

CalSAWS | Agenda for the California Statewide Automated Welfare System Project Steering Committee

Date: March 18, 2021	Location: CalSAWS Rancho Cordova Big Sur Conference Room 11290 Pyrites Way, Suite 150 Rancho Cordova, CA 95670
Time: 8:30 a.m.-12:00 p.m.	Conference Call: 1-888-788-0099 Meeting ID: 952 9732 3264 Passcode: 130433 Zoom Link: PSC Meeting Link

CONVENE MEETING OF THE PROJECT STEERING COMMITTEE – In compliance with Governor Gavin Newsom’s Executive Order N-29-20, all scheduled items will be heard in the Big Sur Conference Room located at 11290 Pyrites Way, Suite 150, Rancho Cordova, CA 95670. The Public Session of this meeting shall be accessible via teleconference/webcast: 1-888-788-0099 enter Meeting ID 952 9732 3264 followed by Passcode 130433 or join the webcast by clicking [PSC Meeting Link](#).

As allowed by Governor Gavin Newsom’s Executive Order N-29-20 the following Brown Act provisions are **suspended** during the COVID-19/Coronavirus emergency:

- That the location from which each member participating via teleconference be noticed on the agenda for the meeting that member is participating via teleconference.
- That each teleconference location be open and accessible to any member of the public.
- That each teleconference location be equipped to allow comments from any member of the public wishing to make a public comment.
- That an agenda be posted at each teleconference location.
- That a quorum of members of the legislative body participate from teleconference locations within the local agency’s jurisdiction

PUBLIC SESSION

8:30 a.m. – Convene Meeting of the Project Steering Committee (PSC)

Topic	Lead	Est Time
1. Call Meeting to Order.	Winna Chrichlow	1 min
2. Agenda Review	Winna Chrichlow	3 min
3. Public opportunity to speak on any Item NOT on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.	Winna Chrichlow	1 min

Note: The public may also speak on any Item ON the Agenda by waiting until that item is read, then requesting recognition from the Co-Chair to speak.

Topic	Lead	Est Time
<ul style="list-style-type: none"> ○ All lines will be muted when meeting begins. ○ To unmute: <ul style="list-style-type: none"> ▪ When connected via computer – click the microphone icon. ▪ When connected via telephone – press *6. 		
Action Items		
4. Approval of the Minutes of the February 11, 2021 PSC Meeting and review of Action Items.	Winna Chrichlow	5 min
Informational Items		
5. CalSAWS Gantt Chart Update	Seth Richman	10 min
6. CalWIN Implementation Support Services <ul style="list-style-type: none"> • CBOs perspectives on Business Process redesigns 	Mary Sabillo Juli Baker	10 min
7. BenefitsCal Update <ul style="list-style-type: none"> • Project Status Update • Make-up of the “Other” 12.1% for the survey question, “How did you learn about the CA Benefits Website?” • Document Upload Screens 	Rachel Frey Gabby Otis Anna Chia	10 min
8. Contingency Plan	Rachel Frey Wendy Battermann Seth Richman	10 min
9. County Purchase Guidelines	Holly Murphy	30 min
10. County Sharing Opportunities – What & How <ul style="list-style-type: none"> • Desk Aids, Online Help, and County Sharing 	June Hutchison Nichole Nava	15 min
11. Training <ul style="list-style-type: none"> • LMS User Loading • Course Loading Strategy • County Training Coordinator Positions • Training Materials 	Ashley Arnold Shivani Smith	15 min
12. Change Management <ul style="list-style-type: none"> • Upcoming Change Readiness Assessment Survey • Recent Imaging Roadshows 	Araceli Gallardo	15 min
13. C-IV/CalSAWS Implementation Metrics Update <ul style="list-style-type: none"> • Path to Greenlight Governance Timeline 	Wendy Battermann Yong Vangbliayang	20 min



Topic	Lead	Est Time
14. Application Development & Policy	Karen Rapponotti Lynn Bridwell Lisa Salas	10 min
15. CalSAWS Analytics & Reports Update <ul style="list-style-type: none"> <li data-bbox="220 390 997 422">• Ad Hoc Specifics for Implementation Team Tracking 	Marc Petta Keith Salas	10 min
16. Procurement Update	Tom Hartman	5 min
17. State Partners Updates <ul style="list-style-type: none"> <li data-bbox="220 573 318 600">• OSI <li data-bbox="220 611 342 638">• CDSS <li data-bbox="220 648 350 676">• DHCS 	Brandon Hansard Rocky Givon Rene Mollow	15 min
18. Regional Updates	PSC Members	15 min
19. JPA Board March Meeting Overview	John Boule	5 min
20. Adjourn Meeting	Winna Crichlow	

The agenda and supporting documents are available for review during regular business hours at 11290 Pyrites Way, Suite 150, Rancho Cordova, CA 95670.

In accordance with the Ralph M. Brown Act, this meeting agenda is posted at least 72 hours prior to the regularly scheduled meeting date in the lobby of the locations noted above.

The meeting facility is accessible to persons with disabilities. If an assisted listening device or other service will be needed in order to participate in the public meeting, a request should be made through the Secretary of the Board at least three (3) business days prior to the Board meeting. The Secretary's telephone number is (916) 851-3201. The Secretary's office is located at 11290 Pyrites Way, Suite 150, Rancho Cordova, CA 95670.

