

CalSAWS | Executive Summary for the JPA Board of Directors

Date: Friday, March 26, 2021

Location: Conference Call/Zoom

| Agenda Item and Summary | Type of Item |
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| <p>1. Call meeting to order.</p> <p>Summary: Board Chair, Michael Sylvester, will call the CalSAWS JPA Board of Directors meeting to order.</p> | Procedural |
| <p>2. Confirmation of Quorum and Agenda Review.</p> <p>Summary: Board Chair, Michael Sylvester, will confirm quorum of the Board and John Boule will provide a high-level overview of the Agenda.</p> | Procedural |
| <p>3. Public opportunity to speak on items not on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.</p> <p>NOTE: The public may also speak on any Item ON the Agenda by waiting until that Item is read then requesting recognition from the Chair to speak.</p> <p>Summary: Board Chair, Michael Sylvester, will provide the public with an opportunity to speak on items not on the Agenda.</p> | Procedural |
| Closed Session | |
| <p>4. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (GOVT CODE § 54956.9(d)(2))</p> <ul style="list-style-type: none">1 potential case – appeal from contract award by Xerox dated 12/30/2020 | Informational |
| <p>5. Announcement of Action Taken in Closed Session, if any.</p> | Informational |
| Action Items | |
| <p>6. Approval of Consent Items</p> <p>a. Approval of the Minutes and review of the Action Items from the February 19, 2021 CalSAWS JPA Board of Directors meeting.</p> <p>Summary: The Consortium is seeking Board approval of the February 19, 2021 CalSAWS JPA Board of Directors meeting. A review of the open Action Items assigned during previous JPA Board Meetings will take place.</p> <p>(Handouts)</p> <p>b. Approval of Cambria Solutions, Inc. Amendment 2, which includes language necessary to impose the requirements and obligations of the Privacy and Security Agreement (PSA).</p> | Action |

Summary: The Consortium is seeking Board approval of the Amendment 2 to the Online CalWORKs Appraisal Tool (OCAT) Agreement with Cambria, which incorporates requirements and obligations surrounding the privacy and security of PII, pursuant to the PSA between CDSS and CalSAWS and the PSA between DHCS and CalSAWS.

This Amendment does not impact the contract value of the OCAT Agreement.

(Handouts)

- c. Approval of Cambria Solutions, Inc. Change Order 5, which includes updates to requirements.

Summary: The Consortium is seeking Board approval of Change Order 5 to the OCAT Agreement with Cambria, which updates various requirements in the Scope of Requirements (SOR) and Statement of Work (SOW) to align with approved OCAT deliverables.

This Change Order does not impact the contract value of the OCAT Agreement.

(Handouts)

- d. Approval of ClearBest Change Orders 1, 3, 4, and 5, which include requests for updates to requirements and deliverable dates.

Summary: The Consortium is seeking Board approval of the following change orders to the Quality Assurance (QA) Agreement with ClearBest:

Change Order 1, Revision 1 – Shifts the funding between State Fiscal Years (SFYs) for OCAT QA services and deliverables to align with the revised dates of OCAT Vendor deliverables.

Change Order 3, Work Order 2, Revision 1 – Shifts the funding between SFYs to account for early start and end dates for the QA independent testers.

Change Order 4 – Updates certain subparts of two requirements of the QA Security Review Plan and Quarterly QA Security Reports to align with current industry standards for IT security and to correct the cadence of the QA Security Report from monthly to quarterly.

Change Order 5 – Shifts the delivery and payment dates of QA Assessment of CalSAWS DD&I Vendor's UAT Readiness Report/Milestone and shifts the payment dates of QA Work Plan (Monthly Update) out one month.

These Change Orders do not impact the total contract value of the ClearBest QA Agreement.

(Handouts)

Informational Items

7. BenefitsCal Update

Informational

- **Project Status Update**
- **Wireframes and Process**



| Agenda Item and Summary | Type of Item |
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| <p>Summary: Rachel Frey and Gabby Otis will provide an update on BenefitsCal including the Project Status and wireframes and process.</p> | |
| <p>8. Contingency Plans Update</p> | Informational |
| <p>Summary: Rachel Frey, Wendy Battermann, and Seth Richman will provide an update on the Contingency Plans.</p> | |
| <p>9. County Purchase Guidelines</p> | Informational |
| <p>Summary: Holly Murphy will provide an overview of the updated County Purchase Guidelines.</p> | |
| <p>10. C-IV/CalSAWS Implementation Metrics Update</p> | Informational |
| <ul style="list-style-type: none"> • Path to Greenlight Governance Timeline • UAT Update | |
| <p>Summary: Wendy Battermann, Peggy Macias, and Yong Vangbliayang will provide an update on the C-IV/CalSAWS Implementation Metrics including UAT and the Path to Greenlight Governance Timeline.</p> | |
| <p>11. Application Development & Policy</p> | Informational |
| <p>Summary: Lynn Bridwell and Lisa Salas will provide an overview on Application Development & Policy.</p> | |
| <p>12. Quarterly Financial Update</p> | Informational |
| <p>Summary: Holly Murphy will provide an update on the CalSAWS Quarterly Financial reports.</p> | |
| <p>13. Adjourn meeting</p> | Procedural |
| <p>Summary: Board Chair, Michael Sylvester, will adjourn the meeting of the CalSAWS JPA Board of Directors.</p> | |

