

# CalSAWS



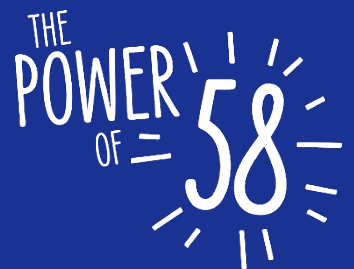
## Implementation Readiness Packet

### March 2021

The purpose of the Implementation Readiness Packet is to provide C-IV Counties with information related to the operational readiness of the Projects within CalSAWS Portfolio, including the C-IV Migration and BenefitsCal, the state-wide Self-Service Portal. Status will include key metrics related to the overall “health” of the Implementation effort based on measurable metrics and milestones.

The Implementation Readiness packet is intended to provide a high-level overview of key milestones that contribute to the overall readiness of the C-IV Migration. The packet serves to inform the Counties on the progression and completion of Key Project and County Milestones. The packet will be distributed to the C-IV Counties monthly.

\*An Implementation Readiness Milestone is a critical-path activity for the C-IV Migration and BenefitsCal Go-Live in September 2021.



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# EXECUTIVE SUMMARY DASHBOARD

## C-IV MIGRATION AND BENEFITS CAL

The **Executive Dashboard** presents a **high-level view of Project Readiness** in the form of a stop light indicator for the previous and current reporting period. Readiness statuses are presented for each Readiness Area. The status of each Readiness Area is determined by timely Milestone completion (see Key below). Milestones are the set of required activities needed for CalSAWS Go-Live. Project Milestones are identified by project team leads and CalSAWS Project leadership. More detail on C-IV Migration and BenefitsCal progress can be found in later sections of the Implementation Readiness Packet.

**Key:**

<b>NS</b>	<b>Not Started</b>	<b>G</b>	<b>On Schedule</b>	<b>Y</b>	<b>&lt;14 Days Late</b>	<b>R</b>	<b>&gt;=14 Days Late</b>	<b>C</b>	<b>Complete</b>
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**Table 1 - Executive Summary Dashboard**

\*Information current as of 3/5/2021

Area	Category	CalSAWS	BenefitsCal	Comments
<b>Application</b>	Design	G	G	
	Development	G	G	
	System Test	G	G	
	User Acceptance Test	NS	NS	
	Usability Test	N/A	NS	
<b>Integration</b>	Design	G	G	
	Development	G	G	
	System Test	NS	NS	
	Interface Partner Test	G	NS	
<b>Technical</b>	Infrastructure	G	NS	
	Security Testing	G	NS	
	Performance Testing	G	NS	
<b>Conversion</b>	Conversion Readiness	G	NS	
	Converted Data Test	G	NS	
<b>Training</b>	Training Plan	C	NS	
	Training Materials	G	NS	
	Training Delivery	G	NS	
<b>Implementation</b>	Service Desk	G	NS	
	System Operations	G	NS	
	Prod Deployment Plans	G	NS	
<b>Change</b>	Communications	G	NS	
	Partner Readiness (County, etc.)	N/A	NS	

# C-IV COUNTY HEATMAP

The **C-IV County Heatmap** shows the Readiness Area Statuses for each of the 39 C-IV Migration Counties. The C-IV County Heatmap contains all Project Readiness areas, except Integration Readiness, which is a Project-specific readiness category.

The Criteria for determining the Status (e.g. **Not Started**, **Green**, **Yellow**, **Red**, **Complete**) of a Readiness Area is based on the Statuses of the individual Milestones within each Readiness Area.

Each County listed below has been linked to the County-specific Implementation Readiness Checklist hosted on the CalSAWS Web Portal. Please reach out to your PPOC for access to your County Implementation Readiness Checklist. The User must first be logged into the Web Portal with the user's credentials for the link to work.

As of March 5, 2021, the C-IV Migration overall is **on track** for Go-live on September 27, 2021. There are no late County Milestones that came due prior to March 5, 2021.

Milestones completed: 10 milestones

Milestones in progress: 1 milestone

Milestones not started: 6 milestones

Late Milestones: 0 Milestones

**Key:**

NS	Not Started	G	On Schedule	Y	<14 Days Late	R	>=14 Days Late	C	Complete
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**Table 2 - C-IV County Heatmap**

	Application	Technical	Conversion	Training	Implementation	Change
<a href="#">Alpine</a>	G	G	NS	NS	G	G
<a href="#">Amador</a>	G	G	NS	NS	G	G
<a href="#">Butte</a>	G	G	NS	NS	G	G
<a href="#">Calaveras</a>	G	G	NS	NS	G	G
<a href="#">Colusa</a>	G	G	NS	NS	G	G
<a href="#">Del Norte</a>	G	G	NS	NS	G	G
<a href="#">El Dorado</a>	G	G	NS	NS	G	G
<a href="#">Glenn</a>	G	G	NS	NS	G	G
<a href="#">Humboldt</a>	G	G	NS	NS	G	G

	Application	Technical	Conversion	Training	Implementation	Change
<a href="#">Imperial</a>	G	G	NS	NS	G	G
<a href="#">Inyo</a>	G	G	NS	NS	G	G
<a href="#">Kern</a>	G	G	NS	NS	G	G
<a href="#">Kings</a>	G	G	NS	NS	G	G
<a href="#">Lake</a>	G	G	NS	NS	G	G
<a href="#">Lassen</a>	G	G	NS	NS	G	G
<a href="#">Madera</a>	G	G	NS	NS	G	G
<a href="#">Marin</a>	G	G	NS	NS	G	G
<a href="#">Mariposa</a>	G	G	NS	NS	G	G
<a href="#">Mendocino</a>	G	G	NS	NS	G	G
<a href="#">Merced</a>	G	G	NS	NS	G	G
<a href="#">Modoc</a>	G	G	NS	NS	G	G
<a href="#">Mono</a>	G	G	NS	NS	G	G
<a href="#">Monterey</a>	G	G	NS	NS	G	G
<a href="#">Napa</a>	G	G	NS	NS	G	G
<a href="#">Nevada</a>	G	G	NS	NS	G	G
<a href="#">Plumas</a>	G	G	NS	NS	G	G
<a href="#">Riverside</a>	G	G	NS	NS	G	G
<a href="#">San Benito</a>	G	G	NS	NS	G	G
<a href="#">San Bernardino</a>	G	G	NS	NS	G	G

	Application	Technical	Conversion	Training	Implementation	Change
<a href="#">San Joaquin</a>	G	G	NS	NS	G	G
<a href="#">Shasta</a>	G	G	NS	NS	G	G
<a href="#">Sierra</a>	G	G	NS	NS	G	G
<a href="#">Siskiyou</a>	G	G	NS	NS	G	G
<a href="#">Stanislaus</a>	G	G	NS	NS	G	G
<a href="#">Sutter</a>	G	G	NS	NS	G	G
<a href="#">Tehama</a>	G	G	NS	NS	G	G
<a href="#">Trinity</a>	G	G	NS	NS	G	G
<a href="#">Tuolumne</a>	G	G	NS	NS	G	G
<a href="#">Yuba</a>	G	G	NS	NS	G	G

**Key:**

NS	Not Started	G	On Schedule	Y	<14 Days Late	R	>=14 Days Late	C	Complete
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\*Information current as of 3/5/2021

\*Integration Readiness is not included in the C-IV County heatmap as there are no Integration Readiness activities for the C-IV Counties to date. If future Integration Readiness activities are added for the C-IV Counties, a column on Integration Readiness will be added in the above C-IV County heatmap

\*To date, there are no BenefitsCal Milestones for the C-IV Counties

County Specific Checklists can be found on the Web Portal at the following navigation:

# PAST DUE ACTIVITIES

## C-IV MIGRATION AND BENEFITS

### Past Due Activities Summary

The Past Due Summary table shows a count of Project and County Late Milestones/Tasks and their associated severity level. A Late Milestone/Task is any Milestone/Task that has not been completed by the target due date.

**As of 3/5/2021 there are 0 Late Milestones/Tasks.**

**Table 3 - Past Due Milestones/Tasks by Severity Level**

Severity	Late Milestones/Tasks
<b>High</b> No remediation plan has been identified	0
<b>Medium</b> A remediation plan has been identified, but has not yet started	0
<b>Low</b> A remediation plan has been identified and is in progress	0
<b>Grand Total</b>	<b>0</b>

The table below provides details for all Late Milestones/Tasks, their county impacts, and the mitigation strategies to get the county back on track.

**Table 4 - Past Due Milestones/Tasks Detail**

No.	Milestone/Task Summary	Severity	Original Due Date	New Due Date	Actual % Complete	Planned % Complete	Impact	Remediation Plan
1.								

# PROJECT-RELATED RISKS AND ISSUES

## C-IV MIGRATION AND BENEFITS CAL

### Project-Related Risks and Issues Summary

The Project-Related Risks and Issues Summary tables show the counts of Project Risks and Issues related to C-IV Migration and their associated Risk level/Issue Priority. **As of 3/5/2021 there are 7 open Project Risks and 0 Issues** that align with CalSAWS or BenefitsCal Readiness.

**Table 5 – Project-Related Risks Summary**

Risk Level	# of Risks
<b>High</b> Probability is high and impact is major	4
<b>Medium</b> Probability is possible and impact is significant	2
<b>Low</b> Probability is low and impact is minimal	1
<b>Grand Total</b>	<b>7</b>

**Table 6 – Project-Related Issues Summary**

Issue Priority	# of Issues
<b>Critical</b> Unacceptable impact to the CalSAWS Project	0
<b>High</b> Major slip in major milestone or critical path impacted	0
<b>Medium</b> Minor slip in major milestone with no critical path impact	0
<b>Low</b> Minimal impact or minor Project adjustment needed	0
<b>Grand Total</b>	<b>0</b>

The table below provides details for Project-related risks, the risk level, and the mitigation plan to get back on track.

**Table 7 - Project-Related Risks**

Risk #	Risk Level	Risk Name	Risk Description	Mitigation Plan/ Status
208	<b>Medium</b>	CalHEERS release readiness delays may negatively impact CalSAWS delivery timelines,	There have been persistent delays in CalHEERS achieving release readiness during the system test cycle, introducing risk	Will continue to collaborate with the CalHEERS team as they transition to a new M&O vendor focusing on potential release



Risk #	Risk Level	Risk Name	Risk Description	Mitigation Plan/ Status
		slowing critical updates to counties	to the dependent CalSAWS production release date. Any CalSAWS delay will impact the timely delivery of business functionality, receipt of which is critical to the counties. Additionally, date slips cause negative downstream planning and scheduling churn.	<p>impacts. Continue to monitor and communicate with DHCS partners.</p> <p>Due to COVID-19, the meetings and coordination with DHCS, Katie Mead and her team, have not yet occurred.</p> <p>Items in the state budget may require additional coordination between CalHEERS and CalSAWS, increasing complexity. Additionally, CalHEERS is migrating the application to the cloud which also increases complexity.</p> <p>CalHEERS production releases have been delivered without delay for the preceding 12 months. However, due to the planned CalHEERS Cloud migration and the CalHEERS discussion of a potential 09/2021 release, this item will continue to require monitoring.</p>
226	High	COVID-19 relief efforts may impact CalSAWS DD&I schedule.	The state and federal partners have requested changes to the SAWS Systems in response to COVID-19 relief efforts. The scope and priority of these efforts are not fully known. The Consortium and vendors may need to allocate staff to support the relief efforts in order to get them implemented quickly. If resources from DD&I are shifted to focus on relief efforts, it could impact the CalSAWS DD&I delivery schedule.	<p>The priority for the CalSAWS Project is responding to emergency and policy updates related to COVID-19.</p> <p>There are several new initiatives from the Fed/State which are expected to be completed in the short term (\$600 California Stimulus and 15% CalFresh COLA). These updates, along with DHCS FPL COLA, schedule CF Emergency Allotments, and other release and routine activities are being researched as they cause impacts to C-IV down time (availability during weekends) . Additionally, as new initiatives are identified, there may be a need to ask the State to prioritize these initiatives due to limitations in the available weekend timeframes to complete the scheduled batch jobs. With the PHE currently extended through 4/2021, discussions have begun with DHCS regarding what they have received from CMS. As more information is known/decided, the SAWS will provide feedback on approach and timelines.</p>

Risk #	Risk Level	Risk Name	Risk Description	Mitigation Plan/ Status
				On 2/23/2021, Governor Newsom signed off on the Golden State Grant, a \$600 grant benefit for CalWORKs (and some other outside SAWS) customers. This is expected to be implemented by all SAWS on 3/27/2021. In order to meet this priority timeline, a few SCRs may need to shift to later dates.
231	High	Delay of Web Browser compliance may impact users who do not use MS Internet Explorer	LRS (base CalSAWS) is built to work primarily with Microsoft Internet Explorer (IE). It is not browser agnostic nor fully compatible with Google Chrome or other browsers. The IE-centric architecture creates compatibility issues such as document preview, handle data population logic in certain data fields, trigger forms, or proper rendering of Notice Of Actions (NOAs). IE is also being obsoleted by the industry. DDID 1776 requires that CalSAWS support Microsoft Internet Explorer and the Chrome Web Browser. DDID 1768 only requires Microsoft IE for the AMP performance monitor. This is inconsistent with DDID 1776 and does not enable workstation names to be captured using Chrome.	An approach with Adobe Experience Manager (AEM) was prototyped and meets the basic requirement of rendering the forms in HTML5 and providing compatibility with Chrome and Edge browsers. Validation was completed with all the identified types of forms and threshold languages. There were some minor font related and dynamic rendering issues identified in the initial validation. The team is working with Adobe support on the font issue and a timeline for a solution is expected early March 2021. A ticket has been opened with Adobe to look at the dynamic rendering issue (date TBD).  Development estimate/timeline has been completed and tech estimate/timeline is in progress.
232	Low	Delay in receiving the Non-State Forms translations may result in forms not being available prior to C-IV cutover	The original non-state forms (NSF) schedule was modified to allow for state and advocacy reviews. All reviews are now complete. For those forms that are being converted into new state forms,  (a) The Consortium and CDSS have agreed on target delivery dates for the state to provide the English and Spanish versions. Failure to meet these dates may impact the ability to add these forms to the system prior to the C-IV counties go-live. (b) Target dates are still under discussion for translations.	CDSS worked with their translation department and Consortium to complete the English and Spanish translations for group 1, 2, 3 and 4 state forms.  The CDSS Form Management Unit (FMU) has provided forms and translations on a flow basis. The project will continue to monitor progress.
235	Medium	The BenefitsCal Project Release 1.0 may be delayed due to integration with the CalSAWS Interface	If either the BenefitsCal phase 1 implementation or the CalSAWS modifications for BenefitsCal phase 1 cannot be completed in time for the September 2021 go-live, the combined go-live of CalSAWS and BenefitsCal phase 1 could be impacted.	The team will split the scope of BenefitsCal phase 1 into two releases, with release 1 functionality being equivalent to or exceeding what is currently available in C4Yourself and deploying with the CalSAWS C-IV cutover in September 2021.

Risk #	Risk Level	Risk Name	Risk Description	Mitigation Plan/ Status
				<p>Functionality to be included in release 1 (September 2021) includes:</p> <ul style="list-style-type: none"> <li>• User Centered Design, Apply for Benefits, Report a Change, Renewal/ Redetermination, Periodic Reports, System Administration, Home Page and Dashboards, Alerts and Notifications, CBO/FBO, Account Management, Messages/ Correspondence, Document Upload, Appointments, Am I Eligible, Operational Reports, C4Y User Account Conversion, Help Center, 12 Languages, C4Y User Conversion</li> </ul> <p>Features/efforts to be delivered in November 2021 includes:</p> <ul style="list-style-type: none"> <li>• VITA Support Request, Account at Risk, EBT/BIC Card Replacement, GA/GR, YBN User Conversion</li> </ul> <p>The team presented additional detail of the three mitigation options for Risk 235 at the 12/3/2020 PSC and 12/4/2020 Board meetings. The JPA Board voted to proceed with Option 2 as the mitigation strategy. Option 2 included splitting BenefitsCal Phase 1 functionality into two releases, as described in the updated Risk Mitigation Plan. The Board requested the addition of a contingency and rollback plan if current Option 2 plans cannot be executed as proposed. The contingency/rollback plan is under development.</p> <p>The BenefitsCal project schedule updates are complete and were approved within the January 2021 submission, including a Release 2.0 in November 2021 for LA County. The project team continues to monitor the status of the interfaces between BenefitsCal and CalSAWS. We will update the risk upon the start of the Interface Testing activity scheduled to begin in April 2021.</p>
236	High	The scaling of Analytics Dashboards for 58 Counties may have an impact on system performance	The Analytics hard-launch dashboard production release experienced delays in data refresh impacting CalSAWS (LRS).	<p><b>Action Item #1:</b> Minor update requests are pending for 2 of 5 documents delivered. The Analytics team is working with Consortium Tech and QA team members to review and</p>

Risk #	Risk Level	Risk Name	Risk Description	Mitigation Plan/ Status
			<ul style="list-style-type: none"> <li>• A single county (LA) data load was delayed due to batch processing exceeding 6:00 am.</li> <li>• Data refresh time is degrading for a single county volume in production processing.</li> <li>• Performance and measurements for a single county may not scale with the current configurations.</li> <li>• Staging environment performance results identified that the environment used for hard launch needs to align with the production environment.</li> </ul>	<p>incorporate the remaining detail requested. ETC is 3/3/2021.</p> <p><b>In-progress:</b> Refinements to the documentation continue based on reviews and feedback</p> <p><b>Action Item #2:</b> Demonstrate stability in batch job run times and adherence to 6am batch window over a 5-10 day period.</p> <p><b>Complete</b></p> <p><b>Action Item #3:</b> 40 County System Test is underway and test script execution is tracking to current plan. However, availability of reports is shifting out as releases G and H are re-planned to accommodate potential change in on-request approach.</p> <p><b>In-progress:</b> Release re-planning will push out completion date beyond May. Revised date will be provided week of 3/1/2021.</p> <p><b>Action Item #4:</b> 58 county performance and load testing.</p> <p><b>Not started;</b> dependent on converted CalWIN data</p>
237	High	The scaling of Batch for 58 Counties may have an impact on system performance	<p>The CalSAWS production batch schedule does not always complete by 6am. As part of DDI there will be growth in both the count of batch jobs and volume of data as additional counties are converted into CalSAWS. This growth may add a challenge to batch completing on time.</p> <p>Related Risk 236 addresses Analytics specifically. Risk 237 addresses mitigation activities to impact the entire batch cycle.</p>	<ul style="list-style-type: none"> <li>• Continue to monitor the trend analysis of batch performance tuning efforts in CalSAWS</li> <li>• Recommend moving the batch performance testing earlier in the schedule to allow for analysis and remediation as necessary</li> <li>• Develop baselines from batch regression test for trend analysis and to identify tuning priorities</li> <li>• Apply operational updates to identified bottlenecks: query tuning, additional job threading, schedule updates to reduce contention</li> <li>• Identify core and non-core jobs for the new batch schedule. Prioritize jobs that must complete prior to 6am based on business need and interface partner processing timeframes</li> <li>• Update existing alerting, monitoring, escalation and communication procedures (Batch Ops / Reports / Analytics)</li> <li>• Improve/automate notification of delays that may have a potential business impact</li> </ul> <p><b>Risk Status:</b></p> <ul style="list-style-type: none"> <li>• Project schedule is being updated by Accenture for C-IV Specialized Test Phase:</li> </ul>

Risk #	Risk Level	Risk Name	Risk Description	Mitigation Plan/ Status
				<ul style="list-style-type: none"> <li>○ Batch Regression Test start date update with plan for completion by 5/3/21</li> <li>○ Batch Performance Test start date moving from 7/1/21 to 6/1/21. Pending outcomes of Batch Regression, the start date could move sooner into May 2021. Current plans show a contingency period from 5/3/21 to 6/1/21</li> <li>• Accenture is investigating use of Qlik (vs. Excel) to assist with Batch Operations Reporting by C-IV Go Live</li> <li>• Latest updates to Child Support interface (changes to driving query, threading, and cache) have resulted in a reduction in runtime by 80%. Additional batch processes are being assessed for similar changes</li> </ul>

The table below provides details for Project-related issues, the issue priority, and the mitigation plan to get back on track.

**Table 8 - Project-Related Issues**

No.	Issue Priority	Issue Name	Issue Description	Mitigation Plan/ Status
1.				

# COUNTY - RELATED RISKS AND ISSUES

## C-IV MIGRATION AND BENEFITS

### C-IV Migration Risks and Issues Summary

The County-Related Risks and Issues Summary tables show a count of County Risks and Issues related to C-IV Migration and their associated risk level/issue priority. **As of 3/5/2021 there are 0 Risks and 0 Issues.**

**Table 9 – County-Related Risks Summary**

Risk Level	# of Risks
<b>High</b> Probability is high and impact is major	0
<b>Medium</b> Probability is possible and impact is significant	0
<b>Low</b> Probability is low and impact is minimal	0
<b>Grand Total</b>	0

**Table 10 - Issues by Priority**

Issue Priority	# of Issues
<b>Critical</b> Unacceptable impact to the CalSAWS Project	0
<b>High</b> Major slip in major milestone or critical path impacted	0
<b>Medium</b> Minor slip in major milestone with no critical path impact	0
<b>Low</b> Minimal impact or minor Project adjustment needed	0
<b>Grand Total</b>	0

The table below provides details for County-related risks, the risk level, and the mitigation plan to get back on track.

**Table 11 - C-IV Migration Risks**

Risk #	Risk Level	Risk Name	Risk Description	Mitigation Plan/ Status
1.				

The table below provides details for County-related issues, the issue priority, and the mitigation plan to get back on track.

**Table 12 - C-IV Migration Issues**

No.	Issue Priority	Issue Name	Issue Description	Mitigation Plan/ Status
1.				

# C-IV MIGRATION OVERALL READINESS

## CalSAWS Implementation Readiness Areas

The readiness of CalSAWS Implementation is comprised of several readiness areas that measure progress and overall readiness for a production deployment. The scale used to evaluate readiness is below:

<b>NS</b>	<b>Not Started</b>	<b>G</b>	<b>On Schedule</b>	<b>Y</b>	<b>&lt;14 Days Late</b>	<b>R</b>	<b>&gt;=14 Days Late</b>	<b>C</b>	<b>Complete</b>
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**Table 13 - C-IV Migration Overall Readiness Dashboard**

Area	Category	Start Date	End Date	Current Period	Previous Period
<b>Application</b>	Design	04/23/2019	03/26/2021	<b>G</b>	<b>G</b>
	Development	05/25/2019	05/28/2021	<b>G</b>	<b>G</b>
	System Test	07/18/2019	07/23/2021	<b>G</b>	<b>G</b>
	UAT	04/1/2021	08/31/2021	<b>NS</b>	<b>NS</b>
	Usability Test	N/A	N/A	N/A	N/A
<b>Integration</b>	Design	01/27/21	03/10/2021	<b>G</b>	<b>G</b>
	Development	02/25/21	06/11/2021	<b>G</b>	<b>G</b>
	System Test	04/26/21	07/16/2021	<b>NS</b>	<b>NS</b>
	Interface Partner Test	03/1/2021	08/27/2021	<b>G</b>	<b>G</b>
<b>Technology</b>	Infrastructure	03/1/2019	09/15/2021	<b>G</b>	<b>G</b>
	Security Testing	11/5/2019	09/24/2021	<b>G</b>	<b>G</b>
	Performance Testing	05/1/2019	09/24/2021	<b>G</b>	<b>G</b>
<b>Conversion</b>	Conversion Readiness	03/4/2019	08/31/2021	<b>G</b>	<b>G</b>
	Converted Data Test	12/15/2020	07/20/2021	<b>G</b>	<b>G</b>
<b>Training</b>	Training Plan	07/15/2019	01/29/2021	<b>C</b>	<b>C</b>
	Training Materials	01/01/2019	08/01/2021	<b>G</b>	<b>G</b>
	Training Delivery	09/03/2019	09/17/2021	<b>G</b>	<b>G</b>
<b>Implementation</b>	Service Desk	01/01/2021	04/30/2021	<b>G</b>	<b>G</b>
	System Operations	12/01/2019	08/27/2021	<b>G</b>	<b>NS</b>
	Prod Deployment Plans	09/23/2019	05/31/2021	<b>G</b>	<b>G</b>
<b>Change</b>	Communications	05/4/2020	09/06/2021	<b>G</b>	<b>G</b>
	Partner Readiness	N/A	N/A	N/A	N/A



# C-IV MIGRATION APPLICATION READINESS

## Application Readiness

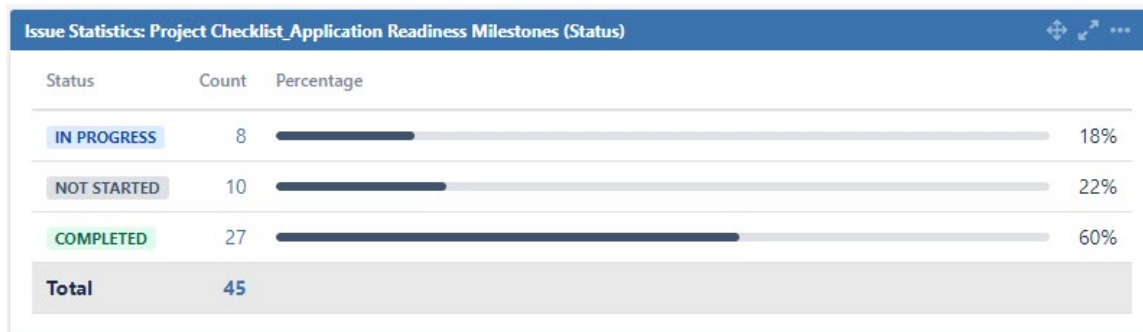
As of March 5, 2021, 27 out of 45 milestones/tasks are complete. 8 out of 45 are in progress for Application Readiness.

The CalSAWS **Application Development team** designs, develops, tests, and maintains the CalSAWS application based on the CalSAWS Design, Development, and Implementation (DD&I) Statement of Requirements (SOR).

For every **major CalSAWS release**, a **CalSAWS General Design** Deliverable is submitted that is comprised of a package of design documents. A total of eleven (11) CalSAWS General Design Deliverables will be submitted prior to C-IV Migration.

As part of the application readiness effort, system testing of CalSAWS serves as a major system readiness factor in preparation for the C-IV Migration. The **CalSAWS System Test Team** is responsible for validating the changes, based on the CalSAWS Designs that were approved to meet the stated system functional and non-functional/technical requirements. The Counties are responsible for validating the implementation of the designs through User Acceptance Testing.

**Figure 1 - Application Readiness Milestones/Tasks**



## Upcoming Tasks

The table below includes a summary of the application readiness tasks planned with the target start and target due date.

**Figure 2 - Application Readiness Upcoming Milestones/Tasks**

Key	Summary	Status	Target Start Date	Target Due Date ↑
CI-640	PROJECT (IMAGING) - Release 21.03 System Features	IN PROGRESS	11/30/2020	03/21/2021
CI-6595	PROJECT - Deploy CalSAWS Release 21.03	IN PROGRESS	10/28/2019	03/21/2021
CI-6581	PROJECT - Submit Deliverable #53 - CalSAWS Requirements Traceability Matrix - Update #7	IN PROGRESS	02/04/2021	03/26/2021
CI-6655	PROJECT - Completion of Batch Regression Testing	IN PROGRESS	11/03/2020	05/18/2021
CI-6584	PROJECT - Deploy CalSAWS Release 21.05	IN PROGRESS	09/04/2020	05/24/2021
CI-6582	PROJECT - Submit Deliverable #52 - CalSAWS (C-IV) UAT Readiness Report/Milestone	IN PROGRESS	12/30/2020	06/07/2021
CI-6583	PROJECT - Deploy CalSAWS Release 21.07	IN PROGRESS	12/18/2020	07/25/2021
CI-6308	PROJECT - Child Care Administrator Portal is ready for C-IV County Cutover	IN PROGRESS	03/23/2020	09/22/2021

## Metrics of Key Milestones in Progress

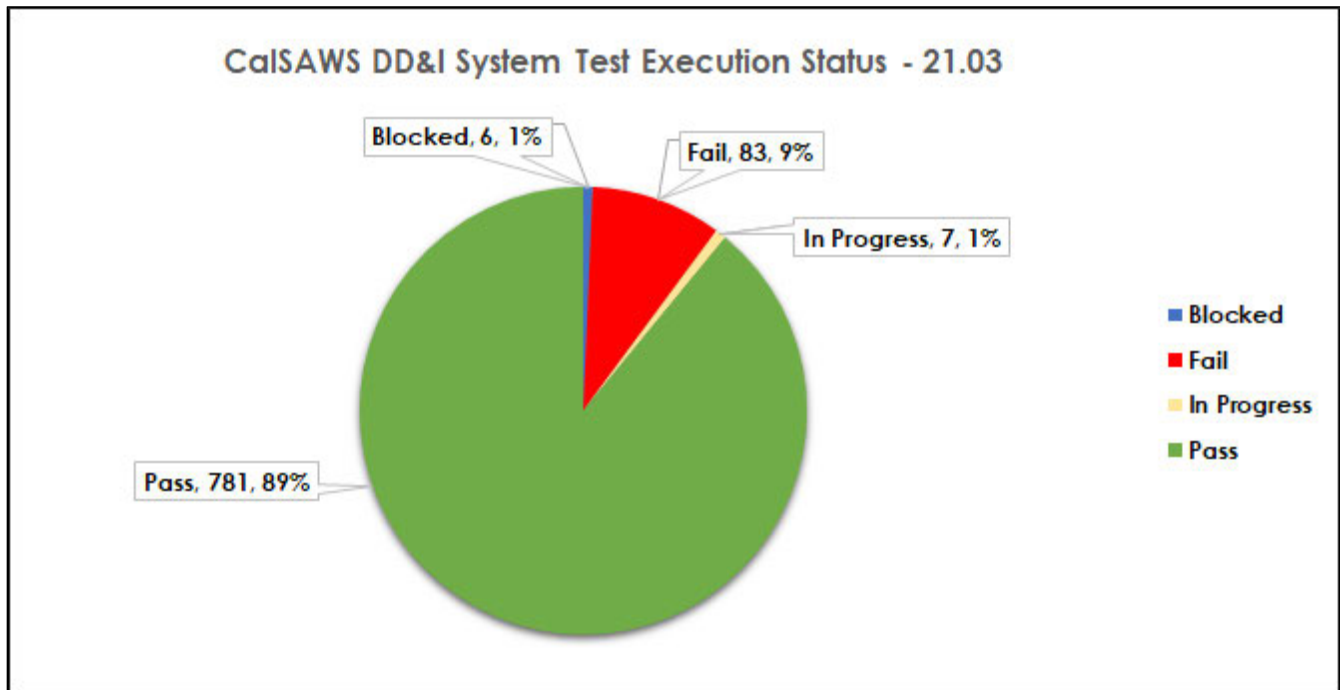
**Table 14 - CalSAWS Release 21.03 SCRs**

SCRs Ready for Design	SCRs in Design	SCRs in Build	SCRs in System Test	SCRs Test Complete	Total SCRs
0	0	0	9	32	41

**Table 15 - CalSAWS Release 21.03 Pass Rates**

Pass Rate <b>Target</b> as of March 5, 2021	<b>71%</b>
Pass Rate <b>Actual</b> as of March 5, 2021	<b>89%</b>
System Test Complete Date: <b>March 19, 2021</b>	

Figure 3 - CalSAWS Release 21.03 Test Execution



**Note:** Test Script counts are subject to change as test scripts are added or removed throughout the execution phase. Includes testing execution for all CalSAWS DD&I Test Scripts in the release

**Not Executed:** The test scenarios have not begun

**Pass:** All test scenarios have been completed successfully and passed test criteria

**Fail:** Not all system test scenarios have passed, but the tester was able to complete the test scenarios

**Blocked:** A system test scenario failed, which blocked the tester from proceeding with other scenarios

**In Progress:** The system test scenario execution is underway

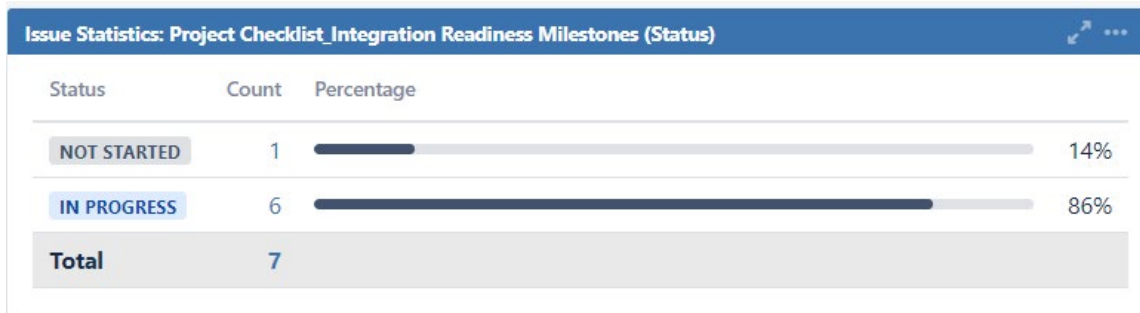
# C-IV MIGRATION INTEGRATION READINESS

## Integration Readiness

As of March 5, 2021, 0 out of 7 milestones/tasks are complete. 6 out of 7 are in progress for Integration Readiness.

The CalSAWS **Application Development team** designs, develops, tests, and maintains the CalSAWS application based on the CalSAWS Design, Development, and Implementation (DD&I) Statement of Requirements (SOR).

**Figure 4 - Integration Readiness Milestones/Tasks**



**Figure 5 - Integration Readiness Upcoming Milestones/Tasks**

Key	Summary	Status	Target Start Date	Target Due Date ↑
CI-7536	PROJECT - Establish CalSAWS Connectivity with BenefitsCal APIs (Application Programming Interfaces)	IN PROGRESS	01/25/2021	06/01/2021
CI-7259	PROJECT - Partner Enablement - Establish CalSAWS Connectivity with C-IV Partner - MEDS	IN PROGRESS	03/01/2021	08/27/2021
CI-7260	PROJECT - Partner Enablement - Establish CalSAWS Connectivity with C-IV Partner - EBT (FIS)	IN PROGRESS	01/15/2021	08/27/2021
CI-7319	PROJECT - Partner Enablement - Establish CalSAWS Connectivity with C-IV Partner - Child Support Interface	IN PROGRESS	03/01/2021	08/27/2021
CI-7320	PROJECT - Partner Enablement - Establish CalSAWS Connectivity with C-IV Partner - CalWIN eICT	IN PROGRESS	03/01/2021	08/27/2021
CI-7318	PROJECT - Partner Enablement - Establish CalSAWS Connectivity with C-IV Partner - CalHEERS	IN PROGRESS	01/15/2021	08/27/2021

# C-IV MIGRATION TRAINING READINESS

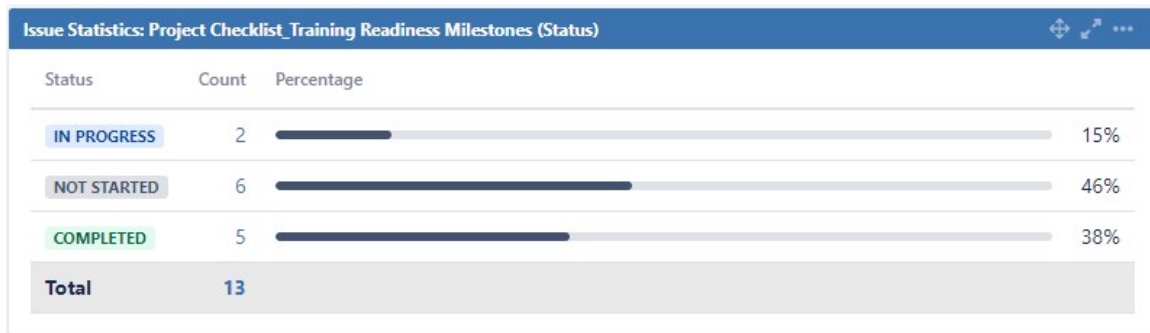
## Training Readiness

As of March 5, 2021, 5 out of 13 milestones/tasks are complete. 3 out of 13 are in progress for Training Readiness.

The C-IV to CalSAWS **Training Program** consists of a collection of **Web-based Trainings** and **Supplemental User Guides**. The CalSAWS Project team is currently in the Design and Build phase of training development. The below table describes the progression of the development of the training materials.

## TRAINING READINESS – MILESTONES/TASKS METRICS

Figure 6 - Training Readiness Milestones/Tasks



## Upcoming Tasks

Figure 7 - Training Readiness Upcoming Milestones/Tasks

Key	Summary	Status	Target Start Date	Target Due Date ↑
CI-6638	PROJECT - Complete C-IV Migration Training Materials	IN PROGRESS	03/02/2020	04/01/2021
CI-7315	PROJECT - Complete Analytics training/engagement with the C-IV Counties	IN PROGRESS	01/01/2020	09/15/2021

## Metrics of Key Milestones in Progress

Table 16 - Migration Training Materials Progression

Training Material Type	Number of Materials	Phase			
		Design	Build	Test	Complete
Web-based Trainings (WBTs)	30	9	21	0	
Quick/Reference Guides	21	0	21	0	

\*Test Phase will begin in April 2021 as intended

# C-IV MIGRATION CONVERSION READINESS

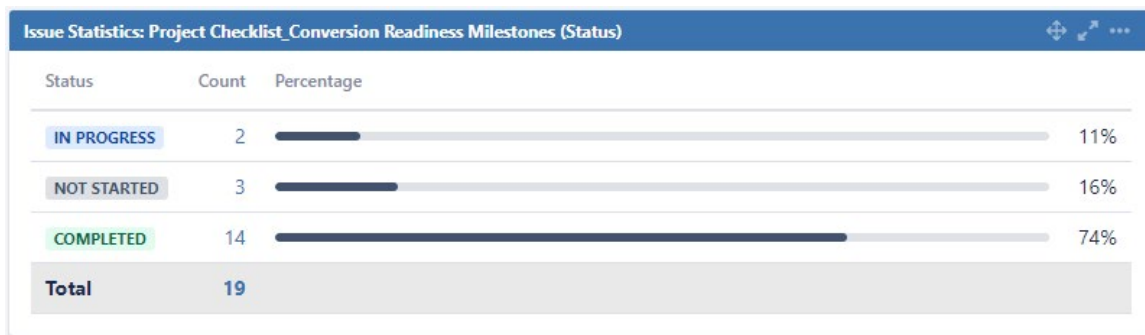
## Conversion Readiness

As of March 5, 2021, 14 out of 19 milestones/tasks are complete. 2 out of 19 are in progress for Conversion Readiness.

The conversion activities focus on the **planning, development, and execution** of tasks to **transform and migrate the data** residing within the C-IV System into the CalSAWS. Data and process readiness, through pre-cutover activities such as **data cleansing** and **mock conversions**, are critical to a successful migration/cutover.

## CONVERSION READINESS – MILESTONE/TASKS METRICS

Figure 8 - Conversion Readiness Milestones/Tasks



## Upcoming Tasks

Figure 9 - Conversion Readiness Upcoming Milestones/Tasks

Key	Summary	Status	Target Start Date	Target Due Date
CI-6652	PROJECT - Execution of Converted Data Test	IN PROGRESS	12/15/2020	04/30/2021
CI-7554	PROJECT - Creation of Conversion Case Alert Reports	IN PROGRESS	07/01/2020	08/27/2021

## Metrics of Key Milestones in Progress

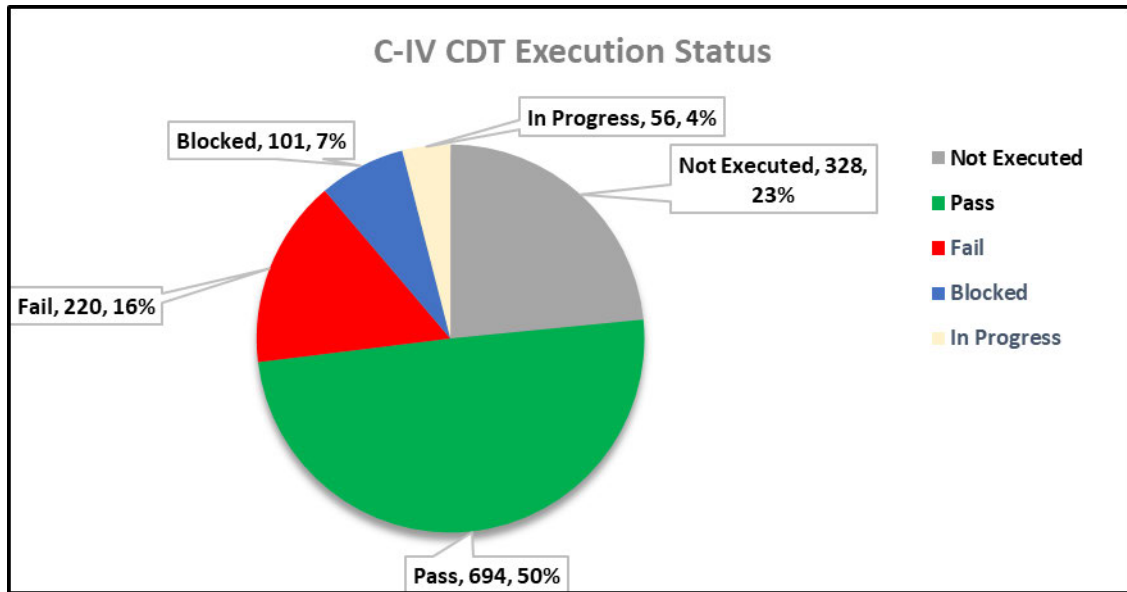
### Execution of Converted Data Test (CDT)

Converted Data Test (CDT) is used to verify that data from C-IV can be converted successfully into CalSAWS test environments (12/30/2020 - 4/30/2021). This is a collaboration amongst many CalSAWS Project Teams, including System Test, Application Development, and Conversion.

Table 17 - CDT Pass Rate

Pass Rate <b>Target</b> as of March 5, 2021	<b>47%</b>
Pass Rate <b>Actual</b> as of March 5, 2021	<b>50%</b>
System Test Complete Date: <b>April 30, 2021</b>	

Figure 10 - C-IV CDT Execution Status



**Not Executed:** The test scenarios have not begun

**Pass:** All test scenarios have been completed successfully and passed test criteria

**Fail:** Not all system test scenarios have passed, but the tester was able to complete the test scenarios

**Blocked:** A system test scenario failed, which blocked the tester from proceeding with other scenarios

**In Progress:** The system test scenario execution is underway

# C-IV MIGRATION TECHNICAL READINESS

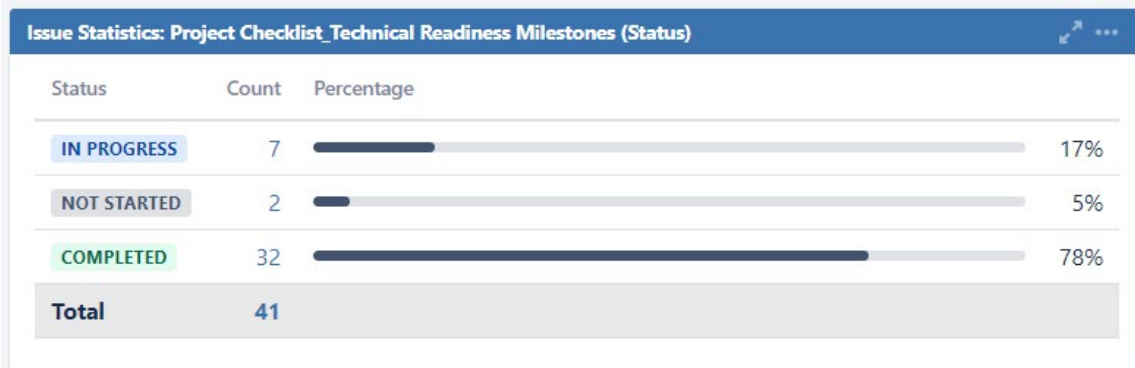
## Technical Readiness

As of March 5, 2021, 32 out of 41 milestones/tasks are complete. 5 out of 41 are in progress for Technical Readiness.

The CalSAWS **Technical Team** is responsible for the performance and availability of the CalSAWS System. Migration to the Amazon Web Services (AWS) Cloud in October 2019 was a major technical readiness area for the C-IV Migration, as it led the way to bring all 58 California Counties onto one system and maintain performance standards. The Technical Team will continue to concentrate on **scaling up the** performance of the **System** and **preparing infrastructure** for the 39 C-IV Counties to join CalSAWS. Many of the technical readiness activities require the coordination and collaboration with the Technical Point of Contacts (TPOCs).

## TECHNICAL READINESS – MILESTONES/TASKS METRICS

Figure 11 - Technical Readiness Milestones/Tasks



## Upcoming Tasks



**Figure 12 - Technical Readiness Upcoming Milestones/Tasks**

Key	Summary	Status	Target Start Date	Target Due Date ↓
CI-6658	PROJECT - Completion of Performance and Stress Test for CalSAWS Go-live	IN PROGRESS	02/01/2021	09/24/2021
CI-6632	PROJECT - Complete OBIEE (LRS + C-IV): Analysis & Reverse Engineering	IN PROGRESS	08/01/2019	09/24/2021
CI-6630	PROJECT - Complete Environment Deployment for Cloud Enablement and Provide Support	IN PROGRESS	08/01/2019	09/24/2021
CI-6631	PROJECT - Prepare C-IV Cutover for Cloud Native Serverless Architecture	IN PROGRESS	04/30/2020	08/31/2021
CI-7262	PROJECT - Partner Enablement - Establish CalSAWS Connectivity with C-IV Partner - Maximus	IN PROGRESS	03/01/2021	08/27/2021
CI-7261	PROJECT - Partner Enablement - Establish CalSAWS Connectivity with C-IV Partner - Efunds	IN PROGRESS	03/01/2021	08/27/2021
CI-6997	PROJECT - Complete SD-WAN & Extranet Network enablement, for all C-IV Counties	IN PROGRESS	11/01/2020	04/30/2021

## Metrics of Key Milestones in Progress

### Complete SD-WAN & Extranet Network enablement, for all C-IV Counties

#### Extranet Enablement

Extranet enablement aims to build a future state of connectivity for all counties to access AWS hosted services. To date, 100 sites are complete (79%).

**Table 18 - Extranet Enablement Summary**

Status	Count	Percent
Completed	100	79%
In Progress	16	12%
Not Started	11	9%

#### SD-WAN

SD-WAN is Software-Defined Wide Area Network and is essentially a virtual WAN architecture that supports organizations to **securely connect users to applications**. The objective is to replace the existing WAN solution with SD WAN across all county sites in order to automate WAN routing decisions, reduce network downtime and build a foundational infrastructure required for upcoming project enhancements.

125 of 132 sites completed (95%). CalSAWS and County Teams continue to on track to complete all sites by April 30, 2021.

**Table 19 - SD-WAN Summary**

Status	Count	Percent
Completed	125	95%
In Progress	5	4%
Descoped	2	1%

The Remaining 5 sites are blocked due to Construction or Carrier dependency. Tentative target dates for these sites are in Table 12. The mitigation strategy is to go-live using just the 4G or single carrier which allows the site to proceed with CalSAWS readiness without any new risks but does not have the carrier redundancy. Once the second carrier is able to deliver the circuit, the redundancy will be enabled (most likely at a future date).

**Table 20 - SD-WAN Blocked Sites**

Site ID	County	Cutover – Users getting the Service
33015	Riverside	03/11/2021
16003	Kings	03/23/2021
26001	Mono	03/16/2021
39001	San Joaquin	03/08/2021
21002	Marin	03/16/2021

# C-IV MIGRATION CHANGE READINESS

## Change Readiness

As of March 5, 2021, 4 out of 5 milestones are complete. 1 is in progress for Change Readiness.

The **Change Management Team** track the level of **User preparedness** for the upcoming C-IV Migration and adoption of the new System. User Readiness is monitored through regularly administered assessments surveys.

Change Management activities guide county teams through the change commitment curve. Activities support Change Network Champions (CNC) in their efforts to increase awareness, understanding, and acceptance of the CalSAWS System changes. The ultimate goal is for county teams to commit to the changes by C-IV County Go-Live.

## CHANGE READINESS – MILESTONES/TASKS METRICS

Figure 13 - Change Readiness Milestones/Tasks

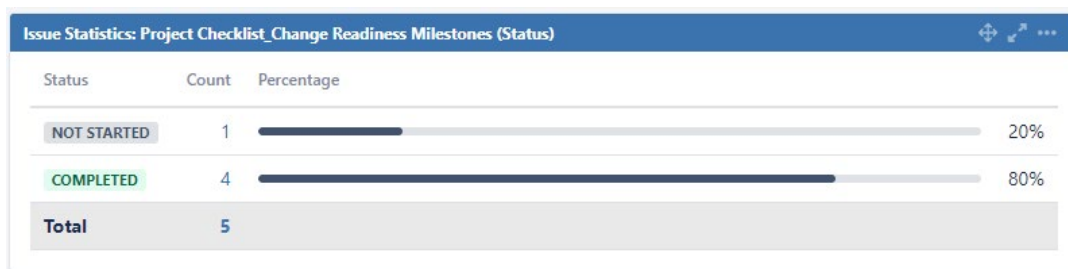


Figure 14 - Change Readiness Upcoming Milestones/Tasks

Key	Summary	Status	Target Start Date	Target Due Date
CI-7483	PROJECT - Submit FCED Plan for Change Management	NOT STARTED	03/29/2021	04/09/2021

## Metrics of Key Milestones in Progress

Table 21 - Change Communications/Outreach Distributed

Communication/Outreach Type	Number Distributed/Hosted	Total Number Planned
Infographics	7	9+
CalSAWS Implementation News Blasts	2	4
Demonstration Videos	5	7+
Targeted Topic Sessions	9	10
Change Network Meetings	5	11
Just-in-Time Demos	0	4

Most **Imaging change management** activities and communications are integrated into the overall C-IV Migration change management approach. The Infographics, CalSAWS

Implementation News Blasts, Demonstration Videos, and Change Network Meetings referenced above include Imaging content. In addition to those activities and communications, the Imaging Change Management Team is responsible for several activities that focus solely on Imaging.

**Table 22 - Imaging-specific Activities**

Activity	Status	End Date
Imaging Roadshows	<b>4 out of 4 Roadshows Hosted</b>	03/02/2021
Imaging Demonstrations	Not Started	May-2021

# C-IV MIGRATION IMPLEMENTATION READINESS

## Implementation Readiness

As of March 5, 2021, 3 out of 5 milestones/tasks are complete. 1 out of 5 are in progress for Implementation Readiness.

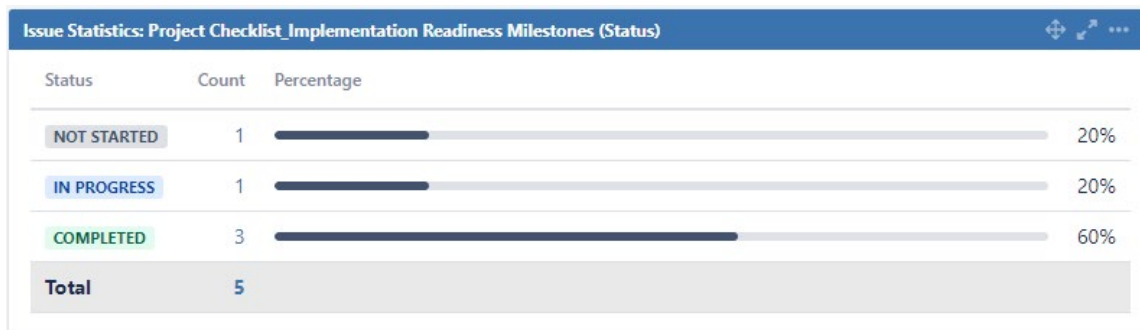
Implementation Support is a coordinated effort of the County Implementation Points of Contact (IPOCs) and Project Targeted On-Site Support (TOSS) teams. The IPOCs serve an essential role as the conduits of communication and facilitators of readiness activities from their respective counties to the Project TOSS teams.

The Readiness activities for C-IV user groups will focus on **preparing Counties to transition** from using the C-IV System to using CalSAWS. The activities are structured to confirm readiness throughout the Implementation process, enabling the Consortium to determine if key milestones are met and progress to the Readiness Plan is staying on track.

### Monthly IPOC Engagement

The Implementation Team meets on a monthly basis with all 39 County IPOCs. In addition, each IPOC meets on a regular basis with their Project TOSS team to coordinate and monitor milestones and tasks on their individual County Readiness checklist. As the Migration date nears, these meetings will increase to more frequent reoccurrences.

**Figure 15 - Implementation Readiness Milestones/Tasks**



## Upcoming Tasks

**Figure 16 – Implementation Readiness Upcoming Milestones/Tasks**

Key	Summary	Status	Target Start Date	Target Due Date ↑
CI-7484	PROJECT - Finalize Post-Deployment Approach	IN PROGRESS	11/23/2020	05/31/2021

## Metrics of Key Milestones in Progress

### Regional Touchpoints

The CalSAWS Implementation Team is hosting four Quarterly Regional Touchpoints for the C-IV Counties. The intended attendees for these sessions are Managers, Supervisors, Trainers, Policy Experts, and other County Stakeholders who may be involved with internal County migration efforts and would like to learn more about the CalSAWS timeline and migration activities. The

Team hosted the first two Regional Touchpoints and is currently preparing for the third which occurs in May 2021.

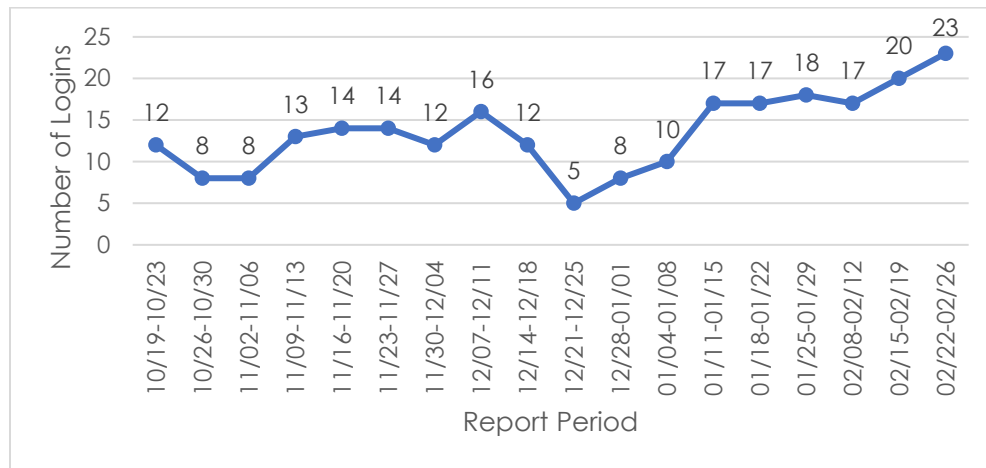
**Table 23 - Regional Touchpoint Delivery Schedule**

Title		Status	Delivery Date
<b>Regional Touchpoint #1</b>	Region 1	Completed	09/29/2020
	Region 2	Completed	09/30/2020
	Region 3	Completed	09/23/2020
	Region 4	Completed	09/22/2020
	Region 5	Completed	09/21/2020
<b>Regional Touchpoint #2</b>	Region 1	Completed	02/02/2021
	Region 2	Completed	01/28/2021
	Region 3	Completed	01/27/2021
	Region 4	Completed	01/27/2021
	Region 5	Completed	02/03/2021
<b>Regional Touchpoint #3</b>	Region 1	Planning in Progress	May-2021
	Region 2	Planning in Progress	May-2021
	Region 3	Planning in Progress	May-2021
	Region 4	Planning in Progress	May-2021
	Region 5	Planning in Progress	May-2021
<b>Regional Touchpoint #4</b>	Region 1	Not Started	Aug-2021
	Region 2	Not Started	Aug-2021
	Region 3	Not Started	Aug-2021
	Region 4	Not Started	Aug-2021
	Region 5	Not Started	Aug-2021

#### **C-IV County Sandbox Usage Statistics**

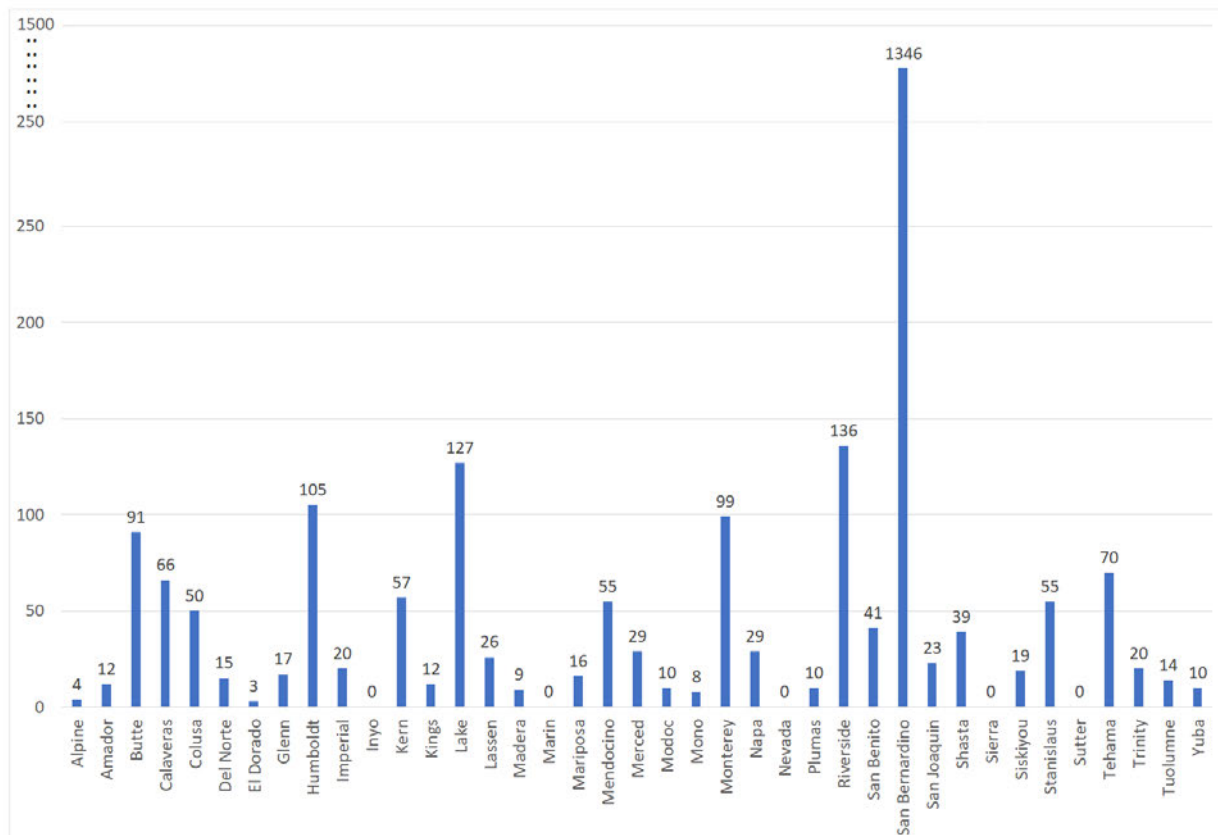
The **CalSAWS Sandbox** Environment provides select County staff with the opportunity to use CalSAWS in a non-production environment where they can experience and familiarize themselves with CalSAWS functionality, at a point in time as of the last CalSAWS Release, prior to migration. The Table below shows the number of Counties that logged into the Sandbox Environment during each reporting period (since 10/19/2020).

**Figure 17 - Total Number of C-IV County Logins/Week**



The Chart below shows the number of Sandbox logins per C-IV County since October 19, 2021. Note, the axis has been skewed to accommodate San Bernardino County's high log in count.

**Figure 18 - Number of Sandbox Logins per C-IV County Since October 19, 2020**



# C-IV MIGRATION UPCOMING MILESTONES/TASKS

## C-IV MIGRATION UPCOMING MILESTONES/TASKS

**Table 24 - C-IV Migration Upcoming Milestones/Tasks**

Milestone Name	Start Date	Due Date	Description
Deploy CalSAWS Release 21.03	10/28/2019	03/21/2021	The System Changes scheduled for Release 21.03 will be deployed to CalSAWS Production
(Imaging) Release 21.03 System Features	11/30/2020	03/21/2021	The Imaging System Changes scheduled for Release 21.03 will be deployed to CalSAWS Production
Submit Deliverable #53 – CAISAWS Requirements Traceability Matrix – Update #7	02/04/2021	03/26/2021	
Complete C-IV Migration Training Materials	03/02/2020	04/01/2021	
Submit FCED Change Management Plan	03/29/2021	04/09/2021	



# BENEFITS<sup>CAL</sup> EXECUTIVE SUMMARY

## BENEFITS<sup>CAL</sup> EXECUTIVE HIGHLIGHTS

This section will contain the executive highlights from the BenefitsCal system and user standpoint and will include a summary of key accomplishments for the previous period, as well as the highlights for the next period.

### Executive Highlights

- **Development** of the first of three increments (1 of 3) completed on-schedule on 02/26/21.
- **Functional and Technical Design** deliverables are due for final approval on 03/10/21. The Part II design deliverables were initially submitted on 02/05/21 and final versions were submitted on 03/01/21.
- **System Test** for the first increment began on Monday, 03/01/21. A sprint-zero System Test phase was added from 03/01/21 to 03/19/21 to allow time for the BenefitsCal team to allow time to incorporate the changes from the final design deliverable: General Systems Design – Part II, scheduled for approval on 03/10/21.
- User Centered Design (UCD) **usability tests** continue to continuously validate and measure the current system designs.
- Looking ahead to the next reporting period, key activities will begin related to defining the **Communications Strategy**, as well as the **Production Go-Live Activities List** to plan the detailed events during the go-live weekend (09/24/21 – 09/27/21).

## BenefitsCal Readiness Milestones

The BenefitsCal project monitors **overall operational readiness through four (4) key milestones**. These milestones are significant events in development and readiness toward the September 2021 Go-live for the BenefitsCal system for C-IV counties. Additional milestones will be defined for the November 2021 readiness for YBN replacement (LA County).

Key Milestones	Status	Evaluation Start Date	Decision Date	Go?	Notes
Exit System Test	NS	07/16/21	07/23/21		
Exit UAT	NS	08/20/21	09/03/21		
Production Dry Run	NS	08/06/21	08/13/21		
Production Green-Light	NS	09/06/21	09/10/21		

### Milestone Legend

NS	Not Started	G	On Schedule	Y	<14 Days Late	R	>=14 Days Late	C	Complete
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# BENEFITS<sup>CAL</sup> OPERATIONAL READINESS

## BENEFITS<sup>CAL</sup> READINESS AREAS

The operational readiness of BenefitsCal is comprised of several readiness areas that measure progress and overall readiness for a production deployment. The scale used to evaluate readiness is defined below:

<b>NS</b>	<b>Not Started</b>	<b>G</b>	<b>On Schedule</b>	<b>Y</b>	<b>&lt;14 Days Late</b>	<b>R</b>	<b>&gt;=14 Days Late</b>	<b>C</b>	<b>Complete</b>
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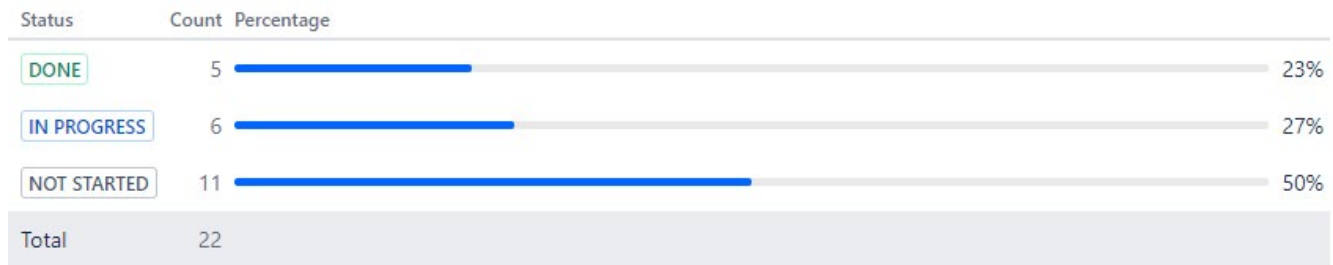
Area	Category	End Date	Current Period	Previous Period
<b>Application</b>	Design	03/10/21	<b>G</b>	<b>G</b>
	Development	06/11/21	<b>G</b>	<b>G</b>
	System Test	07/16/21	<b>G</b>	<b>NS</b>
	UAT	09/03/21	<b>NS</b>	<b>NS</b>
	Usability Test	09/03/21	<b>NS</b>	<b>NS</b>
<b>Integration</b>	Design	03/10/21	<b>G</b>	<b>NS</b>
	Development	06/11/21	<b>G</b>	<b>NS</b>
	System Test	07/16/21	<b>NS</b>	<b>NS</b>
	Interface Partner Test	07/16/21	<b>NS</b>	<b>NS</b>
<b>Technical</b>	Infrastructure	09/24/21	<b>NS</b>	<b>NS</b>
	Security Testing	08/06/21	<b>NS</b>	<b>NS</b>
	Performance Testing	09/03/21	<b>NS</b>	<b>NS</b>
<b>Conversion</b>	Conversion Readiness	09/27/21	<b>NS</b>	<b>NS</b>
	Converted Data Test	07/16/21	<b>NS</b>	<b>NS</b>
<b>Training</b>	Training Plan	05/28/21	<b>NS</b>	<b>NS</b>
	Training Materials	07/30/21	<b>NS</b>	<b>NS</b>
	Training Delivery	09/17/21	<b>NS</b>	<b>NS</b>
<b>Implementation</b>	Service Desk	09/10/21	<b>NS</b>	<b>NS</b>
	System Operations	09/03/21	<b>NS</b>	<b>NS</b>
	Prod Deployment Plans	09/27/21	<b>NS</b>	<b>NS</b>
<b>Change Readiness</b>	Communications	09/20/21	<b>NS</b>	<b>NS</b>
	Partner Readiness	09/20/21	<b>NS</b>	<b>NS</b>

# BENEFITS<sup>CAL</sup> APPLICATION READINESS

## Application Readiness

Below is the status of the Application Readiness of the BenefitsCal system. **22 tasks** are tracked to support the **Application Readiness** of the BenefitsCal system. As of 03/05/21, all Application Readiness Tasks are on time and on target, and several tasks are ahead of schedule.

**Figure 19 - Application Readiness**



**Table 25 – Application Readiness Upcoming Tasks**

## Upcoming Tasks

The table below includes a summary of the application readiness tasks planned with the due date, actual percent complete, and planned percent complete.

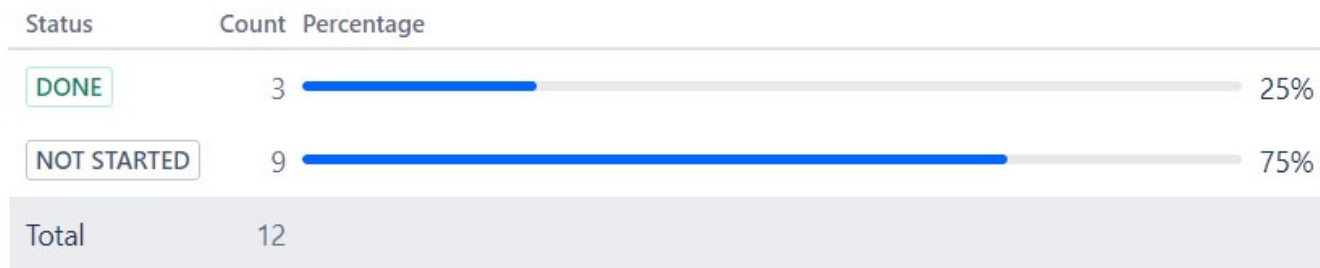
Key	Summary	Status	Due Date ^	Actual % Complete	Planned % Complete
CSPM-6641	Technical System Design (TSD) Deliverable Approved	IN PROGRESS	10/Mar/21	50	50
CSPM-6640	General System Design (GSD) Deliverable Approved	IN PROGRESS	10/Mar/21	50	50
CSPM-6649	Start BenefitsCal System Test Regression.	IN PROGRESS	12/Apr/21	30	0
CSPM-6644	Submit BenefitsCal System Test Scripts.	IN PROGRESS	12/Apr/21	66	66
CSPM-6739	Complete writing UAT Test Scripts	NOT STARTED	15/Apr/21	0	0

# BENEFITS<sup>CAL</sup> INTEGRATION READINESS

## Integration Readiness

Below is the status of the integration readiness of the BenefitsCal system. **12 tasks** are tracked to support the **Integration Readiness** of the BenefitsCal system. As of 03/05/21, all Integration Readiness Tasks are on time and on target.

Figure 20 - Integration Readiness



## Upcoming Tasks

There are no integration readiness tasks planned for the next reporting period. The table below includes a summary of the integration readiness tasks planned with the due date, actual percent complete, and planned percent complete.

Key	Summary	Status	Due Date ^	Actual % Complete	Planned % Complete
CSPM-6710	Complete Integration Development Iteration - 2	NOT STARTED	23/Apr/21	0	0
CSPM-6732	Start BenefitsCal Integration System Test.	NOT STARTED	26/Apr/21	0	0
CSPM-6708	Begin Integration Development Iteration -3	NOT STARTED	26/Apr/21	0	0
CSPM-6730	Start BenefitsCal Interface Partner system testing.	NOT STARTED	17/May/21	0	0
CSPM-6734	Start BenefitsCal Integration UAT.	NOT STARTED	01/Jun/21	0	0

Table 26 – Integration Readiness Upcoming Tasks

# BENEFITS<sub>CAL</sub> TECHNICAL READINESS

## Technical Readiness

Below is the status of the technical readiness of the BenefitsCal system. **10 tasks** are tracked to support the **Technical Readiness** of the BenefitsCal system. As of 03/05/21, all Technical Readiness Tasks are on time and on target.

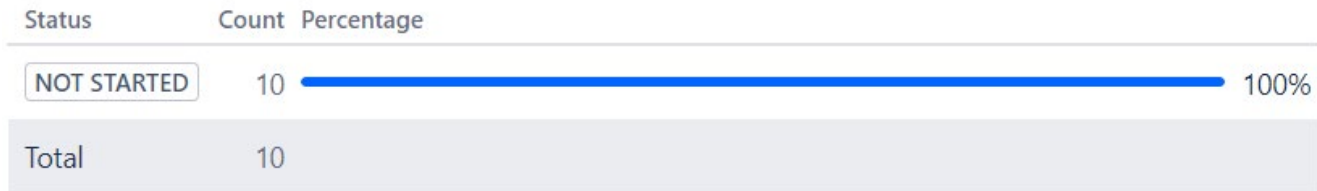


Figure 21 - Technical Readiness

## Upcoming Tasks

There are no technical readiness tasks planned for the next reporting period. The table below includes a summary of the technical readiness tasks planned for the future reporting period with the due date, actual percent complete, and planned percent complete.

Key	Summary	Status	Due Date ^	Actual % Complete	Planned % Complete
CSPM-6715	Prepare for Performance Testing	NOT STARTED	23/Apr/21	0	0
CSPM-6716	Start Performance test.	NOT STARTED	26/Apr/21	0	0
CSPM-6718	Start BenefitsCal pre-production source code vulnerability scans (SAST / DAST).	NOT STARTED	14/Jun/21	0	0
CSPM-6713	Start penetration test.	NOT STARTED	28/Jun/21	0	0
CSPM-6714	Complete penetration test and share penetration test results.	NOT STARTED	13/Jul/21	0	0

Table 27 – Technical Readiness Upcoming Tasks

# BENEFITS<sub>CAL</sub> CONVERSION READINESS

## Conversion Readiness

Below is the status of the Conversion Readiness of the BenefitsCal system. **10 tasks** are tracked to support the **Conversion Readiness** of the BenefitsCal system. As of 03/05/21, all Conversion Readiness Tasks are on time and on target.

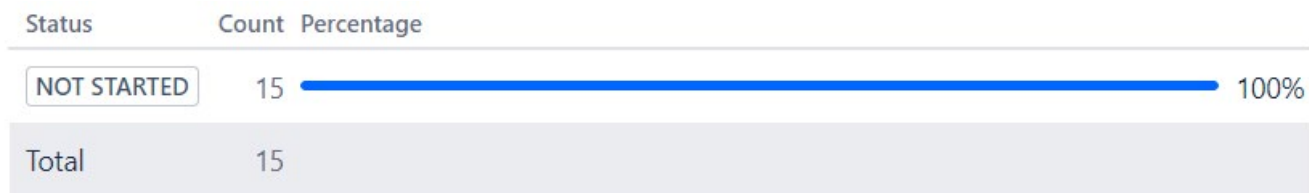


Figure 22 - Conversion Readiness

## Upcoming Tasks

There are no conversion readiness tasks planned for the next reporting period. The table below includes a summary of the conversion readiness tasks planned for the future reporting period with the due date, actual percent complete, and planned percent complete.

Key	Summary	Status	Due Date	Actual % Complete	Planned % Complete
CSPM-6728	Begin Conversion Data Test	NOT STARTED	05/Apr/21	0	0
CSPM-6665	Provide extract of the CBO and Admin users	NOT STARTED	28/May/21	0	0
CSPM-6664	Provide extract of regular users (non-CBO and non-admin users) account data from C4Y system	NOT STARTED	28/May/21	0	0
CSPM-6668	Load legacy user data in pre-production BenefitsCal database	NOT STARTED	11/Jun/21	0	0
CSPM-6667	Execute Conversion: Create user accounts within ForgeRock for BenefitsCal Customer and CBO users. ForgeRock team to execute.	NOT STARTED	11/Jun/21	0	0

Table 28 – Conversion Readiness Upcoming Tasks

## Training Readiness

Below is the status of the Training Readiness of the BenefitsCal system. **4 tasks** are tracked to support the **Training Readiness** of the BenefitsCal system. As of 03/05/21, all Training Readiness Tasks are on time and on target.

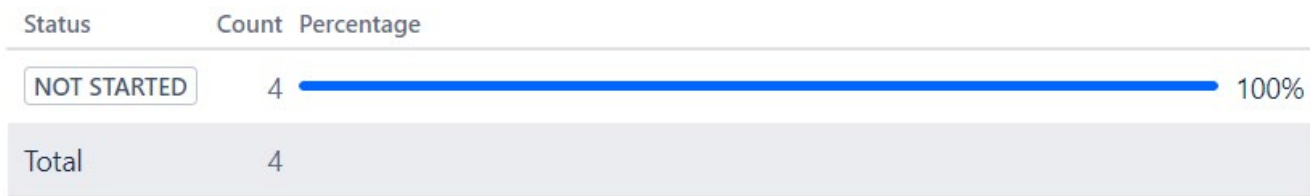


Figure 23 - Training Readiness

## Upcoming Tasks

The table below includes a summary of the integration readiness tasks planned with the due date, actual percent complete, and planned percent complete.

Summary	Status	Due Date	Actual % Complete	Planned % Complete
Demo System for UAT Training	NOT STARTED	17/Mar/21	0	0

Table 29 – Training Readiness Upcoming Tasks

# BENEFITS CAL CHANGE READINESS

## Change Readiness

Below is the status of the Change Readiness of the BenefitsCal system. **6 tasks** are tracked to support the **Change Readiness** of the BenefitsCal system. As of 03/05/21, all Change Readiness Tasks are on time and on target.

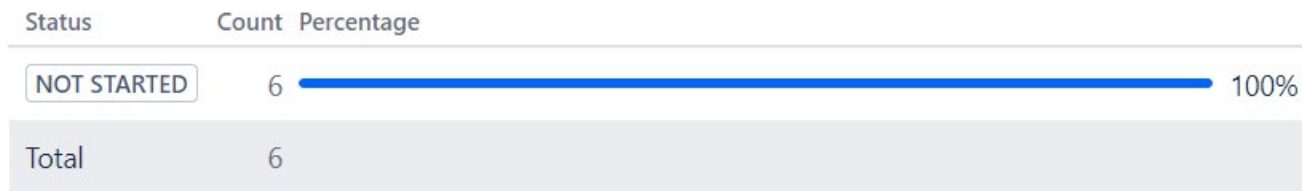


Figure 24 - Change Readiness

## Upcoming Tasks

There are no change readiness tasks planned for the next reporting period. The table below includes a summary of the change readiness tasks planned for the future reporting period with the due date, actual percent complete, and planned percent complete.

Key	Summary	Status	Due Date	Actual % Complete	Planned % Complete
CSPM-6655	Draft go-live communications	NOT STARTED	23/Aug/21	0	0
CSPM-6656	Review and approve go-live communications	NOT STARTED	30/Aug/21	0	0
CSPM-6657	Distribute go-live communications	NOT STARTED	07/Sep/21	0	0
CSPM-6660	Confirm correspondence (mail and email) includes an updated reference to the new BenefitsCal webSystem Teste.	NOT STARTED	20/Sep/21	0	0
CSPM-6659	Confirm other webSystem Testes and systems have updated their URL to point to the new BenefitsCal.	NOT STARTED	20/Sep/21	0	0

Table 30 – Change Readiness Upcoming Tasks



# BENEFITS<sub>CAL</sub> IMPLEMENTATION READINESS

## Implementation Readiness

Below is the status of the Implementation Readiness of the BenefitsCal system. **30 tasks** are tracked to support the **Implementation Readiness** of the BenefitsCal system. As of 03/05/21, all Implementation Readiness Tasks are on time and on target.

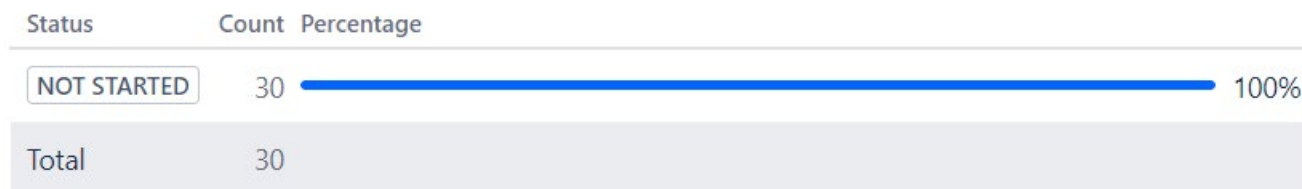


Figure 25 – Implementation Readiness

## Upcoming Tasks

There are no implementation readiness tasks planned for the next reporting period. The table below includes a summary of the implementation readiness tasks planned for the future reporting period with the due date, actual percent complete, and planned percent complete.

Key	Summary	Status	Due Date	Actual % Complete	Planned % Complete
CSPM-6703	Contingency Planning	NOT STARTED	04/Jun/21	0	0
CSPM-6736	Start Production Playbook (pre-cutover and cutover event activities)	NOT STARTED	28/Jun/21	0	0
CSPM-6693	Plan service desk support and communications.	NOT STARTED	16/Jul/21	0	0
CSPM-6704	Plan system operations support and communications.	NOT STARTED	30/Jul/21	0	0
CSPM-6688	Operational management reports / dashboards are implemented (Service Desk Reports).	NOT STARTED	06/Aug/21	0	0

Table 31 – Implementation Readiness Upcoming Tasks

# BENEFITS CAL UPCOMING TASKS

## KEY UPCOMING TASKS

Task Name	Start Date	Due Date	Description
Start BenefitsCal System Test	03/01/21	03/01/21	100% of the system test cases are loaded into X-ray tool for execution. 100% of the smoke test cases are executed and passed.
Begin Development Increment 2	03/01/21	03/01/21	Development tasks are started for integration-2
Approve General System Design – Part II	03/10/21	03/10/21	Deliverable approved
Approve Technical System Design – Part II	03/10/21	03/10/21	Deliverable approved
Demo BenefitsCal for UAT Training	03/17/21	03/17/21	Demo BenefitsCal System for UAT training are provide recording of the session.

**Table 32 – Key Upcoming Tasks**

## CONTACT INFORMATION



70,000 Workers.  
58 Counties.  
1 System.  
Endless Possibilities.

All for One.  
And One System for All.

Introducing the Power  
to Help More People.  
Together.

Helping You Help  
California

## All Together Now

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