figure 2.1.4.1 - 1 - Medi-Cal Renewal E-Hit Summary Report - Pivot Table



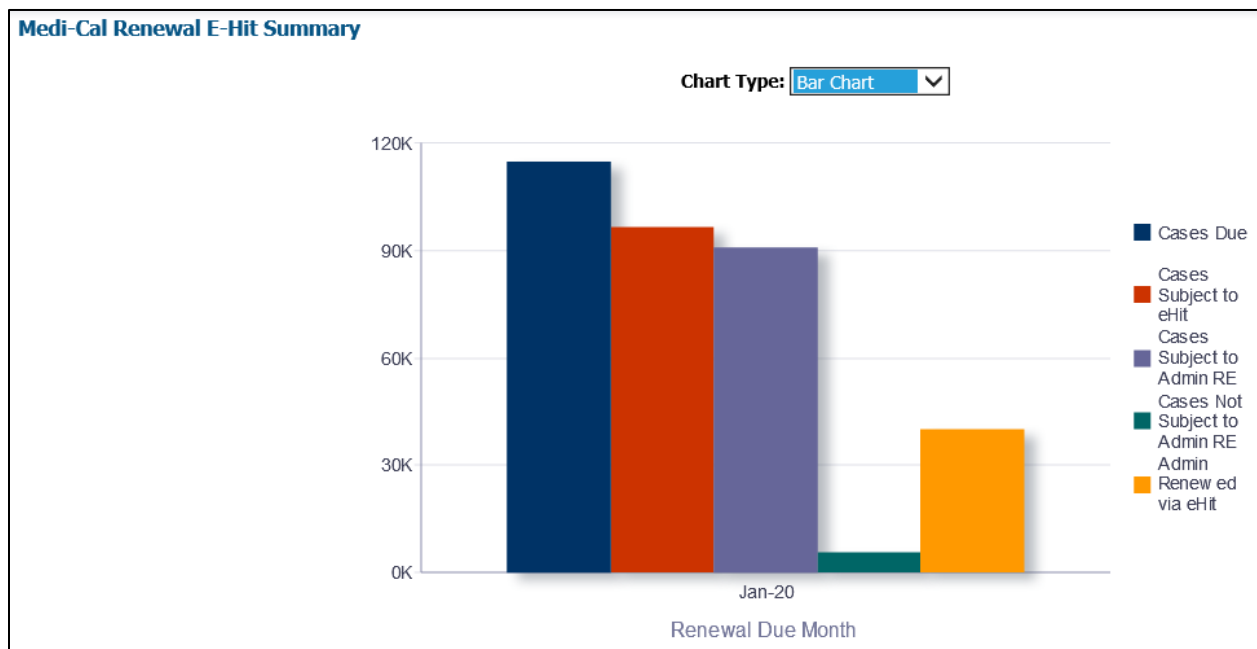


Figure 2.1.4.1 - 2 - Medi-Cal Renewal E-Hit Summary Report – Bar Chart

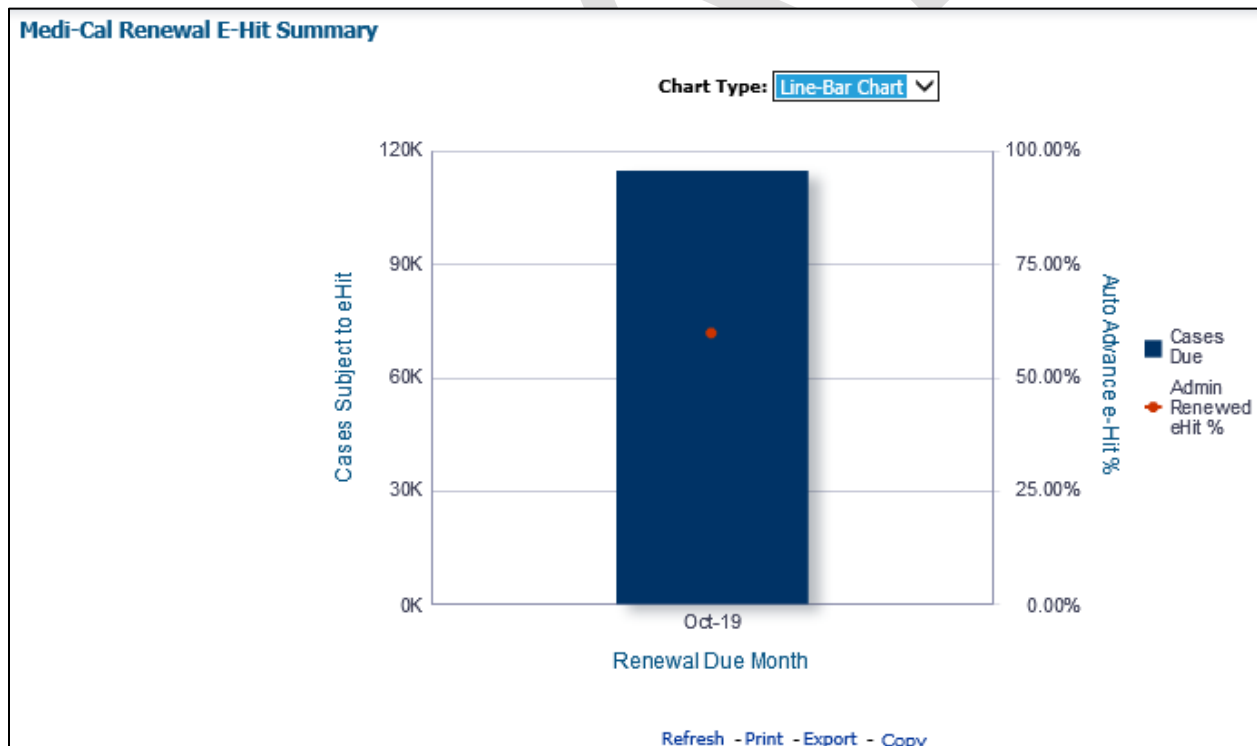


Figure 2.1.4.1 - 3 - Medi-Cal Renewal E-Hit Summary Report – Line-Bar Chart

## 2.1.5 Case List

Where applicable, widgets will link to each of these case lists.

### 2.1.5.1 Medi-Cal Renewal E-Hit Summary Report – Mixed Cases

Include a “Soft Pause” indicator to the Mixed Cases case list.

**Table 3 - The logic of the Medi-Cal Renewal E-Hit Summary Report – Mixed Cases – Soft Pause (Y/N) will be as follows:**

Medi-Cal Renewal E-Hit Summary Report	
Case List	Addition
Medi-Cal Renewal E-Hit Summary Report	<ul style="list-style-type: none"><li>• <b>Add “Soft Pause (Y/N)”</b> - Indicates if an individual in the case was under soft pause during the E-Hit renewal process. Populate with one of the following options:<ul style="list-style-type: none"><li>- ‘Y’ if the case contains at least one active MAGI member under Soft Pause during the E-Hit renewal process.</li><li>- ‘N’ if the case does not contain at least one active MAGI member under Soft Pause during the E-Hit renewal process.</li></ul></li></ul>

Medi-Cal Renewal E-Hit Summary											
Case Number	Case Name	Division	Office	Unit	Worker	Language	MediCal Type	Renewal Type	Packet Status	Re Due Date	Soft Pause (Y/N)
H000000	Case Name1	03	002 Glendale	2K - MC APPROVED	19DP000000	English	Mixed	Renewal	Complete- EDBC Accepted	30-Nov-19	Y
H000001	Case Name2	01	034 Lancaster	69	19DP000001	English	Mixed	No Packet	Unknown	30-Nov-19	N

**Figure 2.1.5.1 - Medi-Cal Renewal E-Hit Summary Report – Mixed Cases**

### 2.1.5.2 Medi-Cal Renewal E-Hit Summary Report - Cases Not Subject to Admin RE

The “Cases Not Subject to Admin RE” metric will drill down to a case list in the Pivot Table and Bar Chart.

**Table 4 - The logic of the Medi-Cal Renewal E-Hit Summary Report - Cases Not Subject to Admin RE will be as follows:**

## Medi-Cal Renewal E-Hit Summary Report

Case List	Addition
<p>Medi-Cal Renewal E-Hit Summary Report</p>	<ul style="list-style-type: none"> <li>• <b>Add</b> "Case Number" - The case number of the case that is associated to the Medi-Cal program.</li> <li>• <b>Add</b> "Case Name" - The case name of the case that is associated to the Medi-Cal program.</li> <li>• <b>Add</b> "Division" - The division code of the division to which the program assigned worker belongs to. The column will be populate with 'Unknown' if the Division is unknown.</li> <li>• <b>Add</b> "Office" - Populate with the office name that the current program assigned worker belongs to.</li> <li>• <b>Add</b> "Unit" - The unit name of the unit that the current program assigned worker belongs to.</li> <li>• <b>Add</b> "Worker" - The worker number of the worker currently assigned to the Medi-Cal program.</li> <li>• <b>Add</b> "Language" - The primary language of the primary applicant. The column will be populated with 'Unknown' if the primary language of the applicant is unknown.</li> <li>• <b>Add</b> "Medi-Cal Type" - Populate with one of the following options: <ul style="list-style-type: none"> <li>- 'MAGI' if the case includes only MAGI participants.</li> <li>- 'Mixed' if the case includes both MAGI and Non-MAGI participants.</li> </ul> </li> <li>• <b>Add</b> "Renewal Type" - Populate with one of the following options: <ul style="list-style-type: none"> <li>- 'Admin Renewed' if the program went through an administrative renewal for the RE due month.</li> <li>- 'No Packet' if the program was not Auto Authorized and the renewal has no associated renewal packet.</li> </ul> </li> </ul>

Medi-Cal Renewal E-Hit Summary Report											
Case List						Addition					
						<ul style="list-style-type: none"> <li>- 'Renewal' if the program was not Auto Authorized and the renewal has an associated renewal packet.</li> <li>- 'Unknown' if a program was discontinued for reasons not related to the renewal process.</li> <li>• <b>Add</b> "Packet Status" - The latest status of the renewal packet associated to the renewal. The column will be populated with 'Unknown' if the packet has not been generated.</li> <li>• <b>Add</b> "RE Due Date" - The month in which a renewal is due for the Medi-Cal program. Format: dd-Mon-YY.</li> <li>• <b>Add</b> "Soft Pause (Y/N)" - Indicates if an individual in the case was under soft pause during the E-Hit renewal process. Populate with one of the following options: <ul style="list-style-type: none"> <li>- 'Y' if the case contains at least one active MAGI member under Soft Pause during the E-Hit renewal process.</li> <li>- 'N' if the case does not contain at least one active MAGI member under soft Pause during the E-Hit renewal process.</li> </ul> </li> </ul>					

Medi-Cal Renewal E-Hit Summary											
Case Number	Case Name	Division	Office	Unit	Worker	Language	MediCal Type	Renewal Type	Packet Status	Re Due Date	Soft Pause (Y/N)
H000000	Case Name1	03	002 Glendale	2K - MC APPROVED	19DP000000	English	MAGI	Renewal	Complete- EDBC Accepted	30-Nov-19	Y
H000001	Case Name2	01	034 Lancaster	69	19DP000001	English	MAGI	No Packet	Unknown	30-Nov-19	N

**Figure 2.1.5.2 - Medi-Cal Renewal E-Hit Summary Report – Cases Not Subject to Admin RE**


### 2.1.5.3 Medi-Cal Renewal E-Hit Summary - Soft Pause Cases and No SSN/ITIN/ATIN Cases

The "Soft Pause Cases" and "No SSN/ITIN/ATIN Cases" metrics will drill down to a case list in the Pivot Table and Bar Chart.

**Table 5 - The logic of the Medi-Cal Renewal E-Hit Summary Report - Soft Pause Cases and No SSN/ITIN/ATIN Cases will be as follows:**

Medi-Cal Renewal E-Hit Summary Report	
Case List	Addition
Medi-Cal Renewal E-Hit Summary Report	<ul style="list-style-type: none"> <li>• <b>Add</b> "Case Number" - The case number of the case that is associated to the Medi-Cal program.</li> <li>• <b>Add</b> "Case Name" - The case name of the case that is associated to the Medi-Cal program.</li> <li>• <b>Add</b> "Division" - The division code of the division to which the program assigned worker belongs to. The column will be populate with 'Unknown' if the division is unknown.</li> <li>• <b>Add</b> "Office" - Populate with the office name that the current program assigned worker belongs to.</li> <li>• <b>Add</b> "Unit" - The unit name of the unit that the current program assigned worker belongs to.</li> <li>• <b>Add</b> "Worker" - The worker number of the worker currently assigned to the Medi-Cal program.</li> <li>• <b>Add</b> "Language" - The primary language of the primary applicant. The column will be populated with 'Unknown' if the primary language of the applicant is unknown.</li> <li>• <b>Add</b> "Medi-Cal Type" - Populate with one of the following options: <ul style="list-style-type: none"> <li>- 'MAGI' if the case includes only MAGI participants.</li> <li>- 'Mixed' if the case includes both MAGI and Non-MAGI participants.</li> </ul> </li> <li>• <b>Add</b> "Renewal Type" - Populate with one of the following options:</li> </ul>

Medi-Cal Renewal E-Hit Summary Report										
Case List						Addition				
						<ul style="list-style-type: none"> <li>- 'Admin Renewed' if the program went through an administrative renewal for the RE due month.</li> <li>- 'No Packet' if the program did not go through an administrative renewal and the renewal has no associated renewal packet.</li> <li>- 'Renewal' if the program was not Auto Authorized and the renewal has an associated renewal packet.</li> <li>- 'Unknown' if a program was discontinued for reasons not related to the renewal process.</li> <li>• <b>Add</b> "Packet Status" - The latest Status of the renewal packet associated to the renewal. The column will be populated with 'Unknown' if the packet has not been generated.</li> <li>• <b>Add</b> "RE Due Date" - The month in which a renewal is due for the Medi-Cal program. Format: dd-Mon-YY.</li> </ul>				

Medi-Cal Renewal E-Hit Summary										
Case Number	Case Name	Division	Office	Unit	Worker	Language	MediCal Type	Renewal Type	Packet 	Re Due Date
H000000	Case Name1	03	002 Glendale	2K - MC APPROVED	19DP000000	English	MAGI	Renewal	Complete- EDBC Accepted	30-Nov-19
H000001	Case Name2	01	034 Lancaster	69	19DP000001	English	MAGI	No Packet	Unknown	30-Nov-19

**Figure 2.1.5.3 - Medi-Cal Renewal E-Hit Summary Report –Soft Pause Cases and No SSN/ITIN/ATIN Cases**

## 2.2 DPSS Performance Measures Dashboard

### 2.2.1 Overview

The DPSS Performance Measures Dashboard will be updated to more accurately report Administrative Renewal statistics.

## 2.2.2 Page Description

**Table 6 – Page**

Dashboard Name	Page Name
DPSS Performance Measures Dashboard	Performance Measures Department

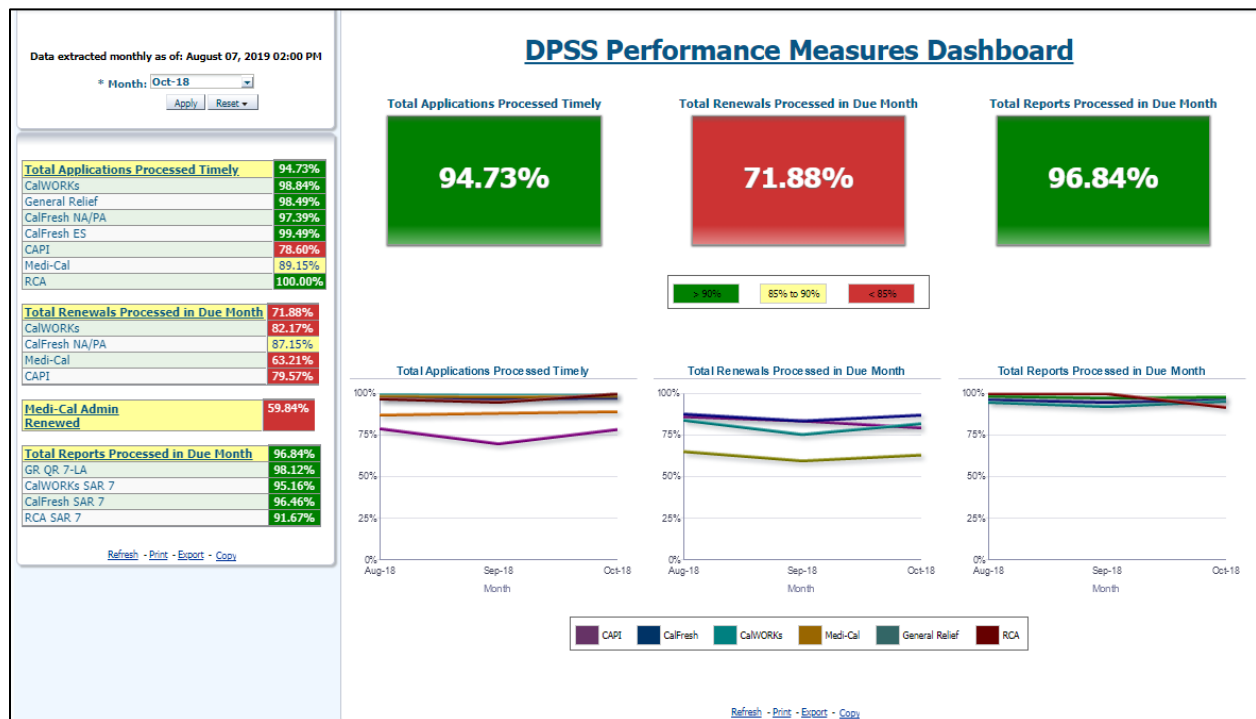
## 2.2.3 Metric Definition

**Table 7 – Metrics**

Metric Name	Metric Definition	Related Widget
Medi-Cal Admin Renewed	Total number of cases that were Admin Renewed via E-Hit that also contains no individual under Soft Pause for a respective RE Due month.	<ul style="list-style-type: none"><li>• DPSS Performance Measures Dashboard</li><li>• DPSS Division View</li><li>• DPSS Office View</li><li>• DPSS Unit View</li></ul>
Cases Subject to Admin RE	Total number of MAGI cases that do not contain any members under Soft Pause or income earner without an SSN/ATIN/ITIN during the Renewal Process for a respective RE Due month.	Medi-Cal Renewals Report
Admin Renewed	Total number of cases that were Admin Renewed via E-Hit that also contains no individual under Soft Pause for a respective RE Due month.	Medi-Cal Renewals Report
% Admin Renewed	Percent of cases Subject to Admin RE that went through an administrative	Medi-Cal Renewals Report

	renewal out of the total Cases Subject to Admin RE for a respective RE due month.	
--	---	--

## 2.2.4 DPSS Performance Measures Dashboard Mockup



### 2.2.4.1 Widget Details

Update the DPSS Performance Measures Dashboard as follows:

1. Rename the "Medi-Cal Auto Authorized" metric to "Medi-Cal Admin Renewed" in the DPSS Performance Measures Dashboard and the DPSS Division View report and update the metric logic to exclude cases that contain at least one active MAGI member under Soft Pause.
2. Rename the "MAGI Only Cases" metric to "Cases Subject to Admin RE" in the Medi-Cal Renewals report and update the metric logic to exclude cases which contain at least one income earners who has no SSN/ATIN/ITIN as well as cases that contain at least one active MAGI member under Soft Pause.
3. Rename the "Auto Authorized" metric to "Admin Renewed" in the Medi-Cal Renewals report and update the logic to exclude cases that contain at least one active MAGI member under Soft Pause.
4. Rename the "% Auto Authorized" metric in the Medi-Cal Renewals report to "% Admin Renewed" and update the logic calculation as



shown below. The changes will only apply to RE due months that occur after this SCR is implemented.

**Numerator:** The number of Cases Subject to Admin RE that were renewed during the Admin RE process for a respective RE Due Month.

**Denominator:** The number of Cases Subject to Admin RE during the Admin RE process for a respective RE Due Month.

**Technical Note:** For this calculation, a case will be deemed to have been Subject to Admin RE on the first successful ETL batch run after receiving the Admin Renewal response.

DPSS Division View						
	01	02	03	04	06	Unknown
Total Applications Processed Timely	96.54%	94.93%	94.78%	96.19%		49.79%
CalWORKs	99.23%	96.56%	99.52%	98.77%		100.00%
General Relief	98.41%	97.71%	98.99%	98.65%		0.00%
CalFresh NA/PA	97.90%	95.99%	97.83%	97.29%		
CalFresh ES	99.39%	99.24%	99.82%	99.45%		
CAPI		78.60%				
Medi-Cal	92.56%	93.59%	87.99%	91.34%		49.79%
RCA	100.00%	100.00%	100.00%	100.00%		

	01	02	03	04	06	Unknown
Total Renewals Processed in Due Month	78.03%	68.12%	69.02%	73.34%		100.00%
CalWORKs	82.56%	79.22%	82.19%	83.43%		
CalFresh NA/PA	90.79%	84.86%	87.93%	83.73%		
Medi-Cal	70.05%	63.04%	57.10%	65.24%		100.00%
CAPI		79.57%				

	01	02	03	04	06	Unknown
Medi-Cal Admin Renewed	60.87%	59.39%	57.91%	61.59%	0.00%	1.41%

	01	02	03	04	06	Unknown
Total Reports Processed in Due Month	97.55%	96.44%	97.31%	96.06%		50.00%
GR QR 7-LA	99.29%	97.51%	99.17%	97.12%		100.00%
CalWORKs SAR 7	95.25%	95.28%	94.62%	95.58%		
CalFresh SAR 7	97.15%	95.99%	97.03%	95.45%		0.00%
RCA SAR 7	83.33%	100.00%		100.00%		

Calendar Month Name is equal to Oct-18

[Return](#) - [Refresh](#) - [Print](#) - [Export](#) - [Copy](#)

Figure 2.2.4.1 - 1 DPSS Division View Report

## Medi-Cal Renewals

	Aug-18	Sep-18	Oct-18
Total Due	27,404	26,967	27,069
Received*	9,101	8,491	7,947
Processed	6,231	5,608	5,567
% Processed	68.47%	66.05%	70.05%
Terminations	372	290	300
Continue Eligibility	8,225	7,680	7,123
Rescissions (Not a subset of due)	2,084	1,722	2,061

	Aug-18	Sep-18	Oct-18
Admin Renewed	12,784	12,704	13,077
Cases Subject to Admin RE	21,123	20,884	21,485
% Admin Renewed	60.52%	60.83%	60.87%

Figure 2.2.4.1 - 2 - Medi-Cal Renewals

DPSS Office View								
Office	002 Glendale	003 Pasadena	011 East Valley	032 San Fernando Branch	034 Lancaster	051 Santa Clarita Branch	067 Lancaster General Relief Office	082 West Valley
Total Applications Processed Timely	90.14%	94.17%	98.06%	97.45%	90.78%	91.68%	99.16%	96.53%
CalWORKs	100.00%	99.03%	99.75%		99.38%	100.00%		100.00%
General Relief	97.79%	99.20%		98.86%	0.00%		99.09%	
CalFresh NA/PA	97.16%	94.14%	98.55%	98.96%	95.91%	98.54%	99.36%	98.26%
CalFresh ES	99.50%	99.02%	99.72%	99.38%	99.73%	100.00%	99.85%	99.73%
CAPI								
Medi-Cal	74.92%	89.62%	96.77%	90.16%	73.24%	78.21%	98.85%	93.23%
RCA	100.00%							66.67%
	002 Glendale	003 Pasadena	011 East Valley	032 San Fernando Branch	034 Lancaster	051 Santa Clarita Branch	067 Lancaster General Relief Office	082 West Valley
Total Renewals Processed in Due Month	46.63%	72.39%	69.48%	81.02%	44.69%	57.00%	78.85%	71.23%
CalWORKs	79.72%	67.74%	59.40%		66.20%	66.67%		77.26%
CalFresh NA/PA	85.31%	81.16%	76.25%	83.04%	63.00%	56.80%	80.47%	77.28%
Medi-Cal	18.97%	69.13%	68.48%	69.39%	25.06%	53.57%	71.43%	67.92%
CAPI								
	002 Glendale	003 Pasadena	011 East Valley	032 San Fernando Branch	034 Lancaster	051 Santa Clarita Branch	067 Lancaster General Relief Office	082 West Valley
Medi-Cal Admin Renewed	64.12%	62.51%	55.41%	76.04%	58.67%	44.02%	66.47%	57.93%
	002 Glendale	003 Pasadena	011 East Valley	032 San Fernando Branch	034 Lancaster	051 Santa Clarita Branch	067 Lancaster General Relief Office	082 West Valley
Total Reports Processed in Due Month	68.92%	74.16%	95.26%	98.53%	95.33%	94.97%	99.40%	89.38%
GR QR 7-LA	91.57%	97.40%		98.05%	100.00%		99.31%	
CalWORKs SAR 7	66.49%	66.04%	94.77%		93.86%	92.31%		89.67%
CalFresh SAR 7	59.28%	61.61%	95.32%	99.77%	95.62%	95.28%	99.72%	89.35%
RCA SAR 7	100.00%							100.00%

Figure 2.2.4.1 - 3 - DPSS Office View

DPSS Unit View						
Unit	00	14 - SSS Approved	16 - Medical	A1 - 501	A3 - APPROVED/PASHYAN	AE - SAR7/QR7/JACKSON
Total Applications Processed Timely		99.23%	99.20%	87.50%	89.83%	99.81%
CalWORKs						
General Relief		99.57%	99.23%	88.24%	85.71%	100.00%
CalFresh NA/PA		99.04%	99.48%	85.71%	100.00%	99.77%
CalFresh ES		100.00%	100.00%	50.00%	100.00%	100.00%
CAPI						
Medi-Cal		98.72%	98.63%			99.31%
RCA						
Unit	00	14 - SSS Approved	16 - Medical	A1 - 501	A3 - APPROVED/PASHYAN	AE - SAR7/QR7/JACKSON
Total Renewals Processed in Due Month		100.00%		85.40%	73.41%	
CalWORKs						
CalFresh NA/PA		100.00%		85.84%	75.89%	
Medi-Cal				83.33%	62.50%	
CAPI						
Unit	00	14 - SSS Approved	16 - Medical	A1 - 501	A3 - APPROVED/PASHYAN	AE - SAR7/QR7/JACKSON
Medi-Cal Admin Renewed		33.33%	0.00%	62.02%	70.53%	50.00%
Unit	00	14 - SSS Approved	16 - Medical	A1 - 501	A3 - APPROVED/PASHYAN	AE - SAR7/QR7/JACKSON
Total Reports Processed in Due Month		100.00%	100.00%	91.67%	99.56%	99.37%
GR QR 7-LA		100.00%	100.00%	91.67%	99.62%	99.20%
CalWORKs SAR 7						
CalFresh SAR 7		100.00%			99.34%	100.00%
RCA SAR 7						

Figure 2.2.4.1 - 4 - DPSS Unit View

## 2.3 Update the Auto Authorized Renewal Action


### 2.3.1 Overview

The Auto Advanced process is now referred to as Admin Renewal. The E-Hit Summary Dashboard will be updated via DCR to display 'Admin Renewed' rather than 'Auto Advanced' when applicable.

### 2.3.2 Description of Change

1. Update the 'Auto Authorized' value in the MC\_RENEWAL\_TYPE column of the W\_RENEW\_MC\_TYPE\_D table to 'Admin Renewed'.

### 3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Reports	ACWDL 17-35	 ACWDL 17-35.pdf

## 4 REQUIREMENTS

---

### 4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Met	Requirement
3.4.4.2.20(a)(b)	The LRS shall utilize industry standard packages and applications for the extraction and processing of LRS Data from the LRS databases, including: a. OBIEE 2. b. COUNTY data warehouse(s) using Oracle tools and processes.	The Medi-Cal Renewal E-Hit Dashboard and DPSS Performance Measures Dashboard are existing OBIEE reports. They will be updated as to follow standards.	

### 4.2 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
N/A	Not Applicable	Not Applicable	Not Applicable

## 5 MIGRATION IMPACTS

---

SCR Number	Functional Area	Description	Impact	Priority	Address Prior to Migration?
N/A	LRS County Specific Functionality	This functionality applies only to L.A. County and does not impact the other counties.	This functionality applies only to L.A. County and does not impact the other counties.	N/A	No

## 6 APPENDIX

### 6.1 Cases Subject to E-Hit's Submetrics and Conditions

This table demonstrates the different combinations a case subject to E-Hit can have and the subcategory it shall be reported on. An 'X' represents a confirmation.

Note that a case should not be reported in more than one of the listed submetrics.

Submetrics	Case is a Mixed Case?	Case has an Active MAGI member with a Soft Pause?	Case has an income earner with no SSN/ATIN/ITIN?	Case is a MAGI Case?
Case Not Subject to Admin RE - Mixed Cases	X	X	X	
	X	X		
	X		X	
	X			
Case Not Subject to Admin RE - Soft Pause Cases		X	X	X
		X		X
Case Not Subject to Admin RE - No SSN/ATIN/ITIN Cases			X	X
Case Subject to Admin RE				X



California Statewide Automated Welfare System

## **Design Document**

CA-211229 | CIV-105343

ACL 19-106, ACL-19-79 – CalWORKs, CalFresh  
Income Exemptions



CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Tom Lazio
	Reviewed By	William Baretsky

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
12-17-2019	1.0	Initial Draft	Tom Lazio
01-08-2020	1.1	Updated based on BA feedback	Tom Lazio
01-16-2020	1.2	Updated design to exempt Awards/Scholarships income type for CF for all benefit months and Census Earnings – Temporary income type as earned income for CF effective 10/2020.	Tom Lazio
01-23-2020	1.3	Added Automated Regression Test scope	William Baretsky
02/13/2020	1.4	<p>Per Committee request:</p> <p>Removed Awards/Scholarship Income Type from the SCR.</p> <p>Add CF cases to Census Earnings – Temporary income type listing.</p> <p>Removed duplicate Regression Test Case</p>	Tom Lazio

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# 1 OVERVIEW

---

Per ACL 19-106, ACL 19-79 and AB 807, income from temporary employment related to United States Decennial Census should be exempt for CalWORKs and CalFresh programs eligibility and benefits determination. For CalFresh, the income from temporary census employment will only be excluded up to 09/30/2020. This SCR will update income type of Census Earnings – Temporary to be exempt as income for CalWORKs (CW) and, starting 10/2020, count as earned income for CalFresh (CF) Eligibility Determination and Benefit Calculation (EDBC).

## 1.1 Current Design

The income type of Census Earnings – Temporary income type is treated as:

- Exempt income for CF participants
- Earned income for CW participants

## 1.2 Requests

Per ACL 19-106, income type of Census Earnings – Temporary for Earnings income category should be treated as:

- Exempt income for CW and related program participants as of 11/2019.

Per ACL 19-79, income type of Census Earnings – Temporary for Earnings income category should be treated as:

- Earned income for CF participants as of 10/2020

## 1.3 Overview of Recommendations

1. Update Census Earnings – Temporary income type for Earnings income category to be considered as exempt for CW and related programs as of 11/2019.
2. Update Census Earnings – Temporary income type for Earnings income category to be considered as earned income for CF as of 10/2020.
3. Generate list of CF, CW, RCA, IN and DIV cases with an active program person receiving income Census Earnings – Temporary income types.

## 1.4 Assumptions

1. Census Earnings – Temporary income type will continue to be treated as exempt for the CF program until 09/30/2020.

## 2 RECOMMENDATIONS

---

### 2.1 EDBC Changes

#### 2.1.1 Overview

Update Census Earnings – Temporary income type for Earnings income category to be considered as exempt for CW and related programs as of 11/2019.

Update Census Earnings – Temporary income type for Earnings income category to be considered as earned income for CF program as of 10/2020.

#### 2.1.2 Description of Changes

1. Update the following income type to be considered as exempt for CW, RCA, IN and DIV effective 11/1/2019:
  - a) Census Earnings - Temporary (CT 186 -07)
2. Update the following income type to be considered as earned income for CF effective 10/1/2020:
  - a) Census Earnings - Temporary (CT 186 -07)

#### 2.1.3 Programs Impacted

CW, RCA, IN, DIV, CF

#### 2.1.4 Performance Impacts

N/A

### 2.2 Automated Regression Test

#### 2.2.1 Overview


Create new automated test scripts to verify the income counting or exemption for each of the updated income and program combinations.

#### 2.2.2 Description of Changes

1. Create a new automated test script to verify CW EDBC consideration for the Census Earnings – Temporary income type based on the current benefit month:
  - a. 10/2019 or earlier: Earned

- b. 11/2019 or later: Exempt
- 2. Create a new automated test script to verify CF EDBC consideration for the Census Earnings – Temporary income type based on the current benefit month:
  - a. 09/2020 or earlier: Exempt
  - b. 10/2020 or later: Earned Income
- 3. Create a new automated test script to verify RCA EDBC consideration for the Census Earnings – Temporary income type based on the current benefit month:
  - a. 10/2019 or earlier: Earned
  - b. 11/2019 or later: Exempt
- 4. Create a new automated test script to verify IN EDBC consideration for the Census Earnings – Temporary income type based on the current benefit month:
  - a. 10/2019 or earlier: Earned
  - b. 11/2019 or later: Exempt
- 5. Create a new automated test script to verify DIV EDBC consideration for the Census Earnings – Temporary income type based on the current benefit month:
  - a. 10/2019 or earlier: Earned
  - b. 11/2019 or later: Exempt

### 3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Eligibility	Update treatment of Census Earnings – Temporary for CF and CW	 19-106.pdf

## 4 REQUIREMENTS

---

### 4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.8.2.11	The LRS shall treat income and resources based on program-specific rules.	This SCR will exempt Census Earnings – Temporary as income from the CW EDBC to comply with ACL 19-106.

## 5 OUTREACH

---

### 5.1 Lists

1. Generate list of CF, CW, RCA, IN and DIV cases with an active program person receiving income Census Earnings – Temporary income type.

**List Name:** CensusTemp\_Income\_Cases

**List Criteria:**

- Case had an active income record with income type of 'Census Earnings – Temporary' for the active program person any time since November 2019.
- Case had a CF, CW, RCA, IN or DIV program with a status of 'Active' any time since November 2019.

**Standard Columns:**

- Case Name
- Case Number
- County
- Unit
- Unit Name
- Office Name
- Worker

**Frequency:** One-time

The lists will be posted to the following locations:

System	Path
CalSAWS	CalSAWS Web Portal>System Changes>SCR and SIR Lists>2020>CA-211229
C-IV	CalSAWS Web Portal>System Changes>SCR and SIR Lists>2020>CIV-105343



California Statewide Automated Welfare System

## **Design Document**

CA-212087 | CIV-105746

Allow CalFresh Recovery Accounts to Be Set to  
Active Status



CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Eric Wu
	Reviewed By	Naresh Barsagade, John Besa, Jyothirmayi Chavata, Sidhant Garg

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
02/10/2020	1.1	Initial Draft	Eric Wu

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# 1 OVERVIEW

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This SCR addresses required changes to fix issues caused by the functionality implemented by SCR CA-208685 CIV-104217 in 19.11 release. SCRs CA-208685 CIV-104217 implemented a 'Threshold Validation' to prevent CalFresh Recovery Accounts becoming 'Active' Status when the accounts are under CalFresh claims establishment threshold. However, the validation also prevents Counties from activating some under-threshold Recovery Accounts which should be active.

## 1.1 Current Design

When updating Recovery Account Detail, the 'Threshold Validation' will show a message "**The Account cannot be Activated as the original balance is under the threshold**" and prevent Status from becoming 'Active' if Criteria I or Criteria II is met:

### Criteria I

- The Cause Code is 'CalFresh - Admin Caused (prior to 3/2000)' or 'CalFresh - Admin Caused (after 3/2000)', and
- There is no active CalFresh Program on the Discovery Date under the same case, and
- The Original Balance is \$125 or less and the date of discovery is before 6/1/2019.

### Criteria II

- The Cause Code is 'CalFresh - Admin Caused (prior to 3/2000)', 'CalFresh - Admin Caused (after 3/2000)', or 'CalFresh - IHE (Customer Caused)', and
- The QC Finding Value is 'No', and
- The 'Investigations' is 'None' or 'No Fraud', and
- There is no active CalFresh program on the Discovery Date under the same case, and
- The Original Balance is \$400 or less and the date of discovery is on or after 6/1/2019

Also, Uncollectible Recovery Account Batch will discharge a Recovery Account if Original Balance is over \$35, Status is Pending, no Overissuances added to the account for more than 7 calendar days, and Criteria I or Criteria II is met.

## 1.2 Requests

Update system to allow under-threshold Recovery Accounts to be activated in below situations:

- For an Inter-County Transferred Recovery Accounts, the receiving County cannot activate the RA because the CalFresh program is not active on date of discovery in the receiving County.
- When a CalFresh program is active for a benefit month but later becomes 'Ineligible', the County cannot activate the Recovery Accounts discovered during ineligible month.

- Recovery Accounts that are over-collected and cannot be activated to process refund.
- Recovery Accounts that are not currently in 'Active' status but have payment transactions needs to be refund.
- A payment comes in, but the Recovery Account is not active to post the payment transaction.
- When the Discovery Date is dated prior to 06/01/2019.

### 1.3 Overview of Recommendations

1. Remove 'Threshold Validation' on Recovery Account Detail page.
2. Update Uncollectible Recovery Account Batch to **not discharge** any CalFresh Recovery Account if:
  - Original Balance over \$35 and have an Ineligible CalFresh program on the date of discovery under same the case, or
  - ICT (Inter-County Transferred) is Yes.

### 1.4 Assumptions

1. System will keep the validation of 'Discharged' Status on Recovery Account Detail page.
2. Recovery Accounts that has a 'Discharged' status at any point in time cannot be activated.
3. At any point of time for a recovery account that is in 'Discharged' status will not have any transactions posted to it.
4. By removing 'Threshold Validation' on Recovery Account Detail, workers can activate Recovery Accounts that should be discharged under the claim-establishment threshold. Activation will also trigger accounts to be reported in FNS209.
5. The receiving county needs to manually discharge or activate Inter-County Transferred Recovery Accounts that are under policy threshold. Both Uncollectible Recovery Account Batch and Recovery Account Activation Batch (LRS\CalSAWS only) will not take any action on such accounts.
6. Currently C-IV does not allow activation of 'Uncollectable' Recovery Accounts but LRS\CalSAWS does. This SCR will not change this functionality in both systems.

## 2 RECOMMENDATIONS

---

### 2.1 Recovery Account Detail

#### 2.1.1 Overview

The Recovery Account Detail page allows the user to Create, View, Edit the recovery account. The recovery account page displays the information related to the Cause Code, Reason, Status, Balance

information and the responsible party associated to the account. This update is to allow under-threshold Recovery Accounts status to be Active.

### 2.1.2 Description of Changes

Remove the validation that says "**The Account cannot be Activated as the original balance is under the threshold**" on Recovery Account Detail page.

### 2.1.3 Page Location

- **Global:Fiscal**
- **Local:Collections**
- **Task:Recovery Account Detail**

## 2.2 Uncollectible Recovery Account Batch

### 2.2.1 Overview

For a CalFresh Recovery Account with Pending Status and no Overissuances added to the account for more than 7 calendar days, if Original Balance over \$35

- The batch will discharge the account with Status Reason 'CF - \$125 or Less – AE' if [Criteria I](#) is met.
- The batch will discharge the account with Status Reason 'Policy Threshold Limit' if [Criteria II](#) is met.

if Original Balance \$35 or less, the batch will discharge the account with status reason 'CF - \$35 or Less – AE' when Cause Code is 'CalFresh - Admin Caused (prior to 3/2000)' or CalFresh - Admin Caused (after 3/2000).

This update is to have batch also check for 'Ineligible' CalFresh program on the date of discovery and ICT (Inter-County Transferred) value before discharging a Recovery Account.

### 2.2.2 Description of Change

Update the batch to do the following:

**Not** discharge a CalFresh Recovery Account with Original Balance over \$35 and have any 'Active' or 'Ineligible' CalFresh program on the date of discovery under same the program.

**Not** discharge an Inter-County Transferred CalFresh Recovery Account – ICT is 'Yes'.

### **2.2.3 Execution Frequency**

No Changes

### **2.2.4 Key Scheduling Dependencies**

No Changes

### **2.2.5 Counties Impacted**

All Counties

### **2.2.6 Data Volume/Performance**

No Changes

### **2.2.7 Failure Procedure/Operational Instructions**

No Changes

### **2.2.8 Programs Impacted**

CalFresh

## **3 REQUIREMENTS**

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### **3.1 Project Requirements**

<b>REQ #</b>	<b>REQUIREMENT TEXT</b>	<b>How Requirement Met</b>
2.11.2.6	The LRS shall include the ability to post, adjust, change, refund, reverse, and transfer an overpayment/overissuance claim balance, payment, and/or amounts.	The requirement is met by Update system to allow under-threshold Recovery Accounts to be activated.



California Statewide Automated Welfare System

## **Design Document**

CA-212185

FC/KG/AAP Case Assignment Logic Change

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Michael Barillas;
	Reviewed By	Steve Hancock; Howard Suksanti; Dana Peterson; Naveen Bhumandla; Balakumar Murthy;

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
Dec 31 2019	1.0	Initial Draft	Michael Barillas



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# 1 OVERVIEW

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Currently when Child Welfare Services (CWS) sends a Foster Care/Kin Gap/Adoptions Assistance case record to CalSAWS, CalSAWS will check if there is an existing Active case for the participant. If no Active case was found, CalSAWS system will create a new case. When a new Foster Care/Kin Gap/Adoptions Assistance case is created, the case is assigned an intake worker with a reassignment indicator value of 'Y'. The 'LifeCycleReassignment' batch job reassigns cases to a continued worker based on the reassignment indicator. CalSAWS will modify the reassignment indicator to 'N' when creating a new Foster Care/Kin Gap/Adoptions Assistance case so intake worker remains assigned to new case.

## 1.1 Current Design

When CWS sends a Foster Care/Kin Gap/Adoptions Assistance case record, CalSAWS attempts to find a matching case within the system, if no match was found, the system will create a new case.

During the new case creation process, CalSAWS will identify a worker to be assigned to the case.

For Foster Care/Kin Gap the system will first search for a sibling case and assign the same worker to the new case. The reassignment indicator's value will not be reset if the new case is assigned to a sibling case's worker.

If no sibling case is found for Foster Care, CalSAWS will assign an intake worker within the provided social worker office. If no intake worker is available or if Kin Gap / Adoptions Assistance, CalSAWS will assign an intake worker at the county level. The reassignment indicator's value is set to 'Y' during intake worker assignment.

During the nightly batch EDBC run, the new case is updated from 'Pending' status to 'Active'. Then the 'Life Cycle Reassignment' batch job will capture active cases with a reassignment indicator value of 'Y' and reassign the case to a continued worker.

## 1.2 Requests

When CalSAWS receives a new case record from CWS, an intake worker is assigned with a reassignment indicator of 'Y'. The reassignment indicator will be updated to 'N' when create a new case.

## 1.3 Overview of Recommendations

- Modify the reassignment indicator to 'N' when creating a new case from CWS.

## 1.4 Assumptions

- There is no Impact to the LifecycleReassignments 1 & 2 batch jobs.

- Life Cycle Reassignment Batch Job 1 Description: End dates assignments of programs with status of withdrawn, ineligible, denied or discontinued.
- Life Cycle Reassignment Batch Job 2 Description: Activate pending Welfare to work program when the CW program is made active. Deregisters the pending WTW program when a CW program is denied.

## 2 RECOMMENDATIONS

---

Modify the reassignment indicator to 'N' when creating a new case from CWS for Foster Care/Kin Gap/Adoptions Assistance programs.

### 2.1 Modify Initial Assignment LifeCycleIndicator for Foster Care, Kin Gap, AAP

#### 2.1.1 Overview

When CalSAWS receives a new CWS record, CalSAWS creates a new case, a new FC/KG/AAP program is also created. When a new program is created the default value for the reassignment indicator 'Life Cycle Indicator' is 'Y'.

#### 2.1.2 Description of Change

Modify 'PI19C882', 'PI19C891', and 'PI19C884' to generate a 'LifeCycleIndicator' value of 'N' when receiving a new case record from DCFS Data Mart.

#### 2.1.3 Execution Frequency

No Change

#### 2.1.4 Key Scheduling Dependencies

No Change

#### 2.1.5 Counties Impacted

Los Angeles

#### 2.1.6 Data Volume/Performance

N/A

#### 2.1.7 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc...)

### 3 REQUIREMENTS

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Currently when a new Foster Care/Kin Gap/Adoptions Assistance case is created, the case is assigned an intake worker with a reassignment indicator value of 'Y'. The 'LifeCycleReassignment' batch job reassigns cases to a continued worker based on the reassignment indicator. CalSAWS will modify the reassignment indicator to 'N' when creating a new Foster Care/Kin Gap/Adoptions Assistance case so intake worker remains assigned to new case.

#### 3.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.20.1.19	The LRS shall have the ability to receive data from external sources (e.g., State a SACWIS system and COUNTY-approved agencies/ partners) for the purposes of establishing and maintaining a case.	CalSAWS will modify the default value for reassignment indicator so the case stays assigned to the intake worker.

# CalSAWS

California Statewide Automated Welfare System

## **Design Document**

### CA-212924 Modify DPSS Renewals Performance Measures Dashboard

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Eduardo Gonzalez and Jeric Derama
	Reviewed By	Gokul Suresh, Ravneet Bhatia, Ana Cruz, Lien Phan, Dorothy Avila, Benjamin Fimbres

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
03/02/2020	1.0	Initial Draft	Jeric Derama
03/11/2020	1.1	Updated overview sections, Revised Manual and Batch Terminations, Added Termination Scenarios, Added Appendix for Category 73.	Jeric Derama
03/13/2020	1.2	Updated Batch and Manual Terminations	Jeric Derama

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## 1. Overview

---

The Performance Measures Dashboard is a 2-tier level Business Intelligence Data Warehouse dashboard that contains a monthly statistical summary snapshot of CalWORKs, General Relief, CalFresh NA/PA, CAPI, RCA and Medi-Cal grouped by Applications, Renewals, Recertifications, Redeterminations, QR and SAR reports processed timely in the report month.

### 1.1. Current Design

The current Performance Measures Dashboard has two tiers, the Department Level and the Division/Office level. Each tier has a Renewals section that can be drilled down for a given program to showcase statistics on overall renewal progress.



**Figure 1.1 Performance Measures Dashboard Tiers**

The Renewals section is broken down to the following programs:

- CalWORKs Redeterminations
- CalFresh NA/PA Recertifications
- Medi-Cal Renewals
- CAPI Redeterminations

The screenshot shows a table with the following structure:

Total Renewals Processed in Due Month
CalWORKs
CalFresh NA/PA
Medi-Cal
CAPI

**Figure 1.2 Performance Measures Renewals Section**

Each program when drilled down to, displays a table containing a 3 month break down with the following lines:

1. Total Due
2. Received
3. Processed
4. % Processed
5. Terminations
6. Continue Eligibility
7. Rescissions (Not a subset of due)

## 1.2. Requests

The changes below will affect both the Department level and Division/Office level tiers of the Performance Measures Dashboard.

- The drill down table in the renewals section will have two new additional lines:
  - **Batch Terminations**
  - **Delinquent**
- The **Terminations** line will now be updated to **Manual Terminations**.
- The **Continue Eligibility** line will now be updated to **Continued Eligibility**.
- Line order and indentations will be changed within the drill down table.
- The existing note under the drill down table will be removed:

*\*A logic revision was made as part of Nov2018 release to make renewals received and processed a subset of renewals due in the report month.*

## 1.3 Overview of Recommendations

The Renewals section in the Performance Measures Dashboard contains four programs:

- CalWORKs
- CalFresh NA/PA
- Medi-Cal
- CAPI

Each program displays a table in their respective drill down page. This table is formatted the same throughout each program and is data-specific to each program.

Two new lines **Batch Terminations** and **Delinquent** will be added to the table found in the renewals section drill down.

The existing **Terminations** and **Continue Eligibility** lines in Renewals section drill down table will now be **Manual Terminations** and **Continued Eligibility** respectively.

The table will now follow the new format below:

1. Total Due
2. Received
3. Processed
  - a. Continued Eligibility
  - b. Manual Terminations
4. % Processed
5. Batch Terminations
6. Delinquent
7. Rescissions (Not a subset of due)

**Please note:** The Renewals section drill down page for Medi-Cal has another table which contains the following lines:

1. Auto Authorized
2. MAGI Only Cases
3. % Auto Authorized

This second table will not be updated as part of this SCR and will instead be updated as part of SCR CA-202177.

#### 1.4 Assumptions

1. The mockups used in this document are for reference purposes and not real data. Please look only for mock-up column names and lines and not actual numbers, mathematical calculations may not add up because this is mockup data.
2. Only data going forward will exhibit the changes stated in this SCR.
3. The subject area which will support the report described in this specification will only include data elements needed to generate the metrics on the report.
4. The design and development of this report is dependent upon all applicable data being available within the CalSAWS application.

## 2. Recommendations

---

### 2.1 Update Renewals Section for Performance Measures Dashboard at the Department and Division/Office Level

#### 2.1.1 Overview

The Performance Measures Dashboard contains a Renewals section which will be modified with new metrics and a new format to provide more information on the total work done by Staff Workers. The Dashboard is split between the Department Level and Division/Office Level. Each have a Renewals section drill down table that follow the same line format and same metric definitions. Enhancements and modifications in this document will outline the addition of new metrics, updates to existing metrics, and the addition of a new line format for the Renewals drill down table. These changes can be found at [2.1.3 Description of Change and Line Definitions](#).

#### 2.1.2 Renewals Section Drill Down Page Table for CalWORKs, CalFresh NA/PA, Medi-Cal, and CAPI

##### CalWORKs Renewals

	Dec-19	Jan-20	Feb-20
Total Due	10,849	8,525	8,142
Received	6,703	6,789	6,519
Processed	4,802	6,685	6,207
a. Manual Terminations	13	1,607	1,395
b. Continued Eligibility	4,772	5,045	4,699
% Processed	71.64%	98.47%	95.21%
Batch Terminations	2,419	736	774
Delinquent	3,628	1,104	1,161
Rescissions (Not a subset of due)	1,855	2,128	1,930

**Figure 2.1 Renewals Section Drill Down Page Table**

**Please note:** The above figure will be the same for CalFresh NA/PA, Medi-Cal, and CAPI.

### 2.1.3 Description of Change and Line Definitions

The Renewals section has a table breakdown of renewals for each program: CalWORKs, CalFresh NA/PA, Medi-Cal, and CAPI.

Two new lines, **Batch Terminations** and **Delinquent**, will be added to the table. The **Terminations** and **Continue Eligibility** lines will be updated to the **Manual Terminations** and **Continued Eligibility** respectively.

The table will follow a new format:

1. Total Due
2. Received
3. Processed
  - a. Continued Eligibility
  - b. Manual Terminations
4. % Processed
5. Batch Terminations
6. Delinquent
7. Rescissions (Not a subset of due)

The line definitions below will apply to CalWORKs, CalFresh NA/PA, Medi-Cal, and CAPI in the Renewals section.

Line Definitions	
Field Name	Field Description
Total Due	Number of Total renewals that have a RD due in the prompted report month for the given program.
Received	Out of Total Due, Number of Renewals for a given program that have a packet which has a received status or higher for the prompted month.
Processed	Out of Total Due, Number of Continued Eligibility and Number of Manual Terminations for a given program for the prompted month.  Processed = Continued Eligibility + Manual Terminations
Continued Eligibility	Number of Renewals for a given program that have had their RE Date Advanced and their respective program is Active.

Line Definitions	
Field Name	Field Description
Manual Terminations	<p>Number of Renewals terminated that are not counted as <b>Batch Terminations</b>.</p> <p><b>Scenario:</b> For a given program with a Renewal that is terminated by the worker through Online EDBC or the Negative Action Page and the RE date has not advanced this will be counted in <b>Manual Terminations</b>.</p>
% Processed	(Processed / Received) * 100
Batch Terminations	<p>Out of Total Due, Number of Renewals for a given program that are terminated automatically by 10-day Batch Cutoff with RE Date not advanced.</p> <p>10-day Batch Cutoff program status reasons for renewals are captured by Category 73 as shown in <a href="#">7.1 Category 73 Program Status Reason Codes</a>.</p> <p><b>Scenario:</b> For a given renewal, if the renewal is still marked "Sent" and is later discontinued at 10-day Batch Cutoff with RE Date not advanced and Program Reason Status Code found in <a href="#">7.1 Category 73 Program Status Reason Codes</a> then the Renewal termination will be counted in <b>Batch Terminations</b>.</p>
Delinquent	Out of Total Due, Number of Renewals for a given program that did not get advanced or terminated, RE date is the same and the program is still Active.
Rescissions (Not a subset of due)	Not a subset of Total Due, Number of cases that got rescinded in the prompted month for the given program.

#### 2.1.4 Report and Data Level Security

N/A

#### 2.1.5 ETL Dependencies

ETL changes will be made to maintain and implement line definitions mentioned in [2.1.3 Description of Change and Line Definitions](#).

#### 2.1.6 Dashboard Standards

- Font: OBIEE default
- Font Color: Black (#000000)
- Font Size: 11pt
- Title Alignment: Center-Aligned
- Number Format Alignment: Right-Aligned

#### 2.1.7 Dashboard Details

Please see [1.1 Current Design](#) and Figure 1.1 for details regarding the affected dashboards.

#### 2.1.8 Data Volume/Usage/Performance

Data volume will increase to include new metrics. Usage will be the same.

### 3. Supporting Documents

---

Number	Functional Area	Description	Attachment
N/A	N/A	N/A	N/A



## 4. Requirements

---

### 4.1 Project Requirements

REQ #	Functional Area	Description
3.4.4.2.20(a)(b)	<p>The LRS shall utilize industry standard packages and applications for the extraction and processing of LRS Data from the LRS databases, including:</p> <ul style="list-style-type: none"><li>• OBIEE</li></ul> <p>COUNTY data warehouse(s) using Oracle tools and processes</p>	Performance Measures Dashboard Renewals section will now include new metrics for Batch Terminations and Delinquents.

### 4.2 Migration Requirements

N/A

## 5. Migration

---

N/A

## 6. Outreach

---

N/A

## 7. Appendix

---

### 7.1 Category 73 Program Status Reason Codes

Program	Code	Reason Status
CalFresh	E1	CF Recert Expired
CalFresh	YB	CW RE Not Received
CalWORKs	YB	CW RE Not Received
CAPI	YC	CAPI RE Not Complete
Medi-Cal	RD	Failed to Complete Redetermination
Medi-Cal	16	Failed to Complete Determination