

[CA-54719] Modification to LRS Reports Utilized by FOD

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|-----------------------------------|------------------------|----------------------------------|-------------------------|-------------------------------|--------------------------------|
| Team Responsible: | Fiscal | Assignee: | Naresh Barsagade | SPG Status: | Select a value |
| Fix Version/s: | [TBD] | Designer Contact: | Sidhant Garg | Change Type (SCR): | Operational Enhancement |
| Minor Version: | | Expedite Changes: | No | Estimate: | |
| Reporter: | Ted Anderson | Regulation Reference: | | Created: | 01/19/2018 11:41 AM |
| Status: | New | Impact Analysis: | | Outreach Required: | No |
| Policy/Design Consortium Contact: | Gloria Williams | Training Impacted: | [N/A] | Funding Source: | |
| Project Phase (SCR): | Production | Migration Impact: | | Funding Source ID: | |
| Committee: | [Tax Intercept] | Approved by Committee: | | Other Agency Cross Reference: | |
| Consortium Review Approval: | | Consortium Review Approval Date: | | | |

Non-Committee

Review:

Expedite Approval:

Current Design:

FOD is requesting modifications to various scheduled reports generated by LRS. The objective of this request is for FOD to be able to validate, verify, and/or corroborate State reports, activity on Trust Funds, and DPSSTATS. The reports are:

1. TTC Mass Upload Collections Weekly Report.
2. TTC Mass Upload Collections Monthly Report.
3. Unposted Receipts Daily Activity Report.
4. Unposted Receipts Monthly Activity Report.
5. Daily Collection Disposition Report.
6. Monthly Collection Disposition Report.
7. TTC Adjustment Report

Request:

1. TTC Mass Upload Collections Weekly Report:
 - A. Add the following fields to the Detail worksheet:
 - a. Office Number of where the case or responsible party is assigned.
 - b. File Number of who the case is assigned to.
 - c. Recording Office Number of where the receipt is recorded.
 - d. Remaining Balance of the receipt.
 - e. Recovery Account associated to the TTC Account.
 - B. Add the following fields to the Exceptions worksheet:
 - a. Office Number of where the case is assigned.
 - b. File Number of who the case is assigned.
 - c. State Cycle Number of the tax intercept.

The headings between the Details and Exceptions worksheet should be labeled similarly. Also, the fields should be in the same order as the TTC Mass Upload Collections Monthly Report.

2. TTC Mass Upload Collections Monthly Report
 - A. Add the following fields to the Details worksheet:
 - a. Office Number of where the case or responsible party is assigned.
 - b. File Number of who the case is assigned to.
 - c. Recording Office Number of where the receipt is recorded.
 - d. Remaining Balance of the receipt.
 - e. Recovery Account associated to the TTC Account.
 - B. Add the following fields to the Exceptions worksheet:
 - a. Office Number of where the case is assigned.
 - b. File Number of who the case is assigned.

- c. State Cycle Number of the tax intercept.

The headings between the Details and Exceptions worksheet should be labeled similarly. Also, the fields should be in the same order as the TTC Mass Upload Collections Weekly Report.

3. Unposted Receipts Daily Activity Report

Add the following fields to the Detail worksheet:

- a. Office Number of where the case or responsible party is assigned.
- b. File Number of who the case is assigned to.
- c. Recording Office Number of where the receipt is recorded.
- d. Remaining Balance of the receipt.
- e. Worker ID of the staff who recorded the receipt.
- f. Void Reason.

Modify the formula of the Summary worksheet as follows:

Begin. Bal + New - Posted - Transferred - Refunded - Voided = End. Bal.

In addition to the report's current criteria, the report should also capture receipts where the Status is "Posted" and the Remaining Balance is not zero.

In addition to the report's current criteria, the report should exclude receipts where Payment Amount is zero and the Status is "Active".

Also, the order and labels of the fields should be the same as the Unposted Receipts Monthly Activity Report.

4. Unposted Receipts Monthly Activity Report:

Add the following fields to the Detail worksheet:

- a. Office Number of where the case or responsible party is assigned.
- b. File Number of who the case is assigned to.
- c. Recording Office Number of where the receipt is recorded.
- d. Remaining Balance of the receipt.
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Also, the order and labels of the fields should be the same as the Unposted Receipts Daily Activity Report.

5. Daily Collection Disposition Report

Add the following field to the Details worksheet:

- a. Remaining Balance of the receipt.

Also, the order and labels of the fields should be the same as the Monthly Collection Disposition Report.

6. Monthly Collection Disposition Report

Add the following field to the Details worksheet:

- a. Remaining Balance of the receipt.

Also, the order and labels of the fields should be the same as the Daily Collection Disposition Report.

7. TTC Adjustment Report:

* Some of the enhancements below should be made in collaboration with TTC:

The report should exclude TTC accounts that have already been purged from CARS. (Note: A flag in LRS may have to be developed.)

The report needs to include a code to identify whether the adjustment is affecting the owing amount or payment amount.

The report should list the TTC accounts and Recovery Accounts of participants who are back-on-aid.

The report should be separated into different Excel workbooks as follows:

- a. List of TTC accounts that need to be recalled because the participant is back on aid.
- b. List of TTC accounts that need to be recalled because the Recovery Account is paid in full, invalid, or non-collectible (e.g. Erroneous, Compromised, Terminated, etc.)
- c. List of TTC accounts where the balance needs to be reduced.
- d. List of TTC accounts where the balance needs to be increased.

The headings of the reports need to be modified to comply with TTC's requirement.

Recommendation:

1. TTC Mass Upload Collections Weekly Report:

A. Add the following fields to the Detail worksheet:

- a. Office Number of where the case or responsible party is assigned.
- b. File Number of who the case is assigned to.
- c. Recording Office Number of where the receipt is recorded.
- d. Remaining Balance of the receipt.
- e. Recovery Account associated to the TTC Account.

B. Add the following fields to the Exceptions worksheet:

- a. Office Number of where the case is assigned.
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The headings between the Details and Exceptions worksheet should be labeled similarly. Also, the fields should be in the same order as the TTC Mass Upload Collections Monthly Report.

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Add the following field to the Details worksheet:

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6. Monthly Collection Disposition Report

Add the following field to the Details worksheet:

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Also, the order and labels of the fields should be the same as the Daily Collection Disposition Report.

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The headings of the reports need to be modified to comply with TTC's requirement.

Outreach

Description:

Migration Impact

Description:

Migration Impact

Analysis:

Alternative

Procedure

Description:

Operational Impact:

Estimate: **0**

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|-----------------------|---|--------------------|---|-------------------------|---|
| Automated Test : | 0 | Batch/Interfaces : | 0 | Batch Operations : | 0 |
| CalHEERS : | 0 | CalHEERS Test : | 0 | Client Correspondence : | 0 |
| DBA : | 0 | Design : | 0 | Eligibility : | 0 |
| Fiscal : | 0 | Imaging : | 0 | IVR/CC : | 0 |
| Online : | 0 | Performance : | 0 | Release Communication | 0 |
| Reports : | 0 | Reports Test : | 0 | Support : | 0 |
| System Test Support : | 0 | Tech Arch : | 0 | Security : | 0 |
| Training : | 0 | | | Tech Ops : | 0 |