CalSAWS

California Statewide Automated Welfare System

Design Document

CA-52597 | CIV-12446

CA 812 Collections Enhancement Report

CalSAWS	DOCUMENT APPROVAL HISTORY	
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	Reviewed By	Justin Dobbs

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
06/19/2019	1.0	Initial Draft	Esequiel Herrera-Ortiz
10/15/2019	2.0	Incorporated recommended changes from CIT 0007-19.	Esequiel Herrera-Ortiz
10/16/2019	2.1	Adding reason why the state form was not updated to comply with ACL 19-05	Esequiel Herrera-Ortiz
02/14/2020	2.2	Included requirement to update the transaction summary by month section of the detail sheets of Lines 3a, 3b, 4a, 4b.	Esequiel Herrera-Ortiz
03/12/2020	2.3	Made some verbiage updates and fixed some errors which were discovered during committee review.	Esequiel Herrera-Ortiz
03/17/2020	2.4	Reverted the Line 2b Detail sheet requirement to repurpose the Account Status and Status Date columns. The Account Approval Date will be added as a new column.	Esequiel Herrera-Ortiz
07/08/2020	3.0	Updated Line Count and Line Amount definitions in section 7.1.	Esequiel Herrera-Ortiz

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1 OVERVIEW

The CA 812 is a quarterly state report that contains statistical information on Collections and Overpayments for the California Work Opportunity and Responsibility to Kids (CalWORKs) program. This includes dollar amount of overpayments identified, grant reductions, cash collections, overpayments that will not be pursued, and overpayments that have been fully recovered during the quarter. This data is comprised of both client-caused and agency caused overpayments.

1.1 Current Design

The CA 812 and the CA 812 Detailed Backup Reports are generated as two separate reports. This causes users the need to open both reports and go back and forth between them when validating information. The CA 812 Detail Sheets are also limited in the number of data fields it provides to help county workers validate information reported on the CA 812. Recovery Accounts that are in pending status and have no transactions posted to them at the beginning of the reporting quarter and become 'Void' at the end of the reporting quarter are known as same quarter void Recovery Accounts. Same quarter void Recovery Accounts should not be reported on the CA 812 state report. The Line 8c – New Void Overpayments backup detail sheet lists transactions that are posted to same quarter void Recovery Accounts. This sheet is only there for informational purposes. Cash and Tax intercept transactions are being reported as adjustments due to the transactions not being mapped to Line 4a and Line 4b. The transaction amount/claim by month totals on the detail sheets of lines 3a, 3b, 4a and 4b are not calculating based on how transactions are captured on the report.

For Los Angeles county, Recovery Accounts in the LRS specific status of 'Pending Approval' will be treated similarly as the 'Pending' status. These accounts will be considered established if a transaction has been posted to them and the transaction is effective before the end of the reporting quarter.

1.2 Requests

Update the CA 812 to help counties verify the data reported on the report. Some transaction types that are currently being reported on Line 8c will be mapped to Lines 4a and 4b. Update the CA 812 to consider the LRS specific Recovery Account status of 'Pending Approval' like the 'Pending' status. This means a Recovery Account in 'Pending Approval' status is considered established if it has a transaction posted to it.

The CA 812 will not be revised to the version in ACL 19-05. The committee voted to leave the existing version as it facilitates reconciliation of the data from quarter to quarter. The counties will submit the new state form by mapping the line items from the current report to the appropriate lines on the revised report. See CA-206566 CIV-103305 for more information

1.3 Overview of Recommendations

1. Combine the CA 812 State report and the CA 812 Detailed Backup report to a single CA 812 report.
2. Create a detailed backup sheet for Line 1b - Adjustments to Item 1a.
3. Add new fields to existing detail sheets.
4. Map cash and tax intercept transactions, currently being reported on Line 8c, to Lines 4a and 4b.
5. Update the logic for transaction amount/claim by month totals on the detail sheets of lines 3a, 3b, 4a and 4b. The 'Other' transaction amount/claim totals will be removed.
6. Remove the entire Line 8c – New Void Overpayments detail sheet.
7. Update the CA 812 logic to treat Recovery Accounts in 'Pending Approval' status the same as if the account was in 'Pending' status.
8. Update the report layout to adhere to reporting cosmetic standards.

1.4 Assumptions

1. It is no longer possible in the C-IV or CalSAWS system to post transactions to a Recovery Account in any pending status.

2 RECOMMENDATIONS

The CA 812 report will be updated to improve the data validation process. Some transactions currently reported as other adjustments will be mapped to transaction lines. Recovery Accounts in the LRS specific status of ‘Pending Approval’ will be treated similarly as the ‘Pending’ status.

2.1 CA 812

2.1.1 Overview

The CA 812 report and CA 812 Detailed Backup Report will be combined into a single report. A Line 1b detailed backup sheet will be created. See the attachment CA 812 Mockup in the Supporting Documents section for the new CA 812 layout. Several detailed backup sheets will be updated to include additional fields. See Appendix 7.1 for column definitions of the new columns. Several specific transaction types will be moved from Line 8c – Miscellaneous to Lines 4a and 4b. The Line 8c - New Void Overpayments detail sheet will be removed. The logic for the transaction amount/claim by month totals found on the detail sheets of line 3a, 3b, 4a and 4b will be updated and the ‘Other’ totals for transaction amount/claim will be removed. Recovery Accounts in ‘Pending Approval’ status will be reported on the CA 812 if a transaction has been posted to it and the transaction is effective before the end of the reporting quarter. Aside from adding transaction types to line 4 and adding the LA specific Recovery Account status of ‘Pending Approval’ the CA 812 state report logic will remain the same in the way it processes claims and amounts.

2.1.2 CA 812 Mockup

STATE OF CALIFORNIA - HEALTH AND HUMAN SERVICES AGENCY

CALIFORNIA DEPARTMENT OF SOCIAL SERVICES
DATA SYSTEMS AND SURVEY DESIGN BUREAU

Quarterly Report of Overpayments and Collections - CalWORKs

SEND ONE COPY OF THIS REPORT TO:
California Department of Social Services
Data Systems and Survey Design Bureau, M.S. 9-081
P.O. Box 944243
Sacramento, CA 94244-2430
FAX: (916) 657-2074

COUNTY NAME	REPORT QUARTER AND YEAR
Stanislaus	07/2018

Items	Claims (A)	Amounts (B)
1. Overpayments carried forward from end of last quarter **(Items a plus or minus b)**	1 — 0	2 — $0.00
a. Item 9 **from last quarter**	3 — 0	4 — $0.00
b. Adjustment to Item 1a **(positive or negative number)**	5 — 0	6 — $0.00
2. Overpayments identified during quarter	7 — 0	8 — $0.00
3. Total reduction of assistance payments **(Items a plus b)**	9 — 0	10 — $0.00
a. Overpayment claims and amounts of grant reductions	11 — 0	12 — $0.00
b. Overpayments versus underpayments	13 — 0	14 — $0.00
4. Total cash collections **(Items a plus b)**	15 — 0	16 — $0.00
a. Cash collections	17 — 0	18 — $0.00
b. Tax intercept collections	19 — 0	20 — $0.00
5. Overpayments for which collection will not be pursued	21 — 0	22 — $0.00
6. Overpayments fully recovered	23 — 0	
7. Overpayments at the end of the quarter **(CLAIMS (A) = Items 1 plus 2, minus 5, minus 6) (AMOUNTS (B) = Items 1 plus 2, minus 3, minus 4, minus 5)**	24 — 0	25 — $0.00
8. Overpayment adjustments **(Items a minus b plus or minus c)**	26 — 0	27 — $0.00
a. Claims/dollars transferred **from** other counties	28 — 0	29 — $0.00
b. Claims/dollars transferred **to** other counties **(negative number)**	30 — 0	31 — $0.00
c. Other adjustments **(positive or negative number)**	32 — 0	33 — $0.00
9. Net overpayments at the end of the quarter **(Item 7 plus or minus 8)**	34 — 0	35 — $0.00
10. Total collections during the quarter **(Item 3 plus 4)**		36 — $0.00

COMMENTS

CONTACT PERSON (Print)	TELEPHONE	DATE COMPLETED
TITLE/CLASSIFICATION	FAX	

Figure 2.1.1 – CA 812

2.1.3 Description of Changes

1. Combine the CA 812 State report and the CA 812 Detailed Backup report to a single CA 812 report.
   a. The new merged CA 812 and CA 812 Detailed Backup report will be generated under the existing 'CA 812' report name and existing CA 812 navigation. All historical CA 812 reports will remain available.
   b. Deactivate the CA 812 Detailed Backup Report. All generated historical reports will remain available.
   c. The Summary sheet of the consolidated CA 812 report will be the layout of the CA 812 state report.
   d. The Table of Contents sheet found on the CA 812 Detailed Backup report will be removed entirely.
   e. Updated the CA 812 to comply with report cosmetic standards: excessive column widths will be adjusted; column alignment will

be updated; the summary hyperlinks will be relocated to the top-right of each detail sheet. Please see the attached mockup for reference.

2. Update the header of the CA 812 detail sheets.
    a. Rename the Date header on all the detail sheets to Month.
    b. Rename the 'Table of Contents' link on every detail sheet to 'Summary'.
    c. Rename the report title in the header of all backup sheets to read CA 812 instead of CA 812 Detailed Backup Report.
3. Update each line item under the Summary Sheet's Amounts (B) column to display the amount without rounding the cents. The format will be $X.XX.
4. CalSAWS Only: Update all columns on the detail sheet that display dates to 'MM/DD/YYYY' format. Currently the detail sheets on the report displays dates as 'YYYY/MM/DD'.
5. Update the CA 812 logic to treat Recovery Accounts in 'Pending Approval' status the same as Recovery Accounts that are in 'Pending' status. This means the CA 812 will consider a Recovery Account established if the Recovery Account is in 'Pending Approval status and a transaction has been posted to the Recovery Account.

Code (120)	Short Description
AP	Pending Approval

6. Create a Line 1b Detailed Backup Sheet.
    a. Create a new detailed backup sheet titled 'Line 1b – Adjustments to Line 1a'. It will be located between the Summary sheet and the Line 2 detailed backup sheet.
    b. The Line 1b detailed sheet will include the following columns:
        - Case Number
        - Case Name
        - Account Number
        - Discovery Date
        - Overpayment Total
        - Prior Quarter – Line 9 - Account Status
        - Prior Quarter - Line 9 - Transaction Total
        - Prior Quarter - Line 9 - Ending Balance
        - Current Quarter – Account Status
        - Current Quarter – Transaction Total
        - Current Quarter – Beginning Balance
        - Current Quarter – Ending Balance
        - Line Count
        - Line Amount
    c. The Line 1b – Adjustments to Line 1a detailed backup sheet will capture any Recovery Account that caused a discrepancy in the number of claims or amount between Line 9 of the prior

quarter CA 812 and Line 1 of the current quarter CA 812. The data in the backup sheet will match what is reported on Line 1b of the Summary sheet.
*Note Recovery Account that have been deleted can be identified when Prior Quarter – Line 9 information is available but the Current Quarter information is blank.

d. Add the following Static totals to the top left of the detail sheet:
    - Current Quarter Claims – Presents the number of Recovery Accounts reported on Line 1 that caused a discrepancy with the prior quarter's Line 9 Claim or Amount total. The static total is calculated as the count of every row presented in the sheet in which the Current Quarter – Account Status information is populated.
    - Current Quarter Amounts - Presents the dollar amount collected on Recovery Accounts reported on Line 1 that caused a discrepancy from the prior quarter's Line 9 Claim or Amount total. The static total is calculated as a summation over the entire Current Quarter – Beginning Balance column. The format shall be $X.XX.
    - Prior Quarter – Line 9 - Claims – Presents the number of Recovery Accounts reported in the prior quarter's Line 9 that caused a discrepancy with the Line 1 Claim or Amount total. The static total is a count of every row presented in the sheet in which the Prior Quarter – Account Status information is populated.
    - Prior Quarter – Line 9 - Amounts – Presents the amount collected on Recovery Accounts reported on the prior quarter's Line 9 that caused a discrepancy with the Line 1 Claim or Amount total. The static total is calculated as the summation over the entire Prior Quarter – Line 9 – Ending Balance column. The format shall be $X.XX.
e. Add the following dynamic total to the top right of the detail sheet:
    - Number of Claims – Presents the adjusted number of Recovery Accounts captured on the Line 1b detail sheet. The dynamic total is calculated as a count over the Current Quarter – Account Status column minus the count over the Prior Quarter – Line 9 - Account status column. The count shall change dependent on filters applied to the data set.
    - Total Amount - Presents the adjusted dollar amount collected on Recovery Accounts captured on the Line 1b detail sheet. The dynamic total is calculated as a sum over the Current Quarter – Beginning Balance column minus the sum over the Prior Quarter – Line 9 – Ending Balance. The Total Amount shall change dependent on the filters applied to the data set. The format shall be $X.XX.

7. Update Line 2 – Overpayments Identified During Quarter
    a. Add the following data fields to the detail sheet:
        - Account Program Type
        - Account Creation Date
        - First Transaction Date
        - Transaction Total
        - Line Count
        - Line Amount
        - Account Approval Date
    b. Reformat the existing static and dynamic totals. The static totals will be alighted to the left. The dynamic totals will be aligned to the right. See the attached mockup for reference. The logic to calculate the totals will remains the same.
8. Update Line 3a - Overpayment Claims and Amounts of Grant Reductions
    a. Add the following data field to the detail sheet:
        - Account Program Type
        - Related Transaction Type
        - Line Count
        - Line Amount
    b. Rename the Effective Date column in the detail sheet to Effective Month and present the data in 'MM/YYYY' format. This is to match the Transaction Summary Online page.
    c. In the detail sheet, update the existing 'Distinct Total' row label in the totals table to 'Total' and update the 'Claims' column label to 'Distinct Claims'.
    d. Add the following dynamic totals to the top right of the detail sheet:
        - Distinct Claims – The total is calculated as a count of distinct rows over the Account Number column. The count shall change dependent on filters applied to the data set.
        - Total Amount – Calculated as a sum over the Transaction Amount column. The Transaction Amount total shall change dependent on the filters applied to the data set. The format shall be $X.XX.
    e. Remove the Other – Distinct Claims and Other – Transaction Amount totals located at the top left side of the detail sheet.
    f. Update the logic for the following static totals located on the top left of the detail sheet:
        - Month 1 – Distinct Claims: The distinct Account Number count of all transactions on the detail sheet where the greater of the transaction's Posted Date or Effective Month is equal to the first month of the reporting quarter.
        - Month 1 – Transaction Amounts: The summation of all transaction amounts on the detail sheet where the greater of the transaction's Posted Date or Effective

Month is equal to the first month of the reporting quarter.
- Month 2 – Distinct Claims: The distinct Account Number count of all transactions on the detail sheet where the greater of the transaction's Posted Date or Effective Month is equal to the second month of the reporting quarter.
- Month 2 – Transaction Amounts: The summation of all transaction amounts on the detail sheet where the greater of the transaction's Posted Date or Effective Month is equal to the second month of the reporting quarter.
- Month 3 – Distinct Claims: The distinct Account Number count of all transactions on the detail sheet where the greater of the transaction's Posted Date or Effective Month is equal to the third month of the reporting quarter.
- Month 3 - Transaction Amounts: The summation of all transaction amounts on the detail sheet where the greater of the transaction's Posted Date or Effective Month is equal to the third month of the reporting quarter.

9. Update the Line 3b – Overpayments Versus Underpayments
    a. Add the following data fields to the detail sheet:
        - Account Program Type
        - Related Transaction Type
        - Line Count
        - Line Amount
    b. Rename the Effective Date column in the detail sheet to Effective Month and present the data in 'MM/YYYY' format. This is to match the Transaction Summary Online page.
    c. In the detail sheet, update the existing 'Distinct Total' row label in the totals table to 'Total' and update the 'Claims' column label to 'Distinct Claims'.
    d. Add the following dynamic totals to the top right of the detail sheet:
        - Distinct Claims – Calculated as a count of distinct rows over the Account Number column. The count shall change dependent on filters applied to the data set.
        - Total Amount - Calculated as a sum over the Transaction Amount column. The Transaction Amount total shall change dependent on the filters applied to the data set. The format shall be $X.XX.
    e. Remove the Other – Distinct Claims and Other – Transaction Amount totals located at the top left side of the detail sheet.
    f. Update the logic for the following static totals located on the top left of the detail sheet:

- Month 1 – Distinct Claims: The distinct Account Number count of all transactions on the detail sheet where the greater of the transaction's Posted Date or Effective Month is equal to the first month of the reporting quarter.
- Month 1 – Transaction Amounts: The summation of all transaction amounts on the detail sheet where the greater of the transaction's Posted Date or Effective Month is equal to the first month of the reporting quarter.
- Month 2 – Distinct Claims: The distinct Account Number count of all transactions on the detail sheet where the greater of the transaction's Posted Date or Effective Month is equal to the second month of the reporting quarter.
- Month 2 – Transaction Amounts: The summation of all transaction amounts on the detail sheet where the greater of the transaction's Posted Date or Effective Month is equal to the second month of the reporting quarter.
- Month 3 – Distinct Claims: The distinct Account Number count of all transactions on the detail sheet where the greater of the transaction's Posted Date or Effective Month is equal to the third month of the reporting quarter.
- Month 3 - Transaction Amounts: The summation of all transaction amounts on the detail sheet where the greater of the transaction's Posted Date or Effective Month is equal to the third month of the reporting quarter.

10. Update Line 4a – Cash Collections
    a. Add the following data field to the detail sheet:
        - Account Program Type
        - Related Transaction Type
        - Line Count
        - Line Amount
    b. Rename the Effective Date column in the detail sheet to Effective Month and present the data in 'MM/YYYY' format. This is to match the Transaction Summary Online page.
    c. Update the line logic to include the following LRS specific transaction types to Line 4a if the transaction is posted on or before the last day of the reporting quarter and is effective during the reporting quarter or if effective month occurred in a prior quarter but the transaction was posted during the reporting quarter.

Code (412)	Short Description
CT	Collection Fee - TTC
OT	Other Agency Collection - TTC
OD	Other Agency Collection - DPSS
US	AP- USCB OCA
LB	AP-Linebarger OCA

d. Any of the below listed related transactions that are placed on the LRS specific transactions listed in 2.1.3.10(c) should be reported on Line 4a if the related transaction is posted during the same reporting quarter as the original cash transaction.

Code (412)	Short Description
AR	External Refund
BC	Bad Check
BO	Back Out
RF	Refund
RR	R & R Refund
RS	Refund Reversal
TN	Transfer

e. In the detail sheet, update the existing 'Distinct Total' row label in the totals table to 'Total' and update the 'Claims' column label to 'Distinct Claims'.

f. Add the following dynamic totals to the top right of the detail sheet:
   - Distinct Claims – Calculated as a count of distinct rows over the Account Number column. The count shall change dependent on filters applied to the data set.

- Total Amount - Calculated as a sum over the Transaction Amount column. The Transaction Amount total shall change dependent on the filters applied to the data set. The Transaction Amount total shall change dependent on the filters applied to the data set. The format shall be $X.XX.

g. Remove the Other – Distinct Claims and Other – Transaction Amount totals located at the top left side of the detail sheet.

h. Update the logic for the following static totals located on the top left of the detail sheet:
    - Month 1 – Distinct Claims: The distinct Account Number count of all transactions on the detail sheet where the greater of the transaction's Posted Date or Effective Month is equal to the first month of the reporting quarter.
    - Month 1 – Transaction Amounts: The summation of all transaction amounts on the detail sheet where the greater of the transaction's Posted Date or Effective Month is equal to the first month of the reporting quarter.
    - Month 2 – Distinct Claims: The distinct Account Number count of all transactions on the detail sheet where the greater of the transaction's Posted Date or Effective Month is equal to the second month of the reporting quarter.
    - Month 2 – Transaction Amounts: The summation of all transaction amounts on the detail sheet where the greater of the transaction's Posted Date or Effective Month is equal to the second month of the reporting quarter.
    - Month 3 – Distinct Claims: The distinct Account Number count of all transactions on the detail sheet where the greater of the transaction's Posted Date or Effective Month is equal to the third month of the reporting quarter.
    - Month 3 - Transaction Amounts: The summation of all transaction amounts on the detail sheet where the greater of the transaction's Posted Date or Effective Month is equal to the third month of the reporting quarter.

11. Update Line 4b – Tax Intercept Collections

    a. Add the following data field to the detail sheet:
        - Account Program Type
        - Related Transaction Type
        - State Cycle Number
        - Line Count
        - Line Amount

b. Rename the Effective Date column in the detail sheet to Effective Month and present the data in 'MM/YYYY' format. This is to match the Transaction Summary Online page.
c. Update the line logic to include the following transaction types to Line 4b if the transaction is posted on or before the last day of the reporting quarter and is effective during the reporting quarter or if effective month occurred in a prior quarter but the transaction was posted during the reporting quarter.

Code (412)	Short Description
FT	TI-FTB (65%)
T17	TTC 545 - IRS (17.5%)
T82	TTC 547 - IRS (82.5%)
TX	TI - IRS (17.5% State)
TY	TI - IRS (17.5% County)

d. Include the LRS specific tax intercept related transaction type to line 4b if the tax intercept related transaction is posted during the same reporting quarter as the original tax intercept transaction.

Code (412)	Short Description
AV	Advance Refund

e. Any of the below existing tax intercept related transactions types that are placed on the transactions listed in section 2.1.3.11(c), should be reported on Line 4b if the related transaction is posted during the same reporting quarter as the original tax intercept transaction.

Code (412)	Short Description
AR	External Refund

BO	Back Out
RF	Refund
RR	R & R Refund
RS	Refund Reversal
TN	Transfer

f. In the detail sheet, update the existing 'Distinct Total' row label in the totals table in the detail sheet to 'Total' and update the 'Claims' column label to 'Distinct Claims'.
g. Add the following dynamic totals to the top right of the detail sheet:
    - Distinct Claims – Calculated as a count of distinct rows over the Account Numbers column. The count shall change dependent on filters applied to the data set.
    - Total Amount - Calculated as a sum over the Transaction Amount column. The Transaction Amount total shall change dependent on the filters applied to the data set. The format shall be $X.XX.
h. Remove the Other – Distinct Claims and Other – Transaction Amount totals located at the top left side of the detail sheet.
i. Update the logic for the following static totals located on the top left of the detail sheet:
    - Month 1 – Distinct Claims: The distinct Account Number count of all transactions on the detail sheet where the greater of the transaction's Posted Date or Effective Month is equal to the first month of the reporting quarter.
    - Month 1 – Transaction Amounts: The summation of all transaction amounts on the detail sheet where the greater of the transaction's Posted Date or Effective Month is equal to the first month of the reporting quarter.
    - Month 2 – Distinct Claims: The distinct Account Number count of all transactions on the detail sheet where the greater of the transaction's Posted Date or Effective Month is equal to the second month of the reporting quarter.
    - Month 2 – Transaction Amounts: The summation of all transaction amounts on the detail sheet where the greater of the transaction's Posted Date or Effective

Month is equal to the second month of the reporting quarter.

- Month 3 – Distinct Claims: The distinct Account Number count of all transactions on the detail sheet where the greater of the transaction's Posted Date or Effective Month is equal to the third month of the reporting quarter.
- Month 3 - Transaction Amounts: The summation of all transaction amounts on the detail sheet where the greater of the transaction's Posted Date or Effective Month is equal to the third month of the reporting quarter.

12. Update Line 5 – Overpayments for Which Collection Will Not Be Pursued – Terminated Claims
    a. Add the following data field to the detail sheet:
        - Account Program Type
        - Account Creation Date
        - Line Count
        - Line Amount
    b. Replace the existing totals at the top of the detail sheet and replace with a new static table which includes all the Line 5 – sub totals. Each row will present the static total for Claims and Amounts that the sub line items account for in the overall line item total. The first column presents the sheet name which links to the corresponding detail sheet. The second column presents the claims count for the sub line item. The third column presents the amount total for the sub line item. If the sub line item does not affect the claim or amount, the cell will be grayed out. The last row in the table will be labeled as 'Total' and will be the summation of all the sub line item's claims and amounts.
    c. Add the following dynamic total to the top right of the detail sheet.
        - Number of Claims – Calculated as a count over the Account Numbers column. The count shall change dependent on filters applied to the data set.
13. Update Line 5 – Overpayments for Which Collection Will Not Be Pursued – Terminated Transactions
    a. Add the following data field to the detail sheet:
        - Account Program Type
        - Account Creation Date
        - Termination Date
        - Ending Balance
        - Line Count
        - Line Amount
    b. Replace the existing totals at the top of the detail sheet and replace with a new static table which includes all the Line 5 – sub totals. Each row will present the static total for Claims and Amounts that the sub line items account for in the overall line

item total. The first column presents the sheet name which links to the corresponding detail sheet. The second column presents the claims count for the sub line item. The third column presents the amount total for the sub line item. If the sub line item does not affect the line item claim or amount, the cell will be grayed out. The last row in the table will be labeled as Total and will be the summation of all the sub line item's claims and amounts.

c. Add the following dynamic total to the top right of the detail sheet.
    - Total Amount – Calculated as a sum over the Transaction Amount column. The Transaction Amount total shall change dependent on the filters applied to the data set. The format shall be $X.XX.

14. Update Line 6 – Overpayments Fully Recovered
    a. Add the following data field to the detail sheet:
        - Line Count
        - Line Amount
    b. Reformat the existing static and dynamic totals. The static totals will be alighted to the left. The dynamic totals will be aligned to the right. See the attached mockup for reference. The logic to calculate the totals will remains the same.
15. Update Line 8a – Claims/Dollars Transferred In From Other Counties
    a. Add the following data field to the Line 8a detail sheet:
        - Line Count
        - Line Amount
    b. Reformat the existing static and dynamic totals. The static totals will be alighted to the left. The dynamic totals will be aligned to the right. See the attached mockup for reference. The logic to calculate the totals will remains the same.
16. Update Line 8b - Claims/Dollars Transferred Out to Other Counties - Transferred Out to Other Counties
    a. Add the following data field to the detail sheet:
        - Line Count
        - Line Amount
    b. Replace the existing totals at the top of the detail sheet and replace with a new static table which includes all the Line 8b – sub totals. Each row will present the static total for Claims and Amounts that the sub line items account for in the overall line item total. The first column presents the sheet name which links to the corresponding detail sheet. The second column presents the claims count for the sub line item. The third column present the amount total for the sub line item. If the sub line item does not affect the line item claim or amount, the cell will be grayed out. The last row in the table will be labeled as Total and will be the summation of all the sub line item's claims and amounts.
    c. Add the following dynamic total to the top right of the detail sheet.

- Number of Claims – Calculated as a negative count over the Account Numbers column. The count shall change dependent on filters applied to the data set.

17. Update Line 8b - Claims/Dollars Transferred Out to Other Counties – Inter County Out Transactions
    a. Add the following data field to the detail sheet:
        - Transaction Number
        - Posted Date
        - Related Transaction
        - Effective Month
        - Line Count
        - Line Amount
    b. Replace the existing totals at the top of the detail sheet and replace with a new static table which includes all the Line 8b – sub totals. Each row will present the static total for Claims and Amounts that the sub line items account for in the overall line item total. The first column presents the sheet name which links to the corresponding detail sheet. The second column presents the claims count for the sub line item. The third column presents the amount total for the sub line item. If the sub line item does not affect the line item claim or amount, the cell will be grayed out. The last row in the table will be labeled as Total and will be the summation of all the sub line item's claims and amounts.
    c. Add the following dynamic total to the top right of the detail sheet.
        - Total Amount – Calculated as a sum over the Transaction Amount column times negative one. The Transaction Amount total shall change dependent on the filters applied to the data set. The format shall be $X.XX.
18. Update Line 8c – Other Adjustments – Recovery Account Reactivations
    a. Add the following data field to the detail sheet:
        - Line Count
        - Line Amount
    b. Replace the existing totals at the top of the detail sheet and replace with a new static table which includes all the Line 8c – sub totals. Each row will present the static total for Claims and Amounts that the sub line items account for in the overall line item total. The first column presents the sheet name which links to the corresponding detail sheet. The second column presents the claims count for the sub line item. The third column presents the amount total for the sub line item. If the sub line item does not affect the line item claim or amount, the cell will be grayed out. The last row in the table will be labeled as Total and will be the summation of all the sub line item's claims and amounts.
    c. Add the following dynamic total to the top right of the page.

        - Number of Claims – Calculated as a count over the Account Numbers column. The count shall change dependent on filters applied to the data set.

19. Update Line 8c – Other Adjustments – Prior Quarter Voids
    a. Add the following data field to the detail sheet:
        - Line Count
        - Line Amount
    b. Replace the existing totals at the top of the detail sheet and replace with a new static table which includes all the Line 8c – sub totals. Each row will present the static total for Claims and Amounts that the sub line items account for in the overall line item total. The first column presents the sheet name which links to the corresponding detail sheet. The second column presents the claims count for the sub line item. The third column presents the amount total for the sub line item. If the sub line item does not affect the line item claim or amount, the cell will be grayed out. The last row in the table will be labeled as Total and will be the summation of all the sub line item's claims and amounts.
    c. Add the following dynamic total to the top right of the page.
        - Number of Claims – Calculated as a negative count over the Account Numbers column. The count shall change dependent on filters applied to the data set.
20. Remove the entire Line 8c - New Void Overpayments detail sheet. The CA 812 state report does not report same quarter void Recovery Accounts.
21. Update Line 8c – Other Adjustments – Cause Code Change to Tracked
    a. Add the following data field to the detail sheet:
        - Line Count
        - Line Amount
    b. Replace the existing totals at the top of the detail sheet and replace with a new static table which includes all the Line 8c – sub totals. Each row will present the static total for Claims and Amounts that the sub line items account for in the overall line item total. The first column presents the sheet name which links to the corresponding detail sheet. The second column presents the claims count for the sub line item. The third column presents the amount total for the sub line item. If the sub line item does not affect the line item claim or amount, the cell will be grayed out. The last row in the table will be labeled as Total and will be the summation of all the sub line item's claims and amounts.
    c. Add the following dynamic total to the top right of the page.
        - Number of Claims – Calculated as a count over the Account Numbers column. The count shall change dependent on filters applied to the data set.
        - Total Amount – Calculated as a sum over the Transaction Amount column times negative one. The Transaction

Amount total shall change dependent on the filters applied to the data set. The format shall be as $X.XX.

22. Update Line 8c – Other Adjustments – Cause Code Change From Tracked
    a. Add the following data field to the detail sheet:
        - Line Count
        - Line Amount
    b. Replace the existing totals at the top of the detail sheet and replace with a new static table which includes all the Line 8c – sub totals. Each row will present the static total for Claims and Amounts that the sub line items account for in the overall line item total. The first column presents the sheet name which links to the corresponding detail sheet. The second column presents the claims count for the sub line item. The third column presents the amount total for the sub line item. If the sub line item does not affect the line item claim or amount, the cell will be grayed out. The last row in the table will be labeled as Total and will be the summation of all the sub line item's claims and amounts.
    c. Add the following dynamic totals to the top right of the page.
        - Number of Claims – Calculated as a negative count of distinct rows over the Account Numbers column. The count shall change dependent on filters applied to the data set.
        - Total Amount – Calculated as a sum over the Transaction Amount column times negative one. The Transaction Amount total shall change dependent on the filters applied to the data set. The format shall be as $X.XX.
23. Line 8c – Other Adjustments – Miscellaneous
    a. Add the following data field to the detail sheet:
        - Related Transaction Type
        - Line Count
        - Line Amount
    b. The Effective Date column in the detail sheet will be renamed to Effective Month and the data will be presented in 'MM/YYYY' format. This is to match the Transaction Summary Online page.
    c. The following transaction types have been mapped to Line 4a and Line 4b. These transaction types or any related transaction should no longer appear on Line 8c – Other Adjustments - Miscellaneous:

Code (412)	Short Description
CT	Collection Fee - TTC
OT	Other Agency Collection - TTC

OD	Other Agency Collection - DPSS
US	AP- USCB OCA
LB	AP-Linebarger OCA
FT	TI-FTB (65%)
T17	TTC 545 - IRS (17.5%)
T82	TTC 547 - IRS (82.5%)
TX	TI - IRS (17.5% State)
TY	TI - IRS (17.5% County)
AV	Advance Refund

d. Replace the existing totals at the top of the detail sheet and replace with a new static table which includes all the Line 8c – sub totals. Each row will present the static total for Claims and Amounts that the sub line items account for in the overall line item total. The first column presents the sheet name which links to the corresponding detail sheet. The second column presents the claims count for the sub line item. The third column presents the amount total for the sub line item. If the sub line item does not affect the line item claim or amount, the cell will be grayed out. The last row in the table will be labeled as Total and will be the summation of all the sub line item's claims and amounts.

e. Add the following dynamic total to the top right of the page:
   - Total Amount – Calculated as a sum over the Transaction Amount column. The Transaction Amount total shall change dependent on the filters applied to the data set. The format shall be as $X.XX.

f. Update the line logic to exclude 'Void' transactions posted to same quarter void Recovery Accounts. These transactions are being removed from Line 8c – Other Adjustment – Transactions and these same transactions should not appear on this line.

24. Update Line 8c – Other Adjustments – Transactions
   a. Add the following data field to the detail sheet:
      - Related Transaction Type
      - Line Count
      - Line Amount
   b. Any related transactions that is placed on one of the newly added transaction types listed in section 2.1.3.10(c) and

2.1.3.11(c) shall be reported on this sheet if the original transaction was reported on a prior quarter CA 812 but the related transaction was posted during the current reporting quarter.

c. Exclude 'Void' transactions that are posted to same quarter void Recovery Accounts. These 'Void' transaction was reported on this sheet to balance out the 'Void' transaction posted on Line 8c – New Void Overpayments sheet. Since the Line 8c – New Void Overpayments sheet is being removed the 'Void' transactions also need to be removed from Line 8c - Transactions to balance out the transaction down to $0. These same transactions should also not appear on Line 8c – Other Adjustments – Miscellaneous ether.
d. Replace the existing totals at the top of the detail sheet and replace with a new static table which includes all the Line 8c – sub totals. Each row will present the static total for Claims and Amounts that the sub line items account for in the overall line item total. The first column presents the sheet name which links to the corresponding detail sheet. The second column presents the claims count for the sub line item. The third column presents the amount total for the sub line item. If the sub line item does not affect the line item claim or amount, the cell will be grayed out. The last row in the table will be labeled as Total and will be the summation of all the sub line item's claims and amounts.
e. Add the following dynamic total to the top right of the page:
    - Total Amount – Calculated as a sum over the Transaction Amount column. The Transaction Amount total shall change dependent on the filters applied to the data set. The format shall be as $X.XX.

25. Update Line 9 – Net Overpayments At The End of the Quarter (Both sheets)
    a. Add the following data fields to the detail sheet:
        - Cause
        - Line Count
        - Line Amount
    b. Reformat the existing static and dynamic totals. The static totals will be alighted to the left. The dynamic totals will be aligned to the right. See the attached mockup for reference. The logic to calculate the totals will remains the same.

2.1.4 Report Location

- **Global: Reports**
- **Local: Scheduled**
- **Task: State**

2.1.5 Counties Impacted

All CalSAWS counties will be affected by the changes outlined in this SCR.

2.1.6 Security Updates

No security changes will be made with this SCR.

2.1.7 Report Usage/Performance

The changes outlined in this SCR will not cause any significantly change in the report's performance.

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Reports	CA 812 Mockup	CA 812 Mockup.xlsx
2	Reports	ACL 19-05	ACL 19-05 CA-812.pdf

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.24.1.11	The LRS shall support all reports required by federal, State, and local laws, rules, regulations, ordinances, guidelines, directives, policies, and procedures, including statistical, operational, workload, and fiscal reports.	The CA 812 report is a state mandated report. It is being modified in compliance with State policy.

4.2 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met

5 MIGRATION IMPACTS

SCR Number	Functional Area	Description	Impact	Priority	Address Prior to Migration?
NA					

6 OUTREACH

NA

7 APPENDIX

7.1 Column Definitions

Field Name	Field Description
Account Approval Date	This column displays the date the Recovery Account first went to Active status if it occurred before the end of the reporting quarter. This information should reflect what is on the Recovery Account History section of the Recovery Account Detail page. The column will be blank if the account was not approved before the end of the reporting quarter.
Account Creation Date	This column will display the date the Recovery Account was created in the database. This information can be found on the Recovery Account Detail page.
Account Number	This column will display the system-generated unique identifying number of the Recovery Account. This information can be found on the Recovery Account Detail page.
Account Program Type	This column will display the program type for which the Recovery Account was created for. This information can be found on the Account Details section of the Recovery Account Detail page.
Case Name	This column will display the case name of the case for which the Recovery Account was created for. This information can be found on the Recovery Account Detail page.
Case Number	This column will display the case number for the case which the Recovery Account was created for. This information can be found on the Recovery Account Detail page.
Cause	This column will display the Recovery Account Cause as of the end of the reporting quarter. This information can be found under the Account Details section of the Recovery Account Detail page.
Current Quarter - Account Status	This column will display the status of the Recovery Account as of the beginning of the current reporting quarter. The column will be blank if the Recovery Account is not reported on Line 1.
Current Quarter - Beginning Balance	This column will display the balance of the recovery account as of the beginning of the reporting quarter. The column will be blank if the Recovery Account is not reported on Line 1.

Current Quarter - Ending Balance	This column will display the balance of the recovery account as of the end of the reporting quarter. The column will be blank if the Recovery Account is not reported on Line 1.
Current Quarter - Transaction Total	This column will display the transaction total posted to the recovery account as of the beginning of the reporting quarter. The column will be blank if the information is not available. An example of this column being blank is if a data change request sets these recovery accounts to an untracked cause code for the prior quarter or if the account is deleted from the database. Format: $X.XX
Discovery Date	This column will display the date of discovery of the overpayments for which the recovery account was created for. This information can be found under the Account Details section of the Recovery Account Detail page. Format: MM/DD/YYYY
Effective Month	This column will display the month in which the transaction becomes effective. This information can be found under the Transaction Detail page. Format: MM/YYYY
Ending Balance	This column will display the difference between the original balance minus the total recovered amount as of the end of the reporting quarter. Format: $X.XX
First Transaction Date	This column will display the earliest Posted Date of any transaction posted to the Recovery Account that was posted and effective before the end of the reporting quarter. This information should reflect what is seen on the Search Results Summary in the Transaction Summary page. This column will be blank if no transaction has been posted to the recovery account. Format: MM/DD/YYYY
Line Amount	This column will display the dollar amount in which the line item impacts the Net overpayment balance at the end of the reporting quarter. Depending on the line item, the column logic will be as follows: Line 1b: Equal to (Current Quarter – Beginning Balance minus Prior Quarter - Line 9 – Ending Balance). Line 2: Equal to Original Overpayment Amount. Line 3a: Equal to Transaction Amount * -1. Line 3b: Equal to Transaction Amount * -1.

	Line 4a: Equal to Transaction Amount * -1. Line 4b: Equal to Transaction Amount * -1. Line 5 Terminated Claims: Equal to $0.00. Line 5 Terminated Transactions: Equal to Transaction Amount * -1. Line 6: Equal to $0.00. Line 8a: Equal to Overpayment Total. Line 8b – Transferred Out to Other Counties: Equal to $0.00. Line 8b – Inter County Out Transactions: Equal to Transaction Amount * -1. Line 8c – Recovery Account Reactivations: Equal to $0.00. Line 8c – Prior Quarter Voids: Equal to $0.00. Line 8c – Cause Code Change To Tracked: Equal to Account Balance. Line 8c – Cause Code Change From Tracked: Equal to Account Balance * -1. Line 8c – Miscellaneous: Equal to the Amount column * -1. Line 8c – Transaction: Equal to the Amount column * -1. Line 9 - Equal to the Ending Balance column. Format: $X.XX
Line Count	This column will display 0, 1 or -1 depending how the line item record impacts the ending number of claims on the CA 812 for the given report quarter. The column logic will be as follows: Line 1b: Equal to • 1 - If the account was not part of the last quarter Line 9 count but is included in this quarter Line 1 count. • -1 – If the account was part of the last quarter Line 9 count but is not included in this quarter Line 1 count. • 0 – If the adjustment is solely an amount adjustment. Line 2: Equal to 1. Line 3a: Equal to 0. Line 3b: Equal to 0. Line 4a: Equal to 0. Line 4b: Equal to 0. Line 5 Terminated Claims: Equal to -1. Line 5 Terminated Transactions: Equal to 0. Line 6: Equal to -1. Line 8a: Equal to 1.

	Line 8b – Transferred Out to Other Counties: Equal to -1. Line 8b – Inter County Out Transactions: Equal to 0. Line 8c – Recovery Account Reactivations: Equal to 1. Line 8c – Prior Quarter Voids: Equal to -1. Line 8c – Cause Code Change To Tracked: Equal 1. Line 8c –Cause Code Change From Tracked: Equal to -1. Line 8c – Miscellaneous: Equal to 0. Line 8c – Transaction: Equal to 0. Line 9 - Equal 1.
Overpayment Total	This column will display the Overpayment amount of the Recovery Account as of the end of the reporting quarter. This information can be verified under the Original Balance field in on the Overpayment Summary page. Format: $X.XX
Posted Date	This column will display the date the transaction was posted to the Recovery Account. This information can be found on the Transaction Details Detail page. Format: MM/DD/YYYY
Prior Quarter - Line 9 - Account Status	This column will display the status of the Recovery Account as it was reported on Line 9 of the prior quarter CA 812. This column will be blank if the Recovery Account was not captured on Line 9 of the prior quarter.
Prior Quarter - Line 9 - Ending Balance	This column will display the ending balance on the he Recovery Account as it was reported on Line 9 of the prior quarter CA 812. This column will be blank if the Recovery Account was not captured on Line 9 of the prior quarter. This column will be blank if the Recovery Account was not captured on Line 9 of the prior quarter. Format: $X.XX
Prior Quarter - Line 9 - Transaction Total	This column will display the Transaction Total of the recovery account as it was reported on Line 9 of the prior quarter CA 812. This column will be blank if the Recovery Account was not captured on Line 9 of the prior quarter. Format: $X.XX
Related Transaction	This column will display the initial transaction number for which all related transactions were initiated for. This information can be verified on the Transaction Summary Detailed Results page. The column will be blank if the transaction has no related transaction.

Related Transaction Type	This column will display the Transaction Type of the Related Transaction. The column will be blank if the transaction has no related transaction. This information can be verified on the Transaction Detail page.
State Cycle Number	This column will display the corresponding TOP cycle number for the tax intercept transaction. This information can be verified in the Transaction Detail page.
Termination Date	This column will display the date the recovery account was terminated. The column will be blank if the recovery account is not terminated. Format: MM/DD/YYYY
Transaction Number	This column will display the transaction number for the transaction. This information can be found on the Transaction Details Detail page.
Transaction Total	This column will display the summation of all transactions posted to the recovery account where the posted date and effective month of each transaction occurred before the end of the reporting quarter. Format: $X.XX

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-211293 CIV-105386 ACL 19-118 Removal of the Consecutive Day rule for HA-Temp

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	S Meenavalli, E Kusnadi, J Tran, E Wu, H Suksanti
	Reviewed By	G Chakkingal, M Lower, T Huckaby, D Petersen

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
01/14/2020	1.0	Initial Draft	S Meenavalli
04/13/2020	1.1	Updated with correspondence design details	J Tran
06/01/2020	1.2	Design Clarification – add mockup page in 2.9 to reflect CIV Time Limit Summary page without Time Limit Extension Request section	Eric Wu
06/09/2020	1.3	Design Clarification – Updates to reflect the difference of name format between LRS/CalSAWS and CIV for the new Time Track functionalities	Eric Wu
6/16/2020	1.4	Design Clarification – Update to validation on when the first begin payment record should be calculated.	E Kusnadi
06/16/2020	1.5	Design Clarification – Update security role name in section 2.9 to 2.12	E Wu
06/18/2020	1.6	Design Clarification – Updated recommendations in EDBC	S Meenavalli
7/1/2020	1.7	Added clarification on the batch job SUB_TYPE_CODE in section 2.7	Howard Suksanti
7/7/2020	1.8	Added clarification on the batch job Execute Frequency in section 2.7	Howard Suksanti
7/9/2020	1.9	Content Revision to add functionality to track HP benefits in UI and batch	Eric Wu
7/9/2020	2.0	Updated the "Additional Period Sworn Statement Received Date" validation trigger description.	E Kusnadi

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1 OVERVIEW

1.1 Current Design

- Currently Temporary Homeless Assistance (Temp-HA) is available to homeless families up to 16 consecutive days of HA benefits once every 12 months.
- The 16 days of benefits are issued in three-day increments while homelessness is being verified, followed by seven-day increments up to a maximum of 16 consecutive days.
- This 16-day period begins on the first day that these benefits are issued, and ends 16 calendar days later, regardless of how many days of benefits were issued.
- Temp-HA families that are actively fleeing domestic abuse are eligible for up to two 16-day consecutive periods for a total of 32 consecutive days of Temp-HA benefits, regardless of their abuser's income and assets based on AB 557. This is a once-in-a-lifetime benefit and is considered fully utilized even if the second 16-days are not issued.
- In LRS/CalSAWS, EDBC determines HA programs eligibility on a 12-month benefit period based on the request begin month regardless of the request begin date.
- Also, Temp-HA benefits are calculated in the payment begin first month regardless of the homelessness spans across successor months.
- In LRS/CalSAWS, automation of generating HA NOAs exist. C-IV currently does not generate HA NOAs as it is a manual program in C-IV.
- CW 42, CW 74 and CW 215 currently exist in Template Repository in LRS/CalSAWS. CW 42 and CW 215 currently exist in Template Repository in C-IV.

Note: In LRS/CalSAWS System, Homeless Assistance programs are automated EDBC and in C-IV System these programs are Manual EDBC.

1.2 Requests

- Per ACL 19-118, Section 57 of SB 80 and AB 960 repealed the consecutive day rule for temporary HA benefits. Homeless CalWORKs families and apparently eligible families will no longer need to use their 16 days of temporary HA benefits consecutively.
- The once every 12-month issuance of temporary HA benefits will not be considered exhausted until all 16 days have been issued, the family resolves their homelessness, or 12 months have passed.
- The 12-month period begins on the absolute date that the first payment of temporary or permanent HA is made.
- The removal of the consecutive day rule also applies to AB 557 benefits Expanded temporary HA for CalWORKs applicants that are fleeing domestic abuse.
- These benefits are still issued in two 16-day increments for a total of 32 days; however, the two issuances of 16-days will no longer have to be consecutive.
- The two 16-day increments do not need to be used consecutively, the second issuance of 16 days could be for a different instance of homelessness, months or even years later, as long as the applicant meets the eligibility criteria for these benefits, including being an applicant for CalWORKs who is actively fleeing

domestic abuse. Families are still limited to a maximum of 32 days of these benefits in their lifetime.

- Per ACL 16-98 based on AB 1603, HA programs (Temporary HA, Permanent HA, and Permanent HA Arrearages) are available to an eligible Assistance Unit (AU) once every 12 months (unless the AU meets an HA exception which makes the AU eligible to HA benefits earlier).
- The 12-month period is from the HA payment begin date till the end of 365 days (or 366 in a leap year) and not just 12 months based on the benefit begin month.
- In LRS/CalSAWS, the Temp-HA benefits required to be calculated in the respective homeless months when the homelessness spans across different months.
- Homeless families are no longer required to rent from a person in the business of renting properties who has a history of renting properties and may instead now rent from any person or establishment with whom the family has executed a valid lease, sublease, or shared housing agreement.
- The number of days used / remaining for Temp-HA with and/or without exceptions within the 12-month period and Expanded Temp-HA for CalWORKs applicants that are fleeing domestic abuse within once-in-a-lifetime need to be tracked.
- In LRS/CalSAWS, modify Batch EDBC processing job to not run on Temporary HA program when running in All Program (AP) mode.
- In LRS/CalSAWS, add a new Batch EDBC Sweep job to trigger when all the 16 days benefits are issued, or the 12 months benefit period is ended, or Perm-HA is issued.
- In LRS/CalSAWS, modify MEDS HA20 Interface job to not send transaction when EDBC for HA programs are ran with an authorized amount is zero.
- In both LRS/CalSAWS and C-IV Systems, update HA20 payment type logic.
- In both LRS/CalSAWS and C-IV Systems, based on the ACL 19-118, updated and added Forms and NOAs.
- In LRS/CalSAWS, modify the form name from "CW 74-LA" to "CW 74".

1.3 Overview of Recommendations

- Update the Temp-HA data collection screen to accept multiple payment dates for up to 12-months.
- Modify Temp-HA EDBC rules to accept and calculate the benefits for 16-days cumulative in 12-month period.
- Modify Expanded Temp-HA (AB557) EDBC rules to accept and calculate the benefits for two 16-day increments for a total of 32 days wherein the two 16-days will no longer be consecutive but still once in a lifetime.
- Modify EDBC Temp/Perm HA functionality to determine HA benefits for 365/366 absolute calendar days period based on the first payment begin date.
- Modify Temp-HA and Expanded Temp-HA EDBC rules to split the benefit calculation to the corresponding homelessness months matched to the HA data collection details.
- In both LRS/CalSAWS and CIV, add new pages to track and display the Temp-HA program 12-month period begin date, end date, number of days used, number of days remaining.
- In both LRS/CalSAWS and CIV, add a new page to track Temporary HA and Permanent HA benefits used within a 12-month period.

- In both LRS/CalSAWS and CIV, add new functionality to track benefits issued for expanded Temporary HA for CalWORKs applicants that are fleeing domestic abuse for two 16-day periods within lifetime.
- LRS/CalSAWS only, add a new batch to do the following:
    a. Track HA program 12-month period begin date and end date.
    b. Track Temporary HA benefits number of days used and number of days remaining within a time period
    c. Track Permanent HA benefits begin date and end date within a time period.
    d. Track 16 days period when expanded Temporary HA benefits for victims of domestic abuse are issued.
- LRS/CalSAWS, Modify Batch EDBC processing job to not run on HT program when running in All Program (AP) mode.
- In LRS/CalSAWS, add a new Batch EDBC Sweep job to trigger HT EDBC following month when any one of the following conditions is met:
    a. When all the HT 16-days without exception benefits are issued within the 12-month period (OR)
    b. When Perm-HA is approved/issued regardless of the number of days HT issued within the same 12-month period (OR)
    c. When all the 16-days with exception benefits are issued within the same 12-month period (OR)
    d. When the 12-months HT Time track period is ended
- Modify MEDS HA20 Interface job to not send transaction when EDBC for HA programs are ran with an authorized amount is zero (LRS/CalSAWS only), and Update HA20 payment type logic (LRS/CalSAWS and C-IV).
- Update CW 42 (LRS/CalSAWS and C-IV), CW 74 (LRS/CalSAWS only) and CW 215 (LRS/CalSAWS and C-IV) to match the newest state versions to ACL 19-118.
- Update the M44-211A, M44-211B, and M44211D NOA fragments that currently exists in LRS/CalSAWS.
- Add four new NOA fragments from the M44-211B.
- Add ten new NOA fragments from the M44-211D.

1.4 Assumptions

1. No changes to the existing Reasons and Exceptions on the Homeless Assistance Detail pages in the scope of this SCR.
2. No changes to reporting will be performed as part of this SCR.
3. User need to reapply / rescind if the HT program is not active for requesting additional days benefits as per the current existing process.
4. As per the business process, Regular Temp-HA without exception 16-days should be exhausted before issuing Temp-HA with exception 16-days.
5. No change in the Perm-HA Program following month discontinuance logic and it will discontinue the same as per the current functionality.
6. No change in the Expanded Temp-HA program rules to PASS/FAIL based on the CW program eligibility determination and the status reasons associated to it.
7. Existing status reasons and its functionality will remain unchanged unless noted in the Design Document.

8. After the implementation of SCR CA-207463 DDID 374, the Money Management functionality will allow users to issue single party checks to vendors and will include RDB-Money Management or RDB-Resource. Also, the system will not require any proof of being in property rental business when setting up a house provider as Money Management Resource.
9. Validation messages on the Homeless Assistance pages will remain unchanged unless noted in the Design Document.
10. No new threshold languages will be added for existing Forms and NOAs.
11. The system will not track Temp-HA number of days with 'State/Federal Declared Natural Disaster' Exception as there is no restriction on how many times a customer can request this type of benefit.
12. The existing generation and population of the Forms and NOA in this effort will not change unless noted in one of the recommendations below.
13. Based on current business process, workers do not issue Homeless Assistance benefits for past months.
14. The worker will have to generate a manual NOA an individual who is ineligible for HA denial not due to state/federally declared natural disaster.

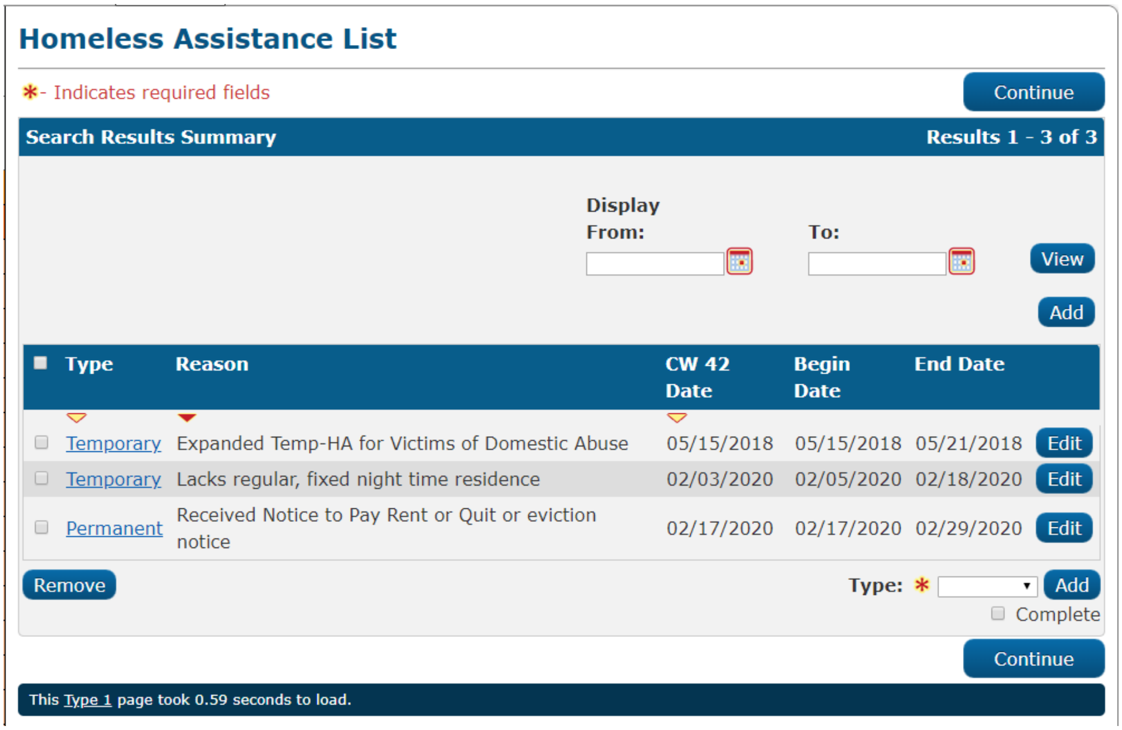
2 RECOMMENDATIONS

2.1 Homeless Assistance List

2.1.1 Overview

The Homeless Assistance List page will be updated to support the newly updated policy for Temporary Homeless Assistance program.

2.1.2 Homeless Assistance List Mockup


Homeless Assistance List

*- Indicates required fields

Continue

Search Results Summary — Results 1 - 3 of 3

Display From: To: View

Add

Type	Reason	CW 42 Date	Begin Date	End Date	
Temporary	Expanded Temp-HA for Victims of Domestic Abuse	05/15/2018	05/15/2018	05/21/2018	Edit
Temporary	Lacks regular, fixed night time residence	02/03/2020	02/05/2020	02/18/2020	Edit
Permanent	Received Notice to Pay Rent or Quit or eviction notice	02/17/2020	02/17/2020	02/29/2020	Edit

Remove

Type: * Add

Complete

Continue

This Type 1 page took 0.59 seconds to load.

Figure 2.1.1 – Homeless Assistance List

2.1.3 Description of Changes

1. Update the Homeless Assistance List page as shown on Figure 2.1.1 upon display of the page.
    a. Rename ‘Homeless Assistance Type:’ to ‘Type:’ instead.
    b. Create two new columns to display on the Homeless Assistance List page.
        i. Create a new column that will be titled ‘Reason’.
            1. This column will display the corresponding Reason when the Homeless Assistance record was created.
            2. Data on this field will update accordingly if the worker were to make an Edit to the record and change the ‘Reason’ field.
        ii. Create a new column that will be titled ‘CW 42 Date’.
            1. This column will display the corresponding Date on when the CW 42 was received when the Homeless Assistance record was created.
                a. Date will be display with the following format: MM/DD/YYYY
            2. Data on this field will update accordingly if the worker were to make an Edit to the record and change the ‘CW 42 Received Date’.

2.1.4 Page Location

- **Global: Eligibility**
- **Local: Customer Information**
- **Task: Homeless Assistance**

2.1.5 Security Updates

N/A

2.1.6 Page Mapping

Update the Page Mapping to include the 2 additional columns that are being added to this page ('Reason' and 'CW 42 Date'). Secondly, update Page Mapping to rename 'Homeless Assistance Type' to 'Type'.

2.1.7 Page Usage/Data Volume Impacts

N/A

2.2 Homeless Assistance Detail - Temporary

2.2.1 Overview

The Homeless Assistance Detail – Temporary page will be updated to support the newly updated policy for Temporary Homeless Assistance program.

2.2.2 Homeless Assistance Detail - Temporary Mockup

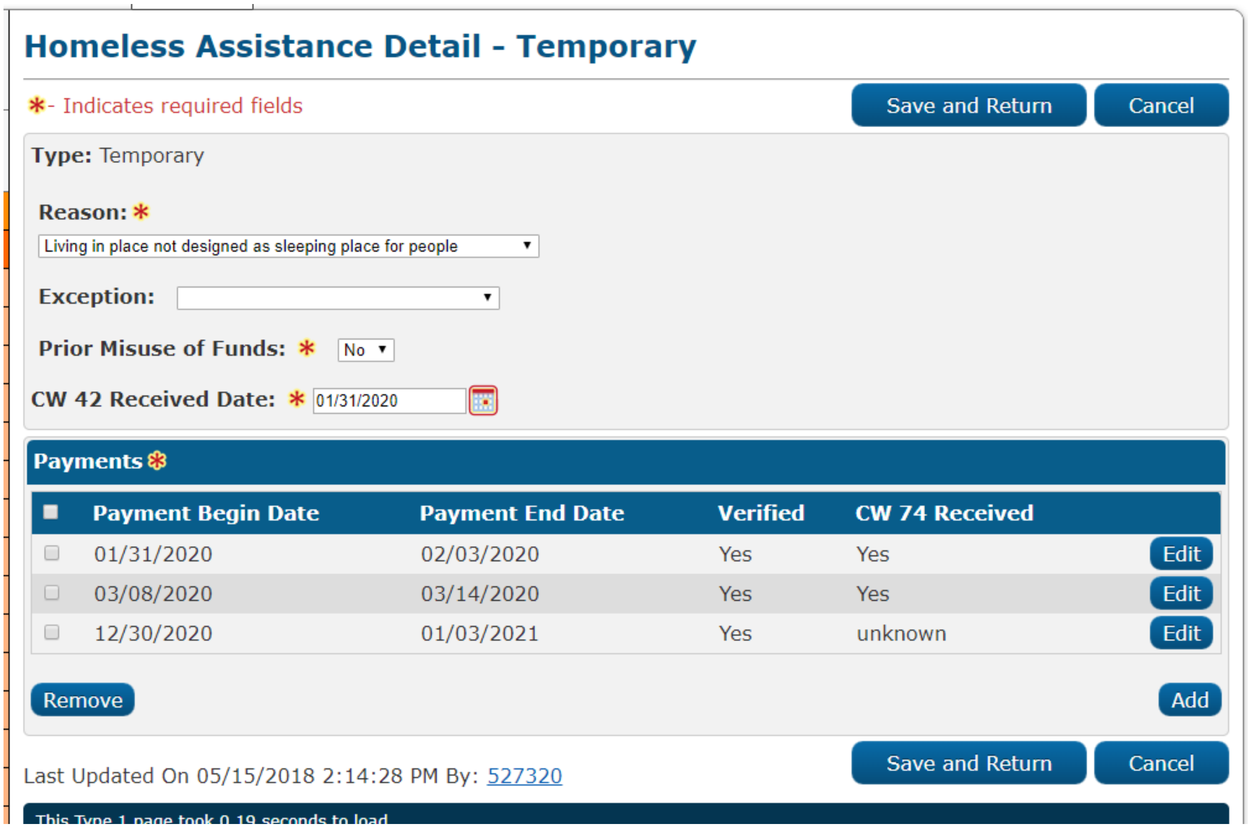


Figure 2.2.1 – Homeless Assistance Detail – Temporary Add/Edit mode

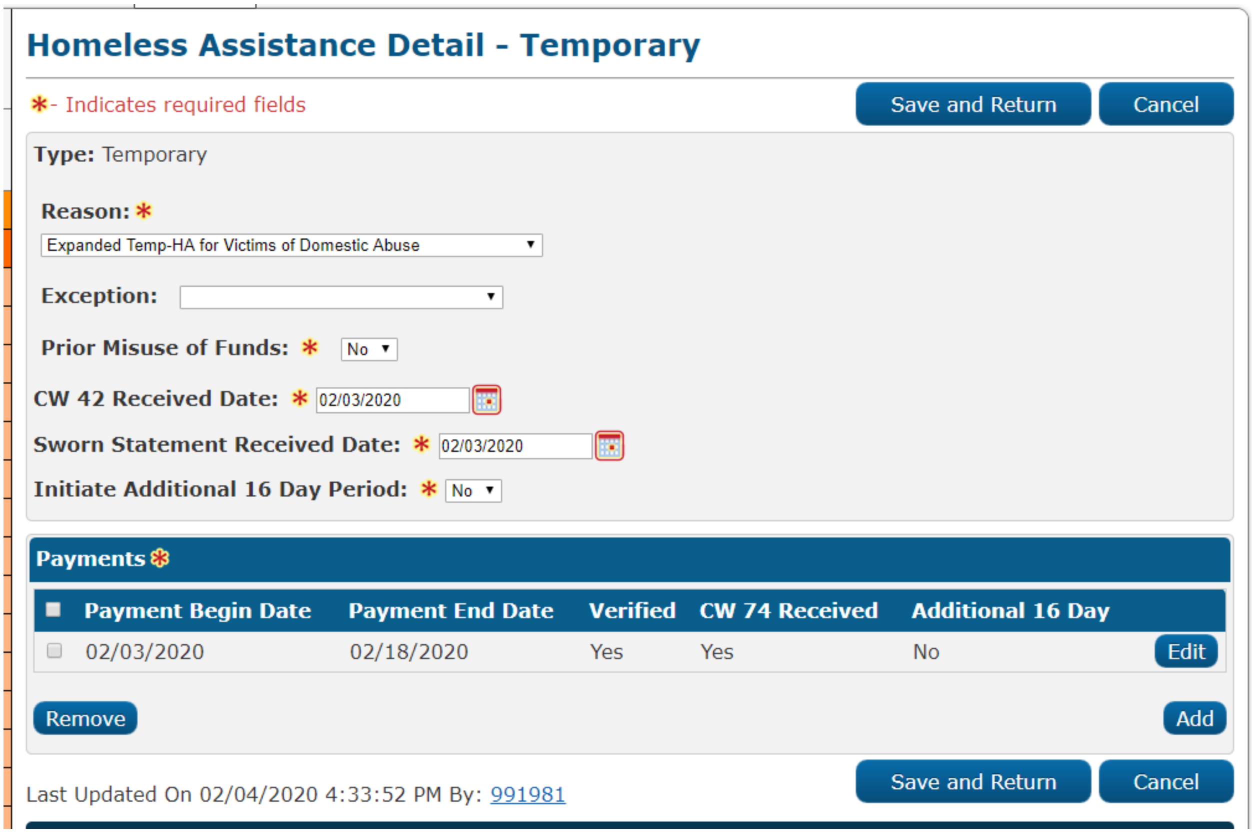
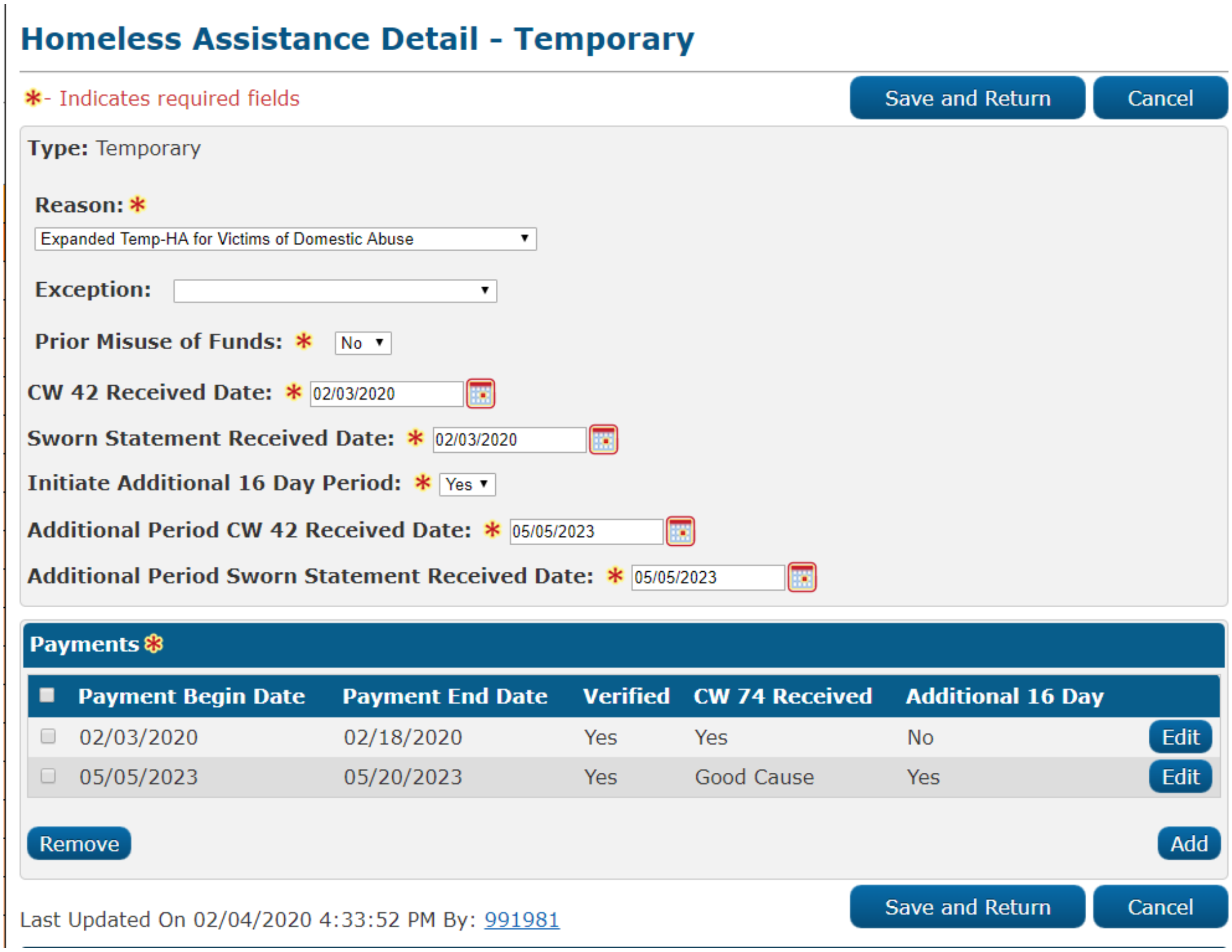


Figure 2.2.2 – Homeless Assistance Detail – Temporary for Expanded Temp-HA for Victims of Domestic Abuse Reason 'No' Add/Edit mode


Homeless Assistance Detail - Temporary

*- Indicates required fields | Save and Return | Cancel

Type: Temporary

Reason: *
Expanded Temp-HA for Victims of Domestic Abuse

Exception:

Prior Misuse of Funds: * No

CW 42 Received Date: * 02/03/2020

Sworn Statement Received Date: * 02/03/2020

Initiate Additional 16 Day Period: * Yes

Additional Period CW 42 Received Date: * 05/05/2023

Additional Period Sworn Statement Received Date: * 05/05/2023

Payments *

	Payment Begin Date	Payment End Date	Verified	CW 74 Received	Additional 16 Day	
	02/03/2020	02/18/2020	Yes	Yes	No	Edit
	05/05/2023	05/20/2023	Yes	Good Cause	Yes	Edit

Remove | Add

Last Updated On 02/04/2020 4:33:52 PM By: 991981 | Save and Return | Cancel

Figure 2.2.3 – Homeless Assistance Detail – Temporary for Expanded Temp-HA for Victims of Domestic Abuse Reason 'Yes' Add/Edit mode

2.2.3 Description of Changes

1. Update the Homeless Assistance Detail-Temporary page as shown on Figure 2.2.1 to Figure 2.2.3.
    a. Rename 'Homeless Assistance Type:' to 'Type:'.
    b. Remove the '16 Day Period' field and the 'Extended 16 Day Period' (for Expanded Temp-HA for Victims of Domestic Abuse reason type).
    c. For "Expanded Temp-HA for Victims of Domestic Abuse" reason type the Homeless Assistance Detail – Temporary page will display additional fields and an additional column on the Payments table as shown on Figure 2.2.2 and 2.2.3.
        i. Create a new required field titled: 'Initiate Additional 16 Day Period:' this will be a drop-down field with the value of 'Yes' and 'No' and will default to 'No'.
            1. If the value is set to 'Yes' two dynamic required fields will display.

a. A required editable field titled 'Additional Period CW 42 Received Date:' along with a calendar icon.
    i. User can input the date on the editable field, or they can click on the calendar icon and choose the date from the calendar.
    ii. Date will be displayed in MM/DD/YYYY format.
b. A required editable field titled 'Additional Period Sworn Statement Received Date:' along with a calendar icon.
    i. User can input the date on the editable field, or they can click on the calendar icon and choose the date from the calendar.
    ii. Date will be displayed in MM/DD/YYYY format.

ii. Create a new column on the 'Payments' table that will be titled 'Additional 16 Day'.
    1. Value will be either 'Yes' or 'No' based on the value on the 'Additional 16 Day Period' field on the Homeless Assistance Detail – Temporary – Payments page (Section 2.3).

2. Update the existing "<u>Reason</u> – The selected reason is not valid prior to July 01, 2018" validation message to also be triggered if the date inputted on the 'Additional Period CW 42 Received Date' field is before 07/01/2018.
3. Create new validation messages:
    a. "<u>CW 42 Received Date</u> – Payment Begin Date cannot be prior to the CW 42 Received Date"
        i. This will be trigger if the date under the "Payment Begin Date" field is prior to the date entered on the "CW 42 Received date" field.
    b. "<u>Additional Period CW 42 Received Date</u> – Payment Begin Date cannot be prior to the Additional Period CW 42 Received Date"
        i. This will be trigger only for Temporary Homeless Assistance record with "Expanded Temp-HA for Victims of Domestic Abuse" reason type.
        ii. This will be for "Additional 16 Day" field equal to "Yes" and the date value in the "Payment Begin Date" field is prior to the date entered on the "Additional Period CW 42 Received Date".
    c. "<u>Additional Period Sworn Statement Received Date</u> – Additional Period Sworn Statement Received Date should be equal to Additional Period CW 42 Received Date."
        i. This validation message will be triggered when the date on the 'Additional Period Sworn Statement Received

Date' field does not equal to the date on the 'Additional Period CW 42 Received Date' field.

    ii. Clicking on the 'Additional Period Sworn Statement Received Date' hyperlink will take the cursor to the 'Additional Period Sworn Statement Received Date' editable field.

d. "Additional Period CW 42 Received Date – Field is required. Please enter a value."
    i. This validation message will be triggered when the user tries to save the page or add a payment while leaving the required field as blank.
    ii. Clicking on the 'Additional Period CW 42 Received Date' hyperlink will take the cursor to the 'Additional Period CW 42 Received Date' editable field.

e. "Additional Period CW 42 Received Date – Cannot be equal or prior to the CW 42 Received Date."
    i. This validation message will be triggered when the user tries to save the page, but the date entered on the "Additional Period CW 42 Received Date" field is equal to the date or prior to the date entered on the "CW 42 Received Date" field.

f. "Additional Period Sworn Statement Received Date – Field is required. Please enter a value."
    i. This validation message will be triggered when the user tries to save the page or add a payment while leaving the required field as blank.
    ii. Clicking on the 'Additional Period Sworn Statement Received Date' hyperlink will take the cursor to the 'Additional Period Sworn Statement Received Date' editable field.

4. Remove existing validation:
    a. "Homeless Assistance record dates cannot overlap with existing record dates".

2.2.4 Page Location

- **Global: Eligibility**
- **Local: Customer Information**
- **Task: Homeless Assistance**

2.2.5 Security Updates

N/A

2.2.6 Page Mapping

Update the Page Mapping to include the newly added fields (Initiate Additional 16 Day Period, Additional Period Sworn Statement Received Date, and Additional Period CW 42 Received Date), new column added to the Payments table (Additional 16 Day) and rename 'Homeless Assistance Type' to 'Type'.

2.2.7 Page Usage/Data Volume Impacts

N/A

2.3 Homeless Assistance Detail – Temporary - Payments

2.3.1 Overview

The Homeless Assistance Detail – Temporary - Payments page will be updated to support the newly updated policy for Temporary Homeless Assistance program with reason type 'Expanded Temp-HA for Victims of Domestic Abuse'.

2.3.2 Homeless Assistance Detail – Temporary - Payment Mockup

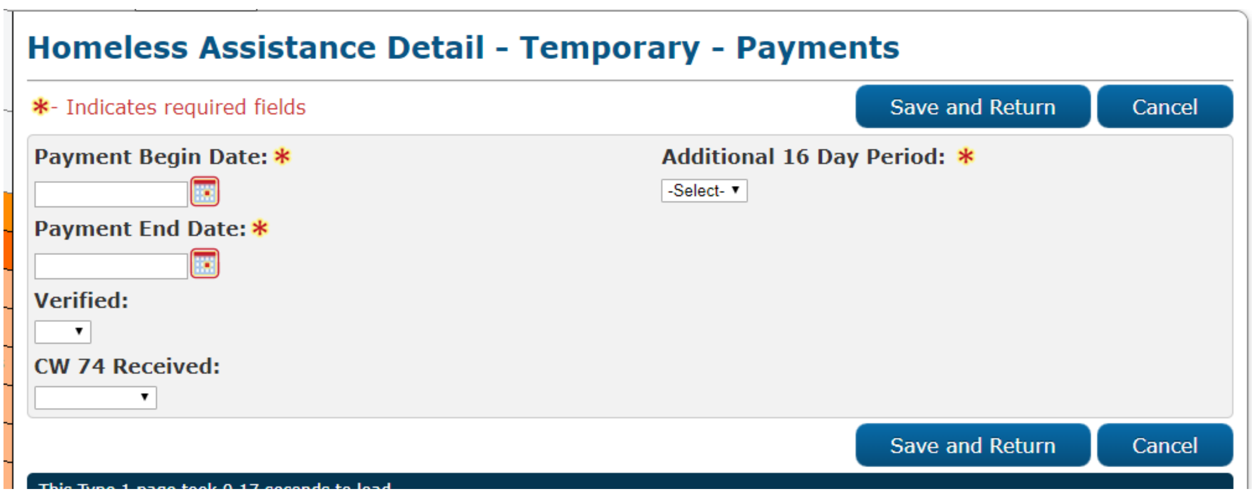


Figure 2.3.1 – Homeless Assistance Detail – Temporary - Payment for Expanded Temp-HA for Victims of Domestic Abuse Reason

2.3.3 Description of Change

1. The Homeless Assistance Detail – Temporary – Payment page will be updated to add a new field if the reason type is 'Expanded Temp-HA for Victims of Domestic Abuse'.
    a. Create a new required field title 'Additional 16 Day Period:' that will have the value of 'Yes' or 'No'.

            i. This field will only display when the worker is adding or modifying the payment record for Temporary Homeless Assistance with the reason being 'Expanded Temp-HA for Victims of Domestic Abuse'.

2. Create new validation messages:
    a. "Additional 16 Day Period – Field is required. Please enter a value."
        i. This will be triggered when the user is trying to save the page while leaving the required field as blank (select).
        ii. Clicking on the 'Additional 16 Day Period' hyperlink will take the cursor to the 'Additional 16 Day Period' drop down field.
    b. "Payment Begin Date – Is prior to the Additional Period CW 42 Received Date."
        i. This will be trigger when the user is trying to add a Payment Begin date that is before the date inputted on the Additional Period CW 42 Received Date field on the Homeless Assistance Detail – Temporary page and the "Additional 16 Day Period" field is set to "Yes".
3. Update the existing validation:
    a. Payment Begin Date – Is prior to the CW 42 Received Date
        i. Update existing validation to also apply for the "Expanded Temp-HA for Victims of Domestic Abuse" reason type if the Payment Begin date inputted is prior to the CW 42 Received Date and the "Additional 16 Day Period" field is set to "No".

            Note: Existing validation logic for this validation will remain for all other Temporary Homeless Assistance Reason type.
    b. Update the validation message "Payment End Date – Is after the end of the 16 Day Period." to "Payment End Date – Is after the end of the 12-month Period."
        i. Update the existing validation logic to be trigger for all Temporary Homeless Assistance Reason Type except for the 'Expanded Temp-HA for Victims of Domestic Abuse'.
            1. 12-month period will be based on the earliest date available under the 'Payment Begin Date' + 365/366 absolute calendar days period.
    c. Update the validation message "Payment Dates cannot overlap with existing payment dates in the payments list." to "Payment Dates cannot overlap with existing payment dates."
        i. Update existing validation logic to be trigger when the payment dates being entered overlap with existing payment dates for any Temporary Homeless Assistance records.
    d. Update the validation message "Payment End Date – The Payment Begin Date and the Payment End Date must be within the 16-Day Period or the Extended 16-Day Period." to "Payment End Date – The Payment Begin Date and the Payment End Date

must be within the 16-Day Period or the Additional 16-Day Period."

i. This will be trigger for Temporary Homeless Assistance with Reason type 'Expanded Temp-HA for Victims of Domestic Abuse' only.
ii. "The 16-Day Period will be calculated from the earliest date available under the ' Payment Begin Date' entered that have the "Additional 16 Day Period" field set to "No" and the Date entered in the "Payment End Date' field. (the total amount of days cannot be greater than 16).
    1. Example: Earliest Begin Date Record that have the "Additional 16 Day period" value of "No" is 11/01/2020, the validation will be displayed if the user tries to enter another payment record that have the "Payment End Date" entered of 11/17/2020 or after.
iii. If there's no First Payment Begin Date Record that have the "Additional 16 Day period" value of "No" then the total amount of days inputted in the "Payment Begin Date" field and the "Payment End Date" field cannot be greater than 16.
    1. Example: Payment Begin Date enter is 11/01/2020 the Payment End Date enter will need to be less or equal to 11/16/2020. Any other dates enter after 11/16/2020 will trigger this validation.
iv. "Additional 16-Day Period will be calculated from the earliest date available under the 'Payment Begin Date' entered that have the "Additional 16 Day Period" field set to "Yes" and the Date entered in the "Payment End Date' field. (the total amount of days cannot be greater than 16).
    1. Example: Earliest Payment Begin Date Record that have the "Additional 16 Day period" value of "Yes" is 12/01/2020, the validation will be displayed if the user tries to enter another payment record that have the "Payment End Date" entered of 12/17/2020 or after.
v. If there's no First Payment Begin Date Record that have the "Additional 16 Day period" value of "Yes" then the total amount of days inputted in the "Payment Begin Date" field and the "Payment End Date" field cannot be greater than 16.
    1. Example: Payment Begin Date enter is 12/01/2020 the Payment End Date enter will need to be less or equal to 12/16/2020. Any other dates enter after 12/16/2020 will trigger this validation.

4. Remove the following validation message:
    a. "Payment Begin Date – The Payment Begin Date and Payment End Date must be within the 16-Day Period or the Extended 16-Day Period."

2.3.4 Page Location

- **Global: Eligibility**
- **Local: Customer Information**
- **Task: Homeless Assistance**

2.3.5 Security Updates

N/A

2.3.6 Page Mapping

Update the Page Mapping to include the new field titled 'Additional 16 Day Period'.

2.3.7 Page Usage/Data Volume Impacts

N/A

2.4 Temp-HA, Perm-HA and Expanded Temp-HA EDBC Changes (LRS/CalSAWS Only)

2.4.1 Overview

Currently, Temp-HA 16-day period begins from the CW 42 signed date and ends 16 consecutive days later, regardless of how many days of benefits were issued in a 12-month period. Expanded Temp-HA receives two consecutive periods of 16-day period each for a total of 32 consecutive days of Temp-HA benefits. This is a once-in-a-lifetime benefit and is considered fully utilized even if the second 16-days are not issued. This SCR is designed to remove the Temp-HA 16 consecutive days rule and to issue 16 cumulative days benefits in the same 12-month period. Also, to remove the two consecutive 16-day rule for the Expanded Temp-HA.

2.4.2 Description of Changes

1. Modify Perm-HA and Temp-HA EDBC rules to verify the AU adult CINs against the HA time track tables for the requested program to determine benefits based on the participant eligibility.
2. Add new EDBC logic to read the HA time track tables to retrieve the 12-month period and the HT program number of days used / remaining.

3. Modify Temp-HA EDBC rules to PASS the program and evaluate benefits based on the HA data collection records that will span across months.
4. Modify Temp-HA EDBC logic/rules to accept and calculate the benefits for 16 cumulative days which can span across multiple months within 12-month period.
5. Modify EDBC rules to PASS with $0 benefit if no Temp-HA data collection records exists but within the 12-month period and if not all 16-days exhausted.
6. Add the status reason "CT73_CY – Not Homeless" to display under the "Negative Action Reason:" dropdown for the Perm-HA and Temp-HA Programs. Also, discontinue the program if this Negative Action is taken by the worker.
7. Modify EDBC logic to check existence of Time track records for the CIN's and if not exists, should verify the EDBC for the past 1 yr.
8. Add HT EDBC budget split logic to determine HT benefits that are spanned across multiple weeks in the same month but if having days gap in between the periods.

Aid Payment	Regular		Regular	
Payment Dates	From: 11/17/2021 To: 11/20/2021		From: 11/25/2021 To: 11/30/2021	
Amount per day	$	85.00	$	85.00
Number of days	x	4	x	6
Aid Payment	$	340.00	$	510.00
Combined Aid Payment			$	850.00
Final Aid Payment			$	850.00
Overridden Aid Payment			$	Override Payment
Penalties			-	0.00
Potential Benefit			=	850.00
Previous Potential Benefit			-	340.00
Overpayment Adjustment Amount			-	0.00
Authorized Amount			=	510.00

9. Modify/Add regular Temp-HA EDBC rules logic to FAIL EDBC with existing reason "End of HA Episode" in the benefit month when any one of the conditions is met in the prior benefit month.
   a. When all the HT 16-days without exception benefits are issued for at least 1 adult (OR)
   b. When Perm-HA is approved/issued regardless of the number of days HT issued and Perm-HA BDA is after the Temp-HA BDA (OR)
   c. When all the 16-days with exception benefits are issued for at least 1 adult

10. Modify EDBC logic to Deny/FAIL the HT/HP EDBC with existing reason "Has No Exception" when the AU already received HA based on without exception and applying HA based on without exception again in the same 12-month period.
11. Modify EDBC logic to Deny/FAIL the HT/HP EDBC with existing reason "Already Got Exception" when the AU already received HA based on an exception and applying HA based on an exception again in the same 12-month period.
12. Add new EDBC rule to Deny/FAIL the HT/HP program with new status reason "Already received HA in another AU" when the adult caretaker already received HA in another AU and applying HT/HP in the same 12-month period in a different AU.
13. Add the new status reason "Already received HA in another AU" is to be set at program status reason and person level status reason.
14. Update the Program Status Reason and Person Status Reason drop downs to add/include the new denial reason "Already received HA in another AU" in the HT/HP Manual EDBC Page.
15. Update the Program Status Reason and Person Status Reason drop downs to add/include the new denial reason "Already received HA in another AU" in the HT/HP Override Program Configuration Page.

    Technical Note:
    Add the new status reason in CT_73 Table, "Already received HA in another AU". This status reason should be applied if the HT/HP program is FAIL due to participant already received HA. The table below lists the Status Reason and the related details.
    The new Denial reason "Already received HA in another AU" will be set as the EDBC failure program status reason and person level status reason

Status Reason	Code Num Identif	HP Priority	HP Close Program	HT Priority	HT Close Program
Already received HA in another AU	New	1100	Y	1100	Y

16. Create new columns in the eligibility table(s) to store the required data for the fiscal to establish 12-month time clock and to track the used and / or remaining number of Temp-HA days. The new columns will contain a minimum of the following data points:
    a. HA Reason Code
    b. HA Exception Code
    c. Payment Begin Date
    d. Payment End Date

    Technical Note: It is at the developer's discretion to add additional data points and data constraints as necessary to accommodate the functional and technical needs of this table (i.e. primary keys, foreign keys, etc.).

17. Below given is the table to establish HA Time track and to track the number of Temp-HA days used against the Person based on the number of days HT benefits are issued.

Sl.#	Description	Role / Status	Days Counting Persons
1	Needy Caretaker exists in the AU	Any Role / Active	All Adults in the AU
2	Non-Needy Caretaker relative exists in the AU	N/A	Non-needy Caretaker

Note: Role can be MEM/FRE/FRI/UP/MMO

18. Add new EDBC rules to read the time track tables to retrieve the Expanded Temp-HA (AB557) Initial and/or Additional 16-days against the Applicant / Payee CIN# to determine the Expanded Temp-HA program PASS/FAIL. Below given is the table to track the Initial and/or Additional 16-days used against the Applicant / Payee CIN#

Sl.#	CIN1 Role/Status	CIN2 Role/Status	Payee CIN	Days counting CIN
1	MEM/Active		CIN1	CIN1 (Only 1 Adult in HH)

19. Modify Expanded Temp-HA (AB557) EDBC rules to accept and calculate the benefits for two 16-day increments for a total of 32 days wherein the two 16-days will no longer be consecutive but still once-in-a-lifetime.
20. Modify EDBC to FAIL Temp-HA if at least 1 adult is exhausted with all the 16-days.
21. Modify EDBC to evaluate no of days Temp-HA eligible for the adults based on the table from Point# 17.

Note:

- If an AU receives Temp-HA, the AU can receive Perm-HA, provided the AU is still homeless in the same 12-month period.
- Once 12-month period is passed, the AU can receive regular Temp-HA again without meeting an exception, and Perm-HA, once the AU finds permanent housing, if the AU is otherwise eligible.
- Fail, Deny or Discontinue the HA Program which means the Program block on the Case Summary screen will be closed.
- AU in this design doc represents Caretaker adult regardless of Needy or non-needy Caretaker.
- CIT to create Time track records for the Cases/CIN's that are having BDA on or after 09/01/2020 contingent up on the release 20.09.

2.4.3 Programs Impacted

Perm-HA, Temp-HA and Expanded Temp-HA

2.4.4 Performance Impacts

N/A

2.5 Homeless Assistance Eligibility Changes (LRS/CalSAWS Only)

2.5.1 Overview

Currently, EDBC calculates Perm-HA and Temp-HA program benefits on a 12-month benefit period based on the HA request begin month regardless of the request begin date. EDBC will evaluate the HA program benefits based on a 365 (or 366 for leap-year) absolute calendar days period based on the request begin date.

2.5.2 Description of Changes

1. Modify Temp-HA and/or Perm-HA EDBC determination to determine HA benefits based on a 365/366 absolute calendar day periods based on the HA payment begin date.
2. The 12-month (365/366-calendar-day) period will begin on the day the first payment of either Temp-HA or Perm-HA (whichever comes first) is issued to the AU and ends 12-months later (i.e., end of 365/366 calendar days).
3. Add EDBC logic to end the HT benefits on the absolute 365/366 date regardless of having data collection HT record without exception.
4. Add EDBC logic to approve the HT benefits even if the HT data collection record with exception cross over the absolute 365/366 days but the payment begin date falls on or before the 12-month period end date. (Please refer to Example 7 based on the CRPC 2183 in the EDBC Example Scenarios doc attached under Section 3 Supporting Documents.)
5. Modify Temp-HA and Expanded Temp-HA EDBC rules to split the benefit calculation to the corresponding homelessness months. These months to be matched to the HA data collection payment requested days when the homelessness spans across the successor months.
6. Modify Expanded Temp-HA EDBC rules to Discontinue/FAIL with existing status reason "Not Homeless" in the benefit month if the HA payment record doesn't exist for that benefit month and EDBC benefit month doesn't fall in any 12-month time track period.

<u>**Note:**</u>

- The reference of 12-month period across the design document is referred to as 365 (or 366 for leap-year) absolute calendar days period.
- Please refer to EDBC Example Scenarios doc attached under Section 3 Supporting Documents.

2.5.3 Programs Impacted

Temp-HA, Expanded Temp-HA, Perm-HA

2.5.4 Performance Impacts

N/A

2.6 Modify Batch EDBC processing job to not run on Temporary HA program when running in All Program (AP) mode (LRS/CalSAWS Only)

2.6.1 Overview

In LRS/CalSAWS, Batch EDBC auto run EDBC on HT program when running in AP mode.

In C-IV, Batch EDBC does not run on HT program. HT program is a manual EDBC program.

As part of this SCR, LRS/CalSAWS Batch EDBC must not run on HT program when running in AP mode.

2.6.2 Description of Change

1. Add a new refer table column into CT 18 – Program Code category. The new Refer Table column will be used to identify program list that Batch EDBC will run in AP mode. HT program must be excluded in the new refer table column.
2. Modify Batch EDBC processing job to use the new Refer Table column when running in AP mode.

2.6.3 Execution Frequency

No Change.

2.6.4 Key Scheduling Dependencies

No Change.

2.6.5 Counties Impacted

LRS/CalSAWS Counties.

2.6.6 Data Volume/Performance

N/A.

2.6.7 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc.)

2.7 Add a new Batch EDBC Sweep job to trigger when all the 16 days benefits are issued, the 12 months benefit period is end, or Permanent HA is issued (LRS/CalSAWS Only)

2.7.1 Overview

Temporary HA program must be discontinued when all the 16 days of benefits are issued or when the 12 months benefit period is ended or when Permanent HA is issued.

2.7.2 Description of Change

- Create CTCR (CT_942_Batch Eligibility Sweep Codes) for the new SUB_TYPE_CODE for this batch job. This code detail will also be used as a Journal Entry when Batch EDBC ran on a case.

Journal Entry	Description
New/Update	New
Category Id	942
Short Description	Discontinue Temporary HA program
Long Description	Discontinue Temporary HA program
Trigger Condition	When HT benefits are all issued, over 12 months period, or participant received permanent HA.

- Add a new batch job that will trigger EDBC when all the following are true.
  1. HT is active as of the benefit run month.
  2. The person is in AC status with role code of Member as of the benefit run month.
  3. (All benefits are issued)
     a. HT without exception (Regular Temp HA) / HT with exception benefits are issued for all 16 days on any person on the Time Track page that is Active in the HT program

Trigger Conditions:

- Batch will trigger EDBC when all 16 days of benefit are issued on the current HA period. For example, when HA with exception is issued after the regular Temp HA on the same 12 months period, Batch will only look at the number of days on the current HT with exception period.
- Batch will trigger EDBC when any person with a status of Active in the program has used all 16 days of the benefit.

Note: Benefit for HA with exception can be issued before the HA without exception.

b. Batch run date is in between the active Time track Start and End date.

Note: When there is an overlap of Regular and Expand Temp-HA, Batch will trigger EDBC when all 16 days of benefit are issued on both Regular and Expand Temp-HA.

Or (End of 12 months period)

a. Batch run date is after the latest Homeless time track End date.

Or (Permanent HA is issued)

a. The person is active on a Permanent HA (HP) program in the same case.
b. The HP program has an application date on or after the application date of the HT program.

The Batch will trigger EDBC with the following details

1. Trigger EDBC in Single Program mode.
2. Trigger EDBC till the come-up month.
3. Trigger regular EDBC rule. Please refer to section 2.4.2 (Note) on the changes on Case Summary Page when EDBC discontinue the program.

2.7.3 Execution Frequency

Monthly – last calendar of the month. If the last calendar day is on a Sunday or Holiday, the batch will run on the batch run date prior to the last calendar day of the month.

2.7.4 Key Scheduling Dependencies

Before Batch EDBC processing job.

After the new Fiscal time track sync job.

2.7.5 Counties Impacted

All Counties.

2.7.6 Data Volume/Performance

N/A.

2.7.7 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc.)

2.8 Modify MEDS HA20 Interface job (PO19E412) to not send transaction when EDBC authorized amount is zero (LRS/CalSAWS Only), and Update HA20 payment type logic (LRS/CalSAWS and C-IV)

2.8.1 Overview

In LRS/CalSAWS, MEDS HA20 is triggered when EDBC approved on the HT or HP program, or when Homeless Assistance benefit is issued through Service Arrangement.

In C-IV, MEDS HA20 transaction is triggered when a Homeless Assistance benefit is issued through Service Arrangement only.

As part of this SCR, MEDS HA20 Interface job will not trigger a transaction when the EDBC authorized amount is zero on HT/HP program (LRS/CalSAWS only).

Additionally, both LRS/CalSAWS and C-IV HA20 transaction jobs must be updated to send payment type based on the new locations that store the HA exception codes.

2.8.2 Description of Change

LRS/CalSAWS only:
Modify Interface MEDS HA20 job (PO19E412) to not trigger HA20 transaction when HT/HP program EDBC authorized amount is zero.

Both LRS/CalSAWS and C-IV:

1. Modify Interface MEDS HA20 job to send payment type (Data Element (DE) 9064) of 'T' for Expanded Temp-HA for Victims of Domestic Abuse.
2. Modify Interface MEDS HA20 job to use the new saved locations of the HA exception codes to determine the HA payment type.

a. When HA benefit is issued through Service Arrangement, Interface job will use the new Time Track page to determine if the benefit is for a regular or an Expand Temp-HA for Victims of Domestic Abuse.
b. When HA benefit is issued through an EDBC run, the Interface job will consider the benefit is for an Expand Temp-HA when the HA reason code is 'Expanded Temp-HA for Victims of Domestic Abuse'. The Interface job will not look further at the HA Exception code.

Interface HA20 job uses a combination of program code and Homeless Reason/Exception codes to determine the payment type codes

The following table is the list of payment type codes when HA benefit is issued through Service Arrangement.

Program code	Homeless Reason/Exception Code	MEDS Payment Type – (DE 9064)
Homeless Temporary (HT)	N/A	STATE TEMPORARY - T
HT	Expanded Temp-HA for Victims of Domestic Abuse	STATE TEMPORARY - T
Homeless Permanent (HP)	N/A	STATE PERMANENT - P

The following table is the list of payment type codes when HA benefit is issued through EDBC.

Program code	Homeless Reason/Exception Code	MEDS Payment Type – (DE 9064)
HT	Blank	STATE TEMPORARY - T
HT	DECLARED NATURAL DISASTER	STATE TEMPORARY DECLARED NATURAL DISASTER - TD
HT	DOMESTIC VIOLENCE	STATE TEMPORARY VIOLENCE -TV

HT	PHYSICAL OR MENTAL ILLNESS	STATE TEMPORARY PHYSICAL OR MENTAL ILLNESS - TM
HT	UNINHABITABLE	STATE TEMPORARY UNINHABITABILITY - TU
HT	Expanded Temp-HA for Victims of Domestic Abuse	STATE TEMPORARY - T
HP	Blank	STATE PERMANENT - P
HP	DECLARED NATURAL DISASTER	STATE PERMANENT DECLARED NATURAL DISASTER - PD
HP	DOMESTIC VIOLENCE	STATE PERMANENT VIOLENCE - PV
HP	PHYSICAL OR MENTAL ILLNESS	STATE PERMANENT PHYSICAL OR MENTAL ILLNESS - PM
HP	UNINHABITABLE	STATE PERMANENT UNINHABITABILITY - PU

Note: When there are more than one EDBC records for the same payment type with the same authorization date, MEDS HA20 job will send one transaction for the case.

2.8.3 Execution Frequency

No Change.

2.8.4 Key Scheduling Dependencies

No Change.

2.8.5 Counties Impacted

All Counties.

2.8.6 Data Volume/Performance

N/A.

2.8.7 Failure Procedure/Operational Instructions

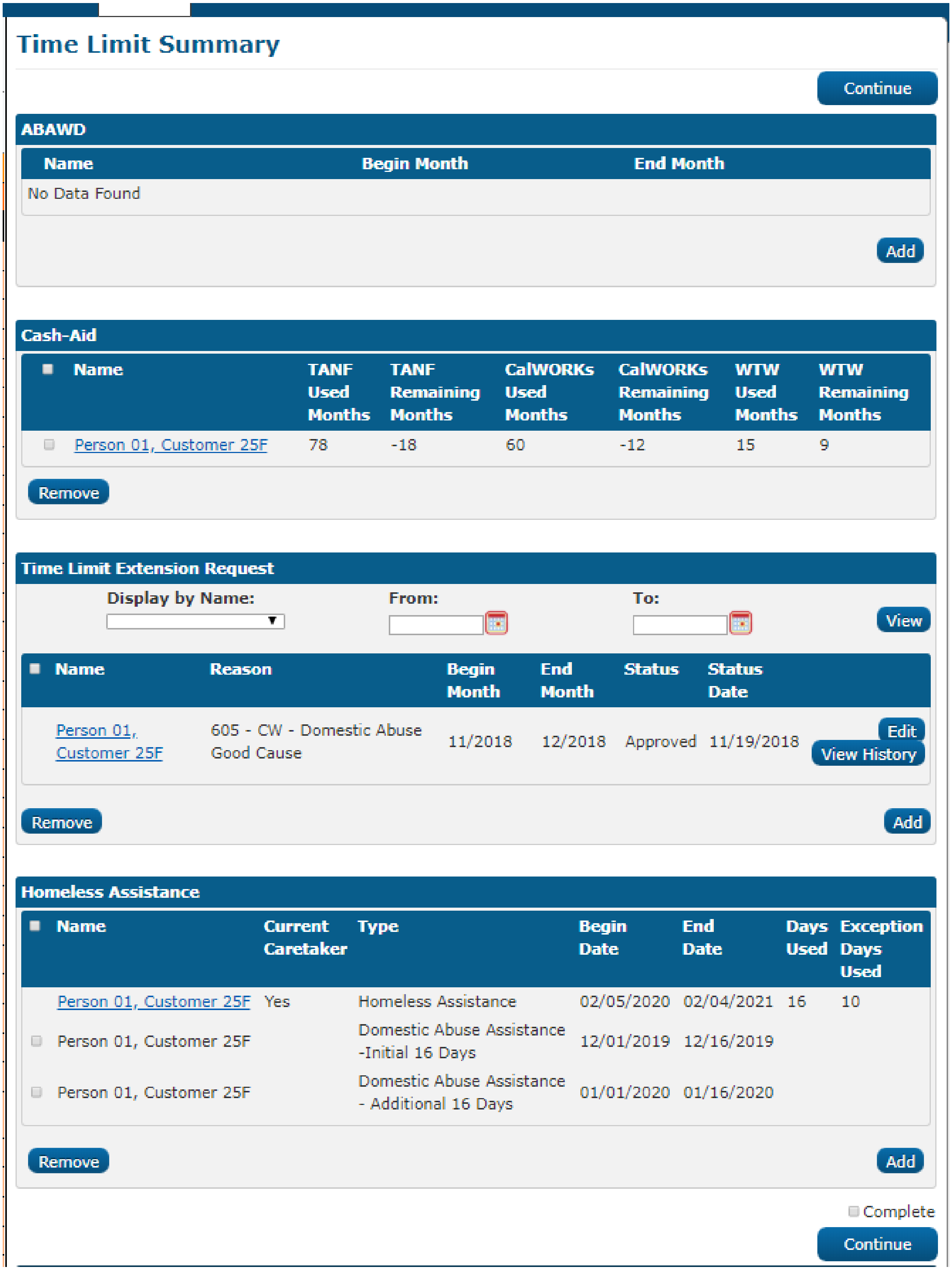
Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc.)

2.9 Time Limit Summary (LRS/CalSAWS and CIV)

2.9.1 Overview

The Time Limit Summary Page provides an overview of all-time limit information for individuals on the Case. This includes ABAWD, Cash-Aid, and Time Limit Extension Request. This system-change request will update the Time Limit Summary page to include a section for listing Homeless Assistance Time Track.

2.9.2 Time Limit Summary Mockup



Time Limit Summary

Continue

ABAWD

Name	Begin Month	End Month
No Data Found		

Add

Cash-Aid

	Name	TANF Used Months	TANF Remaining Months	CalWORKs Used Months	CalWORKs Remaining Months	WTW Used Months	WTW Remaining Months
	Person 01, Customer 25F	78	-18	60	-12	15	9

Remove

Time Limit Extension Request

Display by Name: From: To: View

	Name	Reason	Begin Month	End Month	Status	Status Date	
	Person 01, Customer 25F	605 - CW - Domestic Abuse Good Cause	11/2018	12/2018	Approved	11/19/2018	Edit View History

Remove Add

Homeless Assistance

	Name	Current Caretaker	Type	Begin Date	End Date	Days Used	Exception Days Used
	Person 01, Customer 25F	Yes	Homeless Assistance	02/05/2020	02/04/2021	16	10
	Person 01, Customer 25F		Domestic Abuse Assistance -Initial 16 Days	12/01/2019	12/16/2019		
	Person 01, Customer 25F		Domestic Abuse Assistance - Additional 16 Days	01/01/2020	01/16/2020		

Remove Add

Complete

Continue

Figure 2.9.1 – Time Limit Summary in LRS/CalSAWS

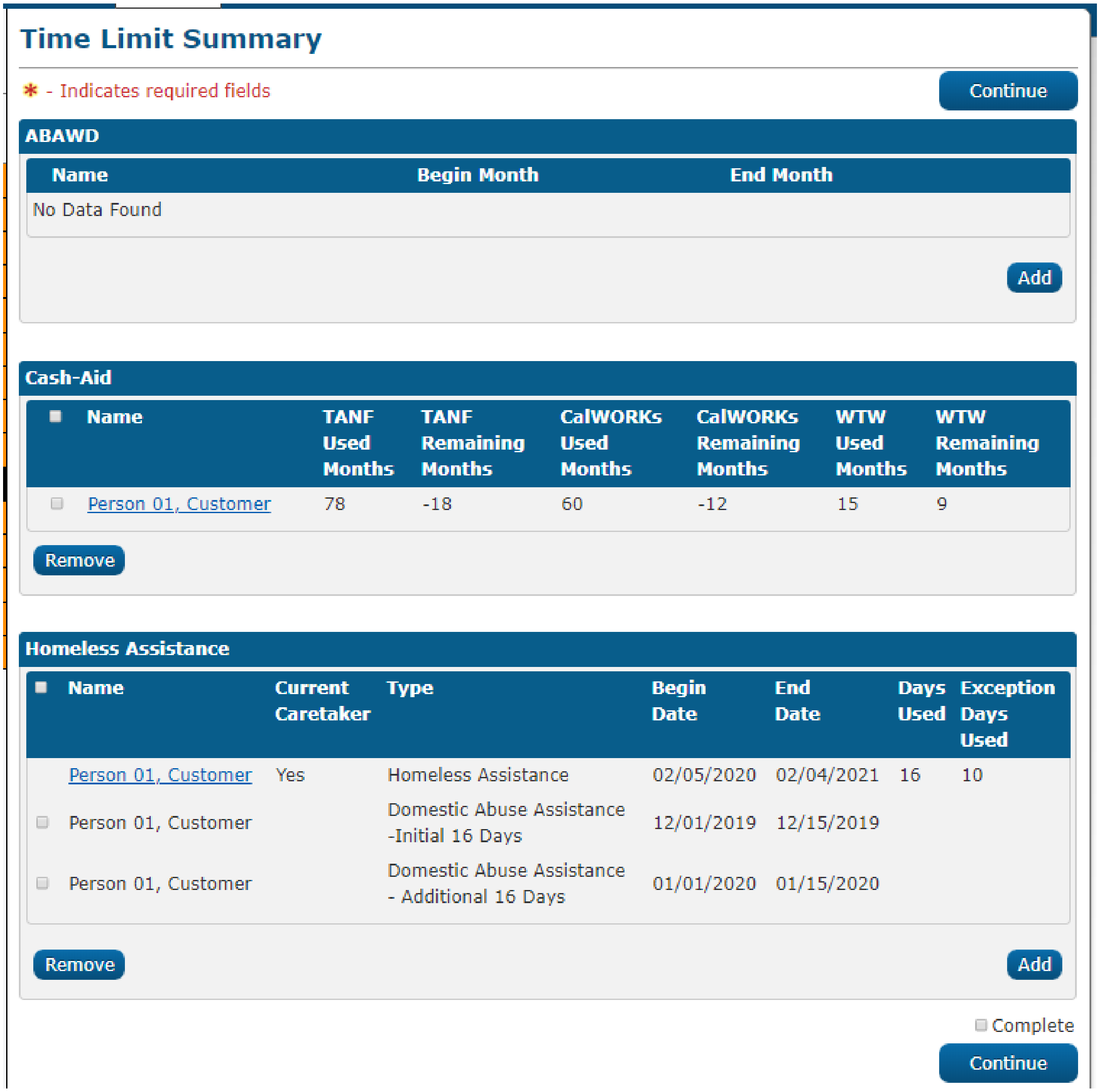


Figure 2.9.1 – Time Limit Summary in CIV

2.9.3 Description of Changes

1. Add a new Homeless Assistance section that will list the latest Time Track period for each adult on the case. See figure 2.9.1.
   a. This section will include the following columns:
      i. Check Box – This field will allow users to remove a Domestic Abuse Assistance Time Track. The check box will be visible when the following conditions are met:

        1. Users belong in "Homeless Assistance Time Track Remove" security group.
        2. Time Track Type is 'Domestic Abuse Assistance – Initial 16 Days' or 'Domestic Abuse Assistance – Additional 16 Days:'.
    ii. Name – The Name of the individual that the Time Track period is for. The format will be [Last], [First] [Age][Gender] in LRS/CalSAWS (see figure 2.9.1), and [Last], [First] in CIV (see figure 2.9.2). This field will be a hyper link to the Homeless Assistance Time Track List page if users are with the "Homeless Assistance Time Track View" security group and Type is 'Homeless Assistance'.
    iii. Current Caretaker – This field will identify if the person is a caretaker, needy or non-needy, in the HT program. An active adult in the program will have value 'Yes' for being a needy caretaker. When there is no active adult in the HT program, the current payee will have value 'Yes' for being non-needy caretaker.
    iv. Type – The Type of Time Track for an individual. Possible value below:
        1. Homeless Assistance: A 365/366 days period to track Temporary HA or Temporary HA exceptions benefits.
        2. Domestic Abuse Assistance – Initial 16 Days: The first 16 days period of expanded temporary HA for victims of domestic abuse.
        3. Domestic Abuse Assistance – Additional 16 Days: The second 16 days period of expanded temporary HA for victims of domestic abuse.
    v. Begin Date – Begin date of the Time Track period.
    vi. End Date – End date of the Time Track period.
    vii. Days Used – Number of days used for Regular Temp HA benefit within the time period.
    viii. Exception Days Used – Number of days used for Temp HA with exceptions within the time period.
b. Time Track will not be paginated.
c. Time Track records will be displayed in order of Name and Type. The order of Type will be 'Homeless Assistance', 'Domestic Abuse Assistance – Initial 16 Days', and 'Domestic Abuse Assistance – Additional 16 Days' for a person. See Figure 2.9.1.
d. Add a "Remove" button that will allow users to remove Domestic Abuse Assistance Time Track. This button is only visible to users with the "Homeless Assistance Time Track Remove" security group and there are any Time Tracks with Type 'Domestic Abuse Assistance – Initial 16 Days' or 'Domestic Abuse Assistance – Additional 16 Days'.
e. Add an "Add" button that will navigate users to Homeless Assistance Time Track page in Create Mode. This button will be

only visible to users with the "Homeless Assistance Time Track Edit" security group.

2.9.4 Page Location

- **Global: Eligibility**
- **Local: Customer Information**
- **Task: Time Limit**

2.9.5 Security Updates

1. Security Rights

Security Right	Right Description	Right to Group Mapping
HomelessAssistanceTimeTrackView	Ability to navigate to Homeless Assistance Time Track List, Homeless Assistance Time Track, and Homeless Assistance Time Track page	Homeless Assistance Time Track View Homeless Assistance Time Track Edit
HomelessAssistanceTimeTrackEdit	Ability to create Time Track and create, edit Time Track Detail records	Homeless Assistance Time Track Edit
HomelessAssistanceTimeTrackRemove	Ability to Remove Time Track and Time Track Detail	Homeless Assistance Time Track Remove

2. Security Groups

Security Group	Group Description	Group to Role Mapping
Homeless Assistance Time Track View	Give users the ability to view Homeless Assistance Time Track List, Homeless Assistance Time Track, and Homeless Assistance Time Track page	Eligibility Staff, Eligibility Supervisor
Homeless Assistance Time Track Edit	Give users the ability to create Time Track and create, edit Homeless Assistance Time Track Detail records	Eligibility Staff, Eligibility Supervisor
Homeless Assistance Time Track Remove	Give users the ability to remove Time Track and Time Track Detail records	Eligibility Supervisor

2.9.6 Page Mapping

Add page mapping for Homeless Assistance section.

2.10 Homeless Assistance Time Track List (LRS/CalSAWS and CIV)

2.10.1 Overview

The Homeless Assistance Time Track List page will allow users to track benefits for Homeless Assistance. This will include temporary HA, temporary HA with exception.

The system will not track temporary HA with 'State/Federal Declared Natural Disaster' Exception since there is no restrictions on how many times a customer can request this type of benefit within a 12-month period.

2.10.2 Homeless Assistance Time Track List Mockup

Homeless Assistance Time Track List

Close

Name:
Person 01, Customer 25F

	Time Period	Begin Date	End Date	Temporary HA Days Used	Temporary HA Days Remaining	Temporary HA Exception Days Used	Temporary HA Exception Days Remaining
☐	1	01/06/2017	01/05/2018	16	0	10	6
☐	2	02/05/2020	02/04/2021	3	13	0	16

Remove Add

Display by Time Period: **From:** **To:** View

Search Results Summary **Results 1 - 6 of 6**

	Begin Date	End Date	Days Used	Program	Exception	Time Period	
☐	01/06/2017	01/08/2017	3	Homeless - Temp		1	Edit
☐	01/09/2017	01/15/2017	7	Homeless - Temp		1	Edit
☐	01/16/2017	01/21/2017	6	Homeless - Temp		1	Edit
☐	03/15/2017	03/17/2017	3	Homeless - Temp	Former Residence Uninhabitable	1	Edit
☐	03/18/2017	03/24/2017	7	Homeless - Temp	Former Residence Uninhabitable	1	Edit
☐	02/05/2020	02/25/2020	N/A	Homeless - Perm		2	Edit
☐	03/18/2020	03/20/2020	3	Homeless - Temp		2	Edit

Remove Add

Close

Figure 2.10.1 – Homeless Assistance Time Track List

Name:
Person 01, Customer

Figure 2.10.2 – Homeless Assistance Time Track List – Name field in CIV

2.10.3 Description of Changes

1) Create a new Homeless Assistance Time Track List page that will be visible to users with the "Homeless Assistance Time Track View" security group. See figure 2.10.1.
2) Users will be able to navigate to this page from Time Limit Summary page.
3) This page will include the following field:
    a. Name – This will provide the name of the individual that the Homeless Assistance Time Track periods are for. The format will be [Last], [First] [Age][Gender] in LRS/CalSAWS (see figure 2.10.1), and [Last], [First] in CIV (see figure 2.10.2).
4) A Time Track period section will include the list of Homeless Assistance Time Track records.
    a. This section will have the following columns:
        i. Check Box – This field will allow users to remove a Homeless Assistance Time Track. The check box will be visible for users when following conditions are met:
            1. Users belong in "Homeless Assistance Time Track Remove" security group.
            2. Users' locations are the county where the Time Track is created.
        ii. Time Period – The number of Time Track period.
        iii. Begin Date – Begin date of the Time Track period.
        iv. End Date – End date of the Time Track period.
        v. Temporary HA Days Used – Number of days used for regular Temporary HA.
        vi. Temporary HA Days Remaining – Number of days are available for regular Temporary HA. The maximum is 16 days.
        vii. Temporary HA Exception Days Used – Number of days are used for Temporary HA exceptions.
        viii. Temporary HA Exception Days Remaining – Number of days are available for Temporary HA exceptions. The maximum is 16 days.
    b. Homeless Assistance Time Track period section will not be paginated.
    c. Homeless Assistance Time Track records will be order by Time Period.
    d. Add a "Remove" button that will allow users to remove Time Track periods. This button will be only visible when following conditions are met:
        i. Users belong in "Homeless Assistance Time Track Remove" security group.
        ii. There are any Homeless Assistance Time Track records with Check Box available for users to remove.

    Users will be navigated to Time Limit Summary page when all Time Track periods are removed.

e. Add an "Add" button that will navigate users to the Homeless Assistance Time Track page in Create Mode. This button will only be visible to users with the "Homeless Assistance Time Track Edit" security group.

5) A Time Track Detail section will include the list of Temporary HA and Temporary HA with exceptions benefits.
   a. This section will include the following fields that will allow users to filter the results by clicking the "View" button.
      i. Display By Time Period – A drop -down field will contain all Time Track periods of an individual.
      ii. From – This field will allow users to filter the results based on the payment begin date.
         1. All results with Begin Date greater or equal to the 'From' date will be displayed.
         2. This field will allow users to enter data in "MM/DD/YYYY" format.
         3. The default value will be blank.
      iii. To – This field will allow users to filter the results based on payment begin date.
         1. All results with Effective Month less or equal to the 'To' date will be displayed.
         2. This field will allow users to enter data in "MM/DD/YYYY" format.
         3. The default value will be blank.
   b. This section will have the following columns:
      i. Check Box – This field will allow users to remove a Homeless Assistance Time Track Detail. The check box will be visible for users when following conditions are met:
         1. Users belong in "Homeless Assistance Time Track Remove" security group.
         2. Users' locations are the county where the Time Track Detail is created at.
      ii. Begin Date – The payment begins date of Temporary HA or Temporary HA with exceptions benefits. This field will be a hyper link to the Homeless Assistance Time Track Detail page if users are with the "Homeless Assistance Time Limit View" security group.
      iii. End Date – The payment end date of Temporary HA or Temporary HA with exceptions benefits.
      iv. Program – This field will indicate that the tracked benefits is for Homeless – Temp or Homeless – Perm.
      v. Days Used – Number of benefit days are used for Homeless - Temp. This is a calculated field based on the Begin Date and End Date. This field will be 'N/A' if Program is Homeless – Perm.
      vi. Exception – This field will only have value if benefits are for Temporary HA with exceptions. Possible values are below:

1. Domestic Violence
2. Former Residence Uninhabitable
3. Physical/Mental Illness

vii. Time Period – The number of Time Track period.
viii. All columns above will be sortable.
ix. Time Track Detail records will be displayed in ascending order of Time Period and Begin Date.
x. This section will be paginated and allow 25 records per page.
xi. Add an "Edit" button that will navigate users to the Homeless Assistance Time Track Detail page in Edit Mode. This button will only be visible when the following conditions are met:
    1. Users belong in the "Homeless Assistance Time Track Edit" security group.
    2. Users' locations are the county where the Time Track Detail is created.

c. Add a "Remove" button that will allow users with the "Homeless Assistance Time Track Remove" security group to remove Time Track Details. This button will only be visible when the following conditions are met:
    i. There are any Time Track Details with Checkbox available for users to remove.
    ii. Users belong in the "Homeless Assistance Time Track Remove" security group.
d. Add an "Add" button that will navigate users to the Homeless Assistance Time Track Detail page in Create Mode. This button will only be visible to users with the "Homeless Assistance Time Track Edit" security group.

2.10.4 Page Location

- **Global: Eligibility**
- **Local: Customer Information**
- **Task: Time Limit**

2.10.5 Security Updates

1. Security Rights

Security Right	Right Description	Right to Group Mapping
HomelessAssistanceTimeTrackView	Ability to navigate to Homeless Assistance Time Track List, Homeless Assistance Time Track, and Homeless Assistance Time Track page	Homeless Assistance Time Track View Homeless Assistance Time Track Edit

Security Right	Right Description	Right to Group Mapping
HomelessAssistanceTimeTrackEdit	Ability to create Time Track and create, edit Time Track Detail records	Homeless Assistance Time Track Edit
HomelessAssistanceTimeTrackRemove	Ability to Remove Time Track and Time Track Detail	Homeless Assistance Time Track Remove

2. Security Groups

Security Group	Group Description	Group to Role Mapping
Homeless Assistance Time Track View	Give users the ability to view Homeless Assistance Time Track List, Homeless Assistance Time Track, and Homeless Assistance Time Track page	Eligibility Staff, Eligibility Supervisor
Homeless Assistance Time Track Edit	Give users the ability to create Time Track and create, edit Homeless Assistance Time Track Detail records	Eligibility Staff, Eligibility Supervisor
Homeless Assistance Time Track Remove	Give users the ability to remove Time Track and Time Track Detail records	Eligibility Supervisor

2.10.6 Page Mapping

Add page mapping for Homeless Assistance Time Track List page.

2.11 Homeless Assistance Time Track (LRS/CalSAWS and CIV)

2.11.1 Overview

The Homeless Assistance Time Track page will allow users to create a Time Track period to track Homeless Assistance benefits.

2.11.2 Homeless Assistance Time Track Mockup

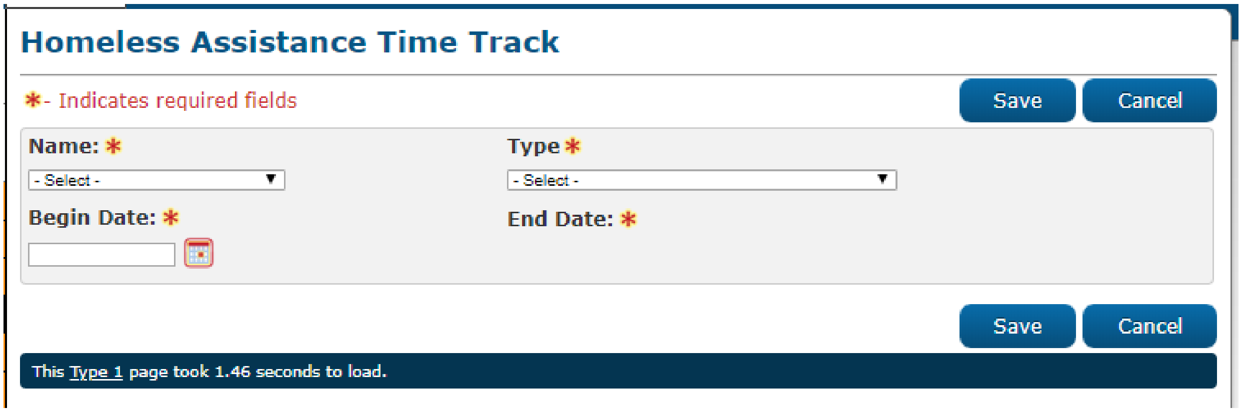


Figure 2.11.1 – Homeless Assistance Time Track Navigated From Time Limit Summary

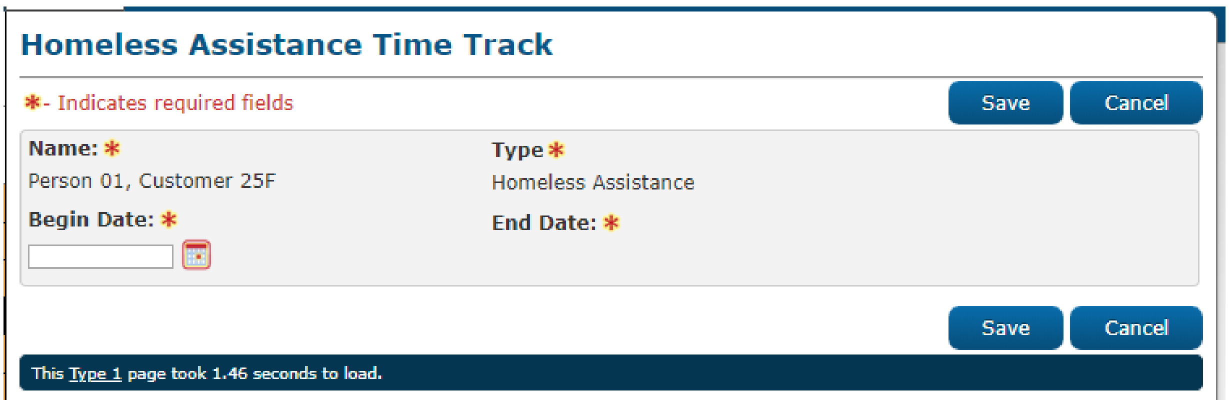


Figure 2.11.2 – Homeless Assistance Time Track Navigated From Homeless Assistance Time Track List

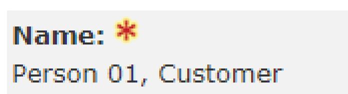


Figure 2.11.3 – Homeless Assistance Time Track – Name field in CIV

2.11.3 Description of Changes

1. Create a new Homeless Assistance Time Track page to allow users to add a new Time Track period.
2. Users with 'Homeless Assistance Time Track Edit' security groups will be able to navigate to this page from Time Limit Summary page and Homeless Assistance Time Track List page.
3. This page will include the following field:
    a. Name – This will provide the name of the individual that Homeless Assistance Time Track is for. The format will be [Last], [First] [Age][Gender] in LRS/CalSAWS (see figure 2.11.2), and [Last], [First] in CIV (see figure 2.11.3).
        i. This field will be only editable and mandatory when page is accessed from Time Limit Summary page. The default value will be '- Select -'. See figure 2.11.1.

ii. This field will have all adult persons under the case as available options when editable.
iii. This field will not be editable when navigated from Homeless Assistance Time Track List page. The default value will be the Name from the Homeless Assistance Time Track List page. See figure 2.11.2,

b. Type – This field will allow users to set the Type of a Time Track.
   i. This field will be only editable and mandatory when page is accessed from Time Limit Summary page.
   ii. This field will have following options for selection:
      1. – Select –
      2. Homeless Assistance
      3. Domestic Abuse Assistance – Initial 16 Days
      4. Domestic Abuse Assistance – Additional 16 Days
      5. The default value will be '– Select – '. See figure 2.11.1.
   iii. This field will not be editable when navigated from Homeless Assistance Time Track List page. The default value will be 'Homeless Assistance'. See figure 2.11.2,

c. Begin Date – This field will allow users to set the begin date of a Time Track period.
   i. This field is editable.
   ii. This field will allow users to enter data in "MM/DD/YYYY" format.
   iii. The default value will be blank.
d. End Date – This field will indicate the end date of a Time Track period. The default value will be automatically calculated based on Begin Date and Type.
   i. This field is not editable.
   ii. For 'Homeless Assistance' Type, the default value will be counting 365 days (or 366 in a leap year) from Begin Date. For example, if Begin Date is '04/14/2020', End Date will be '04/13/2020'.
   i. For 'Domestic Abuse Assistance – Initial 16 Days' and 'Domestic Abuse Assistance – Additional 16 Days' types, the default value will be counting 16 days from Begin Date. For example, if Begin Date is '04/14/2020', End Date will be '04/29/2020'.

   Note: System does not allow editing Begin Date and End Date of a Time Track record. If a Homeless Assistance Time Track need to end before 365/366 days or to change Begin Date, it is required to manually delete the Time Track and starting a new one.

6) Add a "Save" button that will allow users to save data. For 'Homeless Assistance' Type, users will be navigated to Homeless Assistance Time Track List page.

For 'Domestic Abuse Assistance – Initial 16 Days' and 'Domestic Abuse Assistance – Additional 16 Days' Types, users will be navigated to Time List Summary page.

7) When Type is 'Homeless Assistance', add a validation with message 'Time Track period already exists' when date range of the Begin Date and the End Date overlaps with existing Time Tracks with 'Homeless Assistance' Type and stop data from being saved.
8) Add a validation with message 'Domestic Abuse Assistance – Initial 16 Days' Time Track already exists' and stop data from being saved.
9) Add a validation with message 'Domestic Abuse Assistance – Additional 16 Days' Time Track already exists' and stop data from being saved.
10) Add a validation with message 'Begin Date cannot be future date.' and stop data from being saved.
11) Add an "Cancel" button that will navigate users to the previous page without saving data.

2.11.4 Page Location

- **Global: Eligibility**
- **Local: Customer Information**
- **Task: Time Limit**

2.11.5 Security Updates

1. Security Rights

Security Right	Right Description	Right to Group Mapping
HomelessAssistanceTimeTrackView	Ability to navigate to Homeless Assistance Time Track List, Homeless Assistance Time Track, and Homeless Assistance Time Track page	Homeless Assistance Time Track View Homeless Assistance Time Track Edit
HomelessAssistanceTimeTrackEdit	Ability to create Time Track and create, edit Time Track Detail records	Homeless Assistance Time Track Edit

2. Security Groups

Security Group	Group Description	Group to Role Mapping
Homeless Assistance Time Track View	Give users the ability to view Homeless Assistance Time Track List, Homeless Assistance Time	Eligibility Staff, Eligibility Supervisor

Security Group	Group Description	Group to Role Mapping
	Track, and Homeless Assistance Time Track page	
Homeless Assistance Time Track Edit	Give users the ability to create Time Track and create, edit Homeless Assistance Time Track Detail records	Eligibility Staff, Eligibility Supervisor

2.11.6 Page Mapping

Add page mapping for Homeless Assistance Time Track page.

2.12 Homeless Assistance Time Track Detail (LRS/CalSAWS and CIV)

2.12.1 Overview

The Homeless Assistance Time Track Detail page will allow users to create, edit, and view a Time Track Detail to track Temporary HA and Temporary HA exceptions benefits.

2.12.2 Homeless Assistance Time Track Detail Mockup

Figure 2.12.1 – Homeless Assistance Time Track Detail page in Create Mode

Figure 2.12.2 – Homeless Assistance Time Track Detail page in Edit Mode

Figure 2.12.3 – Homeless Assistance Time Track Detail page in View Mode

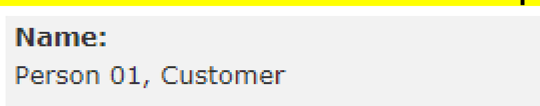


Figure 2.12.4 – Homeless Assistance Time Track Detail – Name Field in CIV

2.12.3 Description of Changes

1) Create a new Homeless Assistance Time Track Detail page.
2) Users with 'Homeless Assistance Time Track View' and 'Homeless Assistance Time Track Edit' security groups will be able to navigate to this page from Homeless Assistance Time Track List page.
3) This page will include the following field:
    a. Name – This will provide the name of the individual that Homeless Assistance Time Track Month is for. This field will not be editable. The format will be [Last], [First] [Age][Gender] in LRS/CalSAWS (see figure 2.12.3), and [Last], [First] in CIV (see figure 2.12.4).

b. Case Number– The Case Number of Temporary HA program.
    i. This field will be mandatory and editable only in Create Mode.
    ii. This field's options will include all Cases in current Users' county for the person. The format will be [Case Number] – [Case Name] in Create Mode and [Case Number] in Edit and View Mode.
    iii. The default value will be '– Select –'.
c. Time Period – The 365/366 days' time period of the Time Track Detail belong to.
    i. This field will be mandatory and editable only in Create Mode.
    ii. This field will include all Time Tack periods on Homeless Assistance Time Track List page as options.
    iii. The default value will be '– Select – '.
d. Exception – This field will indicate tracked benefits are for Temporary HA or Temporary HA with exceptions.
    i. This field will be non-mandatory and editable only in Create Mode.
    ii. This field will have following options:
        1. – Select –
        2. Domestic Violence
        3. Former Residence Uninhabitable
        4. Physical/Mental Illness
    iii. The default value is '– Select –'.
e. Program – This field will indicate tracked benefits are for Homeless Temp or Homeless Perm Program.
    i. This field will be mandatory and editable only in Create Mode.
    ii. This field will have following options:
        1. – Select –
        2. Homeless - Perm
        3. Homeless - Temp
f. County – This field indicates the county where a Time Track Detail is created. This field is view only.
g. Begin Date – The begin date of benefits.
    i. This field will be mandatory and editable in both Create Mode and Edit Mode.
    ii. This field will allow users to enter data in "MM/DD /YYYY" format.
    iii. The default value will be blank in Create Mode and last saved data in Edit Mode.
h. End Date – The end date of benefits.
    i. This field will be mandatory and editable in both Create Mode and Edit Mode.
    ii. This field will allow users to enter data in "MM/DD /YYYY" format.

iii. The default value will be blank in Create Mode and last saved data in Edit Mode.

4) Add a "Save" button that will allow users to save data and navigate to Homeless Assistance Time Track List page.
5) For Temporary HA without exceptions, add a validation with message 'Begin Date or End Date, or both is not within selected time period' and stop data from being saved.
6) For Temporary HA with exceptions, Permanent HA, and Permanent HA with exceptions:
   i. add a validation with message 'Begin Date is not within selected time period' and stop data from being save.
7) For Temporary HA with or without exceptions, add a validation with message 'Days between Begin Date and End Date cannot be more than 16 days' and stop data from being saved.
8) Add a validation with message 'Begin Date cannot be future date.' And stop data from being saved.
9) Add a validation with message 'Cannot add more than one Time Track Detail for Homeless – Perm within the selected time period.' And stop data from being saved.
10) Add a validation with message 'Cannot add more than one Time Track Detail for Homeless – Perm with exception within the selected time period.' And stop data from being saved.
11) Add a validation with message 'Date range of the Begin Date and the End Date cannot overlap with existing Homeless – Temp Time Track Detail within the selected time period.' Type and stop data from being saved.
12) Add an "Cancel" button that will navigate users to the Homeless Assistance Time Track List page without saving data.

2.12.4 Page Location

- **Global: Eligibility**
- **Local: Customer Information**
- **Task: Time Limit**

2.12.5 Security Updates

1. Security Rights

Security Right	Right Description	Right to Group Mapping
HomelessAssistanceTimeTrackView	Ability to navigate to Homeless Assistance Time Track List, Homeless Assistance Time Track, and Homeless Assistance Time Track page	Homeless Assistance Time Track View Homeless Assistance Time Track Edit

Security Right	Right Description	Right to Group Mapping
HomelessAssistanceTimeTrackEdit	Ability to create Time Track and create, edit Time Track Detail records	Homeless Assistance Time Track Edit

2. Security Groups

Security Group	Group Description	Group to Role Mapping
Homeless Assistance Time Track View	Give users the ability to view Homeless Assistance Time Track List, Homeless Assistance Time Track, and Homeless Assistance Time Track page	Eligibility Staff, Eligibility Supervisor
Homeless Assistance Time Track Edit	Give users the ability to create Time Track and create, edit Homeless Assistance Time Track Detail records	Eligibility Staff, Eligibility Supervisor

2.12.6 Page Mapping

Add page mapping for Homeless Assistance Time Track Detail page.

2.13 CTCRs

1. In LRS/CalSAWS and CIV, insert a new record with below attributes in Catgry table:
   CATGRY_NAME: Time Track Type
   REFER_TABLE_IND: N
2. In LRS/CalSAWS and CIV, insert new records in Code_Detl table as below:

CODE_NUM _IDENTIF	CATGRY_ID	SHORT_DECODE_NAME	LONG_DECODE_NAME	BEG_DATE	END_DATE
HA	(ID of new Catgry record above)	Homeless Assistance	Homeless Assistance	1/1/1000	12/31/9999
DI	(ID of new Catgry record above)	Domestic Abuse Assistance – Initial 16 Days	Expanded Temporary HA for Victims of Domestic Abuse – Initial 16 Days	1/1/1000	12/31/9999
DA	(ID of new Catgry record above)	Domestic Abuse Assistance – Additional 16 Days	Expanded Temporary HA for Victims of Domestic Abuse – Additional 16 Days	1/1/1000	12/31/9999

3. In LRS/CalSAWS, update Catgry with Name 'Homeless Assistance Exception' with below values
    a. Field_label_descr: Homeless Assistance Time Track:1:S;
    b. Refer_table_Ind: Y

   In CIV, insert above record in to catgry table.
4. In LRS/CalSAWS, Update Refer_Table_1_Descr of Code_Detl table with below highlighted value for 'Homeless Assistance Exception' category.

CODE_NUM_IDENTIF	CODE_DESCR	REFER_TABLE_1_DESCR
SF	State/Federal Declared Natural Disaster	N
DV	Domestic Violence	Y
FR	Former Residence Uninhabitable	Y
PM	Physical/Mental Illness	Y

   In CIV, insert above records into Code_Detl table.

2.14 Database Change Request

1. Create a new table 'PERS_TIME_TRACK' with following columns:
    a. ID – This column will store system-generated unique identifier for each instance of this table.
        a. This column will not allow null value.
        b. Data type will be number.
        c. Comment will be 'This is a System-generated unique identifier for an instance of this table to be used as the primary key'.
    b. PERIOD_NUM_IDENTIF – This column will store the identifier of time periods for a person.
        a. This column will not allow null value.
        b. Data type will be number.
        c. Comment will be 'This column stores the number of a time period. Gets incremented for each new time period for a person'.
    c. PERS_ID – This column will store the primary key of table PERS.
        a. This column will not allow null value.
        b. Data type will be number.
        c. Comment will be ''This is a system-generated unique identifier for an instance of this table propagated from the parent table primary key.'
    d. BEG_DATE – This column will store begin date of each time period.
        a. This column will not allow null value.
        b. Data type will be date.
        c. Comment will be 'This column stores the begin date for each time period.'
    e. END_DATE – This column will store end date of each time period.
        a. This column will not allow null value.
        b. Data type will be date.

c. Comment will be ‘This column stores the end date for each time period.

f. TYPE_CODE – This column will store the type of a time period.
   a. This column will not allow null value.
   b. Data type will be VARCHAR2(3 Byte).
   c. Comment will be ‘[new ID of Time Track Type in section 2.13.1] – This column will store the Type of a Time Track period.’

g. CREATED_BY – This column will identify the person who creates an instance on this table.
   a. This column will not allow null value.
   b. Data type will be VARCHAR2(30 Byte).
   c. Comment will be ‘‘This column captures the name of the person who created a specific instance on this table.’

h. UPDATED_BY – This column will identify the last person who updates an instance on this table.
   a. This column will not allow null value.
   b. Data type will be VARCHAR2(30 Byte).
   c. Comment will be ‘This column captures the name of the person who last updated a specific instance on this table’

i. CREATED_ON – This column will store the date/time when an instance of this table is created.
   a. This column will not allow null value.
   b. Data type will be TIMESTAMP (6).
   c. Comment will be ‘this column captures the date/time when a specific instance of this table was created.’

j. UPDATED_ON – This column will store the date/time when an instance of this table is last updated.
   a. This column will not allow null value.
   b. Data type will be TIMESTAMP (6).
   c. Comment will be ‘This column captures the date/time when a specific instance of this table was last updated’.

Table comment will be ‘This Table stores the time period information for tracking day-based benefits.’

2. Create a new table ‘PERS_TIME_TRACK_DETL’ with following columns:
   a. ID – This column will store system-generated unique identifier for each instance of this table.
      i. This column will not allow null value.
      ii. Data type will be number.
      iii. Comment will be ‘This is a System-generated unique identifier for an instance of this table to be used as the primary key’.
   b. PERS_TIME_TRACK_ID – This column will store the primary key of TIME_TRACK table.
      i. This column will not allow null value.
      ii. Data type will be number.
      iii. Comment will be ‘This column is a foreign key to the TIME_TRACK table.’
   c. BEG_DATE – This column will store the begin date of benefits.

        i. This column will not allow null value.
        ii. Data type will be date.
        iii. Comment will be 'This column stores Begin Date for Homeless Assistance benefits'
d. END_DATE – This column will store the end date of benefits.
    i. This column will not allow null value.
    ii. Data type will be date.
    iii. Comment will be 'This column stores End Date for Homeless Assistance benefits'
e. COUNTY_CODE – This column will identify at which county the time track detail record is created.
    i. This column will not allow null value.
    ii. Data type will be VARCHAR2(3 Byte).
    iii. Comment will be '15 - This column will contain the county at which the time period is created.'
f. PGM_CODE – This column will indicate benefits is HT or HP.
    i. This column will not allow null value.
    ii. Data type will be VARCHAR2(3 Byte).
    iii. Comment will be '18 – This column will indicate whether benefits is HT or HP.'
g. EXCEPT_CODE – This column will identify the code of exceptions for Temporary HA.
    i. This column will allow null value.
    ii. Data type will be VARCHAR2(3 BYTE)
    iii. Comment will be '10179 - This is the code of the Exception that allows the person to receive assistance.'
h. CASE_ID – This column will store the primary key of table CASE.
    i. This column will not allow null value.
    ii. Data type will be number.
    iii. Comment will be 'This is a system-generated unique identifier for a row of this table, propagated from the parent table primary key.'.
i. CREATED_BY – This column will identify the person who creates an instance on this table.
    i. This column will not allow null value.
    ii. Data type will be VARCHAR2(30 Byte).
    iii. Comment will be ''This column captures the name of the person who created a specific instance on this table.'
j. UPDATED_BY – This column will identify the last person who updates an instance on this table.
    i. This column will not allow null value.
    ii. Data type will be VARCHAR2(30 Byte).
    iii. Comment will be 'This column captures the name of the person who last updated a specific instance on this table'
k. CREATED_ON – This column will store the date/time when an instance of this table is created.

i. This column will not allow null value.
ii. Data type will be TIMESTAMP (6).
iii. Comment will be 'this column captures the date/time when a specific instance of this table was created.'

l. UPDATED_ON – This column will store the date/time when an instance of this table is last updated.
    i. This column will not allow null value.
    ii. Data type will be TIMESTAMP (6).
    iii. Comment will be 'This column captures the date/time when a specific instance of this table was last updated'.

Table comment will be 'This Table stores benefits information within a time period for tracking'.

2.15 Homeless Assistance Time Track Batch (LRS/CalSAWS only)

2.15.1 Overview

A new daily batch process will be introduced to track Homeless Assistance benefits. This will include temporary HA, temporary HA with exceptions, and expanded temporary HA for victims of domestic abuse.

2.15.2 Description of Change

1. Create a new Homeless Assistance Time Track batch job with following components:
    a. Sweep Logic: The batch will pick up accepted HT and HP EDBC ran on the Batch Date. For HP, HT, and HT with exceptions, use table in section 2.4.2.16 to determine which program persons to track issued benefits. For Expanded HT for victims of domestic abuse, use table in section 2.4.2.17.
    Note: Currently EDBC Run Date does not capture the date when the Supervisor or Deputy authorize EDBC. This batch will not be able to pick up any EDBC that are authorized on a later date than the run date. SCR-55990 will address this issue.
    b. Batch Logic: For each Person and Benefit Month identified from 2.15.2.1a:
        i. The batch will create a new Time Track with 'Homeless Assistance' Type and payment begin date as the Begin Date when following conditions are met:
            1. Benefits are Permanent HA, Permanent HA exceptions, Temporary HA, Temporary HA exceptions. Exception 'State/Federal Declared Natural Disaster' will be excluded.
            2. The payment begin date is not within any existing Time Track period with 'Homeless Assistance' Type for the individual.

End Date will be automatically calculated by counting 365 days (or 366 in a leap year) from Begin Date. For example, if Begin Date is '04/14/2020', End Date will be '04/13/2021'.

ii. The batch will create a new Time Track with 'Domestic Abuse Assistance – Initial 16 Days' Type and payment begin date as the Begin Date when following conditions are met:

1. Benefits are Expanded HT for victims of domestic abuse. Technical Note:
   On the eligibility tables, 'Expanded Temp-HA for Victims of Domestic Abuse' on the Reason column will indicate the benefits is for domestic abuse assistance.
2. There are no 'Domestic Abuse Assistance – Initial 16 Days' and 'Domestic Abuse Assistance – Additional 16 Days' time track for the person.

End Date will be automatically calculated by counting 16 days from Begin Date. For example, if Begin Date is '04/14/2020', End Date will be '04/29/2020'.

iii. The batch will create a new Time Track with 'Domestic Abuse Assistance – Additional 16 Days' Type and payment begin date as the Begin Date when following conditions are met:

1. Benefits are Expanded HT for victims of domestic abuse.
2. There is an 'Domestic Abuse Assistance – Initial 16 Days' Time Track, but not 'Domestic Abuse Assistance – Additional 16 Days' time track for the person.
3. The payment begin date is later than end date of initial 16 days' time track.

End Date will be automatically calculated by counting 16 days from Begin Date. For example, if Begin Date is '04/14/2020', End Date will be '04/29/2020'.

The batch will only automate the creation of all Time Track, including Homeless Assistance and Domestic Abuse Assistance, when those benefits are first calculated in EDBC. Any changes to already established periods will require manual action on users.

iv. For Temporary HA and Temporary HA exceptions, the batch will create a Time Track Detail track EDBC benefits. For example, an EW runs EDBC to issue 3 days benefits for 4/3/2020 to 4/5/2020 for Case LA01 in Los Angeles County. Batch will enter a Time Track Detail below.

beg Date	End Date	Program	Exception	County	Case	Time period
4/3/2020	4/5/2020	Homeless - Temp		19	LA01	1

Batch will create another time track record if EW reruns EDBC for additional benefits. Continue with example above, if an EW reruns EDBC to issue additional 7 days benefits for 4/10/2020 to 4/16/2020, batch will insert a second Time Track Detail as highlighted below:

beg Date	End Date	Program	Exception	County	Case	Time period
4/3/2020	4/5/2020	Homeless - Temp		19	LA01	1
4/10/2020	4/16/2020	Homeless - Temp		19	LA01	1

Batch will not update or delete existing Time Track Details. If the User change dates of the Payment that is already tracked by the Time Track Detail and rerun EDBC, batch will evaluate the updated payment for additional benefits. For example, an EW issue the first Payment for 3 days benefits which is tracked in Time Track Detail below.

beg Date	End Date	Program	Exception	County	Case	Time period
4/3/2020	4/5/2020	Homeless - Temp		19	LA01	1

If Users changes the first Payment dates to 4/3/2020 – 4/9/2020 and rerun EDBC. Batch will insert a new record to track additional 4 days benefit as below.

beg Date	End Date	Program	Exception	County	Case	Time period
4/3/2020	4/5/2020	Homeless - Temp		19	LA01	1
4/6/2020	4/9/2020	Homeless - Temp		19	LA01	1

Therefore, if users change begin date or end date of a Payment that is already tracked and rerun EDBC, begin date and end date of Time Track Detail should be manually updated accordingly as well after EDBC is accepted and saved.

Note:

When customers request a payment spans across two months, the benefits will be calculated into two EDBC. For example, if a request begins from 4/29/2020 to 5/1/2020. There will be one EDBC for April with 2-days benefits and one EDBC for May with 1-day benefits. In this scenario, the batch will also split benefits in Time Track Details as below:

beg Date	End Date	Program	Exception	County	Case	Time period
4/29/2020	4/30/2020	Homeless - Temp		19	LA01	1
5/1/2020	5/1/2020	Homeless - Temp		19	LA01	1

v. The batch will create Time Track Details to track Permanent HA and Permanent HA exceptions benefits of an EDBC. For example, an EW runs EDBC to issue HP benefits for 4/3/2020 to 5/21/2020 for Case LA01 in Los Angeles County. Batch will enter a Time Track Detail below.

beg Date	End Date	Program	Exception	County	Case	Time period
4/3/2020	5/21/2020	Homeless - Perm		19	LA01	1

Batch will create only one Time Track Detail each for HP and HP with exceptions within one time period.

vi. Batch property will be created for all 58 counties.

2.15.3 Execution Frequency

Daily on Weekdays only.

2.15.4 Key Scheduling Dependencies

The Daily Batch EDBC would be a predecessor to this new job.

2.15.5 Counties Impacted

All 58 CalSAWS Counties

2.15.6 Data Volume/Performance

This batch job is projected to create less than 3,000-time track records per month across all 58 counties.

2.15.7 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate the nature of the failure and determine the appropriate action. This Batch job will not utilize restartability. The entire file will be written at the end of processing, or the file will not be created all. This approach will allow this job to be re-run without the possibility of creating a partial file and having to combine multiple partial files

2.16 Update "Statement of Facts – Homeless Assistance" Form CW 42

2.16.1 Overview

This recommendation is to update the form to the newest state version allow per ACL 19-118.

The form can be generated through the Template Repository.

State Form:
CalSAWS/LRS: CW 42 (current system version: 9/16)
C-IV: CW 42 (current system version: 11/06)
Current Programs: CalWORKs
Current Attached Form(s): None

Current Forms Category:
CalSAWS/LRS: Form
C-IV: Administrative
Existing Languages:
CalSAWS/LRS and C-IV: English and Spanish

2.16.2 Description of Change

The existing CW 42 form is out of date in both CalSAWS/LRS and C-IV. Per ACL 19-118, CW 42 was updated to remove references to the 16 consecutive days for Temporary HA.

2.16.2.1 Updates to CalWORKs CW 42 Form XDP

The CW 42 form will be updated to the most recent state version (09/19).

Updated Languages:
CalSAWS/LRS and C-IV: English and Spanish

Include NA Back 9: N/A
Form Mockups/Examples: See Supporting Documents #2

The below table lists the updates for the CalSAWS/LRS current version and the updated CW 42 per ACL 19-118:

Number	Existing Text	Updated Text	Format
1	<none>	.	Arial Font Size 10
2	violence	abuse	Arial Font Size 10
3	"County Use Only" section	Repositioned "County Use Only" section	Arial Font Size 10
4	<none>	also	Arial Font Size 10

5	TS	Temporary Shelter	Arial Font Size 10
6	• You may get TS payments for up to 16 days in a row. The first day starts when you get the first TS payment. If you stay anywhere for free, or somewhere other than a shelter or business which rents rooms, you can't get a TS payment, but the days count as part of the 16 days. • To get TS payments you must rent from a person or place that is in the business of renting property. • At the end of the 16 days, TS will stop. You will not be eligible to receive TS again for another 12 months, unless you have an exception, even if you have not used up all the TS benefits. • You will be asked to prove that your payments were spent on shelter. If you can't, future payments will go to a shelter, landlord or others for you	• You may get Temporary Shelter payments for up to 16 days. • Once you have used the 16 days, Temporary Shelter will stop. You will not be eligible to receive Temporary Shelter again for another 12 months, unless you have an exception. • You will be asked to prove that your payments were spent on shelter. If you can't, future payments will be made by voucher directly to a shelter, landlord or others for you. • If you are fleeing domestic abuse and not currently receiving cash aid, you may be eligible for up to 32 days of expanded temporary Homeless Assistance payments.	Arial Font Size 10
7		(see mockup for details)	Arial Font Size 10
8		(see mockup for details)	Arial Font Size 10
9	- -	<none>	Arial Font Size 10
10	Mo. Day Yr.	Mo.___Day___Yr.____	Arial Font Size 10
11	Number, Street	Street Address	Arial Font Size 10
12	<none>	________________	Arial Font Size 10
13	<none>	________________	Arial Font Size 10
14	<none>	________________	Arial Font Size 10
15		(see mockup for details)	Arial Font Size 10
16	<none>	Why?	Arial Font Size 10
17	(TS)	(see mockup for details)	Arial Font Size 10
18	(PH)	<none>	Arial Font Size 10
19	homeless assistance	Homeless Assistance	Arial Font Size 10
20	TS	Temporary Shelter	Arial Font Size 10
21	homeless assistance	Homeless Assistance	Arial Font Size 10

2.17 CalSAWS/LRS only: Update "Permanent Housing Search Document" Form CW 74

2.17.1 Overview

This recommendation is to update the form to the newest state version per ACL 19-118.

The form can be generated through the Template Repository.

Note: C-IV currently does not have the CW 74. C-IV counties will inherit this Form at migration.

State Form: CW 74 (current system version: 7/12)
Current Form Name: CW 74-LA
Current Programs: CalWORKs
Current Attached Form(s): None
Current Forms Category: Form

Existing Languages:
English

2.17.2 Description of Change

CW 74 was updated per ACL 19-118 to remove reference to receiving Temporary shelter payment for 16 days in a row.

2.17.2.1 Updates to CalWORKs CW 74 Form XDP

The CW 74 form will be updated to the most recent state version (09/19).

Updated Form Name: CW 74

Updated Languages:
English, Spanish (new)

Include NA Back 9: N/A

Form Mockups/Examples: See Supporting Documents #3

The below table lists the updates for the CalSAWS/LRS current version and the updated CW 74 per ACL 19-118:

Number	Existing Text	Updated Text	Format
3	in a row	<none>	Arial Font Size 10

4	<none>	___________________________	Arial Font Size 10
5	<none>	___________________________	Arial Font Size 10
6	CW 74-LA (7/12) RECOMMENDED FORM	CW 74 (9/19) Recommended Form	Arial Font Size 10
7	<none>	Page 1 of 1	Arial Font Size 10

2.18 Update " Notification Of Intercounty Transfer" Form CW 215

2.18.1 Overview

This recommendation is to update the form to the newest state version per ACL 19-118.

The form can be generated through the Template Repository.

State Form:
CalSAWS/LRS: CW 215 (current system version: 07/16)
C-IV: CW 215 (current system version: 07/16)

Current Programs: CalWORKs
Current Attached Form(s): None
Current Forms Category:
CalSAWS/LRS: Form
C-IV: Application
Existing Languages:
CalSAWS/LRS and C-IV: English ~~and Spanish~~

2.18.2 Description of Change

CW 215 was updated per ACL 19-118 to include how many days of Temporary HA the client received.

2.18.2.1 Updates to CalWORKs CW 215 Form XDP

The CW 215 will be updated to the most recent state version

Updated Languages:
CalSAWS/LRS and C-IV: English ~~and Spanish~~

Include NA Back 9: N/A
Form Mockups/Examples: See Supporting Documents #4

2.19 CalSAWS/LRS only: Update the CalWORKs HA Approval NOA Action Fragment

2.19.1 Overview

This effort is updating the verbiage of the existing CalWORKs HA Approval NOA Action fragment to match the latest version provided in ACL 19-118.

Note: C-IV does not have automated NOAs for HA. C-IV counties will inherit the NOAs at migration.

Action Fragment Name and ID: CW_AP_ACTION6 (Fragment ID: 4070)
State Form/NOA: M44-211A
Current Program(s): CalWORKs (HA)
Current Action Type: Approval
Current Fragment Level: Program
Currently Repeatable: No

Existing Languages:
English and Spanish

2.19.2 Description of Change

The existing CW Approval Action Fragment will be update to the newest version via M44-211A from ACL 19-118. There are minor text changes and an extra line inserted between the paragraphs.

2.19.2.1 Update CalWORKs HA Approval NOA Action Fragment XDP

Update the existing CalWORKs HA Approval NOA Action Fragment to match the M44-211A (version 12/19).

Updated Languages:
English and Spanish

NOA Mockups/Examples: See Supporting Documents #5

Description	Existing Text	Updated Text	Formatting*
Static	YOU CAN GET HOMELESS AID ONLY ONCE EVERY 12 MONTHS UNLESS YOU MEET AN EXCEPTION.	YOU CAN GET HOMELESS ASSISTANCE ONLY ONCE EVERY 12	Arial Font Size 10

	As of {EffectiveApprovalDate} the County has approved your request for Temporary Shelter. The amount of your homeless aid is {HomelessAid}.	MONTHS UNLESS YOU MEET AN EXCEPTION. As of {EffectiveApprovalDate} the County has approved your request for Temporary Shelter. The amount of your homeless assistance is ${HomelessAid}.	

*English only, Spanish and threshold will generate based on project standards for that language.

2.20 CalSAWS/LRS only: Update the CalWORKs HA Approval NOA Reason Fragment for Approve Temporary Shelter

2.20.1 Overview

This effort is updating the verbiage of the existing CalWORKs HA Approval NOA Approve Temporary Shelter Reason fragment to match the latest version of M44-211A-'ApproveTemporary Shelter and Permanent Housing, Approve' NOA provided in ACL 19-118.

Note: C-IV does not have automated NOAs for HA. C-IV counties will inherit the NOAs at migration.

Reason Fragment Name and ID: CW_AP_TEMP_HOMELESS_AID_A878 (Fragment ID: 6402)
State Form/NOA: M44-211A
Current NOA Template: CW_NOA_TEMPLATE (Fragment ID: 3026)

Current Program(s): CalWORKs (HA)
Current Action Type: Approval
Current Fragment Level: Program
Currently Repeatable: No
Includes NA Back 9: Yes
Current Forms/NOAs Generated with this NOA: N/A

Existing Languages:
English and Spanish

2.20.2 Description of Change

The existing CalWORKs HA Approval NOA Temporary Shelter Reason Fragment will be update to the newest version via M44-211A from ACL 19-118. There are minor text changes and the removal of variables previously used in this fragment.

2.20.2.1 Update CalWORKs HA Approval NOA Reason Fragment for Approve Temporary Shelter XDP

Update the existing CalWORKs HA Approval NOA Approve Temporary Shelter Reason Fragment to match the M44-211A (version 12/19).

Updated Languages:

English and Spanish

NOA Mockups/Examples: See Supporting Documents #5

Description	Existing Text	Updated Text	Formatting*
Static	If you do not find a permanent place to live by {ParticipantReturnDate}, you may be able to get more temporary shelter aid. Come back to this office no later than {Dayafterreturndate} and give us proof that you are looking for a permanent place to live. If you do not give us proof, your temporary shelter may end. You can get temporary shelter aid for up to 16 days in a row. At the end of your 16 days, your temporary shelter aid will stop.	If you do not find a permanent place to live, you may be able to get more temporary shelter aid. Come back to this office once you have used these nights of shelter aid and give us proof that you are looking for a permanent place to live. If you do not give us proof, your temporary shelter aid may end. You can get up to 16 nights of temporary shelter aid.	Arial Font Size 10

*English only, Spanish and threshold will generate based on project standards for that language.

2.20.2.2 Update Temporary Shelter Fragment Variable Population

Variables will no longer be used for this fragment.

2.21 CalSAWS/LRS only: Update the CalWORKs HA Approval NOA Reason Fragment for Temporary Shelter Final Payment

2.21.1 Overview

This effort is updating the verbiage of the existing CalWORKs HA Approval NOA Temporary Shelter Final Payment Reason fragment to match the latest version provided in ACL 19-118.

Note: C-IV does not have automated NOAs for HA. C-IV counties will inherit the NOAs at migration.

Reason Fragment Name and ID: CW_AP_HA_FINAL_PAYMENT_A841 (Fragment ID: 6396)
State Form/NOA: M44-211A
Current NOA Template: CW_NOA_TEMPLATE (Fragment ID: 3026)
Current Program(s): CalWORKs (HA)
Current Action Type: Approval
Current Fragment Level: Program
Currently Repeatable: No
Includes NA Back 9: Yes
Current Forms/NOAs Generated with this NOA: N/A

Existing Languages:
English and Spanish

2.21.2 Description of Change

The existing CalWORKs HA Approval NOA Temporary Shelter Final Payment Reason Fragment will be updated to the newest version via M44-211A from ACL 19-118.

2.21.2.1 Update CalWORKs HA Approval NOA Temporary Shelter Final Payment Reason Fragment XDP

Update the existing CalWORKs HA Approval NOA Temporary Shelter Final Payment Reason Fragment to match the M44-211A (version 12/19).

Updated Languages:
English and Spanish

NOA Mockups/Examples: See Supporting Documents #6

Description	Existing Text	Updated Text	Formatting*
Static	This is your last payment for temporary shelter aid.	This is your last payment for temporary shelter aid. You have now gotten all 16 nights.	Arial Font Size 10

*English only, Spanish and threshold will generate based on project standards for that language.

2.22 CalSAWS/LRS only: Update the CalWORKs HA Approval NOA Budget Fragment

2.22.1 Overview

This effort is updating the verbiage of the existing CalWORKs HA Approval NOA Budget Fragment to match the latest version provided in ACL 19-118.

Note: C-IV does not have automated NOAs for HA. C-IV counties will inherit the NOAs at migration.

State Form/NOA: M44-211A (12-01-2019)
Current NOA Template ID(s): CW_NOA_TEMPLATE (Fragment ID: 3026)
Budget Name: BUDGT_HA_AP_TEMP (Fragment ID: 909)
Current Program(s): CalWORKs (HA)
Current Action Type: Approval
Current Fragment Level: Program
Currently Repeatable: No

Existing Languages:
English and Spanish

2.22.2 Description of Change

The existing CW Approval Budget Fragment will be update to the newest version via M44-211A from ACL 19-118. With this update, there are minor changes to the verbiage to reflect the updated policy.

2.22.2.1 Update the CalWORKs Approval Budget Fragment XDP

Update the existing CalWORKs HA Approval NOA Budget Fragment to match the M44-211A (version 12/19).

Though EDBC may have multiple budgets, this budget fragment will pull data from the latest budget information.

Updated Languages:
English and Spanish

NOA Mockups/Examples: See Supporting Documents #6

Description	Existing Text	Updated Text	Formatting*
Static	**Temporary Shelter**	**Temporary Shelter**	Arial Font Size 10

	Temporary Shelter Aid Per Night: $<AmountPerDay> Number of Nights: x <NumberOfDays> Total Temporary Shelter = $<AuthorizedAmount> If you are still homeless after your temporary shelter aid stops, you may be able to get permanent housing aid when you find a place to live. You can get permanent housing aid if your rent is no more than 80% of your total monthly household income (TMHI). 80% of your TMHI is . If your income changes this amount could change. When you find a place to live, get a signed statement or rental agreement from the landlord telling how much your rent will be.	Temporary Shelter Aid per Night: $<AmountPerDay> Number of Nights: x <NumberOfDays> Total Temporary Shelter = $<AuthorizedAmount> If you are still homeless after you have used your 16 nights of temporary shelter aid, you may be able to get permanent housing aid when you find a place to live. You can get permanent housing aid if your rent is no more than 80% of your total monthly household income (TMHI). 80% of your TMHI is <80%TMHI>. If your income changes this amount could change too. When you find a place to live, get a signed statement, rental agreement, or shared housing agreement telling how much your rent will be.	

*English only, Spanish and threshold will generate based on project standards for that language.

2.23 CalSAWS/LRS only: Create a New CalWORKs Expanded HA Approval NOA Action Fragment

2.23.1 Overview

This effort is to add a new CalWORKs Expanded HA Approval NOA Action Fragment provided in ACL 19-118.

Note: C-IV does not have automated NOAs for HA. C-IV counties will inherit the NOAs at migration.

State Form/NOA: M44-211B (12-01-2019)

Program(s): CalWORKs (HA)

Action Type: Approval
Fragment Level: Program
Repeatable: No

Languages:

English and Spanish

2.23.2 Description of Change

A new CW Approval Action Fragment will be added from M44-211B - ‘Expanded Temporary HA for Applicants Fleeing DV, Approve’ NOA included in ACL 19-118.

2.23.2.1 Create a CalWORKs Expanded Approval NOA Action Fragment XDP

Create a new CalWORKs Expanded HA Action Fragment to match the M44-211B (version 12/19).

NOA Mockups/Examples: See Supporting Documents #7

Description	Text	Formatting*
Static	YOU CAN GET EXPANDED TEMPORARY HOMELESS ASSISTANCE FOR APPLICANTS FLEEING DOMESTIC ABUSE FOR A TOTAL OF 32 DAYS IN YOUR LIFETIME. As of {EffectiveApprovalDate} the County has approved your request for expanded temporary homeless assistance shelter payments. The amount of your homeless assistance is $ {HomelessAid}.	Arial Font Size 10

*English only, Spanish and threshold will generate based on project standards for that language.

2.23.2.2 Add CalWORKs Expanded Approval NOA Action Fragment Generation

This fragment will generate for the following reason fragments:

1. First 16 days Expanded Temp. Shelter Benefits (See Recommendation 2.24)
2. Expanded Temporary Shelter Final Payment (See Recommendation 2.25)

Ordering on NOA: This will be the first fragment generated on the NOA.

2.23.2.3 Add CalWORKs Expanded Approval NOA Action Fragment Variable Population

Create two variables. The first is to indicate the Effective Approval Date. The second is the Homeless Aid amount.

Variable Name	Population	Formatting*
EffectiveApprovalDate	Generates with the date the county has approved the request for expanded homeless assistance. This information pulls from the Homeless-Temp EDBC page, under the "Begin Month" field near the top of the page.	Arial Font Size 10
HomelessAid	Populate with the amount of temporary shelter aid in total. This information pulls from the Homeless-Temp EDBC page, ~~under the "Aid Payment" block, next to the "Authorized Amount" field.~~ that will account for the money management amount along with the authorized amount.	Arial Font Size 10

*English only, Spanish and threshold will generate based on project standards for that language.

Variables Requiring Translations: N/A

2.24 CalSAWS/LRS only: Create a New CalWORKs Expanded HA Approval NOA Reason Fragment for First 16 days Expanded Temp. Shelter Benefits

2.24.1 Overview

This effort is adding the new CalWORKs Expanded HA First 16 days Expanded Temp. Shelter Benefits Reason Fragment per the latest text provided in ACL 19-118.

Note: C-IV does not have automated NOAs for HA. C-IV counties will inherit the NOAs at migration.

State Form/NOA: M44-211B (12-01-2019)
NOA Template: CW_NOA_TEMPLATE (Fragment ID: 3026)

Program(s): CalWORKs (HA)
Action Type: Approval
Fragment Level: Person
Repeatable: No
Include NA Back 9: Yes
Forms/NOAs Generated with this NOA: N/A

Languages:
English and Spanish

2.24.2 Description of Change

A new CalWORKs Expanded HA First 16 days Expanded Temp. Shelter Benefits Reason Fragment will be added to the newest version via M44-211B from ACL 19-118.

2.24.2.1 Create Expanded HA First 16 days Expanded Temp. Shelter Benefits Reason Fragment XDP

Create a new CalWORKs Expanded HA First 16 days Expanded Temp. Shelter Benefits Reason Fragment to match the M44-211B (version 12/19).

NOA Mockups/Examples: See Supporting Documents #7

Description	Text	Formatting*
Static	You may be able to get two issuances of 16 nights of shelter aid. If your cash aid application has not been approved or denied once you have used the first 16 nights of benefits, you may be able to get another 16 nights of expanded shelter aid. When you request the second 16 nights, the county will ask to see receipts showing that you spent the first 16 nights on housing. If you do not have this proof, your second 16 nights of expanded temporary homeless assistance may be issued as a voucher payment. If you do not get the second 16 nights, you may be eligible for these remaining benefits at a later date.	Arial Font Size 10

*English only, Spanish and threshold will generate based on project standards for that language.

2.24.2.2 Add First 16 days Expanded Temp. Shelter Benefits Reason Fragment Generation

Generate this fragment from HA EDBC for a program person when all the following are true:

1. The program status is active, and there exists at least one person whose status is active with role reason of member on the newly run HA EDBC
2. The newly run HA EDBC has the HA Reason Code of "Expanded Temp-HA for Victims of Domestic Abuse"

   Technical NOTE: The new "HA Reason Code" column in the eligibility table is set to "Expanded Temp-HA for Victims of Domestic Abuse" (see: Section 2.4.2 bullet point#15)
3. The person has an entry on the Homeless Assistance List page for the benefit month EDBC was run and From the "Homeless Assistance Detail - Temporary" page, the "Initiate Extended 16 Day Period" dropdown menu is **not** set to "Yes".
4. There is not a previously existing HA EDBC for the current benefit month or the previous month

   or

   there is at least one existing HA EDBC for the current Benefit month and in the most recent saved HA EDBC of the existing HA EDBCs for that month the person did not have an active status with role of member or did not have a EDBC run date that was after the 'created on' date for the Homeless Assistance record of "Expanded Temp-HA for Victims of Domestic Abuse" (see generation condition 3 above)

or

there is not a previously existing HA EDBC for the current Benefit month and there is at least one HA EDBC for the previous month and in the most recent saved HA EDBC for the previous month the person did not have an active status with role of member or did not have a EDBC run date that was after the 'created on' date for the Homeless Assistance record of "Expanded Temp-HA for Victims of Domestic Abuse" (see generation condition 2 above)

Action Fragment:

Action Type	NOA Reference Name
Approval	CalWORKs Expanded HA Approval NOA Action Fragment

Budget Fragment:

Budget Type	NOA Reference Name
Approval	CalWORKs Expanded HA Approval NOA Budget Fragment

Ordering on NOA: This fragment will generate immediately following the Action Fragment.

2.24.2.3 Add Regulations for the new First 16 days Expanded Temp. Shelter Benefits Reason

The following Regulations will be added when the First 16 days Expanded Temp. Shelter Benefits Reason is generated on the NOA:

New Regulations: MPP 44-211.5

2.24.2.4 Add NOA Title and Footer Reference for new Reason

NOA Reference on Document List Page: First 16 days Expanded Temp. Shelter Benefits
NOA Title: Expanded Temporary HA for Applicants Fleeing DV
NOA Title Requires Translations: No
NOA Footer: M44-211B
NOA Footer Requires Translations: No

2.25 CalSAWS/LRS only: Create a New CalWORKs Expanded HA Approval NOA Reason Fragment for Expanded Temporary Shelter Final Payment

2.25.1 Overview

This effort is adding the new CalWORKs Expanded HA Expanded Temporary Shelter Final Payment Reason Fragment from text provided in ACL 19-118.

Note: C-IV does not have automated NOAs for HA. C-IV counties will inherit the NOAs at migration.

State Form/NOA: M44-211B (12-01-2019)
NOA Template: CW_NOA_TEMPLATE (FRAGMENT ID: 3026)
Program(s): CalWORKs (HA)
Action Type: Approval
Fragment Level: Person
Repeatable: No
Include NA Back 9: Yes
Forms/NOAs Generated with this NOA: N/A

Languages:
English and Spanish

2.25.2 Description of Change

A new CalWORKs Expanded HA Expanded Temporary Shelter Final Payment Reason Fragment will be added via M44-211B from ACL 19-118.

2.25.2.1 Create Expanded Temporary Shelter Final Payment Reason Fragment XDP

Create a new CalWORKs Expanded HA Expanded Temporary Shelter Final Payment Reason Fragment to match the M44-211B (version 12/19).

NOA Mockups/Examples: See Supporting Documents #8

Description	Text	Formatting*
Static	This is your last payment for expanded temporary homeless assistance for applicants fleeing domestic abuse.	Arial Font Size 10

*English only, Spanish and threshold will generate based on project standards for that language.

2.25.2.2 Add Expanded Temporary Shelter Final Payment Reason Fragment Generation

Generate this fragment from HA EDBC for a program person when the following are true:

1. The program status is active, and there exists at least one person whose status is active with role reason of member on the newly run HA EDBC
2. The newly run HA EDBC has the HA Reason Code of "Expanded Temp-HA for Victims of Domestic Abuse"

    Technical NOTE: The new "HA Reason Code" column in the eligibility table is set to "Expanded Temp-HA for Victims of Domestic Abuse" (see: Recommendation 2.4.2 bullet point#15)

3. The person has an entry on the Homeless Assistance List page for the benefit month EDBC was run and From the "Homeless Assistance Detail - Temporary" page, the "Initiate Extended 16 Day Period" dropdown menu is set to "Yes".
4. There is not a previously existing HA EDBC for the current benefit month or the previous month

    or

    there is at least one existing HA EDBC for the current Benefit month and in the most recent saved HA EDBC of the existing HA EDBCs for that month the person did not have an active status with role of member or did not have a EDBC run date that was after the 'created on' date for the Homeless Assistance record of "Expanded Temp-HA for Victims of Domestic Abuse" (see generation condition 2 above)

    or

    there is not a previously existing HA EDBC for the current Benefit month and there is at least one HA EDBC for the previous month and in the most recent saved HA EDBC for the previous month the person did not have an active status with role of member or did not have a EDBC run date that was after the 'created on' date for the Homeless Assistance record of "Expanded Temp-HA for Victims of Domestic Abuse" (see generation condition 2 above)

Action Fragment:

Action Type	NOA Reference Name
Approval	CalWORKs Expanded HA Approval NOA Action Fragment

Budget Fragment:

Budget Type	NOA Reference Name
Approval	CalWORKs Expanded HA Approval NOA Budget Fragment

Ordering on NOA: This fragment will generate immediately following the Action Fragment.

2.25.2.3 Add Regulations for new Expanded Temporary Shelter Final Payment Reason

The new Expanded Temporary Shelter Final Payment Reason has associated Regulations. The following Regulations will be added when the Expanded Temporary Shelter Final Payment Reason is generated on the NOA:

New Regulations: MPP 44-211.5

2.25.2.4 Add NOA Title and Footer Reference for new Reason

NOA Reference on Document List Page: Expanded Temporary Shelter Final Payment
NOA Title: Expanded Temporary HA for Applicants Fleeing DV
NOA Title Requires Translations: No
NOA Footer: M44-211B

NOA Footer Requires Translations: No

2.26 CalSAWS/LRS only: Create a New CalWORKs Expanded HA Approval NOA Budget Fragment

2.26.1 Overview

This effort is adding a new CalWORKs Expanded HA Approval NOA Budget Fragment to match the text provided in ACL 19-118.

Note: C-IV does not have automated NOAs for HA. C-IV counties will inherit the NOAs at migration.

State Form/NOA: M44-211B (12-01-2019)
NOA Template ID(s): CW_NOA_TEMPLATE (Fragment ID: 3026)
Budget Name: CalWORKs Expanded HA Approval NOA Budget
Program(s): CalWORKs (HA)

Action Type: Approval
Fragment Level: Program
Repeatable: No

Languages:
English and Spanish

2.26.2 Description of Change

A new CW Expanded HA Approval Budget Fragment M44-211B was created based on ACL 19-118.

2.26.2.1 Create the CalWORKs Expanded HA Approval Budget Fragment XDP

Create a new CalWORKs Expanded HA Budget Fragment to match the M44-211B (version 12/19).

NOA Mockups/Examples: See Supporting Documents #8

Description	Text	Formatting*
Static	Temporary Shelter Aid per Night: $ {AmountPerDay} Number of Nights: x 16__ Total Temporary Shelter =$ {AuthorizedAmount} If you are still homeless after your cash aid application is approved, you may be able to get regular temporary homeless assistance as well as permanent homeless assistance when you find a place to live.	Arial Font Size 10

*English only, Spanish and threshold will generate based on project standards for that language.

2.26.2.2 Add Fragment Generation for new CalWORKs Budget

This fragment will generate for the following reasons:

1. First 16 days Expanded Temp. Shelter Benefits. (See Recommendation 2.24)
2. Expanded Temporary Shelter Final Payment. (See Recommendation 2.25)

2.26.2.3 Add CalWORKs Expanded Approval NOA Action Fragment Variable Population

Create two variables. The first is to indicate the Effective Approval Date. The second is the Homeless Aid amount.

Variable Name	Population	Formatting*
AmountPerDay	Populate with the amount of temporary shelter aid per night. This information pulls from the Homeless-Temp EDBC page, under the "Aid Payment" block, next to the "Amount per day" field.	Arial Font Size 10
AuthorizedAmount	Populate with the amount of temporary shelter aid in total. This information pulls from the Homeless-Temp EDBC page, under the "Aid Payment" block, next to the "Authorized Amount" field.	Arial Font Size 10

*English only, Spanish and threshold will generate based on project standards for that language.

Variables Requiring Translations: N/A

2.27 CalSAWS/LRS only: Update the CalWORKs HA Denial NOA Action Fragment

2.27.1 Overview

This effort is updating the verbiage of the existing CalWORKs HA Denial NOA Action Fragment to include Expanded Temporary HA for Applicants Fleeing Domestic Abuse provided in ACL 19-118.

Note: C-IV does not have automated NOAs for HA. C-IV counties will inherit the NOAs at migration.

Action Fragment Name and ID: CW_DN_ACTION6 (Fragment ID: 4020)
State Form/NOA: M44-211D (12-01-2019)
Current Program(s): CalWORKs (HA)
Current Action Type: Denial
Current Fragment Level: Program
Currently Repeatable: No

Languages:
English and Spanish

2.27.2 Description of Change

The existing CW Denial Action Fragment will be updated to dynamically populate the HA Type to reflect the newly added HA Type (Expanded Temp HA) based on M44-211D from ACL 19-118.

2.27.2.1 Update Denial CalWORKs NOA Action Fragment XDP

Update the existing Denial CalWORKs NOA Action Fragment to match the M44-211D (version 12/19).

Updated Languages:
English and Spanish

NOA Mockups/Examples: See Supporting Documents #9

Description	Existing Text	Updated Text	Formatting*
Static	The County has denied your request dated {EffectiveDenialDate} for Homeless assistance for: Permanent Housing Here's why:	The County has denied your request dated {EffectiveDenialDate} for homeless assistance for: <REQUEST_HA_TYPE> Here's why:	Arial Font Size 10

*English only, Spanish and threshold will generate based on project standards for that language.

2.27.2.2 Add Denial CalWORKs NOA Action Fragment Variable Population

This recommendation will add one variable to generate based on the type of HA requested.

Variable Name	Population	Formatting*
<REQUEST_HA_TYPE>	Populate with the type of homeless assistance request that is being made. Possible outputs include: "Permanent Housing", "Temporary Shelter", and "Expanded Temporary Homeless Assistance for Applicants Fleeing Domestic Abuse".	Arial Font Size 10

	In the EDBC table, map the PGM_ID field to the PGM table's ID field, and then check the PGM_CODE field.
	• PGM_CODE of "HP" then populate "Permanent Housing".
	• PGM_CODE of "HT"
	    o Then HA is of type Expanded HA, then populate "Expanded Temporary Homeless Assistance for Applicants Fleeing Domestic Abuse"
	    o Otherwise, populate "Temporary Shelter".	

*English only, Spanish and threshold will generate based on project standards for that language.

Variables Requiring Translations: REQUEST_HA_TYPE, to Spanish

2.27.2.3 Update Denial CalWORKs NOA Action Fragment Generation

Update the NOA logic to generate the Denial CalWORKs NOA Action Fragment with the following Reason fragments.

The following are new reason fragments that will be generated with this action fragment.

1. ~~Not Due To Federal/State Declared Natural Disaster (See Recommendation 2.30)~~
2. Already Gotten Expanded 32 Nights (See Recommendation 2.31)
3. Cash Aid Application Already Approved/Denied (See Recommendation 2.32)
4. In Receipt of CalWORKs (See Recommendation 2.33)
5. Living With an HA Family (See Recommendation 2.34)

The following are pre-existing reason fragments that will now be generated with this action fragment.

1. CW_DN_NO_HMELESS_EXPTN_FOUND_A822
2. CW_DN_TEMP_HA_DENY_RECVD_HA_IN_12_MO_A823
3. CW_DN_HMELSS_CRIT_NOT_MET_A825
4. CW_DN_NOPRF_PERHME_SRCH_A826
5. CW_DN_NOT_CMMRL_EST_A828
6. CW_DN_LQDRSRCS_GRT_LMT_A829

Note: Existing NOA reasons that use this Action Fragment will use this dynamic updated Action Fragment.

2.27.2.4 Regression Test for CalWORKs HA Denial NOA Action Fragment

A regression test is needed for this NOA action fragment to verify that it will continue to generate as it did previously for "Permanent Housing".

Fragment Name and ID	Shared Logic	Existing Text
CW_DN_ACTION6 (Fragment ID: 4020)	Action associated to CW_DN_NO_PERM_HOUSE_A834 Reason	The County has denied your request dated {EffectiveDenialDate} for Homeless assistance for: Permanent Housing Here's why:
CW_DN_ACTION6 (Fragment ID: 4020)	Action associated to CW_DN_HMELSS_CRIT_NOT_MET_A825 Reason (Use PGM_CODE = "HP")	The County has denied your request dated {EffectiveDenialDate} for Homeless assistance for: Permanent Housing Here's why:
CW_DN_ACTION6 (Fragment ID: 4020)	Action associated to CW_DN_HMELSS_ASS_RCVD_ALRDY_A836 Reason	The County has denied your request dated {EffectiveDenialDate} for Homeless assistance for: Permanent Housing Here's why:
CW_DN_ACTION6 (Fragment ID: 4020)	Action associated to CW_DN_PERM_HA_DENY_RECVD_HA_IN_12_MO_A837 Reason	The County has denied your request dated {EffectiveDenialDate} for Homeless assistance for: Permanent Housing Here's why:
CW_DN_ACTION6	Action associated to CW_DN_LQDRSRCS_GRT_LMT_A839 Reason	The County has denied your request dated {EffectiveDenialDat

(Fragment ID: 4020)		e} for Homeless assistance for: Permanent Housing Here's why:
CW_DN_ACTION6 (Fragment ID: 4020)	Action associated to CW_DN_HMELESS_UNVERID_A840 Reason	The County has denied your request dated {EffectiveDenialDate} for Homeless assistance for: Permanent Housing Here's why:
CW_DN_ACTION6 (Fragment ID: 4020)	Action associated to CW_DN_FAIL_HA_NOT_ELIG_CW_A847 Reason	The County has denied your request dated {EffectiveDenialDate} for Homeless assistance for: Permanent Housing Here's why:
CW_DN_ACTION6 (Fragment ID: 4020)	Action associated to CW_DN_COST_EXCEEDS_80_PERC_TMHI_A848 Reason	The County has denied your request dated {EffectiveDenialDate} for Homeless assistance for: Permanent Housing Here's why:
CW_DN_ACTION6 (Fragment ID: 4020)	Action associated to CW_DN_BACK_RENT_EXCEEDS_80_PERC_TMHI_A959 Reason	The County has denied your request dated {EffectiveDenialDate} for Homeless assistance for: Permanent Housing Here's why:
CW_DN_ACTION6 (Fragment ID: 4020)	Action associated to CW_DN_HA_NOT_COVER_BACK_RENT_A960 Reason	The County has denied your request dated {EffectiveDenialDate} for Homeless assistance for: Permanent Housing Here's why:

CW_DN_ACTION6 (Fragment ID: 4020)	Action associated to CW_DN_NON_PYMNT_RENT_A962 Reason	The County has denied your request dated {EffectiveDenialDate} for Homeless assistance for: Permanent Housing Here's why:
CW_DN_ACTION6 (Fragment ID: 4020)	Action associated to CW_DN_NOPRF_HMELESS_SUB_A965 Reason	The County has denied your request dated {EffectiveDenialDate} for Homeless assistance for: Permanent Housing Here's why:

2.28 CalSAWS/LRS only: Update the CalWORKs HA Denial NOA Reason Fragment for Homeless Criteria Not Met

2.28.1 Overview

This effort is updating the verbiage of the existing CalWORKs HA Denial NOA Denial Homeless Criteria Not Met Reason Fragment to match the latest version provided in ACL 19-118.

Note: C-IV does not have automated NOAs for HA. C-IV counties will inherit the NOAs at migration.

Reason Fragment Name and ID: CW_DN_HMELSS_CRIT_NOT_MET_A825 (Fragment ID: 6172)
State Form/NOA: M44-211D (12-01-2019)
Current NOA Template: CW_NOA_TEMPLATE (FRAGMENT ID: 3026)
Current Program(s): CalWORKs (HA)
Current Action Type: Denial
Current Fragment Level: Program
Currently Repeatable: No
Includes NA Back 9: Yes
Current Forms/NOAs Generated with this NOA: N/A

Existing Languages:
English and Spanish

2.28.2 Description of Change

The existing CalWORKs Denial Homeless Criteria Not Met Reason Fragment will be update to the newest version via M44-211D from ACL 19-118. Verbiage was added for fleeing domestic abuse.

2.28.2.1 Update Denial Homeless Criteria Not Met Reason Fragment XDP

Update the existing CalWORKs Denial Homeless Criteria Not Met Reason Fragment to match the M44-211D (version 12/19).

Updated Languages:
English and Spanish

NOA Mockups/Examples: See Supporting Documents #9

Description	Existing Text	Updated Text	Formatting*
Static	You are not homeless. To get homeless assistance, you must meet one of these rules: You do not have your own place to stay at night. OR You are staying at night in a shelter that is temporary, OR The place that you are living in is a place that people do not usually live. OR You have not received a notice to pay rent or quit.	You are not homeless. To get homeless assistance, you must meet one of these rules: You do not have your own place to stay at night, OR You are staying at night in a shelter that is temporary, OR The place you are living in is a place that people do not usually live. OR You have received a notice to pay rent or quit. OR You are a CalWORKs applicant and you are fleeing domestic abuse.	Arial Font Size 10

*English only, Spanish and threshold will generate based on project standards for that language.

2.29 CalSAWS/LRS only: Update the CalWORKs HA Denial NOA Reason Fragment for Once Every 12 Months

2.29.1 Overview

This effort is updating the verbiage of the existing CalWORKs HA Denial NOA Denial Once Every 12 Months Reason Fragment to match the latest version provided in ACL 19-118.

Note: C-IV does not have automated NOAs for HA. C-IV counties will inherit the NOAs at migration.

Reason Fragment Name and ID:
CW_DN_NO_HMELESS_EXPTN_FOUND_A822 (Fragment ID: 6171)
State Form/NOA: M44-211D (12-01-2019)
Current NOA Template: CW_NOA_TEMPLATE (Fragment ID: 3026)
Current Program(s): CalWORKs (HA)
Current Action Type: Denial
Current Fragment Level: Program
Currently Repeatable: No
Includes NA Back 9: Yes
Current Forms/NOAs Generated with this NOA: N/A

Existing Languages:
English and Spanish

2.29.2 Description of Change

The existing CalWORKs Denial Once Every 12 Months Reason Fragment will be update to the newest version via M44-211D from ACL 19-118. With this update, there are minor verbiage changes to this fragment to reflect the updated policy. The "natural disaster" exception was removed.

2.29.2.1 Update Denial Once Every 12 Months Reason Fragment XDP

Update the existing CalWORKs Denial Once Every 12 Months Fragment to match the M44-211D (version 12/19).

Updated Languages:
English and Spanish

NOA Mockups/Examples: See Supporting Documents #10

Description	Existing Text	Updated Text	Formatting*
Static	You can get homeless assistance only once every 12 months unless you meet an exception. There is no proof that your homelessness was caused by one of the following 12-month exceptions: - domestic violence - place not livable - medical illness - natural disaster	You can only get homeless assistance once every 12 months unless you meet an exception. There is no proof that your homelessness was caused by one of the following 12-month exceptions: - domestic violence - place not livable - medical illness	Arial Font Size 10

*English only, Spanish and threshold will generate based on project standards for that language.

2.29.2.2 Update Denial Once Every 12 Months Reason Fragment Generation

Update the existing Fragment generation conditions to suppress this fragment when HA is of type Expanded HA.

~~2.30 CalSAWS/LRS only: Create a New CalWORKs HA Denial NOA Reason Fragment for Not Due To Federal/State Declared Natural Disaster~~

2.30.1 ~~Overview~~

~~This effort is adding a new CalWORKs HA Denial NOA Denial Not Due To Federal/State Declared Natural Disaster Reason Fragment to match the text provided in ACL 19-118.~~

~~Note: C-IV does not have automated NOAs for HA. C-IV counties will inherit the NOAs at migration.~~

~~**State Form/NOA:** M44-211D (12-01-2019)~~
~~**NOA Template:** CW_NOA_TEMPLATE (FRAGMENT ID: 3026)~~
~~**Program(s):** CalWORKs (HA)~~
~~**Action Type:** Denial~~
~~**Fragment Level:** Person~~
~~**Repeatable:** No~~
~~**Include NA Back 9:** Yes~~
~~**Forms/NOAs Generated with this NOA:** N/A~~

~~**Languages:**~~
~~English and Spanish~~

2.30.2 ~~Description of Change~~

~~A new CalWORKs Denial Not Due To Federal/State Declared Natural Disaster Reason Fragment will be added to the newest version via M44-211D from ACL 19-118.~~

2.30.2.1 ~~Create Denial For Not Due To Federal/State Declared Natural Disaster Reason Fragment XDP~~

~~Create a new CalWORKs Denial Not Due To Federal/State Declared Natural Disaster Reason Fragment to match the M44-211D (version 12/19).~~

~~**NOA Mockups/Examples:** See Supporting Documents #11~~

~~Description~~	~~Text~~	~~Formatting*~~
~~Static~~	~~Your homelessness was not due to a state or federally declared natural disaster.~~	~~Arial Font Size 10~~

~~*English only, Spanish and threshold will generate based on project standards for that language.~~

2.30.2.2 ~~Add Denial For Not Due To Federal/State Declared Natural Disaster Reason Fragment Generation~~

~~Generate this fragment from HA EDBC for a program person when the following are true:~~

1. ~~The person status is "Denied" in the newly run EDBC.~~
2. ~~The person has an entry on the Homeless Assistance list page with the Exception of State/Federal Declared Natural Disaster and the application date falls outside of the State/Federal declared period.~~
3. ~~There does not exist a HA EDBC for the month prior to the EDBC benefit month~~

   ~~or~~

   ~~there exists at least one HA EDBC for the previous benefit month and in the most recently saved EDBC for that month the person did not have an active status with role of member~~

~~Action Fragment:~~

~~Action Type~~	~~Fragment~~	~~Fragment ID~~
~~Approval~~	~~CW_DN_ACTION6~~	~~4020~~

~~**Ordering on NOA**: This fragment will generate immediately following the Action Fragment.~~

2.30.2.3 ~~Add Regulations for new Denial For Not Due To Federal/State Declared Natural Disaster Reason~~

~~The new Denial For Not Due To Federal/State Declared Natural Disaster Reason has associated Regulations. The following Regulations will be added when the Denial For Not Due To~~

~~Federal/State Declared Natural Disaster Reason is generated on the NOA:~~

~~**New Regulations:** MPP 44-211.5~~

2.30.2.4 ~~Add NOA Title and Footer Reference for new Reason~~

~~**NOA Reference on Document List Page**: Denial Not Natural Disaster~~
~~**NOA Title**: Temporary Shelter and Permanent Housing~~
~~**NOA Title Requires Translations**: No~~
~~**NOA Footer**: M44-211D~~

~~**NOA Footer Requires Translations**: No~~

2.31 CalSAWS/LRS only: Create a New CalWORKs HA Denial NOA Reason Fragment for Already Gotten Expanded 32 Nights

2.31.1 Overview

This effort is adding a new CalWORKs HA Approval NOA Denial Already Gotten Expanded 32 Nights Reason Fragment to match the text provided in ACL 19-118.

Note: C-IV does not have automated NOAs for HA. C-IV counties will inherit the NOAs at migration.

State Form/NOA: M44-211D (12-01-2019)
NOA Template: CW_NOA_TEMPLATE (FRAGMENT ID: 3026)
Program(s): CalWORKs (HA)
Action Type: Denial
Fragment Level: Person
Repeatable: No
Include NA Back 9: Yes
Forms/NOAs Generated with this NOA: N/A

Languages:
English and Spanish

2.31.2 Description of Change

A new CalWORKs Denial Already Gotten Expanded 32 Nights Reason Fragment will be added to the newest version via M44-211D from ACL 19-118.

2.31.2.1 Create Denial Already Gotten Expanded 32 Nights Reason Fragment XDP

Create a new CalWORKs Denial Already Gotten Expanded 32 Nights Reason Fragment to match the M44-211D (version 12/19).

NOA Mockups/Examples: See Supporting Documents #12

Description	Text	Formatting*
Static	You have already gotten your 32 nights of expanded temporary homeless assistance for applicants fleeing domestic abuse.	Arial Font Size 10

*English only, Spanish and threshold will generate based on project standards for that language.

2.31.2.2 Add Denial Already Gotten Expanded 32 Nights Reason Fragment Generation

Generate this fragment from HA EDBC for a program person when the following are true:

1. The person status is 'Denied' in the newly run EDBC
2. The EDBC person Status Reason is "Already received Once-in-a-Lifetime".
3. There does not exist a HA EDBC for the month prior to the EDBC benefit month

   or

   there does exists an HA EDBC for the prior month and in the most recently saved EDBC for that month the person did not have an active status with role of member

Action Fragment:

Action Type	Fragment	Fragment ID
Approval	CW_DN_ACTION6	4020

Ordering on NOA: This fragment will generate immediately following the Action Fragment.

2.31.2.3 Add Regulations for new Denial Already Gotten Expanded 32 Nights Reason

The new Denial Already Gotten Expanded 32 Nights Reason has associated Regulations. The following Regulations will be added when the Denial Already Gotten Expanded 32 Nights Reason is generated on the NOA:

New Regulations: MPP 44-211.5

2.31.2.4 Add NOA Title and Footer Reference for new Reason

NOA Reference on Document List Page: Denial Already Gotten Expanded 32 Nights
NOA Title: Temporary Shelter and Permanent Housing
NOA Title Requires Translations: No
NOA Footer: M44-211D

NOA Footer Requires Translations: No

2.32 CalSAWS/LRS only: Create a New CalWORKs HA Denial NOA Reason Fragment for Cash Aid Application Already Approved/Denied

2.32.1 Overview

This effort is adding a new CalWORKs HA Denial NOA for Cash Aid Application Already Approved/Denied Reason Fragment to match the text provided in ACL 19-118.

Note: C-IV does not have automated NOAs for HA. C-IV counties will inherit the NOAs at migration.

State Form/NOA: M44-211D (12-01-2019)
NOA Template: CW_NOA_TEMPLATE (FRAGMENT ID: 3026)
Program(s): CalWORKs (HA)
Action Type: Denial
Fragment Level: Person
Repeatable: No
Include NA Back 9: Yes
Forms/NOAs Generated with this NOA: N/A

Languages:
English and Spanish

2.32.2 Description of Change

A new CalWORKs Denial Cash Aid Application Already Approved/Denied Reason Fragment will be added to the newest version via M44-211D from ACL 19-118.

2.32.2.1 Create Denial Cash Aid Application Already Approved/Denied Reason Fragment XDP

Create a new CalWORKs Denial Cash Aid Application Already Approved/Denied Reason Fragment to match the M44-211D (version 12/19).

NOA Mockups/Examples: See Supporting Documents #13

Description	Text	Formatting*
Static	Your cash aid application has been <ACTION_TYPE> so you are no longer eligible for expanded temporary homeless assistance for applicants fleeing domestic abuse.	Arial Font Size 10

*English only, Spanish and threshold will generate based on project standards for that language.

2.32.2.2 Add Denial Cash Aid Application Already Approved/Denied Reason Fragment Generation

Generate this fragment from HA EDBC for a program person when the following are true:

1. The person status is 'Denied' in the newly run HA EDBC
2. The EDBC person Status Reason is "Inelig due to CW determination"

   Note: EDBC will set the program status reason as "Inelig due to CW determination" if the CW program is not in pending status
3. The CW program has been approved (application month) or denied in the EDBC benefit month for the program person.
4. There does not exist a HA EDBC for the month prior to the EDBC benefit month

   or

   there exists at least one HA EDBC for the previous benefit month and in the most recently saved EDBC for that month the person did not have an active status with role of member

Action Fragment:

Action Type	Fragment	Fragment ID
Approval	CW_DN_ACTION6	4020

Ordering on NOA: This fragment will generate immediately following the Action Fragment.

2.32.2.3 Add Fragment Variable Population

New variable is created to properly identify whether the previous cash aid application has been approved or denied.

Variable Name	Population	Formatting
<ACTION_TYPE>	Populates with the outcome of the prior cash aid application. If the CW program has been approved (application month) in the EDBC benefit month for the program person, populate with "approved". If the CW program has been denied (application month) in the EDBC benefit month for the program person, populate with "denied".	Arial Font Size 10

*English only, Spanish and threshold will generate based on project standards for that language.

Variables Requiring Translations: ACTION_TYPE, to Spanish

2.32.2.4 Add Regulations for new Denial Cash Aid Application Already Approved/Denied Reason

The new Denial Cash Aid Application Already Approved/Denied Reason has associated Regulations. The following Regulations will be added when the Denial Cash Aid Application Already Approved/Denied Reason is generated on the NOA:

New Regulations: MPP 44-211.5

2.32.2.5 Add NOA Title and Footer Reference for new Reason

NOA Reference on Document List Page: Denial Cash Aid Application Already Approved/Denied
NOA Title: Temporary Shelter and Permanent Housing
NOA Title Requires Translations: No

NOA Footer: M44-211D

NOA Footer Requires Translations: No

2.33 CalSAWS/LRD Only: Create a New CalWORKs HA Denial NOA Reason Fragment for In Receipt of CalWORKs

2.33.1 Overview

This effort is adding a new CalWORKs HA Denial NOA Denial In Receipt of CalWORKs Reason Fragment to match the text provided in ACL 19-118.

Note: C-IV does not have automated NOAs for HA. C-IV counties will inherit the NOAs at migration.

State Form/NOA: M44-211D (12-01-2019)
NOA Template: CW_NOA_TEMPLATE (FRAGMENT ID: 3026)
Program(s): CalWORKs (HA)
Action Type: Denial
Fragment Level: Person
Repeatable: No
Include NA Back 9: Yes
Forms/NOAs Generated with this NOA: N/A

Languages:
English and Spanish

2.33.2 Description of Change

A new CalWORKs Denial In Receipt of CalWORKs Reason Fragment will be added to the newest version via M44-211D from ACL 19-118.

2.33.2.1 Create Denial In Receipt of CalWORKs Reason Fragment XDP

Create a new CalWORKs Denial In Receipt of CalWORKs Reason Fragment to match the M44-211D (version 12/19).

NOA Mockups/Examples: See Supporting Documents #14

Description	Text	Formatting*
Static	You are currently in receipt of CalWORKs and are therefore not eligible for expanded temporary homeless assistance for applicants fleeing domestic abuse.	Arial Font Size 10

*English only, Spanish and threshold will generate based on project standards for that language.

2.33.2.2 Add Denial In Receipt of CalWORKs Reason Fragment Generation

Generate this fragment from HA EDBC for a program person when the following are true:

1. The person's status is 'Denied' in the newly run HA EDBC
2. The person Status reason is "Inelig due to CW determination"
3. The CW program is currently active for the EDBC benefit month and the prior month for the program person
4. There exists at least one HA EDBC for the previous benefit month and in the most recently saved EDBC for that month the person did not have an active status with role of member

Action Fragment:

Action Type	Fragment	Fragment ID
Approval	CW_DN_ACTION6	4020

Ordering on NOA: This fragment will generate immediately following the Action Fragment.

2.33.2.3 Add Regulations for new Denial In Receipt of CalWORKs Reason

The new Denial In Receipt of CalWORKs Reason has associated Regulations. The following Regulations will be added when the Denial In Receipt of CalWORKs Reason is generated on the NOA:

New Regulations: MPP 44-211.5

2.33.2.4 Add NOA Title and Footer Reference for new Reason

NOA Reference on Document List Page: Denial In Receipt of CalWORKs
NOA Title: Temporary Shelter and Permanent Housing
NOA Title Requires Translations: No
NOA Footer: M44-211D

NOA Footer Requires Translations: No

2.34 CalSAWS/LRS only: Create a New CalWORKs HA Denial NOA Reason Fragment for Living With an HA Family

2.34.1 Overview

This effort is adding a new CalWORKs HA Denial NOA Denial Living With an HA Family Reason Fragment to match the text provided in ACL 19-118.

Note: C-IV does not have automated NOAs for HA. C-IV counties will inherit the NOAs at migration.

State Form/NOA: M44-211D (12-01-2019)
NOA Template: CW_NOA_TEMPLATE (FRAGMENT ID: 3026)
Program(s): CalWORKs (HA)
Action Type: Denial
Fragment Level: Program
Repeatable: No
Include NA Back 9: Yes
Forms/NOAs Generated with this NOA: N/A

Languages:
English and Spanish

2.34.2 Description of Change

A new CalWORKs Denial Living With an HA Family Reason Fragment will be added to the newest version via M44-211D from ACL 19-118.

2.34.2.1 Create Living With an HA Family Reason Fragment XDP

Create a new CalWORKs Living With an HA Family Reason Fragment to match the M44-211D (version 12/19).

NOA Mockups/Examples: See Supporting Documents #15

Description	Text	Formatting*

Static	You were living with a family at the time they got homeless assistance.	Arial Font Size 10

*English only, Spanish and threshold will generate based on project standards for that language.

2.34.2.2 Add Living With an HA Family Reason Fragment Generation

Generate this fragment from HA EDBC for program person when the following are true:

1. The person's status is 'Denied' in the newly run EDBC
2. The person Status Reason is "Already received HA in another AU".
3. There does not exist a HA EDBC for the month prior to the EDBC benefit month

   or

   there exists at least one HA EDBC for the previous benefit month and in the most recently saved EDBC for that month the person did not have an active status with role of member

Action Fragment:

Action Type	Fragment	Fragment ID
Approval	CW_DN_ACTION6	4020

Ordering on NOA: This fragment will generate immediately following the Action Fragment.

2.34.2.3 Add Regulations for new Denial Living With an HA Family Reason

The new Denial Living With an HA Family Reason has associated Regulations. The following Regulations will be added when the Denial Living With an HA Family Reason is generated on the NOA:

New Regulations: MPP 44-211.5

2.34.2.4 Add NOA Title and Footer Reference for new Reason

NOA Reference on Document List Page: Denial Living With an HA Family

NOA Title: Temporary Shelter and Permanent Housing
NOA Title Requires Translations: No
NOA Footer: M44-211D
NOA Footer Requires Translations: No

2.35 CalSAWS/LRS only: Update the CalWORKs HA Denial NOA Reason Fragment for Already Gotten Last 12 Months Due To Exception

2.35.1 Overview

This effort is updating the verbiage of the existing CalWORKs HA Denial NOA Denial Already Gotten Last 12 Months Due To Exception Reason Fragment to match the latest version provided in ACL 19-118.

Note: C-IV does not have automated NOAs for HA. C-IV counties will inherit the NOAs at migration.

Reason Fragment Name and ID:
CW_DN_TEMP_HA_DENY_RECVD_HA_IN_12_MO_A823 (Fragment ID: 6393)
State Form/NOA: M44-211D (12-01-2019)
Current NOA Template: CW_NOA_TEMPLATE (Fragment ID: 3026)
Current Program(s): CalWORKs (HA)
Current Action Type: Denial
Current Fragment Level: Program
Currently Repeatable: No
Includes NA Back 9: Yes
Current Forms/NOAs Generated with this NOA: N/A

Existing Languages:
English and Spanish

2.35.2 Description of Change

The existing CalWORKs Denial Already Gotten Last 12 Months Due To Exception Reason Fragment will be update to the newest version via M44-211D from ACL 19-118.

2.35.2.1 Update Denial Already Gotten Last 12 Months Due To Exception Reason Fragment XDP

Update the CalWORKs Denial Already Gotten Last 12 Months Due To Exception Reason Fragment to match the M44-211D (version 12/19).

NOA Mockups/Examples: See Supporting Documents #16

Description	Existing Text	Updated Text	Formatting*
Static	You already got homeless aid due to a 12-month exception.	You already got homeless assistance in the last 12 months due to an exception.	Arial Font Size 10

*English only, Spanish and threshold will generate based on project standards for that language.

2.36 CalSAWS/LRS only: Update the CalWORKs HA Denial NOA Reason Fragment for Not Getting Cash Aid Nor Eligible

2.36.1 Overview

This effort is updating the verbiage of the existing CalWORKs HA Denial NOA Denial Not Getting Cash Aid Nor Eligible Reason Fragment to match the latest version provided in ACL 19-118.

Note: C-IV does not have automated NOAs for HA. C-IV counties will inherit the NOAs at migration.

Reason Fragment Name and ID: CW_DN_FAIL_HA_NOT_ELIG_CW_A847 (Fragment ID: 6397)
State Form/NOA: M44-211D (12-01-2019)
Current NOA Template: CW_NOA_TEMPLATE (Fragment ID: 3026)
Current Program(s): CalWORKs (HA)
Current Action Type: Denial
Current Fragment Level: Program
Currently Repeatable: No
Includes NA Back 9: Yes
Current Forms/NOAs Generated with this NOA: N/A

Existing Languages:
English and Spanish

2.36.2 Description of Change

The existing CalWORKs Denial Not Getting Cash Aid Nor Eligible Reason Fragment will be update to the newest version via M44-211D from ACL 19-118. With this update, there are minor changes to the verbiage to reflect the updated policy.

2.36.2.1 Update Denial Not Getting Cash Aid Nor Eligible Reason Fragment XDP

Update the existing CalWORKs Denial Not Getting Cash Aid Nor Eligible Reason Fragment to match the M44-211D (version 12/19).

Updated Languages:
English and Spanish

NOA Mockups/Examples: See Supporting Documents #17

Description	Existing Text	Updated Text	Formatting*
Static	You cannot get homeless assistance because you are not getting cash aid.	You cannot get homeless assistance because you are not getting cash aid and you are not apparently eligible for cash aid.	Arial Font Size 10

*English only, Spanish and threshold will generate based on project standards for that language.

2.37 CalSAWS/LRS only: Update the CalWORKs HA Denial NOA Reason Fragment for Would Not Let Us Verify Homelessness

2.37.1 Overview

This effort is updating the verbiage of the existing CalWORKs HA Denial NOA Denial Would Not Let Us Verify Homelessness Reason Fragment to match the latest version provided in ACL 19-118.

Note: C-IV does not have automated NOAs for HA. C-IV counties will inherit the NOAs at migration.

Reason Fragment Name and ID: CW_DN_HMELESS_UNVERID_A840 (Fragment ID: 6180)
State Form/NOA: M44-211D (12-01-2019)
Current NOA Template: CW_NOA_TEMPLATE (FRAGMENT ID: 3026)
Current Program(s): CalWORKs (HA)
Current Action Type: Denial
Current Fragment Level: Program
Currently Repeatable: No
Includes NA Back 9: Yes
Current Forms/NOAs Generated with this NOA: N/A

Existing Languages:
English and Spanish

2.37.2 Description of Change

The existing CalWORKs Denial Would Not Let Us Verify Homelessness Reason Fragment will be update to the newest version via M44-211D from ACL 19-118.

2.37.2.1 Update Denial Would Not Let Us Verify Homelessness Reason Fragment XDP

Update the existing CalWORKs Denial Would Not Let Us Verify Homelessness Reason Fragment to match the M44-211D (version 12/19).

Updated Languages:
English and Spanish

NOA Mockups/Examples: See Supporting Documents #18

Description	Existing Text	Updated Text	Formatting*
Static	We could not verify your homelessness, and you did not agree to sign a statement indicating your homelessness.	You would not agree to let us verify your homelessness. If you do agree to let us verify your homelessness, you may be able to get temporary shelter aid.	Arial Font Size 10

*English only, Spanish and threshold will generate based on project standards for that language.

2.38 CalSAWS/LRS only: Update the CalWORKs HA Denial NOA Reason Fragment for Have Not Shown Proof Seeking Permanent Housing

2.38.1 Overview

This effort is updating the verbiage of the existing CalWORKs HA Denial NOA Denial Have Not Shown Proof Seeking Permanent Housing Reason Fragment to match the latest version provided in ACL 19-118.

Note: C-IV does not have automated NOAs for HA. C-IV counties will inherit the NOAs at migration.

Reason Fragment Name and ID: CW_DN_NOPRF_PERHME_SRCH_A826 (Fragment ID: 6173)
State Form/NOA: M44-211D (12-01-2019)
Current NOA Template: CW_NOA_TEMPLATE (FRAGMENT ID: 3026)
Current Program(s): CalWORKs (HA)
Current Action Type: Denial
Current Fragment Level: Program
Currently Repeatable: No
Includes NA Back 9: Yes
Current Forms/NOAs Generated with this NOA: N/A

Existing Languages:
English and Spanish

2.38.2 Description of Change

The existing CalWORKs Denial Have Not Shown Proof Seeking Permanent Housing Reason Fragment will be update to the newest version via M44-211D from ACL 19-118. With this update, there are minor changes to the verbiage to reflect the updated policy. Primarily, remove verbiage related to the good clause portion of the verbiage.

2.38.2.1 Update Denial Have Not Shown Proof Seeking Permanent Housing Reason Fragment XDP

Update the existing CalWORKs Denial Have Not Shown Proof Seeking Permanent Housing Reason Fragment to match the M44-211D (version 12/19).

Updated Languages:
English and Spanish

NOA Mockups/Examples: See Supporting Documents #19

Description	Existing Text	Updated Text	Formatting*
Static	You have to show proof that you are looking for permanent housing or establish good cause to exclude you from this requirement. You have not shown proof or established good cause. You will no longer be able to get Temporary shelter aid.	You have to show proof that you are looking for permanent housing. You have not shown proof. You will no longer be able to get temporary shelter aid.	Arial Font Size 10

*English only, Spanish and threshold will generate based on project standards for that language.

2.39 CalSAWS/LRS only: Remove the CalWORKs HA Denial NOA Action Fragment for only Temporary Shelter

2.39.1 Overview

This effort is to remove the obsolete CalWORKs HA Denial NOA Action Fragment for only Temporary Shelter. The current design has a separate Denial NOA Action for Permanent Housing (CW_DN_ACTION6) and Temporary Shelter (CW_DN_ACTION7). This SCR requests a third Denial NOA Action, for "Expanded Temporary Homeless Assistance for Applicants Fleeing Domestic Abuse". Instead of creating a new Denial NOA Action Fragment, it was decided to change CW_DN_ACTION6 to generate the HA Type dynamically (See Recommendation 2.27), and to remove this Action Fragment (CW_DN_ACTION7) since it will no longer be in use.

Action Fragment Name and ID: CW_DN_ACTION7 (Fragment ID: 4021)

Current Program(s): CalWORKs (HA)

Current Action Type: Denial

Current Fragment Level: Program

Currently Repeatable: No

Languages:

English and Spanish

2.39.2 Description of Change

Remove the obsolete Denial NOA Action Fragment for only Temporary Shelter (CW_DN_ACTION7).

The XDPs that are to be removed are as follows:

- CW_DN_ACTION7_AE.xdp
- CW_DN_ACTION7_CA.xdp
- CW_DN_ACTION7_CH.xdp
- CW_DN_ACTION7_EN.xdp
- CW_DN_ACTION7_KO.xdp
- CW_DN_ACTION7_RU.xdp
- CW_DN_ACTION7_SP.xdp
- CW_DN_ACTION7_TG.xdp
- CW_DN_ACTION7_VI.xdp

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Eligibility	EDBC Example Scenarios	EDBC Example Scenarios
2	Form	Updated state version of CW 42	See “CW 42 mockup.docx”
3	Form	Updated state version of CW 74	See “CW 74 mockup.docx”

4	Form	Updated state version of CW 215	See "CW 215 mockup.docx"
5	NOA	Full NOA Mockup for Reason Temporary Shelter	See "2.19 Temporary Shelter.pdf"
6	NOA	Full NOA Mockup for Reason Temporary Shelter Final Payment	See "2.20 Temporary Shelter Final Payment.pdf"
7	NOA	Full NOA Mockup for Reason First 16 days Expanded Temp. Shelter Benefits	See "2.23 First 16 days Expanded Temp. Shelter Benefits.pdf"
8	NOA	Full NOA Mockup for Reason Expanded Temporary Shelter Final Payment	See "2.24 Expanded Temporary Shelter Final Payment.pdf"
9	NOA	Full NOA Mockup for Reason Not Homeless	See "2.27 Not Homeless.pdf"
10	NOA	Full NOA Mockup for Reason Once Every 12 Months	See "2.28 Once Every 12 Months.pdf"
11	NOA	Full NOA Mockup for Reason Not Due To FederalState Declared Natural Disaster	See "2.29 Not Due To FederalState Declared Natural Disaster.pdf"
12	NOA	Full NOA Mockup for Reason Already Gotten Expanded 32 Nights	See "2.30 Already Gotten Expanded 32 Nights.pdf"
13	NOA	Full NOA Mockup for Reason Cash Aid Application Already Approved/Denied	See "2.31 Cash Aid Application Already Approved/Denied .pdf"
14	NOA	Full NOA Mockup for Reason In Receipt of CalWORKs	See "2.32 In Receipt of CalWORKs.pdf"
15	NOA	Full NOA Mockup for Reason Living With an HA Family	See "2.33 Living With an HA Family .pdf"
16	NOA	Full NOA Mockup for Reason Already Gotten Last 12 Months Due To Exception	See "2.34 Already Gotten Last 12 Months Due To Exception.pdf"
17	NOA	Full NOA Mockup for Reason Would Not Let Us Verify Homelessness	See "2.35 Not Getting Cash Aid Nor Eligible.pdf"

18	NOA	Full NOA Mockup for Reason Would Not Let Us Verify Homelessness	See “2.36 Would Not Let Us Verify Homelessness.pdf”
19	NOA	Full NOA Mockup for Reason Have Not Shown Proof Seeking Permanent Housing	See “2.37 Have Not Shown Proof Seeking Permanent Housing.pdf”

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.8.1.6	The LRS shall manage all the critical start, end, and effective dates for all ED/BC processes, including adverse action periods, in accordance with all applicable federal, State, and local laws, rules, regulations, ordinances, guidelines, directives, policies, and procedures by program type.	LRS system will be updated with the changes related to the ACL 19-118.

5 MIGRATION IMPACTS

In C-IV system, Homeless Assistance programs are manual EDBC programs. C-IV counties will be adopting this functionality as part of migration.

6 OUTREACH

Job Aid (JA) and Web Base Training (WBT) will be updated based on the requirement of this SCR.

6.1 Lists

None

7 APPENDIX

None

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-215774| CIV-107088

Update Last Month of Reversal for SSI/SSP Cash Out Population

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Mark Keehn
	Reviewed By	Jason Francis

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
4/24/2020	1	Initial write up	Mark Keehn
7/17/2020	2	Content Revision	Mark Keehn

Table of Contents

1 OVERVIEW

This SCR will extend the last benefit month for which an SSI/SSP reversal is expected for a CalFresh (CF) program. This change will apply to LRS/CalSAWS and C-IV.

The implementation of the SSI/SSP Cash Out Reversal policy started with **SCR CA-203103/CIV-101471– CalFresh Ending SSI Cash-Out** and **SCR CA-205328/CIV-102568 – TNB Recertification**. When implemented, these SCRs expected the last possible reversal date to be in the benefit month of 10/2020 (i.e., no reversals were expected after 10/2020).

Prior to the CF household's reversal month, an SSI/SSP person would be excluded from the CF program with the role of 'Unaided Person' (UP) and role reason of 'Gets SSI/SSP'. Once the SSI/SSP person has reversed, the SSI/SSP person can be included in the CF program and the system determines whether a Nutrition Benefit (NB) program should be created.

Due to actions taken in response to COVID-19, Recertifications and SAR7s with a due date of March, April, and May of 2020 are not being actioned. Because of this, EDBC will not be reversing CF programs with SSI/SSP persons during those months. This means the auto creation of Supplemental Nutrition Benefit (SNB) and Transitional Nutrition Benefit (TNB) programs will also be suppressed. While EDBC will reverse these cases at the next SAR, SARA, or Recertification, some of these reversals will occur after 10/2020, which was previously expected to be the last month for which it was possible to have a reversal.

1.1 Current Design

While the EDBC logic will automatically reverse a CalFresh program after 10/2020, there were assumptions made in other parts of the system that certain actions should not occur after 10/2020. Sections of the system impacted are as follows:

1. **LSR/CalSAWS Only** – The CalFresh Yellow Banner to indicate that the program was "Eligible for SSI/SSP Reversal Determination" is only available until 10/2020.
2. A page validation on the SSI/SSP Reversal Detail page prevents any Reversal Month greater than 10/2020.
3. The 'Get SSI/SSP' (CT73-25) Status Reason is not valid for a CF program for any month after 10/2020. A user performing an EDBC override would not be able to use this Status Reason after 10/2020.
4. EDBC logic for TNB prevents a Reporting Type of 'Non Reporting' after Sept 2021.
5. A page validation on the Program Configuration page prevents the 'Non Reporting' Reporting Type from being selected for TNB programs after Sept 2021.

1.2 Requests

Change the last expected reversal month from 10/2020 to 10/2021. This shift in the last expected reversal month also changes the last possible due date for a 12-month TNB recertification from Sept 2021 to Sept 2022. By definition, this extends the last month for which a TNB program can have a Reporting Type of 'Non Reporting' which is only valid for the initial 12-month recertification period.

1.3 Overview of Recommendations

1. **LRS/CalSAWS Only**: Update the CF yellow banner logic to account for the last possible reversal month. The yellow banner is used to alert the user when a CalFresh program is eligible for an SSI/SSP reversal determination.
2. Update the validation message and logic which is triggered on the CalFresh SSI/SSP Reversal Detail page to account for the last possible reversal month.
3. Update Code Table 73 to extend the time period for which the 'Gets SSI/SSP' (CT73 - 25) Status Reason is available to account for the last possible reversal month.
4. Update the last possible date for which a TNB program can receive a Reporting Type of 'Non Reporting' when processing a TNB EDBC.
5. Update the last allowable month for which it is possible to have a 12-month TNB program with a Reporting Type of 'Non Reporting' when the user is overriding the Program Configuration for a TNB EDBC.

1.4 Assumptions

1. The State will not extend the initial COVID-19 policy that prevented recertifications and SAR7 determinations for March, April, and May 2020 beyond the May 2020 benefit month.

2 RECOMMENDATIONS

2.1 Online – Case Summary – CalFresh Yellow Banner

2.1.1 Overview

In the LRS/CalSAWS system the yellow banner is used to alert the user when a CalFresh program is eligible for an SSI/SSP reversal determination.

The last possible date for an SSI/SSP Reversal Month will be extended to 10/2021.

This updates section 2.1.3.3 in the original implementation of **SCR CA-203103/CIV-101471– CalFresh Ending SSI Cash-Out**.

2.1.2 Case Summary

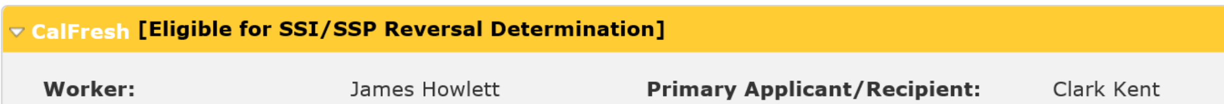


Figure 2.1.1 – Case Summary – CalFresh Yellow Banner (LRS/CalSAWS only)

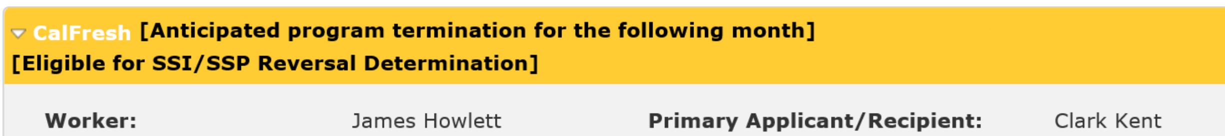


Figure 2.1.2 – Case Summary – CalFresh Yellow Banner with system date in RE Due Month (LRS/CalSAWS only)

2.1.3 Description of Changes

Update the following CF yellow banner logic to account for the last possible reversal month.

1. **Current:** Update the CalFresh Notification Banner to display a notification to alert the worker that a person on the CalFresh program has yet to have their SSI/SSP Reversal Determination.
   a. The notification text will be '[Eligible for SSI/SSP Reversal Determination]'. This will appear after the program termination message if it appears in the notification banner.
   b. In addition to existing notification banner criteria, the notification banner with this message will display when the following are true:
      i. A High Dated Active person detail record exists for a CalFresh Program Person with a Role code of 'UP' and a Role Reason code of 'Gets SSI/SSP'.
      ii. The system date is between 06/01/2019 and 10/31/2020.
2. **Updated:** Update the CalFresh Notification Banner to display a notification to alert the worker that a person on the CalFresh program has yet to have their SSI/SSP Reversal Determination.
   a. The notification text will be '[Eligible for SSI/SSP Reversal Determination]'. This will appear after the program termination message if it appears in the notification banner.
   b. In addition to existing notification banner criteria, the notification banner with this message will display when the following are true:

i. A High Dated Active person detail record exists for a CalFresh Program Person with a Role code of 'UP' and a Role Reason code of 'Gets SSI/SSP'.
ii. The system date is between 06/01/2019 and **10/31/2021**.

2.1.4 Page Location

- **Global: Case Info**
- **Local: Case Summary**
- **Task: Case Summary**

2.1.5 Security Updates

No changes.

2.1.6 Page Mapping

No changes.

2.1.7 Page Usage/Data Volume Impacts

No impacts to page usage or data volume impacts.

2.2 Online – CalFresh SSI/SSP Reversal Detail

2.2.1 Overview

The CalFresh SSI/SSP Reversal Detail page can be used by the worker to request the SSI/SSP Reversal and view the results of the reversal. This page can be updated by EDBC or by a Worker.

The last possible date for an SSI/SSP Reversal Month will be extended to 10/2021.

This updates section 2.4.4.3 in the original implementation of **SCR CA-203103/CIV-101471– CalFresh Ending SSI Cash-Out**.

2.2.2 Description of Changes

Update the following validation message which is triggered on the CalFresh SSI/SSP Reversal Detail page. Update the logic which displays this message to account for the new date.

1. **Current**: SSI/SSP Reversal Month – Month cannot be after 10/2020.
   a. Triggered when the SSI/SSP Reversal Month is set to a month after 10/2020
2. **Updated**: SSI/SSP Reversal Month – Month cannot be after 10/2021.

a. Triggered when the SSI/SSP Reversal Month is set to a month after **10/2021**

2.2.3 Page Location

- **Global: Case Info**
- **Local: Case Summary**
- **Task: Case Summary**

2.2.4 Security Updates

No changes.

2.2.5 Page Mapping

No changes.

2.2.6 Page Usage/Data Volume Impacts

No impacts to page usage or data volume impacts.

2.3 Eligibility – Nutrition Benefit EDBC Detail

2.3.1 Overview

The Nutrition Benefit EDBC Detail page provides a summary of the EDBC and allows the user to override that EDBC if needed. The 'Get SSI/SSP' Status Reason should not be available during overrides after the last possible reversal month.

This updates section 2.27.3.7 in the original implementation of **SCR CA-203103/CIV-101471– CalFresh Ending SSI Cash-Out**.

2.3.2 Description of Changes

Update Code Table 73 to extend the time period for which the 'Gets SSI/SSP' (CT73 - 25) is available.

1. **Current**: Update Code Table 73, Program Reason Codes, to effective date code value 'Gets SSI/SSP' (CT73 - 25) so that 'Gets SSI/SSP' is not valid for the CF program or CF program persons after October 31, 2020. This will prevent 'Gets SSI/SSP' from displaying as a valid selection

if the user chooses to override the EDBC and is setting program person roles and role reasons.

2. **Updated**: Update Code Table 73, Program Reason Codes, to effective date code value 'Gets SSI/SSP' (CT73 - 25) so that 'Gets SSI/SSP' is not valid for the CF program or CF program persons after **October 31, 2021**. This will prevent 'Gets SSI/SSP' from displaying as a valid selection if the user chooses to override the EDBC and is setting program person roles and role reasons.
Note: This code table change is also necessary to allow the Unaided Person (UP) role with a role reason of 'Get SSI/SSP' to continue to be set for excluded SSI/SSP persons that have still not been reversed for benefit months after October 2020.

2.3.3 Page Location

- **Global: Eligibility**
- **Local: Customer Information**
- **Task: EDBC Results**

2.3.4 Security Updates

1. Security Rights

Security Right	Right Description	Right to Group Mapping

2. Security Groups

Security Group	Group Description	Group to Role Mapping

2.3.5 Page Mapping

No new mappings.

2.3.6 Page Usage/Data Volume Impacts

No impacts.

2.4 Eligibility Rules Update

2.4.1 Overview

The ‘TNB Non Reporting’ Reporting Type is used for all 6-month recertification periods. The initial 12-month TNB recertification period receives a Reporting Type of ‘Non Reporting’.

This updates section 2.13.2.1 in the original implementation of **SCR CA-205328/CIV-102568 – TNB Recertification**.

2.4.2 Description of Changes

Update the last possible date for which a TNB program can receive a Reporting Type of ‘Non Reporting’ when processing a TNB EDBC. Other than the date, no other functionality is changing.

1. **Current:** Define a new Reporting Type, ‘TNB Non Reporting’ (CT542) to be used as the reporting type for any EDBC or Program Detail defined during a 6-month TNB period (i.e., any TNB period other than the initial 12-month period). The initial 12-month TNB period will continue to use the ‘Non Reporting’ reporting type.
   The new ‘TNB Non Reporting’ reporting type will allow fiscal logic to identify periods which require period related skip issuances.
   The ‘Periodic Report Frequency’ column (column 10) will be set to 6.
   The ‘EICT’ column (column 9) will be left blank because there is no reporting requirement for TNB. They are only required to complete the recertification.
   The Reporting Type will be set to ‘TNB Non Reporting’ when any of the following conditions have been met for a benefit month:
    a. The EDBC for the benefit month was processed with an ‘RE’ Run Reason.
    b. The benefit month is greater than September 2021, which is functionally the last possible month for a TNB program to receive the ‘Non Reporting’ Reporting Type. October 2020 is last possible month for an SSI/SSP Reversal Month to be established.
    c. The difference between the benefit month and the SSI/SSP Reversal Month is greater than 11 months. For example, if the

SSI/SSP Reversal month were 7/2019 and the benefit month being processed is 7/2020, the difference would be 12 months.

d. The difference between the SSI/SSP Reversal Month and the RE due date associated with the benefit month is greater than 11 months.

e. If the program detail for the benefit month has previously been set to 'TNB Non Reporting'.

2. **Updated:** Define a new Reporting Type, 'TNB Non Reporting' (CT542) to be used as the reporting type for any EDBC or Program Detail defined during a 6-month TNB period (i.e., any TNB period other than the initial 12-month period). The initial 12-month TNB period will continue to use the 'Non Reporting' reporting type.

   The new 'TNB Non Reporting' reporting type will allow fiscal logic to identify periods which require period related skip issuances.

   The 'Periodic Report Frequency' column (column 10) will be set to 6. The 'EICT' column (column 9) will be left blank because there is no reporting requirement for TNB. They are only required to complete the recertification.

   The Reporting Type will be set to 'TNB Non Reporting' when any of the following conditions have been met for a benefit month:

   a. The EDBC for the benefit month was processed with an 'RE' Run Reason.
   b. The benefit month is greater than **September 2022**, which is functionally the last possible month for a TNB program to receive the 'Non Reporting' Reporting Type. **October 2021** is last possible month for an SSI/SSP Reversal Month to be established.
   c. The difference between the benefit month and the SSI/SSP Reversal Month is greater than 11 months. For example, if the SSI/SSP Reversal month were 7/2019 and the benefit month being processed is 7/2020, the difference would be 12 months.
   d. The difference between the SSI/SSP Reversal Month and the RE due date associated with the benefit month is greater than 11 months.
   e. If the program detail for the benefit month has previously been set to 'TNB Non Reporting'.

2.4.3 Page Location

- **Global: Eligibility**
- **Local: Customer Information**
- **Task: EDBC Results**

2.4.4 Security Updates

3. Security Rights

Security Right	Right Description	Right to Group Mapping

4. Security Groups

Security Group	Group Description	Group to Role Mapping

2.4.5 Page Mapping

No new mappings.

2.4.6 Page Usage/Data Volume Impacts

No impacts.

2.5 Eligibility – Program Configuration [Override] List

2.5.1 Overview

The Program Configuration Override List page is accessed when the user selects the 'Override Program Configuration' button on the EDBC Summary page.

A validation limits which combination of Aid Code, Program Type, Reporting Type, and Reporting Type Reason are allowed and displays a validation message if an incorrect combination is used.

This updates section 2.14.3 in the original implementation of **SCR CA-205328/CIV-102568 – TNB Recertification**.

2.5.2 Description of Changes

Update the last allowable month for which it is possible to have a 12-month TNB program with a Reporting Type of 'Non Reporting' when the user is overriding the Program Configuration for a TNB EDBC. Other than the date, no other functionality is changing.

1. **Current:** Update the existing conditions that display the page validation "Aid Code, Program Type, and Reporting Type/Reason are required to align." For this validation the system is only comparing the 'Aid Code', 'Reporting Type', 'Program Type', and 'Reporting Type Reason' to ensure they are logically consistent for an Nutrition Benefit (NB) program.
    a. If the override (or manual EDBC) is for a benefit month Prior to 10/2021, the valid combinations of values are listed below. Currently, the system looks for combinations i (SNB) and ii (TNB with 12-month reporting). Combination iii (TNB with 6-month reporting) will be added.
        i. Combination for SNB
            1. Aid Code: 09 – CalFresh
            2. Program Type: Supplemental Nutrition Benefit
            3. Reporting Type: Non Reporting
            4. Reporting Type Reason: Supplemental Nutrition Benefit
        ii. Combination for TNB (12-month) - This is the combination that would be selected by the user if they are overriding a TNB EDBC that falls within a 12-month recertifcation period.
            1. Aid Code: 0H – Transitional Nutrition Benefit
            2. Program Type: Transitional Nutrition Benefit
            3. Reporting Type: Non Reporting
            4. Reporting Type Reason: Transitional Nutrition Benefit
        iii. Combination for TNB (6-month) - This is the combination that would be selected by the user if they are overriding a TNB EDBC that falls within a 6-month recertification period.
            1. Aid Code: 0H – Transitional Nutrition Benefit
            2. Program Type: Transitional Nutrition Benefit
            3. Reporting Type: TNB Non Reporting
            4. Reporting Type Reason: Transitional Nutrition Benefit
    b. If the override (or manual EDBC) is for a benefit on or after 10/2021, the valid combinations become limited to point i (SNB) and iii (TNB with 6-month reporting). As of 10/2021, it is no longer possible to have a 12-month TNB program. The last possible SSI/SSP Reversal Month is 10/2020. Therefore, the last possible 12-month recertification period will have a due date of 09/2021.

2. **Updated:** Update the existing conditions that display the page validation "Aid Code, Program Type, and Reporting Type/Reason are required to align." For this validation the system is only comparing the 'Aid Code', 'Reporting Type', 'Program Type', and 'Reporting Type Reason' to ensure they are logically consistent for an Nutrition Benefit (NB) program.
    a. If the override (or manual EDBC) is for a benefit month Prior to 10/2021, the valid combinations of values are listed below. Currently, the system looks for combinations i (SNB) and ii (TNB with 12-month reporting). Combination iii (TNB with 6-month reporting) will be added.
        i. Combination for SNB
            1. Aid Code: 09 – CalFresh
            2. Program Type: Supplemental Nutrition Benefit
            3. Reporting Type: Non Reporting
            4. Reporting Type Reason: Supplemental Nutrition Benefit
        ii. Combination for TNB (12-month) - This is the combination that would be selected by the user if they are overriding a TNB EDBC that falls within a 12-month recertifcation period.
            1. Aid Code: 0H – Transitional Nutrition Benefit
            2. Program Type: Transitional Nutrition Benefit
            3. Reporting Type: Non Reporting
            4. Reporting Type Reason: Transitional Nutrition Benefit
        iii. Combination for TNB (6-month) - This is the combination that would be selected by the user if they are overriding a TNB EDBC that falls within a 6-month recertification period.
            1. Aid Code: 0H – Transitional Nutrition Benefit
            2. Program Type: Transitional Nutrition Benefit
            3. Reporting Type: TNB Non Reporting
            4. Reporting Type Reason: Transitional Nutrition Benefit
    b. If the override (or manual EDBC) is for a benefit on or after 10/2021, the valid combinations become limited to point i (SNB) and iii (TNB with 6-month reporting). As of **10/2022**, it is no longer possible to have a 12-month TNB program. The last possible SSI/SSP Reversal Month is **10/2021**. Therefore, the last possible 12-month recertification period will have a due date of **09/2022**.

2.5.3 Page Location

- **Global: Eligibility**
- **Local: Customer Information**

- **Task: Run EDBC**

2.5.4 Security Updates

5. Security Rights

Security Right	Right Description	Right to Group Mapping

6. Security Groups

Security Group	Group Description	Group to Role Mapping

2.5.5 Page Mapping

No new mappings.

2.5.6 Page Usage/Data Volume Impacts

No impacts.

3 SUPPORTING DOCUMENTS

None

Number	Functional Area	Description	Attachment

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.8.1.21	The LRS shall automate eligibility determination and benefit calculation for certain individual and case changes.	New eligibility logic for SNB/TNB program.

5 MIGRATION IMPACTS

None

SCR Number	Functional Area	Description	Impact	Priority	Address Prior to Migration?

6 OUTREACH

None.