

CalSAWS | Imaging & Lobby Management Committee Meeting



March 20, 2021

# Agenda

- ① Roll Call (Menti)
- ② Document Upload via Lobby Kiosk
- ③ Retrieval of Kiosk Documents
- ④ Wrap-up

# Expectations

This demo will show one of the common scenarios for document upload via a **Lobby Kiosk** and document retrieval using the **Imaging** functionality.

This session might cover **some** scenarios related to your daily work, but is not a comprehensive view of the system, and it **does not replace system training**.



This is a preview of the system captured at a **point in time**.

This demo will not include business scenarios that require batch jobs, time advancement, interface execution/APIs, or **specific lobby hardware devices**.

# Welcome to the Los Angeles County Kiosk

Start



## How can I help you?

Appointment  
Check-in

Scan Documents

Apply for  
Benefits

 Quit

Please identify yourself.

Enter Case  
Number

Swipe EBT or BIC  
Card

 Español

Choose how to tell us who you are.

 Back

 Quit



Enter your 7-digit Case Number  
(including any leading zeros).

1	2	3
4	5	6
7	8	9
A B C	0	<<<<
GO		

 Español

Enter your case number, then press GO.

 Back

 Quit

Enter your 7-digit Case Number  
(including any leading zeros).

A	B	C	D
E	F	G	H
I	J	K	L
M	N	O	P
Q	R	S	T
U	V	W	X
1 2 3	Y	Z	<<<<
GO			

 Español

Enter your case number, then press GO.

 Back

 Quit



Enter your 7-digit Case Number  
(including any leading zeros).

I

A	B	C	D
E	F	G	H
I	J	K	L
M	N	O	P
Q	R	S	T
U	V	W	X
1 2 3	Y	Z	<<<<

GO

 Español

Enter your case number, then press GO.

 Back

 Quit

Enter your 7-digit Case Number  
(including any leading zeros).

1	2	3
4	5	6
7	8	9
A B C	0	<<<<
GO		

 Español

Enter your case number, then press GO.

 Back

 Quit



Enter your 7-digit Case Number  
(including any leading zeros).

15		
1	2	3
4	5	6
7	8	9
A B C	0	<<<<
GO		

 Español

Enter your case number, then press GO.

 Back

 Quit



Enter your 7-digit Case Number  
(including any leading zeros).

150		
1	2	3
4	5	6
7	8	9
A B C	0	<<<<
GO		

 Español

Enter your case number, then press GO.

 Back

 Quit

Enter your 7-digit Case Number  
(including any leading zeros).

1500

1	2	3
4	5	6
7	8	9
A B C	0	<<<<
GO		

 Español

Enter your case number, then press GO.

 Back

 Quit



Enter your 7-digit Case Number  
(including any leading zeros).

15008

1	2	3
4	5	6
7	8	9
A B C	0	<<<<
GO		

 Español

Enter your case number, then press GO.

 Back

 Quit



Enter your 7-digit Case Number  
(including any leading zeros).

150088

1	2	3
4	5	6
7	8	9
A B C	0	<<<<
GO		

 Español

Enter your case number, then press GO.

 Back

 Quit

Enter your 7-digit Case Number  
(including any leading zeros).

1500888

1	2	3
4	5	6
7	8	9
A B C	0	<<<<
GO		

 Español

Enter your case number, then press GO.

 Back

 Quit



Tell us your birth date.

mm/dd/yyyy

1	2	3
4	5	6
7	8	9
A	0	<<<<
GO		

 Español

Enter a birth date for anyone on the case,  
then press GO.

 Back

 Quit



Tell us your birth date.

0m/dd/yyyy

1	2	3
4	5	6
7	8	9
A	0	<<<<
GO		

 Español

Enter a birth date for anyone on the case,  
then press GO.

 Back

 Quit

Tell us your birth date.

06/dd/yyyy

1	2	3
4	5	6
7	8	9
A	0	<<<<
GO		

 Español

Enter a birth date for anyone on the case, then press GO.

 Back

 Quit



Tell us your birth date.

06/0d/yyyy

1	2	3
4	5	6
7	8	9
A	0	<<<<
GO		

 Español

Enter a birth date for anyone on the case, then press GO.

 Back

 Quit



Tell us your birth date.

06/01/yyyy

1	2	3
4	5	6
7	8	9
A	0	<<<<
GO		

 Español

Enter a birth date for anyone on the case,  
then press GO.

 Back

 Quit

Tell us your birth date.

06/01/1yyy

1	2	3
4	5	6
7	8	9
A	0	<<<<
GO		

 Español

Enter a birth date for anyone on the case, then press GO.

 Back

 Quit



Tell us your birth date.

06/01/19yy

1	2	3
4	5	6
7	8	9
A	0	<<<<
GO		

 Español

Enter a birth date for anyone on the case, then press GO.

 Back

 Quit

Tell us your birth date.

06/01/199y

1	2	3
4	5	6
7	8	9
A	0	<<<<
GO		

 Español

Enter a birth date for anyone on the case,  
then press GO.

 Back

 Quit



Tell us your birth date.

06/01/1990

1	2	3
4	5	6
7	8	9
A	0	<<<<
GO		

 Español

Enter a birth date for anyone on the case, then press GO.

 Back

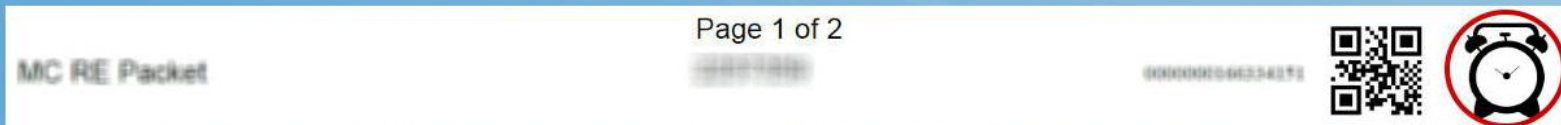
 Quit



The county document barcode can be found on the bottom right corner of the page.

Please scan one type of document at a time.

Are you scanning a County Document with a Clock like the one below?



Yes

No

 Back



What type of document is this?

Earnings	Disability / Unemployment	Child Care
Rent / Lease / Mortgage	Bank Statement	Vehicle Registration
Citizenship Verification / Birth Certificate	Photo ID / Social Security Card	Immunization
Welfare to Work / Travel Claims	Other county document without a clock	Utilities / Household Expenses
School Verification	Other	

 Español

Choose which type of document you scanned. If it isn't one of these, press Other.

 Back

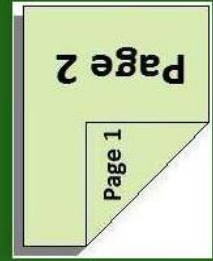
 Quit

Place the document on the scanner feeder. Position the top edge of the document down and the first page on the back.

Scan

I'm Done

 Español



Press Scan after placing the document on the scanner feeder.

 Back

 Quit



Scanning Document. Please Wait....

Previous

1 / 1

Next

Acme LLC  
555 Weymouth Drive  
San Gabriel, CA 91778

June 7, 2017

Pay One Thousand Four Hundred Forty-one And Thirty-three Cents **\$ 1,441.33**  
This is not a check

Pay to the order of **Peter Sims**  
1587 90th Street  
Rosemead, CA 91770

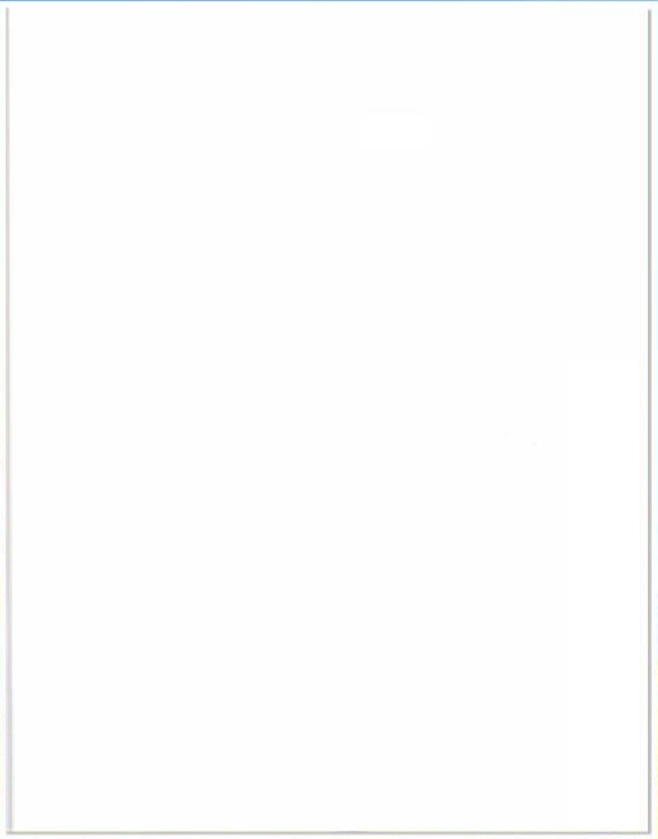
Company Information  
Acme LLC  
555 Weymouth Drive San Gabriel, CA 91778  
1888) ACME ELLC  
EIN: 702995

**Earnings Statement**

Employee Information	Social Sec. ID	Employee ID	Start Date	End Date	Check Date
Peter Sims 1587 90th Street Rosemead, CA 91770	XXX-XX-7288	143	05/23/2017	06/04/2017	06/07/2017

Earnings	Rate	Hours	Current	Year to date	Deductions	Current	Year to date
Regular Earnings	25.00	80.00	2,000.00	24,000.00	Federal Tax	316.11	3,765.32
					California State Tax	71.58	858.72
					SDI	16.02	218.00
					Sec Emp / GASDI	124.66	1,488.30
					Health Insurance Tax	29.00	348.00
<b>Gross Earnings</b>			<b>2,000.00</b>	<b>24,000.00</b>	<b>Gross Deductions</b>	<b>557.37</b>	<b>6,704.54</b>

Check No.	# 1143
Net Pay	\$1,441.33
VTD Net Pay	\$17,295.96



OK

Scan Again

Español

If the images look good, press OK. If not, press Scan Again to try again.

Quit



Some of the sides of the scanned documents seem to be blank. Is the page shown a blank page?

Blank Page

Content Page

Quit

Case Number: I500888

Document Type: Earnings

Number of pages: 3

Save

Cancel

 Español

If your information is correct, press Save.

 Quit



Preparing Document. Please Wait....





Please take your original documents.

Is there anything else I can help you with on case 1500888?

Yes

No

✕ Quit



Thank you!

Your number is A1.

Remember to take your  
receipt!

OK

 Español

Kiosk Receipt

Date:

Case Number:

Receipt Number:

Scan Documents

Document Type:

Thank you! Have a great day!

Office Name

Street Address

City Name, CA Zip-Code

Have a good day!



# Document Retrieval

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San Bernardino  
SYS2

Case Info

Eligibility

Empl. Services

Child Care

Resource Databank

Fiscal

Special Units

Reports

Client Corresp.

Admin Tools

Case Summary

Case Number:  
 [Go](#)

- Person Search
- EBT Account Search
- Application Registration
- Case Summary**
- Contact
- Authorized Representative
- Application Questions
- Negative Action
- New Program
- New Person
- Hide Person
- EBT Account List
- Issuance History
- Auxiliary Authorization List
- Expungement History
- Child Support Collections
- Time Limit Aid Summary
- Case Flag
- Legacy Case
- Confidentiality
- ICT Summary
- IAT Summary
- Customer Contact History
- SB 87
- Invoice History
- Linkages
- General Ledger
- Valuable History
- Point Of Service**
- Case Copy List

Case Summary

[Images](#) [Capture](#) [Generate Coversheet](#)

**Case Name**  
[Imaged Doc Kiosk](#)

**County**  
San Bernardino

Companion Cases

**Display:**  
06/01/2021 [View](#)

CalFresh

**Worker:** Rhiannon Chin      **Primary Applicant/Recipient:** Kiosk, Imaged Doc 21F

**Worker ID:** [36LS006500](#)      **Language:** English

**Program Status:** Pending      **Phone Number:**

**Aid Code:**      **Email:**

**Meets ESAP Criteria:**      **Payee:** Kiosk, Imaged Doc 21F

**Public Assistance Indicator:**      **Application Date:** 05/18/2021

**FBU:** 1

**Expedited Service:** Yes

**Postponed Verif:** No

Name	Role	Role Reason	Status	Status Reason
<a href="#">Kiosk, Imaged Doc 21F</a>	MEM		Pending	

[View Details](#)

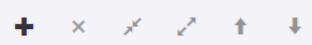
All People Associated with the Case

Name	DOB	Age	Gender	SSN	CIN	Person #	Household Status
Imaged Doc Kiosk	05/18/2000	21	F	722-99-4444	356720901	<a href="#">01</a>	

[Images](#)

This Type 1 page took 0.62 seconds to load.





Search in Point of Service:  Search

<input type="checkbox"/>		Drawer	Case Number/CIN	Case/Person Name	Form Name	Form Number	Document Type	Pages	Capture Information
<input type="checkbox"/>		San Bernardino Case	M200AB3	Imaged Doc Kiosk	Bank Verif	IMG 539	Property	1	36 Kiosk 10
<input type="checkbox"/>		San Bernardino Case	M200AB3	Imaged Doc Kiosk	Drivers License	IMG 520	Person Verification	1	36 Kiosk 10
<input type="checkbox"/>		San Bernardino Case	M200AB3	Imaged Doc Kiosk	Kiosk-Other			1	36 Kiosk 10

3 items

Case Flag
Legacy Case
Confidentiality
ICT Summary
IAT Summary

**Public Assistance Indicator:**

**FBU:** 1

**Expedited Service:** Yes

**Postponed Verif:** No

**Application Date:** 05/18/2021



Questions?

