

## CalSAWS Committee Escalation Form

<b>Committee:</b>	Choose a Committee
	List if "Other" selected from Committee drop-down box above:
<b>Date of Escalation:</b>	<a href="#">Click here to enter a date.</a>
<b>Facilitating BA:</b>	
<b>Sponsoring County:</b>	Choose an item.
<b>Escalation Type:</b>	
<input type="checkbox"/> No Consensus <input type="checkbox"/> Decision Deferred to Escalation Process <input type="checkbox"/> Pause SCR for Discussion <input type="checkbox"/> PSC Member(s) Approving: <input type="checkbox"/> Other – Please Explain:	
<b>C-IV SCR Number(s) (if applicable):</b>	
<b>LRS SCR Number(s) (if applicable):</b>	
<b>Issue to be Escalated:</b> <i>(Describe in detail the reason for escalation and voting by the counties, any Policy Reference(s), if applicable, significant business impacts to the counties)</i>	
<b>Committee Recommendation:</b>	

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Escalation Decision Log			
Escalation Level 1 – Regional Managers			
<b>Date Sent:</b>	Click here to enter a date.		
<b>Due Date:</b>	=Date Sent + 2 Business Days		
<b>Resolved:</b>	Choose an item.		
<b>If Resolved is Yes – Date Sent to Committee BA:</b>	Click or tap to enter a date.	<b>If Resolved is No – Date Sent to Level 2:</b>	Click or tap to enter a date.
<b>Outcome:</b>	<i>Resolution/Comments/Defer to next escalation level/ Returned for additional research</i>		
Escalation Level 2 – Regional Manager(s) with Project Team			
<b>Due Date:</b>	=Date Sent + 2 Business Days		
<b>Resolved:</b>	Choose an item.		
<b>If Resolved is Yes – Date Sent to Committee BA:</b>	Click or tap to enter a date.	<b>If Resolved is No – Date Sent to Level 3:</b>	Click or tap to enter a date.
<b>Outcome:</b>	<i>Resolution/Comments/Defer to next escalation level/ Returned for additional research</i>		
Escalation Level 3 – Escalating Region Reviews with Regional Project Steering Committee (PSC) Member(s)			
<b>Due Date:</b>	=Date Sent + 2 Business Days		
<b>Resolved:</b>	Choose an item.		
<b>If Resolved is Yes – Date Sent to Committee BA:</b>	Click or tap to enter a date.	<b>If Resolved is No – Date Sent to Level 4:</b>	Click or tap to enter a date.
<b>Outcome:</b>	<i>Resolution/Comments/Defer to next escalation level/ Returned for additional research</i>		
Escalation Level 4 – PSC Meeting			
<b>Due Date:</b>	=Date Sent + 2 Business Days		
<b>Resolved:</b>	Choose an item.		
<b>If Resolved is Yes – Date Sent to Committee BA:</b>	Click or tap to enter a date.	<b>If Resolved is No – Date Sent to Level 5:</b>	Click or tap to enter a date.
<b>Outcome:</b>	<i>Resolution/Comments/Defer to next escalation level/ Returned for additional research</i>		

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<b>Escalation Level 5 – Escalating Region Reviews with Regional Joint Power of Authority (JPA) Member(s)</b>			
<b>Due Date:</b>	=Date Sent + 2 Business Days		
<b>Resolved:</b>	Choose an item.		
<b>If Resolved is Yes – Date Sent to Committee BA:</b>	Click or tap to enter a date.	<b>If Resolved is No – Date Sent to Level 6:</b>	Click or tap to enter a date.
<b>Outcome:</b>	<i>Resolution/Comments/Defer to next escalation level/ Returned for additional research</i>		
<b>Escalation Level 6 – Escalating Region Reviews at JPA Meeting</b>			
<b>Due Date:</b>	=Date Sent + 2 Business Days		
<b>Resolved:</b>	Choose an item.		
<b>If Resolved is Yes – Date Sent to Committee BA:</b>	Click or tap to enter a date.	<b>If Resolved is No – Date Sent to Level 7:</b>	Click or tap to enter a date.
<b>Outcome:</b>	<i>Resolution/Comments/Defer to next escalation level/ Returned for additional research</i>		
<b>Escalation Review and Outcome</b>			
<b>Outcome:</b> <i>(Select one of the check boxes below)</i>			
<input type="checkbox"/> <b>SCR Recommendation(s)</b> <i>(Document high-level migration requirement details below)</i>			
<input type="checkbox"/> <b>No Change Required</b> <i>(Select one or both check boxes below)</i>			
<b>Priority:</b> <input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low			
<b>Priority Reason:</b>			

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<b>Comments/Notes:</b>	
<b>Attachments:</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>(If Yes, Provide attachment below)</i>
<b><i>(Insert Attachment here)</i></b>	