

August 13, 2020

CALIFORNIA DEPARTMENT OF SOCIAL SERVICES

EXECUTIVE SUMMARY

ALL COUNTY INFORMATION NOTICE NO. I-16-05E

This erratum provides clarification regarding the calculation of a CalFresh Overissuance (OI) or Underissuance (UI) when there is a corresponding California Work Opportunity and Responsibility to Kids (CalWORKs) overpayment based on the same period and case circumstances. The guidance provided applies to both administrative errors (AE) and inadvertent household errors (IHE).



KIM JOHNSON
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES
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GAVIN NEWSOM
GOVERNOR

August 13, 2020

ERRATUM

ALL COUNTY INFORMATION NOTICE (ACIN) NO. I-16-05E

TO: ALL COUNTY WELFARE DIRECTORS
ALL QUALITY CONTROL COORDINATORS
ALL COUNTY SPECIAL INVESTIGATIVE UNIT CHIEFS
ALL COUNTY IEVS COORDINATORS
ALL COUNTY HEARING SPECIALISTS
ALL COUNTY CALFRESH PROGRAM SPECIALISTS
ALL CONSORTIA PROGRAM REPRESENTATIVES
ALL CALWORKS PROGRAM SPECIALISTS
ALL ADMINISTRATIVE LAW JUDGES

SUBJECT: **CALFRESH: USE OF CORRECTED CALWORKS GRANT
AMOUNT WHEN DETERMINING A CALFRESH
OVERISSUANCE OR UNDERISSUANCE**

REFERENCE: [ALL COUNTY LETTER \(ACL\) NO. 03-18](#); [ACL NO. 12-25](#); [ACIN NO. I-16-05](#); [TITLE 7 CODE OF FEDERAL REGULATIONS \(CFR\) SECTION 273.18](#); [MANUAL OF POLICIES AND PROCEDURES SECTION 63-801.312](#)

This erratum provides clarification regarding the calculation of a CalFresh Overissuance (OI) or Underissuance (UI) when there is a California Work Opportunity and Responsibility to Kids (CalWORKs) overpayment based on the same period and case circumstances. The guidance provided applies to both administrative errors (AE) and inadvertent household errors (IHE).

BACKGROUND

[All County Letter No. 03-18](#) provides that when determining the value of either an AE or IHE OI or UI, the County Welfare Department (CWD) must recreate case circumstances by using the CalWORKs grant amount the household *should* have received had the household reported the required information and the county taken timely action. [All County Information Notice \(ACIN\) No. I-16-05](#) provided incorrect guidance on this same topic (question and answer page 12). This erratum corrects ACIN 1-16-05 and

reiterates guidance provided in ACL No. 03-18. This correction is effective as of the date of release of this letter.

CURRENT POLICY

The statement in [ACL No. 03-18](#), bottom of page 69 and top of page 70, regarding the use of the corrected CalWORKs grant amount when determining the value of a CalFresh OI or UI is correct. Even though [ACL No. 03-18](#) provides this guidance within the context of quarterly reporting, the guidance is still accurate under semi-annual reporting.

When determining the value of a CalFresh OI or UI, the CWD must use both the CalFresh and CalWORKs amount the household *should* have received had the household reported the required information and the county taken timely action.

RE-CALCULATION OF EXISTING CLAIMS

Households with established claims as of the release of this letter may request a recalculation using the methodology clarified above. For those OIs or UIs that are in the process of being calculated as of the release of this letter, the methodology clarified above must also be used.

If you have any questions or need additional guidance regarding the information in this letter, contact the CalFresh Policy Bureau at CalFreshPolicy@dss.ca.gov.

Sincerely,

Original Document Signed By

ALEXIS FERNÁNDEZ, Chief
CalFresh and Nutrition Branch