

# CalSAWS | Agenda for the California Statewide Automated Welfare System Project Steering Committee

Date: July 15, 2021	Location: CalSAWS Rancho Cordova Big Sur Conference Room 11290 Pyrites Way, Suite 150 Rancho Cordova, CA 95670
Time: 8:30 a.m. - 12:00 p.m.	Conference Call: 1-888-788-0099 Meeting ID: 914 2701 7493 Passcode: 018683 Zoom Link: <a href="#">PSC Zoom Link</a>

**CONVENE MEETING OF THE PROJECT STEERING COMMITTEE** – In compliance with Governor Gavin Newsom’s Executive Order N-29-20, all scheduled items will be heard in the Big Sur Conference Room located at 11290 Pyrites Way, Suite 150, Rancho Cordova, CA 95670. The Public Session of this meeting shall be accessible via teleconference/webcast: 1-888-788-0099 enter Meeting ID 914 2701 7493 followed by Passcode 018683 or join the webcast by clicking [PSC Zoom Link](#).

As allowed by Governor Gavin Newsom’s Executive Order N-29-20 the following Brown Act provisions are **suspended** during the COVID-19/Coronavirus emergency:

- That the location from which each member participating via teleconference be noticed on the agenda for the meeting that member is participating via teleconference.
- That each teleconference location be open and accessible to any member of the public.
- That each teleconference location be equipped to allow comments from any member of the public wishing to make a public comment.
- That an agenda be posted at each teleconference location.
- That a quorum of members of the legislative body participate from teleconference locations within the local agency’s jurisdiction

## PUBLIC SESSION

### **8:30 a.m. – Convene Meeting of the Project Steering Committee (PSC)**

Topic	Lead	Est Time
1. Call Meeting to Order and confirmation of quorum.	Ethan Dye	2 min
2. Agenda Review	Ethan Dye	6 min
3. Public opportunity to speak on any Item NOT on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.	Ethan Dye	2 min

Note: The public may also speak on any Item ON the Agenda by waiting until that item is read, then requesting recognition from the Co-Chair to speak.

Topic	Lead	Est Time
<ul style="list-style-type: none"> <li>○ All lines will be muted when meeting begins.</li> <li>○ To unmute:               <ul style="list-style-type: none"> <li>▪ When connected via computer – click the microphone icon.</li> <li>▪ When connected via telephone – press *6.</li> </ul> </li> </ul>		
<b>Action Items</b>		
4. Approval of the Minutes <ul style="list-style-type: none"> <li>a. From the May 20, 2021 PSC Meeting and review of Action Items.</li> <li>b. From the June 24, 2021 PSC Meeting.</li> </ul>	Ethan Dye	5 min
<b>Informational Items</b>		
5. CalSAWS Gantt Chart Update	Seth Richman Rachel Frey Dawn Wilder	15 min
6. CalSAWS High Risks Update <ul style="list-style-type: none"> <li>• Risk 201 - Pace of policy changes may exceed capacity of the project teams, resulting in less automation</li> <li>• Risk 203 – Project communications must be enhanced, otherwise stakeholder/audience needs will not be met</li> <li>• Risk 236 - The Scaling of Analytics dashboards for 58 counties may have an impact on system performance</li> <li>• Risk 237 – The scaling of Batch for 58 counties may have an impact on system performance</li> <li>• Risk 240 – The scaling of CalSAWS Production Operations, including Batch Operations, to provide 40 and 58 County support, without effectively taking into account the multi-county and multi-vendor CalSAWS ecosystem may impact business operations</li> <li>• Risk 248 – The C-IV Imaging go live may not have images older than 2/28/21 due to delays in the C-IV image migration</li> </ul>	Karen Rapponotti  Ted Anderson  Keith Salas Greg Elston  Greg Elston  Arnold Malvick	30 min
7. CalWIN Implementation Support Services <ul style="list-style-type: none"> <li>• BPR Update</li> <li>• OCM Update</li> <li>• Training Update</li> </ul>	Juli Baker Duncan Gilliam Chris Hetrick Renee Carter	15 min
8. BenefitsCal Update <ul style="list-style-type: none"> <li>• Training Update</li> <li>• Marketing Update</li> </ul>	Rachel Frey Gabby Otis	15 min
9. UAT Update	Cheryl Hoffman Surrnanjan Kumar	15 min

<b>Topic</b>	<b>Lead</b>	<b>Est Time</b>
10. Central Print Update	Dawn Wilder	5 min
11. Training Update	Ashley Arnold	10 min
12. C-IV/CalSAWS Implementation Readiness Update <ul style="list-style-type: none"> <li>• T-3 Month Change Readiness Assessment Survey Results</li> <li>• Greenlight Meeting Attendees</li> <li>• Overview of Activities for County Prep</li> <li>• July Readiness Dashboard</li> <li>• Post Deployment Video</li> </ul>	Araceli Gallardo Ted Anderson Maria Saenz	25 min
13. September Quiet Period	Seth Richman	5 min
14. Application Development & Policy Update	Karen Rapponotti	10 min
15. LDS Data Conversion & Decommissioning Plan	Mike Tombakian	10 min
16. Conversion Update	Paul Trisler Keith Salas	10 min
17. Procurement Update	Tom Hartman	5 min
18. State Partners Updates <ul style="list-style-type: none"> <li>• OSI</li> <li>• CDSS</li> <li>• DHCS</li> </ul>	Brandon Hansard Rocky Givon Rene Mollow	10 min
19. Regional Updates	PSC Members	10 min
20. July 30, 2021 JPA Meeting Overview	John Boule	5 min
21. Adjourn Meeting	Ethan Dye	

The agenda and supporting documents are available for review during regular business hours at 11290 Pyrites Way, Suite 150, Rancho Cordova, CA 95670.

In accordance with the Ralph M. Brown Act, this meeting agenda is posted at least 72 hours prior to the regularly scheduled meeting date in the lobby of the locations noted above.

The meeting facility is accessible to persons with disabilities. If an assisted listening device or other service will be needed in order to participate in the public meeting, a request should be made through the Secretary of the Board at least three (3) business days prior to the Board meeting. The Secretary's telephone number is (916) 851-3201. The Secretary's office is located at 11290 Pyrites Way, Suite 150, Rancho Cordova, CA 95670.