Cal**SAWS** | Information Transmittal (CIT)   **0206-21**

☒ **CalSAWS DD&I**	☐ **C-IV M&O**	☐ **CalWIN M&O**	☐ **LRS M&E**

Distribution Date:	August 10, 2021
To:	PPOC.40 minus PPOC.LosAngeles; Consortium.SectionDirectors; Consortium.RegionalManagers.All; IPOC.All
CIT Name:	**CalSAWS Quarterly Implementation Regional Touchpoint #4**
From:	CalSAWS Project

PPOCs, please forward to the appropriate impacted staff in your county:

☐ General	☐ Reports
☐ Policy	☐ Fiscal
☐ CW	☐ Caseload Movement
☐ CF	☐ Management
☐ MC	☐ Fiscal
☐ CMSP	☐ Security
☐ FC/KG/AAP	☐ Batch and Interfaces
☐ Child Care	☐ Imaging
☐ WtW	☒ Migration
☐ Other Program(s)_____	☐ Conversion
☐ C4Yourself ☐ Your Benefits Now!	☐ Technical
☐ Customer Correspondence	☐ Training
☒ Other: **Implementation Regional Touchpoint #4**	☐ Help Desk

Description: (Including any step-by-step instructions)	**Purpose**
	
	The purpose of this CIT is to notify the 39 C-IV Counties of the Quarterly Implementation Regional Touchpoint. This meeting serves as the fourth of four Implementation Regional Touchpoints hosted by the Project. There will be one session for each of the five Regions with C-IV counties. Due to the current COVID-19 restrictions, the Regional Touchpoints will be held virtually.
	
	Background
	
	The Regional Touchpoints are designed to provide information on the CalSAWS Migration Implementation Readiness Activities for C-IV Counties and Stakeholders. Some of the topics/updates that will be discussed include the following:
	
	  • C-IV Migration Implementation
	     o Central Print
	     o UAT Outcomes
	     o Pre-Conversion Clean Up Activities
	     o Case Review Guides & Reports
	     o County Prep Phase

- o Training Updates
- o Task Management
- o BenefitsCAL
- o Change Management Updates
- o Post-Deployment Support

Schedule

The Regional Touchpoints are scheduled as follows:

Region	Day	Start Time	End Time	Method	Attendee Capacity
Region 1	Thursday, August 19, 2021	9:00 AM	12:00 PM	Web Conference	500
Region 2	Monday, August 23, 2021	1:30 PM	4:30 PM	Web Conference	500
Region 3	Monday, August 16, 2021	1:30 PM	4:30 PM	Web Conference	500
Region 4	Monday, August 16, 2021	9:00 AM	12:00 PM	Web Conference	500
Region 5	Tuesday, August 17, 2021	1:30 PM	4:30 PM	Web Conference	500

Recommended Attendees

The intended attendees for these sessions are **Team Leads, Managers, Supervisors, Trainers, Analysts, Policy Experts, and other County Stakeholders** who may be involved with internal County migration efforts and would like to learn more about the CalSAWS timeline and migration activities.

Additional Information

Please join the session 10-15 minutes early to ensure that there are no connectivity issues as we will begin the presentation at the designated start time.

Note: The Regional Touchpoints will be recorded and posted to the CalSAWS Web Portal along with any supporting documentation. The Web Portal link will be shared with Regional Managers, Primary Points of Contact (PPOCs), and Implementation Points of Contact (IPOCs) upon completion of all sessions.

County Action

An Outlook meeting invitation will be sent to the IPOCs and PPOCs with the webinar details one week prior to the event. **The IPOCs/PPOCs are responsible for forwarding the meeting invite to the appropriate staff.**

	If you have any questions, please contact the Primary Project Contact listed below.
Primary Project Contact: (Name, phone number, email address)	Rojana Turner CalSAWS Implementation Lead turnerr@calsaws.org
Backup Project Contact: (Name, phone number, email address)	Mara Jennings CalSAWS Implementation Lead JenningsM@CalSAWS.org Yvonne King CalSAWS Implementation Lead kingym@CalSAWS.org
Attachments:	None
Web Portal Link:	██████ OR You may also retrieve the CIT document and attachments by following these steps: 1. Click on the CRFIs & CITs link at the top of the page. 2. Click on the "CalSAWS Information Transmittal (CIT)" folder. 3. Click on the "2021" folder. 4. Click on the appropriate CIT # folder.