

CalSAWS | CalSAWS GAGR- CA-215916 DDID 2314 FDS: GA GR Rules Phase 2 Batch 1 (8 Rules) & CA-215664 GA/GR Employment Services Phase 1

Date: April 28, 2021	Location: Via Teams
Time: 2:00pm – 5:00pm	Meeting Called by: Adelaide Mendoza MendozaAD@CalSAWS.org Caroline Bui BuiC@CalSAWS.org

Attendees: Adelaide Mendoza, Caroline Bui, Lien Phan, Dena DeLapp, Girish Chakkingal, Taylor Fitzhugh, Peterson Etienne, Stephanie Hugo, Jen Chen, Franz Lightle, Susette Gee
Region 1-Iroko Babatunde, Jerry Kulper, Lauren Hartmann-Shari Garrity for Rob Barnard
Region 2-
Region 3-Bobbi Wibbenhorst, Martha Erdman, Amanda Bline
Region 4-Christa Jones, Beth Heinz, Dino Licon
Region 5- Kristen Timmins, Belinda Sagun, Leopoldo Huerta
Region 6- Nicholas Lopez, Vardan Poghosyan, Vinh Tran and Yvonne Portillo

Meeting Notes: Region 1 is responsible- Shari Garrity note taker for Region 1

Roll call taken by Adelaide

Topic	Lead
<p>Committee Refresher</p> <ul style="list-style-type: none"> • Review process <ul style="list-style-type: none"> ○ Adelaide went over the review process as there has been issues. There are times for expedited reviews and/or meetings. This is not the norm but sometimes is needed. ○ SCR reviews are usually given 2 weeks in advance for reviews <ul style="list-style-type: none"> ▪ Documents usually are in design format and can be very long <ul style="list-style-type: none"> • Most are large due to size of this project and the requirements needed and the time sensitivity due to migration dates. ▪ Others can be a very small change and therefore in JIRA format and 1 page. ▪ It is the RCM's responsibilities to deliver the documents to the SME's and gather their questions, comments concerns and votes. RCM will report back to SME's with responses from project. It does not matter if the SCR pertains to a particular county in one region or another. Documents should always be sent to SME's. ▪ SME's are not to contact Adelaide they are to contact the RCM. ▪ When an SME is asking a question, include all the SME/RCM for your region as others might have the same question and that way everyone get the answers. ▪ Do not reply to all with thank yous. ○ We want to ensure we are as thorough as possible with these documents. The project does not want to get into testing or UAT and 	Adelaide

then all kinds of questions arise as these should have been handled during the review process.

- Committee responsibilities
 - Do not forward the meeting to non committee members. If forwarded, adelaide gets questions from the projects as to why additional people are on the meeting invite. Only RCM/SME's are allowed.
 - If you want to share information with a non committee member RCM/SME's can share emails but these individuals are not allowed to email Adelaide.
 - Voting- per per region not per county.
 - RCMS are to collect the votes from each county in their region and cast the votes for the region in total.

CA-215664

Taylor

GA/GR Employment Services Phase 1

- Review – This project has not impact to Los Angeles
 - Taylor Fitzhugh went through the SCR
 - Questions:
 - On the Case Summary Page do counties want the begin date of the program as we currently have in CalWIN?
 - Shari – Contra Costa – YES
 - Jerry – Yes we want it to mirror what we already have and what LA has
 - Mary Ziegler – Yes in chat
 - Santa Clara-agree also
- Vote
 - R1-Yes 2 votes
 - R2- Yes 1 votes
 - R3- Yes 1 votes
 - R4- Yes 2 votes
 - R5- Yes 3 votes
 - R6- Yes 3 votes

CA-215916
DDID 2314 FDS: GA GR Rules Phase 2 Batch 1 (8 Rules) - Income Rules and corresponding NOA Reasons

Taylor, Jen, Peterson, Stephanie

- Review
 - Taylor Fitzhugh, Jennifer, Stephanie went through the SCR
 - Questions-
 - Contra Costa shared concerns for Chass fields- it was clarified and shown in CalWIN screen shot that the functionality in CalSAWS is mimicking that of CalWIN
 - Kristin R5 asked if they need to add a living arrangement type that is missing what is the process?

- It was clarified that she meant Shared housing and understood that will be in another SCR.
- Vote
 - R1-Yes 2 votes
 - R2- Yes 1votes
 - R3- Yes1 votes
 - R4- Yes 2 votes
 - R5- Yes 3 votes
 - R6- Yes 3 votes

Upcoming items

Adelaide

- Another SCR will be coming in the next two weeks for review. Phase 2 Batch 2.
- Item 2

(Optional)

#	Action Item	Assigned To	Assigned Date	Due Date	Status
1	215664 Update Case Summary Page	Taylor	4/28/21	5/3/21	

2

#	Decision Made	Who Made the Decision	Date
1	Vote yes from all regions for 215664		
2	Vote yes from all regions for 215916		

