

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-222186

Requirements for Payee address on Refunds

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Ishrath Khan
	Reviewed By	Sidhant Garg, Kapil Santhosh

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
03/22/2021	V1.0	Original Design	Ishrath Khan

Table of Contents

1	Overview	3
	1.1 Current Design.....	3
	1.2 Requests.....	3
	1.3 Overview of Recommendations.....	3
	1.4 Assumptions	3
2	Recommendations.....	4
	2.1 Transaction Refund Detail page	4
	2.1.1 Overview	4
	2.1.2 Transaction Refund Detail page Mockup	4
	2.1.3 Description of Changes	5
	2.1.4 Page Location	5
	2.1.5 Security Updates.....	5
	2.1.6 Page Mapping – Transaction Refund Detail	5
	2.1.7 Page Usage/Data Volume Impacts	6
	2.2 Foster Care Spend Down/Refund page	7
	2.2.1 Overview	7
	2.2.2 Foster Care Spend Down/Refund page Mockup.....	7
	2.2.3 Description of Changes	7
	2.2.4 Page Location	8
	2.2.5 Security Updates.....	8
	2.2.6 Page Mapping – Transaction Refund Detail	8
	2.2.7 Page Usage/Data Volume Impacts	8
3	Requirements.....	9
	3.1 Project Requirements.....	9
4	Outreach.....	9

1 OVERVIEW

1.1 Current Design

Currently the Payee mailing address is not pre-populated on the Transaction Refund Detail page or the Foster Care Spend Down/Refund page while the user is processing a refund transaction. This results in a duplication of workload for the users.

1.2 Requests

CalSAWS System shall display Payee mailing address in the Refund section of the Transaction Refund Detail Page and Foster Care Spend down/refund page in Create mode prior to user clicking on Save button. The Payee mailing address will be the mailing address populated on the Contact Summary page under Individual Demographics. This will allow the user to verify the correct mailing address is being populated.

1.3 Overview of Recommendations

1. Update the Refund section on the Transaction Refund Detail page and Foster Care Spend down/refund page to pre-populate the Payee mailing address field.

1.4 Assumptions

1. Payee mailing address displayed on the Transaction Refund detail or Foster Care Spend down/ Refund page will be the extracted from the Contact Summary page as of System date and will list the most recent mailing address of the Payee.

2 RECOMMENDATIONS

2.1 Transaction Refund Detail page

2.1.1 Overview

This page allows a user to submit a refund request for each transaction. Each request must be approved per the county authorization configuration process.

Note:

1. The 'Approve' and 'Disapprove' buttons will only be visible to users with appropriate security rights.

2.1.2 Transaction Refund Detail page Mockup

The screenshot shows the CalSAWS interface for the Transaction Refund Detail page. The page is titled "Transaction Refund Detail" and includes a "Save" button and a "Cancel" button. The page is divided into several sections:

- Basic Information:** Recovery Account Number: 1, Transaction Number: [input field], Transaction Amount: \$100.00, Effective Month: 03/2021.
- Refund:** Payee for Supplemental: * [dropdown menu], Transaction Type: * [dropdown menu], Refund Request Amount: 100.00. The Transaction Type dropdown menu is open, showing options: External Refund, Advance Refund, Refund, and R & R Refund. Address for Payee: 1 [input field], OROVILLE, CA 95965-4846.
- Comments:** [text area]
- Remainder:** Unused Amount: \$100.00.
- Approval Status:** [text area]

At the bottom of the page, there is a "Save" button and a "Cancel" button. A status bar at the bottom indicates "This Type 1 page took 2.88 seconds to load."

Figure 2.1.1 – Transaction Refund Detail – Create Mode before Save

2.1.3 Description of Changes

1. Add/ Update the Refund section of the Transaction Refund Detail page to pre-populate the Payee mailing address field – “Address for Payee”, when a payee is selected from the “Payee for Supplemental” drop down field in Create mode for processing refunds.
2. The payee mailing address will be displayed dynamically based on the payee selection from the “Payee for Supplemental” drop down. If no payee is selected or the Payee does not have a mailing address, the mailing address field will be blank.
3. Update the “Address for Payee” field to be a required field on the page. When the worker tries to save the page without selecting a mailing address or if a mailing address does not exist for the Payee, throw the following validation: "The selected payee does not have a mailing address. Please select a different payee or set the mailing address for this payee on the Contact Summary page."
4. Update Page Mapping for Transaction Refund Detail page to include the “Address for Payee’ field.

2.1.4 Page Location

- **Global: Fiscal**
- **Local: Collections**
- **Task: Transaction Summary**

2.1.5 Security Updates

N/A

2.1.6 Page Mapping – Transaction Refund Detail

Field Name	Table Name	Description
Mailing address for Payee	ADDR	This field displays the formatted mailing address of the payee receiving the refund. Built from the Line_1_mailing address, Line_2_mailing address, City_Name, State_Code, Zip_Code_Num and Zip_Code_Suffix of the person.

2.1.7 Page Usage/Data Volume Impacts

2.2 Foster Care Spend Down/Refund page

2.2.1 Overview

This page allows a user to submit a refund request for a Foster Care Trust fund transaction. Each request must be approved per the county authorization configuration process.

Note:

2. The 'Approve' and 'Disapprove' buttons will only be visible to users with appropriate security rights.

2.2.2 Foster Care Spend Down/Refund page Mockup

Collections

- Recovery Account Search
- Receipt Search
- Create Receipt
- Receipt Mass Upload Search
- Receipt Mass Upload
- Create External Recovery Account
- Create Levy Account
- Create Foster Care Trust Fund Account
- Create Care and Maintenance Fund Account
- Recovery Account Workload Inventory
- Recovery Account Workload Reassignment
- Tax Intercept Account Search
- Treasurer and Tax Collector Account Search
- Transaction Summary
- Notes List

Foster Care Spend Down/Refund

* - Indicates required fields

Save Cancel

Basic Information:

Trust Account Number:	Transaction Number:	Transaction Amount:	Effective Month:
	858228877	\$42.23	04/2019

Refund:

Payee: *	Transaction Type: *	Amount:
<input type="text"/>	<input type="text" value="External Refund Refund Spend Down"/>	<input type="text" value="42.23"/>

Address for Payee :
1
OROVILLE, CA 95965-4846

Comments:

Remainder:

Unused Amount:	\$42.23
----------------	---------

Approval Status

Save Cancel

This Type_1 page took 0.79 seconds to load.

Figure 2.2.1 – Foster Care Spend Down/ Refund– Create Mode before Save

2.2.3 Description of Changes

1. Add/ Update the Refund section of the Foster Care Spend Down/ Refund page to pre-populate the Payee Mailing address field – “Address for Payee”, when a payee is selected from the “Payee” drop down field in Create mode for processing refunds.

2. The payee mailing address will be displayed dynamically based on the payee selection from the "Payee for Supplemental" drop down. If no payee is selected or the Payee does not have a mailing address, the mailing address field will be blank.
3. Update the "Address for Payee" field to be a required field on the page. When the worker tries to save the page without selecting a mailing address or if a mailing address does not exist for the Payee, throw the following validation: "The selected payee does not have a mailing address. Please select a different payee or set the mailing address for this payee on the Contact Summary page."
4. Update Page Mapping for Foster Care Spend Down/ Refund page to include the "Address for Payee" field.

2.2.4 Page Location

- **Global: Fiscal**
- **Local: Collections**
- **Task: Transaction Summary**

2.2.5 Security Updates

N/A

2.2.6 Page Mapping – Transaction Refund Detail

Field Name	Table Name	Description
Address for Payee	ADDR	This field displays the formatted mailing address of the payee receiving the refund. Built from the Line_1_mailing address, Line_2_mailing address, City_Name, State_Code, Zip_Code_Num and Zip_Code_Suffix of the person.

2.2.7 Page Usage/Data Volume Impacts

3 REQUIREMENTS

3.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.10.2.31	The LRS shall calculate, record, and track refunds.	The updates made as part of this SCR to the Transaction Refund Detail page allows tracking of refunds effectively.

4 OUTREACH

N/A

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-48513

Update EDBC Logic to Auto-Test for 4M when
Youth 18 years or Older Exits Foster Care

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Tisha Mutreja, Renee Gustafson
	Reviewed By	Derek Goering, Prashant Goel, Akira Moriguchi, Geetha Ramalingam, William Baretsky, Priya Sridharan

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
10/19/2020	1.0	Initial Draft	Tisha Mutreja
12/07/2020	1.1	Draft post review comments from BAs	Tisha Mutreja
12/21/2020	1.2	Updated Draft on further confirmations from BAs	Tisha Mutreja
1/08/2021	1.3	Added Examples to recommendations	Tisha Mutreja
1/08/2021	1.4	Added Flow Chart to Supporting Documents	Tisha Mutreja
1/11/2021	1.5	Added Automated Task Creation	Tisha Mutreja
1/15/2021	1.6	Updated Auto-reassignment logic	Tisha Mutreja
1/19/2021	1.7	Updated task settings and flow charts	Renee Gustafson
1/22/2021	1.8	Automation section added	William Baretsky
1/26/2021	1.9	Household record update added to the criteria	Tisha Mutreja
02/03/2021	2.0	Reviewed with FC and MC Committee: <ol style="list-style-type: none"> 1. Added task for CF program on Disc FC case. 2. Updated tasks to not generate if the worker on the other program is the FC worker. 3. Added recommendation to set the Application Source on FFY and ISP MC program block 4. Updated references to the "MC Worker" to instead be "the worker assigned to the MC Program" for clarity 5. Added assumption about Batch EDBC FFY MC auto-test. 6. Updated flow charts 	Renee Gustafson
02/16/2021	2.1	Updated Worker reassignment to stay with FC worker	Renee Gustafson

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
		Updated application source in MC program to 'Other'	
02/18/2021	2.2	Added Assumptions 7 and 8. Added criteria for Placement Authority	Renee Gustafson
02/25/2021	2.3	Updated task section to be in the format to add as new task logic, "Automated Action"	Justin Dobbs
02/26/2021	2.4	Corrected the existing FC to MC Auto-test reasons	Renee Gustafson
03/01/2021	2.5	Removed criteria for Placement Authority	Renee Gustafson
03/02/2021	2.6	Removed CF task	Renee Gustafson
03/31/2021	2.7	Added MC NOA Recommendation	Tiffany Huckaby
04/19/2021	2.8	Added FFY Packet Recommendation	Tiffany Huckaby
04/23/2021	2.9	Updated Assumption #1 and added note to 2.1.2.3.iii	Tisha Mutreja

Table of Contents

1	Overview	5
	1.1 Current Design.....	5
	1.2 Requests.....	6
	1.3 Overview of Recommendations.....	6
	1.4 Assumptions	6
2	Recommendations.....	8
	2.1 Eligibility Rules Updates.....	8
	2.1.1 Overview	8
	2.1.2 Description of Changes	8
	2.1.3 Programs Impacted	11
	2.1.4 Performance Impacts	11
	2.2 Update the Medi-Cal NOA location	12
	2.2.1 Overview	12
	2.2.2 Description of Change.....	12
	2.3 Update the FFY Aging Out Form to be viewable by all counties.....	13
	2.3.1 Overview	13
	2.3.2 Description of Change.....	13
	2.4 Automated Task Creation	14
	2.4.1 Overview	14
	2.4.2 Description of Change.....	14
	2.5 Automated Regression Test.....	16
	2.5.1 Overview	16
	2.5.2 Description of Change.....	16
3	Supporting Documents	16
4	Requirements.....	17
	4.1 Project Requirements.....	17

1 OVERVIEW

This SCR is to streamline the Medi-Cal auto-test process by updating EDBC logic to auto-test for Former Foster Youth (FFY) aid code 4M when a youth 18 years or older exits from Foster Care (FC).

1.1 Current Design

Currently, when an individual is discontinued from FC for any of the following reasons, CalSAWS EDBC logic auto-tests the individual for Medi-Cal (MC).

FC Disc Reasons that will MC Auto-Test
Age
Child Eligible to Kin-GAP
Child Not In Placement
Child Returns to Parent
Court Requirement Not Met
Didn't Recert License
Didn't Sign SOF
Doesn't Meet Program Req.
Failed to Complete Determination
Legal Guardian
No longer in Care
Non Fed Caretaker
Over Resources
Parent resides in Foster Home
Petition Not Filed
Requested Disc. - Written
Whereabouts Unknown

The MC auto-test will create a new Medi-Cal Program block in the same case as the FC Program if there is not already an open MC Program block. The Auto-Tested MC individual will either be granted Continuous Eligibility for Children (CEC) with aid code 7J; otherwise, they will receive a 38. If another open MC program block is already on the FC case, the FC discontinued person is added to the existing MC program block as a pending person.

For Requested MC Type 'Former Foster Youth', Medi-Cal EDBC logic creates a budget named, "Former Foster Youth" with Member Role and aid code 4M when the FFY individual is the age of 18 until age 26 years. The System generates a Notice of Action for change/approval to aid code 4M.

CalSAWS Medi-Cal EDBC logic sets the RE Due Date for a MC program with only a FFY individual to the month in which the individual turns 26; if there are any other individuals on the MC program, the RE Due Date is set to the last day of the month of 'Begin Date + 11 months' where Begin Date is the first day of the EDBC Benefit Month.

For Example: If a Medi-Cal application on 02/05/2021 has only an FFY individual in the program block (FFY individual turns 26 on 08/28/2023), the System sets the RE Due Month to 08/2023.

If there is any other non-FFY individual in the same MC program block, the System sets the RE Due Month to 01/2022.

1.2 Requests

1. Streamline the process when youth 18 years or older exits Foster Care, by changing EDBC logic to auto-test for Former Foster Youth (4M) Medi-Cal to ensure uninterrupted Medi-Cal benefits. FFY MC applies to individuals in FC on their 18th birthday.

1.3 Overview of Recommendations

1. Update EDBC logic to auto-test for Former Foster Youth (4M) Medi-Cal when an individual, age 18 or above, is discontinued from the FC program.
 - a. Create a new case for the FFY Medi-Cal.
 - b. Generate the FFY Approval NOA from the new FFY case (and not from the FC case).
2. For FC cases that have a MC program on the case prior to the FFY auto-test, create a task for the worker(s) assigned to the other open programs in the FC case to inform that the FFY individual is discontinued and moved to the newly created MC case. Only create the task if the worker assigned to the MC program differs from the worker assigned to the discontinued FC program.

1.4 Assumptions

1. The original LA County CCR received linked to SCR CA-48513 included additional requests for updates to individuals in FFY MC and individuals discontinued from FC as stated above in the Request section. All the other requests in the CCR will be implemented with future SCR CA-220233 and will follow the regular prioritization process.
2. There are no changes to how EDBC sets the Medi-Cal RE Due Date. It will follow current functionality.
3. The auto-test logic will not be suppressed if the physical address is out of state. The System will follow existing functionality to auto-test a Medi-Cal program and then discontinue the MC individual for 'Calif. Residence'.
4. The auto-test logic will copy over the mailing/physical address from the discontinued Foster Care case to the newly created Medi-Cal case.

5. FC cases processed in Batch EDBC in 'All Programs' mode (or 'Partial Programs' with FC and MC) will follow the new FFY MC Auto-Test logic, if appropriate, and Batch EDBC will Accept and Save the FC program and the auto-tested MC program(s) using existing Batch EDBC logic.
6. Foster Care cases marked 'Confidential' will go through the new FFY auto-test process and the new MC case will NOT be marked 'Confidential'.
7. The FFY auto-test logic will keep the FC worker assigned to the MC Program in the new MC Case. The Foster Care worker will reassign the MC Program to the appropriate worker based on County business process.
8. Existing NOA generation/population logic will not be updated with this effort with the exception of the Case ID.
9. CA-227766 will update the FFY Packet to generate for all counties.
10. The MC NOA will not be printed via the Preview NOA and will be printed locally only when the option to 'Print Locally' is available on Save and Continue on the new Case for Medi-Cal.
11. Medi-Cal NOAs that are 'Rejected' via the Preview NOA will also be moved to the new Medi-Cal case.

2 RECOMMENDATIONS

2.1 Eligibility Rules Updates

2.1.1 Overview

Update EDBC logic to auto-test for Former Foster Youth (4M) Medi-Cal when an individual age 18 or above is discontinued from the FC program.

2.1.2 Description of Changes

1. Update Medi-Cal EDBC auto-test logic to identify if the discontinued FC individual will follow the new FFY auto-test logic as follows:
 - a. The discontinued FC individual is age 18 or older as of the discontinuance effective date.

2. Create FFY auto-test logic with below details:
 - a. Create a new MC program in the FC case with the discontinued FC individual.
 - i. Assign the FC worker to the MC program
 - ii. Set the Requested MC Type to 'Former Foster Youth' for the FFY individual
Note: The existing MC EDBC logic will grant the FFY individual the 4M aid code, 'Member' Role and a 'Former Foster Youth' budget.
 - iii. Set the FFY individual as the primary applicant
 - iv. Set the Application Source as 'Other'
 - v. Set the Application Date for the MC program and program person(s) to the system date (calendar date)
 - vi. Set the Beginning Date of Aid (BDA) to the first of the month after the FFY individual is discontinued from FC.
For example: If the FFY individual was discontinued on FC case effective 02/2021 and auto-tested to the new MC case on 01/07/2021, the Medi-Cal Application Date will be set as 01/07/2021, and BDA as 02/01/2021.

NOTE: This MC program block will be referred to as the "FFY MC program block" from here forward.

- b. Create a separate MC program block with the FC MMO Infant Supplement Payment (ISP) child(ren), if any, with below details:
 - i. Assign the FC worker to the MC program
 - ii. Set the Requested MC Type as 'Medi-Cal'
 - iii. Set the FFY individual as the primary applicant
 - iv. Set the Application Source as "Other"
 - v. Set the Application Date for the MC program and program person(s) to the system date (calendar date)
 - vi. Set the BDA to the first of the following month after the FFY individual is discontinued from FC
 1. Update EDBC logic for FC MMO ISP child(ren) with a FFY parent, to create a budget as 'Auto-test Medi-Cal' with Role as 'MEM' and aid code as '7J'

NOTE: This MC program block will be referred to as the "ISP MC program block" from here forward.

3. Update 'Save and Continue EDBC' logic to move the auto-tested FFY MC program, and ISP MC program if any, to a new MC case from the discontinued FC case as follows:
 - a. Create a new MC case with new case number:
 - i. Copy the FFY individual, and ISP child(ren) if any, into the new MC case.
 - ii. Move the Active FFY MC program block, and Active ISP MC program block if any, from the discontinued FC case to the MC case.
 - iii. No change to the worker(s) assigned to the MC program(s).

Note: Per existing logic, the assigned worker will receive new assignment indicator from the workload inventory page
 - iv. Do not copy the Foster Care program nor the Foster Care Resource (from the Child Placement) from the discontinued FC case to the MC case.
 - v. Create a new household record for each individual as "In the Home" and set Begin Date as system date (calendar date).
 - vi. Do not copy the 'Confidential' designation from the FC case to the new MC case, if any.

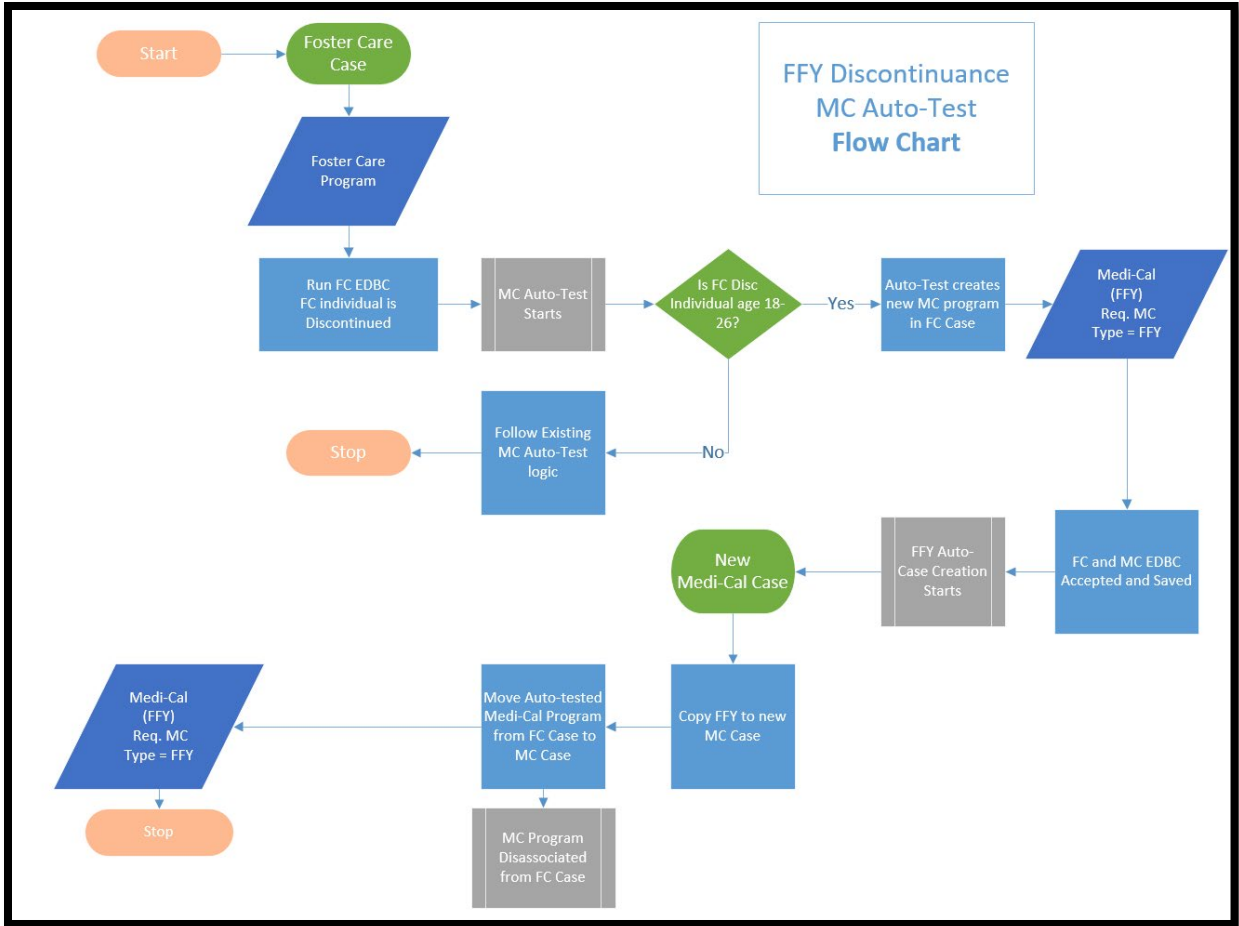


Figure 2.1 - Example Flow Chart for FFY Auto-Discontinuance

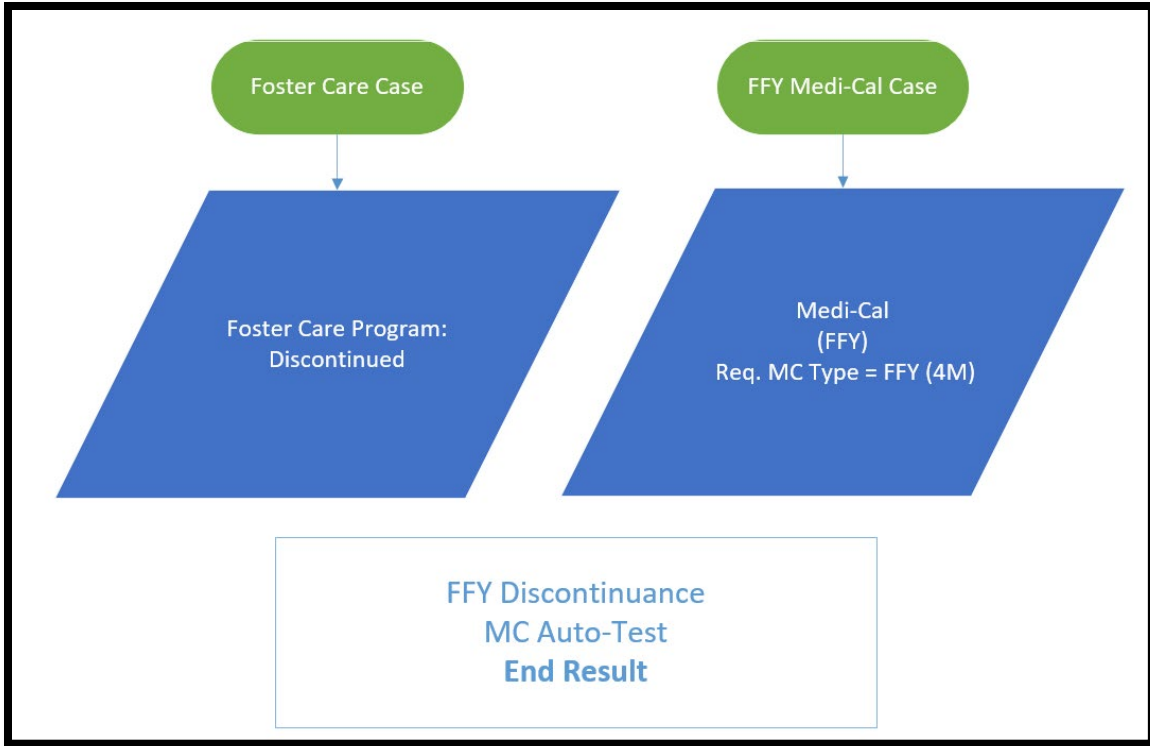


Figure 2.2 - End Result of FFY Auto-Discontinuance

NOTE: Additional flow charts are attached in Supporting Documents for reference.

4. Create a Journal entry in the new MC case created by the FFY auto-test logic.
 The Journal Entry will be displayed as follows on Journal Detail page:
 - Journal Category:** Activity
 - Journal Type:** Eligibility
 - Short Description:** MC Case created from FFY Discontinuance MC Auto-Test
 - Long Description:** Case created by Medi-Cal Auto-Test when an individual, age 18 or older, was discontinued from the Foster Care program

Note: There will be one journal entry per case.

2.1.3 Programs Impacted

Medi-Cal, Foster Care

2.1.4 Performance Impacts

N/A

2.2 Update the Medi-Cal NOA location

2.2.1 Overview

The auto-test MC EDBC will be moved into a new Case with this effort. The NOA(s) that generated off the auto-test MC EDBC will need to also move to the new Case with the MC program. No Medi-Cal NOA from the auto-test will be visible on the Foster Care case.

See Supporting Document #2 for NOA Reasons that are expected to generate from the auto-test MC EDBC.

2.2.2 Description of Change

1. Add NOA logic at EDBC save and continue when generating a NOA from the auto-test MC EDBC. If a newly created MC NOA (see list of NOAs from Supporting Document #2) has generated check the associated EDBC's Case ID and if the Case ID differs from the Generated Document Case ID for the NOA:

- a. Update the Case ID for the Generated Document to match the EDBC Case ID.
- b. Update the Case Number NOA variable population in NOA_SNIPPET_VAR to match the new Medi-Cal Case Number (SERIAL_NUM_IDENTIF).
- c. Remove the previously created PDF of the NOA from the database (remove the ALF_FMS_NUM from Generate Documents). Note: This will allow the NOA to be generated with the new case variable population.

2.3 Update the FFY Aging Out Form to be viewable by all counties

2.3.1 Overview

The Former Foster Youth Aging Out Form (FFY MC Cover Letter) is currently available in Template Repository in CalSAWS but only visible to LA county. This recommendation will update the form to be viewable in Template Repository for all counties.

State Form: Upcoming Change to Your Medi-Cal Coverage per ACWDL 15-32

Current Programs: Medi-Cal

Current Attached Form(s): N/A

Current Form Category: Forms

Current Template Repository Visibility: LA County Only

Existing Languages: English

2.3.2 Description of Change

Update the FFY Aging Out Form (ID: 6027) to be visible to all counties in Template Repository (DOC_TEMPL.TEMPL_COUNTY_CATGRY_CODE = 'ALL').

See Supporting Documents #3 for existing CalSAWS FFY Aging Out Form.

2.4 Automated Task Creation

2.4.1 Overview

For FC cases that have a MC program on the case prior to the FFY auto-test, create a task for the worker(s) assigned to the other open program in the FC case to inform that the FFY individual is discontinued and moved to the newly created MC case. Only create the task if the worker assigned to the MC program differs from the worker assigned to the discontinued FC program.

2.4.2 Description of Change

1. Create a new Automated Action named, "Medi-Cal Program: Exists on Discontinued Foster Care Case" based on the following:

a. Task Type:

Create the following Task Type for Los Angeles county to be associated to the Automated Action. The following attributes will be associated to the Task Type and viewable on the Task Type Detail page:

i. Task Type Information

- Name: Open MC program on Discontinued FC Case
- Category: Case Update
- Priority: Medium
- Available Online: No
- Available for Automation: Yes
- Instructions: BLANK
- Expire Tasks: Yes
 - Expiration Period: 90 days
 - Expiration Type: After Task is Created
- Newly Assigned Indicator: Tasks display indicator for 5 day(s)

b. Automated Action:

Create a new Automated Action for each of the 58 CalSAWS counties (excluding Los Angeles county) as specified below.

For the C-IV and CalWIN counties, configure the Automated Action initially as 'Inactive' with a blank Task Type.

Note: As counties migrate into CalSAWS, counties have the option to Activate this Automated Action at which time the Automated Action Detail page will enforce selection of an appropriate Task Type.

The following attributes are viewable on the Automated Action Detail page.

i. Action Information

- Name: Medi-Cal Program: Exists on Discontinued Foster Care Case
- Type: Create Task
- Status: Active
- Program(s): MC
- Run Date: Daily(Mon-Fri) or Real Time
- Source: Batch/Online
- Scenario: A Foster Care program was Discontinued with an open Medi-Cal program existing on the case.

ii. Task Information

- Task Type: Open MC program on Discontinued FC Case
- Task Sub-Type: BLANK
- Due Date: Default Due Date
- Default Due Date: 10 business days
- Initial Assignment: Default Assignment
- Default Assignment: Current Medi-Cal Program Worker
- Long Description: The FC individual was discontinued and auto-tested to FFY on a separate Medi-Cal case. Review the Medi-Cal individual(s) on this case to determine if they should also move to the new Medi-Cal case.

c. Trigger Condition

Update the EDBC Save and Continue to invoke the above Automated Action when the FC discontinuance resulted in a new MC case from the FFY auto-test as described in Recommendation 2.1.2.3 and there still remains an open MC program on the FC case.

2.5 Automated Regression Test

2.5.1 Overview





Create a new script to verify the new final result when accepting and saving a Foster Care EDBC that discontinues an individual who is 18 or older to verify the movement of the Medi-Cal program to a separate case.

2.5.2 Description of Change

Create a new script to verify the new final result when accepting and saving a Foster Care EDBC that discontinues an individual who is 18 or older:

1. No Medi-Cal program is present on the Foster Care case
2. No Medi-Cal EDBC results are visible on the Foster Care case
3. The auto-tested Medi-Cal program is present on a new second case:
 - a. Requested Medi-Cal Type is "Former Foster Youth" for each applicant
 - b. Program status is "Active"
 - c. Person status is "Active" for each applicant
4. The auto-tested Medi-Cal EDBC result is visible on this second case:
 - a. Status is "Active"
 - b. Aid Code is "4M" for each applicant

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Eligibility Rules	Flow charts explaining the MC auto-test process from recommendation 2.1.2	 FFY Auto-Test.pdf
2	NOA	Expected NOAs to generate from the auto-test MC EDBC	 CA-48513 - Impacted NOAs.xlsx
3	Form	Former Foster Youth Aging Out Form	 FFYAGINGOUT.pdf
4	CCR Request	Original Request from LA County	 CCR Request.docx

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.4.3.17	The LRS shall continue processing the application for any remaining programs if, at any point in time, the information collected results in ineligibility for one or more programs	Updated EDBC auto-test logic to create a new case with a Medi-Cal program when an individual, age 18 or older, is discontinued from the FC program

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-49398

Customer Reporting List page: Display by Name
drop-down box

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Erika Kusnadi-Cerezo
	Reviewed By	Long Nguyen, Michael Wu, Himanshu Jain, Shilpa Suddavanda

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
2/2/2021	1.0	Initial	Erika Kusnadi-Cerezo

Table of Contents

1	Overview	4
	1.1 Current Design.....	4
	1.2 Requests.....	4
	1.3 Overview of Recommendations.....	4
	1.4 Assumptions	4
2	Recommendations.....	5
	2.1 Customer Reporting List	5
	2.1.1 Overview	5
	2.1.2 Customer List Page Mockup.....	5
	2.1.3 Description of Changes	6
	2.1.4 Page Location	7
	2.1.5 Security Updates.....	7
	2.1.6 Page Mapping.....	7
	2.1.7 Page Usage/Data Volume Impacts	7
3	Requirements.....	7
	3.1 Project Requirements.....	7

1 OVERVIEW

The Customer Reporting List page allows workers to add, edit or view participant reports. It displays the report type, submit month, program, status and status date; however, it does not display the participant name that the report was sent to. This SCR will add a new filter and column to the Customer Reporting List page, to allow workers the ability to filter and view the participant name that the report was for.

1.1 Current Design

Currently, the Customer Reporting List page displays the following information: report type, submit month, program, status and status date. The page also allows workers to filter by the report type and date range that they would like to view. However, it does not provide the participant name that the report was sent to or the ability to sort by type and program.

1.2 Requests

Add a new filter and column to the Customer Reporting List page to allow workers the ability to determine who the report was for and add the ability to sort by type and program.

1.3 Overview of Recommendations

1. Create a new filter on the Customer Reporting List page that list all the participants name that's associated to a case.
2. Create a new column on the Customer Reporting List page that display the name of the participant that the report was for.
3. Add sorting capability for the Type and Program column.

1.4 Assumptions

1. All existing functionality will remain unchanged unless called out in the design.

2 RECOMMENDATIONS

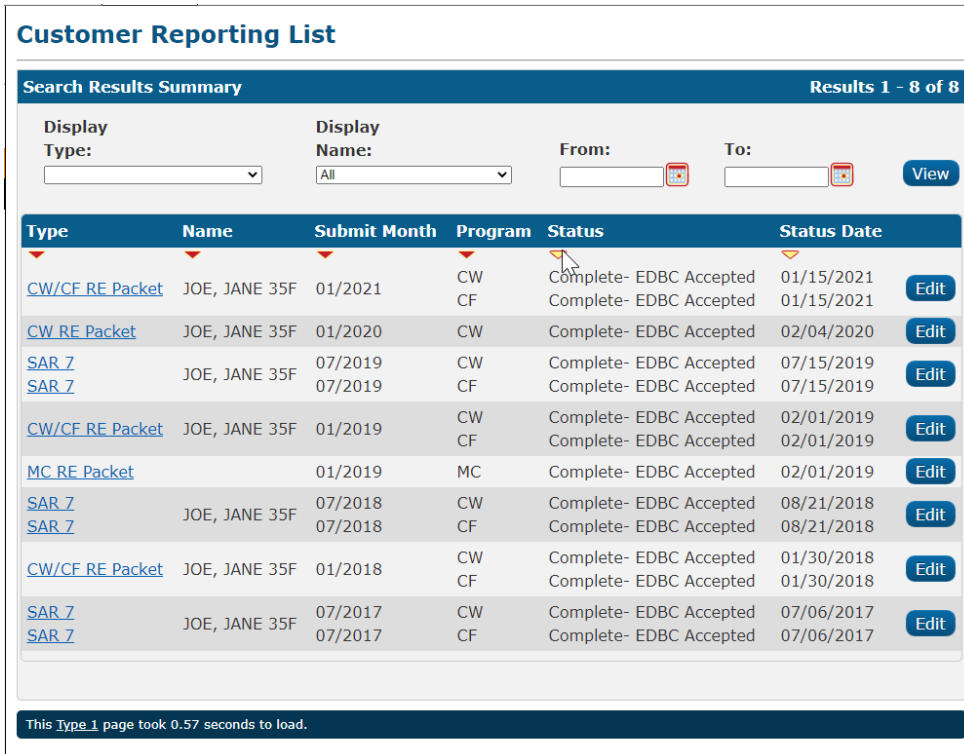
The Customer Reporting List page will be updated to display the participant information that the report was sent to and also the ability for the worker to be able to filter by participant name. The existing Type and Program column will also be updated to include a sorting capability.

2.1 Customer Reporting List

2.1.1 Overview

The Customer Reporting List page allows workers to add, edit or view participant reports. It displays the report type, submit month, program, status and status date; however, it does not display the participant name that the reports were sent to. This SCR will add a new filter and column to the Customer Reporting List page, to allow workers the ability to filter and view the participant name that the report was sent to.

2.1.2 Customer List Page Mockup



Type	Name	Submit Month	Program	Status	Status Date	
CW/CF RE Packet	JOE, JANE 35F	01/2021	CW	Complete- EDBC Accepted	01/15/2021	Edit
			CF	Complete- EDBC Accepted	01/15/2021	
CW RE Packet	JOE, JANE 35F	01/2020	CW	Complete- EDBC Accepted	02/04/2020	Edit
SAR 7	JOE, JANE 35F	07/2019	CW	Complete- EDBC Accepted	07/15/2019	Edit
SAR 7		07/2019	CF	Complete- EDBC Accepted	07/15/2019	
CW/CF RE Packet	JOE, JANE 35F	01/2019	CW	Complete- EDBC Accepted	02/01/2019	Edit
			CF	Complete- EDBC Accepted	02/01/2019	
MC RE Packet		01/2019	MC	Complete- EDBC Accepted	02/01/2019	Edit
SAR 7	JOE, JANE 35F	07/2018	CW	Complete- EDBC Accepted	08/21/2018	Edit
SAR 7		07/2018	CF	Complete- EDBC Accepted	08/21/2018	
CW/CF RE Packet	JOE, JANE 35F	01/2018	CW	Complete- EDBC Accepted	01/30/2018	Edit
			CF	Complete- EDBC Accepted	01/30/2018	
SAR 7	JOE, JANE 35F	07/2017	CW	Complete- EDBC Accepted	07/06/2017	Edit
SAR 7		07/2017	CF	Complete- EDBC Accepted	07/06/2017	

This Type_1 page took 0.57 seconds to load.

Figure 2.1.1a – Customer List

Customer Reporting List

Search Results Summary Results 1 - 7 of 7

Display Type: Display Name: From: To: [View](#)

Type	Name	Submit Month	Program	Status	Status Date	
CW/CF RE Packet	JOE, JANE 35F	01/2021	CW CF	Complete- EDBC Accepted Complete- EDBC Accepted	01/15/2021 01/15/2021	Edit
CW RE Packet	JOE, JANE 35F	01/2020	CW	Complete- EDBC Accepted	02/04/2020	Edit
SAR 7	JOE, JANE 35F	07/2019	CW	Complete- EDBC Accepted	07/15/2019	Edit
SAR 7	JOE, JANE 35F	07/2019	CF	Complete- EDBC Accepted	07/15/2019	Edit
CW/CF RE Packet	JOE, JANE 35F	01/2019	CW CF	Complete- EDBC Accepted Complete- EDBC Accepted	02/01/2019 02/01/2019	Edit
SAR 7	JOE, JANE 35F	07/2018	CW	Complete- EDBC Accepted	08/21/2018	Edit
SAR 7	JOE, JANE 35F	07/2018	CF	Complete- EDBC Accepted	08/21/2018	Edit
CW/CF RE Packet	JOE, JANE 35F	01/2018	CW CF	Complete- EDBC Accepted Complete- EDBC Accepted	01/30/2018 01/30/2018	Edit
SAR 7	JOE, JANE 35F	07/2017	CW	Complete- EDBC Accepted	07/06/2017	Edit
SAR 7	JOE, JANE 35F	07/2017	CF	Complete- EDBC Accepted	07/06/2017	Edit

This Type_1 page took 0.57 seconds to load.

Figure 2.1.1b – Customer List

2.1.3 Description of Changes

1. Add a new drop down filter to the Customer Reporting List page titled 'Display Name:'
 - a. Drop Down filter titled 'Display Name:' will have the following options and will default to All when the page pulls up.
 - i. All
 1. Selecting All and clicking the 'View' button will display all reports associated to all the person's case and all reports that are not associated to a person.
 - a. The person name associated to the report will display on the Name column on the Search Result Summary section.
 - b. For reports that are not associated to a person, it will display as blank under the Name column on the Search Result Summary section.
 - ii. A list of all Case Persons.
 1. This will list the name of all Case Persons and will be listed in alphabetical order.
 - a. Case Person's name will be listed in alphabetical order and will have the following format: [Last Name], [First Name] [Age][Gender]

2. Selecting one of the name and clicking the 'View' button will display all the reports that's associated to that person under the Search Result Summary section.
2. Add a new column title 'Name'
 - a. The 'Name' column will display the case person's name that was associated to the report.
 - b. For reports that are not associated to a person, it will display as blank on the 'Name' column.
 - c. Column will have a sorting ability
 - i. Clicking the arrow will allow the worker to sort by the Person Name.
3. Add a sorting ability under the 'Type' and 'Program' column.
 - a. Clicking the arrow allows the worker to sort by the Type or Program.

2.1.4 Page Location

- **Global: Eligibility**
- **Local: Reporting**
- **Task: Customer Reporting**

2.1.5 Security Updates

N/A

2.1.6 Page Mapping

Update Page Mapping to include the new Name filter and column.

2.1.7 Page Usage/Data Volume Impacts

N/A

3 REQUIREMENTS

3.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.12.2.4	The LRS shall support the scanning of a single periodic report for multiple programs and shall accept unique completeness criteria for each program.	Packets need to be updated to the appropriate status to prevent skip issuance. This SCR addresses issues to allow users to update the status of the

		packets accordingly regardless of the latest status.
--	--	--

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-208599 | DDID 1967

Batch Scheduling Updates for C-IV Conversion

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Jennifer Muna
	Reviewed By	Amy Gill, Dana Petersen

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
4/16/2021	1.0	Initial version	Jennifer Muna
5/18/2021	2.0	Added the following: <ul style="list-style-type: none"> • Schedule Batch jobs PB00E906 and PB00E907 for the C-IV Migration counties based on CRFI responses • Requirements to update PB00E183 and PB00E1302 to run for County 19 only 	Jennifer Muna

Table of Contents

1	Overview	5
1.1	Current Design	5
1.2	Requests	5
1.3	Overview of Recommendations	6
1.4	Assumptions	6
2	Recommendations	7
2.1	Schedule Batch Jobs to run for the C-IV Migration Counties	7
2.1.1	Overview	7
2.1.2	Description of Change.....	7
2.1.3	Execution Frequency	8
2.1.4	Key Scheduling Dependencies.....	8
2.1.5	Counties Impacted	8
2.1.6	Data Volume/Performance.....	8
2.1.7	Failure Procedure/Operational Instructions	8
2.2	Fiscal jobs to run for the C-IV Migration Counties	8
2.2.1	Overview	8
2.2.2	Description of Change.....	8
2.2.3	Execution Frequency	9
2.2.4	Key Scheduling Dependencies.....	9
2.2.5	Counties Impacted	9
2.2.6	Data Volume/Performance.....	9
2.2.7	Failure Procedure/Operational Instructions	9
2.3	Correspondence Jobs to run for the C-IV Migration Counties	9
2.3.1	Overview	9
2.3.2	Description of Change.....	9
2.3.3	Execution Frequency	10
2.3.4	Key Scheduling Dependencies.....	10
2.3.5	Counties Impacted	10
2.3.6	Data Volume/Performance.....	10
2.3.7	Failure Procedure/Operational Instructions	10
3	Supporting Documents	11
4	Requirements	12

4.1 Migration Requirements.....12

1 OVERVIEW

1.1 Current Design

Various CalSAWS Migration SCRs include functionality to turn on/turn off Batch jobs for the 57 Migration Counties.

1.2 Requests

Update Batch scheduling for the C-IV Migration Counties to schedule the various Batch jobs for the appropriate counties. Batch jobs from the following SCRs will be scheduled for the C-IV Migration Counties starting 09/27/2021:

Fiscal:

1. CA-207344: DDID 1360 – Add Direct Deposit Functionality to CalSAWS for C-IV Migration Counties
2. CA-217791: DDID 1967 – Update RDB With Direct Deposit Data Collection
3. CA-207141: DDID 2190 – eICT (use assumption #2 include batch job PB00E151)
4. CA-207157: DDID 2128 – Add Tax Intercept Functionality to CalSAWS
5. CA-207266: DDID 1652 – Enable Recovery Account Activation Batch Job for all 58 Counties
6. CA-207139: DDID 2194 – Add Positive Pay Interface to CalSAWS for C-IV Migration Counties
7. CA-207493: DDID 87 – Add Batch Automation for WTW Supportive Services Overpayments
8. CA-214353: DDID 374 – Update C-IV 1099 Interface to Process EDBC Authorized Issuances
9. CA-216568: DDID 1787 and 1789 – Migrate C-IV County Specific Batch jobs Phase 5

Batch:

1. CA-207235: DDID 1859 – CMSP
2. CA-207494: DDID 85 – Update Batch that removes WTW Program Worker at Sanction status to be configurable
3. CA-207374: DDID 1110 – Update Negative Action Batch jobs to be configurable
4. CA-207363: DDID 1236 – Update the Non-MAGI RE Discontinuance Batch Job to run for all 58 Counties
5. CA-207329: DDID 1395 – IEVS Batch Assignment
6. CA-200404: DDID 1967 – Update the E2Lite Interface/WPR Sample Process to Handle Late Case Submissions
7. CA-208568: DDID 1967 – Modify WTW Batch job related to Sanctions for all 58
8. CA-212490: DDID 1395 – IEVS Batch Assignment for CalWIN
9. CA-207476: DDID 266 – Update No Change SAR 7 functionality to be configurable

10. CA-207232: DDID 1964,1955 – MEDS
11. CA-207203: DDID 2073 – Add functionality to allow a user to request IEVS and SAVE at any time
12. CA-207438: DDID 571 Migrate C-IV WDTIP Jobs
13. CA-215679: DDID 2376 FDS: GA GR Overpayment Suspension/Termination Batch Changes
14. CA-207148: DDID 2143 – Batch Job to Discontinue Special Care Increment Payment
15. CA-222369: Update Batch jobs for Foster Care program when NMD turns 21

Correspondence:

1. CA-216057: DDID 1039 - Update Enclosure Approval functionality
2. CA-201968: DDID 1967 - Add WTW Activity Attendance and Progress Forms
3. CA-207399: DDID 1039 - Migrate C-IV RE Packets for CW and CF
4. CA-214198: DDID 1967 - Update State Form Batch jobs to run for all Counties
5. CA-207302: DDID 1527 - CalFresh Denial Due to Missed Interview
6. CA-207364: DDID 1235 - Update Medi-Cal RE Reminder Notice Batch Job to be configurable
7. CA-211757: DDID 1967 – Update Batch Configuration for CW 2186A CalWORKs Time Limit Exemption Request (12/12)
8. CA-50988: Automation of the Medi-Cal Request for Information Form MC 355
9. CA-215095: DDID 2630 FDS: Non State Forms – Update PA 2492
10. CA-215153: DDID 2659 FDS: Non State Forms – Update MATURES 1
11. CA-215155: DDID 2660 FDS: Non State Forms – Update MATURES 2

Disable batch jobs that are running between C-IV and CalSAWS which transfer eICT data between the two systems:

1. CA-207141 DDID 2190 – Stop batch jobs POC4E100, POC4E140, PIC4E100 and PIC4E160

Modify jobs from C-IV schedule that were updated since implementation DDID 1787:

1. CIV-107956: Turn off Colusa County e2Lite job.

1.3 Overview of Recommendations

The batch jobs from the aforementioned DDIDs will be added to the CalSAWS Batch Scheduler for the specified C-IV Migration Counties starting 9/27/2021.

1.4 Assumptions

1. Scheduling for CMSP Discontinuance Sweep (PB00E147) in DDID 1859 will be addressed in CA-214453.
2. CRFI responses for DDID 85 implementation to remove WTW program worker with Sanction status will be addressed in CA-48348.

3. CRFI responses for DDID 2630 to automatically generate CSF 162 form for IEVS PVS abstracts will be addressed in CA-226343.
4. CRFI responses for CAPI Discontinuance batch job in DDID 1110 will be addressed in CA-207145.
5. CRFI responses for MC Former Foster Youth (FFY) Discontinuance batch job in DDID 1110 will be addressed in CA-227766.
6. Batch scheduling for CalWIN Migration Counties will occur with the following SCRs for each conversion wave: CA-208600, CA-208601, CA-208602, CA-208603, CA-208604, CA-208605.

2 RECOMMENDATIONS

2.1 Schedule Batch Jobs to run for the C-IV Migration Counties

2.1.1 Overview

This section outlines the updates necessary to include the batch jobs in the CalSAWS Batch Scheduler for the C-IV Migration Counties.

2.1.2 Description of Change

1. Validate the following batch jobs in the CalSAWS Batch Scheduler. Schedule the batch jobs to run for the C-IV Migration Counties who opted-in to the functionality:
 - a. Refer to Supporting Document 1 'All Other Batch Jobs' for a detailed list of batch jobs.
 - b. There are a few existing batch jobs that are currently scheduled. Review the Supporting Document to update batch job scheduling and/or properties based on county opt-in/opt-out decisions.
2. Create a BPCR to insert batch job data and properties for POXXE424 – AP18 IEVS/SAVE Request Writer. Create a BSCR to schedule POXXE424 to run for all C-IV Migration counties. Refer to Supporting Document 1 'All Other Batch Jobs' for C-IV Scheduling details.
3. Disable the following eICT batch jobs from running between C-IV and CalSAWS:
 - a. POC4E100 – Outbound eICT Writer (C-IV)
 - b. POC4E140 – Outbound eICT FTP (C-IV)
 - c. PIC4E100 – Inbound eICT Reader (C-IV)
4. Create BPCR to add C-IV Migration counties, who opted-in (Refer to Supporting Document 1 'All Other Batch Jobs' for list of county opt-in), in the county code list batch property for the following batch jobs:
 - a. PB00E906 – Foster Care EDBC Sweep (Prorate NMD turned 21)
 - b. PB00E907 – Foster Care EDBC Sweep (Discontinue NMD turned 21)

- c. Create BSCR to schedule the jobs mentioned above for specific C-IV Migration counties. Refer to Supporting Document 1 'All Other Batch Jobs' for C-IV Scheduling details.
5. Update the following batch jobs to run for County 19 only:
 - a. PB00E183 – CAPI Discontinuance Sweep
 - b. PB00E1302 – MC Former Foster Youth (FFY) Discontinuance Sweep

2.1.3 Execution Frequency

Refer to Supporting Document 1 'All Other Batch Jobs' for batch job frequency.

2.1.4 Key Scheduling Dependencies

Refer to Supporting Document 1 'All Other Batch Jobs' for key scheduling dependencies.

2.1.5 Counties Impacted

C-IV Migration Counties

2.1.6 Data Volume/Performance

N/A

2.1.7 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc...)

2.2 Fiscal jobs to run for the C-IV Migration Counties

2.2.1 Overview

This section outlines the updates necessary to include the Fiscal batch jobs in the CalSAWS Batch Scheduler for the C-IV Migration Counties.

2.2.2 Description of Change

1. Validate the following batch jobs in the CalSAWS Batch Scheduler. Schedule the batch jobs to run for the C-IV Migration Counties who opted-in to the functionality:

- a. Refer to Supporting Document 2 'Fiscal Batch Jobs' for a detailed list of batch jobs.
- b. There are a few existing batch jobs that are currently scheduled. Review the Supporting Document to update batch job scheduling and/or properties based on county opt-in/opt-out decisions.

2.2.3 Execution Frequency

Refer to Supporting Document 2 'Fiscal Batch Jobs' for execution frequency.

2.2.4 Key Scheduling Dependencies

Refer to Supporting Document 2 'Fiscal Batch Jobs' for key scheduling dependencies.

2.2.5 Counties Impacted

C-IV Migration Counties

2.2.6 Data Volume/Performance

N/A

2.2.7 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc...)

2.3 Correspondence Jobs to run for the C-IV Migration Counties

2.3.1 Overview

This section outlines the updates necessary to include the Client Correspondence batch jobs in the CalSAWS Batch Scheduler for the C-IV Migration Counties.

2.3.2 Description of Change

1. Validate the following batch jobs in the CalSAWS Batch Scheduler. Schedule the batch jobs to run for the C-IV Migration Counties:
 - a. Refer to Supporting Document 3 'Correspondence Batch Jobs'.

2. Update PB00C898 - NA 840, NA 845 Set, WTW 4 to run for County 19 (Los Angeles County) only.
3. Create a BPCR to update the following jobs to add all C-IV Migration counties in the county code list batch property:
 - a. PB00R1987 – MC 355 Reminder Sweep
 - b. PB00E104 – MC 355 Cleanup
 - c. PB00E105 – MC 355 Automatic Task Due Sweep

2.3.3 Execution Frequency

Refer to Supporting Document 3 'Correspondence Batch Jobs' for execution frequency details.

2.3.4 Key Scheduling Dependencies

Refer to Supporting Document 3 'Correspondence Batch Jobs' for scheduling dependencies.

2.3.5 Counties Impacted

C-IV Migration Counties

2.3.6 Data Volume/Performance

N/A

2.3.7 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc...)

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Batch/Interfaces	List of all other batch jobs with county opt-in indicator, execution frequencies, and scheduling dependencies	All Other Batch Jobs.xlsx
2	Batch/Interfaces	List of Fiscal batch jobs with county opt-in indicator, execution frequencies, and scheduling dependencies	Fiscal Batch Jobs.xlsx
3	Batch/Interfaces	List of Correspondence batch jobs with county opt-in indicator, execution frequencies, and scheduling dependencies	Correspondence Batch Jobs.xlsx

4 REQUIREMENTS

4.1 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
1967	<p>As Side-by-Side sessions were focused on comparing the front end (online pages) functionality of the application, the CONTRACTOR shall budget an allowance of twenty-nine thousand, one hundred fifty-five hours (29,155) to accommodate for any Unforeseen differences in the code base that result in additional requirements.</p> <p>The requirements for the allowance of hours must be finalized and approved by the CONSORTIUM for the CONTRACTOR to meet design, build and System Test milestones, subject to the requirements meeting requirements in the LRS Agreement.</p> <p>As the requirements for the designated SCRs are identified, the SCRs will be calculated by the CONTRACTOR and reviewed and prioritized by the CONSORTIUM for approval through the County Change Control Board process.</p>	<p>Estimates will include the necessary Tasks in the software development lifecycle required to implement the CalSAWS DD&I SCR including deployment and change management.</p> <p>For the new requirements to be included with CalSAWS DD&I UAT preparation activities (targeted to begin April 2021 for C-IV), the requirements for the unforeseen Differences allowance hours must be finalized, approved by the CONSORTIUM and added to the CalSAWS DD&I SOR by July 1, 2020 for the CONTRACTOR to meet design, build and System Test milestones.</p>	<p>Batch Scheduling updates are implemented for the C-IV Migration Counties.</p>

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-212174

ACL 19-41 Expanding SSI Cash-Out Nutritional
Benefits

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	E. Wu
	Reviewed By	D. Vang, S. Garg, K. Santosh, N. Barsagade

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
2/24/2020	1.0	Initial Draft	E. Wu
3/26/2021	1.1	Reports section removed to accommodate replatforming schedule; A separate SCR will be created to update to the Recovery Accounts with Aid Restored Report to include Nutrition Benefits Recovery Accounts.	Remi Lassiter

Table of Contents

1	Overview	5
1.1	Current Design.....	5
1.2	Requests.....	5
1.3	Overview of Recommendations.....	5
1.4	Assumptions	5
2	Recommendations.....	6
2.1	EBT Repayment Detail.....	6
2.1.1	Overview	6
2.1.2	EBT Repayment Detail Mockup	6
2.1.3	Description of Changes	6
2.1.4	Page Location	6
2.1.5	Security Updates.....	6
2.1.6	Page Mapping.....	7
2.1.7	Page Usage/Data Volume Impacts	7
2.2	Receipt Detail.....	7
2.2.1	Overview	7
2.2.2	Receipt Detail Mockup	7
2.2.3	Description of Changes	7
2.2.4	Page Location	7
2.2.5	Security Updates.....	7
2.2.6	Page Mapping.....	7
2.2.7	Page Usage/Data Volume Impacts	7
2.3	Receipt Search.....	8
2.3.1	Overview	8
2.3.2	Receipt Search Mockup	8
2.3.3	Description of Changes	8
2.3.4	Page Location	8
2.3.5	Security Updates.....	8
2.3.6	Page Mapping.....	8
2.3.7	Page Usage/Data Volume Impacts	8
2.4	Receipt Mass Upload Search.....	8
2.4.1	Overview	8

2.4.2	Receipt Mass Upload Mockup	8
2.4.3	Description of Changes	9
2.4.4	Page Location	9
2.4.5	Security Updates.....	9
2.4.6	Page Mapping.....	9
2.4.7	Page Usage/Data Volume Impacts	9
2.5	Recovery Account Detail.....	9
2.5.1	Overview	9
2.5.2	Recovery Account Detail Mockup	10
2.5.3	Description of Changes	10
2.5.4	Page Location	11
2.5.5	Security Updates.....	11
2.5.6	Page Mapping.....	11
2.5.7	Page Usage/Data Volume Impacts	11
2.6	Recovery Account Activation Batch	11
2.6.1	Overview	11
2.6.2	Description of Change.....	11
2.6.3	Execution Frequency.....	12
2.6.4	Key Scheduling Dependencies.....	12
2.6.5	Counties Impacted	12
2.6.6	Data Volume/Performance.....	12
2.6.7	Failure Procedure/Operational Instructions.....	12
2.6.8	Programs Impacted	12
2.7	Uncollectible Recovery Account Batch	12
2.7.1	Overview	12
2.7.2	Description of Change.....	12
2.7.3	Execution Frequency.....	12
2.7.4	Key Scheduling Dependencies.....	13
2.7.5	Counties Impacted	13
2.7.6	Data Volume/Performance.....	13
2.7.7	Failure Procedure/Operational Instructions.....	13
2.7.8	Programs Impacted	13
3	Requirements.....	14
3.1	Project Requirements.....	14

1 OVERVIEW

1.1 Current Design

SCR CA-203103, CIV-101471 made the following implementations in the system to prevent users from collecting payments for Supplemental Nutrition Benefit (SNB) and Transitional Supplemental Nutrition Benefit (TNB) overissuances/overpayments:

1. Recovery Accounts with the Nutrition Benefit program cannot be made 'Active'.
2. EBT repayments cannot be made with SNB and TNB benefit funds.
3. Receipts cannot be created for Nutrition Benefit program.

1.2 Requests

ACL 19-41 states that county can investigate SNB Program or TNB Program cases when fraud is suspected, and SNB and TNB benefits are subject to W&IC 10980. This SCR specifies required enhancements in the system to allow collections for any Nutrition Benefit overissuance/overpayment because of fraud.

1.3 Overview of Recommendations

1. Update Recovery Account Detail page to allow Nutrition Benefit Recovery Accounts to be active.
2. Update EBT Repayment Detail page to allow Repayments on 'SNB' and 'TNB' benefit types.
3. Update Receipt Detail page to allow Nutrition Benefit program.
4. Update Fiscal batches to **not** terminate Nutrition Benefit Recovery Accounts that are related to fraud.

1.4 Assumptions

1. Nutrition Benefit EDBC will not implement benefit reduction logic. Any collection will be posted to Recovery Account manually.
2. Users need to notify responsible parties manually for the collection of the Nutrition Benefit overissuance/overpayment, since ACL 19-41 does not provide any instruction on how to communicate with customers. Future SCRs can automate the process once receiving clarification from State.
3. The System will not activate Nutrition benefit Recovery Accounts since the generation of NOAs cannot be automated in the Recovery Account Activation Batch.
4. No impact to eCAPS Journal Voucher Writer (JVW).
5. No impact to Account Receivable System (ARS) Interface writers of L.A. county. CalSAWS currently does not report Nutrition Benefit Recovery Accounts and collections to ARS.
6. No updates to Merced county's RevQ interface writer. Current functionality will report transactions associated with Nutrition Benefit to RevQ.

7. No updates to Tax Intercept Interface files for C-IV counties. Current functionalities will not send Nutrition Benefit Recovery Accounts for Tax Intercept.
8. Because of the report re-platforming in 21.07 release, updates to the Recovery Accounts with Aid Restored Report to include Nutrition Benefit program will be implemented in a future SCR.

2 RECOMMENDATIONS

2.1 EBT Repayment Detail

2.1.1 Overview

The EBT Repayment Detail page allows users to create an EBT Repayment where users can pay off the Recovery Account balance from the funds in the Cash/CalFresh EBT account. This update is to allow users to post EBT repayment on 'SNB' or 'TNB' benefit types automatically or manually.

2.1.2 EBT Repayment Detail Mockup

N/A

2.1.3 Description of Changes

1. Remove validation "**Invalid Benefit Type selected for Repayment.**" for SNB and TNB benefit types.
2. Update page to post SNB and TNB repayments to an active Nutrition Benefit Recovery Account when Posting Type is 'Auto'.
3. Add a validation "**Selected Recovery Account is not allowed for the benefit type.**" so users can only pick the Nutrition Benefit Recovery Account when posting type is 'Manual' and benefit type is 'TNB' or 'SNB'.

2.1.4 Page Location

- **Global:** Case
- **Local:** Case Summary
- **Task:** EBT Account List

2.1.5 Security Updates

No changes.

2.1.6 Page Mapping

No Changes

2.1.7 Page Usage/Data Volume Impacts

No Changes

2.2 Receipt Detail

2.2.1 Overview

The Receipt Detail page allows the user to view or create a receipt record. This update is to include 'Nutrition Benefit' program under the 'Program' drop-down list.

2.2.2 Receipt Detail Mockup

N/A

2.2.3 Description of Changes

Add 'Nutrition Benefit' program under the 'Program' drop-down field.

2.2.4 Page Location

- **Global:** Fiscal
- **Local:** Collections
- **Task:** Create Receipt

2.2.5 Security Updates

No changes.

2.2.6 Page Mapping

No Changes

2.2.7 Page Usage/Data Volume Impacts

No Changes

2.3 Receipt Search

2.3.1 Overview

The Receipt Search page allows users to search and view receipts associated to a person or resource. This update is to include 'Nutrition Benefit' program under the 'Program' drop-down list.

2.3.2 Receipt Search Mockup

N/A

2.3.3 Description of Changes

Add 'Nutrition Benefit' program under the 'Program' drop-down field when searching receipts by a program.

2.3.4 Page Location

- **Global:** Fiscal
- **Local:** Collections
- **Task:** Receipt Search

2.3.5 Security Updates

No changes.

2.3.6 Page Mapping

No Changes

2.3.7 Page Usage/Data Volume Impacts

No Changes

2.4 Receipt Mass Upload Search

2.4.1 Overview

Below describe required updates to include 'Nutrition Benefit' program under the 'Program' drop-down list.

2.4.2 Receipt Mass Upload Mockup

N/A

2.4.3 Description of Changes

Add 'Nutrition Benefit' program under the 'Program' drop-down field when searching Receipt Mass Upload records by a program.

2.4.4 Page Location

- **Global:** Fiscal
- **Local:** Collections
- **Task:** Receipt Mass Upload Search

2.4.5 Security Updates

No changes.

2.4.6 Page Mapping

No Changes

2.4.7 Page Usage/Data Volume Impacts

No Changes

2.5 Recovery Account Detail

2.5.1 Overview

The Recovery Account Detail page allows the user to Create, View, Edit a Recovery Account. The page displays the information related to the Cause Code, Reason, Status, Balance information and the responsible party associated to the account. This update is to allow the activation of Nutrition Benefit Recovery Accounts.

2.5.2 Recovery Account Detail Mockup

Recovery Account Detail

*- Indicates required fields

[View Journal](#) [Edit](#) [Void](#) [Terminate](#) [Close](#)

Recovery Account Number: 11111111	Recovery Account Type: Regular	Created By: 111111
Creation Date: 01/21/2020	Case Number: * 1111111	Case Name: Case Name
LEADER Claim Number:		

Account Details		
Program Type: Nutrition Benefit	Discovery Date: * 01/10/2020	Assigned To:
Cause: * TNB - Customer Caused		Cause Date: 01/21/2020
Reason: * Change in Living Arrangements/Household Composition		Expiration Date:
Status: * Pending	Status Reason: * In-Process	Status Date: 01/21/2020
Is this an ICT: * No	Originating County:	External: No
Investigations: * None	Fraud Identification Date:	

Figure 2.1.1 – Recovery Account Detail

2.5.3 Description of Changes

Update the page for Nutrition Benefit program to:

1. Add an 'Active' option in Status drop-down field in Edit Mode when the RA is in 'Pending' or 'Active' status.
2. Display 'Activate' button in View Mode when RA is in the following status:
 - a. Pending Agreement
 - b. Suspended
 - c. Closed
 - d. Voided
 - e. Terminated
 - f. Transferred Out
3. Allow users to activate a RA when the following conditions are met:
 - a. Cause is a customer error (TNB – Customer Caused or SNB – Customer Caused), and
 - b. Investigation is other than 'No Fraud' or 'None'.

Otherwise, display validation message “**Only Recovery Accounts for fraud can be activated.**”

Note: If an active Nutrition Benefit account changes Cause from a customer error to an admin error or Investigation from a fraudulent to a non-fraudulent value, above validation will prevent the account from being active once it is in terminal status.

2.5.4 Page Location

- **Global:** Fiscal
- **Local:** Collections
- **Task:** Recovery Account Search

2.5.5 Security Updates

No changes.

2.5.6 Page Mapping

No Changes

2.5.7 Page Usage/Data Volume Impacts

No Changes.

2.6 Recovery Account Activation Batch

2.6.1 Overview

Currently the Recovery Account Activation Batch updates Nutrition Benefit Recovery Account status from 'Pending' to 'Pending Agreement' without generating overpayment NOAs. Then Uncollectible Recovery Account Batch terminates these accounts. Below describe required changes for the batch to exclude Recovery Accounts with overpayments caused by fraud.

2.6.2 Description of Change

Update the batch to not process 'Nutrition Benefit' Recovery Accounts when all the following conditions are met:

1. Cause is a customer error (TNB – Customer Caused or SNB – Customer Caused).
2. Investigation is other than 'None' or 'No Fraud'.

2.6.3 Execution Frequency

No changes.

2.6.4 Key Scheduling Dependencies

No changes.

2.6.5 Counties Impacted

Los Angeles County and other counties that opt in.

2.6.6 Data Volume/Performance

No changes.

2.6.7 Failure Procedure/Operational Instructions

No changes

2.6.8 Programs Impacted

Nutrition Benefit

2.7 Uncollectible Recovery Account Batch

2.7.1 Overview

The enhancement is to update the Uncollectible Recovery Account Batch to exclude Nutrition Benefit Recovery Accounts when fraud is committed.

2.7.2 Description of Change

Update the batch to exclude 'Nutrition Benefit' Recovery Accounts when all the following conditions are met:

3. Cause is a customer error (TNB – Customer Caused or SNB – Customer Caused).
4. Investigation is other than 'None' or 'No Fraud'.

2.7.3 Execution Frequency

No changes.

2.7.4 Key Scheduling Dependencies

No changes.

2.7.5 Counties Impacted

Los Angeles County and other counties that opt in.

2.7.6 Data Volume/Performance

No changes.

2.7.7 Failure Procedure/Operational Instructions

No changes

2.7.8 Programs Impacted

Nutrition Benefit

2.8 Automated Regression Test

2.8.1 Overview

Create automated regression test scripts to verify the updated Recovery Account and Receipt functionality for the Nutrition Benefit program.

2.8.2 Description of Change

Create regression scripts for each of the following scenarios:

1. Verify that 'Nutrition Benefit' is selectable from the Program drop-down list on the Receipt Detail page in create mode when a case with a Nutrition Benefit program is selected.
2. Verify that 'Nutrition Benefit' is selectable from the Program drop-down list on the Receipt Search page when searching by Program.
3. Verify that 'Nutrition Benefit' is selectable from the Program drop-down list on the Receipt Mass Upload page when a case with a Nutrition Benefit program is selected.
4. Verify that the Status can be updated to 'Active' on the Recovery Account Detail page in edit mode when the Program Type is 'Nutrition Benefit', the Cause is either 'SNB - Customer Caused' or 'TNB - Customer Caused', and the Status is 'Pending'.
5. Verify that the 'Activate' button is available on the Recovery Account Detail page in view mode when the Program Type is 'Nutrition Benefit', the Cause is either 'SNB - Customer Caused' or 'TNB - Customer

Caused', the Investigation value is 'No Fraud' or 'None', and the status is one of the following: Suspended, Closed, Terminated.

6. Verify the validation message displayed on the Recovery Account Detail page when updating the Cause to a value other than 'SNB - Customer Caused' or 'TNB - Customer Caused' for an existing recovery account where the Program Type is 'Nutrition Benefit' and the Status is 'Active'.

3 REQUIREMENTS

3.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.11.3.10	The LRS shall maintain the ongoing balance to be collected until the overpayment/overissuance has been fully collected or deemed satisfied, as specified by COUNTY.	Update the system to allow Nutrition Benefit Recovery Account to be active and collect payments.

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-214993 | DDID 2579

Add WTW 100 - Good Cause/Exemption Letter
(09/2020) in threshold languages

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Sureshnaidu Mullaguri
	Reviewed By	Raj Devidi

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
03/23/2021	0.1	Initial Draft	Sureshnaidu Mullaguri

Table of Contents

1	Overview	4
	1.1 Current Design.....	4
	1.2 Requests.....	4
	1.3 Overview of Recommendations.....	4
	1.4 Assumptions	4
2	Recommendations.....	5
	2.1 Add Form WTW 100 – Good Cause/Exemption Letter (9/20) in threshold languages.....	5
	2.1.1 Overview	5
	2.1.2 Create Form WTW 100 XDPs in threshold languages.....	5
3	Supporting Documents	7
4	Requirements.....	7
	4.1 Migration Requirements.....	7

1 OVERVIEW

SCR CA-214992 added the WTW 100 – Good Cause/Exemption Letter (9/20) State form to the CalSAWS system in English and Spanish only. This SCR will add the WTW 100 – Good Cause/Exemption Letter (9/20) form to CalSAWS in the remaining supported threshold languages.

1.1 Current Design

Currently the WTW 100 State form is implemented in the CalSAWS in English and Spanish with the version date of (09/2020).

1.2 Requests

Implement State Form WTW 100 – Good Cause/Exemption Letter (9/20) in the CalSAWS system for all 58 counties in the remaining threshold languages Arabic, Armenian, Cambodian, Chinese, Farsi, Hmong, Korean, Lao, Russian, Tagalog, and Vietnamese.

1.3 Overview of Recommendations

Add State Form WTW 100 – Good Cause/Exemption Letter (9/20) in the 11 supported threshold languages.

1.4 Assumptions

1. The WTW 100 form in threshold languages will have CalSAWS Standard Header in respective threshold language.
2. Form Population logic, parameters, print, Mailing and barcode requirements for threshold WTW 100 form remains the same as existing WTW 100 form English and Spanish forms.
3. All the Requirements for the WTW 100 threshold forms will be the same as the existing WTW 100 English version form.

2 RECOMMENDATIONS

2.1 Add Form WTW 100 – Good Cause/Exemption Letter (9/20) in threshold languages

2.1.1 Overview

This SCR will add the State form WTW 100 – Good Cause/Exemption Letter (9/20) to the CalSAWS system in the remaining threshold languages.

State Form: WTW 100 (9/20)

Programs: Welfare To Work, REP

Attached Forms: None

Forms Category: Forms

Template Repository Visibility: All Counties

Languages:

Arabic, Armenian, Cambodian, Chinese*, Farsi, Hmong, Korean, Lao, Russian, Tagalog, Vietnamese

**Translation is provided once to support the three Chinese threshold languages: Cantonese, Chinese and Mandarin.*

2.1.2 Create Form WTW 100 XDPs in threshold languages

1. The newly added threshold languages will be made available in the Template Repository. Please see the Supporting Documents #1 for details.

Form Header: CalSAWS Standard Header #1

Form Title (Document List Page Displayed Name): Good Cause/Exemption Letter

Template Description: This form is used as a Notice to Customers that they must participate in the Welfare-To-Work program.

Form Number: WTW 100

Include NA Back 9: No

Imaging Form Name: N/A

Imaging Document Type: N/A

Form Mockup/Example: See Supporting Document #1

2. Add Form WTW 100 to the Template Repository in the rest of the threshold languages for all Counties.

Required Document Parameters: Case Number, Customer Name,
Program, Language

3. The Print Options and Mailing Requirements for Form WTW 100 will carry over to the rest of the threshold languages.

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Correspondence	WTW 100 Threshold Languages	WTW_100_Arabic.pdf WTW_100_Armenian.pdf WTW_100_Cambodian.pdf WTW_100_Chinese.pdf WTW_100_Farsi.pdf WTW_100_Hmong.pdf WTW_100_Korean.pdf WTW_100_Lao.pdf WTW_100_Russian.pdf WTW_100_Tagalog.pdf WTW_100_Vietnamese.pdf

4 REQUIREMENTS

4.1 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
2579	The CONTRACTOR shall add State Form WTW 100 - Good Cause/Exemption Letter to the CalSAWS Software.	<ol style="list-style-type: none"> 1. Estimate is for migration the form in English and Spanish. 2. Spanish translations will be provided by the Consortium. 3. See DDID 2664 assumption for listing of the threshold languages included in the estimate. 4. Estimate does NOT include any effort for modifying or creating new Functional Design Documents (FDDs) for forms being modified/migrated/created. Consortium staff will be modifying or creating FDDs. 	With SCR CA-214993, WTW 100 – Good Cause/Exemption Letter (9/20) form will be added to CalSAWS in threshold languages.

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-215085 | DDID 2625

Add FIN 101 – Balance Letter (08/2020) in
threshold languages

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Sureshnaidu Mullaguri
	Reviewed By	Harish Katragadda

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
03/23/2021	0.1	Initial Draft	Sureshnaidu Mullaguri

Table of Contents

1	Overview	4
	1.1 Current Design.....	4
	1.2 Requests.....	4
	1.3 Overview of Recommendations.....	4
	1.4 Assumptions	4
2	Recommendations.....	5
	2.1 Add Form FIN 101 – Balance Letter (08/2020) in threshold languages	5
	2.1.1 Overview	5
	2.1.2 Create Form FIN 101 XDPs in threshold languages	5
3	Supporting Documents	7
4	Requirements.....	8
	4.1 Migration Requirements.....	8

1 OVERVIEW

SCR CA-215084 added the FIN 101 – Balance Letter (08/2020) State form to the CalSAWS system in English and Spanish only. This SCR will add the FIN 101 – Balance Letter (08/2020) form to CalSAWS in the remaining supported threshold languages.

1.1 Current Design

Currently the FIN 101 State form is implemented in the CalSAWS in English and Spanish with the version date of (08/2020).

1.2 Requests

Implement State Form FIN 101 – Balance Letter (08/2020) in the CalSAWS system for all 58 counties in the remaining threshold languages Arabic, Armenian, Cambodian, Chinese, Farsi, Hmong, Korean, Lao, Russian, Tagalog, and Vietnamese.

1.3 Overview of Recommendations

Add State Form FIN 101 – Balance Letter (08/2020) in the 11 supported threshold languages.

1.4 Assumptions

1. The FIN 101 threshold form will have CalSAWS Standard Header in respective threshold language.
2. Form Population logic, parameters, print, Mailing and barcode requirements for threshold FIN 101 form remains the same as existing FIN 101 form English and Spanish forms.
3. All the Requirements for the FIN 101 threshold forms will be the same as the existing FIN 101 English version form.

2 RECOMMENDATIONS

2.1 Add Form FIN 101 – Balance Letter (08/2020) in threshold languages

2.1.1 Overview

This SCR will add the State form FIN 101 – Balance Letter (08/2020) to the CalSAWS system in the remaining threshold languages.

State Form: FIN 101 (08/20)

Programs: CalFresh, CalWORKs, Disaster CalFresh, IHSS/CMIPS II, General Assistance/General Relief, AAP, Child Care, Foster Care, Kin-GAP, Medi-Cal, Adult Protective Services, Child Protective Services, Linkages Adult Services, Multipurpose Senior Services, GROW, Cal-Learn, CAPI, Welfare-to-Work.

Attached Forms: N/A

Forms Category: Forms

Template Repository Visibility: All Counties

Languages:

Arabic, Armenian, Cambodian, Chinese*, Farsi, Hmong, Korean, Lao, Russian, Tagalog, Vietnamese

**One translation is provided to support the three Chinese threshold languages: Cantonese, Chinese and Mandarin.*

2.1.2 Create Form FIN 101 XDPs in threshold languages

1. The newly added threshold languages will be made available in the Template Repository. Please see the Supporting Documents #1 for details.

Form Header: LRS/CalSAWS Standard Header in Threshold Language

Form Title: Balance Letter

Template Description: Notice to Customers that a payment to their account was received and a remaining balance.

Form Number: FIN 101

Include NA Back 9: No

Imaging Form Name: Balance Letter

Imaging Document Type: Fiscal

Form Mockups/Examples: See Supporting Documents #1 for PDF Mockups

2. CalSAWS standard footer will be used for the form.

3. Add Form FIN 101 (08/20) – Balance Letter to the Template Repository in the rest of the threshold languages for all Counties.

Required Form Input: Case Number, Customer Name, Program, and Language, Transaction ID, Placement (Foster Care Program Only)

4. The Print Options and Mailing Requirements for Form FIN 101 will carry over to the rest of the threshold languages.

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Correspondence	FIN 101 Threshold Languages	FIN_101_Arabic.pdf FIN_101_Armenian.pdf FIN_101_Cambodian.pdf FIN_101_Chinese.pdf FIN_101_Farsi.pdf FIN_101_Hmong.pdf FIN_101_Korean.pdf FIN_101_Lao.pdf FIN_101_Russian.pdf FIN_101_Tagalog.pdf FIN_101_Vietnamese.pdf

4 REQUIREMENTS

4.1 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
2625	The CONTRACTOR shall add State Form FIN 101 - Balance Letter in the threshold languages.	<ol style="list-style-type: none">1. Estimate is for adding the State Form in the threshold languages.2. See DDID 2664 assumption for listing of the threshold languages included in the estimate.3. Estimate does NOT include any effort for modifying or creating new Functional Design Documents (FDDs) for forms being modified/migrated/created. Consortium staff will be modifying or creating FDDs.	With SCR CA-215085, FIN 101 – Balance Letter (08/2020) form is added to the CalSAWS in the threshold languages.

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-215147

DDID 2656: Add CW 106 - School Financial Aid and Expense Verification (09/20) in threshold languages

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Maria Jensen
	Reviewed By	Raj Devidi

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
04/09/2021	0.1	Initial Draft	Maria Jensen
04/13/2021	0.1	QA comment: Reworded 2 nd assumption	Maria Jensen

Table of Contents

1	Overview	4
	1.1 Current Design.....	4
	1.2 Requests.....	4
	1.3 Overview of Recommendations.....	4
	1.4 Assumptions	4
2	Recommendations.....	5
	2.1 Add Form CW 106 - School Financial Aid and Expense Verification in threshold languages.....	5
	2.1.1 Overview	5
	2.1.2 Create Form CW 106 XDPs in threshold languages.....	5
3	Supporting Documents	6
4	Requirements.....	7
	4.1 Migration Requirements.....	7

1 OVERVIEW

SCR CA-215146 added the CW 106 - School Financial Aid and Expense Verification (09/20) State form to the CalSAWS system in English and Spanish only.

This SCR will add the CW 106 - School Financial Aid and Expense Verification (09/20) form to CalSAWS in the remaining supported threshold languages.

1.1 Current Design

Currently the CW 106 State form is implemented in the CalSAWS system in English and Spanish with the version date of 09/20.

1.2 Requests

1. Implement State Form CW 106 - School Financial Aid and Expense Verification (09/20) in the CalSAWS system for all 58 counties in the remaining system supported threshold languages which include Arabic, Armenian, Cambodian, Chinese, Farsi, Hmong, Korean, Lao, Russian, Tagalog, and Vietnamese.

1.3 Overview of Recommendations

Add State Form CW 106 - School Financial Aid and Expense Verification (09/20) in the 11 supported threshold languages.

1.4 Assumptions

1. This form replaces the VER 106 - School Attendance and Expense Verification.
2. The CW 106 form will have as header the CalSAWS standard header.

2 RECOMMENDATIONS

2.1 Add Form CW 106 - School Financial Aid and Expense Verification in threshold languages

2.1.1 Overview

This SCR will add the State form CW 106 – School Financial Aid and Expense Verification (revision 09/20) to the CalSAWS system in the remaining threshold languages.

State Form: CW 106 (09/20)

Programs: CalWORKs

Attached Forms: None

Forms Category: Application

Template Repository Visibility: All Counties

Languages:

Arabic, Armenian, Cambodian, Chinese*, Farsi, Hmong, Korean, Lao, Russian, Tagalog, Vietnamese

**One translation is provided to support the three Chinese threshold languages: Cantonese, Chinese and Mandarin.*

2.1.2 Create Form CW 106 XDPs in threshold languages

1. The newly added threshold languages will be made available in the Template Repository. Please see the Supporting Documents #1 for details.

Form Header: CalSAWS Standard Header #1

Form Title (Document List Page Displayed Name): School Financial Aid and Expense Verification

Template Description: This form is used to document the verification of student financial aid and expenses.

Form Number: CW 106

Include NA Back 9: No

Imaging Form Name: N/A

Imaging Document Type: N/A

Form Mockups/Examples: See Supporting Document #1 for PDF Mockups

2. Add Form CW 106 to the Template Repository in the rest of the threshold languages for all 58 counties.

Required Document Parameters: Case Number, Customer Name, Program, Language

3. The Print Options and Mailing Requirements for Form CW 106 will carry over to the rest of the threshold languages.

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Correspondence	CW 106 Threshold Languages	CW_106_Arabic.pdf CW_106_Armenian.pdf CW_106_Cambodian.pdf CW_106_Chinese.pdf CW_106_Farsi.pdf CW_106_Hmong.pdf CW_106_Korean.pdf CW_106_Lao.pdf CW_106_Russian.pdf CW_106_Tagalog.pdf CW_106_Vietnamese.pdf

4 REQUIREMENTS

4.1 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
2656	The CONTRACTOR shall add State Form CW 106 - School Financial Aid and Expense Verification to the CalSAWS Software.	<ol style="list-style-type: none">1. Estimate is for migrating the form in English and Spanish.2. Spanish translations will be provided by the Consortium.3. See DDID 2664 assumption for listing of the threshold languages included in the estimate.4. Estimate does NOT include any effort for modifying or creating new Functional Design Documents (FDDs) for forms being modified/migrated/created. Consortium staff will be modifying or creating FDDs.	With SCR CA-215147, form CW 106 - School Financial Aid and Expense Verification will be added to the CalSAWS system in the 11 supported threshold languages.

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-215181 | DDID 2675

Add FIN 200 – Approved New Direct Deposit Letter (08/2020) in threshold languages

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Sureshnaidu Mullaguri
	Reviewed By	Harish Katragadda

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
03/23/2021	0.1	Initial Draft	Sureshnaidu Mullaguri

Table of Contents

1	Overview	4
	1.1 Current Design.....	4
	1.2 Requests.....	4
	1.3 Overview of Recommendations.....	4
	1.4 Assumptions	4
2	Recommendations.....	5
	2.1 Add Form FIN 200 – Approved New Direct Deposit Letter (08/2020) in threshold languages.....	5
	2.1.1 Overview	5
	2.1.2 Create Form FIN 200 XDPs in threshold languages	5
3	Supporting Documents	7
4	Requirements.....	7
	4.1 Migration Requirements.....	7

1 OVERVIEW

SCR CA-215180 added the FIN 200 – Approved New Direct Deposit Letter (08/2020) State form to the CalSAWS system in English and Spanish only. This SCR will add the FIN 200 – Approved New Direct Deposit Letter (08/2020) form to CalSAWS in the remaining supported threshold languages.

1.1 Current Design

Currently the FIN 200 State form is implemented in the CalSAWS in English and Spanish with the version date of (08/2020).

1.2 Requests

Implement State Form FIN 200 – Approved New Direct Deposit Letter (08/2020) in the CalSAWS system for all 57 migrating counties in the remaining threshold languages Arabic, Armenian, Cambodian, Chinese, Farsi, Hmong, Korean, Lao, Russian, Tagalog, and Vietnamese.

1.3 Overview of Recommendations

Add State Form FIN 200 – Approved New Direct Deposit Letter (08/2020) in the 11 supported threshold languages.

1.4 Assumptions

1. The FIN 200 threshold form will have CalSAWS Standard Header in respective threshold language.
2. Form Population logic, parameters, print, Mailing and barcode requirements for threshold FIN 200 form remains the same as existing FIN 200 form English and Spanish forms.
3. All the Requirements for the FIN 200 threshold forms will be the same as the existing FIN 200 English version form.

2 RECOMMENDATIONS

2.1 Add Form FIN 200 – Approved New Direct Deposit Letter (08/2020) in threshold languages

2.1.1 Overview

This SCR will add the State form FIN 200 – Approved New Direct Deposit Letter (08/2020) to the CalSAWS system in the remaining threshold languages.

State Form: FIN 200 (08/2020)

Programs: All

Attached Forms: N/A

Forms Category: Forms

Template Repository Visibility: All 57 Migration Counties

Languages:

Arabic, Armenian, Cambodian, Chinese*, Farsi, Hmong, Korean, Lao, Russian, Tagalog, Vietnamese

**One translation is provided to support the three Chinese threshold languages: Cantonese, Chinese and Mandarin.*

2.1.2 Create Form FIN 200 XDPs in threshold languages

1. The newly added threshold languages will be made available in the Template Repository. Please see the Supporting Documents #1 for details.

Form Header: CalSAWS Standard Header in Threshold Language

Form Title: Approved New Direct Deposit Letter

Form Template Description: This form is used by counties to notify Customers that the direct deposit has been approved.

Form Number: FIN 200

Include NA Back 9: No

Imaging Form Name: Approved New Direct Deposit Letter

Imaging Document Type: Fiscal

Form Mockups/Examples: See Supporting Documents #1 for PDF Mockups

2. Add Form FIN 200 to the Template Repository in the rest of the threshold languages for all 57 Migrating Counties.

Required Form Input: Case Number, Customer Name, Program, Resource ID, and Language.

3. The Print Options and Mailing Requirements for Form FIN 200 will carry over to the rest of the threshold languages.
4. Batch Job PBXF200 generates FIN 200 form in English and Spanish languages currently. Update Batch Job PBXF200 to generate form in newly added threshold languages Arabic, Armenian, Cambodian, Chinese, Farsi, Hmong, Korean, Lao, Russian, Tagalog, Vietnamese. Existing Batch Job functionality, trigger conditions and Form Population via batch remains unchanged with this SCR.

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Correspondence	FIN 200 Threshold Languages	FIN_200_Arabic.pdf FIN_200_Armenian.pdf FIN_200_Cambodian.pdf FIN_200_Chinese.pdf FIN_200_Farsi.pdf FIN_200_Hmong.pdf FIN_200_Korean.pdf FIN_200_Lao.pdf FIN_200_Russian.pdf FIN_200_Tagalog.pdf FIN_200_Vietnamese.pdf

4 REQUIREMENTS

4.1 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
2675	The CONTRACTOR shall add State Form FIN 200 - Approved New Direct Deposit Letter in the threshold languages and a batch trigger when a Direct Deposit Account is approved.	<ol style="list-style-type: none"> 1. Estimate is for adding the State Form in the threshold languages. 2. See DDID 2664 assumption for listing of the threshold languages included in the estimate. 3. Estimate does NOT include any effort for modifying or creating new Functional Design Documents (FDDs) for forms being modified/migrated/created. Consortium staff will be modifying or creating FDDs. 	With SCR CA-215181, State Form FIN 200 - Approved New Direct Deposit Letter will be added to the CalSAWS in the threshold languages.

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-215187

Add FIN 102 – Overpayment/Overissuance
Letter (08/20) in threshold languages

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Maria Jensen
	Reviewed By	Raj Devidi

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
03/22/2021	0.1	Initial Draft	Maria Jensen
04/08/2021	0.2	QA comments fixes: Added Migration Requirements Template Description matches initial form description Added Imaging fields	Maria Jensen

Table of Contents

1	Overview	4
	1.1 Current Design.....	4
	1.2 Requests.....	4
	1.3 Overview of Recommendations.....	4
	1.4 Assumptions	4
2	Recommendations.....	5
	2.1 Add Form FIN 102 - Overpayment/Overissuance Letter in threshold languages	5
	2.1.1 Overview	5
	2.1.2 Create Form FIN 102 XDPs in threshold languages	5
3	Supporting Documents	7
4	Requirements.....	7
	4.1 Migration Requirements.....	7

1 OVERVIEW

SCR CA-215186 added the FIN 102 – Overpayment/Overissuance Letter (08/20) State form to the CalSAWS system in English and Spanish only.

This SCR will add the FIN 102 – Overpayment/Overissuance Letter (08/20) form to CalSAWS in the remaining supported threshold languages.

1.1 Current Design

Currently the FIN 102 State form is implemented in the CalSAWS system in English and Spanish with the version date of 08/20.

1.2 Requests

Implement State Form FIN 102 - Overpayment/Overissuance Letter (08/20) in the CalSAWS system for all 58 counties in the remaining system supported threshold languages which include Arabic, Armenian, Cambodian, Chinese, Farsi, Hmong, Korean, Lao, Russian, Tagalog, and Vietnamese.

1.3 Overview of Recommendations

Add State Form FIN 102 - Overpayment/Overissuance Letter (08/20) in the 11 supported threshold languages.

1.4 Assumptions

N/A

2 RECOMMENDATIONS

2.1 Add Form FIN 102 - Overpayment/Overissuance Letter in threshold languages

2.1.1 Overview

This SCR will add the State form FIN 102 – Overpayment/Overissuance Letter (revision 08/20) to the CalSAWS system in the remaining threshold languages.

State Form: FIN 102 (08/20)

Programs: CalWORKs, CalFresh, Disaster CalFresh

Attached Forms: None

Forms Category: Forms

Template Repository Visibility: All Counties

Languages:

Arabic, Armenian, Cambodian, Chinese*, Farsi, Hmong, Korean, Lao, Russian, Tagalog, Vietnamese

**One translation is provided to support the three Chinese threshold languages: Cantonese, Chinese and Mandarin.*

2.1.2 Create Form FIN 102 XDPs in threshold languages

1. The newly added threshold languages will be made available in the Template Repository. Please see the Supporting Documents #1 for details.

Form Header: CalSAWS Standard Header #1

Form Title (Document List Page Displayed Name):

Overpayment/Overissuance Letter

Template Description: Notice to Customers of an unpaid CalFresh overissuance or Cash aid overpayment. The letter instructs them to contact the County welfare office.

Form Number: FIN 102

Include NA Back 9: No

Imaging Form Name: Overpayment/Overissuance Letter

Imaging Document Type: Overpayment/Overissuance (OP/OI)

Form Mockups/Examples: See Supporting Documents #1 for PDF Mockups

2. Add Form FIN 102 to the Template Repository in the rest of the threshold languages for all 58 counties.

Required Document Parameters: Case Number, Customer Name, Program, Language, Recovery Account Number

3. The Print Options and Mailing Requirements for Form FIN 102 will carry over to the rest of the threshold languages.
4. The Variable Population for Form FIN 102 will carry over to the rest of the threshold languages.

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Correspondence	FIN 102 Threshold Languages	FIN_102_Arabic.pdf FIN_102_Armenian.pdf FIN_102_Cambodian.pdf FIN_102_Chinese.pdf FIN_102_Farsi.pdf FIN_102_Hmong.pdf FIN_102_Korean.pdf FIN_102_Lao.pdf FIN_102_Russian.pdf FIN_102_Tagalog.pdf FIN_102_Vietnamese.pdf

4 REQUIREMENTS

4.1 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
2678	The CONTRACTOR shall add State Form FIN 102 - Overpayment/Overissuance Letter in the threshold languages.	1. Estimate is for adding the State Form in the threshold languages. 2. See DDID 2664 assumption for listing of the threshold languages included in the estimate. 3. Estimate does NOT include any effort for modifying or creating new Functional Design Documents (FDDs) for forms being modified/migrated/created. Consortium staff will be modifying or creating FDDs.	With SCR CA-215187, form FIN 102 – Overpayment/Overissuance Letter will be added to the CalSAWS system in the 11 supported threshold languages.

CalSAWS

California Statewide Automated Welfare System

Design Document

SCR CA-215675 DDID 2328 FDS: GA GR Phase 1 -
Two party check Changes for all programs (C-IV
and LA counties)

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Deron Schab
	Reviewed By	Naresh Barsagade, Kapil Santosh, Sidhant Garg

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
8/7/2020	1.0	Initial Revision	Deron Schab
9/14/2020	1.1	Updated based on Peer Review	Deron Schab
9/23/2020	1.2	Adding and/or/for flag logic	Deron Schab
10/9/2020	1.3	Adding changes from Design Review	Deron Schab
10/13/2020	1.4	Adding Changes from Design Review with Leads	Deron Schab
10/19/2020	1.5	Adding changes based on feedback	Deron Schab
10/30/2020	1.6	Adding changes based on additional feedback.	Deron Schab
12/17/2020	1.7	Changing database column names from use_between_payees to second_payee_prefix	Deron Schab
4/22/2021	1.8	Updated description of two-party check flag to specify that online changes will be available in 21.05	Deron Schab

Table of Contents

1	Overview	6
1.1	Current Design	6
1.2	Requests	6
1.3	Overview of Recommendations	7
1.4	Assumptions	8
2	Recommendations	9
2.1	Add ability to specify word to use before Secondary Payee.....	9
2.1.1	Overview	9
2.1.2	Description of Changes	9
2.1.3	Page Mockups.....	10
2.2	Add database columns to track the word to use between payees.....	11
2.2.1	Overview	11
2.2.2	Description of Changes	11
2.3	Update Issuance Batch	12
2.3.1	Overview	12
2.3.2	Description of Changes	12
2.3.3	Execution Frequency	13
2.3.4	Key Scheduling Dependencies.....	13
2.3.5	Counties Impacted	13
2.3.6	Data Volume/Performance.....	13
2.3.7	Failure Procedure/Operational Instructions	13
2.4	Update Issuance Detail page	13
2.4.1	Overview	13
2.4.2	Description of Changes	13
2.4.3	Page Mockup	14
2.4.4	Page Location	14
2.4.5	Security Updated.....	14
2.4.6	Page Mapping	14
2.4.7	Page Usage/Data Volume Impacts.	14
2.5	Add Secondary Payee Name fields to the Warrant Print interface files.....	14
2.5.1	Overview	14
2.5.2	Description of Changes	14

2.6	Add Secondary Payee Name fields to the Auditor Controller interface files	16
2.6.1	Overview	16
2.6.2	Description of Changes.....	16
2.7	Modify Warrant Print batch jobs.....	16
2.7.1	Overview	16
2.7.2	Description of Changes	17
2.7.3	Update Batch Properties for the Outbound FTP Batch Job.....	18
2.7.4	Execution Frequency	18
2.7.5	Key Scheduling Dependencies.....	18
2.7.6	Counties Impacted	18
2.7.7	Data Volume/Performance.....	19
2.7.8	Failure Procedure/Operational Instructions	19
2.8	Modify Auditor Controller batch jobs	19
2.8.1	Overview	19
2.8.2	Description of Changes	19
2.8.3	Execution Frequency	20
2.8.4	Key Scheduling Dependencies.....	20
2.8.5	Counties Impacted	20
2.8.6	Data Volume/Performance.....	20
2.8.7	Failure Procedure/Operational Instructions	20
2.9	Modify eCAPS Special Warrant Request Writer Daily and Monthly jobs.....	20
2.9.1	Overview	20
2.9.2	Description of Changes.....	21
2.9.3	Execution Frequency	21
2.9.4	Key Scheduling Dependencies.....	21
2.9.5	Counties Impacted	21
2.9.6	Data Volume/Performance.....	21
2.9.7	Failure Procedure/Operational Instructions	21
2.10	Modify Positive Pay Interfaces.....	22
2.10.1	Overview	22
2.10.2	Request new Positive Pay interface from the Counties	22
2.10.3	Modify Positive Pay interface file definition.....	22
2.10.4	Modify Positive Pay Writer batch jobs (POxxF107)	22
2.10.5	Execution Frequency	22
2.10.6	Key Scheduling Dependencies.....	22

2.10.7	Counties Impacted	22
2.10.8	Data Volume/Performance.....	23
2.10.9	Failure Procedure/Operational Instructions	23
2.11	Add a system flag to disable Two-Party check functionality.....	23
2.11.1	Overview	23
2.11.2	Description of Changes.....	23
2.12	Supporting Documents	24
3	Requirements	25
3.1	Migration Requirements.....	25

1 OVERVIEW

This SCR will update the system to issue two-party checks for Los Angeles and C-IV Counties in CalSAWS.

1.1 Current Design

The nightly and monthly batch processes send a Warrant Print file to Standard Warrant Print counties that contains information the counties require to create and print a warrant. This information includes Payee name and address, along with the benefit amount. An Auditor Controller file is also sent to counties that contains issuance claiming information, including Warrant payment information.

Certain counties receive a Positive Pay file, that includes warrant payee and amount information. The counties then send the file to their respective bank prior to the warrant being cashed, to allow the bank to ensure the warrant is being cashed by the correct payee or payees for the correct amount. The bank specified format of the Positive Pay file is unique for each bank, and any changes to the file format must be coordinated by each county with their respective bank.

1.2 Requests

Add the ability for the worker to specify whether the word "and", "or" or "for" will be printed on a warrant between the Payee, and the Secondary Payee names. This ability should be added on the Administrative Detail Page when the Secondary Payee Administrative Role is selected. This ability should also be added to the Foster Care Resource Detail page to specify whether the word "and", "or" or "for" will be printed on a warrant between the Payee Name and the Secondary Payee. These three options ("and", "or" and "for") have been added to accommodate the different county business processes used when adding a secondary payee on a warrant for both Foster Care and non-Foster Care programs. The word "and" between the payee names indicates both parties must endorse the check. The word "or" between the payee names indicates that either party may endorse the check. The meaning of the word "for" between the payees is dependent on the rules of the issuing bank.

Update the Warrant Print and Auditor Controller interface files, and associated writer batch jobs to include Secondary Payee name to allow the counties to add the secondary payee name when printing a warrant. The Secondary Payee name will only be populated for issuances created from an EDBC authorization. Additionally, the word "and", "or" or "for" to be used between the Primary and Secondary payee names will be added to the Warrant Print files.

Update the Positive Pay interface files and associated writer batch jobs to include Secondary Payee name information, including whether to use the word "and", "or" or "for" between the Primary and Secondary payee names. The Positive Pay interface file

specifications are defined by each county's bank and is provided to CalSAWS by the county receiving the Positive Pay file.

1.3 Overview of Recommendations

- Add a mandatory "Use Between Payees" drop-down menu to the Administrative Role Detail page that requires the user to select whether the word "and", "or", or "for" will be written between the Payee and the Secondary Payee on a warrant. This menu will only be visible when the "Secondary Payee" item is selected from the Administrative Role drop-down menu.
- Add a "Use Between Payees" drop-down menu to the Foster Care Resource Detail page that requires the user to select whether the word "and", "or", or "for" will be written between the Payee and the Secondary on a warrant. This field will be mandatory if the Secondary Payee field has been populated. A Validation message will be displayed if the Secondary Payee field has been populated but the "Use Between Payees" value has not been selected.
- Add database columns to store the work between Payee names in the PGM_ADMIN, ORG, and Issuance tables.
- Update the Issuance Batch Jobs to populate the Secondary Payee information in the Issuance record.
- Update the Issuance Detail page to display the "Use Between Payees" value in the Payee Information section.
- Add the Secondary Payee name fields to the Warrant Print interface file specifications.
- Add the Secondary Payee name fields to the Auditor Controller interface file specifications.
- Add logic in the Warrant Print batch jobs to populate the Secondary Payee name information in the Warrant Print interface file.
- Add logic to the Auditor Controller batch jobs to populate the Secondary Payee name information in the Auditor Controller interface file.
- Modify the eCAPS SWR batch jobs to populate the ALIAS_NM field in the Vendor Header Record of the eCAPS SWR interface file with the secondary payee name, and the selected "Use Between Payees" value.

- Modify the Positive Pay batch logic to populate the Secondary Payee name information in the Positive Pay interface file based upon the bank specified interface file format.
- Add logic to determine if the new functionality to include Secondary Payee information should be enabled based on the system flag to enable Two-Party warrant functionality.

1.4 Assumptions

1. C-IV Counties that receive Warrant Print and Auditor Controller interface files will opt into this functionality and process the additional Secondary Payee name information contained in the files. This includes counties that use county specific interface files (Merced, Riverside, San Bernardino, and Stanislaus).
2. Los Angeles County will opt into this functionality and process the additional Secondary Payee name information contained in the eCAPS Special Warrant Request (SWR) files.
3. Two-party payee functionality for Local Warrant Print and Rush Warrants for C-IV counties will be addressed by SCR CA-220022.
4. The truncation and concatenation logic used for the primary payee name fields will also be used for the secondary payee name fields.
5. For counties using the Positive Pay interface, the counties will provide the bank specified Interface file definition containing fields to support the secondary payee name information.
6. The changes to the Positive Pay interface will not have an impact on Los Angeles County.
7. It will be up to each county's business process to add the secondary payee as a responsible party for overpayments. If the System does not auto-suggest the secondary payee as a responsible party, the secondary payee can be added manually.
8. The functionality for this SCR will be enabled by a system flag that will turn on the functionality with the Two-Party Warrant flag.
9. For Foster Care, AAP, and Kin-GAP issuances, all 58 counties will use the Secondary Payee information included in the Resource Databank.
10. For C-IV County Direct Deposit issuances, only the Payee will be sent in the direct deposit interface file.
11. SCR CA-224704 will be removing the "Secondary Payee" option on the Administrative Role Detail page for the AAP and Kin-GAP programs. For AAP and Kin-GAP, the Secondary Payee will be set on the Foster Care Resource Detail page.

2 RECOMMENDATIONS

2.1 Add ability to specify word to use before Secondary Payee

2.1.1 Overview

The Administrative Role Detail page captures administrative role information for a case program, including specifying Payee status. The Foster Care Resource Detail page captures Foster Care Resource information including Payee Name and Secondary Payee. An additional data element will be added to each of these pages to indicate how the payee names are to be printed on a warrant when there are multiple payees.

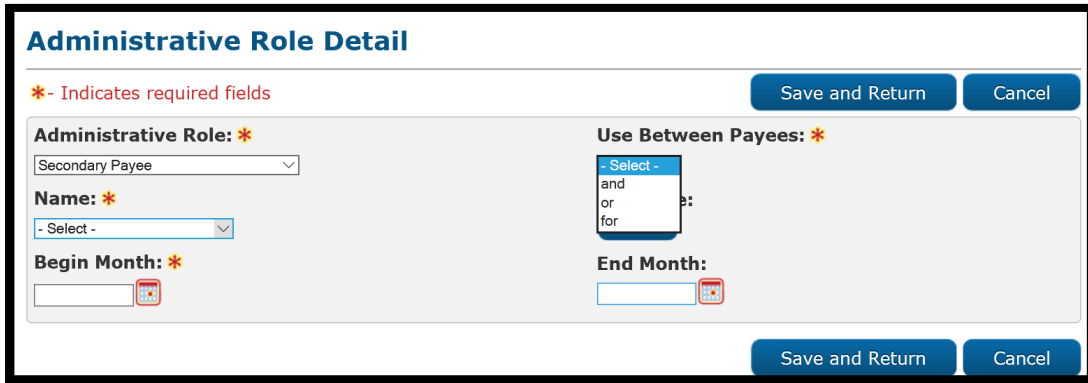
2.1.2 Description of Changes

Add a mandatory "Use Between Payees" drop-down menu to the Administrative Role Detail page that requires the user to select whether the word "and", "or", or "for" will be written between the Payee and the Secondary Payee on a warrant. This menu will only be visible when the "Secondary Payee" item is selected from the Administrative Role drop-down menu.

Add a "Use Between Payees" drop-down menu to the Foster Care Resource Detail page that requires the user to select whether the word "and", "or", or "for" will be written between the Payee and the Secondary Payee on a warrant. This field will be mandatory if the Secondary Payee field has been populated. A Validation message will be displayed if the Secondary Payee field has been populated but the "Use Between Payees" value has not been selected.

Change the "Alias" field label on the Foster Care Resource Detail page to "Secondary Payee". The new "Secondary Payee" label is a more accurate description of this field.

2.1.3 Page Mockups



Administrative Role Detail

*- Indicates required fields

Save and Return Cancel

Administrative Role: *
Secondary Payee

Name: *
- Select -

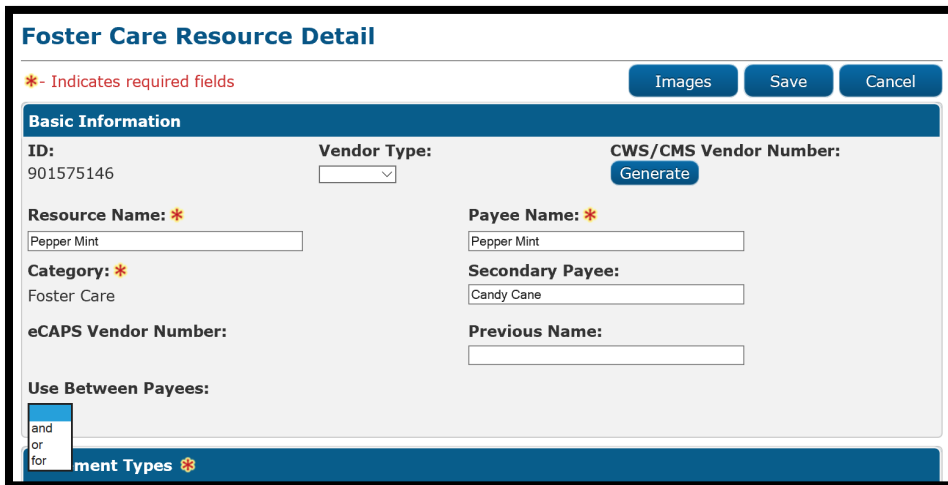
Begin Month: *
[Calendar icon]

Use Between Payees: *
- Select -
and
or
for

End Month:
[Calendar icon]

Save and Return Cancel

Figure 2.1.3.1 Administrative Role Detail page



Foster Care Resource Detail

*- Indicates required fields

Images Save Cancel

Basic Information

ID: 901575146

Vendor Type: [Dropdown]

CWS/CMS Vendor Number: [Generate]

Resource Name: * Pepper Mint

Payee Name: * Pepper Mint

Category: * Foster Care

Secondary Payee: Candy Cane

eCAPS Vendor Number:

Previous Name:

Use Between Payees:
and
or
for

ment Types *

Figure 2.1.3.2 Foster Care Resource Detail page

Figure 2.1.3.3 Foster Care Detail Page with Validation

2.2 Add database columns to track the word to use between payees

2.2.1 Overview

The word to be used (“and”, “or” or “for”) between a program Payee and the Secondary Payee will need to be stored in the database in the PGM_ADMIN, ORG, and ISSUANCE database tables.

2.2.2 Description of Changes

A Database Change Request will be created to add a **SECOND_PAYEE_PREFIX** column for each of the following database tables. Additionally, a Data Change Request (DCR) will be created to populate the **SECOND_PAYEE_PREFIX** value with “or” for existing Foster Care resources that have an existing Secondary Payee.

2.2.2.1 Add **SECOND_PAYEE_PREFIX** to the PGM_ADMIN table

Add a **SECOND_PAYEE_PREFIX** column to the PGM_ADMIN with the following properties

- Data Type - VARCHAR2 (3)
- Can be Null
- No default value

2.2.2.2 Add **SECOND_PAYEE_PREFIX** to the ORG table

Add a **SECOND_PAYEE_PREFIX** column to ORG with the following properties

- Data Type - VARCHAR2 (3)
- Can be Null

- Default value is 'or' for existing records with secondary payee names

2.2.2.3 Add **SECOND_PAYEE_PREFIX** to ISSUANCE table

Add a **SECOND_PAYEE_PREFIX** column to the ISSUANCE table with the following properties

- Data Type - VARCHAR2 (3)
- Can be Null
- No default value

2.2.2.4 Insert "or" into **SECOND_PAYEE_PREFIX** for existing Resources with Secondary Payees

Create a DCR to populate the **SECOND_PAYEE_PREFIX** column of the ORG table with "or" for resources that currently have a secondary payee.

2.3 Update Issuance Batch

2.3.1 Overview

The Issuance Batch jobs (PB00F400-PB00F499) pick up Authorization records created by the batch sweep jobs and create issuance records in Ready for Issuance status.

2.3.2 Description of Changes

Update the Issuance Batch logic to add Secondary Payee name information to the Issuance record.

2.3.2.1 Update Issuance logic for Foster Care programs

For Foster Care programs (Foster Care, AAP, and Kin-GAP) where the Foster Care resource has a Secondary Payee, the issuance batch will populate the word to be used on warrants between the Payee and Secondary Payee in the ISSUANCE.**SECOND_PAYEE_PREFIX** column with the value in the ORG.**SECOND_PAYEE_PREFIX** column.

2.3.2.2 Update Issuance logic for non-Foster Care programs

For non-Foster Care Program Warrant issuances where there is a Secondary Payee Administrative Role specified, the issuance batch will populate the secondary payee name information in the ISSUANCE Table for the person or resource indicated in the Secondary Payee Administrative Role as follows:

- If the Secondary Payee is a person use the FIRST_NAME, MID_NAME, LAST_NAME and NAME_SUFFIX in the PERS table to populate the SECONDARY_PAYEE_FIRST_NAME, SECONDARY_PAYEE_MID_NAME, SECONDARY_PAYEE_LAST_NAME, AND SECONDARY_PAYEE_SUFFIX in the ISSUANCE table.
- If the Secondary Payee is a Resource use the SECONDARY_PAYEE in the ORG table to populate the SECONDARY_PAYEE_FIRST_NAME in the ISSUANCE table.
- Populate the SECOND_PAYEE_PREFIX column in the ISSUANCE table with the SECOND_PAYEE_PREFIX in the PGM_ADMIN table.

2.3.3 Execution Frequency

PB00F400-PB00F499 – Daily.

2.3.4 Key Scheduling Dependencies

There are no changes to the scheduling dependencies.

2.3.5 Counties Impacted

Los Angeles and all C-IV Counties.

2.3.6 Data Volume/Performance

There is no change to Data Volume/Performance.

2.3.7 Failure Procedure/Operational Instructions

The jobs can be resubmitted after setting the flag to use restart data has been set to true.

2.4 Update Issuance Detail page

2.4.1 Overview

The Issuance Detail page displays Issuance information.

2.4.2 Description of Changes

Add a "Use Between Payees" field to the Payee Information section of the Issuance Detail page. This field will be non-editable and will only be displayed if there is a Secondary Payee name displayed on the page. This field will display the value in the SECOND_PAYEE_PREFIX column of the ISSUANCE table.

2.4.3 Page Mockup

Payee Information				
Payee: * ILA ACKART	Payee Address: 19 MARIDEN AVE PALMDALE, CA 93550-5914	Reference:	Secondary Payee: Athena Luc	Use Between Payees: and

Figure 2.4.3.1 Issuance Detail page - Payee Information

2.4.4 Page Location

- **Global:** Case Info
- **Local:** Case Summary
- **Task:** Issuance History

2.4.5 Security Updated

N/A

2.4.6 Page Mapping

Add Page Mapping for "Use Between Payees" field.

2.4.7 Page Usage/Data Volume Impacts.

No additional page usage is expected from this update.

2.5 Add Secondary Payee Name fields to the Warrant Print interface files

2.5.1 Overview

The Warrant Print interface file specification defines the fields in the files sent to the counties for printing warrants. The Secondary Payee name information, including the word "and", "or", or "for" to be used before the Secondary Payee name will be added to the Warrant Print Interface file specifications to allow the counties to add the Secondary Payee name to a warrant.

2.5.2 Description of Changes

Add the indicated fields for the following Warrant Print interface file specifications, with the indicated character length. Additionally, the detail record length must be increased to account for the new fields.

2.5.2.1 C-IV Migration County Warrant Print interface file

The following fields will be added to the C-IV Migration County Warrant Print interface definition file:

- a) SECONDARY_PAYEE_FIRST_NAME (30 characters)
- b) SECONDARY_PAYEE_MID_INITIAL (1 character)
- c) SECONDARY_PAYEE_LAST_NAME (30 characters)
- d) SECONDARY_PAYEE_PREFIX (3 character)

2.5.2.2 Merced Warrant Print interface file

The following fields will be added to the Merced Warrant Print interface definition file:

- a) SECONDARY_PAYEE_NAME (30 characters)
- b) SECONDARY_PAYEE_PREFIX (3 character)

2.5.2.3 Riverside Warrant Print interface file

The following fields will be added to the Riverside Warrant Print interface definition file:

- a) SECONDARY_PAYEE_NAME (33 characters)
- b) SECONDARY_PAYEE_PREFIX (3 character)

2.5.2.4 San Bernardino Warrant Print interface file:

San Bernardino County uses multiple Warrant Print interface file definitions. All file definitions currently containing a payee name will be updated. The following fields will be added to the San Bernardino Warrant Print interface definition files:

- a) SECONDARY_PAYEE_FIRST_NAME (30 characters)
- b) SECONDARY_PAYEE_MID_NAME (1 character)
- c) SECONDARY_PAYEE_LAST_NAME (30 characters)
- d) SECONDARY_PAYEE_SUFFIX (5 characters)
- e) SECONDARY_PAYEE_PREFIX (3 character)

2.5.2.5 Stanislaus County Warrant Print interface file

Stanislaus County uses multiple Warrant Print interface file definitions. All file definitions will be updated. The following fields will be added to the Stanislaus Warrant Print interface definition files:

- a) SECONDARY_PAYEE_FIRST_NAME (30 characters)
- b) SECONDARY_PAYEE_LAST_NAME (30 characters)

c) SECONDARY_PAYEE_PREFIX (3 character)

2.6 Add Secondary Payee Name fields to the Auditor Controller interface files

2.6.1 Overview

The Auditor Controller interface file specification defines the fields in the files sent to the counties determining benefit claiming information. The Secondary Payee name information, including the word to be used before the Secondary Payee name will be added to the Auditor Controller file.

2.6.2 Description of Changes

Add the indicated fields for the following Auditor Controller interface file specifications, with the indicated character length. Additionally, the detail record length must be increased to account for the new fields.

2.6.2.1 C-IV Migration County Auditor Controller interface file

The following fields will be added to the C-IV Migration County Auditor Controller interface definition file:

- a) SECONDARY_PAYEE_FIRST_NAME (30 characters)
- b) SECONDARY_PAYEE_MID_INITIAL (1 character)
- c) SECONDARY_PAYEE_LAST_NAME (30 characters)
- d) SECONDARY_PAYEE_PREFIX (3 character)

2.6.2.2 Riverside County Oasis interface file

The following fields will be added to the Riverside County Oasis interface definition file:

- a) SECONDARY_PAYEE_FIRST_NAME (30 characters)
- b) SECONDARY_PAYEE_MID_INITIAL (1 character)
- c) SECONDARY_PAYEE_LAST_NAME (30 characters)
- d) SECONDARY_PAYEE_PREFIX (3 character)

2.7 Modify Warrant Print batch jobs

2.7.1 Overview

The outbound Daily and Monthly Warrant Print batch jobs create Warrant Print interface files that are sent to the counties that have opted to receive

and process the file to generate warrants. Please note that not all counties receive a Warrant Print file. Counties that receive a Warrant Print file are listed [here](#). The Warrant Print batch jobs will be modified to populate the Secondary Payee name information in the Warrant Print interface files based upon the Secondary Payee information in the system ISSUANCE table. Additionally, the word “and”, “or”, or “for” to be used between the payee names will be populated based upon information in the system in the PGM_ADMIN table.

2.7.2 Description of Changes

Add logic to populate the indicated Secondary Payee name information in the Warrant Print interface in the Warrant Print batch jobs. The secondary payee information will only be populated for benefits created from an EDBC authorization, where Secondary Payee name information exists for the issuance in the ISSUANCE database table. For the Warrant Print batch jobs add logic to populate the indicator used to determine whether to use the word “and”, “or”, or “for” between the payee names will be populated based upon information in the system in the PGM_ADMIN table. These changes will affect all programs that issue benefits as a warrant through an EDBC and allow for a secondary payee to be specified.

2.7.2.1 C-IV Migration County Warrant Print batch jobs (POxxF100, POxxF101)

The C-IV Migration County Warrant Print batch jobs will be modified to populate the following fields in the Warrant Print interface file:

- a) SECONDARY_PAYEE_FIRST_NAME
- b) SECONDARY_PAYEE_MID_INITIAL
- c) SECONDARY_PAYEE_LAST_NAME
- d) SECONDARY_PAYEE_PREFIX

2.7.2.2 Merced Warrant Print batch jobs (PO24F100)

The Merced County Warrant Print batch job will be modified to populate the following fields in the Warrant Print interface file:

- a) SECONDARY_PAYEE_NAME
- b) SECONDARY_PAYEE_PREFIX

2.7.2.3 Riverside Warrant Print batch jobs (PO33F100, PO33F101)

The Riverside County Warrant Print batch jobs will be modified to populate the following fields in the Warrant Print interface file:

- a) SECONDARY_PAYEE_NAME
- b) SECONDARY_PAYEE_PREFIX

For Riverside County, the SECONDARY_PAYEE_NAME field will be populated with "*****" if there is not secondary payee name.

2.7.2.4 San Bernardino Warrant Print batch jobs (PO36F100, PO36F105)

The San Bernardino County Warrant Print batch jobs will be modified to populate the following fields in the Warrant Print interface files:

- a) SECONDARY_PAYEE_FIRST_NAME
- b) SECONDARY_PAYEE_MID_NAME
- c) SECONDARY_PAYEE_LAST_NAME
- d) SECONDARY_PAYEE_SUFFIX
- e) SECONDARY_PAYEE_PREFIX

2.7.2.5 Stanislaus County Warrant Print batch jobs (PO50F100)

The Stanislaus County Warrant Print batch jobs will be modified to populate the following fields in the Warrant Print interface files:

- a) SECONDARY_PAYEE_FIRST_NAME
- b) SECONDARY_PAYEE_LAST_NAME
- c) SECONDARY_PAYEE_PREFIX

2.7.3 Update Batch Properties for the Outbound FTP Batch Job

Update the record length for the San Bernardino outbound FTP batch jobs (POxxF140, PO36F145) to account new record length.

2.7.4 Execution Frequency

POxxF100 – Daily

POxxF101 and PO36F105 – Monthly

2.7.5 Key Scheduling Dependencies

There are no changes to the scheduling dependencies.

2.7.6 Counties Impacted

Butte, El Dorado, Glenn, Humboldt, Imperial, Inyo, Kern, Kings, Lassen, Madera, Marin, Mendocino, Merced, Mono, Monterey, Riverside, San Bernardino, San Joaquin, Shasta, Stanislaus, Sutter, Yuba

2.7.7 Data Volume/Performance

There is no change to Data Volume/Performance.

2.7.8 Failure Procedure/Operational Instructions

For all writer batch jobs, the jobs can be resubmitted after setting the flag to use restart data to true, to ensure the restart data is used.

2.8 Modify Auditor Controller batch jobs

2.8.1 Overview

The outbound Auditor Controller batch jobs create an Auditor Controller interface file that is sent to the counties that have opted to receive an Auditor Controller file. Please note that not all counties receive an Auditor Controller file. The counties that receive this file are listed [here](#). The Auditor Controller batch jobs will be modified to populate the Secondary Payee name information in the Auditor Controller interface.

2.8.2 Description of Changes

Add logic to the following Auditor Controller batch jobs to populate the indicated Secondary Payee name information in the interface file based upon information in the ISSUANCE database table. These changes will affect all programs that issue benefits as a warrant through an EDBC and allow for a secondary payee to be specified.

2.8.2.1 C-IV Migration County Auditor Controller batch job (POxxF108)

The C-IV Migration County Auditor Controller batch jobs will be modified to populate the following fields in the Auditor Controller interface file:

- a) SECONDARY_PAYEE_FIRST_NAME
- b) SECONDARY_PAYEE_MID_INITIAL
- c) SECONDARY_PAYEE_LAST_NAME
- d) SECONDARY_PAYEE_PREFIX

2.8.2.2 Riverside County Oasis batch job (PO33F606)

The Riverside County Oasis batch jobs will be modified to populate the following fields in the Oasis interface file:

- a) SECONDARY_PAYEE_FIRST_NAME
- b) SECONDARY_PAYEE_MID_INITIAL

c) SECONDARY_PAYEE_LAST_NAME

d) SECONDARY_PAYEE_PREFIX

For Riverside County, the SECONDARY_PAYEE_FIRST_NAME field will be populated with "*****" if there is not secondary payee name.

2.8.3 Execution Frequency

POxxF108, PO33F606 – Daily

2.8.4 Key Scheduling Dependencies

There are no changes to the scheduling dependencies.

2.8.5 Counties Impacted

Butte, Del Norte, El Dorado, Glenn, Humboldt, Imperial, Inyo, Kern, Kings, Lake, Lassen, Madera, Marin, Mariposa, Mendocino, Modoc, Mono, Monterey, Napa, Nevada, Plumas, Riverside, San Benito, San Joaquin, Shasta, Sierra, Siskiyou, Sutter, Tehama, Trinity, Tuolumne, Yuba

2.8.6 Data Volume/Performance

There is no change to Data Volume/Performance.

2.8.7 Failure Procedure/Operational Instructions

For all Auditor Controller jobs, the jobs can be resubmitted after deleting the batch restart data.

2.9 Modify eCAPS Special Warrant Request Writer Daily and Monthly jobs

2.9.1 Overview

The Los Angeles County eCAPS Special Warrant Request Writer (SWR) retrieves all direct deposit and warrant cash benefit issuances and submits them to eCAPS for processing. Issuances are submitted on a daily and monthly basis. Currently for Foster Care Issuances, where a Secondary Payee name is specified, the ALIAS_NM field is populated with the secondary payee name information, preceded by the word "or".

2.9.2 Description of Changes.

Modify the Los Angeles County eCAPS SWR batch jobs to populate the ALIAS_NM field in the Vendor Header Record of the eCAPS SWR interface file with the secondary payee name, preceded by the word “and”, “or”, or “for” depending upon selection on the Administrative Role Detail. This functionality will only be available for non-Foster Care programs. Los Angeles County will continue to receive the file in the original format until the implementation of SCR CA-215675 and SCR CA-220022.

2.9.3 Execution Frequency

PO19F413 - Daily
PO19F414 – Monthly
PO19F418 – Daily
PO19F419 – Monthly
PO19F420 – Yearly
PO19F421 – Monthly
PO19F422 – Monthly
PO19F423 – Monthly
PO19F435 – Yearly
PO19F436 – Yearly
PO19F436 – Monthly

2.9.4 Key Scheduling Dependencies

There are no changes to the scheduling dependencies.

2.9.5 Counties Impacted

Los Angeles

2.9.6 Data Volume/Performance

There is no change to Data Volume/Performance.

2.9.7 Failure Procedure/Operational Instructions

For all eCAPS writer batch jobs, if a partial file is generated, cleanup would be required prior to resubmitting the batch job.

2.10 Modify Positive Pay Interfaces

2.10.1 Overview

The Positive Pay interface files contain information on Issued Warrants that are provided to the County to send to their respective banks. This information is required by the banks to verify correct payee and amount information. The interface file format is specified by each bank. The Positive Pay batch jobs will be modified to populate the secondary payee name information in the bank specified interface file.

2.10.2 Request new Positive Pay interface from the Counties

Coordinate with the counties to request their respective banks provide a Positive Pay interface file specification that will support secondary payee name information, including whether the word “and”, “or” or “for is printed before the Secondary Payee.

2.10.3 Modify Positive Pay interface file definition

Modify the bank specific Positive Pay interface definition to match the file format provided by the counties.

2.10.4 Modify Positive Pay Writer batch jobs (POxxF107)

Modify the bank interface specific Positive Pay writer batch jobs to populate the secondary payee name information in the bank specified Positive Pay interface files. For Riverside County, the PAYEE_NAME field for the second payee will be populated with “*****” if there is not a secondary payee name.

2.10.5 Execution Frequency

Varies by county. There will be no changes to execution frequency.

2.10.6 Key Scheduling Dependencies

There are no changes to the scheduling dependencies.

2.10.7 Counties Impacted

Amador, Kings, Nevada, Riverside, San Benito, Sutter, Tuolumne, Yuba

2.10.8 Data Volume/Performance

There is no change to Data Volume/Performance.

2.10.9 Failure Procedure/Operational Instructions

For all Positive Pay jobs, the jobs can be resubmitted after deleting the batch restart data.

2.11 Add a system flag to disable Two-Party check functionality

2.11.1 Overview

A system database flag will be used to disable the two-party check functionality for C-IV and Los Angeles counties prior to both SCR CA-215675 and SCR CA-220022 being implemented. Once SCR CA-215675 and SCR CA-220022 are implemented, the database flag will be set to enable the two-party check functionality for C-IV and Los Angeles counties. Logic will be added to the system to use this flag when determining when to include the two-party check functionality.

2.11.2 Description of Changes

Add functionality to determine if the system database flag to allow the two-party check functionality for C-IV and Los Angeles counties has been set to enabled. If the flag has been set to enabled, the two-party check functionality will be available. This functionality includes:

- Capturing and displaying the "Use Between Payees" value ("and", "or", or "for") on the Issuance record.
- Including the Secondary Payee name information in the Warrant Print, Auditor Controller, Positive Pay, and eCAPS SWR interface files.

Note: The "Use Between Payees" field will be displayed on the Administrative Role, Foster Care Resource Detail and Issuance Detail pages starting in 21.05. However, this information will not be propagated to the interface files until the two-party check functionality has been enabled.

Note: The flag to enable the two-party check functionality will be set to disabled prior to SCR CA-215675 and SCR CA-220022 being implemented.

2.12 Supporting Documents

Number	Functional Area	Description	Attachment
1	Fiscal	Auditor Controller Definition	AuditorControllerDefinition.xml
2	Fiscal	Merced Warrant Outbound Warrant Print Definition	MercedWarrantPrintOutDefinition1.xml
3	Fiscal	Riverside County Oasis File Definition	OasisPaymentDetailDefinition.xml
4	Fiscal	Riverside County Outbound Warrant Print Definition	RVWarrantPrintOutDefinition.xml
5	Fiscal	San Bernardino Outbound Warrant Print Definition	SBWarrantPrintOutDefinition1.xml
6	Fiscal	Stanislaus County Outbound Warrant Print Definition	StanislausWarrantPrintOutDefinition1.xml
7	Fiscal	C-IV Migration County Outbound Warrant Print Definition	WarrantPrintWriterDefinition.xml

3 REQUIREMENTS

3.1 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
2383	<p>The CONTRACTOR shall update the system to issue two-party checks that indicate and/or/for related to GA/GR policy for each of the 58 Counties.</p>	<p>1) Updates will be required for the 18 CalWIN County warrant print Files.</p> <p>2) Updates will also be made to Warrant Print files and Auditor Controller Files for C-IV Counties.</p> <p>3) LA County SWR (Daily and Monthly) Interface will be modified to send the two-Party information to LA County Auditor Controller (eCAPS).</p> <p>4) The existing LA County TWR interface that issues the refunds to the Responsible person on the recovery account will remain unchanged and will not be available for the 57 counties.</p> <p>5) This change is contingent upon the acceptance of the two-party check information by the counties respective Auditor Controller.</p> <p>6) This functionality will not be county configurable.</p> <p>7) No Updates are required to C-IV or CalWIN Counties Rush Warrant Template or Warrant Print Templates.</p> <p>8) The two-party check functionality is only available to warrants for issuances that are a result of EDBC Authorizations.</p>	<p>Update the following items to account for the CalWIN GA/GR program</p> <ul style="list-style-type: none"> • Issuance Batch • EDBC Previous Potential Benefit logic • EDBC Overpayment Adjustment Amount logic • EBT Cash Benefit Writer batch jobs • Benefit Issuance Claiming • Expungement Detail page • Issuance Detail page. <p>Add the Issuance Thresholds for the CalWIN Counties' GA/GR issuances.</p>

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
1967	As Side-by-Side sessions were focused on comparing the front end (online pages) functionality of the application, the contractor shall budget hours to accommodate for any unforeseen differences in the code base that result in additional requirements.		Fiscal

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-224200

Update Forms to Replace References to YBN
with BenefitsCal

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Rainier Dela Cruz
	Reviewed By	Amy Gill

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
04/05/2021	1.0	Initial Revision	Rainier Dela Cruz

Table of Contents

1	Overview	4
	1.1 Current Design.....	4
	1.2 Requests.....	4
	1.3 Overview of Recommendations.....	4
	1.4 Assumptions	4
2	Recommendations.....	5
	2.1 Form Updates	5
	2.1.1 Overview	5
	2.1.2 Description of Change.....	5
3	Supporting Documents	6
4	Requirements.....	7
	4.1 Project Requirements.....	7

1 OVERVIEW

1.1 Current Design

There exists Los Angeles County specific forms that have references to the Your Benefits Now (YBN) self-service portal.

1.2 Requests

The CalSAWS is transitioning from the YBN self-service portal to the new BenefitsCal statewide portal. Forms with references to YBN need to be updated to reference the new portal.

1.3 Overview of Recommendations

1. Update the forms to replace the portal name from YBN to BenefitsCal.
2. Update the forms to replace the YBN web address with the BenefitsCal web address.

1.4 Assumptions

N/A

2 RECOMMENDATIONS

2.1 Form Updates

2.1.1 Overview

Update the forms to replace the references to YBN with new BenefitsCal statewide portal and replace the YBN web address with the BenefitsCal web address.

2.1.2 Description of Change

1. Update the population logic for the following forms to populate the web address of the new portal (**www.benefitscal.org**) when generated by any county:
 - a. MC 216 – MAGI MC Renewal Form
 - b. MC 210 RV – Non-MAGI MC Renewal Form
 - c. MC 217 – Mixed MC Renewal Form
 - d. CSF 163 – New Worker Letter
2. Update the population logic for the following Medi-Cal Redetermination Packets for Los Angeles County to populate the packet with the new portal web address:
 - a. MAGI RE Packet
 - b. Non-MAGI RE Packet
 - c. Mixed Household RE Packet
3. Update the following forms to replace the YBN web address with the new portal web address:
 - a. ABP 119 – Important Notice to Pregnant Women
 - b. DCFS 6053 – DCFS Termination of GRI - Providing DPSS Information
4. Update the following forms to update portal name from YBN to BenefitsCal and update the web address from the YBN address to the new portal address:
 - a. PA 1815 - Important Notice about Mailing Address
 - b. GR 21 - General Relief Rights and Responsibilities
5. Update the PA 6100 (Referral Request for CalWORKs/CalFresh Benefits) to remove the YBN image and update the web address from the YBN address to the new portal address.

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Client Correspondence	GR 21 Mockup	GR21_EN.pdf GR21_SP.pdf GR21_AE.pdf GR21_CA.pdf GR21_CN.pdf GR21_FA.pdf GR21_KO.pdf GR21_RU.pdf GR21_TG.pdf GR21_VI.pdf

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.18.3.20	The LRS shall support multiple means of communicating appointments, appointment reminders, and critical dates and/or information that may affect a participant's eligibility, using the following means: a. E-Mail; b. Text messaging; d. Automated phone reminder; e. USPS mail; and f. YBN.	The references to the portal have been updated to reference the new statewide portal so the recipients will navigate to the correct place to view their notices.

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-224397

Add 'Income Proof Required' and 'Consumer Protection Programs' to MAGI Determination Detail

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Renee Gustafson
	Reviewed By	William Baretsky, Geetha Ramalingam, Derek Goering, Prashant Goel

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
04/26/2021	.1	Original Draft	Renee Gustafson
05/04/2021	1.0	Submitted to Consortium for review	Renee Gustafson

Table of Contents

1	Overview	4
	1.1 Current Design.....	4
	1.2 Requests.....	5
	1.3 Overview of Recommendations.....	5
	1.4 Assumptions	6
2	Recommendations.....	6
	2.1 MAGI Determination Detail page.....	6
	2.1.1 Overview	6
	2.1.2 MAGI Determination Detail Mockup	6
	2.1.3 Description of Changes	6
	2.1.4 Page Location	7
	2.1.5 Security Updates.....	7
	2.1.6 Page Mapping.....	7
	2.1.7 Page Usage/Data Volume Impacts	7
	2.2 eHIT	8
	2.2.1 Overview	8
	2.2.2 Description of Change.....	8
	2.2.3 Interface Partner.....	8
	2.2.4 eHIT Schema Version	8
3	Requirements.....	8
	3.1 Project Requirements.....	8

1 OVERVIEW

1.1 Current Design

In C-IV when a Determination of Eligibility (DER) is received from CalHEERS, 'Income Proof Required' is saved to ICT_PERS_ATTR.ICT_ELMNT_CODE (CT440_7C) and displays the description of the value on the MAGI Determination Detail page using the Income Proof Required code table (CT_494).

Eligibility		
Enrollment Period: No	Documents: No	Change Timeframe: No
Primary Aid Code:	Secondary Aid Code:	Tertiary Aid Code:
Eligibility Evaluation Reasons: Current Monthly Income Used, Income Limit - Within Range, Income Compatible	Consumer Protection Program:	Income Proof Required: Current Monthly Income Verification required

**Figure 1.1.1 –C-IV MAGI Determination Detail Page – Eligibility Section
'Income Proof Required'**

Income Proof Required Code Table (CT_494)

Code	Description
BT	Verification of both incomes required
CM	Current Monthly Income Verification required
PA	Projected Annual income Verification required

In CalSAWS, when a DER is received from CalHEERS, 'Income Proof Required' is saved to ICT_PERS_ATTR.ICT_ELMNT_CODE (CT440_7C) in the database but is not displayed anywhere on a CalSAWS page. CalSAWS also does not have the Income Proof Required code table (CT_494) to decode the codes received on the DER.

Eligibility		
Enrollment Period: No	Documents: No	Change Timeframe: No
Primary Aid Code: M1	Secondary Aid Code:	Tertiary Aid Code:
Eligibility Evaluation Reasons: CFS Ended - MAGI Medi-Cal Eligible or Conditionally Eligible, Current Monthly Income Used, Income Limit - Within Range, Medicare Ineligible		

Figure 1.1.2 –CalSAWS MAGI Determination Detail Page – Eligibility Section

Similarly, in C-IV when a DER is received from CalHEERS, 'Consumer Protection Program' is saved to CH_ELIG_DETL.CPP_CODE and displays the description of the value on the MAGI Determination Detail page using the Consumer Protection Program code table (CT_484).

Eligibility		
Enrollment Period: No	Documents: No	Change Timeframe: No
Primary Aid Code: p9	Secondary Aid Code:	Tertiary Aid Code:
Eligibility Evaluation Reasons: Current Monthly Income Used, Income Limit - Within Range	Consumer Protection Program: Deemed Infant	Income Proof Required:

**Figure 1.1.3 –C-IV MAGI Determination Detail Page – Eligibility Section
'Consumer Protection Program'**

Consumer Protection Program Code Table (CT_484)

Code	Description
DI	Deemed Infant

In CalSAWS when a DER is received from CalHEERS, 'Consumer Protection Program' is not saved to the database nor displays anywhere on a CalSAWS page. CalSAWS does not have the Consumer Protection Program code table (CT_484) to decode the codes received on the DER.

1.2 Requests

Match CalSAWS with C-IV.

1. Add 'Income Proof Required' and 'Consumer Protection Program' fields to MAGI Determination Detail page.
2. Update eHIT to save 'Consumer Protection Program' from a DER to the CalSAWS database.

1.3 Overview of Recommendations

1. The MAGI Determination Detail page will be updated to include the 'Income Proof Required' and 'Consumer Protection Programs' fields. The Income Proof Required Code Table (CT_494) and the Consumer Protection Program Code Table (CT_484) will be added to display the descriptions of the codes for these fields received in a DER.
2. eHIT will be updated to save the 'Consumer Protection Program' value received in a DER (CPPCode) to CH_ELIG_DETL.CPP_CODE.

1.4 Assumptions

1. The CH_ELIG_DETL.CPP_CODE column was added to CalSAWS database with CA-228137 in preparation for the C-IV migration and for the functional changes in this SCR to start saving eHIT data to the database.
2. Conversion script in CCC-1963 will pick up the C-IV data from CCP_CODE and convert to CalSAWS CH_ELIG_DETL.CPP_CODE.

2 RECOMMENDATIONS

2.1 MAGI Determination Detail page

2.1.1 Overview

The MAGI Determination Detail page will be updated to include the 'Income Proof Required' and 'Consumer Protection Programs' fields. The Income Proof Required Code Table (CT_494) and the Consumer Protection Program Code Table (CT_484) will be added to display the descriptions of the codes for these fields received in a DER.

2.1.2 MAGI Determination Detail Mockup

Eligibility		
Enrollment Period: No	Documents: No	Change Timeframe: No
Primary Aid Code: M2	Secondary Aid Code:	Tertiary Aid Code:
Eligibility Evaluation Reasons: Projected Annual Income Used, Income Limit - Within Range, Medicare Ineligible	Consumer Protection Program:	Income Proof Required:

Figure 2.1.1 – MAGI Determination Detail – Eligibility Section

2.1.3 Description of Changes

1. Add 'Consumer Protection Programs' to MAGI Determination Detail page in the **Eligibility** section as in Figure 2.1.1.
 - a. Add Consumer Protection Program Code Table (CT_484)
 - i. Begin Date= Min Date
 - ii. End Date = High Date

Code	Description
DI	Deemed Infant

2. Add 'Income Proof Required' to MAGI Determination Detail page in the **Eligibility** section as in Figure 2.1.1
 - a. Add Income Proof Required Code Table (CT_494)
 - i. Begin Date= Min Date
 - ii. End Date = High Date

Code	Description
BT	Verification of both incomes required
CM	Current Monthly Income Verification required
PA	Projected Annual income Verification required

2.1.4 Page Location

- **Global:** Eligibility
- **Local:** Customer Information
- **Task:** MAGI Eligibility→Benefit Month hyperlink→Name hyperlink

2.1.5 Security Updates

No changes

2.1.6 Page Mapping

Update Page Mapping for 'Income Proof Required' and 'Consumer Protection Programs'

2.1.7 Page Usage/Data Volume Impacts

No impacts.

2.2 eHIT

2.2.1 Overview

eHIT will be updated to save the 'Consumer Protection Program' value received in a DER (CPPCode) to CH_ELIG_DETL.CPP_CODE.

2.2.2 Description of Change

1. Update inbound eHIT logic to save the 'Consumer Protection Program' value received in a DER (CPPCode) to CH_ELIG_DETL.CPP_CODE.

2.2.3 Interface Partner

CalHEERS

2.2.4 eHIT Schema Version

eHIT Schema Version 17

3 REQUIREMENTS

3.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.20.1.9	The LRS shall display summary and detailed interface LRS Data that has been received from external systems, as specified by COUNTY.	The MAGI Determination Detail page is updated to display the eligibility data for 'CPP' and 'Income Proof Required' received by CalHEERS in the eHIT interface.

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-226512

Update Recovery Account Claiming Batch to bring CIV Logic for handling incorrect Aid Code values

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Eric Wu
	Reviewed By	Duke Vang

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
04/25/2021	1.0	Initial Revision	Eric Wu

Table of Contents

1	Overview	4
	1.1 Current Design.....	4
	1.2 Requests.....	4
	1.3 Overview of Recommendations.....	4
	1.4 Assumptions	4
2	Recommendations.....	5
	2.1 Recovery Account Claiming Batch (PBXXR203).....	5
	2.1.1 Overview	5
	2.1.2 Description of Changes	5
	2.1.3 Execution Frequency.....	5
	2.1.4 Key Scheduling Dependencies	5
	2.1.5 Counties Impacted	5
	2.1.6 Data Volume/Performance.....	5
	2.1.7 Failure Procedure/Operational Instructions.....	5
3	Requirements.....	5
	3.1 Migration Requirements.....	5

1 OVERVIEW

1.1 Current Design

Recoveries of Aid Claiming utilizes the Aid Codes on the Overpayment to determine if a collection should be claimed as Federal, Non-Federal, or Other dollars. In situations where an Overpayment has an invalid Aid Code set, the collection record is skipped during the Recoveries of Aid Claiming process.

1.2 Requests

Migrate the Recovery Account Claiming batch logic that handle invalid Aid Codes from C-IV to LRS/CalSAWS.

1.3 Overview of Recommendations

1. Update the Recovery Account Claiming batch to claim \$0.00 as Federal, Non-Federal, and Other amounts for invalid Aid Codes.

1.4 Assumptions

N/A

2 RECOMMENDATIONS

2.1 Recovery Account Claiming Batch (PBXXR203)

2.1.1 Overview

Below describe required changes for the SCR.

2.1.2 Description of Changes

1. Update the Recovery Account Claiming batch to claim \$0.00 as Federal, Non-Federal, and Other amounts for invalid Aid Codes.

2.1.3 Execution Frequency

No Change.

2.1.4 Key Scheduling Dependencies

No Change.

2.1.5 Counties Impacted

All 58 counties.

2.1.6 Data Volume/Performance

No Change.

2.1.7 Failure Procedure/Operational Instructions

No Change.

3 REQUIREMENTS

3.1 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
1967	As Side-by-Side sessions were focused on comparing the front end (online pages) functionality of the application, the	<ul style="list-style-type: none">• Estimates will include the necessary Tasks in the software development lifecycle required to implement	Recovery Account Claiming batch will be updated to claim \$0.00 as Federal, Non-

	<p>CONTRACTOR shall budget an allowance of twenty-nine thousand, one hundred fifty-five hours (29,155) to accommodate for any Unforeseen differences in the code base that result in additional requirements.</p> <p>The requirements for the allowance of hours must be finalized and approved by the CONSORTIUM for the CONTRACTOR to meet design, build and System Test milestones, subject to the requirements meeting requirements in the LRS Agreement.</p> <p>As the requirements for the designated SCRs are identified, the SCRs will be calculated by the CONTRACTOR and reviewed and prioritized by the CONSORTIUM for approval through the County Change Control Board process.</p>	<p>the CalSAWS DD&I SCR including deployment and change management.</p> <ul style="list-style-type: none"> • For the new requirements to be included with CalSAWS DD&I UAT preparation activities (targeted to begin April 2021 for C-IV), the requirements for the unforeseen Differences allowance hours must be finalized. approved by the CONSORTIUM and added to the CalSAWS DD&I SOR by July 1, 2020 for the CONTRACTOR to meet design, build and System Test milestones. 	<p>Federal, and Other amounts for invalid Aid Codes.</p>

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-226861

Update EDBC Summary Related Cases section
to display County Name instead of County
Code

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Tom Lazio
	Reviewed By	

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
04/01/2021	1.0	Initial Draft	T. Lazio

Table of Contents

1	Overview	4
	1.1 Current Design.....	4
	1.2 Requests.....	4
	1.3 Overview of Recommendations.....	4
	1.4 Assumptions	4
2	Recommendations.....	5
	2.1 EDBC Summary Page: Individual Detail – Related Cases Section Display	5
	2.1.1 Overview	5
	2.1.2 Description of Changes	5
	2.1.3 Programs Impacted	5
3	Requirements.....	6
	3.1 Project Requirements.....	6

1 OVERVIEW

CalSAWS currently displays "County Code" in the "Related Cases" section of the Individual Detail page when the EDBC fails due to duplicate aid on another case. In order to make this display more readable to the user, this SCR will update the "Related Cases" Section of the Individual Detail page to show "County Name" instead of "County Code".

1.1 Current Design

Currently, when the EDBC fails for the reason of "Gets Duplicate Aid", it shows the related cases and the "County Code" of the case in the "Related Cases" Section of the Individual Detail page as shown below:

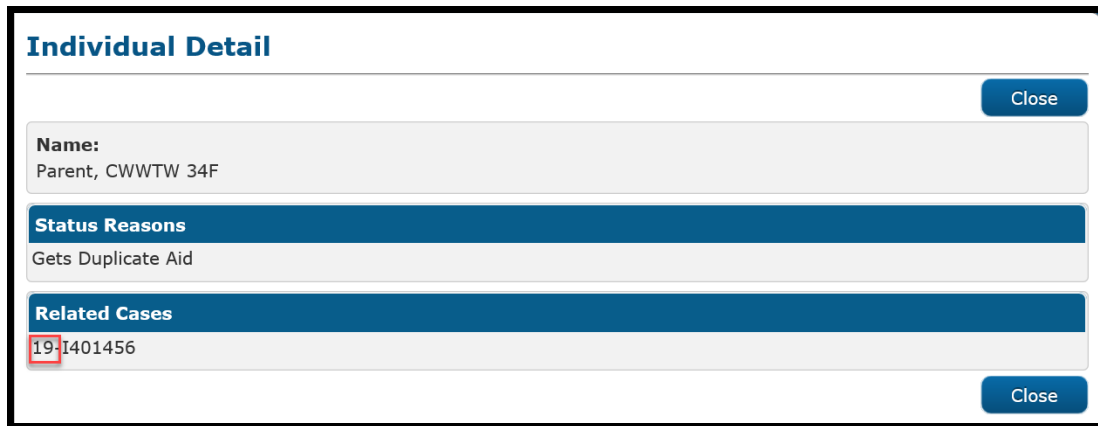


Figure 1.1.1 – Before SCR is implemented: Related Cases showing County Code – Individual Detail Page via EDBC Summary Page when EDBC fails due to 'Gets Duplicate Aid'

1.2 Requests

In order to make the "Related Cases" section of the Individual Detail page more readable to the user, the request is to update the display to show "County Name" instead of "County Code".

1.3 Overview of Recommendations

1. Update display of the Individual Detail page to show "County Name" instead of "County Code" under "Related Cases" section.

1.4 Assumptions

N/A

2 RECOMMENDATIONS

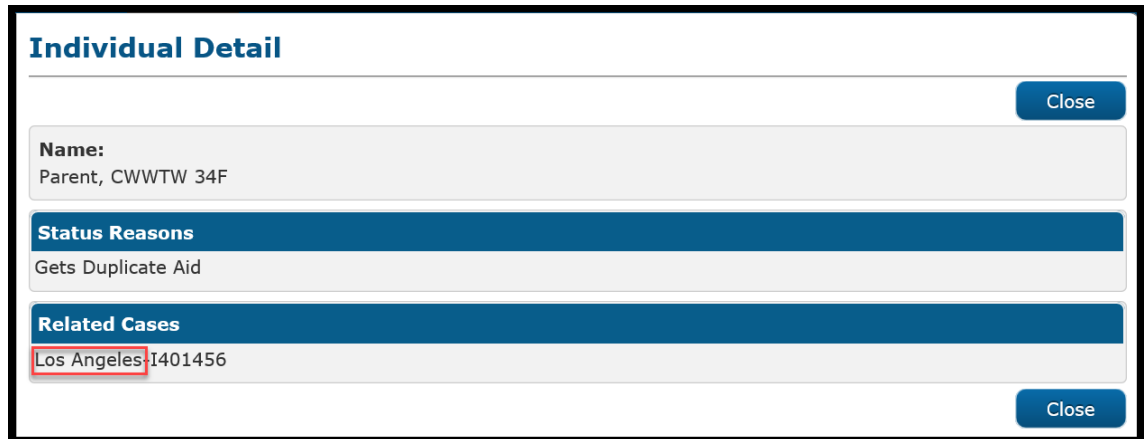
2.1 EDBC Summary Page: Individual Detail – Related Cases Section Display

2.1.1 Overview

Update display of the Individual Detail page to show “County Name” instead of “County Code” under “Related Cases” section to make it more readable for the user.

2.1.2 Description of Changes

1. Display “County Name” in the “Related Cases” section of the Individual Detail page when the EDBC fails for the reason of “Gets Duplicate Aid”.



The screenshot shows a web interface titled "Individual Detail". It features a "Close" button in the top right corner. Below the title, there is a section labeled "Name:" with the text "Parent, CWWTW 34F". This is followed by a section labeled "Status Reasons" with the text "Gets Duplicate Aid". The final section is labeled "Related Cases" and contains the text "Los Angeles-I401456". The text "Los Angeles" in the "Related Cases" section is highlighted with a red rectangular box. A second "Close" button is located in the bottom right corner of the interface.

Figure 2.1.2.1 – After SCR is implemented: Related Cases display showing County Name– Individual Detail Page via EDBC Summary Page when EDBC fails due to ‘Gets Duplicate Aid’

2.1.3 Programs Impacted

All programs

3 REQUIREMENTS

3.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.8.6.2	The LRS shall display the results of the eligibility determination to COUNTY-specified Users by individual(s) and by case.	The SCR will update the display to show "County Name" in the "Related Cases" section of the Individual Detail page when the EDBC fails due to duplicate aid on another case to make it more readable for the user.

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-227301

ACL 19-41 Expanding SSI Cash-Out Nutritional
Benefits - Reports Updates

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Remi Lassiter
	Reviewed By	Ravneet Bhatia, Thao Ta

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
04/12/2021	1.0	Initial draft	Remi Lassiter

Table of Contents

1	Overview	4
1.1	Current Design.....	4
1.2	Requests.....	4
1.3	Overview of Recommendations.....	4
1.4	Assumptions	4
2	Recommendations.....	5
2.1	Reports – Recovery Accounts with Aid Restored Report.....	5
2.1.1	Overview	5
2.1.2	Recovery Accounts with Aid Restored Report Mockup.....	5
2.1.3	Description of Change.....	5
2.1.4	Report Location	5
2.1.5	Counties Impacted	6
2.1.6	Security Updates.....	6
2.1.7	Report Usage/Performance	6
3	Supporting Documents	6
4	Requirements.....	6
4.1	Project Requirements.....	6

1 OVERVIEW

All County Letter 19-41 states that counties can now investigate Supplemental Nutrition Benefit (SNB) Program or Transitional Nutrition Benefit (TNB) Program cases when fraud is suspected, and SNB and TNB benefits are subject to W&IC 10980. Updates are made to the system to accommodate this change via two SCRs:

The first is SCR CA-212174 which makes enhancements in the system to allow collections for any Nutrition Benefit overissuance/overpayment because of fraud.

The second is this SCR which makes updates to the Recovery Accounts with Aid Restored Report to include Nutrition Benefit Recovery Accounts.

1.1 Current Design

The Recovery Accounts with Aid Restored Report is an on-request report that provides a detailed list of cases with aid restored for a program associated with an existing recovery account with a balance. This report currently includes CAPI, CalWORKs, Foster Care, CalFresh, Kin-Gap, and RCA Recovery Accounts.

1.2 Requests

Update the Recovery Accounts with Aid Restored Report to include Nutrition Benefit Recovery Accounts.

1.3 Overview of Recommendations

1. Make the following updates to the Recovery Accounts with Aid Restored Report:
 - a. Update the base population of the report to include Nutrition Benefits Recovery Accounts.
 - b. Update the report logo.

1.4 Assumptions

1. System enhancements will be made to allow collections on Nutrition Benefit Recovery Accounts in SCR CA-212174 which is expected to be implemented in Release 21.07.

2.1.5 Counties Impacted

All CalSAWS counties will be impacted by the changes described in this section.


2.1.6 Security Updates

No updates will be made to the security of this report.

2.1.7 Report Usage/Performance

Report usage/performance will not be affected by the changes described in this section.

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Reports	Recovery Accounts with Aid Restored Report Mockup	 Recovery Accounts With Aid Restored Rej

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.11.3.10	The LRS shall maintain the ongoing balance to be collected until the overpayment/overissuance has been fully collected or deemed satisfied, as specified by COUNTY.	Update the Recovery Accounts with Aid Restored Report to include Nutrition Benefit Recovery Accounts.

CalSAWS

California Statewide Automated Welfare System

Design Document

CalSAWS OCAT Healthcheck API

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Jonathan Goldsmith
	Reviewed By	

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
4/06/2021	1.0	Initial Revision	

DRAFT

Table of Contents

1	Overview	4
1.1	Current Design	4
1.2	Requests	4
2	Recommendations	4
2.1	New OCAT endpoint	4
2.2	New Apigee URL	Error! Bookmark not defined.
2.3	New Jenkins Task	4
3	Appendix	4

DRAFT

1 OVERVIEW

1.1 Current Design

The CalSAWS system OCAT API is a Spring Boot application deployed in AWS that is fronted by Apigee.

1.2 Requests

Add new health check functionality which can be leveraged to monitor the availability of the OCAT API.

2 RECOMMENDATIONS

2.1 New OCAT endpoint

Add a new endpoint to the CalSAWS OCAT Spring Boot application that will return the server timestamp.

2.2 Apigee configuration

This OCAT Healthcheck endpoint will be configured in Apigee. This Apigee url will then be used to monitor the CalSAWS OCAT system availability.

2.3 New Jenkins Task

Add a new Jenkins task that will call the equivalent health check URL on the OCAT System side. For any non 200 response an email alert will be sent out to an email distribution group.

3 ASSUMPTIONS

1. The OCAT healthcheck API response (response code: 200) confirms the backend application server is up and running.

4 APPENDIX
