CalSAWS

California Statewide Automated Welfare System

Design Document

CA-53607

Update 'Cal-Learn $100 Sanction' NOA Reason and replace TEMP CL 1 Spanish

CalSAWS	DOCUMENT APPROVAL HISTORY	
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	Reviewed By	Tiffany H., Priya S., Kapil S., Himanshu J.

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
05/07/2021	1.0	Initial Document	Jasmine Chen
06/10/2021	1.1	Updated per CC Committee's suggestions	Jasmine Chen
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08/04/2021	1.5	Added design clarifications per Build's discussion	Jasmine Chen

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1 OVERVIEW

Cal-Learn is a statewide program for pregnant and parenting teens who receive cash aid from CalWORKs. Cases are managed to help encourage and assist the teen parents to continue schooling for a high school diploma or equivalent. The program includes cash bonuses or sanctions depending on the teen parent's progress in his or her educational program. A CL 1 - Cal-Learn Registration/Program Information/Orientation Appointment Notice form informs new participants about the program and orientation appointment details.

1.1 Current Design

When Cal-Learn participants do not make adequate progress on their report card or do not turn in a report card, a sanction is applied to their cash aid. A corresponding CalWORKs Benefits Change (BC) notice of action (NOA) is generated to inform the participant of the sanction amount and the sanction reason.

Currently when the CalSAWS rules apply a $50 sanction (MPP Section 42-766.642) to a participant's cash aid, it does not apportion the sanction equally over two consecutive months as per MPP Section 42-769.2.22. The corresponding NOA is not generating verbiage for scenarios of $50 penalties nor for a participant not turning in their report card. Additionally, the System is storing a TEMP CL 1 Spanish version (obsoleted since 04/2013 per ACL 12-60), instead of the latest CL 1 Spanish version.

1.2 Requests

- Split the $50 Cal-Learn sanction to be applied across 2 consecutive months as per MPP Section 42-769.2.22.
- Update the corresponding CalWORKs Change NOA to generate the appropriate information when a Cal-Learn participant receives a $100 sanction.
- Update the System to generate the correct CL 1 in Spanish.

1.3 Overview of Recommendations

1. Update Fiscal rules to split the $50 Cal-Learn sanction to be applied as $25 penalties for 2 consecutive benefit months.
2. Update the existing CalWORKs Change NOA to populate the appropriate Cal-Learn penalty amounts and penalty reasons, with an updated 'Cal-Learn $100 Sanction' NOA reason fragment (verbiage from M42-769A).
3. Replace the System's TEMP CL 1 form in Spanish with the State's latest CL 1 (04/99) form in Spanish.

1.4 Assumptions

1. The CalSAWS rules already apportions $100 sanctions equally over two consecutive months.

2. Existing logic for generating Cal-Learn NOAs and forms will not change.
3. The existing CalWORKs Change NOA triggers for the benefit month in which a sanction is effective and the cash aid has changed.
4. There is no suppression to the existing CalWORKs BC NOAs. Changes to the cash aid (besides having a Cal-Learn penalty) will continue to trigger the appropriate Benefit Change NOA.
5. The CWD worker is responsible for authorizing the correct penalty amount, as per MPP Section 42-766.6, for the relevant Cal-Learn Non-compliance Cause Determination penalty reasons:
   a. The participant did not make adequate progress in school.
   b. The participant did not turn in a report card.
6. The NOA fragments being updated in this SCR (derived from M42-769A) will be added in threshold languages with CA-229558.
7. Other necessary Cal-Learn changes confirmed by CRPC 2255 (including the NOA verbiage for $50 sanction and other scenarios) will be scoped in CA-228897.
8. The EDBC Summary page is updated to display sanctioned and penalized individuals with CA-50303.

2   RECOMMENDATIONS

2.1   Fiscal – Update Rules for Cal-Learn $50 Sanctions

2.1.1   Overview

Current CalSAWS rules apply an authorized Cal-Learn $50 sanction to one benefit month. The CalSAWS Fiscal rules will be updated to split the $50 sanction across two consecutive benefit months at $25 per month.

2.1.2   Description of Changes

1. Update Fiscal rules to split the Cal-Learn $50 sanction to be applied as $25 penalties across two consecutive months following timely notice.

   Note: Other Cal-Learn changes confirmed by the CRPC will be scoped in CA-228897.

2.1.3   Programs Impacted

CalWORKs (Cal-Learn)

2.1.4   Performance Impacts

N/A

2.2 Correspondence – Update 'Cal-Learn $100 Sanction' NOA Reason

2.2.1 Overview

Currently the System notifies a Cal-Learn participant that a sanction was applied to their cash aid. However, the corresponding CalWORKs Change NOA can show inaccurate penalty amounts and penalty reasons.

One 'Cal-Learn $100 Sanction' NOA reason fragment will be updated to dynamically display either of two $100 penalty reasons on the CalWORKs Change NOA. The penalty reason verbiages are derived from State NOA, M42-769A - Apply $100 Penalty.

Note: Please refer to Assumption #7 for $50 sanction and other Cal-Learn NOA changes.

The updated one 'Cal-Learn $100 Sanction' NOA reason fragment XDP file will be tied to two existing fragments: CW_CH_PNLTY_UNSATISF_PROG_A319 and CW_CH_CALLEARN_100_SANCT_RPT_CRD_A654.

Reason Fragment Name and ID:

CW_CH_PNLTY_UNSATISF_PROG_A319 (Fragment ID: 6224)

CW_CH_CALLEARN_100_SANCT_RPT_CRD_A654 (Fragment ID: 6334)

Known State NOA: M42-769A

Current NOA Template: CW_NOA_TEMPLATE (generates with a footer name of NA 290)

Current Program(s): CalWORKs (Cal-Learn)

Current Action Type: Change

Current Fragment Level: Person

Currently Repeatable: No

Includes NA Back 9: Yes

Current Forms/NOAs Generated with this NOA: N/A

Languages: English

Technical Note: As the associated fragment ids are existing, the NOA's hyperlink names on the Distributed Document page will remain the same and are displayed as:

Dynamic Fragment Section	Existing Fragment ID	Existing Distributed Document Name
<100_NO_RPT_CRD>	6224	NOA - CW - BC – SNTN CAL-LRN $100 NO RPT CRD
<100_UNSFY_RPT>	6334	NOA - CW - BC - SNTN CAL-LRN $100 UN SFY RPT

2.2.2 Update 'Cal-Learn $100 Sanction' Reason Fragment XDP

1. Update one 'Cal-Learn $100 Sanction' reason fragment XDP file to compile the two CalWORKs Change NOAs, for the two scenarios of a Cal-Learn participant receiving a $100 sanction.

Technical Note: Re-purpose and update CW_CH_PNLTY_UNSATISF_PROG_A319_EN.xdp to hold below static and dynamic sections. Obsolete the following existing XDP CW_CH_CALLEARN_100_SANCT_RPT_CRD_A654_EN.xdp. Update the Fragment ID 6334 to use the XDP file that is being re-purposed.

2.2.2.1 Add Dynamic Fragment Sections to 'Cal-Learn $100 Sanction' Fragment

The one 'Cal-Learn $100 Sanction' XDP file will have dynamically generated fragment sections (<100_NO_RPT_CRD>, <100_UNSFY_RPT>) to compile the two different CalWORKs Change NOAs.

See Recommendation 2.2.4 for the generation conditions of the fragment sections.

NOA Mockups/Examples: See Supporting Documents #1,2

2. The reason fragment's XDP will contain the following sections:
   a. <STATIC_SECTION> - A section showing the same static verbiage for either of the two CalWORKs Change '$100 Sanction' NOAs.
   b. <100_NO_RPT_CRD>, <100_UNSFY_RPT> - Dynamic fragment sections that'll dynamically trigger a different penalty reason verbiage.

Description	Text	Formatting
<STATIC_SECTION>	As of <Date>, the County is changing your cash aid from $<PriorCashAmt> to $<NewCashAmt>. This change is TEMPORARY. <Person>	Arial Font Size 10

| | is in Cal-Learn and was required to submit a school report card.

There is a $<SanctAmt> penalty that lowers your cash aid by $<SanctAmtHalved>for each of the next two months because: | |
|---|---|---|
| <100_NO_RPT_CRD> | We didn't receive the report card by the end of the 10-day reasonable effort period and you did not ask the County for help getting this proof. | Arial Font Size 10 |
| <100_UNSFY_RPT> | There wasn't a good reason for the less than adequate school progress shown on the report card. | Arial Font Size 10 |

2.2.3 Update 'Cal-Learn $100 Sanction' Reason Fragment Generation

Update the generation conditions of both existing fragments: CW_CH_PNLTY_UNSATISF_PROG_A319, CW_CH_CALLEARN_100_SANCT_RPT_CRD_A654 to generate for both $100 sanction scenarios as per Section 2.2.4.

2.2.4 Add Dynamic Fragment Section Generation

1. At least one dynamic fragment section of the 'Cal-Learn $100 Sanction' reason fragment will be triggered and visible on the NOA when satisfying their generation conditions:

Fragment Section	Generation Conditions	Existing Fragment ID
<100_NO_RPT_CRD>	EDBC has ran. The EDBC Aid Payment section shows a Penalties amount with EDBC Line Item reason:

Cal-Learn Did Not Turn In Report Card
(equivalent to EDBC_PERS_MISC.TYPE_CODE = 79) | 6224 |
| <100_UNSFY_RPT> | EDBC has ran. The EDBC Aid Payment section shows a Penalties amount with EDBC Line Item reason:

Cal-Learn Unsatisfactory Progress | 6334 |

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	(equivalent to EDBC_PERS_MISC.TYPE_CODE = 82)	

a. When one dynamic fragment section is triggered, the other fragment section is hidden.

2. The dynamic sections cannot be triggered or visible together.

2.2.5 Add 'Cal-Learn $100 Sanction' Fragment Variable Population

The following are new variables that will populate in the <STATIC_SECTION> of the 'Cal-Learn $100 Sanction' reason fragment:

Variable Name	Population	Formatting
SanctAmt	The Cal-Learn sanction amount authorized to be applied on the participant's cash aid. SanctAmt = SanctAmtHalved x 2	Arial Font Size 10
SanctAmtHalved	The Cal-Learn sanction amount halved to be applied in 2 consecutive months. Sourced from EDBC_PERS_MISC.COUNTBL_VAL_AMT	Arial Font Size 10

Note: The other variables listed in the fragment are existing variables in CW_CH_PNLTY_UNSATISF_PROG_A319 / CW_CH_CALLEARN_100_SANCT_RPT_CRD_A654 and will not be updated with this effort.

2.3 Correspondence – Replace TEMP CL 1 in Spanish

2.3.1 Overview

The System will replace its TEMP CL 1 form in Spanish with the latest State's CL 1 form in Spanish. The System currently generates the form from the Template Repository, Customer Appointment Detail page and the existing batch trigger of the Unassigned Pool page.

2.3.2 Description of Change

1. Update the System's CL 1 Spanish XDP to correctly reflect the State's CL 1 (04/99) Spanish form.
   a. Use the existing CalSAWS header, Header_1
      i. Update the form name within the header to match the State's CL 1 form name in Spanish:
         AVISO DE *CAL-LEARN* SOBRE LA INSCRIPCIÓN, INFORMACIÓN DEL PROGRAMA Y CITA PARA UNA ORIENTACIÓN
   b. Use the existing CalSAWS NA_BACK9_FRAGMENT

Form Mockup: See Supporting Document #3

3   SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	NOA	Scenario 1 – NOA generated for a Cal-Learn participant receiving a $100 sanction for not turning in their report card.	CA 53607 - 100_NO_RPT_CRD.pdf
2	NOA	Scenario 2 – NOA generated for a Cal-Learn participant receiving a $100 sanction for having less than adequate progress on their report card.	CA 53607 - 100_UNSFY_RPT.pdf
3	Form	The CL 1 form (Cal-Learn Registration/Program Information/Orientation Appointment Notice) in Spanish	CA 53607 - CL1_SP.pdf

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
CAR-1239	The LRS shall produce various notices, NOAs, forms, letters, stuffers, and flyers, including: a. Appointment notices; b. Redetermination, Recertification, and/or Annual Agreement notices and forms; c. Other scheduling notices (e.g., quality control, GR hearings, and appeals); d. Periodic reporting notices; e. Contact letters; f. Notices informing the applicant, participant, caregiver, sponsor or authorized representative of a change in worker, telephone hours or Local Office Site; g. Information notices and stuffers; h. Case-specific verification/referral forms; i. GR Vendor notices; k. Court-mandated notices, including Balderas notices; l. SSIAP appointment notices; m. Withdrawal forms; n. COLA notices; o. Time limit notices; p. Transitioning of aid notices; q. Interface triggered forms and notices (e.g., IFDS, IEVS); r. Non-compliance and sanction notices; s. Benefit issuance and benefit recovery forms and notices, including reminder notices; t. Corrective NOAs on State Fair Hearing decisions; u. CSC paper ID cards with LRS-generated access information; and v. CSC PIN notices.	The existing 'Cal-Learn Sanction' Change NOA will be updated to populate the appropriate Cal-Learn penalty information, such as the penalty amounts and penalty reasons.

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-206708

Update Application Detail to Support View Mode

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Andrea Rodriguez
	Reviewed By	[individual(s) from build and test teams that reviewed document]

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
6/14/2021	1.0	Initial	Andrea Rodriguez
7/13/2021	1.1	Updates post build review for section 2.1.3.1.a. and 2.2.3.1.a.	Andrea Rodriguez

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1   OVERVIEW

The Application Detail page allows the user to access historical information for an application. Currently, users need to have the proper security right to access this page since this page is only available in 'Edit' mode. This SCR will create a 'View' mode for the Application Detail page, thereby allowing users without editing rights to be able to access the page information.

1.1   Current Design

The Application Detail page can only be accessed in 'Edit' mode currently. In order for users to access this page, they will need the appropriate security rights.

1.2   Requests

Update the Application Detail page to support a 'View' mode. Include a link to the 'View' mode of the Application Detail page on the Program Detail page and Program Person Detail page.

1.3   Overview of Recommendations

1. Create a view for the Application Detail page to be seen with 'View' rights.
2. Create a new security right that will allow the user to see the Application Detail page with 'View' rights.
3. Update the Program Detail page with the option to access the Application Detail page in 'View' mode.
4. Update the Program Person Detail page with the option to access the Application Detail page in 'View' mode.

1.4   Assumptions

1. Existing functionalities will remain unchanged unless called out as part of the design document.

2 RECOMMENDATIONS

A 'View' mode of the Application Detail page will be created, along with a new security right that will allow the user to see the Application Detail page with 'View' rights. The Program Detail page and the Program Person Detail page will be updated to allow the user to access the Application Detail page in 'View' mode.

2.1 Program Detail Page

2.1.1 Overview

The Program Detail page contains the program's information for an associated case and program participant/beneficiary. From this page, the user can access the Application Detail page in 'Edit' mode only, and this requires editing security rights. The Program Detail page does not provide a way to access the Application Detail page in 'View' mode. This SCR will update the Program Detail page with the ability for the user to access the Application Detail page in 'View' mode.

2.1.2 Program Detail Mockup

CalWORKs Detail

✱ - Indicates required fields   [View History] [Save and Return] [Cancel]

Date: ✱
[07/01/2021] 📅 [View Date]

Program Information

Status: ✱	Status Reason:	Source: ✱
Active		In Person
Application Date: ✱	**RE Begin Month:**	**RE Due Month:** ✱
01/29/2020 [Edit]	02/2021	[01/2022] 📅
Reporting Type:	**SAR Due Month:**	
Semi-Annual Reporting	07/2021	

Automatically Reassign When Activated:
[No ▾]

Figure 2.1.1 – Program Detail Page for CalWORKs in 'Edit' mode (for users with 'ApplicationDetailEdit' security right)

CalWORKs Detail

*- Indicates required fields

[View History] [Issuance Method] [Edit] [Close]

Date: *
08/01/2021

Program Information		
Status: *	**Status Reason:**	**Source:** *
Active		In Person
Application Date: *	**RE Begin Month:**	**RE Due Month:** *
01/29/2020	02/2021	01/2022
Reporting Type:	**SAR Due Month:**	
Semi-Annual Reporting	07/2021	
Automatically Reassign When Activated:		
No		

Figure 2.1.2 – Program Detail Page for CalWORKs in 'View' mode (for users with 'ApplicationDetailEdit' security right)

CalWORKs Detail

*- Indicates required fields

[View History] [Issuance Method] [Close]

Date: *
08/01/2021

Program Information		
Status: *	**Status Reason:**	**Source:** *
Active		In Person
Application Date: *	**RE Begin Month:**	**RE Due Month:** *
01/29/2020	02/2021	01/2022
Reporting Type:	**SAR Due Month:**	
Semi-Annual Reporting	07/2021	
Automatically Reassign When Activated:		
No		

Figure 2.1.3 – Program Detail Page for CalWORKs in 'View' mode (for users with only 'ApplicationDetailView' security rights and not 'ApplicationDetailEdit' rights)

CalWORKs Detail

✱- Indicates required fields

| View History | Issuance Method | Close |

Date: ✱
08/01/2021

Program Information

Status: ✱	Status Reason:	Source: ✱
Active		In Person
Application Date: ✱	**RE Begin Month:**	**RE Due Month:** ✱
01/29/2020	02/2021	01/2022
Reporting Type:	**SAR Due Month:**	
Semi-Annual Reporting	07/2021	
Automatically Reassign When Activated:		
No		

Figure 2.1.4 – Program Detail Page for CalWORKs (for users without 'ApplicationDetailView' or 'ApplicationDetailEdit' security rights)

2.1.3 Description of Changes

1. Update the 'Application Date' field under the Program Information section to display as a hyperlink, as shown in Figures 2.2.1 to 2.2.3.
   a. Clicking on the hyperlink will direct the user to the Application Detail page in 'View' mode for the specific 'Application Date' value that is displayed on the Program Detail page.
   b. The hyperlink will be protected by 'ApplicationDetailView' right.

   Note: The application date hyperlink will display for each program on the Program Detail page where the 'Application Date' field is applicable.

2.1.4 Page Location

- **Global: Eligibility**
- **Local: Case Summary**
- **Task: Case Summary**

2.1.5 Security Updates

Note: 'Program Edit' and 'Program View' are existing security groups.

1. Security Rights

Security Right	Right Description	Right to Group Mapping
ApplicationDetailView	View program application information.	Application Detail View, Program Edit, Program View

2. Security Groups

Security Group	Group Description	Group to Role Mapping
Application Detail View	View program application information.	View Only
Program Edit	Edit information to programs.	Regional Call Center Supervisor, Regional Call Center Staff, Eligibility Supervisor, Eligibility Staff, Child Care Supervisor, Child Care Staff
Program View	View program information.	CA State All County Access, Executive, Hearings Staff, Hearings Supervisor, Help Desk Staff, Oversight Agency Staff, Quality Assurance Staff, Quality Assurance Supervisor, Quality Control Staff, Quality Control Supervisor, Special Investigations Staff, Special, Investigations Supervisor, View Only

2.1.6 Page Mapping

N/A

2.1.7 Page Usage/Data Volume Impacts

N/A

2.2 Program Person Detail Page

2.2.1 Overview

The Program Person Detail page allows the user to access, edit or add program participant/beneficiary information for a program on a case. The user can access the Application Detail page in 'Edit' mode only from the Program Person Detail page. This requires the user to have editing rights on the Application Detail page. This SCR will update the Program Person Detail page to provide a way for the user to also access the Application Detail page in 'View' mode without 'Edit' security rights.

2.2.2 Program Person Detail Mockup

CalWORKs Person Detail

| ✱- Indicates required fields | | Edit | Reissue BIC | Close |

Recipient Information

Name: ✱
DOE, JANE 35F

Application Detail

| Application Date: ✱ | Beginning Date Of Aid: ✱ | Cash-based Medi-Cal BDA: |
| 01/29/2020 | 03/01/2020 | 03/01/2020 |

Edit Reissue BIC Close

Figure 2.2.1 – Program Person Detail Page for CalWORKs in 'View' mode (for users with 'ApplicationDetailEdit' security right)

CalWORKs Person Detail

*- Indicates required fields

[Save and Return] [Cancel]

Recipient Information

Name: *
DOE, JANE 35F

Application Detail

Application Date: *	**Beginning Date Of Aid: ***	**Cash-based Medi-Cal BDA:**
01/29/2020	03/01/2020	03/01/2020

[Edit]

[Save and Return] [Cancel]

Figure 2.2.2 – Program Person Detail Page for CalWORKs in 'Edit' mode (for users with 'ApplicationDetailEdit' security right)

CalWORKs Person Detail

*- Indicates required fields

[Reissue BIC] [Close]

Recipient Information

Name: *
DOE, JANE 35F

Application Detail

Application Date: *	**Beginning Date Of Aid: ***	**Cash-based Medi-Cal BDA:**
01/29/2020	03/01/2020	03/01/2020

[Reissue BIC] [Close]

Figure 2.2.3 – Program Person Detail Page for CalWORKs in 'View' mode (for users with 'ApplicationDetailView' only security right)

CalWORKs Person Detail

✳ - Indicates required fields

[Reissue BIC] [Close]

Recipient Information

Name: ✳
DOE, JANE 35F

Application Detail

Application Date: ✳	Beginning Date Of Aid: ✳	Cash-based Medi-Cal BDA:
01/29/2020	03/01/2020	03/01/2020

[Reissue BIC] [Close]

Figure 2.2.3 – Program Person Detail Page for CalWORKs in 'View' mode (for users without 'ApplicationDetailView' or 'ApplicationDetailEdit' security right)

2.2.3 Description of Changes

1. Under the Application Detail section, make the date value of the 'Application Date' field a hyperlink.
   a. Clicking on the hyperlink will direct the user to the Application Detail page in 'View' mode for the specific 'Application Date' value that is displayed on the Program Person Detail page.
   b. The hyperlink will be protected by the 'ApplicationDetailView' right.

   Note: The hyperlink will display for each program on the Program Person Detail page where applicable.

2.2.4 Page Location

- **Global: Eligibility**
- **Local: Case Summary**
- **Task: Case Summary**

2.2.5 Security Updates

Note: 'Program Edit' and 'Program View' are existing security groups.

1. Security Rights

Security Right	Right Description	Right to Group Mapping
ApplicationDetailView	View program application information.	Application Detail View, Program Edit, Program View

2. Security Groups

Security Group	Group Description	Group to Role Mapping
Application Detail View	View program application information.	View Only
Program Edit	Edit information to programs.	Regional Call Center Supervisor, Regional Call Center Staff, Eligibility Supervisor, Eligibility Staff, Child Care Supervisor, Child Care Staff
Program View	View program information.	CA State All County Access, Executive, Hearings Staff, Hearings Supervisor, Help Desk Staff, Oversight Agency Staff, Quality Assurance Staff, Quality Assurance Supervisor, Quality Control Staff, Quality Control Supervisor, Special Investigations Staff, Special Investigations Supervisor, View Only

2.2.6 Page Mapping

N/A

2.2.7 Page Usage/Data Volume Impacts

N/A

2.3 Application Detail Page

2.3.1 Overview

The Application Detail page allows the user to access historical information for a program application. Currently, only an 'Edit' mode version of the Application Detail page exists which requires editing security rights. A 'View' mode Application Detail page that includes the option to view the participant's program applications will be created, along with a security right to view the page.

2.3.2 Application Detail Mockup

Figure 2.3.1 – Application Detail Page in View Mode (for users with 'ApplicationDetailEdit' security right)

Figure 2.3.2 – Application Detail Page in View Mode (for users without 'ApplicationDetailEdit' security right)

2.3.3 Description of Changes

1. Create a 'View' mode for the Application Detail page.
    a. All fields, except for the 'View Application' field, will be set to view only.
        i. The 'Change Reason' field will display the latest value on this field for the current application.
        ii. The 'View Application' drop-down field will list all available applications to view.
        iii. Clicking the 'View' button will refresh the page and display the corresponding program application information in view mode.
    b. A 'Close' button will display on the top right and bottom right of the sections, as shown in Figure 2.3.1 - 2.3.2.
        i. Clicking the 'Close' button will take the user to the prior page, which will either be the Program Detail page or the Program Person Detail page.
    c. If the user also has 'ApplicationDetailEdit' rights, an 'Edit' button will also display to the left of the 'Close' buttons, as shown in Figure 2.3.1
        i. The 'Edit' button will take the user to the Application Detail page in edit mode.

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2.3.4 Page Location

- **Global: Case Information**
- **Local: Case Summary**
- **Task: Case Summary**

2.3.5 Security Updates

Note: 'ApplicationDetailEdit' is an existing security right and 'Program Edit' is an existing security group.

1. Security Rights

Security Right	Right Description	Right to Group Mapping
ApplicationDetailEdit	Edit information to programs.	Program Edit

2. Security Groups

Security Group	Group Description	Group to Role Mapping
Program Edit	Edit information to programs.	Regional Call Center Supervisor, Regional Call Center Staff, Eligibility Supervisor, Eligibility Staff, Child Care Supervisor, Child Care Staff

2.3.6 Page Mapping

N/A

2.3.7 Page Usage/Data Volume Impacts

N/A

2.4 Automated Regression Test

2.4.1 Overview

Create new automated regression test scripts and/or modify existing scripts to provide coverage of the new Application Detail page view mode functionality.

2.4.2 Description of Changes

1. Create or modify existing regression test scripts to cover the following scenarios:
    a. Navigating to the Application Detail page in view mode from the Program Detail page in edit mode.
    b. Navigating to the Application Detail page in view mode from the Program Detail page in view mode.
    c. Navigating to the Application Detail page in view mode from the Program Person Detail page in edit mode.
    d. Navigating to the Application Detail page in view mode from the Program Person Detail page in view mode.
    e. Navigating to the Application Detail page in edit mode from the Application Detail page in view mode.
    f. Returning to the Program Detail page from the Application Detail page in view mode via the Close button.
    g. Returning to the Program Person Detail page from the Application Detail page in view mode via the Close button.
    h. Refreshing the Application Detail page in view mode to display the details of a different application than the one originally displayed on page load, and subsequently returning to the Program Detail page via the Close button.
    i. Refreshing the Application Detail page in view mode to display the details of a different application than the one originally displayed on page load, and subsequently returning to the Program Person Detail page via the Close button.

    For each scenario above: Verify that the Application Detail page displays the appropriate details based on the view date.

    Note: Each of the above scenarios will be executed as a user with both view and edit security rights for all pages. Security specific testing is not in scope.

2. Create new regression test scripts to cover the following scenarios:
    a. Navigate to the Select Security Group page for a worker without the 'Application Detail View' security group. Verify that this security group is available for selection, and that the Group Description matches the details listed above.
    b. Navigate to the Security Rights List page for each of the following security groups. Verify that the 'ApplicationDetailView' right is displayed.
        i. Application Detail View
        ii. Program Edit
        iii. Program View
    c. Navigate to the Security Rights List page for the following security group. Verify that the 'ApplicationDetailEdit' right is displayed.
        i. Program Edit

d. Navigate to the Security Groups List page for the following security role. Verify that the 'Application Detail View' group is displayed.
   i. View Only
e. Navigate to the Security Groups List page for each of the following security roles. Verify that the 'Program Edit' group is displayed.
   i. Child Care Staff
   ii. Child Care Supervisor
   iii. Eligibility Staff
   iv. Eligibility Supervisor
f. Navigate to the Security Groups List page for each of the following security roles. Verify that the 'Program View' group is displayed.
   i. Executive
   ii. Hearings Staff
   iii. Hearings Supervisor
   iv. Help Desk Staff
   v. Oversight Agency Staff
   vi. Quality Assurance Staff
   vii. Quality Assurance Supervisor
   viii. Quality Control Staff
   ix. Quality Control Supervisor
   x. Special Investigations Staff
   xi. Special Investigations Supervisor
   xii. View Only

3   SUPPORTING DOCUMENTS

[This section should include any supporting documents for the design as imbedded documents. Some examples of supporting documents include the Security Matrix, Form Design Documents, NOA Design Documents, and ETL Source-to-Target Mappings.]

Number	Functional Area	Description	Attachment
1.0	Online	Security Matrix	CA-206708 Security Matrix.xls

4   REQUIREMENTS

4.1   Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
3.4.2.10	The LRS online portion of the LRS Application Software shall make use of hyperlinks in order to save time for the User and to take the User directly to the Web page holding additional information. For example, if a case summary Web page indicates income, there shall be a hyperlink that takes the User to an income detail Web page directly, without the need for the User to take the time to search the LRS Application Software for the appropriate Web page.	A hyperlink will be added to view the Application Detail page from the Program Detail page and the Program Person Detail page.

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-207660

Add Functionality to Prevent Specific Users from Accessing Specific Cases (53885)

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Franchine Ninh
	Reviewed By	Long Nguyen, Shilpa Suddavanda

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
6/17/2021	1.0	Initial Document	Franchine Ninh
7/13/2021	2.0	Build Review	Franchine Ninh

Table of Contents

1   OVERVIEW

The Confidentiality Detail page allows a case to be marked confidential. When a case is marked confidential, only users with appropriate security rights can access the case. Merced would like functionality to prevent a single staff person from accessing a specific case or cases based on a circumstance. This allow cases to be properly hidden from users that do not need to have access to them. For example, security needs to be put in place to prevent a user from accessing a case that includes an individual on aid that the user is related to.

1.1   Current Design

Currently, a user can mark a case as confidential with the Confidentiality Detail page. Only users with the appropriate security rights can access a case marked confidential. There is no way to restrict specific workers from viewing specific cases. This leaves a gap in confidentiality because there can be workers with the correct security right to view a case they are not supposed to.

1.2   Requests

Update the Confidentiality Detail page to prevent a single staff person from accessing a specific case or cases.

1.3   Overview of Recommendations

1. Update the Confidentiality Detail with the ability to restrict specific staff members from viewing a case
2. Update Reception Log the information being displayed for workers without proper security rights will be suppressed and remove their ability to make Edits to confidential Reception Log entries.
3. Update Message Center so that workers without the proper security right will not have the ability to view or edit the confidential Reception Log entries.

1.4   Assumptions

1. Fields not modified within the description of changes will retain their current functionality.
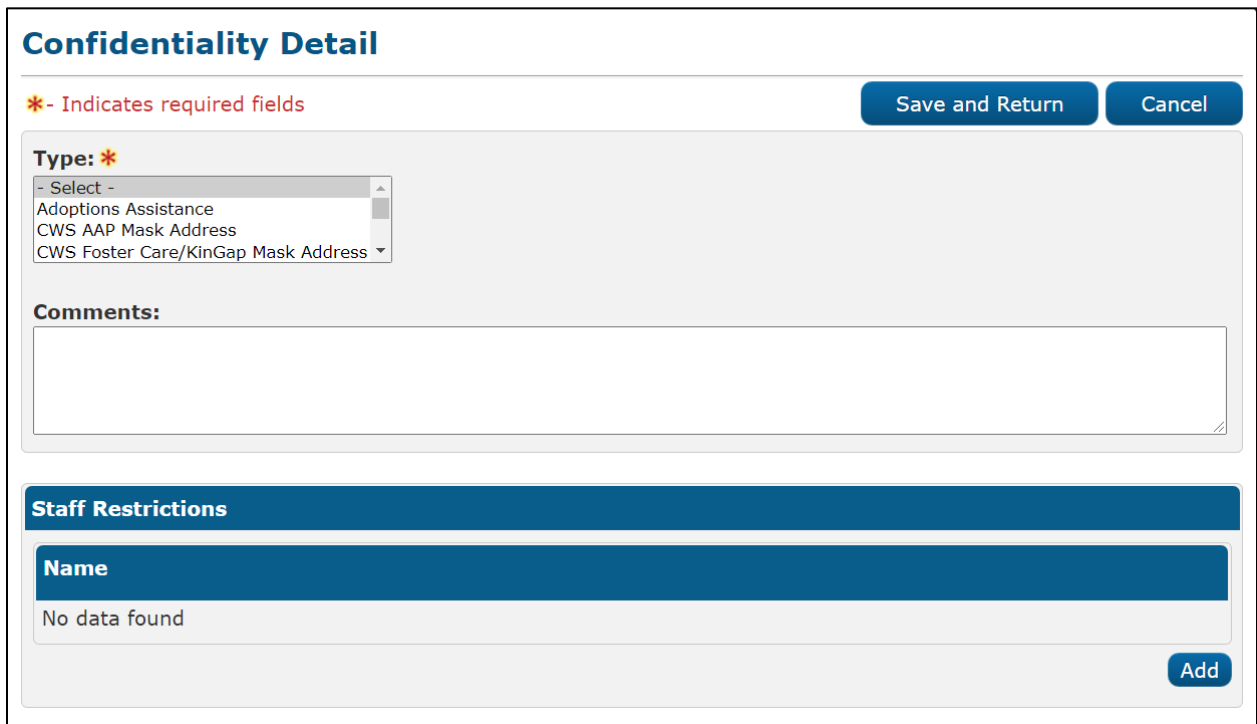
2   RECOMMENDATIONS

2.1   Confidentiality Detail

2.1.1   Overview

The Confidentiality Detail page allows a case to be marked confidential. When a case is marked confidential, only users with appropriate security rights can access the case. Update this page to include staff restrictions for all cases.

2.1.2   Confidentiality Detail Mockup

Confidentiality Detail

✱- Indicates required fields   Save and Return   Cancel

Type: ✱
| - Select - |
| Adoptions Assistance |
| CWS AAP Mask Address |
| CWS Foster Care/KinGap Mask Address |

Comments:

Staff Restrictions

Name
No data found

Add

Figure 2.1.2.1 – Confidentiality Detail Mockup

Confidentiality Detail

✱ - Indicates required fields

[Save and Return] [Cancel]

Type: ✱

- Employee/Employee Relative
- Foster Care
- High Profile
- Human Trafficking

Comments: ✱

Honey is Jam's older sibling.

Staff Restrictions

☐	**Name**
☐	Honey Toast

[Remove] [Add]

[Save and Return] [Cancel]

Figure 2.1.2.2 – Confidentiality Detail Mockup

Confidentiality Detail

✱ - Indicates required fields

[Save and Return] [Cancel]

- **Name** - Staff Restrictions is at max capacity (100 names).

Type: ✱

- - Select -
- Adoptions Assistance
- CWS AAP Mask Address
- CWS Foster Care/KinGap Mask Address

Comments:

Honey is Jam's older sibling.

Staff Restrictions

☐	**Name**

Figure 2.1.2.3 – Confidentiality Detail Max Capacity Validation Message Mockup

2.1.3 Description of Changes

1. Type dropdown – This existing field denotes the type of confidentiality that is given to a case. Update the below type to allow the worker to add individual Staff Restrictions:
   a. Employee/Employee Relative
2. Employee/Employee Relative type – This type is used to provide confidentiality to cases based on employee relations. Update this existing type to display the Staff Restrictions section and allow the worker to add Staff names to the list from the Select Staff page. The names displayed on this list do not have access to the case.
3. Staff Restrictions – This section includes a table that displays the names of staff members that do not have access to the case. These staff members are not be able to view any Reception Logs and Message Center notifications associated to the case. Only 100 staff members can be added to this section. Add this new section below the existing table.
4. Name – This new table displays the names of staff members that do not have access to the case. Each name is linked to the worker's respective Staff Detail page if the user that is viewing the Confidentiality Detail page has the following security right:
   a. 'StaffDetailView'
5. Add button – This new button directs the user to the Select Staff page. From there, a user can search for a worker to be added to the Staff Restrictions list. If the worker attempts to add the a staff member already existing on the Name table, then nothing will happen.
6. Remove button – This new button removes any selected staff member from the Name table. This means the worker no longer has the corresponding restrictions on their profile.
7. Save and Return button – If all the required fields are properly filled in and there are no other validations triggered, then this button saves the contents of the page to the case and returns to the View mode of the Confidentiality Detail page. Display the following validation message if there are 100 names in the Name table:
   a. "Name – Staff Restrictions is at max capacity (100 names)".

2.1.4 Page Location

- **Global: Case Info**
- **Local: Case Summary**
- **Task: Confidentiality**

2.1.5 Security Updates

N/A

2.1.6 Page Mapping

Add page mapping to all new fields on this page.

2.1.7 Page Usage/Data Volume Impacts

N/A

2.2 Case Access Logic

2.2.1 Overview

Update the case access logic to first check if the worker has the appropriate security rights to view the confidential case. If they do not have the correct security rights, then the worker doesn't have access to view the confidential case. If they do have the correct security rights, then check if the worker is listed in the Staff Restrictions section. If they are not on the list, then the worker has access to view the confidential case. If they are on the list, then the worker doesn't have access to view the confidential case.

2.2.2 Confidentiality Detail Mockup

N/A

2.2.3 Description of Changes

1. If a worker attempts to access a confidential case, follow the below steps:
   a. If the worker has the correct security rights to view a confidential case but is listed in the Staff Restrictions section on the Confidentiality page, then the worker will not have access to view any information pertaining to the case.
   b. The worker is only allowed to view a confidential case if they have the correct security rights and if they are not listed in the Staff Restrictions section.

2.2.4 Security Updates

N/A

2.2.5 Page Mapping

N/A

2.2.6 Page Usage/Data Volume Impacts

N/A

2.3 Select Staff

2.3.1 Overview

The Select Staff page allows the user to search and select a staff worker. Update this page to assign the selected staff worker to the Confidentiality Detail of the respective case.

2.3.2 Select Staff Mockup

Figure 2.2.2.1 – Select Staff Mockup

Figure 2.2.2.3 – Select Staff Search Results Mockup

2.3.3 Description of Changes

1. Cancel button – This existing button will redirect the user to the Confidentiality Detail page. This is only true when navigating from the Confidentiality Detail page.
2. Select button – When a staff member is selected, this existing button redirects to the Confidentiality Detail page with the staff member's Staff Detail page linked in the Staff Restrictions section. This is only true when navigating from the Confidentiality Detail page.

2.3.4 Page Location

- **Global: Case Info**
- **Local: Case Summary**
- **Task: Confidentiality**

2.3.5 Security Updates

N/A

2.3.6 Page Mapping

N/A

2.3.7 Page Usage/Data Volume Impacts

N/A

2.4 Staff Detail

2.4.1 Overview

The Staff Detail page allows a user to view and edit the information of a staff member. Update this page to redirect the user to the Confidentiality Detail page.

2.4.2 Staff Detail Mockup

Staff Detail

✳- Indicates required fields   [Close]

General Staff Information

First Name:	Middle Name:	Last Name: ✳	Suffix:
Honey		Toast	

Staff Status Code: ✳ **Classification Title:** ✳ **Employee Number:** **Staff ID:**
Active - PT   9876123

Regional Call Center:

Available Hours: (Day-Day Time-Time):

Additional Information:

Spoken Language Information

Spoken Language ✳	Proficiency ✳	Certification	Accept Cases	Begin	End
English	Primary				

Written Language Information

Written Language	Proficiency	Certification	Begin	End
No Data Found				

E-mail Address Information

E-mail Address ✳	E-mail Type ✳
HoneyToast@myemail.com	Primary

Assignment Information

Date	Type
01/01/1000	

[Close]

Figure 2.3.2.1 – Staff Detail page Mockup

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2.4.3 Description of Changes

1. Document Access - The worker will only need to view the contents of the Staff Detail page. Remove the button from the Staff Detail page.
2. Edit button –The worker will only need to view the contents of the Staff Detail page. They will not be able to edit any details on the page when coming from the Confidentiality Detail page. Remove the button from the Staff Detail page.
3. Security Assignment - The worker will only need to view the contents of the Staff Detail page. Remove the button from the Staff Detail page.
4. Close button – This existing button will redirect the user to the Confidentiality Detail page. This is only true when coming from the Confidentiality Detail page.

2.4.4 Page Location

- **Global: Case Info**
- **Local: Case Summary**
- **Task: Confidentiality**

2.4.5 Security Updates

N/A

2.4.6 Page Mapping

N/A

2.4.7 Page Usage/Data Volume Impacts

N/A

2.5 Reception Log

2.5.1 Overview

The Reception Log is used to track Applicant/Participant visits to County offices. The Reception Log can be used to send E-mail notifications to a User or send electronic messages to the Message Center. Update Reception Log to restrict the necessary workers from viewing confidential case information.

2.5.2 Reception Log Mockup

Reception Log List

* - Indicates required fields.
▸ Refine Your Search

| Search Results Summary | | | | | | | | | | | | Results 1 - 1 of 1 |

Add

View Date(s): 01/01/2020 to 01/06/2020
Last Refreshed at 10:08 AM

Date	Initial Time	Waiting Time	Person	Language	Indiv. Type	Case	Purpose	Detail	Appt. Time	Visit Status	Number Assigned	Worker ID
▽ ▽	▽	▽	▽	▽	▽	▽	▽	▽	▽	▽	▽	▽
01/06/2020	10:07 AM	00:00	(Suppl...			B0KIN20	Customer Service Representative	General Information	5:30 PM	Worker Notified		19LS009P00

Person Name
(Suppressed)

Add

Figure 2.4.2.1 – Reception Log List Mockup

2.5.3 Description of Changes

1. If the worker has access to the following security right, then there needs to be an additional check on the worker to see if they are listed in the Staff Restrictions section on the Confidentiality Detail page for any confidential case they try to view:
   a. ConfidentialityERReceptionLogView
2. Update the Reception Log List page to display suppressed information if the case that was added is marked as confidential and the worker viewing is listed in the Staff Restrictions section on the Confidentiality Detail page.
   a. 'Person' field will display 'Suppressed' instead of the person name if the case is flagged as confidential.

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b. 'Initial Time' field will display the time of the status; however, this will no longer be a hyperlink that will take the worker to the Reception Log Detail page.

c. 'Edit' button will be hidden on the Reception Log List, so that workers that do not have the proper security rights are not able to make edits to the Reception Log entry by clicking the 'Edit' button.

2.5.4 Page Location

Reception Log Link on the CalSAWS Home Page

2.5.5 Security Updates

N/A

2.5.6 Page Mapping

N/A

2.5.7 Page Usage/Data Volume Impacts
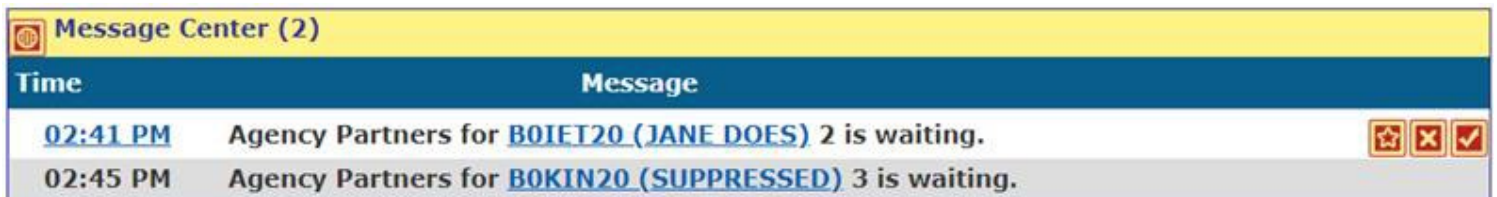
N/A

2.6   Message Center

2.6.1   Overview

The Message Center widget is used to display notifications. You can view messages and update the Reception Log status to Worker Acknowledged, Meeting Started, and Complete. Update Message Center to no display notifications to a worker if they do not have access to a confidential case.

2.6.2   Message Center Mockup

Message Center (2)		
Time	**Message**	
02:41 PM	Agency Partners for BOIET20 (JANE DOES) 2 is waiting.	☆ ✕ ✓
02:45 PM	Agency Partners for BOKIN20 (SUPPRESSED) 3 is waiting.	

Figure 2.5.2.1 – Message Center Mockup

2.6.3   Description of Changes

1. Update the confidentiality case logic on the Message center to treat the message center notification as confidential if the person viewing the notifications has the required security right needed to view the case but is on the Staff Restrictions list for the confidential record. The following will occur in this situation:
   a. 'Time' will continue to display but will no longer be a hyperlink that can navigate the worker to the Reception Log Detail page.
   b. Hide all icons from displaying in Message Center so that workers without proper security rights are not able to update status of the reception log entry for confidential cases.
   c. Case name will be suppressed if the reception log entry is for a confidential case.

   Note: Message Center will continue to display unmodified for reception log entries that's attach to non-confidential cases and for workers that have appropriate security rights to view unsuppressed information and access to modify the reception log entry attached to a confidential cases.

2.6.4   Page Location

- **Message Center**

2.6.5 Security Updates

N/A

2.6.6 Page Mapping

N/A

2.6.7 Page Usage/Data Volume Impacts

N/A

2.7 [Automated Regression Test]

2.7.1 Overview

[Provide an overview of the automated regression test that needs to be updated.]

2.7.2 Description of Change

1. [Provide a detailed description of what needs to be updated in the automated regression test.]
   a. Sub point (if needed)
      i. additional sub point (if needed)
         1. Additional sub point (if needed)
2. Next Change (if needed)

3   REQUIREMENTS

3.1   Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.3.1.11	The LRS shall include the ability to restrict User access from certain types of cases, including Employee Recipient, Minor Consent cases, and other secure/confidential cases.	Functionality will be implemented to restrict specific workers from a confidential case. The system will be modified to suppress any confidential case information to any restricted worker.

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-208267

Employment Services Goals List/Detail page updates

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Franchine Ninh
	Reviewed By	Michael Wu

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
6/17/2021	1.0	Initial Document	Franchine Ninh
7/13/2021	2.0	Build Review	Franchine Ninh
7/19/2021	3.0	BA Review and GR updates	Franchine Ninh
8/05/2021	4.0	Status Date field added to Goals Detail page and add Transaction History Detail section	Franchine Ninh

Table of Contents

1 OVERVIEW

The Goal List and Detail page allows for a user to add, edit, and view a goal for a participant associated to the case. By adding more goal information to the pages, the user has a better idea of the participant's goals. This provides better insight for the user to assistance the participant in completing their goals.

1.1 Current Design

Currently, the Goals List page displays all goals associated to the case. A user can add a new goal, remove an existing goal, and filter the goals by date if needed. The Goal Detail page allows a user to add, view and edit a goal for a participant associated to the case. Type, Description, Expected Begin Date, Expected End Date and Actual Completion Date are the only fields provide in the Goal Detail page. This is not enough information to offer adequate goal assistance to the participant.

1.2 Requests

Update the Employment Services Goals List and Detail page with new functionality that allows a user to set a goal completion date, an action step completion date, and goal status.

1.3 Overview of Recommendations

1. Update the Goal List page to display the Type, Actual Completion Date, and Status Date.
2. Add a Program dropdown, Status dropdown and Status Date field to the Goal Detail page.
3. Update the Type field on the Goal Detail page to be dynamic to the Program field.
4. Update the Action Steps section of the Goal Detail page to have additional character space for the Action Step Description and include an Expected End Date and Completion Date field.

1.4 Assumptions

1. Fields not modified within the description of changes will retain their current functionality.

2   RECOMMENDATIONS

2.1   Goal List

2.1.1   Overview

The Goal List page allows you to add, edit, view, or remove a participant's or beneficiary's goals. Update this page to display the Type, Actual Completion Date, and Status Date in the Search Results Summary table.

2.1.2   Goal List Mockup

Figure 2.1.2.1 – Goal List View Mode Mockup

Figure 2.1.2.2 – Goal List View Mode Mockup

Figure 2.1.2.3 – Goal List Max 2000 Character Goal Description View Mockup

2.1.3 Description of Changes

1. Search Results Summary – This existing table displays all the goals associated with the case. Add the following columns to the end of the table:
   a. Type
   b. Status Date
   c. Actual Completion Date
2. Type – This new column denotes the goal type. Add this column to the right of the Expected End Date column.
3. Status Date – This new column refers to the date of the status update. Add this column to the right of the Type column.
4. Actual Completion Date – This new column refers to the actual completion date of the goal. Add this column to the right of the Status Date column.

2.1.4 Page Location

- **Global: Empl. Services**
- **Local: Case Summary**
- **Task: Goals**

2.1.5 Security Updates

N/A

2.1.6 Page Mapping

Add Page Mapping for the new data columns on the page.

2.1.7 Page Usage/Data Volume Impacts

N/A

2.2 Goal Detail

2.2.1 Overview

The Goal Detail page allows a user to add, edit, or view a goal for a participant or beneficiary associated to the case. Update this page to contain additional information, so the user may have more insight to assist the participant or beneficiary in completing their goal or goals.

2.2.2 Goal Detail Mockup

Figure 2.2.2.1 – Goal Detail - Program Dropdown for LA counties Mockup

Goal Detail

✱- Indicates required fields

[Save and Return] [Cancel]

Name: ✱

[- Select - ▼]

Program: ✱	Type: ✱	Status: ✱	Status Date: ✱
[- Select - ▼]	[- Select - ▼]	[- Select - ▼]	[_____] 📅

- Select -
CalLEARN
CFET
GR/GA Employment Services
REP
WTW

Expected Begin Date: ✱	**Expected End Date:**	**Actual Completion Date:**
[_____]	[_____] 📅	[_____] 📅

▸ **Action Steps**

[Save and Return] [Cancel]

Figure 2.2.2.2 – Goal Detail - Program Dropdown for Non-LA counites Mockup

Goal Detail

*- Indicates required fields

| Save and Return | Cancel |

Name: *
- Select -

Program: *
CalLEARN

Type: *
- Select -
```
- Select -
Education
Employment
Long Term
Short Term
```

Status: *
- Select -

Status Date: *

Description: *

Expected Begin Date: *

Expected End Date:

Actual Completion Date:

▸ **Action Steps**

| Save and Return | Cancel |

Figure 2.2.2.3 – Goal Detail - Type Dropdown Mockup

Goal Detail

∗ - Indicates required fields

[Save and Return] [Cancel]

Name: ∗

[- Select - ▼]

Program: ∗

[REP ▼]

Type: ∗

[- Select - ▼]
- Select -
Education
Employment
Family Stabilization
Long Term
Short Term

Status: ∗

[- Select - ▼]

Status Date: ∗

[_____] 📅

Description: ∗

[_____]

Expected Begin Date: ∗

[_____]

Expected End Date:

[_____] 📅

Actual Completion Date:

[_____] 📅

▶ **Action Steps**

[Save and Return] [Cancel]

Figure 2.2.2.4 – Goal Detail - Type Dropdown Mockup

Figure 2.2.2.5 – Goal Detail - Status Dropdown Mockup

Goal Detail

* - Indicates required fields

[Save and Return] [Cancel]

Name: *
[- Select - ▼]

Program: *	**Type: ***	**Status: ***	**Status Date: ***
[- Select - ▼]	[- Select - ▼]	[- Select - ▼]	[_____] 📅

Description: *
[   ]

Expected Begin Date: *	**Expected End Date:**	**Actual Completion Date:**
[_____]	[_____] 📅	[_____] 📅

▼ Action Steps

☐ **Action Step Description: ✽**	**Expected Begin Date**	**Expected End Date**	**Completion Date**	
☐ [ ]	[_____] 📅	[_____] 📅	[_____] 📅	[Add]

[Remove]

[Save and Return] [Cancel]

Figure 2.2.2.6 – Goal Detail - Action Steps Mockup

2.2.3 Description of Changes

1. Program dropdown – This field provides the program associated with the goal. Add this new dropdown field to under the Name field and above the Description field. Display following list of programs in the dropdown in alphabetical order:
   a. CalLEARN
   b. CFET
   c. GROW or GA/GR Employment Services
   d. REP
   e. WTW

   Note: GROW will only display in the Program dropdown option for GA counties. GA/GR Employment Services will display for non-GA counties.

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2. Type dropdown – This existing field denotes the goal type. <mark>Move this field to the right of the Program field.</mark> Update this field to be dynamic based on the Program dropdown values selected.
    a. The following Type will display for all Programs on the page. Add the following Type to the dropdown in alphabetical order:
        i. Education
    b. Only add the following Type to the dropdown in alphabetical order if the Program is REP or WTW:
        i. Family Stabilization
3. Status dropdown – This field denotes the status of the goal. <mark>Add this new dropdown field to the right of the Type field.</mark> Display the following list in the dropdown in alphabetical order:
    a. Abandoned
    b. Archived
    c. Completed
    d. Did Not Meet
    e. Good Cause
    f. In Progress
4. <mark>Status Date – This new field denotes the date of the status update. Add this new field to the right of the Status field.</mark>
5. Action Steps – This existing section displays information regarding the next action steps relating to the Goal. Add the following fields to this section:
    a. Expected End Date
    b. Completion Date
6. Action Step Description – This field denotes the description of an Action Step allowing the worker to detail the next steps of a goal. Update this field to be a textarea with a 500-character limit.
7. Expected End Date - This new field denotes the completion date of the corresponding Action Step. Add this field to the right of the Expected Begin Date field in the Action Steps section.
8. Completion Date – This new field denotes the completion date of the corresponding Action Step. Add this field to the right of the Expected End Date field in the Action Steps section.

2.2.4 Page Location
- **Global: Empl. Services**
- **Local: Case Summary**
- **Task: Goals**

2.2.5 Security Updates
N/A

2.2.6 Page Mapping

Add Page Mapping for the new data fields on the page.

2.2.7 Page Usage/Data Volume Impacts

N/A

2.3.1   Overview

The Transaction History Detail page allows a user to view and track the history of changes. Update this page to display the new fields added to the Goals Detail page when that field information is collected.

2.3.2   Transaction History Detail Mockup

Transaction History Detail

Begin Date: *	End Date: *	Staff ID:				
07/05/2021	08/05/2021	Select				Search

Transaction Record / Field	Old Value	New Value	Date Time Stamp	Staff ID	Change Reason	Report Date
▾ Goal Detail						
Program		CalLEARN	2021-07-06 15:11:08	1234567		
Type		Short Term	2021-07-06 15:11:08	1234567		
Status		Completed	2021-07-06 15:11:08	1234567		
Status Date		07/06/2021	2021-07-06 15:11:08	1234567		
Expected Begin Date		05/27/2021	2021-05-27 15:11:08	1234567		
Expected End Date		07/02/2021	2021-07-06 15:11:08	1234567		
Description		Goal 1	2021-07-06 15:11:08	1234567		
Actual Completion Date		07/02/2021	2021-07-06 15:11:08	1234567		
▾ Action Step						
Expected Begin Date		06/05/2021	2021-05-27 09:44:02	1234567		
Expected End Date		06/30/2021	2021-07-06 09:44:02	1234567		
Action Step Description		Test Action	2021-07-08 09:44:02	1234567		
Completion Date		07/02/2021	2021-07-06 09:44:02	1234567		

Figure 2.3.2.1 – Transaction History Detail Mockup

2.3.3   Description of Changes

1. Goal Detail expandable section – This existing section displays and tracks when a field is changed on the Goal Detail page. Add the following new fields that are added to the Goal Detail page to this section so they can be tracked in the same manner as the existing fields. Only start to display and track the fields when there is information collected on the Goal Detail page. Review the Figure 2.3.2.1 for the for the ordering of the fields in the section.
    a. Program
    b. Status
    c. Status Date

2. Action Step expandable section - This existing section displays and tracks when a field is changed on the Action Steps section on the Goal Detail page. Add the following new fields that are added to the Goal Detail page to this section so they can be tracked in the same manner as the existing fields. Only start to display and track the fields when there is information collected on the Goal Detail page for the Action Steps section. Review the Figure 2.3.2.1 for the for the ordering of the fields in the section.
   a. Expected End Date
   b. Completion Date

2.3.4 Page Location

- **Global: Empl. Services**
- **Local: Case Summary**
- **Task: Goals**

2.3.5 Security Updates

N/A

2.3.6 Page Mapping

Add Page Mapping for the new data fields on the page.

2.3.7 Page Usage/Data Volume Impacts

N/A

2.4 [Automated Regression Test]

2.4.1 Overview

[Provide an overview of the automated regression test that needs to be updated.]

2.4.2 Description of Change

1. [Provide a detailed description of what needs to be updated in the automated regression test.]
   a. Sub point (if needed)
      i. additional sub point (if needed)
         1. Additional sub point (if needed)
2. Next Change (if needed)

3   REQUIREMENTS

3.1   Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.5.2.1	The LRS shall require the collection of those LRS Data elements needed in order to determine eligibility and calculate benefits for public assistance programs.	Additional fields will be implemented to collect and display necessary Goal information. This information will support workers in assisting participants in completing their Goals relating to public assistance programs.

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-211821

Diaper Allowance Overpayments Batch Job

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Jimmy Tu
	Reviewed By	[individual(s) from build and test teams that reviewed document]

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
2/17/2021	1.0	Initial Version	Jimmy Tu

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1   OVERVIEW

1.1   Current Design

With the implementation of SCR CA-59192 CIV-100305 (Add Additional Diaper Benefit Functionality Phase II), the functionality was developed to automatically create and pay diaper allowance to eligible participants. The automation is performed by different batch processes. The daily and monthly auxiliary payment authorization creation batch jobs are responsible for creating the need, service arrangement and payment request for the diaper allowance. The Payment Request Sweep will find payment requests created for diaper allowance that are in approved status and the WTW or CW REP program that the payment request is associated to has a program status of Active, Pending, Non-compliant, Good Cause, Exempt or Sanction. These payment requests will then be processed by the Issuance Batch to create the issuances.

ACL 18-134 and MPP Section 42-750.4 requires CWDs to send an adequate and timely notice to the WTW participant 10-days in advance to discontinue Diaper Supportive Service payments. When a timely NOA cannot be provided to discontinue payments, the CWD will discontinue supportive services for the month following timely notice and establish an administrative caused overpayment for benefits received to which the recipient was not eligible, unless the recipient waives their right to receive timely notice and payment is withhold or returned (Please see example below).

Additionally, ACL 18-38 defines a qualifying participant in a WTW program and factors that determine the participant ineligible to Diaper Supportive Service, such as no eligible child, exempt from WTW, and removed or sanctioned from aid.

Currently, automation does not establish overpayments, or create a recovery account when an overpayment results solely from a payment issued due to untimely notice.

Example shown below.

Current WTW Status	New Status and Status Change Date	Result
Active	Became Exempt on 03/15/2021 for months 04/2021 onwards	Because the participant became Exempt following 10-day rule, they **will not receive** diaper benefit for 04/2021
Active	Became Exempt on 03/25/2021 for months 04/2021 onwards	Because the participant became Exempt without following 10-day rule, they **will receive** diaper benefit for 04/2021 and **will stop** receiving from 05/2021

1.2 Requests

1. Create an administrative caused overpayment for the benefit month the diaper payment was received to which the participant was not eligible but is entitled to receive due to the 10-day advance notice requirement.
2. Create a recovery account for the potential collection of the administrative caused diaper allowance overpayment due to the participant not receiving a 10-day advance notice of exemption.

1.3 Overview of Recommendations

1. Create new Diaper Allowance Overpayment Batch job to create recovery accounts for participants that will receive an extra month of diaper allowance benefits due to not having adequate notice for the 10-day exemption rule.

1.4 Assumptions

1. If a batch job is run with the same last success date and batch date more than once or if a recovery account has been manually created by the worker, a duplicate recovery account and overpayment will be created by the Daily Diaper Allowance Overpayment batch job.
2. Diaper Allowance benefits will be $30 per child.
3. This SCR will only create recovery accounts for Diaper Allowance Overpayments going forward and will not create recovery accounts for past records.
4. This SCR will only create recovery account overpayments for diaper allowance issuances created through the Daily Auxiliary Payment Authorization Creation batch job.
5. SCR CA-218977 will handle updates to WTW 11 and WTW 13, implementation of a new cause code / reason code for Diaper Allowance Overpayments, and a new task to notify workers of recovery accounts / overpayments created by the Diaper Allowance Overpayment batch.

2 RECOMMENDATIONS

2.1 Diaper Allowance Overpayment Batch

2.1.1 Overview

This new batch job will be created to create recovery accounts for participants that will receive an extra month of diaper allowance benefits due to not having adequate notice for the 10-day exemption rule.

2.1.2 Description of Change

1. Create new Diaper Allowance Overpayment Batch job to create new recovery accounts for cases that meet the following criteria:
   a. There exists a Diaper Issuance in issued status that was issued between the last success date and batch date.
   b. Diaper Allowance Issuance benefit month is same as end date month from 1a.
   c. End date one month after the discontinuance date on the auxiliary payment table.
   d. An overpayment does not already exist for the issuance.
2. For each recovery account created from Section 2.1.2.1:
   a. Populate the following fields on the Recovery Account Detail page:
      i. Case Number: Case Number of the CalWORKS program
      ii. Discovery Date: Batch Date
      iii. Cause: Cash – Admin Caused
      iv. Reason: Administrative Error
      v. Status: Pending
      vi. Status Reason: In-Process
      vii. Is this an ICT: No
      viii. Investigations: None
      ix. Responsible Party: Payee on the Issuance
      x. Assigned to: Blank
   b. Populate Overpayment Detail page with the following fields:
      i. Benefit / Service Month: Upcoming month after the batch month.
      ii. Aid Code: CW Aid Code as of impacted benefit / service month above in Section 2.1.2.2.b.i.
      iii. Original Payment: Original payment from the issuance.
      iv. Correct Payment: 0

      Note: Overpayment will be tied to the Issuance ID.

2.1.3 Execution Frequency

Daily.

2.1.4 Key Scheduling Dependencies

Run after all counties claiming jobs have run successfully.

2.1.5 Counties Impacted

Below Counties have Opted into this batch: Alameda, Alpine, Calaveras, Contra Costa, Del Norte, El Dorado, Glenn, Imperial, Inyo, Lake, Lassen, Los Angeles, Madera, Mendocino, Modoc, Orange, Placer, Plumas, Sacramento, San Benito, San Diego, San Joaquin, San Luis Obispo, San

2.1.6 Data Volume/Performance

<100 per month.

2.1.7 Failure Procedure/Operational Instructions

Resubmit the Diaper Allowance Overpayment job with restart.mode = false.

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.11.1.1	The LRS shall determine if a change to eligibility information causes an overpayment or underpayment and/or an overissuance or underissuance and automatically begin the process to prioritize and collect or issue benefits.	The participants change in eligibility for diaper benefits will cause an overpayment if the participant is not given a timely 10-day notice before exemption. The new Diaper Allowance Overpayment Batch will be automatically beginning the collection process by creating a recovery account for the participant.

4.2   Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met

5   MIGRATION IMPACTS

SCR Number	Functional Area	Description	Impact	Priority	Address Prior to Migration?

6   OUTREACH

None.

7   APPENDIX

None.

CalSAWS

California Statewide Automated Welfare System

Design Document

SCR 212361 | DDID 2194

Add Positive Pay Interface Functionality to CalSAWS for CalWIN Counties

	DOCUMENT APPROVAL HISTORY	
CalSAWS	Prepared By	Eric Wu
	Reviewed By	Duke Vang, Sidhant Garg, Naresh Barsagade, Kapil Santosh

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
5/4/2021	1.0	Initial Revision	Eric Wu

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1 OVERVIEW

This design outlines the necessary updates to CalSAWS to generate Positive Pay Interface files for the various counties that utilizes Positive Pay functionality with their respective banks. This design will add Positive Pay interfaces for the CalWIN Counties that opt in the functionalities.

1.1 Current Design

Positive Pay is a fraud detection tool, normally in the form of an interface, offered by most banks. Positive Pay interface definitions are unique to each bank. The C-IV counties send the interface file to their respective bank prior to the warrant being cashed, to allow the bank to ensure the warrant is being cashed by the correct payee or payees for the correct amount. Los Angeles County does not generate a Positive Pay interface through CalSAWS.

1.2 Requests

Per Design Differences ID (DDID) 2194, CalSAWS will produce a Positive Pay interface for the following CalWIN counties and their banks:

- Alameda County (Union Bank of CA)
- Fresno County (Bank of the West)
- Placer County (Wells Fargo)
- San Diego (JP Morgan Chase)
- San Luis Obispo County (Union Bank of CA)
- San Mateo (Union Bank of CA)
- Santa Barbara (Bank of America)
- Santa Clara (Wells Fargo)
- Santa Cruz (US Bank)
- Solano County (Wells Fargo)
- Tulare County (JP Morgan Chase)
- Yolo County (US Bank)

1.3 Overview of Recommendations

Add CalWIN Positive Pay interfaces in CalSAWS.

1.4 Assumptions

1. The following CalWIN counties opt out the Positive Pay Interface in CalSAWS. The counties can opt to the Positive Pay Interface with a separate SCR at the later time.
   - Contra Costa
   - Orange
   - Sacramento
   - San Francisco
   - Sonoma
   - Ventura

2. Interface testing will be addressed by DDID 1979.

2 RECOMMENDATIONS

2.1 Bank of the West Positive Pay Interface

2.1.1 Overview

Add Bank of the West Positive Pay Interface in CalSAWS for Fresno County.

2.1.2 Description of Change

1. Update the Bank of the West Positive Pay Module to send a blank file to Fresno County when there are no issuances to process.
Note: This update will not impact C-IV Counties' Bank of the West Positive Pay Interface. C-IV Counties will continue to only receive an email when there are no records processed by the batch.
2. Add new codes table reference values (CT 42) for the Bank of the West Positive Pay Interface. Please see "CA-212361 CT42 Reference.xlsx".
3. Add new batch properties for the Bank of the West Positive Pay Interface. Copy system-related property values from the existing batch and use county-specific properties from "CA-212361 Batch Property Reference.xlsx".
Note: Since Fresno County issues Rush and Routine warrants in separate bank accounts, it will have two sets of CT42 reference values and batch properties – one for each bank account.

2.1.3 Execution Frequency

For Rush Warrants – Daily up to three times a day at 10 AM, 1 PM, and 4 PM.

For the Routine Warrants - Daily during the batch window.

2.1.4 Key Scheduling Dependencies

Predecessors: Inbound Warrant Print Reader (PIXXF100, PIXXF101, PIXXF102)

2.1.5 Counties Impacted

1. Fresno County

2.1.6 Data Volume/Performance

Not Available

2.1.7 Interface Partner

Though the interface will be processed by Bank of the West, the positive pay files will be sent to Fresno County and the county will be responsible for forwarding the files to Bank of the West.

2.1.8 Failure Procedure/Operational Instructions

There is no restartability for the positive pay interface. If the batch process fails, any unprocessed warrants will be picked up and sent in the next successful positive pay batch process.

2.2 Union Bank Positive Pay Interface

2.2.1 Overview

Add Union Bank Positive Pay Interface in CalSAWS for CalWIN Counties.

2.2.2 Description of Change

1. Update Union Bank Positive Pay Module to do the following when there are no issuances to process:
   i. Alameda County and San Luis Obispo County will receive a file with only the trailer.
   ii. San Mateo will not receive any file.
   Note: This update will not impact C-IV Counties' Union Bank Positive Pay Interface. C-IV Counties will continue to receive a trailer-only file when there are no records processed by the batch.
2. Update Union Bank Positive Pay Module to set 2nd Payee field as blank when there is only one payee.
   Note: Note: This update will not impact Riverside County's Union Bank Positive Pay Interface. The file will continue to have asterisks as second payee when there is only one valid payee on the check.
3. Add new codes table reference values (CT 42) for the Union Bank Positive Pay Interfaces. Please see "CA-212361 CT42 Reference.xlsx".
4. Add new batch properties for the Union Bank Positive Pay Interface. Copy system-related property values from the existing batch and use county-specific properties from "CA-212361 Batch Property Reference.xlsx".

2.2.3 Execution Frequency

Alameda County:

> For Rush Warrants – Daily, once a day at 7:30 AM
>
> For the Routine Warrants - Daily during the batch window.

San Luis Obispo County:

> For Rush Warrants – Daily, up to three times a day at 10 AM, 1 PM, and 4 PM
>
> For the Routine Warrants - Daily during the batch window.

San Mateo:

> For Rush Warrants – Daily, once a day at 5 PM.
>
> For the Routine Warrants - Daily during the batch window.

2.2.4 Key Scheduling Dependencies

Predecessors: Inbound Warrant Print Reader (PIXXF100, PIXXF101, PIXXF102)

2.2.5 Counties Impacted

1. Alameda County
2. San Luis Obispo County
3. San Mateo

2.2.6 Data Volume/Performance

Not Available

2.2.7 Interface Partner

Though the interface will be processed by Union Bank, the positive pay files will be sent to the following counties and the counties will be responsible for forwarding the files to their bank (Union Bank):

1. Alameda County
2. San Luis Obispo County
3. San Mateo

2.2.8 Failure Procedure/Operational Instructions

There is no restartability for the positive pay interface. If the batch process fails, any unprocessed warrants will be picked up and sent in the next successful positive pay batch process.

2.3 US Bank Positive Pay Interface

2.3.1 Overview

Add US Bank Positive Pay Interface in CalSAWS for CalWIN Counties.

2.3.2 Description of Change

1. Update the US Bank Positive Pay Module to **not** send any file to Yolo County and Santa Cruz when there are no issuances to process. Note: This update will not impact C-IV Counties' US Bank Positive Pay Interface. C-IV Counties will continue to receive trailer only file when there are no records processed by the batch.
2. Add new codes table reference values (CT 42) for the US Bank Positive Pay Interfaces. Please see "CA-212361 CT42 Reference.xlsx".
3. Add new batch properties for the US Bank Positive Pay Interface. Copy system-related property values from the existing batch and use county-specific properties "CA-212361 Batch Property Reference.xlsx".

2.3.3 Execution Frequency

Santa Cruz:

> For Rush Warrants – Daily up to three times a day at 10 AM, 1 PM, and 4 PM.

Yolo County:

> For Rush Warrants – Daily up to eight times a day at each hour between 10 AM to 5 PM.

2.3.4 Key Scheduling Dependencies

Predecessors: Inbound Warrant Print Reader (PIXXF100, PIXXF101, PIXXF102)

2.3.5 Counties Impacted

1. Santa Cruz
2. Yolo County

2.3.6 Data Volume/Performance

Not Available

2.3.7 Interface Partner

Though the interface will be processed by US Bank, the positive pay files will be sent to the following counties and the counties will be responsible for forwarding the files to their bank (US Bank):

1. Santa Cruz
2. Yolo County

2.3.8 Failure Procedure/Operational Instructions

There is no restartability for the positive pay interface. If the batch process fails, any unprocessed warrants will be picked up and sent in the next successful positive pay batch process.

2.4 Wells Fargo Positive Pay Interface

2.4.1 Overview

Add Wells Fargo Positive Pay Interface in CalSAWS for CalWIN Counties.

2.4.2 Description of Change

1. Update the Wells Fargo Positive Pay Module to do the following when there are no issuances to process:
   i. Placer County and Santa Clara will receive a file with only the header and trailer.
   ii. Solano County will not receive any file.
   Note: This update will not impact C-IV Counties' Wells Fargo Positive Pay Interface. C-IV Counties will continue to receive a file with the header and trailer only when there are no records processed by the batch.
2. Add new codes table reference values (CT 42) for the Wells Fargo Positive Pay Interfaces. Please see "CA-212361 CT42 Reference.xlsx".
3. Add new batch properties for the Wells Fargo Positive Pay Interface. Copy system-related property values from the existing batch and use county-specific properties from "CA-212361 Batch Property Reference.xlsx".
   Note:
   i. Placer County will use "ModifiedBofAPositivePayDefinition.xml" layout. Solano and Santa Clara County will use "WellsFargoPositivePayDefinition.xml" layout. The batch properties will need to be added accordingly.
   ii. Since Santa Clara County issues Rush and Routine warrants in separate bank accounts, it will have two sets of CT42 reference values and batch properties – one for each bank account.

2.4.3 Execution Frequency

Placer County:

> For Rush Warrants – Daily up to three times a day at 11 AM, 3 PM, and 5 PM

Santa Clara County:

For Rush Warrants – Daily up to three times a day at 10 AM, 1 PM, and 4 PM.

For the Routine Warrants - Daily during the batch window.

Solano County:

For Rush Warrants – Daily up to three times a day at 9 AM, 12 PM, and 5 PM.

For the Routine Warrants - Daily during the batch window.

2.4.4 Key Scheduling Dependencies

Predecessors: Inbound Warrant Print Reader (PIXXF100, PIXXF101, PIXXF102)

2.4.5 Counties Impacted

1. Placer County
2. Santa Clara County
3. Solano County

2.4.6 Data Volume/Performance

Not Available

2.4.7 Interface Partner

Though the interface will be processed by Wells Fargo Bank, the positive pay files will be sent to the following counties and the counties will be responsible for forwarding the files to their bank (Wells Fargo Bank):

1. Placer County
2. Santa Clara County
3. Solano County

2.4.8 Failure Procedure/Operational Instructions

There is no restartability for the positive pay interface. If the batch process fails, any unprocessed warrants will be picked up and sent in the next successful positive pay batch process.

2.5 Bank of America Positive Pay Interface

2.5.1 Overview

Add Bank of America Positive Pay Interface in CalSAWS for CalWIN Counties.

2.5.2 Description of Change

1. Add new Bank of America Positive Pay Module. The Writer will send a file with only the header and trailer to Santa Barbara when there is no issuance to process.
2. Create Bank of America interface definition file based on "Santa Barbara Bank of America PP File.pdf".
3. Create codes table reference values (CT 42) for Bank of America. Please see "CA-212361 CT42 Reference.xlsx".
4. Create the batch properties for the Bank of America Positive Pay Interface. Please see "CA-212361 Batch Property Reference.xlsx" for county-specific property values.

2.5.3 Execution Frequency

For Rush Warrants – Daily up to three times a day at 10 AM, 1 PM, and 4 PM.

For the Routine Warrants - Daily during the batch window.

2.5.4 Key Scheduling Dependencies

Predecessors: Inbound Warrant Print Reader (PIXXF100, PIXXF101, PIXXF102)

2.5.5 Counties Impacted

1. Santa Barbara

2.5.6 Data Volume/Performance

Not Available

2.5.7 Interface Partner

Though the interface will be processed by Bank of America, the positive pay files will be sent to the following counties and the counties will be responsible for forwarding the files to their bank (West America Bank):

   a. Santa Barbara

2.5.8 Failure Procedure/Operational Instructions

There is no restartability for the positive pay interface. If the batch process fails, any unprocessed warrants will be picked up and sent in the next successful positive pay batch process.

2.6 JP Morgan Chase Bank Positive Pay Interface

2.6.1 Overview

Add JP Morgan Chase Bank Positive Pay Interface in CalSAWS for CalWIN Counties.

2.6.2 Description of Change

1. Add new JP Morgan Chase Bank Positive Pay Module. The Writer will send a file without any records to CalWIN counties when there is no issuance to process.
   Note: Tulare will receive a blank file if there are no records to report to JP Morgan Chase Bank since the file layout does not have a header and a trailer.
2. Create JP Morgan Chase Bank interface definition files based on "San Diego JP Morgan Chase Positive Pay.docx" and "Tulare JP Morgan Chase Positive Pay.xlsb".
3. Create codes table reference values (CT 42) for JP Morgan Chase Bank. Please see of "CA-212361 CT42 Reference.xlsx".
4. Create the batch properties for the JP Morgan Chase Bank Positive Pay Interface. Please see "CA-212361 Batch Property Reference.xlsx" for county-specific property values.
   Note: The file layouts are different between San Diego and Tulare. The batch properties that reference the file definitions will need to be added accordingly.

2.6.3 Execution Frequency

San Diego:

> For Rush Warrants – Daily once a day at 4 AM.
>
> For the Routine Warrants - Daily during the batch window.

Tulare:

> For Rush Warrants – Daily up to three times a day at 10 AM, 1 PM, and 4 PM.
>
> For the Routine Warrants - Daily during the batch window.

2.6.4 Key Scheduling Dependencies

Predecessors: Inbound Warrant Print Reader (PIXXF100, PIXXF101, PIXXF102)

2.6.5 Counties Impacted

1. San Diego
2. Tulare

2.6.6 Data Volume/Performance

Not Available

2.6.7 Interface Partner

Though the interface will be processed by JP Morgan Chase Bank, the positive pay files will be sent to the following counties and the counties will be responsible for forwarding the files to their bank (JP Morgan Chase Bank):

1. San Diego
2. Tulare

2.6.8 Failure Procedure/Operational Instructions

There is no restartability for the positive pay interface. If the batch process fails, any unprocessed warrants will be picked up and sent in the next successful positive pay batch process.

3   SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Fiscal	Refence for CT42 table reference values	CA-212361 CT42 Reference
2	Fiscal	Refence for Positive Pay Interface batch property values	CA-212361 Batch Property Reference
3	Fiscal	Santa Barbara Bank of America Positive Pay technical specification	Santa Barbara Bank of America PP File
4	Fiscal	Tulare JP Morgan Chase Positive Pay Technical specification	Tulare JP Morgan Chase Positive Pay
5	Fiscal	San Diego JP Morgan Chase Positive Pay Technical specification	San Diego JP Morgan Chase Positive Pay

4 REQUIREMENTS

4.1 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
2194	**Original**: The CONTRACTOR shall build a Positive Pay interface for the following counties and their respective banks: - Alameda County (Union Bank of CA) - Amador County (Wells Fargo) - Contra Costa County (Cach Federal Reserve) - Fresno County (Bank of the West) - Kings County (Bank of the West) - Nevada County (Bank of the West) - Orange County (Wells Fargo) - Placer County (Wells Fargo) - Riverside County (Union Bank) - Sacramento County (Bank of the West) - Santa Barbara (Bank of America) - Santa Clara (Wells Fargo) - Santa Cruz (US Bank) - San Benito (Wells Fargo) - San Diego (JP Morgan Chase) - San Francisco (Bank of America San Francisco) - San Luis Obispo County (Union Bank of CA) - San Mateo (Union Bank of CA) - Solano County (Wells Fargo) - Sonoma County (Bank of America) - Sutter County (US Bank) - Tulare County (Union Bank) - Tuolumne County (West America Bank) - Ventura County (Wells Fargo) - Yolo County (US Bank) - Yuba County (US Bank) **Revised**: The CONTRACTOR shall build a Positive Pay interface for the following counties and their respective banks: - Alameda County (Union Bank of CA) - Amador County (Wells Fargo) - Fresno County (Bank of the West) - Kings County (Bank of the West) - Nevada County (Bank of the West)	**Original**: The frequency will be up to 3 times a day. **Revised**: Contra Costa, Orange, Sacramento, San Francisco, Sonoma, and Ventura County opt out to the Positive Pay Interface in CalSAWS.	Added Positive Pay interface for CalWIN Counties.

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
	- Placer County (Wells Fargo) - Riverside County (Union Bank) - Santa Barbara (Bank of America) - Santa Clara (Wells Fargo) - Santa Cruz (US Bank) - San Benito (Wells Fargo) - San Diego (JP Morgan Chase) - San Luis Obispo County (Union Bank of CA) - San Mateo (Union Bank of CA) - Solano County (Wells Fargo) - Sutter County (US Bank) - Tulare County (JP Morgan Chase) - Tuolumne County (West America Bank) - Yolo County (US Bank) Yuba County (US Bank)		

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-214744 | DDID 2341

FDS: API – Activity Agreements

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Sridhar Mullapudi
	Reviewed By	Avi Bandaranayake

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
03/11/2021	1.0	Initial Draft	Sridhar Mullapudi

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1 OVERVIEW

1.1 Current Design

This is a new API made available to provide the activity agreements data from the CalSAWS system.

1.2 Requests

Create a service that can retrieve activity agreements information for a given case number or person ID.

1.3 Overview of Recommendations

1. Create a new endpoint to retrieve activity agreements information.

1.4 Assumptions

1. Results are limited to county level data.
2. Results returned will be paginated to 20 values by default.
3. Limit parameter will allow a maximum of 250 values returned by default. Requesting a larger value will result in a 400 error response.
4. Code table values for this API can be found in the Appendix.
5. Code table values are limited to those available as of the API release date.
6. Requests and Responses will use Code Table values as described in the Appendix.
7. Offset and limits will apply only if paginated results are available.
8. Offset beyond the max available will return a 404 error.
9. Offset and limits will only apply to the root element
10. Sorting and ordering only applies to the root element.
11. Null or empty values will not be returned in the response objects.

2 RECOMMENDATIONS

2.1 Activity Agreements API

2.1.1 Overview

This API will expose the activity agreements data from the CalSAWS system.

2.1.2 Description of Changes

1. The activity agreements API will include the following data elements, and error handling. Please refer to the **activityAgreements.html** document for the technical specifications and data element definitions.

2.1.3 Request Parameter

The activity agreements API can be used to retrieve activity agreements information form CalSAWS. The request must contain caseNum or personID and any of the following fields:

1. beginDate
2. endDate

2.1.4 Response

The API will return the following data elements:

```
[
  {
    "persName": "string",
    "persId": 0,
    "caseNum": "string",
    "caseName": "string",
    "signatureDate": "2021-07-21",
    "formType": "string",
    "familyCrisis": "string",
    "planType": "string",
    "wtwClock": "string",
    "program": "string",
    "assitanceUnitSummary": [
      {
        "displayMonth": "2021-07-21",
        "totalMinimumHours": "string",
        "totalFederalHours": "string",
        "totalCoreFederalHours": "string"
      }
    ],
    "customerActivity": [
      {
        "custActivityId": 0,
```

```json
      "custActivityType": "string",
      "custActivityStatus": "string",
      "custActivityCat": "string",
      "custActivityBeginDate": "2021-07-21",
      "custActivityEndDate": "2021-07-21",
      "custActivityCore": "string",
      "custActivityWeeklyHours": 0
    }
  ],
  "barrier": [
    {
      "barrierType": "string",
      "barrierCat": "string",
      "barrierId": 0,
      "barrierBeginDate": "2021-07-21",
      "barrierEndDate": "2021-07-21"
    }
  ],
  "employment": [
    {
      "employerName": "string",
      "employerType": "string",
      "hoursPerWeek": "string",
      "terminationDate": "2021-07-21",
      "dateHired": "2021-07-21"
    }
  ]
}
]
```

2.1.5 Headers

The following headers are required and included in all operations by the application gateway and do not need to be included in the request.

X-County-Code: This header is added to all requests by the application gateway. The county code header is used to limit returned values to be specific to the county.

X-App-Id: This header is added to all requests by the application gateway. This is a unique App-id that is created for each county application during the onboarding process. This Id should be referenced against a mapping table with staff Ids (one App-Id per staff id) that will in turn be used for database audit fields (created_by, updated_by) when an application creates or updates data in the CalSAWS system.

2.1.6 Error Message

The activity agreements API will return error messages in the following Scenarios:

1. Bad request. {parameter name} is invalid. {Reason}

2. Authorization information is missing or invalid.

3. Not found. Request {parameter name} - {value} was not found.

4. Request Timeout.

5. Internal Server Error.

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	API	Detailed Endpoint document	activityAgreements.html

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
DDID 2341	The CONTRACTOR shall create a service allowing 58 Counties to retrieve activity agreements and the associated activities utilizing a CalSAWS API. The service will allow the 58 Counties to search for activity agreements by a case and person. The service will return a list of activity agreements and any associated activities to the agreement.		Create activity agreements API

5 APPENDIX

This section contains the code table (CT) values that are currently used in the system. API users can use and expect these values as specified in the technical design

CT 21: Customer Activity Status Code
Active
Closed
Completed

CT 26: Customer Activity Type Code
Employment
SIP
Work Study

CT 56: Service Type Code		
Adult Services	HA - Homeless Assistance	Police
Animal Services	Haircuts	Post CalWORKs 60-month Services
Appraisal	Healthy Way LA	Post Employment Services
Assessment	Homeless	Providing C/C - Comm Svc
Auto Repair	Homeless Court	Public Defender
Background Research	Hospitals	Rapid Employment & Promotion
CFET Retention Services	Housing Services	Reappraisal
CSE	Immigration Services	Refugee Services
Career Opportunities Resources & Employment	Insurance	Relocation/Housing
Case Manager Appointment	Intensive Case Management	Satisfactory School Attendance (REM)
Center	Internship	Security Officer Assessment
Child Care Referral	Job Club	Security Officer Training
Child Care Wait List	Job Development	Self Initiated Workfare

Children's Services	Job Fair	Self-Initiated Program
Clothing	Job Opportunity	Services 1: CLA
Commodities	Job Readiness	Services 2: DVS
Commonly used OHC Providers	Job Readiness Training	Services 3: MHS
Communities Services Block Grant	Job Readiness Training for Youth	Services 4: SAR
Community Service Orientation	Job Refusal/Voluntary Quit	Shelters
Community Service Placement	Job Search	Short-Term Training
Community Services	Job Search Referral	Small Family Day Care Home
Computer Application Class	Job Skills Assessment	Soup Kitchens
Consumer Services	Job Skills Training - Empl	Specialized Work Experience
Day Reporting Center	LTC - Long Term Care/Hospice Care	Subsidized Food
Define Your Image	Large Family Day Care Home	Subsidized Medical
Disaster Services	Learning Disabilities Evaluation	Suicide Prevention
Diversion - Other	Learning Disabilities Screening	Summer Youth Employment
Diversion - Shelter	Learning Disabilities Services	Support Groups
Diversion - Vehicle Purchase	Legacy GEARS	Supported Work/Transitional Employment
Domestic Violence	Legal Assistance	Tax Intercept
Drug Facility	Life Skills	Tax Services
Drug/Alcohol	Linkages	Tools
Education & Training	Literacy	Transportation
Education - Empl	Mental Health	Trustline Exempt Child Home
Education Related	Mentoring	Trustline Exempt Outside Home
Employment	Money Management	Trustline Required Child Home
Employment Needs Evaluation	Motor Vehicles	Trustline Required Outside Home
Employment Services	New	Uniforms
Exempt Center	Non-Custodial Parent	Utilities
Expungement	OHC Providers	Veteran Referral

Family	OJT - On the Job Training	Veterans Services
Family Reunification	Office Occupations	Vital Statistics
Fees/Licenses	On the Job Training - Drug or Alcohol Rehabilitation	Voc/Ed Training
Financial Services	On the Job Training - Grant Based	Vocational Assessment
Fire	On-the-Job Training	Volunteer Services
Food Pantries/Food Banks	One-Stop	Voter Registration
Foster Care	Orientation	WEX
GED	Orientation/Appraisal	WTW Retention Services
GROW Transition-Age Youth Employment Program (GTEP)	Other Welfare-To-Work	Work Study
GROW Youth Employment Program (GYEP)	Out-Patient Services	Workfare
Gas	Paid Work Experience	Workforce Investment Act
Group Activities	Pathways to Success	Working
		Youth

CT 18: Program Code
AAP
CalFresh
Cal-Learn
CalWORKs
CAPI
CFET
Child Care
Disaster CalFresh
Diversion
Foster Care
General Assistance (Managed)

CT 18: Program Code
General Assistance/General Relief (GR)
GROW
Homeless - Perm
Homeless - Temp
Immediate Need
Kin-GAP
Medi-Cal
Nutrition Benefit
RCA
REP
Welfare to Work

CT 261: Activity Contract Type Code
Amendment
GN 6129
GN 6130
Other
WTW 2
WTW 29
WTW 32

CT 10523: Agreement Plan Type
CalWORKs Federal
CalWORKs Minimum
Family Stabilization
Post Employment Job Retention
Post Time Limit
Pre-Plan

CT 10555: Barrier Type

Behavioral Problems	History of Physical Assault	No Reliable Transportation
Caregiver for Child/Adult	History of Sexual Assault	Other Children's Issues
Child Care	Homeless	Parenting Issues
Child Custody Issues	Housing	Physical Disability
Developmental Disability	Juvenile Justice System	Safety Issues
Domestic Violence (Perpetrator)	Language/Lack of Fluency in English	School Expulsion/Suspension
Domestic Violence (Victim)	Learning Disability	Substance Use Disorder
Education	Legal Issues	Time Management
Employment	Linkages Participation	Truancy
Family Stabilization Counseling for Kids	Mental Health	
Health/Physical Issues	Money Management	

CT 10252: Barrier Category

Being a Care Giver for a Child/Adult	Faith Base Organization	No Recent Job History
Can't participate in concurrent activities	Family Reunification	No Reliable Transportation
Can't participate in full-time activities	Family Stabilization	Non custodial parent
Child Support Owed	Foster Care	Outstanding warrants
Community Base Organization	Health Problem	Parole
Criminal Record	Infraction	Physical Appearance
Day Reporting Center Program	Lack of fluency in English	Probation
Domestic Violence	Mental Problem	Substance Abuse
Expungement	No High School Diploma or GED	

CT 2359: Employment Type

Grant-based on-the-job training (OJT)
OJT - On the Job Training
Paid Work Experience - Private
Self-employment
Subsidized
Supported work or transitional employment
Unsubsidized
Work Study

CT 54: Service Category Code		
Appraisal/Assessment	Exempt Child Care	New
CFET	Food	Other Health Coverage
Child Care Wait List	GROW	Subsidized Employment Referral
Community/LD Services	Government/Community Organizations	Training
Counseling	IDs and Vital Records	Vendors
Education	Legacy	WPR
Emergency Services	Licensed Child Care	
Employment	Medical/Health Services	

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-214746 | DDID 2343

FDS: API – Barriers

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Sridhar Mullapudi
	Reviewed By	Avi Bandaranayake

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
03/18/2021	1.0	Initial Draft	Sridhar Mullapudi

Table of Contents

1   OVERVIEW

1.1   Current Design

This is a new API made available to provide the barriers data from the CalSAWS system.

1.2   Requests

Create a service that can retrieve barriers information for a given case number or Person ID.

1.3   Overview of Recommendations

1. Create a new endpoint to retrieve barriers information.

1.4   Assumptions

1. Results are limited to county level data, unless an application is granted '00' access.
2. Results returned will be paginated to 20 values by default.
3. Limit parameter will allow a maximum of 250 values returned by default. Requesting a larger value will result in a 400 error response.
4. Code table values for this API can be found in the Appendix.
5. Code table values are limited to those available as of the API release date.
6. Requests and Responses will use Code Table values as described in the Appendix.
7. Offset and limits will apply only if paginated results are available.
8. Offset beyond the max available will return a 404 error.
9. Offset and limits will only apply to the root element
10. Sorting and ordering only applies to the root element.
11. Null or empty values will not be returned in the response objects.

2 RECOMMENDATIONS

2.1 Barrier API

2.1.1 Overview

This API will expose the barriers data from the CalSAWS system.

2.1.2 Description of Changes

1. The barriers API will include the following data elements, and error handling. Please refer to the **barriers.html** document for the technical specifications and data element definitions.

2.1.3 Request Parameter

The barriers API can be used to retrieve barriers information form CalSAWS. The request must contain caseNum or personID and any of the following fields:

1. beginDate
2. endDate
3. CatCode
4. typeCode

2.1.4 Response

Please refer to the **barriers.html** document for the technical specifications and data element definitions.

2.1.5 Headers

The following headers are required and included in all operations by the application gateway and do not need to be included in the request.

X-County-Code: This header is added to all requests by the application gateway. The county code header is used to limit returned values to be specific to the county. In the special situation where an application is given a county code of 00 during onboarding, the calling application will have to provide county code as an additional request parameter.

X-App-Id: This header is added to all requests by the application gateway. This is a unique App-id that is created for each county application during the onboarding process. This Id should be referenced against a mapping table with staff Ids (one App-Id per staff id) that will in turn be used for database audit fields (created_by, updated_by) when an application creates or updates data in the CalSAWS system.

2.1.6 Error Message

The barriers API will return error messages in the following Scenarios:

1. Bad request. {parameter name} is invalid. {Reason}

2. Authorization information is missing or invalid.

3. Not found. Request {parameter name} - {value} was not found.

4. Request Timeout.

5. Internal Server Error.

3   SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	API	Detailed Endpoint document	barriers.html

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
DDID 2343	The CONTRACTOR shall create a service allowing 58 Counties to retrieve barrier information utilizing a CalSAWS API. The service will allow the 58 Counties to search for participant barriers by case or person. An optional filter for barrier type will be available. The service will return a list of barriers for the case or person.		Create barriers API

5 APPENDIX

This section contains the code table (CT) values that are currently used in the system. API users can use and expect these values as specified in the technical design

CT 10523: Agreement Plan Type
CalWORKs Federal
CalWORKs Minimum
Family Stabilization
Post Employment Job Retention
Post Time Limit
Pre-Plan

CT 10555: Barrier Type		
Behavioral Problems	History of Physical Assault	No Reliable Transportation
Caregiver for Child/Adult	History of Sexual Assault	Other Children's Issues
Child Care	Homeless	Parenting Issues
Child Custody Issues	Housing	Physical Disability
Developmental Disability	Juvenile Justice System	Safety Issues
Domestic Violence (Perpetrator)	Language/Lack of Fluency in English	School Expulsion/Suspension
Domestic Violence (Victim)	Learning Disability	Substance Use Disorder
Education	Legal Issues	Time Management
Employment	Linkages Participation	Truancy
Family Stabilization Counseling for Kids	Mental Health	
Health/Physical Issues	Money Management	

CT 10252: Barrier Category		
Being a Care Giver for a Child/Adult	Faith Base Organization	No Recent Job History

Can't participate in concurrent activities	Family Reunification	No Reliable Transportation
Can't participate in full-time activities	Family Stabilization	Non custodial parent
Child Support Owed	Foster Care	Outstanding warrants
Community Base Organization	Health Problem	Parole
Criminal Record	Infraction	Physical Appearance
Day Reporting Center Program	Lack of fluency in English	Probation
Domestic Violence	Mental Problem	Substance Abuse
Expungement	No High School Diploma or GED	

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-214750 | DDID 2347

FDS: API - Issuance API

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Sridhar Mullapudi
	Reviewed By	Avi Bandaranayake

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
01/11/2020	1.0	Initial Draft	Sridhar Mullapudi

Table of Contents

1 OVERVIEW

1.1 Current Design

This is a new API made available to provide the issuance data from the CalSAWS system.

1.2 Requests

Create a service that can retrieve issuance information for a given case ID.

1.3 Overview of Recommendations

1. Create a new endpoint to retrieve issuance information.

1.4 Assumptions

1. Results are limited to county level data, unless an application is granted '00' access.
2. Results returned will be paginated to 20 values by default.
3. Limit parameter will allow a maximum of 250 values returned by default. Requesting a larger value will result in a 400 error response.
4. Code table values for this API can be found in the Appendix.
5. Code table values are limited to those available as of the API release date.
6. Requests and Responses will use Code Table values as described in the Appendix.
7. Offset and limits will apply only if paginated results are available.
8. Offset beyond the max available will return a 404 error.
9. Offset and limits will only apply to the root element
10. Sorting and ordering only applies to the root element.
11. Null or empty values will not be returned in the response objects.

2 RECOMMENDATIONS

2.1 Issuance API

2.1.1 Overview

This API will expose the issuance data from the CalSAWS system.

2.1.2 Description of Changes

1. The issuance API will include the following data elements, and error handling. Please refer to the **issuance.html** document for the technical specifications and data element definitions.

2.1.3 Request Parameter

The issuance API can be used to retrieve issuance information from CalSAWS. The request may contain the following fields:

1. caseNum (required)
2. programCode
3. catCode
4. effectiveMonth
5. payCode
6. aidCode

2.1.4 Response

 Please refer to the **issuance.html** document for the technical specifications and data element definitions.

2.1.5 Headers

The following headers are required and included in all operations by the application gateway and do not need to be included in the request.

X-County-Code: This header is added to all requests by the application gateway. The county code header is used to limit returned values to be specific to the county. In the special situation where an application is given a county code of 00 during onboarding, the calling application will have to provide countyCode as an additional request parameter.

X-App-Id: This header is added to all requests by the application gateway. This is a unique App-id that is created for each county application during the onboarding process. This Id should be referenced against a mapping table with staff Ids (one App-Id per staff id) that will in

turn be used for database audit fields (created_by, updated_by) when an application creates or updates data in the CalSAWS system.

2.1.6 Error Message

The Issuance API will return error messages in the following Scenarios:

1. Bad request. {parameter name} is invalid. {Reason}

4. Authorization information is missing or invalid.

5. Not found. Request {parameter name} - {value} was not found.

6. Request Timeout.

7. Internal Server Error.

3   SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	API	Detailed Endpoint document	issuance.html

4   REQUIREMENTS

4.1   Project Requirements

REQ #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
DDID 2347	The CONTRACTOR shall create a service for the 58 Counties that returns all issuances for a provided case utilizing a CalSAWS API. The service will allow users to filter by program, benefit month, issuance category, and pay code. The service will return a list of issuances for the provided case that meet the filtering criteria.		Create issuance API

5 APPENDIX

This section contains the code table (CT) values that are currently used in the system.
API users can use and expect these values as specified in the technical design

CT 313: Issuance Category
Collections Refund
HMIS Interface Benefit
Immediate Need Benefit
Monthly Benefit
Reactivated Expungement
Service Payment
Supplemental Benefit
Valuable

CT 112: Issuance Type Code
Direct Deposit
EBT
Food Stamp Coupon
Manual EBT
Manual Warrant
Warrant

CT 2078: Issuance Sub Category
DCFP
Emergency Allotment
LIHEAP
Replacement Benefit
SUAS
Supp DCFP
WINS

CT 111: Issuance Status
Awaiting Approval (L1) - Reissue
Awaiting Approval (L1) - Replace
Awaiting Approval (L2) - Reissue
Awaiting Approval (L2) - Replace
Cancelled
Disapproved
Held
Issued
Manually Issued
Paid
Pending Approval
Pending Deputy Approval
Pending Supervisor Approval
Ready For Issuance
Ready For Manual Issuance
Reissued
Released
Replaced
Returned
Stop Payment
Submission Error
Submitted
Validation Error
Voided

CT 138: Delivery Method
Mail
Pickup

CT 314: Immediacy Code

Manually Issued
Routine
Rush

CT 10445: Bank Account Codes

Check Writing Warrant
District Warrants
EBT
EFT Warrant
Field Warrant
Leader Vender
Participants
Warrant

CT 10547: Electronic Theft Type

AB 2035 - Skimming
AB 2313 - Scam

CT 623: Pay Code

$100 Bonus	FE TR EM FS	RE FE (2 Parent) AE UE	Timed Out Employment Services - Ancillary-Education-Non-Assistance
1st Time Benefits Not Received	FE TR EM HSP	RE FE (2 Parent) AE UE TLTD	Timed Out Employment Services - Other Support Services - Assistance
290 Registrant	FE TR UE FS	RE FE (2 Parent) AW EM	Timed Out Employment Services - Work/Activities/Expense Non-Assistance

AB 110 Emergency Placement Prior to Home Approval	FE TR UE HSP	RE FE (2 Parent) AW EM TLTD	Timed Out Employment Services Transportation Assistance
Aid Paid Pending (State/Fair Hearing)	FE WR EM FS	RE FE (2 Parent) AW UE	Timed Out Employment Services Transportation Non-Assistance
All Other Fed NonFed	FFA County Clothing Allowance	RE FE (2 Parent) AW UE TLTD	Title XX Shelter Home Payment
Alternate Funding for SSI Apps	FFA County Placement	RE FE (2 Parent) TR EM	Tools
Amnesty Alien (100% Reimbursement)	FFA Probation Clothing Allowance	RE FE (2 Parent) TR EM TL	Training Assistance
Ancillary Emp Education Related - Fed	FFA Probation Placement	RE FE (2 Parent) TR EM TLTD	Trans-DMVA Cash
Ancillary Emp Education Related - Non-Fed	FH County Clothing Allowance	RE FE (2 Parent) TR UE	Trans-Drug Appt Cash
Ancillary Emp Education Related - State	FH County Placement	RE FE (2 Parent) TR UE TL	Trans-EDD Cash
Ancillary Emp Work Related - Fed	FH Probation Clothing Allowance	RE FE (2 Parent) TR UE TLTD	Trans-Emp Act Cash
Ancillary Emp Work Related - Non-Fed	FH Probation Placement	RE FE AE EM	Trans-Job Srch Cash
Ancillary Emp Work Related - State	FSC/DPSS Perm Housing	RE FE AE EM TLTD	Trans-MSUDRP
Ancillary UnEmpl Other Services - Fed	FSC/DPSS Rent Subsidy	RE FE AE UE	Trans-Med Appt Cash
Ancillary UnEmpl Other Services - Non-Fed	FSC/DPSS Temp Shelter	RE FE AE UE TLTD	Trans-Pnd 1st Ck Cash
Ancillary UnEmpl Other Services - State	Fair Labor Child Care	RE FE AW EM	Trans-SSI Appl Cash
Annual Clothing Allowance	Fed Eligible Non-Fed/State Only Case	RE FE AW EM TLTD	Trans-Shelter Cash

Annual Clothing Allowance Kin-GAP	Fire Ins	RE FE AW UE	Trans-Spec Cash
Approved Relative Caregiver	Foster Care - S/O SSI/SSP (Severely Impaired)	RE FE AW UE TLTD	Trans-Training Cash
Beno v. Shalala	Foster Care - out of State	RE FE TR EM	Trans-Wk Proj Cash
Board and Care	Foster Care Emergency Assistance	RE FE TR EM TLTD	Transfer Month of Service
CAPI Pending	Foster Care Relative	RE FE TR UE	Transitional Emp - Fed
CAPP Employed	Foster Care SSI - Dependent	RE FE TR UE TLTD	Transitional Emp - Non-Fed
CAPP UnEmployed	Foster Care SSI - Wards	RE NC AE EM	Transitional Emp Education Related - Fed
CAT 01 (not CalWorks linked)	Foster Home	RE NC AE UE	Transitional Emp Education Related - Non-Fed
CC-GAIN Sanc	Funeral Expense	RE NC AW EM	Transitional Emp Work Related - Fed
CC-General	GAPP Employed	RE NC AW UE	Transitional Emp Work Related - Non-Fed
CC-Provdr In Hm	GAPP UnEmployed	RE NC TR EM	Transportation
CC-Registr Fee	GED Stipend	RE NC TR UE	Transportation - FED
CL 2P AE EM	GH County Clothing Allowance	RE NF AE EM	Transportation - NON FED
CL 2P AE UE	GH County Placement	RE NF AE EM TLTD	Transportation Emp - Fed
CL 2P AW EM	GH Probation Clothing Allowance	RE NF AE UE	Transportation Emp - Non-Fed
CL 2P AW UE	GH Probation Placement	RE NF AE UE TLTD	Transportation Emp - State
CL 2P TR EM	GR Non-Ded	RE NF AW EM	Transportation UnEmpl - Fed
CL 2P TR UE	GR-Money Management	RE NF AW EM TLTD	Transportation UnEmpl - Non-Fed
CL Case Management	GRAppliance	RE NF AW UE	Transportation UnEmpl - State

CL FE (2 Parent) AE EM	GRElectricUtilityDep	RE NF AW UE TLTD	Undefined
CL FE (2 Parent) AE UE	GRGasUtilityDep	RE NF TR EM	Undocumented Non-Citizen Child
CL FE (2 Parent) AW EM	GRLstMoRent	RE NF TR EM TLTD	Unemployable
CL FE (2 Parent) AW UE	GRMiscUtilityDep	RE NF TR UE	Unemployable Homeless
CL FE (2 Parent) TR EM	GROW HA - 1st Iss	RE NF TR UE TLTD	Unemployable SSI Pending
CL FE (2 Parent) TR UE	GROW HA - 2nd Iss	RE SN AE EM	Utility Shutoff
CL FE AE EM	GROW HA - 3rd Iss	RE SN AE EM TLTD	Vendor Client (Vendor Case - Pmt to Client)
CL FE AE UE	GROtherDep	RE SN AE UE	Vendor Grant (Vendor Case - Pmt to Vendor/landlord)
CL FE AW EM	GRRentSubsidy	RE SN AE UE TLTD	Vendor Shelter (Vendor Case - Pmt to Shelter)
CL FE AW UE	GRSecurityDep	RE SN AW EM	Vendor Utility (Vendor Case - Pmt to Utility)
CL FE TR EM	GR_EMP_HSubsidy	RE SN AW EM TLTD	Vocational Assessment
CL FE TR UE	GR_SSI_HSubsidy	RE SN AW UE	Voluntary Above Standard Grant
CL NF AE EM	GR_SSI_HSubsidy_AB109	RE SN AW UE TLTD	Voluntary Foster Family Home
CL NF AE UE	GR_SSI_HSubsidy_HPI	RE SN TR EM	Voluntary Foster Family Receiving Emergency Shelter Care
CL NF AW EM	GR_SSI_HSubsidy_SB678	RE SN TR EM TLTD	Voluntary Group Home
CL NF AW UE	GR_VET_HSubsidy	RE SN TR UE	Voluntary Home - Finding Agency
CL NF TR EM	Graduation Bonus	RE SN TR UE TLTD	Voluntary Placement
CL NF TR UE	Group Home	RE SO AE EM	Voluntary Regional Center
CL SN AE EM	HA Perm-Appr	RE SO AE EM TLTD	WINS

CL SN AE UE	HA Perm-Arrearages	RE SO AE UE	WRAP Bio Parent
CL SN AW EM	HA Perm-Disaster	RE SO AE UE TLTD	WRAP Dependent Foster Family Home
CL SN AW UE	HA Perm-P/M Illness	RE SO AW EM	WRAP Dependent Group Home
CL SN TR EM	HA Perm-Uninhabit	RE SO AW EM TLTD	WRAP Dependent Guardian
CL SN TR UE	HA Perm-Violence	RE SO AW UE	WRAP Dependent Home - Finding Agency
CL SO AE EM	HA Temp-Appr	RE SO AW UE TLTD	WRAP Dependent Miller v. Youakim
CL SO AE UE	HA Temp-Disaster	RE SO TR EM	WRAP Extended Non-Relative (NREFM placements)
CL SO AW EM	HA Temp-P/M Illness	RE SO TR EM TLTD	WRAP Extended NonRelative
CL SO AW UE	HA Temp-Pend	RE SO TR UE	WRAP FFA County Placement
CL SO TR EM	HA Temp-Uninhabit	RE SO TR UE TLTD	WRAP FFA Probation Placement
CL SO TR UE	HA Temp-Violence	Recurring Special Need	WRAP FH County Placement
CT FE AE	HIV/HEC - Able to Work	Refugee Fed TANF	WRAP FH Probation Placement
CT FE AE AB	HIV/HEC - Unable to Work	Refugee Time Eligible - Special Needs	WRAP Foster Care Relative
CT FE AW	HPI-Appliance	Regional Center	WRAP Foster Home
CT FE AW AB	HPI-Electric Utility Dep	Rent Subsidy-1/G	WRAP GH County Placement
CT FE TR	HPI-GR Security Deposit	Rent Subsidy-2/G	WRAP GH Probation Placement
CT FE TR AB	HPI-Gas Utility Dep	Rent Subsidy-3/G	WRAP Group Home
CW NF Transitional Services	HPI-Lst Mo Rent	Rent Subsidy-4/G	WRAP Home Finding
CW Rent Subsidy	HPI-Misc Utility Dep	Rent Subsidy-5/G	WRAP Home Finding (FFA placements)

CW Transitional Services	HPI-Other Dep	Rent Subsidy-6/G	WRAP Legal Guardian
Cal-Learn Supplement ($100)	HPI-Security Dep	Rent Subsidy-7/G	WRAP Miller v. Youkim
Cal-Learn Supplement ($500)	HVP FE	Rent Subsidy-8/G	WRAP Probation Bio Parent
CalLEARN Fed Employed	HVP FE CC EM	Representative Payee	WRAP Probation FFA
CalLEARN Fed UnEmployed	HVP FE CC UE	Retroactive Child Care Payment	WRAP Probation FFH
CalLEARN Non-Fed Employed	HVP NFE	Room & Board	WRAP Probation Group Home
CalLEARN Non-Fed UnEmployed	HVP NFE CC EM	Room and Board	WRAP Probation NREFM
CalLEARN Safety Net Employed	HVP NFE CC UE	SB1569TVisa	WRAP Probation Relative Home
CalLEARN Safety Net UnEmployed	HVP NME	SB1569UVisa	WRAP Voluntary Foster Family Home
CalLEARN Sanctioned Employed	HVP NME CC EM	SCC	WRAP Voluntary Group Home
CalLEARN Sanctioned UnEmployed	HVP NME CC UE	SED Foster Care	WRAP Voluntary Home - Finding Agency
CalLEARN State (2 Parent) Employed	Hardship - Non Refugee (such as: RISP)	SILP FE NMD PSP	WRAP Ward Foster Family Home
CalLEARN State (2 Parent) UnEmployed	Home Finding	SILP NF NMD PSP	WRAP Ward Group Home
CalLEARN State Only Employed	Home Finding (FFA placements)	SNNR-Bed	WRAP Ward Home - Finding Agency
CalLEARN State Only UnEmployed	Homeless	SNNR-Bedding/Dishes	WT 2P AE EM
CalLEARN TANF Timed-Out Employed	Homeless - Applicant	SNNR-Clothing	WT 2P AE EM TL

CalLEARN TANF Timed-Out UnEmployed	Homeless - Initial Applicant	SNNR-Ess Furniture	WT 2P AE EM TLTD
CalLearn Emp Education Related Fed	Homeless - Recipient	SNNR-Heater	WT 2P AE UE
CalLearn Emp Education Related Non-Fed	Homeless Client	SNNR-House Repairs	WT 2P AE UE TL
CalLearn Emp Education Related State	Housing Relocation	SNNR-Interim Shelter	WT 2P AE UE TLTD
CalLearn Emp Transportation Fed	Housing Subsidy	SNNR-Refrig	WT 2P AW EM
CalLearn Emp Transportation Non-Fed	Housing-Evict	SNNR-Stove	WT 2P AW EM TL
CalLearn Emp Transportation State	Housing-Forecl	SNR-Trans-Med	WT 2P AW EM TLTD
CalLearn Emp Work Related Fed	Housing/Utilities	SO CL Case Management	WT 2P AW UE
CalLearn Emp Work Related Non-Fed	Immed Need	SS&I Incentive Pymt	WT 2P AW UE TL
CalLearn Emp Work Related State	Immediate Need	SSI Pending	WT 2P AW UE TLTD
CalLearn Penalty - Late Report Card	Immediate Need / Emergency Assistance (Eligibility not Verified)	SSI Pending Homeless	WT 2P TR EM
CalLearn Penalty - No Report Card	Increased Need Supplement	SSIMAP_Cloth/Shoe	WT 2P TR EM TL
CalLearn UnEmpl Other Ancillary Fed	Indigent Burial	SSIMAP_Haircut	WT 2P TR EM TLTD
CalLearn UnEmpl Other Ancillary Non-Fed	Inelgible to AFDC-Other Reasons	SSIMAP_Other	WT 2P TR UE

CalLearn UnEmpl Other Ancillary State	Ineligible to AFDC-FC Pending Document Verification	SSIMAP_Shower	WT 2P TR UE TL
CalLearn UnEmpl Transportation Fed	Interim Assistance	SUAS	WT 2P TR UE TLTD
CalLearn UnEmpl Transportation Non-Fed	Interim Assistance Two Person	SUAS/LIHEAP Issued Outside of CWD	WT FE (2 Parent) AE EM
CalLearn UnEmpl Transportation State	Job Search	Safety Net Employment Services - Ancillary-Education Non-Assistance-State	WT FE (2 Parent) AE EM TL
Catastr-Cloth	Job Support	Safety Net Employment Services - Other Support Services Assistance-State	WT FE (2 Parent) AE EM TLTD
Catastr-Food	KG Host Clothing Allowance	Safety Net Employment Services - Transportation Assistance-State	WT FE (2 Parent) AE UE
Catastr-Housing	KG ISRS	Safety Net Employment Services - Transportation Non-Assistance-State	WT FE (2 Parent) AE UE TL
Child Care	KG Quarterly Clothing Allowance	Safety Net Employment Services - Work/Activities/Expense Non-Assistance-Sta	WT FE (2 Parent) AE UE TLTD
Child Care/Development - Employed	KG State Clothing Allowance - $100	Sanction Case requiring vendor rent & utilities	WT FE (2 Parent) AW EM
Child Care/Development - Unemployed	Kin-GAP Supplemental Clothing Allowance - $100	Shelter 31+ Days	WT FE (2 Parent) AW EM TL
Child Welfare Funded	Known CalWORKs/SSI	Shelter Care - Under 30 Days	WT FE (2 Parent) AW EM TLTD
Children''s Home	LIHEAP	Shelter Home - First Day is Last Day	WT FE (2 Parent) AW UE

Clothing Allowance	LTC Personal Needs Allowance - Medical Facility	Special Clothing Allowance	WT FE (2 Parent) AW UE TL
Clothing Allowance - Institutional Placement	LTC Recipient at home - Community Spouse	Special Clothing Allowance Kin-GAP	WT FE (2 Parent) AW UE TLTD
Clothing Allowance - Probations Placement	Learning Disability Assessment	Special Need (Non-Recurring)	WT FE (2 Parent) TR EM
County Funded Portion Excess of State Rate	Legal Guardian	Special Need (Recurring & Non-Recurring)	WT FE (2 Parent) TR EM TL
County Funded Portion in Excess of State/Federal Rate	Legal Guardian Above Standard Rate/Emergency Shelter Care	Special Need (Recurring)	WT FE (2 Parent) TR EM TLTD
County Funds - Other Reasons	Lodging	Special Needs - Core for Household Member	WT FE (2 Parent) TR UE
County Funds - Other Reasons (Incl Clothing Allow)	Lost/Stolen EBT Benefits	Special Needs - Pregnancy	WT FE (2 Parent) TR UE TL
County Funds - Other Reasons (Incl Clothing Allowance)	MA	Specialized Care	WT FE (2 Parent) TR UE TLTD
County use only 1	MA - Exception DV	Stage 1 CW Sanctioned Employed	WT FE AE EM
County use only 2	MA - Exception Other	Stage 1 CW Sanctioned Unemployed	WT FE AE EM TL
County use only 3	MA-AdultPort/G-D	Stage 1 CW Transitional Employed	WT FE AE EM TLTD
County use only 4	MA-AdultPort/G-DV	Stage 1 CW Transitional Unemployed	WT FE AE UE
Cty Funds-No AFDC/FC Elig	MA-AdultPort/G-PM	Stage 1 Employed CW Discontinued	WT FE AE UE TL
DCSS-HPRP-EP/EDep	MA-AdultPort/G-U	Stage 1 Fed Employed	WT FE AE UE TLTD
DCSS-HPRP-EP/Elec	MA-AdultPortion/G	Stage 1 Fed UnEmployed	WT FE AW EM

DCSS-HPRP-EP/GDep	MA-Appliance/G	Stage 1 Federal (Non 2 Parent) Employed	WT FE AW EM TL
DCSS-HPRP-EP/Gas	MA-Appliance/G-D	Stage 1 Federal (Non 2 Parent) Unemployed	WT FE AW EM TLTD
DCSS-HPRP-EP/HDep	MA-Appliance/G-DV	Stage 1 Non Fed TCVAP Employed	WT FE AW UE
DCSS-HPRP-EP/Rnt	MA-Appliance/G-PM	Stage 1 Non Fed TCVAP Unemployed	WT FE AW UE TL
DCSS-HPRP-MA/Elec	MA-Appliance/G-U	Stage 1 Non-Fed Employed	WT FE AW UE TLTD
DCSS-HPRP-MA/Gas	MA-Housing/G	Stage 1 Non-Fed UnEmployed	WT FE TR EM
DCSS-HPRP-MA/Hous	MA-Housing/G-D	Stage 1 Safety Net Employed	WT FE TR EM TL
DCSS-HPRP-Re/Elec	MA-Housing/G-DV	Stage 1 Safety Net UnEmployed	WT FE TR EM TLTD
DCSS-HPRP-Re/Gas	MA-Housing/G-PM	Stage 1 State (2 Parent) Employed	WT FE TR UE
DCSS-HPRP-Re/Hous	MA-Housing/G-U	Stage 1 State (2 Parent) UnEmployed	WT FE TR UE TL
DCSS-HPRP/1-RSub	MA-TrucRnt/G-D	Stage 1 TANF Timed-Out - Employed	WT FE TR UE TLTD
DCSS-HPRP/10-RSub	MA-TrucRnt/G-DV	Stage 1 TANF Timed-Out - Unemployed	WT NF AE EM
DCSS-HPRP/11-RSub	MA-TrucRnt/G-PM	Stage 1 TANF Timed-Out Employed	WT NF AE EM TL
DCSS-HPRP/12-RSub	MA-TruckRnt/G	Stage 1 TANF Timed-Out Unemployed	WT NF AE EM TLTD
DCSS-HPRP/13-RSub	MA-TruckRnt/G-U	Stage 1 Unable to Transfer to Stage 2 Employed	WT NF AE UE
DCSS-HPRP/14-RSub	MA-Utilities/G	Stage 1 Unable to Transfer to Stage 2 UnEmployed	WT NF AE UE TL
DCSS-HPRP/15-RSub	MA-Utls/G-D	Stage 1 Unemployed CW Discontinued	WT NF AE UE TLTD

DCSS-HPRP/16-RSub	MA-Utls/G-DV	Stage 2	WT NF AW EM
DCSS-HPRP/17-RSub	MA-Utls/G-PM	Stage 2 Employed	WT NF AW EM TL
DCSS-HPRP/18-RSub	MA-Utls/G-U	Stage 2 Fed Employed	WT NF AW EM TLTD
DCSS-HPRP/2-RSub	Meals	Stage 2 Fed UnEmployed	WT NF AW UE
DCSS-HPRP/3-RSub	Meals Out	Stage 2 State Employed	WT NF AW UE TL
DCSS-HPRP/4-RSub	Melendez - Client (RISP to client - Vendored Grant)	Stage 2 State UnEmployed	WT NF AW UE TLTD
DCSS-HPRP/5-RSub	Melendez - Utility (RISP for utility - Vendored Grant)	Stage 2 UnEmployed	WT NF TR EM
DCSS-HPRP/6-RSub	Melendez v. McMahon	Stage 3	WT NF TR EM TL
DCSS-HPRP/7-RSub	Melendez v. McMahon (RISP)	Stage 3 Employed	WT NF TR EM TLTD
DCSS-HPRP/8-RSub	Miller v. Youkim	Stage 3 Fed Employed	WT NF TR UE
DCSS-HPRP/9-RSub	Minor Parent - Infant Supplement	Stage 3 Fed UnEmployed	WT NF TR UE TL
Dependent Above Standard Grant	Minor Parent with child in Foster Home	Stage 3 State Employed	WT NF TR UE TLTD
Dependent Foster Family Home	Misc (Clothing, Education, License & Legal Fees, Relo., Job Tools & Medical	Stage 3 State UnEmployed	WT SN AE EM
Dependent Foster Family Home Receiving Emergency Shelter Care Only	Moving Costs	Stage 3 UnEmployed	WT SN AE EM TL
Dependent Group Home	NF AE EM FS	State Annual Clothing Allowance - $100	WT SN AE EM TLTD
Dependent Guardian	NF CL Case Management	State Annual Clothing Allowance - $100 Kin-GAP	WT SN AE UE

Dependent Guardian Above Standard Rate	NF HA FS	Supplemental Clothing Allowance	WT SN AE UE TL
Dependent Home - Finding Agency	NF HSP	Supplemental Clothing Allowance - $100	WT SN AE UE TLTD
Dependent Miller v. Youakim	NF OSS UE FS	Supplemental Clothing Allowance Kin-GAP	WT SN AW EM
Dependent Miller v. Youakim Receiving Above Standard Rate	NF TR EM FS	TANF TO Employment Services EM NMOE	WT SN AW EM TL
Dependent Miller v. Youakim Receiving Emergency Shelter Care	NF TR EM HSP	TANF TO Employment Services UE NMOE	WT SN AW EM TLTD
Dependent Regional Center	NF TR UE FS	TCVAP Non-Citizen Services	WT SN AW UE
Direct Rent	NF TR UE HSP	THAP+14	WT SN AW UE TL
Disregard	NF WR EM FS	THAP+14 1st Issuance	WT SN AW UE TLTD
Distilled Water	NM AE EM FS	THAP+14 2nd Issuance	WT SN TR EM
Diversion Payments	NM HA FS	THAP+14 - Exception DV	WT SN TR EM TL
Diversion-Job Avail	NM OSS UE FS	THAP+14 - Exception Other	WT SN TR EM TLTD
Divrsion-Antic Emply	NM TR EM FS	THAP+14 1ST Iss/D	WT SN TR UE
Divrsion-Curr Emplyd	NM TR UE FS	THAP+14 1ST Iss/DV	WT SN TR UE TL
Divrsion-Rcnt WrkHst	NM WR EM FS	THAP+14 1ST Iss/G	WT SN TR UE TLTD
Domestic Violence	NMOE HSP	THAP+14 1ST Iss/PM	WT SO AE EM
Dormitory	NMOE TR EM HSP	THAP+14 1ST Iss/U	WT SO AE EM TL
Drug and Alcohol Services	NMOE TR UE HSP	THAP+14 2ND Iss/D	WT SO AE EM TLTD
EA Refugee U Parent Mixed AU	Non-Citizen	THAP+14 2ND Iss/DV	WT SO AE UE

EA Refugee U Parent NonRefugee	Non-Citizen Interim Assistance	THAP+14 2ND Iss/G	WT SO AE UE TL
EA Refugee U Parent Time Eligible	Non-Customer	THAP+14 2ND Iss/PM	WT SO AE UE TLTD
EA Shelter Care-Over 30 days	Non-Federal WTW	THAP+14 2ND Iss/U	WT SO AW EM
EA Shelter Care-Under 30 days	Non-Recurring Special Need	TYHPRP-1/DR	WT SO AW EM TL
EA Time Expired U Parent	Not Applicable	TYHPRP-1/HSub	WT SO AW EM TLTD
EAPE	Not Title XX or EA Eligible to Shelter	TYHPRP-10/DR	WT SO AW UE
EAPE-Rental/G	ORDG-Ancillary	TYHPRP-10/HSub	WT SO AW UE TL
EAPE-Utility/G	ORDG-Transportation	TYHPRP-11/DR	WT SO AW UE TLTD
EC EA Eligible Emergency Placement Prior to Home Approval	One Stop Services	TYHPRP-11/HSub	WT SO TR EM
EC EA Ineligible Emergency Placement Prior to Home Approval	One-Month Only	TYHPRP-12/DR	WT SO TR EM TL
EFC ISRS	Other	TYHPRP-12/HSub	WT SO TR EM TLTD
EKG ISRS	P&I Needs	TYHPRP-13/HSub	WT SO TR UE
EOA - Education Stipend Federal	Pass-On	TYHPRP-14/HSub	WT SO TR UE TL
EOA - Education Stipend Non-Federal	Permanent HA (Illness)	TYHPRP-15/HSub	WT SO TR UE TLTD
EOA - Graduation Award Federal	Permanent HA (Natural Disaster)	TYHPRP-16/HSub	WT TP NF AE EM
EOA - Graduation Award Non-Federal	Permanent HA (Uninhabitability)	TYHPRP-17/HSub	WT TP NF AE UE
ESP - First Semester	Permanent HA (Violence)	TYHPRP-18/HSub	WT TP NF AW EM
ESP - Graduation	Permanent Shelter	TYHPRP-2/DR	WT TP NF AW UE

ESP - Money Management	Permanently Disabled	TYHPRP-2/HSub	WT TP NF TR EM
Education Transportation	Personal Care Kit	TYHPRP-3/DR	WT TP NF TR UE
Electronic Theft Replacement Cash Benefits	Phone	TYHPRP-3/HSub	WTW 2P Family General
Emergency Assistance	Placement Prior to Home Approval	TYHPRP-4/DR	WTW General
Emergency Assistance General Relief	Pregnancy Allowance	TYHPRP-4/HSub	WTW Reloc Appliance
Emergency Assistance Shelter Care - Over 30 Days	Pregnancy Assistance	TYHPRP-5/DR	WTW Reloc Housing
Emergency Assistance Shelter Care - Under 30 Days	Presumptive Eligibility	TYHPRP-5/HSub	Ward Above Standard Grant
Employable	Probation Case	TYHPRP-6/DR	Ward Foster Family Home
Employable Homeless	Probation FFA	TYHPRP-6/HSub	Ward Foster Family Home Receiving Emergency Shelter Care
Employable Homeless with Good Cause	Probation FFH	TYHPRP-7/DR	Ward Group Home
Employable Light Duty	Probation Group Home	TYHPRP-7/HSub	Ward Home - Finding Agency
Employable Two Person	Probation NREFM	TYHPRP-8/DR	Ward Miller v. Youakim Receiving Above Standard Rate
Employable with Good Cause	Probation Relative Home	TYHPRP-8/HSub	Ward Miller v. Youakim Receiving Emergency Shelter Care Only
Employable with Short Term Disability	Prop Taxes	TYHPRP-9/DR	Ward Regional Center

Employment Services	Quarterly Clothing Allowance	TYHPRP-9/HSub	Wk Rel Clothing
Employment Services EM NMOE	RE 2P AE EM	TYHPRP-MA/Elec	Work Exempt
Employment Services UE NMOE	RE 2P AE EM TLTD	TYHPRP-MA/Gas	Work Exempt Homeless
Excess	RE 2P AE UE	TYHPRP-MA/Hous	Work Related - FED
Extended Foster Care	RE 2P AE UE TLTD	TYHPRP-MA/Other	Work Related - NON FED
Extended Non-Relative (NREFM placements)	RE 2P AW EM	Temporarily Disabled	Worker's Comp/WEP Injury
Extended NonRelative	RE 2P AW EM TLTD	Temporarily Disabled Two Person	Wraparound
Extra Clothing Allowance	RE 2P AW UE	Temporary HA (Illness)	Zapata v. Woods
FAPP - Employed	RE 2P AW UE TLTD	Temporary HA (Natural Disaster)	Zero Grant - Collecting Overpayment
FAPP - Unemployed	RE 2P TR EM	Temporary HA (Uninhabitability)	Zero Grant - Income Exceeds Needs
FC ISRS	RE 2P TR EM TLTD	Temporary HA (Violence)	Zero Grant - Income Exceeds Needs (over 185%)
FC One Time Stipend	RE 2P TR UE	Temporary Shelter	Zero Grant - Non-Aided Parent & Child (TANF Eligible)
FE AE EM FS	RE 2P TR UE TLTD	Therapeutic Diet	Zero Grant - Under $10
FE HA FS	RE FE (2 Parent) AE EM	Time Eligible Entrants	Zero to Money
FE HSP	RE FE (2 Parent) AE EM TLTD	Time Expired Refugee	refugee under 12 months= active code, used currently
FE OSS UE FS			

CT 338: Issuance Status Reason

Missing/invalid file number (positions 1-10)	Corporate customer advises not authorized	Interface file not received	Non transaction account
Missing/invalid FAS org	Court Order	Invalid Account Number	Not Received
Address code not set when address is blank	Customer Pickup	Invalid Direct Deposit SVC date on payment related info	Other Reason
Incompatible direct deposit transaction codes.	Customer advises not authorized	Invalid Direct Deposit warrant number on payment related info	PO Rtn-Whereabouts Unknown
Invalid Direct Deposit amount on payment related info	Customer is no longer a payee on the case	Invalid company identification	PR-FILE-NO-WORKER
Missing / Incorrect source code (except for Pre-notes)	Customer moved and whereabouts unknown	Invalid individual ID number	PRS-ID is blank
Missing account number for direct deposit	Customer requests that Direct Deposit services be stopped	Invalid or Missing action code	Paid
Missing category code or case number	Customer's case has been discontinued	Invalid or Missing amount	Paid and Replaced
Missing/ Incorrect person type	Damaged Warrant	Invalid or Missing authorization number	Payee Change
Missing/Incorrect issue date for counter /manual warrants and cancels	Death of payee	Invalid or Missing availability date	Payee name is missing/Invalid
Missing/Incorrect routing number for direct deposit	Destroyed	Invalid or Missing benefit period date	Payment Stopped
Missing/Incorrect warrant number for counter warrants/ manual warrants and	Disaster	Invalid or Missing benefit type	Payment refused by biller
Missing/invalid FAS dept	Duplicate Batch Number - Reject Entire File	Invalid or Missing credit debit indicator	Post Office Return

Missing/invalid FAS fund	Duplicate Issuance	Invalid or Missing state unique identifier	Postal Return-Benefit Refused
Missing/invalid FAS obj	Duplicate Warrant	Invalid record type	Postal Return-Undeliverable
Missing/invalid direct deposit dfi acct	Duplicate benefit	Issuance Created External to System	Print Error
Missing/invalid direct deposit dfi rt no	Duplicate entry	Issuance ID is missing or not numeric	Pull for Cancellation
Missing/invalid direct deposit pay related	EBT Benefit Add Reject	Issuance Record Created In Error	RDFI is not an ACH member
Recipient name is missing when payee<>recipient	EBT Card Not Cancelled Timely	LWA - Lost Warrant Affidavit	Reactivation
Account Closed by Customer or RDFI	EBT Theft	Linked Benefit	Ready For Issuance
Account funds have been frozen	EBT Unlnkd-Canc Exc	Lost by Auth Rep	Refused at District
Account not found	EBT Void-Cancel Exc	Lost by Legal Owner	Reissued
Addenda record error	Effective Date/Benefit month date is missing or an invalid date	Lost by Payee	Rejected Direct Deposit
Address Incorrect	Eligibility Change	Lost, Destroyed, or not Received	Remailed
Address Street Name is blank	Eligibility-Worker is blank	Mandatory field error	Replaced
Address city name is blank	Exceeds Threshold	Manual	Representative payee deceased or no longer able to continue in that capacit
Address state is blank	External	Misfortune	Retired routing/transit number - Branch sold
Address zip code is blank	Failed Transmission	Missing /Incorrect program code	Returned per ODFI request
Address-Line is blank/incorrect	Forgery	Missing Customer Name when ACH authorization is revoked by Customer	Routing/transit number check digit error

		Missing/ Incorrect Action code	Service not used by Customer
Admin Decision	Forgery Determined	Missing/ Incorrect Action code	Service not used by Customer
Administrative Error	GAIN non-participation	Missing/Incorrect Transaction Code	Staledate
Aid code not supported by EBT	Generated in Error	Missing/Incorrect direct deposit transaction code	Stolen
Amount field error	Grant Amount is blank, zero or incorrect	Missing/Incorrect issue date	Stop Payment
Aux-Admin Decision	Hearing Decision	Missing/Incorrect pay code	Stop Payment Confirmed
Availability date current or past dated	Held	Missing/Incorrect payment type	System
BEN-DUE-DTE is blank	Improper effective date	Missing/Incorrect subprogram code for childcare	Trace number error
BEN-RSN-CD is blank	In Lieu of Outlaw	Missing/Incorrect warrant number	UREV Claim
Bad Data	In Person from Customer	Missing/invalid FAS appr	Unclaimed at District
Batch totals on outbound file do not agree with County calculated totals ?	Incorrect Account Number	Missing/invalid FAS grc	Uncollected Funds
	Incorrect Account Number and Transaction Code	Missing/invalid direct deposit rt no check	Unlinked Benefit
Beneficiary or account holder other than representative payee deceased	Incorrect Information	Missing/invalid direct deposit trans code	Unlinked Benefit deleted
Benefit not used by Customer	Incorrect Routing Number	Missing/invalid record type. (is not "D")	User Request
By Mail from Customer	Incorrect Routing Number and Account Number	Modifier-Code is blank	Vendor Request
By Mail from Post Office	Incorrect Routing Number, Account	New	Vendor Return - Address Incorrect

	Number, and Transaction Code		
CASE-ID is blank	Incorrect Transaction Code	No Prenotification on File	Vendor did not provide product or service
Cancel	Init EBT Card Not Received	No account on file - RDFI is unable to locate account	Warrant Damaged
Case-No is missing/incorrect	Insufficient Funds	No benefit found in pending	Warrant Reconciliation
Child moved out of foster care home		No card holder has access to benefits	Worker Request

CT 18: Program Code
AAP
CalFresh
Cal-Learn
CalWORKs
CAPI
CFET
Child Care
Disaster CalFresh
Diversion
Foster Care
General Assistance (Managed)
General Assistance/General Relief (GR)
GROW
Homeless - Perm
Homeless - Temp
Immediate Need
Kin-GAP
Medi-Cal

CT 18: Program Code
Nutrition Benefit
RCA
REP
Welfare to Work

CT 184: Aid Code		
01 - RCA	58 - OBRA-ESO/Pregnancy	D7 - OBRA-LTC-Disabled-SOC
02 - RMA/EMA	59 - Continuing TMC-Full	D8 - OBRA-MI-Pregnancy-No SOC
03 - AAP-Fed	5C - PE HF to MC NP	D9 - OBRA-MI-Pregnancy-SOC
04 - AAP-State	5D - PE HF to MC PPY	E1 - Bridging-Unverified Citizen-1 Month Limited
05 - SED-Non EA	5F - OBRA-Pregnancy	E2 - Infant-19 ACA CHIP Lawful Citizen
06 - Fed AAP Cash Subsidy Out-of-State	5J - Pending SP-DDSD - No SOC-Restrict.	E3 - New Adult Group LTC
07 - AAP-Extended-Fed	5K - FC-EA	E4 - Infant-19 ACA CHIP Undocumented
08 - Foster Care - Cuban/Haitian-Entrants	5R - Pending SP-DDSD - SOC	E5 - Child 1-19 ACA CHIP Premium
09 - CalFresh	5T - Continuing TMC-ESO/Pregnancy	E7 - Infant - Above 267-322%
0C - Access for Infants and Mothers	5V - Trafficking/Crime Victim no SOC	F0 - HCCI - LIHP
0D - MCAP Pregnant Woman-213-322% FPL	5W - 4 Month Cont.-ESO/Pregnancy	F1 - MC No SOC State Inmates
0E Pregnant Women 213 - 322%	5X - Extended TMC, terminated 10/1/2003	F2 - No SOC MC for Undoc State Inmates
0F - TCF	5Y - Extended TMC, terminated 10/1/2003	F3 - MC County Inmate Inpatient Hospital Only
0G MCAP Pregnant Woman - 213 - 322% FPL	60 - Disabled - SSI/SSP	F4 - MC Undoc County Inmates

0H - Transitional Nutrition Benefit	63 - LTC-Disabled	F5 - MCE ST Inmates
10 - Aid to the Aged - SSI/SSP	64 - MN-Disabled-No SOC	F6 - MCE CO Inmates
13 - LTC-Aged	65 - Hurricane Katrina Evacuees	F7 - MCE Existing
14 - MN-Aged-No SOC	66 - Pickle-Disabled	F8 - LIHP - MCE
16 - Pickle-Aged	67 - MN-Disabled-SOC	F9 - HCCI LIHP - CI
17 - MN-Aged-SOC	68 - Disabled-IHSS-SOC	G1 - MC SOC State Inmates
18 - Aged-IHSS	69 - 200% OBRA Infant	G2 - SOC MC for Undoc State Inmates
1A - CAPI-Qualified-Aged	6A - DAC-Blind	G3 - Medi-Cal County Inmate SOC Inpatient Hospital Only
1E - CCE for the Aged	6C - DAC-Disabled	G4 - Medi-Cal County Inmate Undoc SOC Inpatient Hospital Pregnancy+ ESO
1H - FPL-Aged-Full-No SOC	6E - CCE for the Disabled	G5 - County Juvenile Inmate Inpatient Hospital+ Inpatient MH
1U - FPL-Aged-ESO-No SOC	6G - 250% Working Disabled-Full	G6 - County Juvenile Inmate Undoc, ESO Inpatient Hospital, MH & Pregnancy
1V - RCA - TCVAP (State)	6H - FPL Disabled-Full	G7 - County Juvenile Inmate, SOC Inpatient Hospital & Inpatient MH
1X - MSSP without a SOC	6J - SB87 Pending SP-DDSD - No SOC	G8 - County Juvenile IM Undoc, SOC, ESO Inpatient Hospital, MH & Pregnancy
1Y - MSSP with a SOC	6K - CAPI-Non Qualified	G9 - Compassionate Release No SOC State
20 - Blind - SSI/SSP	6M - CAPI-Sponsored	H0 - Child 6-19 133-266%
23 - LTC-Blind	6R - SB87 Pending SP-DDSD - SOC	H1 - Infant 200-250%
24 - MN-Blind-No SOC	6T - CAPI-Limited Term	H2 - Child 1-6 133-150%
26 - Pickle-Blind	6U - FPL-Disabled-ESO/Pregnancy	H3 - Child 1-6 150-250% P
27 - MN-Blind-SOC	6V - DDS Waiver-No SOC	H4 - Child 6-19 100-150%

2A - Abandoned Baby	6W - DDS Waiver-SOC	H5 - Child 6-19 150-250% P
2E - CCE for the Blind	6X - IHO Waiver - No SOC	H6 - Infant 209-266%
2H - FPL-Blind-Full-No SOC	6Y - IHO Waiver - SOC	H7 - Child 1-6 -142%
2K - IHSS Community First Choice Option	71 - Dialysis/Dialysis Supplement	H8 - Child 6-19 - 0-133%
2L - IHSS Plus Waiver	72 - 133% Child-Full	H9 - Child 1-6 143-266%
2M - Personal Care Services	73 - TPN/TPN Suppl.	IE - IE MC Member-Non Sneede MFBU
2N - IHSS Residual	74 - 133% Child-ESO	Indigent Burial
2P - ARC only	76 - 60-Day Postpartum	J1 - Compassionate Release No SOC County
2R - ARC only for NMD	77 - Anti-Rejection Medicine	J2 - Compassionate Release SOC County
2S - ARC - Fed CW	7A - 100% Child-Full	J3 - County Medical Probation No SOC
2T - ARC - State CW	7C - 100% Child-OBRA-ESO	J4 - County Medical Probation SOC
2U - ARC - State CW for NMD	7H - TB	J5 - Compassionate Release LTC Aged County
2V - Trafficking/Crime Victim no SOC	7J - CEC-Full	J6 - Compassionate Release LTC Aged County Restricted
30 - CW-All Other Families (Fed)	7K - CEC-ESO	J7 - Compassionate Release LTC Disabled County
32 - CW-TANF-Timed Out (Fed)	7M - Minor Consent-Family Planning	J8 - Compassionate Release LTC Disabled County Restricted
32 - CW-TANF-Timed Out (State)	7N - Minor Consent-Pregnancy	K1 - CW-Felon-Safety Net-Non-Two Parent
33 - CW-Zero Parent (Fed)	7P - Minor Consent-Outpatient Mental Health	K1 - CW-Safety Net/Felon/WTW Sanct-Non-Two Parent
34 - AFDC-MN-No SOC	7R - Minor Consent-Sexual Assault	K6 - MAGI ACA N/E Adult (19 - 64) County Comp Release/ <138% FPL, Citizen
35 - CW-Two Parent (Fed)	7S - Title XIX, parents 19-64, not blind or disabled, no SOC	K7 - MAGI ACA N/E Adult (19 - 64) County Comp Release/ <138% FPL, Undoc

35 - CW-Two Parent (State)	7U - Title XIX, CalFresh adults from 19 through 64, no SOC	K8 - MAGI ACA NNE Adult (19 - 64) County Comp Release/ <128% FPL, Citizen
36 - Disabled-COBRA-Widow/ers	7V - Trafficking/Crime Victim with a SOC	K9 - MAGI ACA NNE Adult (19 - 64) County Comp Release/ <128% FPL, Undoc
37 - AFDC-MN-SOC	7W - Title XIX, children under age 19 not blind or disabled, no SOC	L1 - LIHP Transitional Aid Code
38 - Edwards v. Kizer	7X - Bridging-Child-1 Month Limited	L6 - Citizen/Lawfully Present 19-64 Years Old 128% Full
39 - Initial TMC-Full	7Y - Bridging-Adult-1 Month Limited	L7 - Undocumented 19-64 Years Old 128% Restricted
3A - (Prior to 12/2013)	80 - QMB	L9 - 21-64 Year Old 138% Full 5 Year Bar
3A - CW-Timed Out-Safety Net-All Other Fam.	82 - MI-Child-No SOC	M0 - Pregnant Women - 60-213% - Undocumented
3C - (Prior to 12/2013)	83 - MI-Child-SOC	M1 - 19-64 Year Old 138% Full
3C - CW-Timed Out-Safety Net-Two Parent	84 - CMSP - Full - No SOC	M2 - 19-64 Year Old 138% Restricted
3D - Cash Based MC	85 - CMSP - Full - SOC	M3 - Parent Caretaker Relative - at or below 109% - Full
3E - CW-All Other Families (Mixed)	86 - MI-Pregnancy-No SOC	M4 - Parent Caretaker Relative - at or below 109% - Restricted
3F - CW-Felon-Safety Net-Two Parent	87 - MI-Pregnancy-SOC	M5 - Child 6-19 - 108-133% - Citizen
3F - CW-Safety Net/Felon/WTW Sanct-Two Parent	88 - CMSP - Non-Fed - Full - No SOC	M6 - Child 6-19 - 108-133% - Undocumented
3G - CW-Zero Parent (State)	88 - CMSP - Pending DDSD - Full - No SOC	M7 - Pregnant Women - 60% - Citizen
3H - CW-Zero Parent (Mixed)	89 - CMSP - Non-Fed - Full - SOC	M8 - Pregnant Women - 60% - Undocumented
3J - Diversion-All Other Families (Fed)	89 - CMSP - Pending DDSD - Full - SOC	M9 - Pregnant Women - 60-213% - Citizen
3K - Diversion-Two Parent (Fed)	8A - QWDI	N0 - Co. Inmate LIHP/MCE Transition to MC

3L - CW-All Other Families (State)	8C - SLMB	N5 - 19-64 Year Old State Inmate - 0-138% - Limited
3M - CW-Two Parent (State)	8D - Qualified Individual 1-135%	N6 - 19-64 Year Old State Inmate - 0-138% - Restricted
3N - AFDC-1931(B) Full	8E - Accelerated Enrollment of Children	N7 - 19-64 Year Old County Inmate - 0-138% - Limited
3P - CW-All Other Families-Exempt MAP (Fed)	8F - CMSP - LTC	N8 - 19-64 Year Old County Inmate - 0-138% - Restricted
3R - CW-Zero Parent-Exempt MAP (Fed)	8K - Qualified Individual 2-175%	P0 - Infant - 0-208% - Undocumented
3T - Initial TMC-ESO/Pregnancy	8N - 133% Excess Property Child-ESO	P1 - Hospital PE Infant - 0-208%
3U - CW-Two Parent (State)	8P - 133% Excess Property Child-Full	P2 - Hospital PE Parent Caretaker Relatives - 0-109%
3V - AFDC-1931(B)-ESO/Pregancy	8R - 100% Excess Property Child-Full	P3 - Hospital PE Adults - 0-138%
3W - CW-TANF-Timed Out (Fed)	8T - 100% Excess Property Child-ESO	P4 - Hospital PE Pregnant Women - 0-213%
3W - CW-TANF-Timed Out (State)	8U - CHDP Gateway Deemed Infant - NO SOC	P5 - Child 6-19 - 0-133% - Citizen
3X - Diversion-All Other Families (State)	8V - CHDP Gateway Deemed Infant - SOC	P6 - Child 6-19 - 0-133% - Undocumented
3Y - Diversion-Two Parent (State)	8W - CHDP Gateway Medi-Cal	P7 - Child 1-6 - 0-142% - Citizen
40 - AFDC-FC (State)	8X - CHDP Gateway HF	P8 - Child 1-6 - 0-142% - Undocumented
42 - AFDC-FC (Fed)	8Y - CHDP	P9 - Infant - 0-208% - Citizen
43 - FC Extended (State)	90 - GA General Relief Independent Living-CNTY	R1 - CW - TCVAP (State)
44 - 200%-Pregnancy Citizen	91 - GA General Relief-B/C Non Independent Living-CNTY	R2 - CF - TCVAP (State)
45 - FC (County)	92 - GA General Relief-R/B Non Independent Living-CNTY	R4-WINS Non-Two-Parent
46 - Fed Funded FC Benefits Out-of-State	93 - GA General Relief-MFG Child-CNTY	R5-WINS Two-Parent
47 - 200%-Infant-Full	94 - GRI Emergency Assistance	R6-WINS CFAP

48 - 200%-Pregnancy-OBRA	95 - Unemployable, Independent Living, Single	R7-WINS Non-Two Parent TCF
49 - FC Extended (Federal)	96 - Unemployable, Facility, Family Group	R8-WINS Two-Parent TCF
4A - Out of State AAP	97 - Unemployable, Facility, Single	R9-WINS TCFAP
4C - Voluntary Placement	98 - Aid In Kind	RE - SF Retention
4E - Presumptive Eligibility for Former Foster Care Children	99 - Electronic Theft Replacement Cash Benefit	RR - RR MC Member-Sneede MBU
4F - Kin-GAP (Fed)	9A - SF AGEX	T0 - Infant - 208-266% - Undocumented
4F - Kin-GAP (State)	9G - Return to Residence	T1 - Child 6-19 - 160-266% - Citizen
4G - Kin-GAP (State)	9H - Healthy Families Child	T2 - Child 6-19 - 133-160% - Citizen
4G - Kin-GAP (State) beyond age 18 due to a disability	9I - SF CALM	T3 - Child 1-6 - 160-266% - Citizen
4H - Foster Care Child in CalWORKs	9J - SF PAES	T4 - Child 1-6 - 142-160% - Citizen
4K - Probation Emergency Assistance	C1 - OBRA-MN-Aged-No SOC	T5 - Infant - 208-266% - Citizen
4L - 1931(b) Foster Care	C2 - OBRA-MN-Aged-SOC	T6 - Child 6-19 - 160-266% - Undocumented
4M - FC Continuing Medi-Cal	C3 - OBRA-MN-Blind-No SOC	T7 - Child 6-19 - 133-160% - Undocumented
4N - Extended CalWORKS for NMDs	C4 - OBRA-MN-Blind-SOC	T8 - Child 1-6 - 160-266% - Undocumented
4P - CW Family Reunification-All Families	C5 - OBRA-MN-AFDC-No SOC	T9 - Child 1-6 - 142-160% - Undocumented
4R - CW Family Reunification-Two Parent	C6 - OBRA-MN-AFDC-SOC	X1 - Covered CA Subsidized (APTC and/or State Subsidy) 250-400%
4S - Kin-GAP Extended (Fed)	C7 - OBRA-MN-Disabled-No SOC	X2 - Covered CA Subsidized 100-150%
4T - Kin-GAP (Fed)	C8 - OBRA-MN-Disabled-SOC	X3 - Covered CA Subsidized 151-200%

4V - Trafficking/Crime Victim with a SOC	C9 - OBRA-MI-Child-No SOC	X4 - Covered CA Subsidized 201-250%
4W - Kin-GAP Extended (State)	D1 - OBRA-MI-Child-SOC	X5 - Covered CA Cost Sharing Waiver 100-300%
50 - CMSP - Restricted	D2 - OBRA-LTC-Aged-No SOC	X6 - Covered CA AI/AN CSR Only No Income Test
53 - MI-LTC	D3 - OBRA-LTC-Aged-SOC	X7 - Covered CA Unsub Coverage or Ineligible for Subsidies Above 600%
54 - MC Four Month Continuing	D4 - OBRA-LTC-Blind-No SOC	X8 - Covered CA Lawful Present/MC Ineligible Under 100%
55 - OBRA-LTC	D5 - OBRA-LTC-Blind-SOC	X9 - Covered CA State Subsidy Eligible 400-600%
55 - OBRA-LTC-MI	D6 - OBRA-LTC-Disabled-No SOC	

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-214757 | DDID 2354

FDS: API – Verifications

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Sridhar Mullapudi
	Reviewed By	Avi Bandaranayake

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
01/11/2020	1.0	Initial Draft	Sridhar Mullapudi

Table of Contents

1   OVERVIEW

1.1   Current Design

This is a new API made available to provide the verifications data from the CalSAWS system.

1.2   Requests

Create a service that can retrieve verifications information for a given case number or person ID.

1.3   Overview of Recommendations

1. Create a new endpoint to retrieve verifications information.

1.4   Assumptions

1. Results are limited to county level data unless an application is granted '00' access.
2. Results returned will be paginated to 20 values by default.
3. Limit parameter will allow a maximum of 250 values returned by default. Requesting a larger value will result in a 400 error response.
4. Code table values for this API can be found in the Appendix.
5. Code table values are limited to those available as of the API release date.
6. Requests and Responses will use Code Table values as described in the Appendix.
7. Offset and limits will apply only if paginated results are available.
8. Offset beyond the max available will return a 404 error.
9. Offset and limits will only apply to the root element
10. Sorting and ordering only applies to the root element.
11. Null or empty values will not be returned in the response objects.

2   RECOMMENDATIONS

2.1   Verification API

2.1.1   Overview

This API will expose the verifications data from the CalSAWS system.

2.1.2   Description of Changes

1. The verifications API will include the following data elements, and error handling. Please refer to the **verifications.html** document for the technical specifications and data element definitions.

2.1.3   Request Parameter

The verifications API can be used to retrieve verification information form CalSAWS.

The request must contain one of the following fields:

1. caseID
2. personID

The request can contain any of the following optional fields:

1. fromDate
2. toDate
3. status

2.1.4   Response

Please refer to the **verifications.html** document for the technical specifications and data element definitions.

2.1.5   Headers

The following headers are required and included in all operations by the application gateway and do not need to be included in the request.

X-County-Code: This header is added to all requests by the application gateway. The county code header is used to limit returned values to be specific to the county. In the special situation where an application is given a countyCode of 00 during onboarding, the calling application will have to provide county code as an additional request parameter.

X-App-Id: This header is added to all requests by the application gateway. This is a unique App-id that is created for each county application during the onboarding process. This Id should be referenced against a mapping table with staff Ids (one App-Id per staff id) that will in turn be used for database audit fields (created_by, updated_by) when an application creates or updates data in the CalSAWS system.

2.1.6 Error Message

The verifications API will return error messages in the following Scenarios:

1. Bad request. {parameter name} is invalid. {Reason}

4. Authorization information is missing or invalid.

5. Not found. Request {parameter name} - {value} was not found.

6. Request Timeout.

7. Internal Server Error.

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	API	Detailed Endpoint document	verifications.html

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
DDID 2354	The CONTRACTOR shall create a service for the 58 Counties that returns verification information utilizing a CalSAWS API. The service will allow the 58 Counties to search for verifications by case, person, and status. A list of verifications meeting the search criteria will be returned and the information returned will be limited to the individual, verification type, and status.		Create verifications API

5 APPENDIX

This section contains the code table (CT) values that are currently used in the system. API users can use and expect these values as specified in the technical design

CT 170: Verification Type		
40 Quarters of Work	Lawful Presence	SSN
ATIN/ITIN	Legal Guardianship	School Attendance
Active Duty	Liquid Property	School Attendance Employment and Training
Apply For Unconditionally Available Income	MEDS � Minimal Essential Coverage	School End Date
Battered Non Citizen	Medical Condition	School Enrollment
Child Care - IEP/IFSP	Medicare Information	School Expected Completion Date
Child Care - Monthly Income	Military Service	Self-Employment Expense
Country of Birth	Minor Parent Informing	Signed Rights and Responsibilities
Date of Birth	Minor Parent Payee Agreement	Special Need
Date of Death	Money Management Agreement	Sponsor Abuse
Employment Information	Motor Vehicle	Sponsored Non Citizen
Expected Return Date	Motor Vehicle Encumbrance	Termination Reason
Expense	Name/Identity	Third Party Liability
Expense Amount	Other Health Care Coverage	Transferred Income
Fraud Prevention Investigation	Other Program Assistance	Transferred Property
GR Work Requirement - EDD	Parent's Refusal to apply for a Child 18-21	USCIS Document
GR Work Requirement - Job Search	Personal Property	Unemployment Deprivation
GR Work Requirement - UIB	Pregnancy	Utility Expense
Hmong/Lao Documentation	Real Property	Visa/VAWA Application
Home Call	Real Property List and Lien	Vital Statistics
Homeless Exception	Relationship	Vital Statistics Identity
Housing Search	Residence	Vital Statistics US Citizenship

CT 170: Verification Type		
Immunizations	Rights and Responsibilities	WINS Hours
Incarceration	Roomer/Boarder	WTW Orientation
Income	SFIS	

CT 171: Status Code
Not Applicable
Pending
Refused
Verified

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-214759 | DDID 2356

FDS: API – Worker Info API

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Avi Bandaranayake
	Reviewed By	Dana Petersen

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
2/18/21	1.0	Initial Draft	Avi Bandaranayake

Table of Contents

1   OVERVIEW

1.1   Current Design

This is a new API made available to provide worker data from the CalSAWS system.

1.2   Requests

Create a service for the 58 Counties that returns worker information utilizing a CalSAWS API. The service will return specific worker information when a worker number is provided including the worker name, classification title, phone number, email address, supervisor, supervisor phone, and supervisor email.

1.3   Overview of Recommendations

Create a new endpoint that will retrieve worker information.

1.4   Assumptions

1. Results are limited to county level data.
2. Results returned will be paginated to 20 values by default.
3. Limit parameter will allow a maximum of 250 values returned by default. Requesting a larger value will result in a 400 error response.
4. Code table values for this API can be found in the Appendix.
5. Code table values are limited to those available as of the API release date.
6. Requests and Responses will use Code Table values as described in the Appendix.
7. Offset and limits will apply only if paginated results are available.
8. Offset beyond the max available will return a 404 error.
9. Offset and limits will only apply to the root element
10. Sorting and ordering only applies to the root element.
11. Null or empty values will not be returned in the response objects.

2   RECOMMENDATIONS

2.1   WorkerInfo API

2.1.1   Overview

This API will expose worker data from the CalSAWS system.

2.1.2 Description of Changes

The WorkerInfo API will include the following filters, data elements, and error handling. Please refer to the **workers.html** document for the technical specifications and data element definitions.

Additional examples and specific error messages may be added during build for the developer portal.

2.1.3 Request

The API will include the following request parameters:
1. WorkerNum

2.1.4 Response

The workerInfo API will return the following objects and elements.

```json
{
  "worker": {
    "wrkrNum": "string",
    "lastName": "string",
    "midName": "string",
    "firstName": "string",
    "nameSuffix": "string",
    "class": "string",
    "phNumbers": [
      {
        "type": "string",
        "phNum": "string"
      }
    ],
    "email": [
      {
        "emailAddr": "string",
        "emailType": "string"
      }
    ]
  },
  "supervisor": {
    "wrkrNum": "string",
    "lastName": "string",
    "midName": "string",
    "firstName": "string",
    "nameSuffix": "string",
    "class": "string",
    "phNumbers": [
      {
        "type": "string",
        "phNum": "string"
      }
    ],
    "email": [
      {
        "emailAddr": "string",
        "emailType": "string"
      }
    ]
```

```
    }
}
```

2.1.5 Headers

The following headers are required and included in all operations by the application gateway and do not need to be included in the request.

X-County-Code: This header is added to all requests by the application gateway. The county code header is used to limit returned values to be specific to the county.

X-App-Id: This header is added to all requests by the application gateway. This is a unique App-id that is created for each county application during the onboarding process. This Id should be referenced against a mapping table with staff Ids (one App-Id per staff id) that will in turn be used for database audit fields (created_by, updated_by) when an application creates or updates data in the CalSAWS system.

2.1.6 Error Messages

1. Bad request. body/parameter {parameter name} is invalid. {Reason}
2. Authorization information is missing or invalid.
3. Bad request. Request body/parameter {parameter name} was not found.
4. Request Timeout.
5. Internal Server Error.

3   SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	API	Detailed Endpoint document	workers.html

4   REQUIREMENTS

4.1   Project Requirements

REQ #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
DDID 2356	The CONTRACTOR shall create a service for the 58 Counties that returns worker information utilizing a CalSAWS API. The service will return specific worker information when a worker number is provided including the worker name, classification title, phone number, email address, supervisor, supervisor phone, and supervisor email.		Create WorkerInfo API

5   APPENDIX

Short decode values from code tables.

CT 286 Classification		
Account Clerk	Supervising Automated Systems Analyst I	Auditor
Information Technology Analyst III	Supervising Automated Systems Analyst II	Automated Call Distribution Coordinator
Information Technology Analyst IV	Supervising Employment Services Analyst II	Benefits / FS issuance
Information Technology Principal	Supervising Employment Services Specialist II	Benefits Analyst
Information Technology Specialist	Supervising Fiscal Clerk IV	Benefits Analyst III
Information Technology Technician	Supervising Office Assistant I	Benefits Representative
Intake	Supervising Office Assistant II	Benefits Representative Supervisor
Intake Worker	Supervising Social Worker	Business Leader
Intern	Supervising Social Worker Practitioner	Business Relationship Manager
Intern/Work Study	Supervising Veterans Claim Representative	Business Systems Analyst
Internal Auditor	Supervising Welfare Fraud Investigator II	Business Systems Application Manager
Account Clerk I	Support Services Assistant Lead	Cal-Learn Worker
Investigator Assistant	System Administration	CalWIN Aid Claim Specialist
IS Administrator II	System Administration Supervisor	CalWIN Aid Claim Supervisor
IS Administrator III	System Support Analyst	Career Development Spec I
IS Administrator - Supervisor	TAD District Manager	Career Development Spec II
IS Business Analyst	Telecom Operators	Career Employment Specialist
IS Business Analyst - Principal	Training & Development Specialist Supervisor	Career Employment Specialist II
IS Business Analyst - Senior	User Technical Support	Career Employment Specialist Sr
IS Manager	Program Specialist Technician	Career Employment Specialist Supervisor
IS Operator - Journey	Program Staff Services	Carrying Worker
Account Clerk II	Programmer/Analyst I	Case Management
IS Operator - Senior	Programmer/Analyst II	Case Manager - Contracted
IS Operator - Supervisor	Programmer/Analyst III	Case Manager - County
IS Programmer Analyst	Programmer/Analyst IV	Case Manager - DASU
IS Programmer Analyst - Principal	Property Clerk	Caseworker Aide II - CWS

CT 286 Classification		
IS Programmer Analyst - Senior	Psychologist	Caseworker Aide II - CWS - BL
IS Technician - Journey	Public Health Nurse	Cashier
IT Analyst	Admissions Clerk	Cashier II
IT Business Analyst	Account Assistant	Cashier III
IT Business Systems Analyst	Accountant Technician	Chief
IT Customer Support Specialist	Accounting Technician	Chief Criminal Investigator
Account Clerk III	Admin Secretary	Chief Departmental Admin Svcs
IT Manager	Administrative Buyer	Chief Dept HR Administrator
IT Project Manager	Administrative Clerk I	Chief Deputy PA/PG/PC
IT Specialist	Administrative Clerk II	Chief Payroll and Personnel Clerk
IT Supervisor	Administrative Clerk III	Chief Storekeeper
IT Technician	Administrative Compliance Officer	Chief Telephone Operator
Job Developer	Adult Protective Services Specialist	Chief Welfare Fraud Investigator
Job Development Specialist	Administrative Manager	Child Care Case Manager
Job Specialist	Administrative Secretary	Child Care Case Supervisor
Junior Administrative Analyst	Administrative Supervisor	Community Liaison Worker, PSS
Junior Clerk	Application Developer	Child Care Resource Coordinator
Account Supervisor	Application Developer MRU	Child Case Specialist
Junior Clerk Typist	Application Developer Supervisor	Child Development Specialist
Lead Office Assistant	Assistant to the Director	Child Protective Services Social Work Supervisor
Legal Clerk	Automated Systems Analyst II	Master Assignment Queue
Legal Office Assistant	Building & Services Manager	Administrative Services Manager II
Legal Support Manager	Business Analyst	Administrative Services Manager III
Legal Support Supervisor	Business System Analyst	Child Protective Services Social Worker
Licensed Mental Health Clinician	Business System Analyst Supervisor	Child Services Supervisor
Licensing Evaluator	Business Systems Analyst I	Child Support Assistant
LVN	Business Systems Analyst II	Child Support Manager
Account Technician	Business Systems Analyst III	Child Support Officer
Management Assistant I - IV	Chief Archivist	Child Support Program Attorney
Management Specialist P	QR - IEVS	Management Analyst
Manager, Budget and Performance Monitoring	QR - PFI	Child Support Staff
Masterfile	QR - Quality Assurance	Child Welfare Supervisor
Materials Handler	QR - Quality Control	Child Welfare Supervisor P
Medi-Cal Program Assistant	Quality Review Specialist	Child Welfare Worker II

CT 286 Classification		
MEDS	Quality Review Supervisor I	Child Welfare Worker II P
Mgmt Aide	Quality Review Supervisor III	Children Services Worker
Micrographic Technician	Quality Review Supervisor II	Children's Services Clerical Specialist
Accountant I	Records and Support Assistant	Claims Aide
Non-EHSD Emp. - Auditor	Regional Manager	Clerical Operations Manager
Non-EHSD Emp. - CBO	Child Care Contractor	Clerical Operations Supervisor
Non-EHSD Emp. - Contract/Temp	Clerical	Clerical Supervisor I - III
Non-EHSD Emp. - DCSS	Clerical Supervisor	Clerk - Beginning Level
Non-EHSD Emp. - Intern	Clerk IV	Clerk - Beginning Level (Typing)
Non-EHSD Emp. - Other	Collector II	Clerk - Experience Level
Non-EHSD Emp. - State	Communication Analyst	Clerk - Senior Level
Non-EHSD Emp. - Title V	Communication Analyst Supervisor	Clerk - Specialist Lead Level
Non-EHSD Emp. - WEX	Community Government Relations Manager	Clerk I/II
OA I/II	Computer Based Training Officer	Management Secretary IV
Accountant II	Adult Protective Services Supervisor	Clerk I/II - BL
OA I/II - BL	Computer Based Training Supervisor	Clerk II/III
OA III	Contract and Services Officer	Clerk Typist
OA III - BL	Data Entry Operator	Client Advocate
OA IV	Data Entry Operator II	Client Services Technician
OA IV - BL	Data Processor I	Clinic Services Coordinator
Office Assistant	Data Processor II	Collection Officer II
Office Assistant I - IV	Data Processor Supervisor	Collections Officer
Office Assistant I - IV (ES Clerk w/ Embossing Access)	Database Administration	Collections Officer II - III
Office Assistant I - IV (ES Clerk w/o Embossing Access)	Department Information Service Manager	Network Systems Administrator II
Office Assistant I - IV (GR w/o Embossing Access & Deny Case)	Division Chief	Collections Supervisor
Accountant III	DPSS Program Specialists Services - Assistant Policy Developer	Community Based Organization
Office Assistant I - IV (w/ Embossing Access)	DPSS Program Specialists Services CalWORKs	Community Health Technician
Office Assistant I - IV (w/o Embossing Access)	DPSS Research Specialist	Community Services Worker I - III
Office Assistant II/III	Eligibility & Training Worker II	Community Worker

CT 286 Classification		
Office Manager	Eligibility Services Clerk	Computer Lab Support Specialist
Office Mgmt Coord	Eligibility Worker I	Computer Specialist Technician
Office Specialist I	Registration Information Assistant	Computer Support Liaison
Office Specialist II	Revenue and Recovery Technician I	Computer Systems Specialist
Office Specialist III	Revenue and Recovery Technician II	Computer Systems Specialist II
Office Supervisor B	Secretary I	Computer Systems Specialist Supervisor
Account Clerk - BL	Secretary II	Consultant
Office Supervisor C	Secretary III	Consultant Social Svcs Agcy N
Office Supervisor D	Senior Accountant	Continuing Worker
Office Support Specialist	Senior Accounting Assistant	Correctional Counselor
Office Systems Coordinator I - IV	Senior Administrations Analyst	Cost Analyst
Office Technician	Eligibility Worker II	County Department
Orientation Leader	Eligibility Worker III	Criminal Investigator
Patient Services Specialist	Eligibility Worker Supervisor I	CSET Youth
Payroll Clerk	Employment & Training Account Technician	CWS Screener
Payroll Records Clerk	Employment & Training MIS Technician	CWS Team Leader
Personnel Analyst	ERA	CWS/CMS Support Assistant
Account Clerk Specialist	Executive Staff	DA - Investigator
Department Analyst II	Family Services Specialist IV	Data Analyst
Account Executive I - III	Family Support Lead Worker	Data Applications Manager
Accountant Assistant	Family Support Worker	Sr Network Systems Administrator
Accountant/Auditor I	Foster Parent Trainer	Data Applications Specialist
Accountant/Auditor II	IHSS Management Information Technician	Data Applications Supervisor
Accountant/Auditor II - District Accounting	Information Assistant	Data Engineer
Accountant/Auditor II - Employment Services	Information Technology Officer III	Data Entry Technician
Accountant/Auditor II - Program Integrity	JESD Regional Manager	Data Entry Technician - SST
Accounting Clerical Supervisor	Legal Analyst	Data Input Clerk
Accounting Clerk II	Management Analysis Supervisor	Data Office Specialist
Accounting Clerk III	Office Assistant III	DCSS Staff
Accounting Office Supervisor II	Office Assistant Supervisor	Accounting Officer I
Accounting Officer I - IV	Office Support Supervisor	Accounting Officer II

CT 286 Classification		
Accounting Specialist	Organization & Employee Development Manager	Accounting Officer III
Accounting Specialist I	Appeals Officer	Department Facilities Manager
Accounting Specialist II	Program Analysts IV - Business Systems Analyst	Department Accounting Manager
Accounts Payable Supervisor	Program Coordinator	Department Administrative Services Director
Admin Analyst I	Program Specialist Services	Department Administrator
Admin Analyst II	Public Service Employee	Department Analyst
Admin Analyst III	Senior Systems Engineer	Department Automation Specialist
Admin Intern SAN	Senior Human Resources Clerk	Department Business Specialist
Admin Specialist I	Senior Internal Auditor	Department Information Specialist
Admin Specialist II	Senior Program Specialist Children Social Services	Department Information Systems Manager
Admin Support Officer	Senior Program Specialist Services	Department Information Systems Specialist
Administrative Aide	Senior Program Specialist TAMD	Department Information Systems Technician
Accounting Assistant I	Senior Services Program Manager	Department Personnel Officer
Personnel Specialist	Senior Services Program Specialist	Departmental Administrative Analyst
Personnel Technician	Senior Services Program Worker	Departmental Systems Analyst
Personnel Technician Trainee	Senior Software Developer Analyst	Departmental HR Manager
Placement Coordinator	Quality Control Family Assistance Representative III	Departmental HR Officer
Planning Analyst	Quality Control/ Fair Hearings Supervisor	Dept Fiscal Officer
Policy Director	Revenue & Reimbursement	Deputy Director HSA
Prevention Services Coordinator	Revenue Recovery Technician	Deputy Director, Department of Human Services
Principal Account Clerk	Senior Accounting Technician	Deputy PA/PG/PC
Principal Administrative Analyst	Appeals Supervisor	Deputy Public Guard - Cons/Inves
Principal Clerk	Senior Data Processor	Director of Employment & Benefits Srv
Accounting Assistant II	Senior Employment Services Counselor	Director of Social Services
Principal Personnel Analyst	Senior Investigative Technician	Director of Social Services Agency
Program Analyst	Senior Investigator	Director of Human Services
Program Assistant	Senior Program Specialist	Other

CT 286 Classification		
Program Development Manager	Senior Program Specialist Supervisor	Director, Budget and Planning
Program Integrity Div Dir	Social Service Planner	Director, Information Technology
Program Integrity Specialist	APS	Director, Human Services Agency
Program Manager I	Social Services Program Administrator	Division Director
Program Manager II	Social Services Program Specialist	Division Director, SSA
Program Manager III	Social Services Program Worker	Division Manager
Accounting Supervisor	Social Services Receptionist	E & T Counselor I
Program Planner	Social Worker Aide	Procurement Aide
Program Planning Analyst	Social Worker Practitioner	Procurement Assistant I
Program Review Specialist	Social Worker Supervisor I	Procurement Assistant II
Program Services Coordinator	Social Worker Supervisor II	E & T Program Coordinator
Program Specialist Supervisor	Special Investigations Supervisor	E & T Specialist
Program Support Analyst	Special Investigator I	Economic Development
Program Systems Coordinator	Special Investigator II	Electronic Data Processing Analyst
Program Technician	Special Investigator III	Electronic Data Processing Analyst II
Program/Financial Specialist	Accounting Systems Technician	Electronic Data Processing Analyst Sr
Project Manager	Senior Accounting Systems Technician	Project Administrator, ICSC
Accounting Technician III	Supervising Appeals Hearing Specialist	Eligibility
Protective Services Supervisor	Administrative Assistant III	Eligibility Benefits Specialist I
Protective Services Worker	Application Developer I	Eligibility Benefits Specialist II
Public Assistance Investigator	Assistant Director of Public Social Services	Eligibility Benefits Specialist III
Public Assistance Investigator Manager	GROW Services Supervisor	Eligibility Benefits Specialist Supervisor
Public Assistance Investigator Supervisor	GROW Services Worker	Eligibility Continuing
Public Assistance Specialist III - IEVS	HEAD,ADMINISTRATIVE INVESTIGATIONS	Eligibility Examiner
Public Assistance System Technician	Contractor	Eligibility Fraud
Accounting Technician I	Senior Training Officer	Eligibility Section Manager
Public Assistance Systems Manager	Social Service Assistant	Eligibility Services Tech I
Public Assistance Systems Specialist	System Support Specialist	Eligibility Services Tech II

CT 286 Classification		
Public Service Aide - Administration	Social Service Supervisor I	Eligibility Services Tech III
Public Service Trainee	Social Service Supervisor II	Principal Network Systems Administrator
Public Services Specialist	Social Service Worker I	Eligibility Services Tech IV
Quality Assurance	Social Service Worker II	Eligibility Specialist - African American C
Quality Assurance Monitor	Appeals Hearing Specialist	Eligibility Specialist - Arabic/Middle Eastern LC
Quality Assurance Specialist	Social Service Worker III	Eligibility Specialist - Armenian LC
Quality Assurance Technician	Social Service Worker IV	Eligibility Specialist - Cambodian LC
Reception	Social Service Worker V	Eligibility Specialist - Chinese LC
Department Specialist I	Welfare Fraud Investigator Assistant	Eligibility Specialist - Farsi LG Persian CL
Receptionist	Social Worker I	Eligibility Specialist - Filipino LC
Records Center Assistant	Social Worker II	Eligibility Specialist - Korean LC
Records Center Supervisor	Social Worker III	Eligibility Specialist - Laotian LC
Records Clerk	Social Worker IV	Eligibility Specialist - Mien LC
Registered Nurse II	Software Applications Assistant	Eligibility Specialist - Russian LC
Registered Nurse III	Assessor	Compliance Management Officer
Rehabilitation Production Manager - Exempt	Software Developer I	Eligibility Specialist - Spanish L/Latin C
Rehabilitation Production Supervisor	Software Developer II	Staff Resources Manager
Research & Eval	Software Developer III	Eligibility Specialist - Vietnamese LC
Retention Specialist	Assistant Caseworker I/II	Eligibility Supervisor - OCPC
Administrative Clerk	Staff Analyst I	Vocational Assistant
Retired Annuitant I	Staff Analyst II	Volunteer Services Coordinator
Retired Annuitant ll	Staff Development Manager	Volunteer Services Manager
Revenue and Recovery Officer	Staff Development Officer	Welfare Fraud Investigator
Revenue Collections Clerk	Cal-Learn Contractor	Eligibility Support Clerk
Revenue Collections Officer	REP Clerk	Eligibility System Liaison
Screening	REP Case Worker	Eligibility Technician
Secretary - Confidential	REP Supervisor	Eligibility Technician - Foster Care
Self Sufficiency Resource Specialist	REP Administrator	Eligibility Technician - GR
Self Sufficiency Resource Specialist - BL	GCM Clerk	Eligibility Technician - Program Integrity
Administrative Hearings Officer	GCM Case Worker	Eligibility Technician - Quality Control Unit
Self Sufficiency Supervisor I	GCM Supervisor	Eligibility Trainer
Self Sufficiency Supervisor II	GCM Administrator	Eligibility Unit Clerk

CT 286 Classification		
Self Sufficiency Support Assistant	AAP Adoptions	Eligibility Work Specialist
Self Sufficiency Support Supervisor	Staff Resources Manager	Eligibility Work Supervisor
Senior Accountant/Auditor I	Assistant Child Support Officer	Eligibility Worker
Senior Administrative Services Analyst	Staff Services Analysts II	Eligibility Worker Lead
Senior Analyst	Staff Services Manager Automation Support	Eligibility Worker Supervisor
Senior Auditor	Stock Clerk	Employment & Eligibility Administrator
Administrative Manager I	Stock Delivery Clerk	Employment & Eligibility Manager
Senior Case Data Clerk	Storekeeper	Employment & Social Services Program Supervisor
Senior Clerk Typist	Supervising Accountant	Employment & Training Coordinator
Senior Collections Officer	Supervising Accountant I	Employment & Training Counselor
Senior Department Information Systems Manager	Supervising Accountant II	Employment & Training Specialist
Senior Departmental Personnel	Supervising Accountant III	Employment and Training Specialist I
Senior Deputy PA/PG/PC	Supervising Accounting Assistant	Employment and Training Specialist II
Senior E & T Specialist	Supervising Accounting Technician	Employment and Training Specialist III
Senior Eligibility Specialist	Supervising Automated System Analyst	Employment and Training Specialist IV
Senior Eligibility Specialist - Filipino CL	Assistant Director of Human Services	Employment Case Manager
Senior Eligibility Specialist - Laotian CL	Supervising Data Entry Officer	Employment Case Manager Supervisor
Administration Supervisor II	Assistant Public Administrator / Public Guardian	Employment Counselor
Senior Eligibility Specialist - Russian CL	Supervising Employment Services Analyst I	Employment Counselor II
Senior Eligibility Specialist - Spanish/Latin LC	Supervising Employment Service Counselor	Research Specialist I
Senior Eligibility Worker	Supervising Employment Services Specialist I	Research Specialist II
Senior Employment & Training Specialist	Assoc Bus Intelligence Analyst	Employment Eligibility Specialist
Senior Employment Training Specialist	Family Services Supervisor	Employment Placement Counselor
Senior Financial Svcs Spec	Supervising Fiscal Clerk I	Employment Program Manager
Senior IT Analyst	Assoc Mgmt Analyst	Employment Program Supv

CT 286 Classification		
Senior IT Project Manager	Supervising Fiscal Clerk II	Employment Resources Specialist I
Senior IT Specialist	Supervising Fiscal Clerk III	Employment Resources Specialist II
Senior Management Analyst	Assoc Trng & Staff Dev Spec	Employment Resources Specialist III
Administration Supervisor I	Children's Services Administrator I	Regional Administrator, CFS
Administrative Analyst	Children's Services Administrator II	Employment Resources Specialist Supervisor
Administrative Assistant I	Children's Services Administrator III	Employment Services
Administrative Assistant II	Eligibility Computation Clerk I	Employment Services Director
Administrative Manager II	Eligibility Computation Clerk II	Employment Services Partner
Administrative Programs Supervisor	Adoptions Assistant	Employment Services Specialist I
Administrative Technician I	Asst Regional Administrator	Employment Services Specialist II
Administrative Technician II	Children Services Administrator	Employment Services Specialist III
Analyst I	Children's Social Worker I	Employment Specialist
Analyst II	Supervising Investigations Technician	Employment Training Advisor
Analyst III	Associate Accountant	Employment Training Specialist
Appeals Specialist	Supervising Mail Clerk	Employment/Resource Spec I
Appeals Supervisor I	Supervising Office Support Assistant I	Employment/Resource Spec II
Appeals Supervisor II	Supervising Office Support Assistant II	Employment/Resource Spec III
Appeals Supervisor III	Supervising Program Specialist	Employment/Resource Spec IV
Application Specialist I	Supervising Program Specialist I	Employment/Services Supervisor
Application Specialist II	Supervising Program Specialist II	Enrollment Coordinator
Applications Specialist III	INTERMEDIATE CASHIER	ES Supervisor
Assistant Auditing Manager	Supervising Social Worker II	Executive Assistant
Assistant Deputy Director	Supervising Social Worker II	Exec Programs Coordinator
Assistant Director	Supervising Storekeeper	Executive Director, Department of Human Services
Associate Administration Officer	Supervising Welfare Fraud Investigator	Executive Secretary I
Auditing Manager	Supervisor Clerk	Executive Secretary III
Automated Systems Analyst I	Supply Services Supervisor	Extra Help
Automated Systems Technician	Support Services Assistant	Facilities Analyst
Behavior Health Specialist I	Systems Accountant I	Staff Assistant I
Behavior Health Specialist II	Systems Accountant II	Senior Departmental Personnel Tech

CT 286 Classification		
Senior Management Assistant	Associate Administrative Services Analyst	Senior Info Systems Support Analyst
Senior Nutritionist	Associate Analyst	Senior Information Systems Analyst
Senior Office Supervisor (C/D)	Associate Data Analyst	Senior Information Technology Aide
Senior Office Systems Coord	Associate Employment Counselor	Senior Inventory Control Assistant
Senior Payroll and Personnel Clerk	Systems Engineer I	Senior IT Technical Support Analyst
Senior Personnel Analyst	Systems Engineer II	Senior Management Secretary III
Senior Personnel Clerk	Systems Operation Manager	Senior Management Secretary IV
Senior Program Systems Coord	Technical Support Manager	Principal Information Systems Analyst
Senior Protective Services Worker	Associate IT Business Analyst	Senior Application Developer
Behavior Health Specialist III	Assistant Division Chief, Child & Family Services	Supervising Clerk
Senior Revenue and Recovery Officer	Dep Dir Children & Family Servs(UC)	Senior Clerk
Senior Social Services Supervisor - DASU	Administrative Deputy III	Social Worker Trainee
Senior Social Worker	Director of Children & Family Servs	Staff Development Spec/SOC Work
Senior Social Worker - DASU	Div Chief, Children & Family Services	Staff Development Spec/Welfare
Senior Telephone Operator	Division Chief, PSS	Student Worker
Senior Training & Staff Development	Departmental Personnel Assistant	INTERMEDIATE STENOGRAPHER
Senior Welfare Fraud Investigator	Children's Social Worker II	Family Intervention Coordinator
Service Centers Administrative Specialist	Clerical Administrator	Family Intervention Supervisor
Service Support Specialist	Telephone Systems Operator	Family Service Worker
SFIS	Training Officer	Section Manager, ISD
Budget Analyst	Typist Clerk I	Financial Aid Advisor
Site Coordinator	Typist Clerk II	Financial Aid Counselor
Social Casework Assistant	Typist Clerk III	Student Professional Worker
Social Service Supervisor	Departmental Finance Manager III	Financial Analyst
Social Service Technician	User Technical Support Supervisor	Financial Analyst, SSA
Social Service Worker	Veteran's Claim Representative	Social Services Supervisor
Social Services Fiscal Officer	Deptl Info Security Officer II	Financial Office Professional

CT 286 Classification		
Social Services Ombudsperson	Veteran's Claim Representative Supervisor	Financial Office Professional II
Social Services Prg Cntrl Supv	Administrative Clerk (Trainee)	SSIAP Advocate
Social Services Program Mgr	Clerical/Community Aide II	Social Worker
Social Services Program Mgr I	Personal Service Contact	Financial Office Professional Sr
Business Applications Manager	Staff Service Technician	Financial Services Manager
Social Services Program Mgr II	System Support Analyst II	Financial Services Officer
Social Services Program Mgr III	Asst Dir of Public Social Servs(UC)	Financial Srv Deputy Dir, SSA
Social Services Program Supervisor	Student Intern	IT Technical Support Analyst I
Social Services Supervisor I	Paralegal	IT Technical Support Analyst II
Social Services Supervisor I - Program Integrity	Legal Filing Clerk	IT Technical Support Supervisor
Social Services Supervisor I - SST Analyst	Senior Child Support Attorney	Supervising Typist-Clerk
Social Services Supervisor II	Child Support Attorney	Typist-Clerk
Social Svc Wrkr I	Supervising Legal Transcriber	Staff Assistant, PSS
Social Svc Wrkr I - BL	Legal Transcriber II	Staff Assistant II
Buyer	Child Support Interviewer	Senior Departmental Personnel Asst
Social Svcs Appeals Officer	Child Support Specialist	Information Technology Supervisor
Social Svs Worker II	Child Support Services Program Manager	Senior Typist-Clerk
Social Svs Worker II - BL	Department Director	Information Technology Specialist II
Social Svs Worker III	Dependency Investigation Assistant	Int Supervising Typist-Clerk
Social Svs Worker III - BL	Div Chief	Senior Secretary IV
Social Work Specialist	Human Services Aide	Information Technology Specialist I
Social Work Supervisor	Intermediate Supervising Typist Clerk	Senior Secretary III
Social Work Training Speclst	Regional Administrator	Information Technology Manager, ES
Social Worker - African American C	Supv Children's Social Worker	Senior Secretary II
Social Worker - Chinese LC	Word Processor I	Information Technology Manager III
CHDP Nurse	Eligibility Worker TA	Senior Secretary I
Social Worker - Hmong LC	Accountant Technician I	Information Technology Manager II
Social Worker - Laotian LC	Child Support Services Regional Manager	Senior Network Systems Administrator
Social Worker - MSW	Child Support Services Supervisor	Application Developer II

CT 286 Classification		
Social Worker - Russian LC	NMU - Dept Community Services	Administrative Investigator, PSS
Social Worker - Spanish LC	NMU - Probation	Administrative Services Division Manager
Social Worker Assistant	NMU - Central Collections	Principal Application Developer
Social Worker Supervisor	NMU - Pre School Services	Prin Accounting Systems Technician
Software Engineer	NMU - Dept of Community Services	Budget & Fiscal Services Manager
Special Assistant IV	Accenture/Subcontractor	Clerical Administrator, Children's Services
Special Assistant IX	Central Help Desk/EDS Operations	Transcriber Typist
Administrative Manager III	Associate Program Specialist	Chief Clerk
Special Assistant VII	Account Clerk Supervisor	Chief Research Analyst, Behavior SCI
Special Assistant X	Account Tech	Clerk
Special Assistant XI	Accountant	Contract Program Monitor
Special Assistant XII	Accounting Assistant	Chf Dep Dir of Pub Social Servs(UC)
Special Assistant XIII	Administrative Analyst II	Financial Srvs Director, SSA
Special Assistant XIV	Administrative Assistant	Financial Svcs Specialist II
Special Assistant XV	Administrative Services Analyst	Fiscal Accounting
Special Assistant XVI	Administrative Services Assistant	Fiscal Assistant I - IV
Special Assistant XVII	Executive Secretary IV	Fiscal Manager I - IV
Special Programs Supervisor	Administrative Services Manager	Fiscal Office Specialist
Case Worker I	Administrative Services Officer	Fiscal Specialist I - II
Specialist Clerk I	Administrative Services Associate	Fiscal Technician I - II
Specialist Clerk II	Administrative Services Supervisor	Fraud Prevention Supervisor
Specialist Clerk II P	Agency Director	Fund Deve and Grant Specialt
SSA Applcation DEC Sup Spec II	Agency Partner	Gain Emp Counselor Suprvsr
SSA Applctn DEC Supp Mgr	Assistant Director HHS-Social Services	GEPS Trainer
SSA Application DEC Sup Spec I	Accountant Trainee	Health Worker III
SSA Partner	Accounting Manager	Hearings
SSC I	Accounting Technician II	Hearings Specialist
SSC II	Case Manager	Hearings Supervisor
SSC III	Case Review Specialist	HHSA Program Coordinator
Case Worker II	Chief Learning Officer	Housing Aide

CT 286 Classification		
Staff Accountant	C-IV Technical Analyst	Housing Program Analyst
Staff Analyst	DPSS Contracts and SVCS Officer	Housing Specialist
Staff Development Coordinator	DPSS Internal Security Officer	Housing Specialist II
Staff Development Specialist	DPSS Office Support Supervisor	Housing Specialist III
Staff Development Trainer	Eligibility Specialist	HS Administrative Spec I - II
Staff Service Analyst	Eligibility Specialist Supervisor	HS Administrative Spec I - II (CalWIN Interfaces Lead)
Staff Specialist	Employment Services Analyst	HS Administrative Spec I - II (CalWIN Non-Interfaces Lead)
State Agency	Employment Services Analyst Trainee	HS Administrative Spec I - II (Program/Training)
Statistician	Fiscal Analyst	HS Adult Prot Svcs Soc Supvsr
Case Worker III	Fiscal Assistant	HS Adult Prot Svcs Soc Wkr I - IV
Store Clerk	Fiscal Specialist	HS Case Aide I - II
Student Aide	HSS Program Integrity Div Chief	HS Case Aide I - II (ES Clerk)
Student Worker I - III	Interviewer I	HS Case Aide I - II (GR w/ Embossing Access & Deny Case)
Sup E & T Counselor	Interviewer II	HS Case Aide I - II (w/ Embossing Access)
Sup E & T Specialist	Office Assistant IV	HS Case Aide I - II (w/o Embossing Access)
Supervising Account Clerk	Office Specialist	HS Child Welfare Supervisor
Supervising Accounting Officer II	Regional Manager Children's Social Services	HS Client Benefit Spec III - IV (CalWIN Help Desk)
Supervising Auditor	Research Analyst	HS Client Benefit Spec IV (CAPI Worker)
Supervising Child Support Officer	Revenue and Recovery Supervisor	HS Client Benefit Spec IV (Foster Care Lead Worker)
Supervising Collection Officer	Senior Child Support Specialist	HS Client Benefit Spec IV (General Relief Lead)
Chief Fiscal Clerk	Social Service Aide	SupVG Administrative Assistant I
Clerical Assistant	Social Service Practitioner	SupVG Appeals Hearing Specialist
Clerk I	Staff Analyst Trainee	SupVG Elig Computation Clerk I
Clerk II	Staff Services Analyst I	SupVG Elig Computation Clerk II
Clerk III	Statistical Analyst	SupVG Welfare Fraud Investigator
Collector	Statistical Analyst Trainee	HS Client Benefit Spec IV (Generic)
Confidential Assistant I	Supervising Appeals Specialist I	HS Client Benefit Spec IV (IEVS Worker)
Confidential Assistant II	Supervising Appeals Specialist II	HS Client Benefit Spec IV (MEDS Worker)

CT 286 Classification		
Confidential Assistant III	Supervising Case Review Specialist	HS Client Benefit Spec IV (VCCCA Phone Worker)
DPSS Chief of Investigations	Supervising Fiscal Specialist	HS Client Benefit Spec IV (WTW)
Administrative Office Professional	Supervising Fraud Investigator I	HS Client Benefit Spec IV w/ Access to Confidential Cases
Data Processor	Supervising Fraud Investigator II	HS Client Benefit Spec IV w/ Confidential Access (FC Lead Worker)
Deputy District Attorney	Supervising Office Assistant	HS Client Benefit Spec IV w/ Access to Confidential Cases (Generic)
Deputy Director	Supervising Office Specialist	HS Client Benefit Spec Trainee, I - III
Director	Supervising Social Service Practitioner	HS Client Benefit Spec Trainee, I - III (CAPI Worker)
Driver Clerk	Systems Technician I	HS Client Benefit Spec Trainee, I - III (Foster Care Worker)
Eligibility Supervisor	Systems Technician II	HS Client Benefit Spec Trainee, I - III (General Relief Worker)
Eligibility Technician I	Training and Development Manager	HS Client Benefit Spec Trainee, I - III (IEVS Worker)
Eligibility Technician II	Training and Development Supervisor	HS Client Benefit Spec Trainee, I - III (MEDS Worker)
Eligibility Technician III	Welfare Fraud INV Manager	HS Client Benefit Spec Trainee, I - III (VCCCA Phone Worker)
Eligibility Technician - Trainee	Assistant Regional Manager	HS Client Benefit Supervisor or Spvsr - TC
Employment & Training Worker I	Banked Caseload	HS Client Benefit Supervisor or Spvsr - TC (CalWIN Help Desk Supervisor)
Employment & Training Worker II	CHIEF,GOVERNMENTAL RELATIONS,PSS	HS Client Benefit Supervisor or Spvsr - TC (Foster Care Supervisor)
Employment & Training Worker III	Behavior Health Specialist	HS Client Benefit Supervisor or Spvsr - TC (MEDS Supervisor)
Employment Services Analyst I	Branch Director	HS Client Benefit Supervisor or Spvsr - TC (VCCCA Supervisor)
Employment Services Analyst II	Business Process Analyst	HS Client Benefit Supervisor w/ Confidential Access (FC Supervisor)
Employment Services Counselor I	Automation Services Manager	HS Employment Specialist I - III
Supervising Criminal Investigator	Business Technology Analyst II	HS Employment Specialist I - III (General Relief)
Supervising Employment & Training Counselor	Business Technology Analyst III	HS Employment Specialist I - IV
Supervising Employment & Training Specialist	Business Technology Analyst IV	HS Employment Specialist IV

CT 286 Classification		
Supervising Human Services Specialist	Case Review Officer	HS Employment Specialist IV (General Relief)
Supervising Investigator	Case Review Supervisor	HS Employment Specialist IV w/ Access to Confidential Cases
Supervising Public Assistance System Technician	Chief Account Tech	HS Employment Svcs Spvsr or Spvsr - TC
Supervising Vocational Assessment	Chief Fiscal Officer	HS Employment Svcs Spvsr or Spvsr - TC w/ Access to Confidential Cases
Supervising Welfare Fraud Inve	Chief Investigator SIU	HS Homeless Svcs Soc Wkr I - IV
Supervisor Fraud Investigation Unit	Business Systems Information Analyst	HS Homeless Svcs Spvsr
Supply Clerk I	Child Support Services Manager	Welfare Fiscal Analyst
Employment Services Counselor II	Clinical Therapist	Welfare Fraud Investigator Trainee
Supply Clerk II	Collection Agent I	Welfare Recipient Employment Coord
Supportive Services	Collection Agent II	Children's Social Worker III
Supervising Admin Specialist	Collection Agent III	Database Administrator
Supervising Appeals Officer	Collections Officer I	Sr Dep Dir, Child & Family Servs(UC)
Supervising Child Care Worker	Generic Worker	Departmental Employee Relations Rep
Supervising Clerk I	Behavior Health Services Supervisor	Deptl Human Resources Manager III
Supervising Clerk II	Fiscal & Technical Services Assistant III	Fiscal Officer I
Supervising Clerk III	Fiscal & Technical Specialist	Financial Specialist III
Supervising Eligibility Tech	Asst Agcy Dir, Social Svs Agcy	GAIN Services Coordinator
Supervising Financial Svcs Spec	Human Services Administrator I	GAIN Services Supervisor
Employment Services Specialist	Human Services Administrator II	GAIN Services Worker
Supervising Welfare Investigator	Human Services Administrator III	Administrative Services Manager I
Supv Accounting Tech	Human Services Liaison, PSS	Asst Regional Administrator, CFS
Supv Admin Clerk	Community Program Specialist	HS IHSS Social Worker I - IV, Z
Supv Legal Clerk	Contracts & Grants Analyst	HS IHSS Social Worker I - IV, Z (HCA Partner)
Systems Administrator	Courier	HS IHSS Supervisor
Systems and Procedures Analyst	Courier and Supervising Warehouse Worker	HS Program Analyst I - II
Systems Programmer	Customer Support Representative	HS Program Analyst I - II (CalWIN Interfaces Lead)

CT 286 Classification		
Telephone Operator	Head Administrative Investigations	HS Program Analyst I - II (CalWIN Non-Interfaces Lead)
Testing Technician	Department Analyst I	HS Program Analyst I - II (OSM Staff)
Training Assistance	Head Clerk	HS Program Assist I - III
Employment Services Technician	Head Departmental Personnel Technician	HS Program Coord I - III
Training Coordinator	Department Specialist II	Information Technology Analyst II
Training Manager	Department Specialist III	HS Program Manager I - II (VCCCA Manager)
Training Officer I	Eligibility Assistant	HS Senior Program Coordinator
Training Supervisor	Eligibility Program Specialist	HSA Administrative Manager (CalWIN Manager)
Transcriptionist	Eligibility Specialist I	HSA Administrative Spec III
Translator	Eligibility Specialist II	HSA Sr Administrative Spec
Transportation Coordinator	Eligibility Specialist III	Coord Welfare Recipient Vendor Prog
Transportation Worker	Eligibility Specialist Trainee	HSA Sr Program Manager
Transportation Worker SAN	Eligibility Worker II Bilingual	Human Resources Manager
TulareWORKs Family Advocate	Eligibility Worker III Bilingual	Human Resources Technician
Employment Services Technician Trainee	Employment & Training Worker Supervisor	Human Services Aide I
Unit Manager - CalWORKs	Employment and Training Supervisor	Human Services Analyst
User Support Analyst II	Employment and Training Worker III	Employment Services Manager
User Support Specialist	Employment and Training Worker Supervisor	Deputy Administrative Officer
Utility Clerk	Employment Development Counselor	Executive Secretary II
Veterans Claims Worker	Employment Development Counselor Bilingual	Executive Secretary III
Veterans Service Specialist	Employment Services Supervisor	Statistical Methods Analyst
Veterans Services Representative	Executive Secretary	Chief Govermental Relations, PSS
Vocational Assessment Counselor	Fair Hearings Officer	Program Assistant, PSS
Vocational Assessor	Financial Systems Analyst	Human Services Control Specialist
Administrative Office Professional II	Fiscal & Technical Services Assistant I	Human Services Department Network Analyst
Volunteer Program Coordinator	Fiscal & Technical Services Assistant II	Human Services Division Director

CT 286 Classification		
Welfare Fraud Field Investigator	Asst Dir, Area Agency on Aging	Human Services Hearings Officer
Welfare Fraud Investigations Supervisor	INFORMATION SYSTEMS ANALYST AID	Human Services Manager
Welfare Fraud Investigator Supervisor	Information Systems Analyst I	Human Services Manager, Investigations
Welfare Fraud Technician	Information Systems Analyst II	Human Services Operations Manager
Welfare Investigator II	Information Systems Manager I	Human Services Program Manager
WEX Intern	Information Systems Supervisor I	Human Services Program Policy Analyst
Workforce Board Systems Admin	Information Systems Supervisor II	Human Services Section Manager
Workforce Career Assmnt Supervisor	Information Systems Supervisor III	Human Services Spec - African American C
Workforce Coord - African American Culture	Information Systems Support Analyst II	Human Services Spec - Arabic/Middle Eastern
Executive Assistant I	Information Technology Aide	Human Services Spec - Armenian LC
Workforce Coordinator	Fiscal Specialist I	Human Services Spec - Cambodian LC
Workforce Investmt Bd Director	Fiscal Specialist II	Human Services Spec - Chinese LC
Workforce Services Director	Intermediate Clerk	Human Services Spec - Filipino LC
Workforce Services Specialist	Fiscal Specialist III	Human Services Spec - Hmong LC
Workforce Services Tech	Fiscal Staff	Human Services Spec - Laotian LC
WTW Trainer	Fiscal Supervisor	Human Services Spec - Mien LC
Information Systems Technician	HS Office Supervisor	Human Services Spec - Native American LC
Information Technology Analyst	Human Services Specialist I	Human Services Spec - Russian LC
Information Technology Analyst (Prin)	Human Services Specialist II	Human Services Spec - Spanish L/Latin C
HS Program Manager I - II	Human Services Specialist III	Human Services Spec - Vietnamese LC
Executive Assistant II	Human Services Specialist IV	Human Services Specialist
Admin Assistant	Information Systems Analyst	Human Services Specialist Supervisor
Administrative Office Professional Sr	Information Systems Specialist	Human Services Supervisor
Administrative Secretary II	Information Systems Supervisor	Human Services Systems and Programming Analyst
Administrative Secretary III	Information Technology	Human Svcs Assistant
Family Services Representative I	Integrated Case Work Supervisor	Human Svcs Asst - Arabic/Middle Eastern

CT 286 Classification		
Family Services Representative II	Integrated Case Worker	Human Svcs Asst - Armenian LC
Family Services Representative III	Investigative Assistant	Human Svcs Asst - Chinese LC
Family Services Specialist I	Intermediate Supervising Clerk	Human Svcs Asst - Farsi LG Persian CL
Family Services Specialist II	Intermediate Typist-Clerk	Human Svcs Asst - Hispanic/Spanish LC
Family Services Specialist III	Investigative Technician	Human Svcs Asst - Laotian LC
Family Services Specialist Supervisor	Secretary IV	Human Svcs Asst - Russian LC
Fiscal Clerk I	Legal Process Specialist	Human Svcs Asst - Vietnamese LC
Fiscal Clerk II	Legal Support Assistant	IEVS
Fiscal Clerk III	Licensed Clinical Social Worker	Imaging Technician
Fiscal Manager	Media Specialist	NMU - DA
Fiscal Services Supervisor	Asst Dir, Employment & Benefit	NMU - Dept Child Support Services
Fraud Enforcement Assistant	Mental Health Practitioner	NMU - Dept Behavioral Health
Fraud Investigator	Mental Health Services Supervisor	NMU - Dept Children's Services
Fraud Investigator Supervisor I	Navigator	NMU - Dept Adult Aging Services
Fraud Investigator Supervisor II	Office Assistant III Bilingual	NMU - JESD WIA
Fraud Technician	Office Services Supervisor	NMU - Dept Public Health
Human Resource Payroll Analyst	Office Supervisor	NMU - Department of Workforce Industry
Help Desk Technician	Procurement Specialist	NMU - Auditor
Human Resources Analyst I	Public Assistance Specialist I	NMU - Family Support
Human Resources Analyst II	Public Assistance Specialist II	NMU - Health
Human Resources Clerk	Public Assistance Specialist III	NMU - Public Health
Human Resources Officer I	Public Assistance Specialist Supervisor	NMU - Schools
Human Resources Officer II	Research Specialist	NMU - Hospitals
Information Technology III	Revenue & Recovery Technician	NMU - Clinics
Information Technology Officer I	Secretary	NMU - Behavioral Health and Recovery Services
Information Technology Officer II	Security Officer	NMU - Building Successful Tomorrows
Intake Specialist	Senior Account Clerk	NMU - Child Welfare
Investigations Supervisor	Senior Administrative Analyst	NMU - Department of Employment Services
Investigative Technician I	Senior Office Assistant	NMU - Modesto Junior College

CT 286 Classification		
Investigative Technician II	Senior Program Coordinator	NMU - Department of Child Support Services
Investigator	Senior Secretary	NMU - District Attorney
Investigator II	Senior Staff Services Manager	Dept Child Support Services
Investigator III	Social Service Aide I	Child Protective Services
Kelly Temp	Social Service Aide II	Adult Protective Services
Legal Clerk I	Social Service Practitioner CPS	EDA - WIA
Legal Clerk II	Social Service Program Manager	Info Systems Manager
Legal Clerk III	Social Service Supervisor CPS	Chief of Investigations
Legal Transcriber I	Social Service Worker I CPS	Family Services Supervisor
MSW Intern	Social Service Worker II CPS	Recovery Supervisor II
Mail Clerk	Social Service Worker III CPS	Ethics Resource Officer
Manager I	Social Services Aide	Training and Development Specialist
Manager II	Social Services Division Director	Organizational Measurement Specialist
Manager III	Social Services Screener	Communications and Career Services Manager
Manager IV	Social Services Worker	Assistant Communications Specialist
Mental Health Clinician I	Asst Dir, Wrkfrce Invst Board	Programmer III
Mental Health Clinician II	Staff Development Supervisor	Administrative Clerk IV
Mental Health Clinician III	Asst. Chief Criminal Investigator	Clerical/Community Aide I
Network Administrator	Staff Services Analyst II	Temporary Employee
Network Systems Support Analyst	Attorney	Family Services Specialist III - Intern
Office Assistant I	Staff Support Assistant II	Family Services Specialist IV - Intern
Office Assistant II	Staff Support Assistant III	Family Services Supervisor - Intern
Office Assistant III	Staff Support Manager	Homecare Assistant
Supervising Research Specialist	Staff Trainer I	Legal Clerk IV
Community Service Assistant	Staff Trainer II	Social Worker IV-Trainee
Child Care Development Specialist	Supervising Analyst	Software Developer/Analyst III
Mental Health Counselor	Supervising Employment Development Counselor	Senior Software Developer/Analyst
Ombudsman Program Manager	Supervising Staff Services Analyst	Stock/Delivery Clerk I
Personnel Assistant	Supervising User Support Technician	Stock/Delivery Clerk II
Principal Accountant	Supervising Warehouse Worker	Storekeeper I

CT 286 Classification		
Administrative Trainee	Systems Accountant	Storekeeper II
Program Evaluation Supervisor	User Support Technician	Supervising Account/Administrative Clerk I
Program Manager	Veterans Service Officer	Supervising Account/Administrative Clerk II
Program Operations Supervisor	Vocational Trainee	Supervising Legal Clerk I
Program Specialist	Volunteer	Supervising Legal Clerk II
Program Specialist I	Welfare Collections Officer	Confidential Assistant IV
Program Specialist II	Welfare Fraud Investigator I	Confidential Assistant V
Staff Analyst III	Welfare Fraud Investigator II	Social Worker V
Staff Development Officer Children's Services	Welfare Investigator	Information Systems Program Analyst
Staff Training Instructor	Work Crew Supervisor	Director of CSA
Staff Training Instructor Trainee	Workforce Development & Eligibility Specialist	General Accounting Manager
Statistical Analyst I	Welfare Fraud Investigator III	
Statistical Analyst II	Support Service Worker I	
Statistical Analyst III	Staff Support Assistant I	

CT 254 Phone Type
Cell
Fax
Home
IVR
Message
Main
TDD
Toll Free
Work

CT 106 Email Type
Business
Primary
Secondary
Web Site

Cal**SAWS**

California Statewide Automated Welfare System

Design Document

CA-214901

Task Mgt – Task Upload

DDIDs 2197, 2386

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Mayuri Srinivas, Rakan Ali, Justin Dobbs
	Reviewed By	Sarah Cox, Pandu Gupta, Carlos Albances, Dymas Pena, Justin Dobbs

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
06/18/2020	1.0	Version 1	Mayuri Srinivas

Table of Contents

1   OVERVIEW

This design outlines modifications to the CalSAWS System that will allow bulk uploading of Tasks to the CalSAWS System from an external file.

1.1   Current Design

The CalSAWS System includes functionality to automatically create Tasks in specific scenarios and allows users to manually create Tasks.

There is no functionality within the CalSAWS System that allows a user to create Tasks in bulk.

1.2   Requests

Modify the CalSAWS Task Management solution to allow authorized users to create Tasks in bulk by uploading a spreadsheet with specific Task information. The functionality will include:

- A pre-defined template available for download and modification to be used for Task creation.
- The ability to specify Task assignment directly to a Worker, Bank or both, or to use automated Task assignment methods.
- The ability to create various types of Tasks in a single upload instruction.
- The ability to specify a due date for each Task.
- Online pages to preview Task distribution and identified data validation errors.

1.3   Overview of Recommendations

1. Add functionality to allow configuration of a Task Upload instruction by implementing a Task Upload List and Detail page.
2. Add functionality allowing a user to download a pre-defined template by implementing a Templates page.
3. Implement processing to evaluate the validity of information within the uploaded file prior to Task creation.
4. Implement processing to provide a preview of the Task assignment distribution.
5. Add functionality allowing a user to Void Tasks that result from a Task Upload instruction.

1.4   Assumptions

1. Data errors identified during preview processing can only be addressed/modified by modifying the template locally and re-executing the preview processing. Errors are not resolvable directly on the online pages.

2. Rows within the template that have one or more errors identified during preview processing will not create Tasks if the generated preview is Approved for Task creation.

3. An uploaded template will not contain more than 10 thousand rows.

4. Task information in an uploaded template will all be within a single worksheet.

5. This design does not include modifications to Task reporting. DDID 2390 will incorporate an adjustment to the Task Creation report to identify Tasks resulting from a Task Upload instruction in a later release.

6. This design will only introduce a single "Standard" template to be used for Task Upload instructions. Additional templates will be introduced with a later enhancement per DDID 2230.

7. The "Standard" template available on the Templates page is what the user will use to input information for the Task Upload instruction.

8. Task creation from a Task Upload instruction will not evaluate Task Type append configurations. Append processing does not apply to Task Upload processing.

9. An uploaded template will include at least one row of Task information.

10. Information within the uploaded template will not include empty rows between rows with information. Processing assumes consecutive rows of information in the template. (Reference Section 2.13.5).

11. The Task Upload Pop-Up window has no impact to the existing Task Pop-Up pages (Task Search, My Tasks and My Banks). These pop up windows operate independently of each other.

2   RECOMMENDATIONS

This section outlines recommendations to introduce Task Management functionality for an upload of Tasks to the CalSAWS System based on an input file.

2.1   Task Upload General Information

A Task Upload instruction via the new Online pages described in the lower sections will allow a User to upload a data file that will be translated into Tasks in the CalSAWS System. Once a user initiates a new Task Upload instruction, the information presented on the Task Upload Detail page (Sections 2.4 through 2.9) is driven by the Status of the Task Upload instruction. As a Task Upload progresses through the statuses in the lifecycle, information relevant to the current state will be presented on the Task Upload Detail page.

The following diagram depicts the Status progression of a Task Upload from New through Upload Complete:
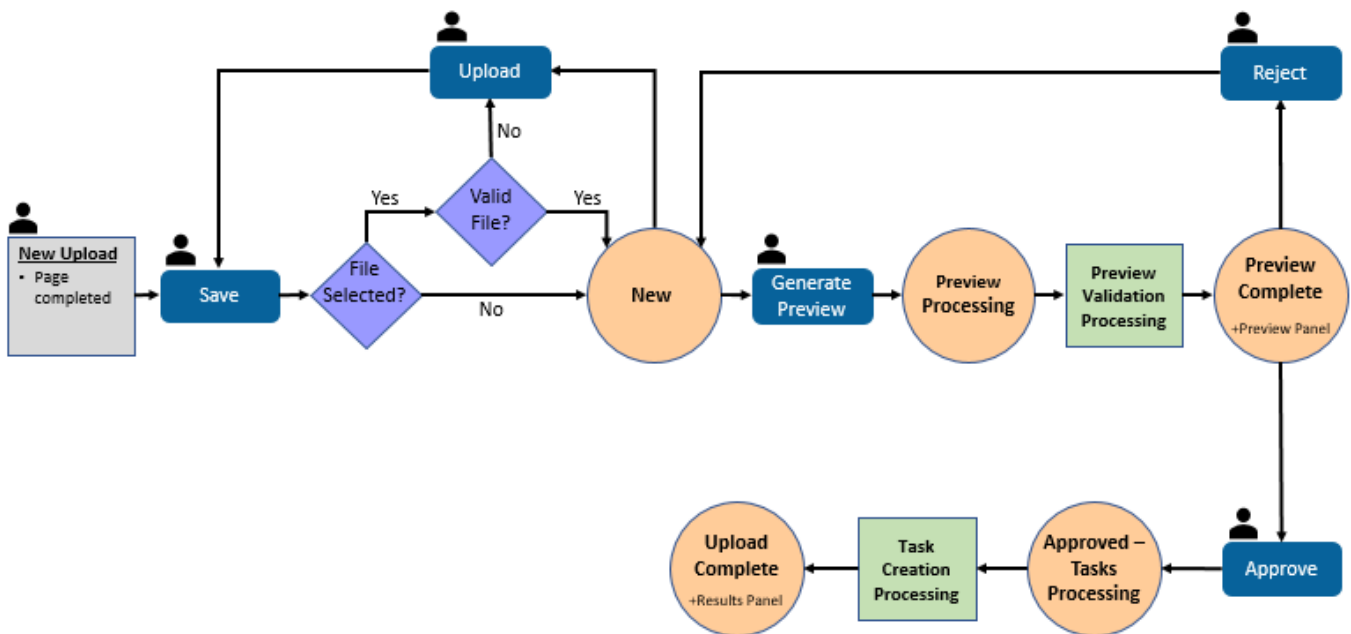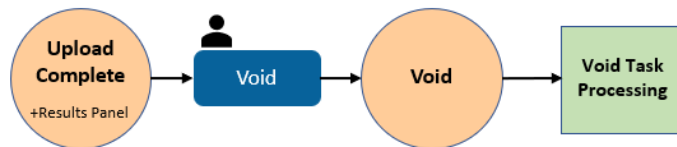
Figure 2.1.1 – Primary Task Upload Lifecycle

Figure 2.1.2 – Task Upload Void

The orange circles indicate the Status of the Task Upload. The green boxes indicate a step where automated processing is running. The dark blue buttons align with buttons on the Task Upload Detail page to control transitions between statuses.

To summarize the general progression of a Task Upload:

1. A user will create a new Task Upload instruction, complete the necessary fields, and upload a complete template file to generate Tasks. On save of the Task Upload instruction, the status will initially be "New".

2. When the user is ready to proceed to the next step, the Generate Preview button will transition the Task Upload into a Status of "Preview Processing". This Status signifies to the CalSAWS System to begin evaluating the validity of information within the template. (See Section 2.13 for the specifics of this processing).

3. Once the preview processing is completed, the Task Upload Status will be set to "Preview Complete". At this state the Task Upload Detail page will include

an additional panel allowing access to the results of the preview processing (See Section 2.6)

4. From this point, a user may Reject the generated preview and re-upload a corrected template, which moves the Task Upload back to New Status, or they can Approve the generated preview which moves the Task Upload into a Status of "Approved – Tasks Processing".

5. A Task Upload Status of "Approved – Tasks Processing" signifies to the CalSAWS System to begin Task creation processing based on information that was determined to be valid during the "Preview Processing" step.

6. Once the Task processing is completed, the Task Upload Status will be set to "Upload Complete". At this stage, the Task Upload Detail page will include an additional panel containing resulting statistics of the Task creation processing (See Figure 2.1.2 and Section 2.8).

2.2 Task Upload List Page

2.2.1 Overview

The Task Upload List page will open within a dedicated Task Upload Pop-Up window that will display Task Upload instructions that are available in the CalSAWS System. Users can navigate to the detailed information for each Task Upload from this page and add/edit Task Uploads.

2.2.2 Task Upload List Page Mockup

Figure 2.2.2.1 – Task Upload Task Navigation Mockup
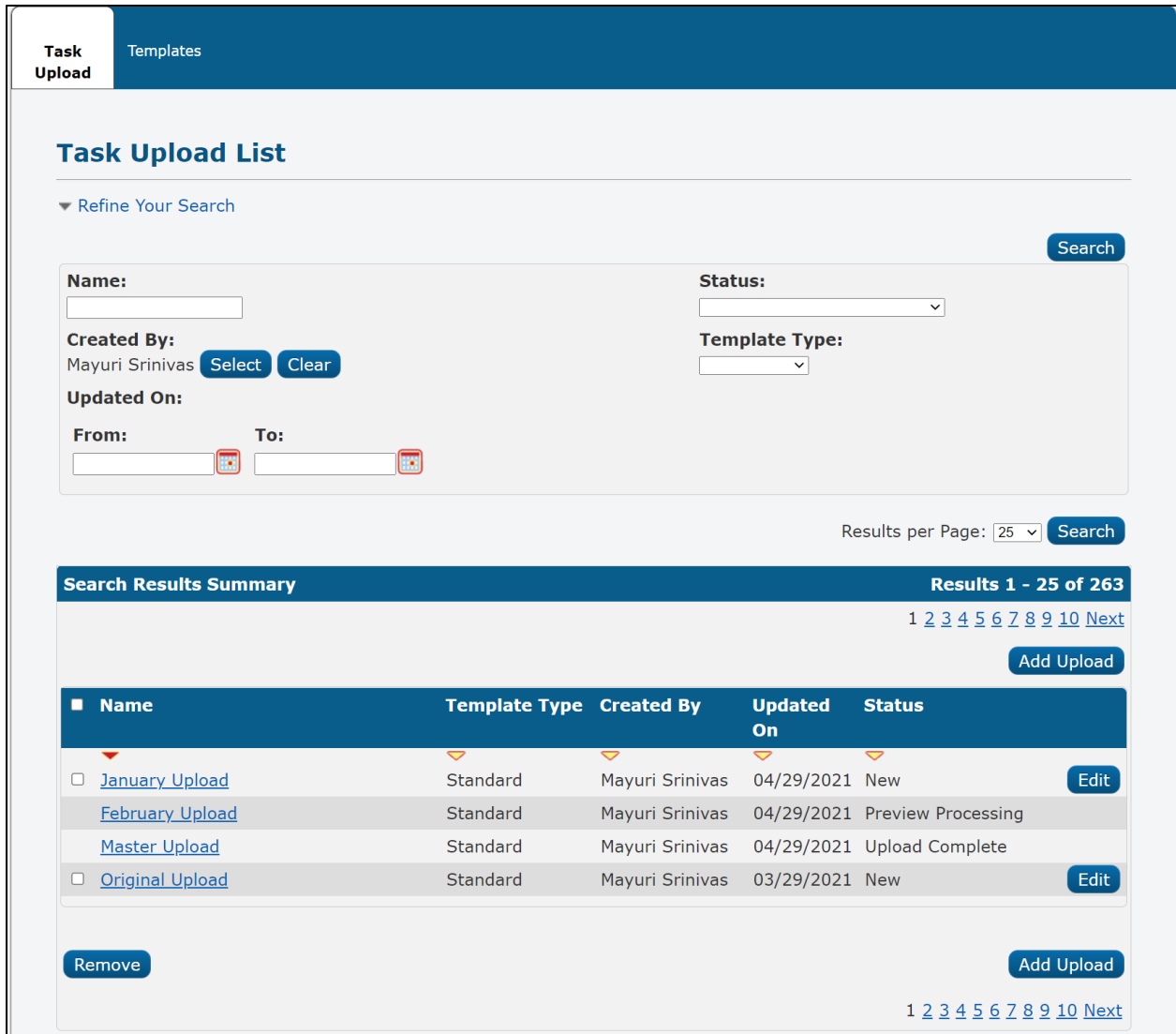
Figure 2.2.2.2 – Task Upload List Page Mockup

2.2.3 Description of Changes

Add a Task Upload List page to the CalSAWS System.

1. A "Task Upload" task navigation option will launch the Task Upload Pop-Up window. This task navigation option will display if the User's security profile contains the "TaskUploadView" security right.
   When the "Task Upload" link is clicked, a 1480 x 1024 pop-up window will open to display the Task Upload List page. There can only be one instance of the Task Upload pop-up window open. If the "Tasks Upload" navigation button is clicked multiple times, the single window will refresh as appropriate. For example, if a worker logs into the CalSAWS System and immediately clicks the "Task Upload" link, the Task pop-up will open to display the "Task Upload List" page.

2. Refine Your Search

This is an expandable section toward the top of the page that displays parameters which can be used to filter the Task Uploads displayed on the page. On load of the Task Upload List page, the Created By search parameter will default to the Staff Name of the logged in User.

a. **BUTTON:** Search – This button will refresh the information on the list page based on the search parameter values. If this button is clicked without filling in any parameters, all Task Upload records will be returned. If this button is clicked and no records satisfy the search criteria, a "No Data Found" message displays in the Search Results Summary Section.

b. Name – A text field which will filter Task Upload results if the Name of the Task Upload includes the text within this field (upper/lower case does not matter).

Example: If an "Upload of December Tasks" Task Upload exists, searching with any of the following text strings in the Name field will return the "Upload of December Tasks" Task Upload in the results:

1. "DEC"
2. "Upload of"
3. "Of Dec"
4. "Upload of December Tasks"

c. Status – A dropdown field that will filter Task Uploads by the status selected. The dropdown list will display the following options (in the listed order):

1. New
2. Preview Processing
3. Preview Complete
4. Approved – Tasks Processing
5. Upload Complete
6. Void

d. Created By – A field that will filter Task Uploads created by a specific Staff. A "Select" **BUTTON** displays to the right of this field that will navigate to the Select Staff page allowing the user to search for a specific Staff. A "Clear" **BUTTON** displays to the right of the "Select" button allowing the user to clear this attribute to widen the search.

e. Template Type – A dropdown that will filter Task Upload results by the Template Type. The dropdown list will only include the value "Standard".

f. Updated On – Displays two date fields allowing a user to filter Task Uploads by the date that the Task Upload was last updated. The optional date fields included are:

1. From – A date field specifying the beginning of the date range to search by Task Upload Updated On dates.
2. To – A date field specifying the end of the date range to search by Task Upload Updated On dates.

3. <u>Search Results Summary</u>

This section will be displayed when there is at least one Task Upload record found. The results will be paginated within 25 results per page. Initial load of the page will display all Task Uploads for the county created by the logged in User. The order of the results will be sorted by the Name attribute.

a. **BUTTON:** Add Upload – This button will navigate to the Task Upload Detail page in create mode. The button will display if the User's security profile contains the "TaskUploadEdit" security right.

b. Selectable checkbox – For each result displayed, a selectable checkbox may or may not display at the beginning of the row. If a checkbox displays, this is an indication that the Task Upload has a Status of "New" or "Preview Complete" meaning it can be removed via the "Remove" button.

c. Name – This column will display the Name attribute of the Task Upload. The Name will display as a hyperlink which will navigate to the Task Upload Detail page in View mode for the Task Upload. The hyperlink is not based on a specific security configuration. User accounts with the appropriate security to view the Task Upload List page by default have the ability to view the Task Upload Detail page.

d. Template Type – This column will display the Template Type of the Task Upload.

e. Created By – This column will display information for the Worker who created the Task Upload. This column will be formatted with the Staff first and last names followed by the Worker ID in parenthesis that was used to create the Task Upload. For Example: "Bob Jones (19XX334401)". Text will wrap within the column if the length exceeds the column width.

f. Updated On – This column will display the date the Task Upload was last updated formatted as MM/DD/YYYY.

g. Status – This column will display the Status attribute of the Task Upload.

4. **BUTTON:** Edit – This button will navigate the User to the Task Upload Detail page in Edit mode for the Task Upload. The button will display if

the User's security profile contains the "TaskUploadEdit" security right and the Task Upload Status is "New" and "Preview Complete".

5. **BUTTON:** Remove – Displays when there exists at least one row in this section and the worker's security profile contains the "TaskUploadEdit" security right. Clicking this button removes any rows with a checkmark in the Selectable Checkbox. See the Selectable Checkbox description above for specifics of when the checkbox will display.

2.2.4 Page Validations

N/A

2.2.5 Page Location

- **Global:** Admin Tools
- **Local:** Admin
- **Task:** Tasks > Task Upload

2.2.6 Security Updates

1. Security Rights

Security Right	Right Description	Right to Group Mapping
TaskUploadView	Task Upload List; Task Upload Detail; Templates; Preview Errors; Task Distribution Preview;	Task Upload View
TaskUploadEdit TaskUploadView	Task Upload List; Task Upload Detail; Templates; Preview Errors; Task Distribution Preview;	Task Upload Edit

2. Security Groups

Security Group	Group Description	Group to Role Mapping
Task Upload View	Provides access to view Task Upload information.	N/A

Security Group	Group Description	Group to Role Mapping
Task Upload Edit	Provides access to edit Task Upload information.	N/A

2.2.7 Page Mapping

Add page mapping for the Task Upload List page.

2.2.8 Page Usage/Data Volume Impacts

There are no expected page usage/volume impacts.

2.3 Task Upload Pop-Up – Templates Page

2.3.1 Overview

The Templates page has a dedicated tab in the Task Upload Pop-Up window that will allow users to download Task Upload templates.

2.3.2 Task Upload Pop-Up – Templates Page Mockup
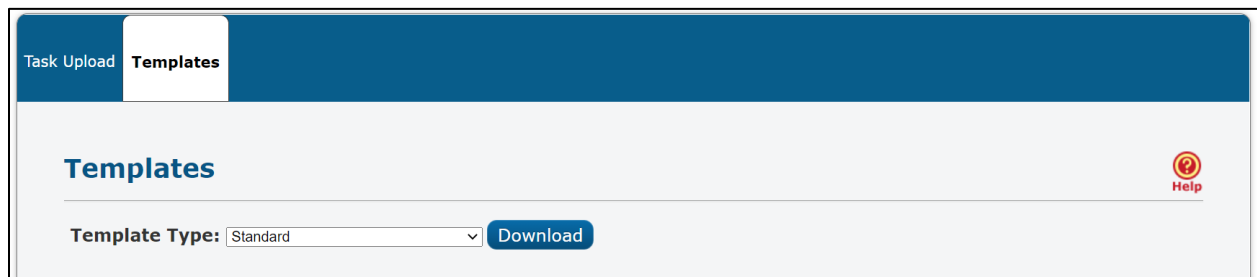
Figure 2.3.2.1 – Task Upload Pop-Up – Templates Page Mockup

2.3.3 Description of Changes

Add a Templates page to the Task Uploads Pop-Up page in the CalSAWS System that is accessible if the User's security profile contains the "TaskUploadView" security right.

1. Template Type – This field displays a dropdown menu of Template Types that can be downloaded to be used for a Task Upload instruction. The dropdown menu will only include "Standard" as the default value.

2. **BUTTON:** Download – This button allows the User to download the selected Template. On click, a standard file browse box will display

allowing the User to save the Template to the local workstation for later editing. The button will display if the User's security profile contains the "TaskUploadEdit" security right.

2.3.4 Page Validations

N/A

2.3.5 Page Location

- **Global:** Admin Tools
- **Local:** Admin
- **Task:** Tasks > Task Upload
    - o Select the Templates tab at the top of the Task Upload Pop-Up page.

2.3.6 Security Updates

1. Security Rights

Security Right	Right Description	Right to Group Mapping
TaskUploadView	Task Upload List; Task Upload Detail; Templates; Preview Errors; Task Distribution Preview;	Task Upload View
TaskUploadEdit TaskUploadView	Task Upload List; Task Upload Detail; Templates; Preview Errors; Task Distribution Preview;	Task Upload Edit

2. Security Groups

Security Group	Group Description	Group to Role Mapping
Task Upload View	Provides access to view Task Upload information.	N/A
Task Upload Edit	Provides access to edit Task Upload information.	N/A

2.3.7 Page Mapping

Add page mapping for the Templates page.

2.3.8 Page Usage/Data Volume Impacts

There are no expected page usage/volume impacts.

2.4 Task Upload Detail Page – Status: New

2.4.1 Overview

The Task Upload Detail page is within the Pop-Up page and allows a user to create a new Task Upload or View/Edit Task Uploads. This section will specifically describe the function of this page when the Status of a Task Upload is "New".

2.4.2 Task Upload Detail Page – Status New - Mockup

Figure 2.4.2.1 – Task Upload Detail Page - Status New - Mockup: Create Mode

Figure 2.4.2.2 – Task Upload Detail Page - Status New - Mockup: Edit Mode

Figure 2.4.2.3 – Task Upload Detail Page - Status New - Mockup: View Mode

2.4.3 Description of Changes

Add a Task Upload Detail page to the CalSAWS System.

A Task Upload Status of "New" indicates the initial stage of a Task Upload. A user may edit fields on this page as needed until proceeding to generate a preview from the information within the template.

1. Task Upload Information

    a. Name **(Required)** – The Name of the Task Upload. When the page is in Create or Edit mode, this field will display as a text box that is limited to 50 characters. Per the validation rule #1 in Section 2.4.4, this value must be unique to the county. If this field contains the "<" or ">" characters, they will be removed.

    b. Status – The Status of the Task Upload. This field will be prepopulated to "New" on load of the page in Create Mode.

    c. Template Type **(Required)**: When the page is in Create mode, this field displays a dropdown menu with the Template Type options available. The dropdown menu will only include a single option of "Standard". If the page is in View mode, this field will display the Template Type attribute.

    d. File Name – This field indicates the name of the file that has been uploaded for processing with a maximum length of 260 characters.

    When the page is in Create or Edit mode, the Task Upload Status is "New" and this field is blank (indicating a file has not yet been selected), an "Upload" **BUTTON** will display to the right of the field. On click, a standard file browse box will display allowing the User to browse for a file on the local workstation to be uploaded.

    When the page is in Create or Edit mode, the Task Upload Status is "New" and this field has a value (indicating a file has been selected), a "Remove" **BUTTON** will display to the right of the field. On click, the selected file will be removed from the Task Upload.
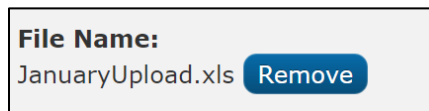
    Note: If the uploaded file is not in a ".xls" or ".xlsx" format, a validation message will display on save of the page.

    e. Created By – This field will display the first and last name of the logged in User who created the Task Upload. This field automatically populates on load of the page in Create mode. When the page is in View or Edit mode, this field will display the first and last name of the user who initially created the Task Upload. This field is not editable.

    f. Updated On – This field will display the date the Task Upload was last updated on formatted as MM/DD/YYYY. This field indicates the latest date that any attribute associated to the Task Upload was modified. This could be a change in Status, an update to the Notes field, a new file being uploaded; this date updates anytime one of the Save buttons is used on the page.

g. Notes – A free text field allowing the User to add additional notes for the Task Upload. This field is limited to 2,000 characters and is editable when the Task Upload Status is "New" and "Preview Complete". If this field contains the "<" or ">" characters, they will be removed.

2. **BUTTON:** Save and Generate Preview – This button will Save the new Task Upload or Save any edits that have been made to the Task Upload and set the Status to "Preview Processing". This button will display when the page is in Create or Edit mode, the Status of the Task Upload is "New" and the User's security profile contains the "TaskUploadEdit" security right. The page will refresh into View mode.

3. **BUTTON:** Generate Preview – This button will set the Status to "Preview Processing". In view mode, if Status is New and there is a File associated to the Task Upload, this button will display. The button will display if the User's security profile contains the "TaskUploadEdit". The page will remain in View mode.

4. **BUTTON:** Save and Return – This button will display when the page is in Create or Edit mode. When clicked, the Task Upload edits will be saved, and the User will return to the Task Upload List page.

5. **BUTTON:** Close – This button will display when the page is in View mode. When clicked, the Task Upload Detail page will close and return to the Task Upload List page.

6. **BUTTON:** Edit – This button will display when the page is in View mode and the User's security profile contains the "TaskUploadEdit" security right. When clicked, the Task Upload Detail page will display in Edit mode.

7. **BUTTON:** Cancel – This button will display when the page is in Create or Edit mode. When clicked, modifications to the Task Upload Detail page will be discarded and the page will return to the Task Upload List page.

2.4.4 Page Validations

1. "Name – The name is already in use by a Task Upload."
   a. Add a validation to display when a User attempts to save the Task Upload with a name that is already in use for a Task Upload within the same County. Upper and lower case is not considered.

2. "File Name – A file is required to proceed."
   a. Add a validation to display when a User attempts to save and generate a preview by clicking the "Save and Generate Preview" button and the File Name attribute is blank.

3. "File Name – A file is required to proceed."

a. Add a validation to display when a User attempts to generate a preview by clicking the "Generate Preview" button and the File Name attribute is blank.

4. "File Name – Please upload a valid file format."

a. Add a validation to display when a User attempts to save a Task Upload with a file that is not in the .xls or .xlsx format.

2.4.5 Page Location

- **Global:** Admin Tools
- **Local:** Admin
- **Task:** Tasks > Task Upload
  - o Click one of the hyperlinks or buttons available on the Task Upload List Page to access the Task Upload Detail page. (See Section 2.2)

2.4.6 Security Updates

1. Security Rights

Security Right	Right Description	Right to Group Mapping
TaskUploadView	Task Upload List; Task Upload Detail; Templates; Preview Errors; Task Distribution Preview;	Task Upload View
TaskUploadEdit TaskUploadView	Task Upload List; Task Upload Detail; Templates; Preview Errors; Task Distribution Preview;	Task Upload Edit

2. Security Groups

Security Group	Group Description	Group to Role Mapping
Task Upload View	Provides access to view Task Upload information.	N/A

Security Group	Group Description	Group to Role Mapping
Task Upload Edit	Provides access to edit Task Upload information.	N/A

2.4.7 Page Mapping

Add page mapping for the Task Upload Detail page.

2.4.8 Page Usage/Data Volume Impacts

There are no expected page usage/volume impacts.

2.5 Task Upload Detail Page – Status: Preview Processing

2.5.1 Overview

The Task Upload Detail page is within the Pop-Up page and displays the Task Upload selected from the Task Upload List page. This section will specifically describe the function of this page when the Status of a Task Upload is "Preview Processing".

2.5.2 Task Upload Detail Page – Status Preview Processing - Mockup

Task Upload	Templates

Task Upload Detail

✳- Indicates required fields   Close

Task Upload Information

Name: ✳
January Uploads

Template Type: ✳
Standard

Created By:
Mayuri Srinivas

Notes:
Task Uploads for the month of January.

Status:
Preview Processing

File Name:
JanuaryUploads.xls

Updated On:
06/09/2021

Close

Figure 2.5.2.1 – Task Upload Detail Page – Status Preview Processing – Mockup: View Mode

2.5.3 Description of Changes

The Status of "Preview Processing" indicates that the "Generate Preview" or "Save and Generate Preview" button was selected when the Status was "New" to run initial preview processing on the file uploaded for the Task Upload. The page is only available in View mode when the Task Upload is in this Status.

1. Task Upload Information: Refer to Section 2.4.3.1 for specifics.
2. **BUTTON:** Close – This button will display when the page is in View mode. When clicked, the Task Upload Detail page will close and return to the Task Upload List page.

2.5.4 Page Validations

N/A

2.6 Task Upload Detail Page – Status: Preview Complete

2.6.1 Overview

The Task Upload Detail page is within the Pop-Up page and displays the Task Upload selected from the Task Upload List page. This section will specifically describe the function of this page when the Status of a Task Upload is "Preview Complete".

2.6.2 Task Upload Detail Page – Status Preview Complete - Mockup

Task Upload	Templates

Task Upload Detail

✱ - Indicates required fields   [Edit] [Close]

Task Upload Information

Name: ✱
January Uploads

Template Type: ✱
Standard

Created By:
Mayuri Srinivas

Notes:
Month of January uploads.

Status:
Preview Complete

File Name:
JanuaryUpload.xls

Updated On:
06/09/2021

▼ **Preview Information**

Value	Number of Tasks
Tasks without Errors	200
Tasks with Errors	300
Total Tasks	500

[Approve] [Reject]

[Edit] [Close]

Figure 2.6.2.1 – Task Upload Detail Page – Status Preview Complete – Mockup: View Mode

Figure 2.6.2.2 – Task Upload Detail Page – Status Preview Complete – Mockup: Edit Mode

2.6.3 Description of Changes

The Status of "Preview Complete" indicates that the Task Upload has proceeded through the Preview Processing step (See [Section 2.13](#)) and completed the preview logic. At this point, the page will display additional information for the outcome of the preview processing.

1. <u>Task Upload Information:</u> Refer to Section 2.4.3.1 for specifics.

2. <u>Preview Information</u>

   This is an expandable section toward the bottom of the page that displays statistics for the results of the preview processing. Information within this panel includes:

   a. Value – This column indicates the title describing the "Number of Tasks" attribute.

   b. Number of Tasks – This column indicates the number of Tasks corresponding to the Value field.

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c. The options within the "Value" column are:

   i. Tasks with Errors – This field indicates the Tasks (rows) detected within the uploaded file that resulted in one or more errors during the preview processing step. The hyperlinked value in the Number of Tasks column leads to the Preview Errors page containing error information for each Task (row) of the uploaded file. The Number of Tasks column hyperlink only displays when the page is in View mode.

   If a value of "0" displays that is a hyperlink, this implies a file level error that can be viewed on the Preview Errors page. (See Section 2.13.1 and 2.13.2 for examples).

   ii. Tasks without Errors – This field indicates the Tasks (rows) detected within the uploaded file with enough valid information to create a Task. The hyperlinked value in the Number of Tasks column leads to the Task Distribution Preview page containing assignment information for the valid Tasks (rows). This field is only hyperlinked in View mode.

   If a file level error occurs during preview processing, this field will display a "0" as plain text that is not a hyperlink.

   iii. Total Tasks – This field indicates the total number of Tasks expected to be created during Task creation.

d. **BUTTON:** Approve – This button will display if the Preview Information panel "Total Tasks without Errors" value is 1 or more indicating at least one Task can be created from the generated preview. The button allows the User to Approve the generated preview and move forward with Task creation for the valid rows. Once this button is clicked, a message displays as an overlay confirming that the user wants to proceed with Task creation. This button is only available when the page is in View mode. The message within this overlay is "Would you like to proceed with approval for Task Creation? Press Yes to approve and continue, press No to cancel."
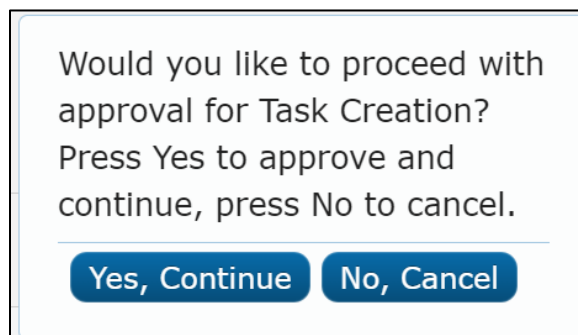
The button will display if the User's security profile contains the "TaskUploadEdit" security right and the Task Upload Status is "Preview Complete".

Pressing "Yes, Continue" will set the Task Upload status to "Approved – Tasks Processing".

Pressing "No, Cancel" will close the overlay and leave the Task Upload status in "Preview Complete".

e. **BUTTON:** Reject – This button allows the User to Reject the generated preview and move back to New Status, which allows upload of an updated template. Once this button is clicked, a message displays as an overlay confirming that the user wants to Reject the generated preview and move the Task Upload back to New Status. This button is only available when the page is in View mode. The message within this overlay is "Would you like to proceed with rejecting the Task Upload preview? The Status will be set to New and a new file will be required. Press Yes to reject and continue, press No to cancel."
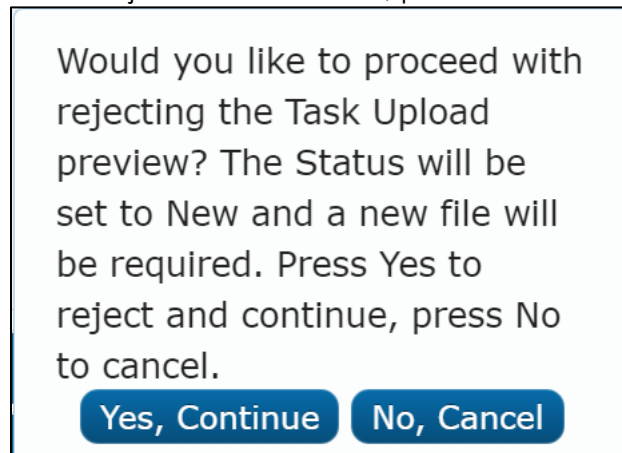
The button will display if the User's security profile contains the "TaskUploadEdit" security right and the Task Upload Status is "Preview Complete".

Pressing "Yes, Continue" will set the Task Upload status to "New".

Pressing "No, Cancel" will close the overlay and leave the Task Upload status in "Preview Complete".

3. **BUTTON:** Save and Return – This button will display when the page is in Edit mode. When clicked, the Task Upload will be saved, and the User will return to the Task Upload List page.

4. **BUTTON:** Save – This button will display when the page is in Edit mode. When clicked, the changes to Task Upload will be saved and the page will refresh into View mode.

5. **BUTTON:** Close – This button will display when the page is in View mode. When clicked, the Task Upload Detail page will close and return to the Task Upload List page.

6. **BUTTON:** Edit – This button will display when the page is in View mode. When clicked, the Task Upload Detail page will display in Edit mode. The button will display if the worker's security profile contains the "TaskUploadEdit" security right.

7. **BUTTON:** Cancel – This button will display when the page is in Create or Edit mode. When clicked, modifications to the Task Upload Detail page will be discarded and the page will return to the Task Upload List page.

2.6.4 Page Validations

N/A

2.7 Task Upload Detail Page – Status: Approved – Tasks Processing

2.7.1 Overview

The Task Upload Detail page is within the Pop-Up page and displays the Task Upload selected from the Task Upload List page. This section will specifically describe the function of this page when the Status of a Task Upload is "Approved – Tasks Processing".

2.7.2 Task Upload Detail Page – Status Approved – Tasks Processing - Mockup

Task Upload Detail

✱ - Indicates required fields

[Close]

Task Upload Information

Name: ✱	**Status:**
January Uploads	Approved - Tasks Processing
Template Type: ✱	**File Name:**
Standard	JanuaryUploads.xls
Created By:	**Updated On:**
Mayuri Srinivas	06/09/2021
Notes:	
Task Uploads for the month of January.	

▾Preview Information

Upload approved on 06/10/2021 11:38:56 AM by Mayuri Srinivas (90LS00B300)

Value	Number of Tasks
Tasks without Errors	200
Tasks with Errors	300
Total Tasks	500

[Close]

Figure 2.7.2.1 – Task Upload Detail Page – Status Approved – Tasks Processing: View Mode

2.7.3 Description of Changes

The Status of "Approved – Tasks Processing" indicates that the User has approved a generated Task Upload preview to proceed with Task creation.

1. Task Upload Information: Refer to Section 2.4.3.1 for more details.
2. Preview Information: Refer to Section 2.6.3.2 for more details.
   a. Upload approved message – At this stage, the preview has been approved by a User. A message will display within the panel indicating when the Task Upload was approved and by whom. The message will be formatted as "Upload approved on "<date><time> "by " <Staff Name> "(" <Worker ID> ")".

   Example message:

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"Upload approved on 06/10/2021 11:38:56 AM by Mayuri Srinivas (90LS00B300)".

3. **BUTTON:** Close – This button will display when the page is in View mode. When clicked, the Task Upload Detail page will close and return to the Task Upload List page.

2.7.4 Page Validations

N/A

2.8 Task Upload Detail Page – Status: Upload Complete

2.8.1 Overview

The Task Upload Detail page is within the Pop-Up page and displays the Task Upload selected from the Task Upload List page. This section will specifically describe the function of this page when the Status of a Task Upload is "Upload Complete".

2.8.2 Task Upload Detail Page – Status Upload Complete - Mockup

Task Upload | Templates

Task Upload Detail

✱- Indicates required fields

[Void] [Close]

Task Upload Information

Name: ✱
January Uploads

Template Type: ✱
Standard

Created By:
Mayuri Srinivas

Notes:
Task uploads for the month of January.

Status:
Upload Complete

File Name:
JanuaryUpload.xls

Updated On:
06/09/2021

▾ Preview Information

Upload approved on 06/10/2021 11:38:56 AM by Mayuri Srinivas (90LS00B300)

Value	Number of Tasks
Tasks without Errors	200
Tasks with Errors	300
Total Tasks	500

▾ Upload Information

Upload completed on 06/11/2021 11:38:56 AM

Value	Number of Tasks
Tasks without Errors	200
Tasks with Errors	0
Total Tasks	200

[Void] [Close]

Figure 2.8.2.1 – Task Upload Detail Page - Status Upload Complete - Mockup: View Mode

2.8.3 Description of Changes

The Status of "Upload Complete" indicates that Task creation processing has completed. At this stage, the page is only available in View mode.

1. <u>Task Upload Information:</u> Refer to Section 2.4.3.1 for more details.
2. <u>Preview Information:</u> Refer to Section 2.6.3.2 for more details.
3. <u>Upload Information</u>

This is an expandable section toward the bottom of the page that displays statistics for the results of the Task creation processing. Information within this panel includes:

    a. Upload completed message – A following message will appear to indicate when the Task creation processing completed.

       The message will be formatted as "Upload completed on "<date><time> "by " <Staff Name> "(" <Worker ID> ")".

       Example message: "Upload completed on 06/10/2021 11:38:56 AM by Mayuri Srinivas (90LS00B300)".

    b. Value – This column indicates the title describing the "Number of Tasks" attribute.

    c. Number of Tasks – This column indicates the number of Tasks corresponding to the Value field.

    d. The options within the "Value" column are:

        i. Tasks without Errors – This field indicates the number of Tasks created successfully.

        ii. Tasks with Errors – This field indicates the number of Tasks that failed during Task creation processing.

        iii. Total Tasks - This field indicates the total number of Tasks processed from the Approved Task Upload preview.

4. **BUTTON:** Void – This button will display when the page is in View mode, the Status is "Upload Complete", and the User's security profile contains the "TaskUploadEdit" security right. On click, the Task Upload Status will be set to "Void" and all Tasks associated to the Task Upload in a Status of "Assigned" or "In process" will be voided. See Section 2.15 for additional information. Once this button is clicked, a message displays as an overlay confirming that the user wants to proceed with voiding the Task creation. This button is only available when the page is in View mode. The message within this overlay is "Would you like to proceed with voiding the Task Upload? The Status will be set to Void and all associated Tasks in an Assigned or In Process Status will be voided. Press Yes to void and continue, press No to cancel."

Would you like to proceed with voiding the Task Upload? The Status will be set to Void and all associated Tasks in an Assigned or In Process Status will be voided. Press Yes to void and continue, press No to cancel.

Yes, Continue   No, Cancel
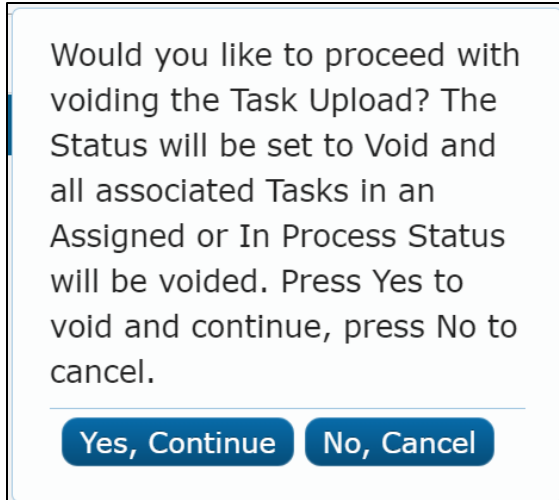
5. **BUTTON:** Close – This button will display when the page is in View mode. When clicked, the Task Upload Detail page will close and return to the Task Upload List page.

2.8.4 Page Validations

N/A

2.9 Task Upload Detail Page – Status: Void

2.9.1 Overview

The Task Upload Detail page is within the Pop-Up page and displays the Task Upload selected from the Task Upload List page. This section will specifically describe the function of this page when the Status of a Task Upload is "Void".

2.9.2 Task Upload Detail Page – Status Void - Mockup

Task Upload	Templates

Task Upload Detail

✳- Indicates required fields   [Close]

Task Upload Information

Name: ✳   **Status:**
January Uploads   Void

Template Type: ✳   **File Name:**
Standard   JanuaryUpload.xls

Created By: **Updated On:**
Mayuri Srinivas   06/09/2021

Notes:
Task Uploads for the month of January.

▾ Preview Information

Upload approved on 06/10/2021 11:38:56 AM by Mayuri Srinivas (90LS00B300)

Value	Number of Tasks
Tasks without Errors	200
Tasks with Errors	300
Total Tasks	500

▾ Upload Information

Upload completed on 06/11/2021 11:38:56 AM
Upload voided on 06/15/2021 11:40:56 AM by Mayuri Srinivas (90LS00B300)

Value	Number of Tasks
Tasks without Errors	200
Tasks with Errors	0
Total Tasks	200

[Close]

Figure 2.9.2.1 – Task Upload Detail Page - Status Void – Mockup: View Mode

2.9.3 Description of Changes

The Status of "Void" indicates that a User has voided the Task Upload and applicable Tasks that resulted from the Task Upload processing. At this stage, the page is only available in View mode.

1. <u>Task Upload Information:</u> Refer to Section 2.4.3.1 for more details.
2. <u>Preview Information:</u> Refer to Section 2.6.3.2 for more details.
3. <u>Upload Information:</u> Refer to Section 2.8.3.3 for more details.

a. Upload voided message – A message will display within the panel indicating when the Task Upload was voided and by whom.

The message will be formatted as "Upload voided on "<date><time> "by " <Staff Name> "(" <Worker ID> ")".

Example message: "Upload voided on 06/10/2021 11:38:56 AM by Mayuri Srinivas (90LS00B300)".

4. **BUTTON:** Close – This button will display when the page is in View mode. When clicked, the Task Upload Detail page will close and return to the Task Upload List page.

2.9.4 Page Validations

N/A

2.10 Preview Errors Page

2.10.1 Overview

The Preview Errors page is within the Pop-Up page and displays the errors detected during the Task Upload preview processing. This section will specifically describe the function of this page when User clicks on the field: "Tasks with Errors" within the "Preview Information" panel.

2.10.2 Preview Errors Page Mockup

Figure 2.10.3.1 – Preview Errors Page Mockup: View Mode

2.10.3 Description of Changes

Add a Preview Errors page to the CalSAWS System.

This page is accessed by clicking the "Tasks with Errors" hyperlink within the Preview Information panel from the Task Upload Detail page.

1. General Information

    a. Name – This field will indicate the name of the associated Task Upload.

2. Summary

    This is a section toward the bottom of the page that displays information for each row processed from the Task Upload file that resulted in one or more errors. Information on this page will be ordered ascending by the "Row" value.

    a. Pagination – This page will be paginated to fit 100 rows on each page by default.

b. Row – The row number that corresponds to the Row Number in the upload file that was processed for the Task Upload. This value serves as a reference to the original file to identify specific rows with the identified errors.

c. Case Number – The Case Number attribute for the row.

d. Program – The Program attribute for the row.

e. Task Type – The Task Type attribute for the row.

f. Task Sub-Type – The Task Sub-type attribute for the row.

g. Due Days – The due days attribute for the row.

h. Automated Assignment– The Automated Assignment attribute for the row.

i. Worker ID – The Worker ID attribute for the row.

j. Bank ID – The Bank ID attribute for the row.

k. Error Message – A comma-separated list of errors detected in the uploaded file during preview processing. Reference Section 2.13 for specifics of preview processing.

3. **BUTTON:** Close – This button will display when the page is in View mode. When clicked, the Preview Errors page will close and return to the Task Upload Detail page for the Task Upload.

2.10.4 Page Validations

N/A

2.10.5 Page Location

- **Global:** Admin Tools
- **Local:** Admin
- **Task:** Tasks > Task Upload

  Click one of the hyperlinks or buttons available on the Task Upload List Page to access the Task Upload Detail page. (See Section 2.2)Then, when the Status is Preview Complete or Upload Complete, click on the hyperlink next to the field "Tasks with Errors" within the Preview Information panel.

2.10.6 Security Updates

1. Security Rights

Security Right	Right Description	Right to Group Mapping
TaskUploadView	Task Upload List;	Task Upload View

Security Right	Right Description	Right to Group Mapping
	Task Upload Detail; Templates; Preview Errors; Task Distribution Preview;	
TaskUploadEdit TaskUploadView	Task Upload List; Task Upload Detail; Templates; Preview Errors; Task Distribution Preview;	Task Upload Edit

2. Security Groups

Security Group	Group Description	Group to Role Mapping
Task Upload View	Provides access to view Task Upload information.	N/A
Task Upload Edit	Provides access to edit Task Upload information.	N/A

2.10.7 Page Mapping

Add page mapping for the Preview Errors page.

2.10.8 Page Usage/Data Volume Impacts

It is possible that this page may load with a maximum of 10,000 paginated results which may result in additional rendering time on load of the page.

2.11 Task Distribution Preview Page

2.11.1 Overview

The Task Distribution Preview page is within the Pop-Up page and displays the distribution of the Tasks for the Task Upload as determined by the preview processing steps. This section will specifically describe the function of this page when User clicks on the field: "Tasks without Errors" within the Preview Information panel of the Task Upload Detail page.

2.11.2 Task Distribution Preview Page Mockup

Task Upload	Templates

Task Distribution Preview

Close

Name:
January Upload

Distribution			Results 1 - 100 of 300
			1 2 3 4 5 6 7 8 9 10 Next

Distribution Type	Worker ID	Bank ID	Tasks
▼	▽	▽	
	Mayuri Srinivas (19XX001111)	19YY013211BK	3
		19YY013211BK	10
		19YY013291BK	22
	Mickey Mouse (19XX002111)	19YY014211BK	32
Closest Bank		19YY014211BK	8
Last Program Worker	Mickey Mouse (19XX002111)		42
Office Distribution	Mickey Mouse (19XX003111)	19YY015211BK	2
Last Program Worker	Mickey Mouse (19XX003111)		14
Closest Bank		19YY015211BK	4
	Tinker Bell (19XX004111)	19YY016211BK	25
Closest Bank		19YY015211BK	3
Last Program Worker	Tinker Bell (19XX004111)		33
Office Distribution	Buzz LightYear (19XX005111)	19YY016211BK	25
Closest Bank		19YY015211BK	3
Last Program Worker	Buzz LightYear (19XX005111)		6
Last Program Worker	Snow White (19XX006111)	19YY016211BK	4
Last Program Worker	Snow White (19XX006111)		41
Closest Bank		19YY016211BK	23
Office Distribution	Jiminy Cricket (19XX007111)	19YY016211BK	4
		19YY016211BK	27
Last Program Worker	Jiminy Cricket (19XX007111)		1
Office Distribution	Prince Charming (19XX008111)	19YY017211BK	3
Closest Bank		19YY016211BK	19
	Prince Charming (19XX008111)		14
Office Distribution	Princess Aurora (19XX009111)	19YY016211BK	12

1 2 3 4 5 6 7 8 9 10 Next

Close

Figure 2.11.2.1 – Task Distribution Preview: View Mode

2.11.3 Description of Changes

Add a Task Distribution Preview page to the CalSAWS System.

When the User clicks on the "Tasks without Errors" hyperlink from the "Preview Information" panel on the Task Upload Detail Page, the User will be directed to this page.

1. General Information
   a. Name – This field will indicate the name of the associated Task Upload.

2. Distribution

   This is a section toward the bottom of the page that displays information for each row processed from the Task Upload file with valid information identified during preview processing. Information in this panel will be ordered ascending by Distribution Type.
   a. Distribution Type – This field will indicate the distribution type that was processed based on the Automated Assignment attribute in the Task Upload file. This field will indicate if automated assignment processing was used to determine the Worker ID and/or Bank ID attribute displayed.
   b. Worker ID – This field will indicate the Worker ID attribute determined by automated assignment processing (Distribution Type is NOT blank) OR the Worker ID attribute indicated in the "Manual Assignment – Worker ID" attribute of the Task Upload file (Distribution Type IS blank).
   c. Bank ID – This field will indicate the Bank ID attribute determined by the automated assignment processing (Distribution Type is NOT blank) OR the Bank ID attribute indicated in the "Manual Assignment – Bank ID" attribute of the Task Upload file (Distribution Type IS blank).
   d. Tasks – This field will indicate the number of tasks that the preview processing identified to be assigned to the displayed Worker ID/Bank ID combination.

3. Results within this page will be paginated by sets of 100 rows per page.
4. **BUTTON:** Close – This button will display when the page is in View mode. When clicked, the Task Upload Detail page will close and return to the Task Upload Detail page.

2.11.4 Page Location

- **Global:** Admin Tools
- **Local:** Admin
- **Task:** Tasks > Task Upload

Click one of the hyperlinks or buttons available on the Task Upload List Page to access the Task Upload Detail page. (See Section 2.2)Then, when the Status is Preview Complete or Upload Complete, click on the hyperlink next to the field "Tasks without Errors" within the Preview Information panel.

2.11.5 Security Updates

1. Security Rights

Security Right	Right Description	Right to Group Mapping
TaskUploadView	Task Upload List; Task Upload Detail; Templates; Preview Errors; Task Distribution Preview;	Task Upload View
TaskUploadEdit TaskUploadView	Task Upload List; Task Upload Detail; Templates; Preview Errors; Task Distribution Preview;	Task Upload Edit

2. Security Groups

Security Group	Group Description	Group to Role Mapping
Task Upload View	Provides access to view Task Upload information.	N/A
Task Upload Edit	Provides access to edit Task Upload information.	N/A

2.11.6 Page Mapping

Add page mapping for the Task Distribution Preview page.

2.11.7 Page Usage/Data Volume Impacts

It is possible that this page may load with a maximum of 10,000 paginated results which may result in additional rendering time on load of the page.

2.12 Template

The Templates page (See [Section 2.3](#)) allows a user to choose a Task Upload Template to be filled in and associated to a Task Upload instruction. This section will describe the specifics of the Standard template.

2.12.1 Standard

The Standard Template is the default Template to be used for Task Upload instructions. This template contains the basic information necessary to create Tasks. The Template will also include an "Instructions" sheet that will contain general instructions for each field that the User may reference during data entry. The Template will also include a "Acceptable Program Values" sheet that will contain reference information for program values that are acceptable in the Program field. (Reference the supporting documents section for an example of the Standard template mockup).

Technical: The database entries that store attributes related to the templates will include a version number attribute for each template. This template file when created will have an initial version of 1.0.

Instructions

Do not enter any more than 10,000 rows of information in the "Tasks" worksheet. Only the first 10,000 rows will be processed.

Column	Required	Instructions
Case Number	Yes	Enter a 7 digit CalSAWS Case Number that is valid for the county.
Program	Yes	Enter a Program Code OR Program Name of the Program the Task will be associated to. Upper/lower case does not matter. For example, "CW", "CalWORKs" or "CALWORKS" are all acceptable entries to indicate the CalWORKs program. The value entered must be a single program that is valid for the entered Case Number.
Task Type	Yes	Enter the name of a Task Type that is valid for the county. Upper/lower case does not matter. This value must match a Task Type name as displayed on the Task Type List page.
Task Sub-Type	No	If applicable, enter the Name of a Task Sub-Type that is valid for the entered Task Type value and county. Upper/lower case does not matter. This value must match a Task Sub-Type as displayed on the Task Type Detail page for the selected Task Type.
Due Days	Yes	Enter a non-negative number between 0 and 999. At the time of Task creation, the due date will be set to the current date plus this number of calendar days. A value of 0 will result in the Task being due on the same day it was created.
Automated Assignment	No	If automated Task assignment is applicable, enter one of the following values in this field: Office Distribution Closest Bank Last Program Worker If entering one or both of the Manual Assignment options, it is recommended to leave this field blank. Manual Assignment options will override an Automated Assignment option.
Manual Assignment - Worker ID	No	If manual Task assignment is applicable, enter a Worker ID to assign the Task to. This value must be a valid Worker Number for the county. This field may be left blank if either the "Automated Assignment" or "Manual Assignment - Bank ID" field has a valid entry. An entry in this field with a simultaneous entry in the "Manual Assignment - Bank ID" field is acceptable. In this case, the Task will be assigned to both the Worker ID and Bank ID.
Manual Assignment - Bank ID	No	If manual Task assignment is applicable, enter a Bank ID to assign the Task to. This value must be a valid Bank ID for the county. This field may be left blank if either the "Automated Assignment" or "Manual Assignment - Worker ID" field has a valid entry. An entry in this field with a simultaneous entry in the "Manual Assignment - Worker ID" field is acceptable. In this case, the Task will be assigned to both the Worker ID and Bank ID.
Long Description	No	If applicable, enter a text description no longer than 2,000 characters. This value will be associated to the Long Description attribute of the Task. At the time of Task creation, if this value exceeds 2,000 characters, only the first 2,000 characters will be associated to the Task. Do not use the "<" or ">" characters in this value or they will be removed from the text during Task Creation.

Figure 2.12.1-1 – Standard Template – Instructions Sheet Mockup

Program Values

Program	Acceptable Values	Applicable Counties
AAP	AA, AAP	All
Adult Protective Services	AS, Adult Protective Services	All
CAPI	CP, CAPI	All
CFAP	CFAP	All
CFET	FT, CFET	All
Cal-Learn	CL, Cal-Learn	All
CalFresh	CF, CalFresh	All
CalWORKs	CW, CalWORKs	All
CalWORKs for Foster Care	CA, CalWORKs for Foster Care	All
Child Care	CC, Child Care	All
Child Protective Services	CS, Child Protective Services	All
Child Support	CH, Child Support	All
Disaster CalFresh	DC, Disaster CalFresh	All
Diversion	DV, Diversion	All
Food Distribution	FD, Food Distribution	All
Foster Care	FC, Foster Care	All
GA/GR Employment Services	GE, GA/GR Employment Services	Alameda, Contra Costa, Fresno, Orange, Placer, Sacramento, San Diego, San Francisco, San Luis Obispo, San Mateo, Santa Barbara, Santa Clara, Santa Cruz, Solano, Sonoma, Tulare, Ventura, Yolo
GROW	GW, GROW	Los Angeles
General Assistance (Managed)	GM, General Assistance (Managed)	Alpine, Amador, Butte, Calaveras, Colusa, Del Norte, El Dorado, Glenn, Humboldt, Imperial, Inyo, Kern, Kings, Lake, Lassen, Madera, Marin, Mariposa, Mendocino, Merced, Modoc, Mono, Monterey, Napa, Nevada, Plumas, Riverside, San Benito, San Bernardino, San Joaquin, Shasta, Sierra, Siskiyou, Stanislaus, Sutter, Tehama, Trinity, Tuolumne, Yuba
General Assistance (Non-Managed)	GN, General Assistance (Non-Managed)	Alpine, Amador, Butte, Calaveras, Colusa, Del Norte, El Dorado, Glenn, Humboldt, Imperial, Inyo, Kern, Kings, Lake, Lassen, Madera, Marin, Mariposa, Mendocino, Merced, Modoc, Mono, Monterey, Napa, Nevada, Plumas, Riverside, San Benito, San Bernardino, San Joaquin, Shasta, Sierra, Siskiyou, Stanislaus, Sutter, Tehama, Trinity, Tuolumne, Yuba
General Assistance/General Relief	GA, General Assistance/General Relief	Los Angeles
General Assistance/General Relief	GR, General Assistance/General Relief (GR)	Alameda, Contra Costa, Fresno, Orange, Placer, Sacramento, San Diego, San Francisco, San Luis Obispo, San Mateo, Santa Barbara, Santa Clara, Santa Cruz, Solano, Sonoma, Tulare, Ventura, Yolo
Homeless	HO, Homeless	All
Homeless - Perm	HP, Homeless - Perm	All
Homeless - Temp	HT, Homeless - Temp	All
IHSS/CMIPS II	IH, IHSS/CMIPS II	All
IV-D Child Support	IV, IV-D Child Support	All
Immediate Need	IN, Immediate Need	All
Kin-GAP	KG, Kin-GAP	All
LIHP	LI, LIHP	All
Linkages Adult Services	LS, Linkages Adult Services	All
Medi-Cal	MC, Medi-Cal	All
Multipurpose Senior Services	MS, Multipurpose Senior Services	All
NACF	NA, NACF	All
Nutrition Benefit	NB, Nutrition Benefit	All
Other County	OT, Other County	All
PACF	PA, PACF	All
PCSP	PE, PCSP	All
RCA	RC, RCA	All
REP	RE, REP	All
SSI Only	SI, SSI Only	All
SSI/SSP	SS, SSI/SSP	All
SSP Only	SP, SSP Only	All
TANF	TA, TANF	All
Tribal TANF	TT, Tribal TANF	All
Welfare to Work	WT, Welfare to Work	All
WrapAround	WA, WrapAround	All

Figure 2.12.1.2 – Standard Template – Acceptable Program Values Sheet Mockup

Task Upload
Standard

Case Number	Program	Task Type	Task Sub-Type	Due Days	Automated Assignment	Manual Assignment - Worker ID	Manual Assignment - Bank ID	Long Description

Figure 2.12.1.3 – Standard Template – Tasks Sheet Mockup

The Standard Template will contain the following columns:

Column	Required	Instructions
Case Number	Yes	The 7 digit Case Number of the Case the Task will be associated to.

Program	Yes	The Program Code OR Program Name of the Program the Task will be associated to. For example, "CF" or "CalFresh" are both acceptable entries in this field. This field will not have multiple program values. (Reference Appendix 7.1)
Task Type	Yes	The Name of the Task Type that will be associated to the Task as displayed on the Task Type List and/or Task Type Detail pages.
Task Sub-Type	No	The Name of the Task Sub-Type that will be associated to the Task as displayed on the Task Type Detail and/or Task Sub-Type Detail pages.
Due Days	Yes	A non-negative integer that is less than or equal to 1,000. At the time of Task creation, the Task due date will be calculated by adding the specified number of calendar days to the current date.
Automated Assignment	No	A field that will contain one of the following Automated Assignment options: • Office Distribution • Closest Bank • Last Program Worker
Manual Assignment – Worker ID	No	The Worker Number that the Task will be assigned to. (This field will be given precedence over the "Automated Assignment" field)
Manual Assignment – Bank ID	No	The Bank ID of the Bank the Task will be assigned to. (This field will be given precedence over the "Automated Assignment" field)
Long Description	No	A text description no longer than 2,000 characters that will be associated to the Long Description attribute of the Task. At the time of Task creation, if this value is greater than 2,000 characters, only the first 2,000 characters will be used. If this field contains the "<" or ">" characters, they will be removed.

See [Section 2.13](#) for the specifics of the validations that will apply to each field during the Preview Processing step of a Task Upload.

2.13 Preview Processing

Once a Task Upload is moved into the "Preview Processing" Status, the CalSAWS System will begin evaluating the information that has been uploaded via the template file. A series of evaluations will take place for each row within the file to confirm the validity of information for each row, determine a preview of the task assignment distribution and indicate any warnings for invalid information that may require review.

Once this processing has been completed, the uploaded file will be removed from the CalSAWS file store as the information has been read from the file and stored into the database.

Preliminary Preview Processing/Error Evaluation:

Preview processing will attempt to access the uploaded file and specifically look for the existence of a worksheet titled "Tasks" and begin reading rows of data within this worksheet beginning with row #6, which is the first row for data entry beneath the column headers.

1. If processing cannot read the uploaded file for any reason, a single error message stating "Unable to read uploaded template" will apply. This message will be presented in a single empty row in the Summary panel of the Preview Errors page.

Summary									Results 1 - 1 of 1
Row	Case Number	Program	Task Type	Task Sub-Type	Due Days	Automated Assignment	Worker ID	Bank ID	Error Message
									Unable to read uploaded template

Figure 2.13.A – Preview Errors Error Message 1

2. If the first data row within the template file is completely empty, a single error message stating "Invalid first row, review uploaded template" will apply. This message will be presented in a single empty row in the Summary panel of the Preview Errors page.

Summary									Results 1 - 1 of 1
Row	Case Number	Program	Task Type	Task Sub-Type	Due Days	Automated Assignment	Worker ID	Bank ID	Error Message
									Invalid first row, review uploaded template

Figure 2.13.B – Preview Errors Error Message 2

3. If the template includes identical data rows, they will be consolidated into a single row for preview processing. In the event multiple duplicate rows are

consolidated into a single row and preview processing identifies one or more errors, the "Row" column will be the value for the first occurrence of the duplicate row within the spreadsheet.

4. If a data row within the template contains a Program value for the provided Case, and that Case includes multiple programs of that type, one row per program for the provided case will be evaluated during preview processing.

   For example: Suppose Case 123 includes 2 separate Medi-Cal program blocks on the Case Summary page. If the file contains a single line for Case 123 with the MC program code. This step will determine that the single line within the file will be evaluated for each of the 2 individual Medi-Cal program blocks which will each have it's own preview outcome and possible resulting Task.

5. No more than 10 thousand rows of information will be read from the uploaded file. Processing will read the consecutive rows within the file until 10 thousand rows of information have been read or a blank row is reached. To illustrate with a very basic template:

Row Number	Case Number	Task Type
1	1234567	Run EDBC
2		
3	2222222	Confirm Contact Information

In this example, preview processing will only evaluate Row #1. Row #3 will not be evaluated as there is a blank row between Row #1 and Row #3. In this case, Row #1 is the end of the data set that is read in.

Data Validity Preview Processing/Error Evaluation:

The following table illustrates the evaluations that will take place for each attribute within the template. Leading and trailing blank spaces will be ignored, and upper/lower case does not matter.

Field	Validation	Error Message
Case Number	1. Confirm that the Case Number exists for the County associated to the Task Upload.	Invalid Case Number
Program	1. Confirm that the Program value is valid. Program Names or abbreviations may be entered in this field. See Appendix 7.1 for a listing of acceptable values for this field.	Invalid Program

	2. Confirm that the Case Number includes the indicated Program.	Invalid Program for selected Case
Task Type	1. Confirm that the Task Type exists for the County associated to the Task Upload.	Invalid Task Type
Task Sub-Type	1. Confirm that the Task Sub-Type exists for the County associated to the Task Upload.	Invalid Task Sub-Type
	2. Confirm that the Task Sub-Type is associated to the Task Type identified in the Task Type column.	Invalid Task Sub-Type for selected Task Type
Due Days	1. Confirm that the value is an integer.	Invalid Due Days
	2. Confirm that the value is not a negative number.	Invalid Due Days (cannot be negative)
	3. Confirm that the value is not greater than 1,000.	Invalid Due Days (cannot be greater than 1,000)
Automated Assignment	1. Confirm the value is either "Office Distribution", "Closest Bank" or "Last Program Worker".	Invalid Automated Assignment
	2. If the "Manual Assignment – Worker ID" and "Manual Assignment – Bank ID" values are both blank, process the automated assignment rules to determine if a Worker/Bank exists for assignment. If processing does not identify a Worker or a Bank, an error message will apply.	No valid Worker or Bank identified for assignment
Manual Assignment - Worker ID	1. Confirm that the Worker Number exists for the County associated to the Task Upload.	Invalid Worker Number

Manual Assignment - Bank ID	1. Confirm that the Bank ID exists for the County associated to the Task Upload.	Invalid Bank ID
Long Description	N/A	N/A

A single field will have at most one error message determined as a result of the preview processing. For example, if a Program field in the uploaded template contains "CoolWORKS", the message will indicate "Invalid Program"; it will not indicate "Invalid Program for selected Case". Similarly, if a Program field in the uploaded template contains "CalWORKs", but the Case provided does not include a CalWORKs program, the message will indicate "Invalid Program for selected Case".

The error messages determined during the preview processing will be presented in the Errors column of the Preview Errors Page (Section 2.10). If a particular row contains error messages for multiple fields, the error message will concatenate the messages together separated by a comma. For example:

If an uploaded template contains:

> Case Number: 12C
> Program: CoolWORKs
> Task Type: null

The resulting error message will be "Invalid Case Number, Program, Task Type"

Once Preview Processing finishes, the Task Upload Status will be set to "Preview Complete".

2.14 Approved - Tasks Processing

Once a Task Upload is moved into the "Approved – Tasks Processing" Status, the CalSAWS System will begin creating Tasks. Created Tasks will be assigned based on the assignment that was determined during the preview processing. If a Case includes multiple programs that match the program value indicated in the template, one Task per program will be created. For example: if the template includes a line to create a Task for the Medi-Cal Program on Case 123, and Case 123 includes 2 Medi-Cal programs, 2 Tasks will be created.

Once Task creation is completed, the Task Upload Status will be set to "Completed". Resulting Tasks will maintain a relationship to the Task Upload that initiated the Tasks for the purposes of the Void function. (See Section 2.15)

2.15 Void Processing

Once a Task Upload is moved into the "Upload Completed" Status, all Tasks that were created because of the completed Task Upload will maintain an association to the Task Upload instruction. If a User invokes the "Void" processing (See Section 2.8 for a description of the Void button), all Tasks associated to the Task Upload which are still in a Status of "Assigned" or "In Process" will be updated to have a "Void" Status. The Task will be stamped with a closure date of the current date and will log the appropriate history transaction showing the change in Status. The Task Upload instruction will also be set to Void (See Section 2.9)

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Tasks	Task Upload – Standard Template	Standard Template.xlsx
2	Security	Security Matrix	CA-214901 DDID 2197, 2386 Security N

4   REQUIREMENTS

4.3   Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
2197	The CONTRACTOR shall add the ability for authorized users to create tasks in bulk by uploading a spreadsheet with task details. Users must have the following features available to them: 1) A pre-defined template available for download and modification to then upload for task creation 2) The ability to assign tasks directly to a named worker/bank, or assign tasks automatically based on existing task routing rules 3) The ability to create different types of tasks in the same upload 4) The ability to specify a due date for each task, or have the system determine one based on the task type specified 5) A confirmation page for viewing errors occurring during task creation 6) A preview assignment page to view assignment results prior to distributing tasks 7) A threshold for number of entries to be processed in real time, with higher volumes processed during nightly batch	- Task creation and assignment will occur overnight, unless the number of tasks included on the uploaded file is equal to or below 50. In that case the tasks would be created and assigned in real time. This threshold would be configurable, to allow for adjustment after performance can be measured.	This design is adding functionality allowing users to create a Task Upload instruction which will upload Tasks in bulk to the CalSAWS System. The design includes functionality to address each specific requirement.

2386	The CONTRACTOR shall update the Task Management solution to allow authorized users to void tasks that were created by the bulk upload process.		This design includes a function allowing users to Void Tasks that resulted from a Task Upload instruction.

5 MIGRATION IMPACTS

N/A

6   OUTREACH

N/A

7 APPENDIX

7.1 Acceptable Template Program Field Attributes

Upper/Lower case in the Acceptable Values column does not matter

Program	Acceptable Values	Applicable Counties
AAP	AA, AAP	All
Adult Protective Services	AS, Adult Protective Services	All
CAPI	CP, CAPI	All
CFAP	CFAP	All
CFET	FT, CFET	All
Cal-Learn	CL, Cal-Learn	All
CalFresh	CF, CalFresh	All
CalWORKs	CW, CalWORKs	All
CalWORKs for Foster Care	CA, CalWORKs for Foster Care	All
Child Care	CC, Child Care	All
Child Protective Services	CS, Child Protective Services	All
Child Support	CH, Child Support	All
Disaster CalFresh	DC, Disaster CalFresh	All
Diversion	DV, Diversion	All
Food Distribution	FD, Food Distribution	All
Foster Care	FC, Foster Care	All
GA/GR Employment Services	GE, GA/GR Employment Services	Alameda, Contra Costa, Fresno, Orange, Placer, Sacramento, San Diego, San Francisco, San Luis Obispo, San Mateo, Santa Barbara, Santa Clara, Santa Cruz, Solano, Sonoma, Tulare, Ventura, Yolo
GROW	GW, GROW	Los Angeles
General Assistance (Managed)	GM, General Assistance (Managed)	Alpine, Amador, Butte, Calaveras, Colusa, Del Norte, El Dorado, Glenn, Humboldt, Imperial, Inyo, Kern, Kings, Lake, Lassen, Madera, Marin, Mariposa, Mendocino, Merced, Modoc, Mono, Monterey, Napa, Nevada, Plumas, Riverside, San Benito, San Bernardino, San Joaquin, Shasta, Sierra, Siskiyou, Stanislaus, Sutter, Tehama, Trinity, Tuolumne, Yuba

General Assistance (Non-Managed)	GN, General Assistance (Non-Managed)	Alpine, Amador, Butte, Calaveras, Colusa, Del Norte, El Dorado, Glenn, Humboldt, Imperial, Inyo, Kern, Kings, Lake, Lassen, Madera, Marin, Mariposa, Mendocino, Merced, Modoc, Mono, Monterey, Napa, Nevada, Plumas, Riverside, San Benito, San Bernardino, San Joaquin, Shasta, Sierra, Siskiyou, Stanislaus, Sutter, Tehama, Trinity, Tuolumne, Yuba
General Assistance/General Relief	GA, General Assistance/General Relief	Los Angeles
General Assistance/General Relief	GR, General Assistance/General Relief (GR)	Alameda, Contra Costa, Fresno, Orange, Placer, Sacramento, San Diego, San Francisco, San Luis Obispo, San Mateo, Santa Barbara, Santa Clara, Santa Cruz, Solano, Sonoma, Tulare, Ventura, Yolo
Homeless	HO, Homeless	All
Homeless - Perm	HP, Homeless - Perm	All
Homeless - Temp	HT, Homeless - Temp	All
IHSS/CMIPS II	IH, IHSS/CMIPS II	All
IV-D Child Support	IV, IV-D Child Support	All
Immediate Need	IN, Immediate Need	All
Kin-GAP	KG, Kin-GAP	All
LIHP	LI, LIHP	All
Linkages Adult Services	LS, Linkages Adult Services	All
Medi-Cal	MC, Medi-Cal	All
Multipurpose Senior Services	MS, Multipurpose Senior Services	All
NACF	NA, NACF	All
Nutrition Benefit	NB, Nutrition Benefit	All
Other County	OT, Other County	All
PACF	PA, PACF	All
PCSP	PE, PCSP	All
RCA	RC, RCA	All
REP	RE, REP	All
SSI Only	SI, SSI Only	All
SSI/SSP	SS, SSI/SSP	All
SSP Only	SP, SSP Only	All
TANF	TA, TANF	All
Tribal TANF	TT, Tribal TANF	All
Welfare to Work	WT, Welfare to Work	All

WrapAround	WA, WrapAround	All

CalSAWS

California Statewide Automated Welfare System

Design Document

SCR CA-215670 DDID 2319 – FDS GA GR – Group
1 Forms Design

	DOCUMENT APPROVAL HISTORY	
CalSAWS	Prepared By	Stephanie Hugo
	Reviewed By	

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
5/26/2021	1.0	Initial revision	Stephanie Hugo

Table of Contents

1 OVERVIEW

This SCR will implement the first group of Non-EDBC triggers for GA/GR Automated Correspondences.

1.1 Current Design

The GA/GR solution in the CalSAWS system is designed to automate the rules for the Los Angeles county's implementation as well as the automation and monitoring of their GROW program.

1.2 Requests

A new GA/GR Automated solution will be developed in CalSAWS to automate the rules and administer the program for the 18 CalWIN counties. This solution will provide the framework for the remaining 39 C-IV counties to opt into this solution in the future. This change request will add Non-EDBC correspondence triggers through either online or batch.

1.3 Overview of Recommendations

1. Online Non-EDBC Correspondence Generation
2. Add Online Form triggers for Denied/Applied SSI/SSP Status
3. Add Online Form Trigger for specific SSI/SSP Application Statuses
4. Add Online Form trigger for the Responsible Relative/Alien Sponsor Questionnaire
5. Batch Job for Responsible Relative/Alien Sponsor Questionnaire
6. Add Online Form trigger for the Responsible Relative Letter
7. Add Online form trigger when applicant signs and dates GA/GR application
8. Add Online trigger for GR Authorization to Release Medical Information Form
9. Add online trigger for Employment Verification When Job Ends form
10. Add online trigger for Employment Questionnaire form
11. Add online trigger for GA Cooperation Agreement for Unemployable Applicants and Recipients form
12. Add online trigger for Generic GA/GR Approval and Work Search Rules form
13. Add online trigger for GR CE Rights and Responsibilities form
14. Add online trigger for the Assignment of Interest Form
15. Add online trigger for the Licensed/Certified Program Verification Form
16. Add online trigger for the STEPP Referral form
17. Add online trigger for the Acceptance/Denial of the General Assistance Shelter form
18. Add online trigger for the Agreement to Pick Up Mail at County Office form
19. Add online trigger for the SSA Referral Notice Form
20. Add online trigger for the Address Change Form
21. Add online trigger for the GR Status Change NOA – Employable to Incap Form
22. Add online trigger for the Rescind - All Programs form
23. Add online trigger for the Withdrawal of Request for a County Hearing form

24. Add online trigger for the Scheduled Hearing form
25. Add online trigger for Withdrawal of Request for Hearing form

1.4 Assumptions

1. This SCR will only implement triggers based on the existing CalWIN GA/GR Correspondences. Verbiage and format will be covered in SCR CA-215920.
2. All triggers are based on current existing triggers in CalWIN.
3. The triggers will only be available to cases from counties that are mentioned in the recommendation's respective "Correspondence Information" section.
4. All the changes in this SCR will not affect the Los Angeles GA, GA (Managed) and GA (Non-Managed) programs. In the below recommendations, "All" counties pertain to all the 18 counties this GA/GR solution applies for.
5. The functionality of this SCR will be disabled until activated by the system property flag established in SCR CA-215669.
6. Miscellaneous Parameter implementation and functionality is covered in SCR CA-215920 covering the technical details of the GA/GR Correspondence Functionality on the CalSAWS side.

2 RECOMMENDATIONS

2.1 Online Non-EDBC Correspondence Generation

2.1.1 Overview

This section covers overall changes that will apply to all GA/GR Automated Online Non-EDBC Correspondences. Online-generated correspondences pertain to the correspondences triggered from various online pages across the system. These correspondences can be triggered upon saving a new data collection record or through clicking form-specific buttons if the worker is in the context of a case that has a GA/GR Automated EDBC/CC Counties program. To follow a standard for all these correspondences, once a form/NOA is triggered from an online page, these records will be inserted in the back end. The worker will be able to see that a correspondence was triggered through navigating to the distributed documents page.

When the record is created in the distributed documents page, this indicates that a request has been sent to the Correspondence Web Service. Upon receiving this request, the service builds the document and determines if any mandatory variables are missing. While the service is processing the information and while the PDF has not been received, the document will appear as a record without a hyperlink on the Distributed Documents page and will have a status of "Incomplete".

Note: Missing Mandatory Variables are only applicable for NOAs.

Distributed Documents Search

✱- Indicates required fields

[Images]

▸ Refine Your Search

Search Results Summary						Results 1 - 2 of 2
Date	Document Name	Number	Program	Status	Viewed Via Self-Service Portal	Details
08/14/2020 9:41 AM	Overissuance Budget Worksheet (ENG)	NA 1263	CalFresh	Printed Locally		Details
08/13/2020 4:05 PM	GA Denial - Not a Legal Alien	119-4 (02/90)	General Assistance/General Relief	Incomplete		

When the service completes processing CalSAWS will receive either a missing mandatory variable indicator or the document PDF. Once the PDF is received from the service, the document will be saved to the CalSAWS system and the record in Distributed Documents will have a hyperlink to that document.

Distributed Documents Search

✱- Indicates required fields

[Images]

▸ Refine Your Search

Search Results Summary						Results 1 - 2 of 2
Date	Document Name	Number	Program	Status	Viewed Via Self-Service Portal	Details
08/14/2020 9:41 AM	Overissuance Budget Worksheet (ENG)	NA 1263	CalFresh	Printed Locally		Details
08/13/2020 4:05 PM	GA Denial - Not a Legal Alien	119-4 (02/90)	General Assistance/General Relief	Pending Review		Details

Upon clicking the hyperlink and viewing the PDF, the worker may select one of two print options, "Save and Print Centrally" or "Save and Print Locally". If the worker does not chose either option, the document will, by default, be sent through the Central Printing process that night.

2.1.2 Description of Changes

1. Upon triggering Online Non-EDBC correspondences (Forms/NOAs), add a back-end process to insert the record to the Distributed Documents page.
2. Before the PDF is received from the Correspondence Web Service, add logic to disable the hyperlink on the Distributed Document record and set the document status to "Incomplete".
3. Once the PDF is received from the Correspondence Web Service, update logic to enable the hyperlink on the Distributed Document record and update the status to "Pending Review", after which the worker will be able to review the document and either save and print it Locally/Centrally.
4. For reason codes that require miscellaneous parameters, these parameters will be derived by CalSAWS Correspondence and sent as part of the request to the GA/GR Correspondence Service.

2.2 Add Online Form triggers for Denied/Applied SSI/SSP Status

2.2.1 Overview

These forms are triggered online when the customer has applied for or is denied/rejected SSI.

2.2.2 Correspondence Information

Reason Code	County	Category	NOA Action	Document Name	Number	Template
1B008A	Orange	Forms	N/A	SSI/SSP Appeal letter	F063-26-58 (R08/15)	610068
1B008C	Santa Cruz	Forms	N/A	Applicant's Authorization for Release of Information (SSI/SSP Claim)	ABCDM 228GA	609734

2.2.3 Description of Change

1. Upon creating/updating the SSIAP Detail record, trigger the correspondence tied to the reason code in the above table when the following conditions are met:
   a. The SSIAP Client is a recipient on a GA/GR Automated EDBC/CC Counties program that is either "**Active**" or "**Pending**".
   b. The fields in the below table have changed to the listed Value/s:

Reason Code	Field/s	Value/s

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1B008A	SSI Application Result	"Rejected"
1B008C	Status/Decision	"Approved" or "Approved Other" or "Approved Self"
	SSI Level	"Application"

2.3 Add Online Form Trigger for specific SSI/SSP Application Statuses

2.3.1 Overview

The following forms will trigger depending on the status of the SSI/SSP Application and the verification is not received or questionable

2.3.2 Correspondence Information

Reason Code	County	Category	NOA Action	Document Name	Number	Template
1B008K	All	Forms (OCC*)	N/A	GA/GR SSI/SSP Referral and Follow Up	CSC 29 (11/04)	607491
1B008L	All	Forms (OCC*)	N/A	GA/GR SSI/SSP Referral and Follow Up	CSC 29 (11/04)	607491
1B008M	All	Forms (OCC*)	N/A	GA/GR SSI/SSP Referral and Follow Up	CSC 29 (11/04)	607491
1B008N	All	Forms (OCC*)	N/A	GA/GR SSI/SSP Referral and Follow Up	CSC 29 (11/04)	607491
1B008P	All	Forms (OCC*)	N/A	GA/GR SSI/SSP Referral and Follow Up	CSC 29 (11/04)	607491
1B008Q	All	Forms (OCC*)	N/A	GA/GR SSI/SSP Referral and Follow Up	CSC 29 (11/04)	607491

note: Other Client Correspondences (OCCs) will be considered under the "Forms" correspondence category in CalSAWS.

2.3.3 Description of Change

1. Upon saving the SSIAP Detail record, trigger form and reason code in the above table if the SSIAP Client is a recipient on a GA/GR

Automated EDBC/CC Counties Program that is either "**Active**" or "**Pending**" and the following conditions are true:

   a. A new SSIAP Detail record is created or an existing record is updated.
   b. The "Application Signed Date" field is populated and the "Status/Decision" is either
       i.   Approved
       ii. Approved Other
       iii. Approved Self
   c. If SSI Verified field is **"Pending"**
   d. The fields in the below table have or are changed to the listed Value/s below to trigger the specified reason code:

Reason Code	Field/s	Value/s
1B008K	Status/Decision	"Approved" or "Approved Other" or "Approved Self"
	SSI Level	"Application"
1B008L	Application Reapplied	"Yes"
1B008M	Refer to Hearing Contractor	"Yes"
	SSI Level	"Hearing"
1B008N	"Decision" under SSI State Hearing	"Approved" or "Approved Other" or "Approved Self"
	SSI Level	"Application"
1B008P	"Decision" under SSI Federal Court	"Approved" or "Approved Other" or "Approved Self"
	SSI Level	"Application"
1B008Q	"Decision" under SSI Appeals Council	"Approved" or "Approved Other" or "Approved Self"
	SSI Level	"Application"

*Note: For reason codes with multiple fields, both fields and values have to be populated with the indicated value.

2.4 Add Online Form trigger for the Responsible Relative/Alien Sponsor Questionnaire

2.4.1 Overview

This form is generated online when a case member becomes a sponsor of a non-citizen GA/GR recipient.

2.4.2 Correspondence Information

Reason Code	County	Category	NOA Action	Document Name	Number	Template
1B110C	Orange	Forms	N/A	Responsible Relative/Alien Sponsor Questionnaire	F063-26-47 (09/15)	610087

2.4.3 Description of Change

1. Upon saving the Sponsorship Detail record, trigger the form when the following conditions are met:
   a. If there exists a GA/GR Automated EDBC/CC Counties Program that is either in "**Active**" or "**Pending**" status
   b. The selected "**Sponsored Non-Citizen**" is a GA/GR recipient.

2.5 Batch Job for Responsible Relative/Alien Sponsor Questionnaire

2.5.1 Overview

This form will be generated through nightly batch when a case member becomes a responsible relative of a GA/GR applicant not in the home.

2.5.2 Description of Change

1. Create a new batch job to send the Responsible Relative/Alien Sponsor Questionnaire for Orange county when the following conditions are true:
   a. There is a GA/GR Automated EDBC/CC Counties Program on the case that is either "**Active**" or "**Pending**".
   b. A case person's relationship with the GA/GR recipient has changed to being a "**Responsible Relative**" (Responsible Relative = 'Y').
   c. The GA/GR recipient's Living in the Home Status (Household Status Detail page) has changed to either:
      i. Permanently Out of Home
      ii. Temporarily Out of Home

2. For each record returned in the driving query, a record will be inserted into the batch transaction table to generate a Responsible Relative/Alien Sponsor Questionnaire during batch forms processing.

Transaction values:

   a. Case ID: Case associated to GA/GR Automated EDBC/CC Counties Program
   b. Program ID: Program ID
   c. Person ID: Primary Applicant of Active GA/GR Automated EDBC/CC Counties Program
   d. Type Code: FR
   e. Sub Type Code: TBD by build
   f. Eff Date: Batch Date
   g. Created By: Batch
   h. Updated By: Batch

2.5.3 Execution Frequency

Daily, CalSAWS business days

2.5.4 Key Scheduling Dependencies

This job will run before forms balancers.

2.5.5 Counties Impacted

This job will run for Orange county

2.5.6 Data Volume/Performance

N/A

2.5.7 Failure Procedure/Operational Instructions

Batch Support/Operations staff will diagnose the nature of the failure and determine the appropriate action.

2.6 Add Online Form trigger for the Responsible Relative Letter

2.6.1 Overview

This form is triggered when a case person is established as the responsible relative of a GA/GR recipient.

2.6.2 Correspondence Information

Reason Code	County	Category	NOA Action	Document Name	Number	Template
1B110P	Orange	Forms	N/A	Responsible Relative Letter	F0912-26-48A (05/15)	609785

2.6.3 Description of Change

1. Upon updating the Relationship page, trigger the form when the following conditions are met:
   a. There is a GA/GR Automated EDBC/CC Counties Program on the case that is either "**Active**" or "**Pending**".
   b. A case person's relationship with the GA/GR recipient is now "**Responsible Relative**" (Responsible Relative = 'Y').

2.7 Add Online form trigger when applicant signs and dates GA/GR application

2.7.1 Overview

This form is triggered when a GA/GR applicant signs and dates their GA/GR application.

2.7.2 Correspondence Information

Reason Code	County	Category	NOA Action	Document Name	Number	Template
1B501M	Sacramento	Forms	N/A	Fraud Profile	SC 1101 GA (10/95)	506376
1B501N	Alameda	Forms	N/A	Alameda County Lien	90-117	506646

2.7.3 Description of Change

Trigger the correspondence for the respective county upon saving the Document Signature record and the following conditions are met:
1. The user is in the context of a case with a GA/GR Automated EDBC/CC Counties Program with a status of "**Active**" or "**Pending**".
2. The document "**Type**" is "**Statement of Facts**".
3. One of the following is true:
   a. A new Document Signature record was created and the "**Signed**" indicator is "**Yes**".

or
b. An existing Document Signature record was updated and the "**Signed**" indicator has changed to "**Yes**".

2.8 Add Online trigger for GR Authorization to Release Medical Information Form

2.8.1 Overview

These forms trigger when a GA/GR recipient indicates they are incapacitated/disabled.

2.8.2 Correspondence Information

Reason Code	County	Category	NOA Action	Document Name	Number	Template
1C101F	Orange	Forms	N/A	GR Authorization to Release Medical Information	F063-26-112 (5/95)	502366
1C101G	Santa Cruz	Forms	N/A	Statement of Disability	WEL 1185 (07/03)	505847
1C101H	Alameda	**Forms (OCC*)**	N/A	Expiration of Medical Report/Verification	CSC 28 ALA (10/2019)	611225
1C101H	Orange	**Forms (OCC*)**	N/A	GR Expiration of Medical Report Cover Letter (08/12)	F063-26-36 (R06/15)	609342
1C101M	All	Forms	N/A	Medical Report Verification of Physical/Mental Incapacity	CSF 24	506516
1C101M	Orange	Forms	N/A	Request for Physician's Report of Examination (04/13)	F063-26-108	506699
1C101M	Orange	**Forms (OCC*)**	N/A	GR Expiration of Medical Report Cover Letter (08/12)	F063-26-36 (R06/15)	609342
1C101M	Santa Barbara	Forms	N/A	Medical Report of Disability Status	W-17 (Rev 1/98)	505780
1C101M	Yolo	Forms	N/A	Verification of Physical or Mental Incapacity	YC12.3	610061

2.8.3 Description of Change

Trigger the correspondence for the respective county upon saving a record on the GR Health Assessment page when the below conditions are met:

1. There is a GA/GR Automated EDBC/CC Counties Program in "**Active**" or "**Pending**" status.
2. The new record has a "**Medical**" Assessment Type and an Assessment Result of either "**Permanent Disability**" or "**Temporary Disability**".

2.9 Add online trigger for Employment Verification When Job Ends form

2.9.1 Overview

This form triggers when the GA/GR recipient's employment ends and verification is pending.

2.9.2 Correspondence Information

Reason Code	County	Category	NOA Action	Document Name	Number	Template
1C103H	All	Forms	N/A	Employment Verification When Job Ends	CSC 31 (11/04)	607489

2.9.3 Description of Change

Trigger this form upon saving the Employment Detail page when the following conditions are met:

1. There is a GA/GR Automated EDBC/CC Counties Program on the case that is either "**Active**" or "**Pending**".
2. The 'Termination Date' is now populated and there is an 'Employment Termination Reason'.
3. The Employment Termination verification status has been updated and the value is "**Pending**".

2.10 Add online trigger for Employment Questionnaire form

2.10.1 Overview

The form is triggered when the GA/GR recipient has begun employment or changed jobs, and the verification is pending.

2.10.2 Correspondence Information

Reason Code	County	Category	NOA Action	Document Name	Number	Template
1C103Y	All	Forms	N/A	Employment Questionnaire	CSF 22	506482

2.10.3 Description of Change

Trigger this form when the following conditions are met:

1. There is a GA/GR Automated EDBC/CC Counties Program on the case that is either "**Active**" or "**Pending**".
2. A new Employment Detail record is created
3. The Verified status is "**Pending**".

2.11 Add online trigger for GA Cooperation Agreement for Unemployable Applicants and Recipients form

2.11.1 Overview

This form is triggered when the GA/GR recipient has changed their employment status.

2.11.2 Correspondence Information

Reason Code	County	Category	NOA Action	Document Name	Number	Template
1C105B	Santa Clara	Forms	N/A	GA Cooperation Agreement for Unemployable Applicants and Recipients	SC 523 - U (07/97)	610051

2.11.3 Description of Change

Trigger this form if the following conditions are met:

1. The program is GA/GR Automated EDBC/CC Counties and is either "**Active**" or "**Pending**".
2. There was an existing Work Registration detail record effective on the current date for the GA/GR recipient.
3. A new current Work Registration detail record is created for the GA/GR recipient and the record is of Type "**GA/GR ES**" and has a different status from the previous record.

2.12 Add online trigger for Generic GA/GR Approval and Work Search Rules form

2.12.1 Overview

This form is triggered when the GA/GR recipient is determined to be employable.

2.12.2 Correspondence Information

Reason Code	County	Category	NOA Action	Document Name	Number	Template
1C105C	Santa Barbara	Forms (OCC*)	N/A	General Relief Work Search Rules	W-617 (10/01)	328319

2.12.3 Description of Change

Trigger this form if the following conditions are met:

1. There is a GA/GR Automated EDBC/CC Counties Program on the case that is either "**Active**" or "**Pending**".
2. There was an existing Work Registration detail record effective on the current date for the GA/GR recipient and the type is **not** "**GA/GR ES**" and the status is **not** "**Employable**".
3. A new current Work Registration detail record is created for the GA/GR recipient and the record is of Type "**GA/GR ES**" and the status is "**Employable**".

2.13 Add online trigger for GR CE Rights and Responsibilities form

2.13.1 Overview

This form is triggered when the Employability status is verified as Conditionally Employable

2.13.2 Correspondence Information

Reason Code	County	Category	NOA Action	Document Name	Number	Template
1C105H	Orange	Forms	N/A	GR CE Rights and Responsibilities	F063-26-95	610005

2.13.3 Description of Change

Trigger this form upon saving the Work Registration Detail record when the following conditions are met:

1. There is a GA/GR Automated EDBC/CC Counties Program on the case that is either "**Active**" or "**Pending**".
2. A new current Work Registration detail record is created for the GA/GR recipient and the record is of Type "**GA/GR ES**" and the status is "**Conditionally Employable**"
3. The verification status is "**Verified**"

2.14 Add online trigger for the Assignment of Interest Form

2.14.1 Overview

This form is triggered when the GA/GR recipient has a Pending Personal Claim status.

2.14.2 Correspondence Information

Reason Code	County	Category	NOA Action	Document Name	Number	Template
1C108C	Orange	Forms	N/A	Assignment of Interest	F063-26-911A (R08/15)	610046

2.14.3 Description of Change

Trigger this form upon saving the Third Party Liability Detail page if the following conditions are met:

1. If the program is GA/GR Automated EDBC/CC Counties and is in "**Pending**" or "**Active**" status.
2. If the Claim status is "**Pending**"
3. One of the following is true:
   a. Either a new Third Party Liability record is created
      Or
   b. An existing Third Party Liability record is updated and the prior claim status was **not "Pending"**

2.15 Add online trigger for the Licensed/Certified Program Verification Form

2.15.1 Overview

This form is triggered when the GA/GR recipient has a Living Arrangement record of type "Drug and Alcohol Rehabilitation Center".

2.15.2 Correspondence Information

Reason Code	County	Category	NOA Action	Document Name		Number	Template
1C124A	Sacramento	Forms	N/A	Licensed/ Certified Program Verification		SC 980 G	610023

2.15.3 Description of Change

Trigger this form upon saving the Living Arrangements Detail page if the following conditions are met:

1. If the program is GA/GR Automated EDBC/CC Counties and is in "**Pending**" or "**Active**" status.
2. If the Living Arrangement Type is "**Drug and Alcohol Rehabilitation Center**".
3. One of the following is true:
    a. Either a new Living Arrangements Detail record is created Or
    b. An existing Living Arrangements Detail record is updated and the prior Living Arrangement Type **was not "Drug and Alcohol Rehabilitation Center"**.

2.16 Add online trigger for the STEPP Referral form

2.16.1 Overview

This form is triggered for each individual over 18 years of age who is applying for GA/GR benefits.

2.16.2 Correspondence Information

Reason Code	County	Category	NOA Action	Document Name	Number	Template

1D003C	Sacramento	Forms	N/A	STEPP Referral	SC 300G	500829

2.16.3 Description of Change

1. Trigger this form for either of the scenarios below and when there is a GA/GR applicant who is **18 years of age or older**:
   a. Case creation flow – trigger this form upon clicking the "**Save and Continue**" button on the New Programs Detail page during case creation, and there is at least one person requesting for a GA/GR Automated EDBC/CC Counties Program.
   b. New Program flow – trigger this form on an existing case upon adding a new program and clicking the "**Save and Return**" button on the New / Reapplication Detail page and there is at least one person requesting for a GA/GR Automated EDBC/CC Counties Program.
   c. Adding a Person to an existing GA/GR Automated EDBC/CC Counties Program – trigger this form upon clicking the "**Save and Return**" button on the "**General Assistance/General Relief Person Detail**" page when adding a person to the program.

2.17 Add online trigger for the Acceptance/Denial of the General Assistance Shelter form

2.17.1 Overview

This form is triggered when the GA/GR recipient becomes homeless.

2.17.2 Correspondence Information

Reason Code	County	Category	NOA Action	Document Name	Number	Template
1D005A	Yolo	Forms	N/A	Acceptance/Denial of the General Assistance Shelter	YC277	505144

2.17.3 Description of Change

Trigger this form upon saving the Living Arrangements Detail page if the following conditions are met:

1. There is a GA/GR Automated EDBC/CC Counties Program that is either "**Active**" or "**Pending**".

2. There was an existing current Living Arrangements detail record effective on the current date for the GA/GR recipient and the Living Arrangement is not "**Homeless**".

3. A new current Living Arrangements detail record is created for the GA/GR recipient and the Living Arrangement Type is "**Homeless**".

2.18 Add online trigger for the Agreement to Pick Up Mail at County Office form

2.18.1 Overview

This form is triggered when a GA/GR applicant has indicated for their correspondences to be sent to the county district office.

2.18.2 Correspondence Information

Reason Code	County	Category	NOA Action	Document Name	Number	Template
1D005J	Santa Barbara	Forms	N/A	Agreement to Pick Up Mail at County Office	W 636	502268
1D005K	Santa Barbara	Forms	N/A	Agreement to Pick Up Mail at County Office	W 636	502268

2.18.3 Description of Change

Trigger this form upon saving the Living Arrangements Detail record if the following conditions are met:

1. A new current Living Arrangements detail record is created for the GA/GR recipient and the Living Arrangement Type is "**Homeless**".

2. If there was a previously existing Living Arrangements detail record for the GA/GR recipient effective on the current date, the Living Arrangement should not be "**Homeless**" on the previous record.

3. Depending on the GA/GR Automated EDBC/CC Counties Program's status execute the following:
   a. If the GA/GR Automated EDBC/CC Counties Program is **Pending** (Intake), trigger the 1D005J reason code
   b. If the GA/GR Automated EDBC/CC Counties Program is **Active** (Ongoing), trigger the 1D005K reason code

2.19 Add online trigger for the SSA Referral Notice Form

2.19.1 Overview

This form is triggered when a GA/GR recipient reports having an SSN but cannot produce a Social Security card

2.19.2 Correspondence Information

Reason Code	County	Category	NOA Action	Document Name	Number	Template
1D005N	Orange	Forms	N/A	SSA Referral Notice	MC 194	607798

2.19.3 Description of Change

Trigger this form upon saving the SSN Detail page if the following conditions are met:

1. The record is for a recipient of a GA/GR Automated EDBC/CC Counties Program on that case that is either in "**Active**" or "**Pending**" status.
   a. If SSN is entered on the Individual Demographics page and the SSN Verification Status on the SSN Detail page is "**Pending**"

2.20 Add online trigger for the Address Change Form

2.20.1 Overview

This form is triggered when a GA/GR recipient has an unverified change in address.

2.20.2 Correspondence Information

Reason Code	County	Category	NOA Action	Document Name	Number	Template
1G005M	Placer	**Forms (OCC*)**	N/A	Address Change	751-0	303842

2.20.3 Description of Change

Trigger this form upon updating the Address Detail page and the following conditions are met:

1. The address applies to the recipient of a GA/GR Automated EDBC/CC Counties Program on the case that is either "**Active**" or "**Pending**".
2. If the Begin Date is updated

3. The GA/GR recipient's address is updated
4. The Address Detail's Verification is "**Pending**"
5. Either of the following is true:
    a. The address applies to a person who is the "**Primary Applicant**" or the "**Additional Correspondence Recipient**" for the GA/GR Automated EDBC/CC Counties Program.
       or
    b. If the recipient is not the "**Primary Applicant**" or the "**Additional Correspondence Recipient**" and one of the following is true
        i. The address type is Physical Address and this address is not the same as the Physical Address of the "**Primary Applicant**"
           or
        ii. The address type is Mailing Address and this address is not the same as the Mailing Address of the "**Primary Applicant**"

2.21 Add online trigger for the GR Status Change NOA – Employable to Incap Form

2.21.1 Overview

This form is triggered whenever a GA/GR recipient reports that they cannot work due to mental/physical disability

2.21.2 Correspondence Information

Reason Code	County	Category	NOA Action	Document Name	Number	Template
1G101D	Orange	Notice Of Action	Change	GR Status Change NOA - Employable to Incap	260 C	609322
1G101F	Sacramento	Forms	N/A	Medical History	SC 318 G	609802

2.21.3 Description of Change

Trigger these correspondences upon saving the GR Health Assessment page and the following conditions are met:

1. The program is GA/GR Automated EDBC/CC Counties and the status is "**Pending**" or "**Active**"
2. The GA/GR recipient's GR Health Assessment Type is either:
    a. Medical
    b. Mental Health

2.22 Add online trigger for the Rescind - All Programs form

2.22.1 Overview

This form is triggered when the GA/GR Automated EDBC/CC Counties Program is rescinded.

2.22.2 Correspondence Information

Reason Code	County	Category	NOA Action	Document Name	Number	Template
700023	All	**Forms (OCC*)**	N/A	Rescind - All Programs	CDS 525-CalWIN (04/03)	327682

2.22.3 Description of Change

When rescinding a Denied/Discontinued GA/GR Automated EDBC/CC Counties Program, trigger this form upon clicking "**Save and Return**" on the Rescind Detail page and the program has successfully been rescinded.

2.22.4 Miscellaneous Parameters

The below Miscellaneous Parameter/s will be triggered.

Reason Code	Miscellaneous Parameter Code	Miscellaneous Parameter Description	Format/Example
700023	"PT"	The Program Type	Ex. PTGR

2.23 Add online trigger for the Withdrawal of Request for a County Hearing form

2.23.1 Overview

This form is triggered when a client conditionally withdraws from a hearing

2.23.2 Correspondence Information

Reason Code	County	Category	NOA Action	Document Name	Number	Template
GC0510	All	Forms	N/A	Withdrawal of Request for a County Hearing	CSF 44 (01/08)	506490

2.23.3 Description of Change

Trigger this correspondence upon **creating/updating** the Hearing Detail page and the following conditions are met:

1. On the associated case, there is a GA/GR Automated EDBC/CC Counties Program that is either "**Active**" or "**Pending**".
2. The GA/GR Automated EDBC/CC Counties Program is selected in the Program Section.
3. In the General Information section, the 'Status' is or has changed to "**Closed**"
4. And the 'Status Reason' is or has changed to one of the following:
   a. Withdrawal Verbal Conditional
   b. Withdrawal Written Conditional

2.23.4 Miscellaneous Parameters

The below Miscellaneous Parameter/s will be triggered.

Reason Code	Miscellaneous Parameter Code	Miscellaneous Parameter Description	Format/Example
GC0510	"HR"	The Hearing ID as displayed on the Hearing Detail Page	Ex. HR1234567

2.24 Add online trigger for the Scheduled Hearing form

2.24.1 Overview

This form is triggered when a hearing is scheduled for the GA/GR recipient.

2.24.2 Correspondence Information

Reason Code	County	Category	NOA Action	Document Name	Number	Template

GC0675	All	Forms	N/A	Scheduled Hearing	CSF 43	506489

2.24.3 Description of Change

Trigger this correspondence upon **creating/updating** the Hearing Detail page and the following conditions are met:

1. On the associated case, there is a GA/GR Automated EDBC/CC Counties Program that is either "**Active**" or "**Pending**".
2. The GA/GR Automated EDBC/CC Counties Program is selected in the Program Section.
3. The 'Hearing Date' is now populated or updated.

2.24.4 Miscellaneous Parameters

The below Miscellaneous Parameter/s will be triggered.

Reason Code	Miscellaneous Parameter Code	Miscellaneous Parameter Description	Format/Example
GC0675	"HR"	The Hearing ID in the Hearing Detail Page	Ex. HR1234567
GC0675	"HI"	The Hearing Issue ID.	Ex. HI1234567

2.25 Add online trigger for Withdrawal of Request for Hearing form

2.25.1 Overview

This form is triggered when the client requests withdrawal from a hearing.

2.25.2 Correspondence Information

Reason Code	County	Category	NOA Action	Document Name	Number	Template
GC0740	Alameda	Forms	N/A	Conditional Withdrawal of Request for General Assistance Hearing	50-151	607481
GC0740	All	Forms	N/A	Withdrawal of Request for a County Hearing	CSF 44 (01/08)	506490

2.25.3 Description of Change

Trigger this correspondence upon **creating/updating** the Hearing Detail page and the following conditions are met:

1. On the associated case, there is a GA/GR Automated EDBC/CC Counties Program that is either "**Active**" or "**Pending**".
2. The GA/GR Automated EDBC/CC Counties Program is selected in the Program Section
3. In the General Information section, the 'Status' is or has changed to "**Closed"**
4. And the 'Status Reason' is or has changed to one of the following:
   a. Withdrawal Verbal Conditional
   b. Withdrawal Written Conditional
   c. Withdrawal Verbal Unconditional
   d. Withdrawal Written Unconditional

2.25.4 Miscellaneous Parameters

The below Miscellaneous Parameter/s will be triggered.

Reason Code	Miscellaneous Parameter Code	Miscellaneous Parameter Description	Format/Example
GC0740	"HR"	The Hearing ID as displayed on the Hearing Detail Page	Ex. HR1234567

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1.	Correspondence	Technical Flow Diagram for Non-EDBC Correspondences	Non-EDBC Correspondence Technical Flow.pptx

4 REQUIREMENTS

4.1 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
2319	The CONTRACTOR shall update the CalSAWS Software with current available automated CalWIN county specific NOA's and Forms associated to their GA/GR program. The CONTRACTOR shall update the CalSAWS software to trigger an interface to a "Correspondence Service" to generate the automated CalWIN County specific Forms/NOAs generate county specific NOAs and Forms based upon each county's eligibility rules.	Correspondence: 1.There are a total of 180 non EDBC triggered forms of which •53 forms will be manually generated from template repository. •93 forms will be triggered from CalSAWS and generated through DXC service. •34 forms will use current CalSAWS triggers and the corresponding version available. 2. All GA/GR specific and combo program State forms will be triggered/generated through CalSAWS except if any form is customized by county already in CalWIN. In that case, DXC service will be called just for that county alone to generate the form PDF. 3. All GA/GR specific and combo program Non-State forms will be generated through DXC service. Whenever required CalSAWS will call the GA/GR Correspondence service	This requirement is met based on the "NOAs listed in Appendix A" supplemented by the functionality described in this design document.

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
		with all the data related to the case.	
		4. New functionality will be added to CalSAWS to determine form generation based on county.	
		5. All CalSAWS generated state forms will not have capability to add/modify data elements by user. The existing CalSAWS capability to append text to the NOA pdf will be available to the user.	
		6.If any manual variables are needed, print queue will be accessed through iFrame by calling DXC service where user will be able to add manual variables.	
		Entire case data including office related information will be sent to DXC service for each form/NOA trigger.	

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-215920 DDID 2314/2319 FDS: GA GR NOA/Form
Generations Phase 1

	DOCUMENT APPROVAL HISTORY	
CalSAWS	Prepared By	Harish Katragadda
	Reviewed By	Stephanie Hugo

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
05/20/2021	1.0	Initial Draft	Harish Katragadda
06/16/2021	2.0	Updated SCR Name, Added Authorized Representative Recommendation	Harish Katragadda
06/18/2021	3.0	Updates Made for QA review comments, Added Additional Correspondence Recipient Recommendation, Added Related Documents finalization	Harish Katragadda
06/29/2021	4.0	Updated Miscellaneous Parameters with Reason Specific Triggers. Update Message Center Notification recommendation to align with existing message notifications. Added assumption for SCR CA-227328.	Harish Katragadda
07/29/2021	5.0	• Updated Security Rights for Message Center Notification Hyperlink and updated message Notification Trigger in 2.4 • Added new Correspondence Parameters in 2.8 • Updated Organization to Resource in 2.6 and 2.7 • Updated Journal to be created for Primary correspondence to match the current CalSAWS functionality 2.5	Harish Katragadda

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Table of Contents

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1 OVERVIEW

This SCR will implement Phase 1 for Correspondences generated for GA/GR Automated EDBC/CC Counties solution in CalSAWS.

1.1 Current Design

The Correspondences generated for GA/GR Automated EDBC/CC Counties program are displayed in Distributed Documents Search page with 'Incomplete' status and as text instead of hyperlink. As the General Assistance/General Relief (GA/GR) Correspondence Service has not been implemented there is no document available to be displayed in the CalSAWS system.

1.2 Requests

A new GA/GR Automated solution will be developed in CalSAWS to automate the rules and administer the program for the 18 CalWIN counties. This solution will provide the framework for the remaining 39 C-IV counties to opt into this solution in the future. This SCR will provide the framework for handling the responses from the GA/GR Correspondence Service along with PDF documents returned by the Service. General Assistance/General Relief (GA/GR) Correspondence Service for the GA/GR Automated EDBC/CC Counties solution will be developed in the same release as this SCR with SCR CA-225943.

1.3 Overview of Recommendations

1. Create framework to handle Correspondence documents returned by the GA/GR Correspondence Service.
2. Add new 'Additional Document Information' section in Document Detail page.
3. Update View Document Page for GA/GR Automated EDBC/CC Counties Correspondences.
4. Add Journal functionality for Correspondence documents from GA/GR Correspondence service.
5. Create new Message Center Notifications for Primary Correspondences received from GA/GR Correspondence Service.
6. Add Authorized Representative functionality for GA/GR Automated EDBC/CC Counties program.
7. Create Parameters framework and design parameters for each Individual Correspondences to be sent along with request for GA/GR Correspondence Service request.

1.4 Assumptions

1. The existing CalSAWS Correspondences functionality will remain unchanged for other programs and GA/GR LA County program.
2. This SCR CA-215920 is part 1 of 2 SCR that will handle the Correspondences generated along with SCR CA-225258.

3. All the Correspondence Templates are based on the WCDS/County approved documents.
4. The functionality of this SCR CA-215920 will be disabled until activated by the system property flag established in SCR CA-215669.
5. GA/GR Correspondence Service will be implemented with SCR CA-225943 in 21.11 Release.
6. Current CalSAWS Message Notification Center functionality will not be updated for other Message Notifications.
7. Current existing Journal functionality will remain the same for Correspondences of other programs and GA/GR LA County program.
8. Authorized Representative functionality for other programs will remain unchanged.
9. Authorized Representative for GA/GR Automated EDBC/CC Counties program will not be reported to MEDS.
10. Miscellaneous Parameters related to Sanction will be part of SCR CA-227328.

2   RECOMMENDATIONS

2.1   Distributed Documents Search Page

2.1.1 Overview

The Distributed Documents Search page displays the list of documents for the case depending on the criteria of the search. Currently, the Correspondence documents which are generated will have a 'Incomplete' status when they are initially generated for GA/GR Automated EDBC/CC Counties program.

With the implementation of SCRs CA-215920 and CA-225943 a request for GA/GR Correspondence Service will be sent when the correspondences. Upon receiving this request, the service processes the document and determines if any mandatory variables are missing and CalSAWS will receive either a 'Missing Mandatory Variables' indicator or a processed PDF document for the correspondence. This section will provide the changes required for handling the Correspondences with documents and Missing Mandatory Variables indicator from GA/GR Correspondence Service.

Distributed Documents Search

❋ - Indicates required fields

[Images]

▸ Refine Your Search

	Search Results Summary					Results 1 - 2 of 2	
Date ▼	**Document Name** ▽	**Number** ▽	**Program** ▽	**Status** ▽	**Viewed Via Self-Service Portal** ▽	**Details**
08/14/2020 9:41 AM	Overissuance Budget Worksheet (ENG)	NA 1263	CalFresh	Printed Locally		Details
08/13/2020 4:05 PM	GA Denial - Not a Legal Alien	119-4 (02/90)	General Assistance/General Relief	Incomplete		

2.1.2 Distributed Document Search Mockup

	Date	**Document Name**	**Number**	**Program**	**Status**	**Viewed Via Self-Service Portal**	
	▼	▽	▽	▽	▽	▽	
Sec 1	05/27/2021 12:13 AM	Sanction Lift Denied Not Within 10 Days/No Good Cause/3rd Negligent (ENG)	CDS 926-0	General Assistance/General Relief	Missing Mandatory Variables		Details
	05/27/2021 12:10 AM	Generic GA/GR Change - Sacramento	CalSAWS 2-Sac	General Assistance/General Relief	Missing Mandatory Variables		Details
Sec 2	05/27/2021 12:13 AM	STEPP Referral (ENG)	SC 300G	General Assistance/General Relief	Pending Review		Details
	05/27/2021 12:00 AM	Generic GA/GR Approval - Sacramento	CalSAWS 1-Sac	General Assistance/General Relief	Pending Review		Details
Sec 3	05/27/2021 12:00 AM	STEPP Appointment Letter (ENG)	SC 301 GA	General Assistance/General Relief	Hold For Pickup		Details
	03/25/2021 10:30 PM	DISCONTINUANCE-Various Reasons	CDS 013-1	General Assistance/General Relief	Hold For Pickup		Details

Figure 2.1.2.1 – Distributed Document Search Page

Note:

1. Section 1 Manual NOA and EDBC NOA respectively

2. Section 2 Form and EDBC NOA respectively
3. Section 3 Form and EDBC NOA respectively

	Date	Document Name	Number	Program	Status	Viewed Via Self-Service Portal	
Sec 4	06/11/2021 3:34 PM	GA MULTI-MONTH SANCTION - FAMILY (SPA)	CDS 232-0 (01/01)	General Assistance/General Relief	Pending Review		Details
	06/11/2021 3:34 PM	GA MULTI-MONTH SANCTION - FAMILY (ENG)	CDS 232-0 (01/01)	General Assistance/General Relief	View		
Sec 5	06/11/2021 3:30 PM	Generic GA/GR Approval - Sacramento (AR)	CalSAWS 1-Sac	General Assistance/General Relief	Hold For Pickup		Details
Sec 6	06/11/2021 3:30 PM	Generic GA/GR Approval - Sacramento (SP)	CalSAWS 1-Sac	General Assistance/General Relief	Pending Review		Details
	06/11/2021 3:30 PM	Generic GA/GR Approval - Sacramento	CalSAWS 1-Sac	General Assistance/General Relief	View		
Sec 7	06/11/2021 3:27 PM	Generic GA/GR Change - Sacramento (Original)	CalSAWS 2-Sac	General Assistance/General Relief	Overridden		Details
	06/11/2021 3:27 PM	Generic GA/GR Change - Sacramento	CalSAWS 2-Sac	General Assistance/General Relief	Pending Review		Details

Figure 2.1.2.2 – Distributed Document Search Page (Mockup 2)

Figure 2.1.2.3 – Distributed Document Search Page (Mockup 3)

Figure 2.1.2.4 – Distributed Document Search Page Message

2.1.3 Description of Changes

1. Currently multiple Correspondences are consolidated into one if the Correspondences are for the same EDBC and have the same Action type and Template. Document Name and Number display order for consolidated Correspondences:

   a. Display the correspondence associated with the status reason with highest priority (CT73) on the Distributed Documents Search page

b. If the Status reason with the highest priority doesn't have a correspondence associated, display the correspondence associated with the Status reason with next highest priority.

c. If there are no Status Reasons associated with the Correspondence any Correspondence can be displayed on the Distributed Documents Search page.

2. Generate correspondences for Primary Applicant, all Authorized Representatives, and all Additional Correspondence Recipients of the GA/GR Automated EDBC/CC Counties program.

3. Generate correspondences in both Primary Applicant's Written language and English for all the recipients similar to current CalSAWS functionality based on the availability of Correspondences in the Written language.

4. After creating the Correspondence records send a Request for GA/GR Correspondence Service for the Correspondence documents.

5. Create a new document Status 'Missing Mandatory Variables' (MM) in Code CT 220.

6. Update Correspondence with 'Missing Mandatory Variables' (MM) status when the GA/GR Correspondence Service returns a <Missing Mandatory Variables> indicator for the Correspondence (Figure 2.1.2.1 – Section 1).

Category	Code	Short Description
220	MM	Missing Mandatory Variables

7. Delete existing EDBC NOAs with 'Missing Mandatory Variables' (MM) status upon rerun of the EDBC for the month on the same day similar to current CalSAWS functionality for Correspondence Status Reasons.

8. Hyperlink of correspondences with 'Missing Mandatory Variables' (MM) status opens the GA/GR Correspondence Service tabs mentioned in SCR CA-215920 GAGR Correspondence Service - Case Worker Functionality Solution document from the following sections.

a. **NOA**: Case Worker Functionality Solution - Section 2.2

Note: Correspondences of type Form will not have a 'Missing Mandatory Variables' (MM) status from GA/GR Correspondence Service.

9. Clicking on a Hyperlink of correspondences with 'Missing Mandatory Variables' (MM) status and creating the Correspondence in GA/GR Correspondence Service creates documents for all the Related Correspondences.

Note: Related Correspondences are Correspondence generated for a trigger for Primary Applicant, Authorized Representatives and Additional Correspondence Recipients. These Correspondences have similar content except the address to which the Correspondence to be sent.

10. Add a Validation Message "GA/GR Correspondence Service is currently unavailable." when the hyperlink of document with Missing Mandatory Variables' (MM) is clicked and the GA/GR Correspondence Service is not available (Figure 2.1.2.4)

11. Primary Correspondence document record will be updated to 'Pending Review' (PE) status when a document has been received from GA/GR Correspondence Service (Figure 2.1.2.1 Section 2).
    Note:
    Primary Correspondence – Correspondence in Primary Applicant's Written language if available or in English for each Correspondence recipient.

12. Primary Correspondence document record will be updated to 'Hold for Pickup' if the Case has District Office Address as Mailing address (Figure 2.1.2.1 Section 3).

13. If GA/GR Correspondence Service returns Correspondence document in both Primary Applicant's Written language and English, display the correspondence documents similar to current CalSAWS functionality with relational documents.
    a. Display Primary Correspondence record with the Written language (Figure 2.1.2.1 Sections 4,5,6).
    b. Display Relational Correspondence record with English as the language (Figure 2.1.2.1 Sections 4,6).
    c. Relational Correspondence document will have 'View' status.

14. Hyperlink of documents with 'Pending Review' or 'Hold for Pickup' opens the documents received from the Correspondence GA/GR Correspondence Service.

15. Hyperlink of documents with 'View' opens the Relational Correspondence documents received from the GA/GR Correspondence Service. The document can only be viewed and will not have any buttons to action.

16. Create a new Relational document for the Primary Correspondence that are updated in GA/GR Correspondence Service.
    a. Updated Primary Correspondence will have 'Pending Review' or 'Hold for Pickup' status (Figure 2.1.2.2 Section 7).
    b. Original Primary Correspondence will be updated to 'Overridden' status and 'Original' in the document name (Figure 2.1.2.2 Section 7).
    c. Updated Relational Correspondence in English will have 'View' status (Figure 2.1.2.3 Section 8).
    d. Original Relational Correspondence in English will have 'View' status and 'Original' in the document name (Figure 2.1.2.1 Section 8).

17. If GA/GR Correspondence Service returns Correspondence only in English but CalSAWS requested Correspondences in both Written Language and English, display Correspondence only in English.

2.1.4 Page Location

- **Global: Client Corresp.**
- **Local: Distributed Documents**
- **Task: Distributed Documents Search**

2.1.5 Security Updates

No security updates.

2.1.6 Page Mapping

No page mappings are required.

2.1.7 Page Usage/Data Volume Impacts

No additional page usage updates.

2.2 Distributed Documents Detail Page

2.2.1 Overview

This section updates the Distributed Documents Detail page with Additional Document Information section to display all the correspondences that are consolidated.

2.2.2 Distributed Document Mockup

Document Detail

Close

Document Information

Name: GA Disc - Income Information Not Provided	**Number:** 003 0 (10/10)	**Category:** NOA
Program: General Assistance/General Relief	**Benefit Month:** 05/01/2021	**Self-Service Portal:**

Variation	Language	Initial Print Date	Last Central Print Date	Print Status
Final	English			Pending Review

Additional Document Information

Name	Number
GA Disc - Misrepresentation of Facts - 180 Day Sanction	004 0 (10/10)
GA Disc - Excess Income	005 1 (10/10)
GA Disc - Other County/Other State Sanction	009 3 (10/10)

Close

Figure 2.2.2.3 – Document Detail Page

2.2.3 Description of Changes

1. Add Additional Document Information Section to the Document Detail Page
2. Any Additional Names and Number of the Correspondences consolidated into a single correspondence will be in 'Additional Document Information' Section.
3. Additional Document Information Section
   a. Name – Correspondence Name
   b. Number - Correspondence Number
4. Additional Document Information Section will display only if there are Consolidated Correspondences for GA/GR Automated EDBC/CC Counties program.
5. Final link will not be active for Correspondence with 'Missing Mandatory Variable' status.

Technical Note: Create Tables for storing the data related to the Correspondences for the GA/GR Correspondence Service and to display consolidated Reasons.

2.2.4 Page Location

- **Global:** Client Corresp.

- **Local:** Distributed Documents
- **Task:** Distributed Documents Search -> Details (From Document Results)

2.2.5 Security Updates

No security updates.

2.2.6 Page Mapping

Add Page mappings for the new fields.

2.2.7 Page Usage/Data Volume Impacts

No additional page usage is expected from this update.

2.3   View Document

2.3.1 Overview

This section describes viewing functionality for the documents received from GA/GR Correspondence Service. Correspondence status will be updated to 'Pending Review' or 'Hold for Pickup' from 'Incomplete' when a document is received from the GA/GR Correspondence Service. The documents can be Viewed after the status has been updated to 'Pending Review' or 'Hold for Pickup'.

2.3.2 View Document Mockup

NOA

| Update | Save and Print Locally | Save and Print Centrally | Reject | Cancel |
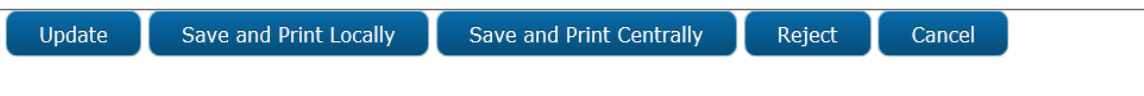
Figure 2.3.2.1 – View Document Page (NOA)

FORM

| Update | Save and Print Locally | Save and Print Centrally | Reject | Cancel |
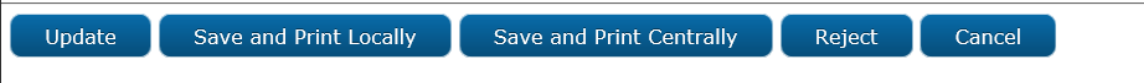
Figure 2.3.2.2 – View Document Page (Form)
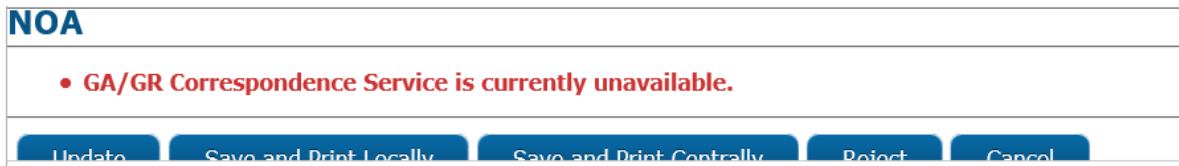
Figure 2.3.2.3 – View Document Page Error Message (NOA)
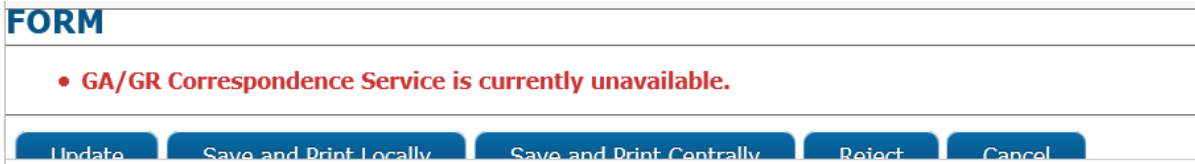
Figure 2.3.2.4 – View Document Page Error Message (FORM)

2.3.3 Description of Changes

1. Use the current View Document Page for viewing Correspondences generated for GA/GR Automated EDBC/CC Counties program from GA/GR Correspondence Service.
   a. Add 'Update' button on View Document Page
   b. Display NOA for all NOAs
   c. Display Form for all Forms
2. Update button will be displayed when the Correspondence document is not finalized.

   Note:
   1. Correspondence will not have any Action buttons if Correspondence has Overridden Status, this is current CalSAWS functionality and will remain the same.
   2. Correspondence can be edited multiples times in the context of the Correspondence Service.
3. Clicking on hyperlink of the 'Update' button opens the GA/GR Correspondence Service tabs mentioned in SCR CA-215920 GAGR Correspondence Service - Case Worker Functionality Solution document from the following sections.
   a. **NOA**: Case Worker Functionality Solution - Section 2.2
   b. **Form**: Case Worker Functionality Solution - Section 2.5
4. Clicking on a 'Update' button of a Correspondence and updating the Correspondence in GA/GR Correspondence Service updates all the Related Correspondences.
   Note: Related Correspondences are Correspondence generated for a trigger for Primary Applicant, all Authorized Representatives and all

Additional Correspondence Recipients. These Correspondences have similar content except the address to which the correspondence to be sent.

5. Add a Validation Message "GA/GR Correspondence Service is currently unavailable." when the 'Update' button of the document is clicked, and GA/GR Correspondence Service is not available (Figures 2.1.2.3, 2.1.2.4).
6. Actioning a Correspondence finalizes the Current and all the Related Correspondences.
   Note: Actioning is Clicking any of the Save and Print Locally or Save and Print Centrally or Reject buttons of the Correspondence.
7. The Correspondence will be updated to the following Statuses when the buttons are clicked:

View Document Buttons	Correspondence Status
Save and Print Locally	Printed Locally
Save and Print Centrally	Accept - Print Centrally
Reject	Rejected
Cancel	Cancel closes the Correspondence

2.3.4 Page Location

- **Global:** Client Corresp.
- **Local:** Distributed Documents
- **Task:** Distributed Documents Search -> <DocumentName> link

2.3.5 Security Updates

No security updates.

2.3.6 Page Mapping

No New Page Mappings.

2.3.7 Page Usage/Data Volume Impacts

No additional page usage updates.

2.4 GA/GR Service Message Center Notification

2.4.1 Overview

This section will cover Message Center notification functionality for the responses received from GA/GR Correspondence Service. These new Message Center Notifications will use the existing Message Center functionality.

2.4.2 Message Center Notifications Mockup

Figure 2.4.2.6 Message Center Notification

2.4.3 Description of Changes

1. Send a Message Center Notification for Primary Correspondence received from GA/GR Correspondence Service request initiated by a user
   a. Correspondence request is sent, and response is received on the same date.
   b. Correspondence response is received before the message center cutoff time which is 9:00 PM.
   c. There is a worker associated with the Correspondence Service request.
   d. Message Center Notification will be created after the response has been successfully handled.

e. Message Notification will not need an acknowledgement similar to MAGI determination request notification.
f. <mark>One Message Center Notification will be Created for all the Related Primary Correspondences.</mark>

2. The message will be formatted based on the criteria below:

Correspondence Service Response	Time	Message
Correspondence with Missing Mandatory Variables	Message Created time Format : HH:MM AM/PM Ex: 07:13 AM	GA/GR Correspondence (<Document Number>) is missing mandatory variables (<Case Number>).
Correspondence with a Document from GA/GR Correspondence Service	Message Created time Format : HH:MM AM/PM Ex: 07:13 AM	GA/GR Correspondence (<Document Number>) is available for viewing (<Case Number>).

a. **Document Number**: Document Number of the Correspondence displayed on the Distributed Documents Search Page.
b. **Case Number**: Hyperlink to take to the Case summary page of the Correspondence Case.
c. **Time** : Hyperlink to take to the Distributed Documents Search page of the case.
d. Time hyperlink will be inactive for the users without Document Viewing Rights "**<mark>DistributedDocumentsSearch</mark>**" Security rights.

Note: Existing Message Center Notification Functionality

1. Notifications will be cleared at the end of the day
2. Notifications will be available at Case and Worker level

2.4.4 Security Updates

No security updates

2.4.5 Page Mapping

No Page mappings are required.

2.4.6 Page Usage/Data Volume Impacts

No additional page usage updates.

2.5 Correspondence Journal

2.5.1 Overview

This section describes Automated Journals that should be created for GA/GR Automated EDBC/CC Counties program correspondences that will be created by the GA/GR Correspondence service.

2.5.2 Journal Mockup

N/A – No page changes

2.5.3 Description of Changes

1. Create Journals for Forms and <mark>non-EDBC</mark> Notice of Actions when the GA/GR Correspondence Service returns a document initially for the <mark>Primary Correspondence</mark>.

   Note: Correspondence created after update will not have a new Journal, a journal would have been already created when the document is returned initially.

2. Enable the following Automated Journals. These Journals already exist in the CalSAWS category_id 363 table.
   a. Short Description: {formNumber} – {formName}
      i. {formNumber} is the form number of the form that's being printed.
      ii. {formName} is the form name information of the form that is being printed.
      iii. Journal Category: All
      iv. Journal Type: Document
      v. Initiated By:
         a. User – if completed by a worker
         b. System – if completed through batch
      vi. Long Description: {worker}
         a. {worker} is the worker that printed the form. Format: Worker ID and the Worker Name (Example: 36ES18CH0S Jane Doe)
      vii. Uses a Classic Template

viii. Method of Contact will be blank

3. {formNumber} and {formName} displayed in the 'Distributed Documents Search' page.

Note: Current EDBC NOA Journals are created when the NOAs are Printed Centrally and will be used for GA/GR EDBC NOAs.

2.5.4 Page Location

- **Utilities navigation bar:** Journal link (Journal icon).

2.5.5 Security Updates

No security updates.

2.5.6 Page Mapping

No New Page Mappings.

2.5.7 Page Usage/Data Volume Impacts

No additional page usage updates.

2.6 Authorized Representative

2.6.1 Overview

This section describes addition of existing Authorized Representative functionality for GA/GR Automated EDBC/CC Counties program for counties with the program. Authorized Representative functionality already exists for other programs in the CalSAWS system. GA/GR Automated EDBC/CC Counties program will be added to the list of programs with Authorized Representative functionality.

2.6.2 Mockups

Authorized Representative List

✱- Indicates required fields

		Program:		Display From:	To:		
		CalFresh					View
Name	**Type**	CalWORKs General Assistance/General Relief Medi-Cal	**Begin Date**		**End Date**		
No Data Found							

Type: **✱** Case Person ▾ Add

This <u>Type 1</u> page took 0.15 seconds to load.

Figure 2.6.2.1 Authorized Representative List Page

Program Information ✱		
Program Type	**Begin Date**	**End Date**

Program: **✱** - Select - ▾   Add
- Select -
CalWORKs
CalFresh
General Assistance/General Relief

Save   Save and Return   Cancel

This Type 1 page took 0.56 seconds to load.

Figure 2.6.2.2 Authorized Representative Detail Page

Authorized Representative Program Detail

✱- Indicates required fields

Save and Return   Cancel

Name:
Test, Sacramneto 20M

Program:
General Assistance/General Relief

Additional Correspondence Recipient: ✱
Yes ▾

Begin Date: ✱

End Date:

Additional Information:

Save and Return   Cancel

Figure 2.6.2.3 Authorized Representative Program Detail

General Assistance/General Relief

Worker:	Rubin Kevin	Primary Applicant/Recipient:	TEST, SACONE 25M
Worker ID:	19DP07LS0A	Language:	English
Program Status:	Active	Phone Number:	(596)121-6985
Discontinued Date:	05/01/2021	Email:	
Annual Agreement Due Month:	08/2021	Payee:	TEST, SACONE 25M
QR Due Month:		Authorized Representative(s)	TEST, SACRAMENTO 20M
Aid Code:	90 - GA General Relief Independent Living-CNTY	Application Date:	01/17/2020
FBU:	1		

Name	Role	Role Reason	Status	Status Reason
TEST, SACONE 25M	MEM		Active	

View Details

Figure 2.6.2.4 General Assistance/General Relief - Case Summary

Administrative Roles

Name	Administrative Role	Begin Date	End Date	Use Between Payees
TEST, SACONE 25M	Primary Applicant/Recipient	04/01/2019		
TEST, SACONE 25M	Payee	04/01/2019		
TEST, SACRAMENTO 20M	Authorized Representative	01/01/2021		

Figure 2.6.2.5 General Assistance/General Relief Detail Page

2.6.3 Description of Changes

1. Add GA/GR Automated EDBC/CC Counties program into the 'Program' dropdown list for Authorized Representative List Page (Figure 2.6.2.1) for searching the Authorized Representatives.
2. Add GA/GR Automated EDBC/CC Counties program to the list of programs that can be added in the Program Information section of Authorized Representative Detail Page (Figure 2.6.2.2).
3. Authorized Representative Program Detail page for GA/GR Automated EDBC/CC Counties program will not have 'Report to MEDS' dropdown in Authorized Representative Program Detail page (Figure 2.6.2.3).

4. Authorized Representative added for GA/GR Automated EDBC/CC Counties program that are valid for the display date will be displayed on the General Assistance/General Relief section of Case Summary Page (Figure 2.6.2.4) similar to other programs.

5. Authorized Representative added for GA/GR Automated EDBC/CC Counties program that are valid for the view date will be displayed in the Administrative Roles section of General Assistance/General Relief section of Detail Page (Figure 2.6.2.5) similar to other programs.

6. Validations of the Pages remain the same.

Note:

Person/<mark>Resource</mark> added as Authorized Representative and Additional Correspondence Recipient Indicator as 'Yes' will receive Correspondences along with the Primary Applicant.

2.6.4 Security Updates

No Security Updates for the Pages

2.6.5 Page Mapping

No New Page Mappings

2.6.6 Page Usage/Data Volume Impacts

No additional page usage updates.

2.7 Additional Correspondence Recipient

2.7.1 Overview

This section describes addition of existing Additional Correspondence Recipient functionality for GA/GR Automated EDBC/CC Counties program for counties with the program. Additional Correspondence Recipient functionality already exists for other programs in the CalSAWS system. GA/GR Automated EDBC/CC Counties program will be added to the list of programs with Additional Correspondence Recipient functionality.

2.7.2 Mockups

Administrative Role Detail

✱- Indicates required fields

[Save and Return] [Cancel]

Administrative Role: ✱

```
- Select -
Additional Correspondence Recipient
Payee
Primary Applicant/Recipient
```
[- Select -   ▾]

Begin Month: ✱   **End Month:**

[   ] [📅]   [   ] [📅]

[Save and Return] [Cancel]

Figure 2.7.2.1 Administrative Role Detail Page

▾ General Assistance/General Relief

Worker:	Rubin Kevin	**Primary Applicant/Recipient:**	SWITHIN, CARISA 25M
Worker ID:	19DP07LS0A	**Language:**	English
Program Status:	Active	**Phone Number:**	(596)121-6985
Discontinued Date:	05/01/2021	**Email:**	
Annual Agreement Due Month:	08/2021	**Payee:**	TEST, SACONE 25M
QR Due Month:		**Additional Correspondence Recipient:**	TEST, SACRAMENTO 20M
Aid Code:	90 - GA General Relief Independent Living-CNTY	**Application Date:**	01/17/2020
FBU:	1		

Name	Role	Role Reason	Status	Status Reason
TEST, SACRAMENTO 25M	MEM		Active	Active

[View Details]

Figure 2.7.2.2 General Assistance/General Relief - Case Summary

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Administrative Roles

Name	Administrative Role	Begin Date	End Date	Use Between Payees
TEST, SACRAMENTO 25M	Primary Applicant/Recipient	01/01/2021		
TEST, SACRAMENTO 25M	Payee	01/01/2021		
TEST, SACONE 20M	Additional Correspondence Recipient	01/01/2021		

Figure 2.7.2.3 General Assistance/General Relief Detail Page

2.7.3 Description of Changes

1. Add Additional Correspondence Recipient administrative role for GA/GR Automated EDBC/CC Counties program (Figure 2.7.2.1).
2. Additional Correspondence Recipient added for GA/GR Automated EDBC/CC Counties program that are valid for the display date will be displayed on the General Assistance/General Relief section of Case Summary Page (Figure 2.7.2.2) similar to other programs.
3. Additional Correspondence Recipient added for GA/GR Automated EDBC/CC Counties program that are valid for the view date will be displayed in the Administrative Roles section of General Assistance/General Relief section of Detail Page (Figure 2.7.2.3) similar to other programs.
4. Validations of the Pages remain the same.

Note:

Person/Resource added as Additional Correspondence Recipient will receive the Correspondences along with the Primary Applicant.

2.7.4 Security Updates

No Security Updates for the Pages

2.7.5 Page Mapping

No New Page Mappings

2.7.6 Page Usage/Data Volume Impacts

No additional page usage updates.

2.8 Correspondence Params

2.8.1 Overview

This section describes Correspondence Parameters that are required for each GA/GR correspondence that will be sent with GA/GR Correspondence Service request.

2.8.2 Description of Changes

1. Create the following Parameters that will be part of the GA/GR Correspondence Service request.

Parameter	Optional	Parameter Description
CORSPD_ID	N	Unique ID Identifying all the Related Correspondence Document Records
PGM_TYP_CD	N	Program Type
SUB_PGM_TYP_CD	Y	Sub Program type
EDBC_SEQ	N	EDBC ID associated to the Correspondence
AG_EFF_START_DT	N	Begin Date of the EDBC ID associated to the Correspondence
CORSPD_EFF_DT	N	1. Correspondence Document Record created Date for Correspondences created by User 2. Batch Date for the Correspondences created from Batch
CWIN	Y	Person Id associated to the Correspondence
ACTN_CD	Y	Action associated with correspondence. Forms/OCCs will not have any Action Code
PREV_EDBC_SEQ	Y	Previous EDBC ID associated to the Correspondence if available.
PREV_AG_EFF_START_DT	Y	Begin Date of the Previous EDBC ID associated to the Correspondence if available
RSN_CODE	N	6-character Alphanumeric Reason Code Related to the Correspondence
Imaging QR Barcode	Y	CalSAWS Standard Imaging Barcode
ADDRESS_ID	N	Current Mailing Address of the Recipient
NOTICE_DATE	N	1. For Initial document Request, Correspondence Document Record created Date 2. For Missing Mandatory Variable Correspondences and Update ,the date User Generated the Document from Correspondence Service Tab.

2.9 Miscellaneous Parameters

2.9.1 Overview

This section describes Miscellaneous Parameters that are required for each GA/GR Correspondence that will be part of the Correspondence GA/GR Service request. Miscellaneous Parameters are part of the Correspondence Parameters for the Correspondence GA/GR Service request.

2.9.2 Description of Changes

1. Create a new code category for GA/GR Automated EDBC/CC Counties program Miscellaneous Parameters to be used with Correspondences.
2. Miscellaneous Parameters for a Correspondence will be in the following format:

    Format: <Parameter Code><Parameter Value> | <Parameter Code><Parameter Value>

    Example: STPR | BR00000000.00 | CL0000044375 | ED2020-02-16

Miscellaneous Parameter Code	Parameter Description	Format/Example
BR	Income Minus Lost Benefits Not Restored Amount	Ex: BR00000000.00
CD	Miscellaneous Date	Ex: CD2020-02-16 Format: YYYY-MM-DD
CL	Claim Reference Number	Ex: CL0000044375
CO	Corrected Amount	Ex: CO00000245.00
DS	Discrepancy result Identifier for Overpayments	Ex: DS0000654123
ED	Miscellaneous End Date	Ex: ED2020-02-16 Format: YYYY-MM-DD
EQ	EDBC ID	Ex: EQ0251594014
FM	Underpayment Begin Date	Ex: FM2020-02 Format: YYYY-MM
FV	Net Market value of Property Miscellaneous Amount	Ex: FV00000000.00
G1	Eligibility Begin Date	Ex: G12020-02-01 Format: YYYY-MM-DD
G2	Eligibility Reapply Date	Ex: G22020-02-01 Format: YYYY-MM-DD
GE	Employability Status	Ex: GEUnemployable "Employable" or "Unemployable"
IS	Issued Amount	Ex: IS00000244.25
LM	Underpayment End Date	Ex: LM2020-02 Format: YYYY-MM
LS	Deduction amount	Ex: LS00003188.13
MP	Payment Received Amount	Ex: MP00000075.00
MV	Net Monthly Income Miscellaneous Amount	Ex: MV00000700.00
NP	Net Pay Amount	Ex: NP00000001.50
OB	Claim Outstanding Balance Amount	Ex: OB00000391.14
PG	Program List	Ex: PGGA
PI	Period of Ineligibility Code	Ex: PILM
PR	GA/GR Miscellaneous Resource Property Limit Budget Value Amount	Ex: PR00000075.00
RC	Claim Potential Recoupment amount	Ex: PR00000075.00
RL	Value Limit for the Real Property amount	Ex: RL00005000.00
RP	Claim Potential Recoupment percentage	Ex: RP000.00
RV	Value Amount for the Real Property Amount	Ex: RV00661190.00
SE	Income Amount	Ex: SE00007438.97
SI	Unadjusted Income Amount	Ex: SI00010627.10
SP	Special Payment ID	Ex: SP012577931
ST	Sanction Code	Ex: STPR
TC	Claim Amount	Ex: TC00000391.14

Miscellaneous Parameter Code	Parameter Description	Format/Example
TV	GA/GR Miscellaneous Total Resource Countable Budget value amount	Ex: TV00001418.92
UP	Underpayment Amount	Ex: UP00000149.00
C2	Secondary Person Id	Ex: C229871
EI	Eligibility Indicator	Ex: EIA "I" = Issuance History "L" = Latest Authorization Information "A" = Authorized Eligibility "P" = Pending Eligibility
HI	Hearing - issue/reason ID	Ex: HI94998
HR	Hearing ID	Ex: HR99852

3. Miscellaneous Parameter triggers for Individual Reasons

Reason Code	Parameter Code	Parameter Description
XAN163 - Refused Job (recipient)	ED	Employment Job Termination Date with Job refused Status for the Individual that is used to set the Reason.
XAN028 - Refused Job	ED	Employment Job Termination Date with Job refused Status for the Individual that is used to set the Reason.
XAN151 – Job Termination No Good Cause	ED	Employment Job Termination Date for the Individual that is used to set the Reason.
XAN147 – Job Terminated	ED	Employment Job Termination Date for the Individual that is used to set the Reason.
XAN152 - Quit Job	ED	Employment Job Termination Date for the Individual that is used to set the Reason.
XAN997 – PAES Resident Time Limit	ED	If County Arrival Date is available. County Arrival Date + Minimum Required Duration of Stay in the County (CT10634 - Application Period PAES).
XAN091 – Resident Time Limit	ED	If County Arrival Date is available. County Arrival Date + Minimum Required Duration of Stay in the County (CT10634 - Application Period). If County Arrival Date is available and only for Alt flow 7 event 1 of 'Residence of Current County' use case.
XAF345 – Prev. Lumpsum POI	PI	String 'LM'
XAF345 – Prev. Lumpsum POI	EQ	EDBC Id for which Correspondence Triggered
XAF300 - Sponsor Income > Grant	SI	Unadjusted income deemed from Alien Sponsor
XAF300 - Sponsor Income > Grant	LS	Sponsor deemed Earned Deduction Amount
XAF300 - Sponsor Income > Grant	SE	Income deemed from Alien Sponsor

Reason Code	Parameter Code	Parameter Description
XAF301 – Income Exceeds Grant Amount	PI	String 'LM'
XAF301 – Income Exceeds Grant Amount	EQ	EDBC Id for which Correspondence Triggered

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment/Location
1.	Correspondence	Technical Flow Diagram for EDBC Correspondences	GA GR EDBC Correspondence Technical Flow.pptx
2.	Correspondence	Technical Flow Diagram for Non-EDBC Correspondences	Non-EDBC Correspondence Technical Flow.pptx
3.	Correspondence	GA/GR Correspondence Service Case Worker Functionality	SCR CA-215920 GAGR Correspondence Service - Case Worker Functionality Solution_Final.docx
4.	Correspondence	Phase 1 Batch 3 SFU and Non Financial Flow Chart - Residency of Current County	Phase 1 Batch 3 SFU and Non Financial Flow Chart.vsdm

4 REQUIREMENTS

4.1 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
2319	The CONTRACTOR shall update the CalSAWS Software with current available automated CalWIN county specific NOA's and Forms associated to their GA/GR program. The CONTRACTOR shall update the CalSAWS software to trigger and generate county specific NOAs and Forms based upon each counties eligibility rules.	Correspondence- Forms: 1.There are a total of 180 non EDBC triggered forms of which •53 forms will be manually generated from template repository. •93 forms will be triggered from CalSAWS and generated through DXC service. •34 forms will use current CalSAWS triggers and the corresponding version available. 2. All GA/GR specific and combo program State forms will be triggered/generated through CalSAWS except if any form is customized by county already in CalWIN. In that case, DXC service will be called just for that county alone to generate the form PDF. 3. All GA/GR specific and combo program Non-State forms will be generated through DXC service. Whenever required CalSAWS will call the GA/GR Correspondence service with all the data related to the case. 4. New functionality will be added to CalSAWS to determine form generation based on county.	This requirement is me by creating a framework to call the GA/GR Correspondence Service for the correspondence documents rendering for NOAs and Forms. Correspondences with Missing Mandatory Variables or Update button can enter the GA/GR Correspondence service tab to populate variables and text to create new or updated correspondence PDF's.

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
		5. All CalSAWS generated state forms will not have capability to add/modify data elements by user. The existing CalSAWS capability to append text to the NOA pdf will be available to the user. 6. If any manual variables are needed, print queue will be accessed through iFrame by calling DXC service where user will be able to add manual variables. Correspondence - NOAs: 1. The triggers for 164 NOAs will be developed in CalSAWS and DXC Correspondence Service will be called with the case/program information to render the NOA pdf. 2. If any manual variables are needed, print queue will be accessed through iFrame by calling DXC service where user will be able to add manual variables.	

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
2314	The CONTRACTOR shall update the CalSAWS Software to determine the benefit levels, resource limits and benefit allocation amounts (housing, utility, etc.) based on each counties GA/GR eligibility determination rules with updates through security rights. Eligibility determination rules shall include the following: 1) Residency 2) Income 3) Aid paid pending 4) Immediate need 5) Property/resource 6) Deductions 7) Household composition/Assistance Unit 8) Aid codes 9) Hearings 10) Sanctions 11) Non-compliances 12) Living Arrangement 13) Citizenship 14) Expenses 15) Special Need	The existing 705 rules/attributes shared by DXC will be consolidated by functionality into 110 rules in CalSAWS but still providing the existing flexibility available to the County Admin to turn on or off a functionality specific to their county. The breakdown of the complexity is as shown below Create new • 21 Difficult rules • 24 Medium rules • 13 Easy rules Modify existing • 14 Difficult rules • 23 Medium rules • 15 Easy rules	This requirement is met by created correspondences from the Eligibility Rules and a framework to call the GA/GR Correspondence Service for the correspondence documents rendering.

5 MIGRATION IMPACTS

General Assistance/General Relief functionality will be implemented as a new program for the 57 counties aside from Los Angeles. Los Angeles GA/GR functionality will not be modified.

6 OUTREACH

NONE

CalSAWS

California Statewide Automated Welfare System

Design Document

SCR 215926- Batch 3 (11 Rules) Non-Financial rules, NOA Reasons and MU Triggers

DRAFT

	DOCUMENT APPROVAL HISTORY	
CalSAWS	Prepared By	Peterson Etienne, Stephanie Hugo, Taylor Fitzhugh, Marqui Simmons
	Reviewed By	

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
10/28/2020	1.0	Initial draft	Peterson Etienne, Stephanie Hugo, Taylor Fitzhugh, Marqui Simmons
12/23/2020	2.0	Addressed comments by Business Analyst.	Peterson Etienne, Stephanie Hugo, Taylor Fitzhugh, Marqui Simmons
01/14/2021	3.0	County Approved	Peterson Etienne, Stephanie Hugo, Taylor Fitzhugh, Marqui Simmons
03/02/2021	4.0	2.12 Household composition: Added additional sections: Removed rules 2.13 Non-Financial Added additional sections: Leverage rule, Removed rules, Verification. Updated Data collection elements. Status reason names, Rule admin matrix.	Peterson Etienne
04/07/2021	5.0	Removed the leveraged rule 'EDX309C006' from the School Attendance functionality. Removed the status reason XAN437 – Existing aid paid pending Updated correspondence reasons to match EDBC reasons, removed XAN767,	Peterson Etienne, Stephanie Hugo

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
04/12/2021	6.0	Added a verification note for pregnancy and Third-Party Liability Functionality.	Peterson Etienne
04/15/2021	7.0	Updated Pregnancy Rule Reason Code and Correspondences	Stephanie Hugo
04/29/2021	8.0	Added Overall Functionality Section	Peterson Etienne
04/29/2021	9.0	Added assumption for overall flow.	Jennifer Chen
04/29/2021	10.0	Added DCR for Issuance Threshold	Deron Schab
05/03/2021	11.0	Removed Correspondence requirements for 'Potentially CW Eligible Due to Pregnancy' reason	Harish Katragadda
05/13/2021	12.0	Change wording for the in SSI Status	Jennifer Chen
05/18/2021	13.0	Remove section for Issuance Threshold DCR	Deron Schab
5/20/2021	14.0	Updated section 6.3 with CalSAWS tables mapping instead of CalWIN mapping. Added assumption for testing without household composition rules. Update Assumption section with correct SCR # for batch 1 and batch 2 as batch 1 is not CA-215665 & CA-215666 and batch 2 is now CA-228982.	Jennifer Chen
5/20/2021	14.1	Moved Online changes to CA-215665	Taylor Fitzhugh
6/7/2021	15.0	1. Updated SSN application verification use case's status reason name to 'Failed to Obtain SSN'. 2. Removed extra condition for SSN verification.	Jennifer Chen
06/14/2021	16.0	Added assumption "aid code functionality cannot be tested till it is implemented"	Peterson Etienne

Table of Contents

DRAFT

1 OVERVIEW

This SCR will implement the household composition and Non-financial functionality for the new CalWIN General Relief (GR) solution in CalSAWS

1.1 Current Design

The General Assistance/General Relief (GA/GR) solution in the CalSAWS system is designed to automate the rules for the Los Angeles county's implementation as well as the automation and monitoring of their General Relief Opportunities for Work (GROW) program. Currently CalWIN manages their GR program logic by using a Rule Matrix which can be accessed by the county to allow each county administrator to customize the behavior to their specific county.

1.2 Requests

A new CalWIN GA/GR solution will be developed in CalSAWS to automate the rules and administer the program for the 18 CalWIN counties. This solution will provide the framework for the remaining 39 C-IV counties to opt into this solution in the future. This change request will automate the household composition and Non-financial functionality for the new solution

1.3 Overview of Recommendations

1. Add all the required Data Collection elements to implement the Household and Non-Financial functionalities for the new solution
2. Create new Admin Summary and Detail pages that can be accessed in Admin tools by the County Admin staff
3. A new set of Admin detail pages, Rules, Batch and NOA triggers will be added for the below Household Composition and Non-Financial.

   1. Pregnancy Check
   2. Institutional Status
   3. SSI Status
   4. SSN Application Verification
   5. Third Party Liable
   6. Alternately Sentenced
   7. Residency of Current County
   8. Disability
   9. Other County Sanction
   10. Unemployable Status
   11. School Attendance

4. Create a new Batch EDBC skip reason for the CalWIN counties for Residency of Current County.

1.4 Assumptions

1. The existing Los Angeles county rules will remain unchanged.
2. This SCR CA-215926 is based on the WCDS approved documents.
3. The design of the rules is for each CalWIN county based on the Gainwell documents approved by the counties.
4. This SCR CA-215926 is phase three of three which consists of 11 CalWIN rulesets for Household Composition and Non-Financial. The remaining rulesets will be designed in SCR CA-215665 & SCR CA-215666 and CA-228982.
5. The functionality of this SCR CA-215926 will be disabled until activated by the system property flag established in SCR CA-215669.
6. This SCR CA-215926 will be an addition to SCR CA-215665 & SCR CA-215666 and CA-228982 and will not state the additions and modification made in SCR CA-215665 and CA-215666 and CA-228982. Only new additions and modifications not stated in SCR CA-215665 and CA-215666 and CA-228982 will be stated in this design.
7. Any logic related to San Francisco explicitly called out in relevant WCDS approved use cases will be included in this design. Any, San Francisco sub program logic independent of the rule will be added in SCR CA-215677 DDID 2374 scheduled for 22.01.
8. Alerts will be handled separately outside the Rules design in a separate SCR CA-220119.
9. During testing the EDBC will result in 0 benefit as resource will be set to PASS and income logic will be bypassed during the first phase. Income logic will be added in phase two (CA-215916, CA-215672, CA-215927). Resource and reporting logic will be added in phase 3 (CA-215917).
10. All functionality related to new fields will only affect the rules related to an individual county's General Assistance/General Relief program and will not impact the rules of other programs, unless specified.
11. Logic related to an individual employment services (ES) will be added in SCR CA – 215664.
12. All Data collection used in EDBC determination is effective for the benefit month.
13. The data collection element Type: WTW located in the Eligibility Non-Compliance Detail, will be added by the SCR-50303 schedule for 21.05.
14. Leveraged rules are main rules from another use cases whose logic are also used in this use case. Leveraged rules in this SCR whose main use case are not designed in phase 1 cannot be tested using the admin page. Example: Institutional status use case has a leverage rule that is a main rule in Earned income use case. Since Earned income use case is not designed in phase 1, this leverage rule will not be able to be tested from the admin page.
15. EDBC summary page layout will follow current Los Angeles County GA EDBC summary. The following sections will be in the EDBC summary page, others will be added in later phases: EDBC Header, EDBC Information, Program Configuration, Reporting Configuration, Allotment, Page Mappings (PMCR) and Security (STCR). Note: Allotment will have all 0 for values, and Security will follow current Los Angeles county security framework.
16. For correspondences that trigger for Change action scenarios, these cannot be tested at this Phase due to the EDBCs not resulting in dollar amount

approvals. These scenarios can be tested after implementation of EDBC Rules Phase 2 SCRs.

17. The term 'data selection date' is referencing the first day of the EDBC benefit month.
18. Status reasons set by Non-cooperation mandatory program functionality will be designed in SCR CA- 226620 and will not be able to be tested for this SCR CA-215926.
19. End to End testing of EDBC and Correspondence will not be possible until 22.01 release.
20. GA/GR will use existing CalSAWS functionality that sets first day of the benefit month as data selection date. EDBC SFU and Non-financial evaluation for GA/GR will use the data selection date to determine which data collection records will be used unless otherwise indicated.
21. All calculation for computed values will detailed in the Visio diagram.
22. 'Participation status' will be an internal flag in CalSAWS, when a participation status is set in the rule it will replace the previous set status for each individual.
23. Logic that checks or creates Sanctions cannot be tested until CA-227328 is implemented.
24. Responsible relative, Indigent burial, and Return to Residence checks used in the overall flow cannot be tested until phase 2.
25. The detailed rules flow, requirement calculation, and status reason conditions will be specified in the Visio document.
26. Correspondence requirements for 'Potentially CW Eligible Due to Pregnancy' reason is removed from the design and will be part for Phase 3 SCR CA-215917.
27. Aid code functionality cannot be tested until it is implemented.

2 RECOMMENDATIONS

2.1 Add validation for Residency

2.1.1 Overview

For CalWIN counties that opted into Residency of Current County rule 'Fail residing individual who does not intend to reside in the current county' the applicant will have to stay for a minimum duration in the county before the application is approved for CalWIN's GA/GR program. The duration required is set by the county.

To ensure this a hard validation will be placed if the minimum duration for that county is not met and it will not be possible to run EDBC until the minimum duration is met.

2.1.2 Page Mockups

Run EDBC

✱- Indicates required fields   [Change Reason] [Cancel]

Benefit Processing Range:

Begin Month: ✱   **End Month:** ✱

[11/2020 ⌄]   [12/2020 ⌄]

☐	Program	Status	Timely Notice Exception	Reason	Run Reason

General Assistance/General Relief: County arrival date record is missing for First Name Last Name. EDBC cannot be run for this program.

                                          [Change Reason] [Cancel]

Figure 2.1.2.1 – Run EDBC Validation Mockup

2.1.3 Description of Changes

1. The following hard validation will display:
   a. "General Assistance/General Relief: County arrival date record is missing for {individual first name} {individual last name}. EDBC cannot be run for this program".
2. The hard validation will not allow the user to run the EDBC.
3. The hard validation will appear when all the following conditions are met:
   a. The county has the indicator 'Y' on the county admin matrix for Residency of Current County rule 'Fail residing individual who does not intend to reside in the current county'.
   b. The program is GR.
   c. The county arrival date on the residency detail page is empty or there is no data entry for residency.

2.1.4 Page Location

- Global: Eligibility
- Local: Customer Information
- Task: Run EDBC

2.1.5 Security Updates

N/A

2.1.6 Page Mapping

No new page mappings are required

2.1.7 Page Usage/Data Volume Impacts

No additional page usage is expected from this update.

2.2 Household Composition

2.2.1 Pregnancy Check Functionality

2.2.1.1 County Admin Matrix - Pregnancy Check

2.2.1.1.1 Overview

A new County Admin Detail page for Pregnancy Check will be created. This page is viewed by the County Administrator to view the list of rules applicable for the Pregnancy Check functionality to their county.

2.2.1.1.2 Description of Changes

a. The Admin page matrix for Pregnancy Check will have the below functional categories and its associated flag turned on or off based on the current GA/GR functionality for each County.
b. The activate switch Yes/No indicate if that functionality is applicable to the displayed county.
c. The functionality is effective dated with begin and end date
d. The rule functionality can be viewed as of a date using the view date

Rule Description	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Pregnancy verification.	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Fail age 19 or older and in 2nd trimester.	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Fail Pregnant woman if they are under 19, regardless of Trimester.	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Rule	CalSAWS Rule
EDX004C001	Pregnancy verification.

* Please note the following rule will not be migrated over for the corresponding reason.

CalWIN Rule	CalWIN Description	Reason

| EDX004C002 | 3rd month of pregnancy. | Not being used |
| EDX004C004 | Special aid for pregnancy. | Not being used |

2.2.1.2 EDBC Changes

2.2.1.2.1 Overview

This section will provide the Eligibility Rules flow for Pregnancy Check /Program Person Eligibility that can be filtered for each CalWIN County.

2.2.1.2.2 Description of Change

Pregnancy Check Rules Flow Diagram:

A Consolidated Rules Flow Visio document will be provided as a separate Attachment in addition to this design Document that will depict the rules for a selected County. Reference **Appendix 6.1 Rules Flow Diagram** 'Viewing Visio Document in Internet Explorer' for instruction on how to access Visio.

The following Data Collection elements will be used by this Rule Flow.

CalWIN Field	CalSAWS Field	Type	Location Details
Pregnancy	Pregnancy entry	Existing	Pregnancy List
Due Date	Due Date	Existing	Pregnancy Detail

Verifications:

Verifications will be applied before the Non-Financial rules.

1. Update the existing non-mandatory verification for 'Pregnancy' to include 'GR' as per current CalSAWS verification framework.

New Program/Person Status:
The following program/person status reason will be used for this rule flow when the following conditions are met.
1. The existing program/person status reason CT73 'Potentially CW Eligible Due to Pregnancy' will be set as a display status reason when all the following conditions are met in either A or B:
   A. All the conditions are met:
      a The rule 'Pregnancy verification is active.
      b There is at least one pregnancy record in the pregnancy list and it's effective for the benefit month.
      c The pregnancy is verified per current CalSAWS verification framework.
      d The rule 'Fail Pregnant woman if they are under 19, regardless of Trimester or age is 19 or older and in 2nd trimester' is active.

e   The individual age is under 19 and pregnant.
B. All the conditions are met
a   The rule 'Pregnancy verification' is active.
b   There is at least one pregnancy record in the pregnancy list.
c   The pregnancy is verified per current CalSAWS verification framework.
d   The rule 'Fail Pregnant woman if they are under 19, regardless of Trimester or age is 19 or older and in 2nd trimester' is active.
e   The individual age is 19 or older and pregnant.
f   The rule 'Fail age 19 or older and in 2nd trimester' is active.
g   The pregnant individual is in their 2nd trimester (2nd Trimester is expected due date – 6 months) and the date is greater than or equals to benefit month begin date.

Category	Short Description
73	Potentially CW Eligible Due to Pregnancy

2.2.2 Project Requirements

DDID 2314	DDID Description	How DDID Requirement Met	Rule Flow Diagram
	[Business Rule: {Pregnancy applicable} CalSAWS must determine whether to include a pregnant woman in the SFU for GA/GR.]	The rule 'Pregnancy applicable ' will meet this requirement	The following rule is stated in the business flow diagram and County Admin Matrix

2.3   Non-Financial

2.3.1   Institutional Status Functionality

2.3.1.1 County Admin Matrix - Institutional Status

2.3.1.1.1 Overview

A new County Admin Detail page for Institutional Status will be created. This page is viewed by the County Administrator to view the list of rules applicable for the Institutional Status functionality to their county.

2.3.1.1.2 Description of Changes

a. The County Admin Matrix page for Institutional Status will have the below functional categories and its associated flag turned on or off based on the current GA/GR functionality for each County.
b. The activate switch Yes/No indicates if that functionality is applicable to the displayed county.
c. The functionality is effective dated with begin and end date
d. The rule functionality can be viewed as of a date using the view date.

Rule Description	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Do not check for type 6 institution.	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N
Determine if Institutional status should be checked.	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Check individuals who is in type 7 institution.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Rule	CalSAWS Rule
EDX121C001	Do not check for type 6 institution.
EDX121C002	Determine if Institutional status should be checked.
EDX121C003	Check individuals who is in type 7 institution.

Leverage Rule

Below is the corresponding leveraged CalWIN rule County Admin Matrix and the CalWIN number mapped to CalSAWS rules

Rule Description	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo

Earned income method 12 – not in use.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N

CalWIN Rule	CalSAWS Rule
EDX309C012	Earned income method 12 – not in use.

2.3.1.2 EDBC Changes

2.3.1.2.1 Overview

This section will provide the Eligibility Rules flow for Institutional Status /Program Person Eligibility that can be filtered for each CalWIN County.

2.3.1.2.2 Description of Change

Institutional Status Rules Flow Diagram:

A Consolidated Rules Flow Visio document will be provided as a separate Attachment in addition to this design Document that will depict the rules for a selected County. Reference **Appendix 6.1 Rules Flow Diagram** 'Viewing Visio Document in Internet Explorer' for instruction on how to access Visio.

The following Data Collection elements will be used by this Rule Flow.

CalWIN Field	CalSAWS Field	Type	Location Details
Institution Type	Living Arrangement type	Existing	Living Arrangement Detail
Institution care type: 'Drg/Alchl Rehab-Pblc fnding' (AR)	Living Arrangement type: drug and alcohol rehab center	Existing	Living Arrangement Detail
Has Letter of Facility rate being provided	Facility rate letter provided	New	Living Arrangement Detail
Does the facilities receive county funds?	County funded	New	Living Arrangement Detail
Is the facility licensed, certified, and approved by DHSS	DHSS licensed	New	Living Arrangement Detail
Disability Diagnosis	Catastrophically Ill/Disabled	New	GR Health Assessment Detail
Admission date	Arrival Date	Existing	Living Arrangement Detail
Discharge date	Departure Date	Existing	Living Arrangement Detail

Date Expected to leave	Expected Date of Release	Existing	Living Arrangement Detail

Please refer the Rules Flow Diagram in the Appendix section on how to open and navigate the Visio diagram.

Verifications:

Verifications will be applied before the Non-Financial rules.

1. Add a non-mandatory verification for SSIAP detail that will set a new status reason of CT73 '<mark>Type 1 institution – FTP SSIAP</mark>' for GA/GR as per current CalSAWS verification framework. In addition, check the following conditions are true:
   a. The rule 'Determine if Institutional status should be checked.' is active.
   b. The Living Arrangement is categorized as a type 1. This is determined based on the living arrangement type.

2. Add a non-mandatory verification for SSIAP detail that will set a status reason of CT73 'FTP SSI/SSP app.' for GA/GR as per current CalSAWS verification framework. In addition, check the following conditions are true:
   a. The rule 'Determine if Institutional status should be checked.' is active.
   b. The Living Arrangement is categorized as a type 4. This is determined based on the living arrangement type.
   c. Individual applied for Medi-Cal and the program is pending or active.

3. Add a non-mandatory verification for GR Health Assessment that will set a new status reason of CT73 'FTP disability diagnosis' for GA/GR as per current CalSAWS verification framework. In addition, check the following conditions are true:
   a. The rule 'Determine if Institutional status should be checked.' is active.
   b. The Living Arrangement is categorized as a type 3. This is determined based on the living arrangement type.

Existing Program/Person Status:

The following existing program/person status reason will be leveraged by this rule flow when the following conditions are met:

1. The existing program/person status reason CT73 G62 'Incarcerated' will be set as a display status reason when all the following conditions are met:
   a. The rule 'Determine if Institutional status should be checked.' is active.
   b. The Individual has a Living Arrangement record.
   c. The Living Arrangement is categorized as a type 7. This is determined based on the living arrangement type.
   d. The rule 'Check individuals who is in type 7 institution.' is active.
   e. The individual incarceration duration is indicated by getting the 'Departure Date' or 'Expected Date of Release' and calculating the

difference with the 'Arrival Date' and check if it is within the county defined time period.

Category	Short Description
73	Incarcerated

New Program/Person Status:

New Program/Person Status Reasons will be added to be used by this Rule Flow. The following reasons will set to the program/person level when the following conditions are met:

1. The new program/person status reason CT73 'Type 1 Institution - letter not provided' will be set as a display status reason when all the following conditions:
    a. The rule 'Determine if Institutional status should be checked.' is active

    b. The Individual is in a Living Arrangement.
    c. The Living Arrangement is categorized as a type 1. This is determined based on the living arrangement type.
    d. The individual's facility rate letter provided is 'no'.

Category	Short Description
73	Type 1 Institution - Letter not Provided

2. The new program/person status reason CT73 'Type 2 Institution' will be set as a display status reason when all the following conditions in either A or B are met:
    A. All the conditions are met:
    a. The rule 'Determine if Institutional status should be checked.' is active.
    b. The Individual is in a Living Arrangement.
    c. The Living Arrangement is categorized as a Type 2. This is determined based on the living arrangement type.
    d. The individual and the program is active and it is not a redetermination EDBC run (Running in 'RE' mode)
    e. The Arrival Date is less than or equal to benefit month begin date.
    B. All the conditions are met:
    a. The rule 'Determine if Institutional status should be checked.' is active.
    b. The Individual is in a Living Arrangement.
    c. The Living Arrangement is categorized as a Type 2. This is determined based on the living arrangement type.
    d. The individual and the program is pending or the EDBC is running for redetermination. (Running in 'RE' mode).

Category	Short Description
73	Type 2 Institution

3. The new program/person status reason CT73 'Type 11 Institution Allotted > Allowed Time' will be set as a display status reason when all the following conditions are met:
    a. The rule 'Determine if Institutional status should be checked.' is active.
    b. The Individual is in a Living Arrangement.
    c. The Living Arrangement is categorized as Type 11. This is determined based on the living arrangement type.
    d. The Individual is in the Living Arrangement more than the county defined time limit period for type 11 Living Arrangement.

Category	Short Description
73	Type 11 Institution Allotted > Allowed Time

4. The new program/person status reason CT73 'Type 10 Institution Not Licensed' will be set as a display status reason when all the following conditions are met:
    a. The rule 'Determine if Institutional status should be checked.' is active.
    b. The Individual is in a Living Arrangement.
    c. The Living Arrangement is categorized as Type 10. This is determined based on the living arrangement type.
    d. The facility is not licensed or certified or approved by DHHS. This is checked based on the input 'Is the facility licensed, certified and approved by DHSS'.

Category	Short Description
73	Type 10 Institution Not Licensed

5. The new program/person status reason CT73 'Type 5 Institution Allotted > Allowed Time' will be set as a display status reason when all the following conditions are met:
    a. The rule 'Determine if Institutional status should be checked.' is active.
    b. The Individual is in a Living Arrangement.
    c. The Living Arrangement is categorized as type 5. This is determined based on the living arrangement type.
    d. The Individual is in the Living Arrangement more than the county defined time limit period for the Living Arrangement category type.

Category	Short Description
73	Type 5 Institution Allotted > Allowed Time

6. The new program/person status reason CT73 'Received GR' will be set as a display status reason when all the following conditions are met:
   a. The Individual is in a Living Arrangement.
   b. The Living Arrangement is categorized as type 1. This is determined based on the living arrangement type.
   c. The Letter of facility Rate has been provided. Indicated by having it as 'Yes' in the living arrangement.
   d. The leverage rule 'Earned income method 12 – not in use' is active.
   e. The individual was aided in General Assistance for 6 or more months before the Arrival Date plus 6 months. (Exact calculation of date range is in the flow chart).

Category	Short Description
73	Received GR

7. The new program/person status reason CT73 'SSI/SSP recipient' will be set as a display status reason when all the following conditions are met:
   a. The Individual is in a Living Arrangement.
   b. The Living Arrangement is categorized as type 1. This is determined based on the living arrangement type.
   c. The Letter of facility Rate has been provided. Indicated by having it as 'Yes' in the living arrangement.
   d. The individual has the status reason 'Gets SSI/SSP' for the benefit month.

Category	Short Description
73	SSI/SSP Recipient

8. The new program/person status reason CT73 'Trimester Pregnancy' will be set as a display status reason when all the following conditions are met:
   a. The Individual is in a Living Arrangement.
   b. The Living Arrangement is categorized as type 1. This is determined based on the living arrangement type.
   c. The Letter of facility Rate has been provided. Indicated by having it as 'Yes' in the living arrangement.
   d. The individual has the status reason 'Potentially CW eligible due to Pregnancy' for the benefit month.

Category	Short Description

73	Trimester Pregnancy

9. The new program/person status reason CT73 'Did Not Apply for Medi-Cal.' will be set as a display status reason when all the following conditions are met:

   a. The Individual is in a Living Arrangement.
   b. The Living Arrangement is categorized as type 4. This is determined based on the living arrangement type.
   c. The individual does not have a Medi-Cal program that is pending or active for the benefit month.

Category	Short Description
73	Did Not Apply for Medi-Cal

10. The new program/person status reason CT73 'County funded' will be set as a display status reason when all the following conditions are met:

   a. The Individual is in a Living Arrangement.
   b. The Living Arrangement is categorized as type 9. This is determined based on the living arrangement type.
   c. County funded in living arrangement is 'Yes'.

Category	Short Description
73	County Funded

2.3.1.3 Correspondence

2.3.1.3.1 Overview

This section describes the Notice of Action (NOA) triggers that will be created depending on the resulting EDBC reason code in the previous sections. Notices only trigger from certain reason codes listed in this section.

The reason codes listed in the rule recommendations are formatted as <CalWIN Reason Code> - <CalSAWS EDBC Display Reason>. The trigger condition describes the statuses and reasons in which the notice will trigger for. The county-specific information describes which counties and actions the notices will generate for, as well as the document name and number that will be displayed on the distributed documents page. The template column determines how notices are grouped when generated.

2.3.1.3.2 Description of Change

1. **Reason Code: XAN175 - Incarcerated**
   a. Trigger Condition
      i. This notice generates for the applicable counties when an individual was 'Pending' and is now 'Denied' on the current EDBC with the reason 'Incarcerated'.
      or

ii. This notice generates for the applicable counties when an individual was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'Incarcerated'.

b. Person Level Reason

c. County-specific information:

County	Action	Document Description	Number	Template
Santa Barbara	Discontinuance	GR- Disc - Incarcerated, Hospitalized, Death	056-0	12334
Santa Barbara	Denial	GR - Deny - Incarceration or Hospitalized	156-0	12332
Yolo	Discontinuance	General Assistance Discontinuance - Needs Met by Another Source	022-3	12247
Yolo	Denial	General Assistance Denial - Needs met by Other Source	131-3	12215

2. Reason Code: XAN034 - Type 1 Institution - Letter not provided

a. Trigger Condition

    i. This notice generates for the applicable counties when an individual was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'Type 1 Institution - Letter not provided'.

b. Person Level Reason

c. County-specific information:

County	Action	Document Description	Number	Template
Sacramento	Discontinuance	DISCONTINUANCE-Various Reasons	CDS 013-1	607891

3. Reason Code: XAN033 - Type 1 Institution – FTP SSIAP

a. Trigger Condition

    i. This notice generates for the applicable counties when an individual was 'Pending' and is now 'Denied' on the current EDBC with the reason 'Type 1 institution – FTP SSIAP'.
    or

    ii. This notice generates for the applicable counties when an individual was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'Type 1 Institution – FTP SSIAP'.

b. Person Level Reason

c. County-specific information:

County	Action	Document Description	Number	Template

Alameda	Denial	GA Denial - Inmate Of Public Institution	113 0 (10/10)	11462
Sacramento	Discontinuance	DISCONTINUANCE-Various Reasons	CDS 013-1	12450

4. <u>Reason Code: XAN110 - Type 2 Institution</u>

    a. Trigger Condition

        i. This notice generates for the applicable counties when there is a change in benefit amount and the program was 'Active' in the previous saved EDBC and is still 'Active' on the current EDBC with the reason 'Type 2 Institution'.

           or

        ii. This notice generates for the applicable counties when an individual was 'Pending' and is now 'Denied' on the current EDBC with the reason 'Type 2 Institution'.

           or

        iii. This notice generates for the applicable counties when an individual was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'Type 2 Institution'.

    b. Person Level Reason

    c. County-specific information:

County	Action	Document Description	Number	Template
Alameda	Discontinuance	GA Disc - Inmate of Public Institution	044 2 (11/08)	12652
Alameda	Denial	GA Denial - Inmate Of Public Institution	113 0 (10/10)	11462
Contra Costa	Discontinuance	GA Discontinuance - Institution	044 1	11522
Contra Costa	Denial	GA Denial - Needs Met by Other Agency or Facility	113 0	11519
Fresno	Denial	General Relief Denial - Various Reasons	241-A	610728
Orange	Discontinuance	GR Disc - Inmate of Public Institution.	044 B	11616
Orange	Denial	GR Denial - Inmate of Public Institution	113 B	11608
Placer	Discontinuance	Needs Met by Other Source	021	608577
Placer	Discontinuance	Resident/Inmate of a Public Facility	044-2	608577
Sacramento	Discontinuance	DISCONTINUANCE-Various Reasons	CDS 013-1	12450

Sacramento	Discontinuance	GA Discontinuance-Needs Met or Income from Various Sources Exceeds Needs	CDS 021-0 (5/93)	607891
Sacramento	Discontinuance	DISCONTINUANCE/MCC/THP RESIDENT	CDS 042-0	12446
Sacramento	Denial	GA-Denial-Various Non-Financial Reason	CDS 112-1	11787
Sacramento	Denial	DENIAL/RESIDENT OF AN INSTITUTION	CDS 153-1 (05/97)	11746
Santa Barbara	Discontinuance	GR- Disc - Incarcerated, Hospitalized, Death	056-0	12334
Santa Barbara	Denial	GR - Deny - Incarceration or Hospitalized	156-0	12332
Santa Clara	Discontinuance	GA Discontinuance - Resident of Public/Private Institution/Facility	GA 044	12013
Santa Clara	Denial	GA Denial - Residing in Public/Private Institution/Facility	GA 113	12035
Santa Cruz	Discontinuance	Discontinuance - Receiving Assistance or Support From Others for GA	001-1	12094
San Diego	Discontinuance	GR Discontinuance - Recipient Becomes Inmate	041.3	12726
San Diego	Change	GR Change - Recipient Becomes Inmate	056-2	610677
San Francisco	Discontinuance	CAAP Discontinuance: Institutionalized	004 1	12599
San Francisco	Denial	CAAP Denial - Institutionalized	CP 36	12604
San Mateo	Discontinuance	GA Discontinuance - other public facility	007 0	11964
Yolo	Discontinuance	General Assistance Discontinuance - Needs Met by Another Source	022-3	12247
Yolo	Denial	General Assistance Denial - Needs met by Other Source	131-3	12215

5. **Reason Code: XAN118 - Type 11 Institution Allotted > allowed time**
   a. Trigger Condition
      i. This notice generates for the applicable counties when an individual was 'Pending' and is now 'Denied' on the current EDBC with the reason 'Type 11 Institution Allotted > allowed time'.

or

    ii. This notice generates for the applicable counties when an individual was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'Type 11 Institution Allotted > allowed time'.

b. Person Level Reason
c. County-specific information:

County	Action	Document Description	Number	Template
Sonoma	Discontinuance	GA Disc - Six-Month Expiration for Facility Residents	044-1 (12/01)	12534
Sonoma	Denial	GA Denial - Six (6) Month Lifetime Facility Rate Benefits	751-2	12539

6. <u>Reason Code: XAN117 - Type 10 Institution not licensed</u>

  a. Trigger Condition

    i. This notice generates for the applicable counties when an individual was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'Type 10 Institution not licensed'.

    or

    ii. This notice generates for the applicable counties when there is a change in benefit amount and the program was 'Active' in the previous saved EDBC and is still 'Active' on the current EDBC with the reason 'Type 10 Institution not licensed'.

  b. Person Level Reason
  c. County-specific information:

County	Action	Document Description	Number	Template
San Diego	Discontinuance	GR Discontinuance - Recipient In Ineligible Institution	044-2	12726
San Diego	Change	GR Change - Recipient In Ineligible Institution	047-1	610676

7. <u>Reason Code: XAN115 - Type 5 Institution Allotted > allowed time</u>

  a. Trigger Condition

    i. This notice generates for the applicable counties when an individual was 'Pending' and is now 'Denied' on the current EDBC with the reason 'Type 5 Institution Allotted > allowed time'.

    or

    ii. This notice generates for the applicable counties when an individual was 'Active' in the previous saved EDBC and is now

'Discontinued' on the current EDBC with the reason 'Type 5
Institution Allotted > allowed time'.
   b. Person Level Reason
   c. County-specific information:

County	Action	Document Description	Number	Template
Sacramento	Discontinuance	DISCONTINUANCE-Various Reasons	CDS 013-1	12450
Santa Barbara	Discontinuance	GR- Disc - Incarcerated, Hospitalized, Death	056-0	12334
Santa Barbara	Denial	GR - Deny - Incarceration or Hospitalized	156-0	12332

8. **Reason Code: XAN035 - FTP Disability Diagnosis**
   a. Trigger Condition
      i. This notice generates for the applicable counties when an individual was 'Pending' and is now 'Denied' on the current EDBC with the reason 'FTP Disability Diagnosis'.
      or
      ii. This notice generates for the applicable counties when an individual was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'FTP Disability Diagnosis.
   b. Person Level Reason
   c. County-specific information:

County	Action	Document Description	Number	Template
Alameda	Discontinuance	GA Disc - Inmate of Public Institution	044 2 (11/08)	12652
Alameda	Denial	GA Denial - Inmate Of Public Institution	113 0 (10/10)	11462
Placer	Denial	Needs Met by Other Agency or Facility	113-1	608582

2.3.1.4 Project Requirements

DDID 2314	DDID Description	How DDID Requirement Met	Rule Flow Diagram
	[Business Rule: {Institutional Status Sacramento} CalSAWS must determine GA/GR eligibility for an individual who had stayed in an Institution within the last 12 months.]	The rule 'Do not check for type 6 institution ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix

DDID 2314	DDID Description	How DDID Requirement Met	Rule Flow Diagram
	[Business Rule: {Institutional Status applies} CalSAWS must determine if the Institutional Status is applicable for GA/GR.]	The rule 'Determine if Institutional status should be checked. ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Institutional Status SFO} CalSAWS must determine GA/GR eligibility for an individual who was previously incarcerated.]	The rule 'Check individuals who is in type 7 institution. ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix

2.3.2 SSI status Functionality

2.3.2.1 County Admin Matrix - SSI status

2.3.2.1.1 Overview

A new County Admin Detail page for SSI status will be created. This page is viewed by the County Administrator to view the list of rules applicable for the SSI status functionality to their county.

2.3.2.1.2 Description of Changes

a. The County Admin Matrix page for SSI status will have the below functional categories and its associated flag turned on or off based on the current GA/GR functionality for each County.
b. The activate switch Yes/No indicate if that functionality is applicable to the displayed county.
c. The functionality is effective dated with begin and end date.
d. The rule functionality can be viewed as of a date using the view date.

Rule Description	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Fail Citizen over 62 based on SSI/SSP appeal, IAP, SSA office agency and SSI Advocate.	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Don't penalize Individuals that are disabled.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N

Fail disable individuals that are not cooperating with SSI Advocate.	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N
fail permanently disabled individual that refused to apply for SSI.	N	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N
Fail individual with 12 months disability and SSI has not been applied.	N	N	N	N	N	N	N	N	N	Y	N	N	N	Y	Y	N	N	N
Check the Individual applied for SSI/SSP.	N	N	N	N	N	N	N	N	N	N	N	Y	Y	N	N	N	N	N
Fail disable individual whose SSI/SSP result failed.	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Mandatory applicant-Orange.	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Rule	CalSAWS Rule
EDX117C001	Fail Citizen over 62 based on SSI/SSP appeal, IAP, SSA office agency and SSI Advocate.
EDX117C002	Don't penalize Individuals that are disabled.
EDX117C003	Fail disable individuals that are not cooperating with SSI Advocate.
EDX117C005	fail permanently disabled individual that refused to apply for SSI.
EDX117C006	Fail individual with 12 months disability and SSI has not been applied.
EDX117C007	Check the Individual applied for SSI/SSP.
EDX117C008	Fail disable individual whose SSI/SSP result failed.
EDX117C009	Mandatory applicant-Orange.

* Please note the following rule will not be migrated over for the corresponding reason.

CalWIN Rule	CalWIN Description	Reason
EDX117C010	SSI application recommended by a doctor.	Rule sets an alert.

2.3.2.2 EDBC Changes

2.3.2.2.1 Overview

This section will provide the Eligibility Rules flow for SSI status /Program Person Eligibility that can be filtered for each CalWIN County.

2.3.2.2.2 Description of Change

<u>SSI status Rules Flow Diagram:</u>

A Consolidated Rules Flow Visio document will be provided as a separate Attachment in addition to this design Document that will depict the rules for a selected County. Reference **Appendix 6.1 Rules Flow Diagram** '<u>Viewing Visio Document in Internet Explorer'</u> for instruction on how to access Visio.

The following Data Collection elements will be used by this Rule Flow.

CalWIN Field	CalSAWS Field	Type	Location Details
Receiving SSI	Type of Assistance	Existing	Other Program Assistance Detail
Temporary or Permanent Disabled	Assessment Reason:	Existing	GR Health Assessment
SSI individual	Name of SSIAP Client	Existing	SSIAP Detail
SSA office or Contracted Agency non-compliance	Non-compliance Type: SSI/SSP Non-compliance Reason: Failed to Cooperate with SSA Office/Contracted Agency	New	Eligibility Non-compliance detail
Not Cooperating with SSI Advocate/SSA Office	Non-compliance Type: SSI/SSP ~~Procedural Requirement~~ Non-compliance Reason: Failure to comply with SSI Advocate	New	Eligibility Non-compliance detail
SSI Status: Applied	Status/Decision Approved Other, Approved, Approved Self and an SSI Level = Application	Existing	SSIAP Detail
SSI Status: Refused to apply	Status/Decision: Withdrawal and an SSI Level = Application	Existing	SSIAP Detail

SSI Status: Pending	Status/Decision: Pending Other, Approved, Pending Self and an SSI Level = Application	Existing	SSIAP Detail
SSI Status: Initial Filed/Initial/Other	SSI Application Initiated: Yes and an SSI Level = blank	Existing	SSIAP Detail
SSI Status: Appeals Council Filed	Decision under SSI Appeals Council: Pending Other, Approved, Pending Self and an SSI Level = Application	Existing	SSIAP Detail
SSI Status: Appeals Council	Decision under SSI Appeals Council: 'Approved Other, Approved, or Approved Self' and SSI Level = 'Application'	Existing	SSIAP Detail
SSI Status: Federal Court	Decision under SSI Federal Court: 'Approved Other, Approved, or Approved Self' and SSI Level = 'Application'	Existing	SSIAP Detail
SSI Status: Hearing	Decision under SSI Hearing Council: 'Approved Other, Approved, or Approved Self' and SSI Level = 'Application'	Existing	SSIAP Detail
SSI Status: Reapplied	Application reapplied = Yes	Existing	SSIAP Detail
SSI Status: Reconsideration	Refer to Hearing Contractor = yes and SSI level = Hearing	Existing	SSIAP Detail
Disability type code	Assessment Results	Existing	GR Health Assessment Detail

Interim Assistance Program (IAP) advocate non-compliance	Non-compliance Type: ==SSI/SSP== ~~Procedural Requirement~~ Non-compliance Reason: Failed to Cooperate with IAP Advocate	New	Eligibility Non-compliance detail
Date Expected to Leave	Expected Date Release	Existing	Living Arrangement Detail
IAP Advocate	IAP Advocate	New	SSIAP Detail
Follow up	Follow up	New	SSIAP Detail
Follow up date	Follow-up date	New	SSIAP Detail
Doctor recommendation	Doctor recommendation	New	SSI/SSP Detail
Individual Assistance begin/end date	Program person begin/end date (if it's the same county) Other program assistance (OPA) begin/end date (if it's another county)	Existing	Program Person Begin/End Date (for same county/case) Other Program assistance (for other county case program information)
SSI advocate Participation	SSI Advocate Participation	New	SSIAP Detail
SSI result	SSI Application Result	New	SSIAP Detail
Drug and Alcohol Facility	Living Arrangement	Existing	Living Arrangement Detail

Please refer the Rules Flow Diagram in the Appendix section on how to open and navigate the Visio diagram

Verifications:

Verifications will be applied before the Non-Financial rules.

1. Add a non-mandatory verification for ==SSIAP Detail== that will set a status reason of CT73 'FTP SSI/SSP' For GA/GR as per current CalSAWS verification framework. In addition, check the following conditions are true:
    a. The individual has a SSIAP Detail entry.
    b. The individual's Status/Decision on SSIAP Detail is not 'Withdrawal' or SSI Level is not equal to 'Application'.

Existing Program/Person Status:

The following existing program/person status reason will be leveraged by this rule flow when the following conditions are met.

1. The existing program/person status reason CT73 C03 'Failed to Comply with SSI' will be set as a display status reason when all the following conditions are met:
    a. The individual has a SSIAP detail entry.
    b. The individual does not have a 'Type of Assistance: SSI/SSP'.
    c. The rule 'Fail Citizen over 62 based on SSI/SSP appeal, IAP, SSA office agency and SSI Advocate.' is not active.
    d. The Individual has a disability entry in the GR health assessment with an assessment type: 'Medical' and it is effective within the benefit month.
    e. The rule 'Don't penalize Individuals that are disabled.' is not active.
    f. The rule 'fail permanently disabled individual that refused to apply for SSI.' is not active.
    g. The rule 'Fail individual with 12 months disability and SSI has not been applied.' is active.
    h. The individual has any of the following field options selected and the SSI level populated in the SSIAP detail:
        i. Status/decision
            01. Approved Other
                • SSI Level = Application
            02. Approved
                • SSI Level = Application
            03. Approved Self
                • SSI Level = Application
        ii. SSI Application Initiated:
            01. Yes
                • SSI Level = blank
        iii. Decision under SSI Appeals Council
            01. Pending Other
                • SSI Level = Application
            02. Approved
                • SSI Level = Application
            03. Pending Self
                • SSI Level = Application
        iv. Decision under SSI Appeals Council
            01. Approved Other
                • SSI Level = Application
            02. Approved
                • SSI Level = Application
            03. Approved Self
                • SSI Level = Application
        v. Decision under SSI Federal Court
            01. 'Approved Other

- SSI Level = Application
02. Approved
- SSI Level = Application
03. Approved Self
- SSI Level = Application
vi. Decision under SSI Hearing Council
01. Approved Other
- SSI Level = Application
02. Approved
- SSI Level = Application
03. Approved Self
- SSI Level = Application
vii. Application reapplied
01. Yes
viii. Refer to Hearing Contractor
01. yes
- SSI level = Hearing
i. The individual is not cooperating with SSI advocate. Indicated by having a non-compliance:
   i. Non-compliance Type: Procedural Requirement
   ii. Non-compliance Reason: Failure to comply with SSI Advocate
j. The Rule 'Fail disable individuals that are not cooperating with SSI Advocate.' is active.
k. The program is active.

Category	Short Description
73	Failed to Comply with SSI

2. The existing program/person status reason CT73 DF 'Didn't Apply for SSI' will be set as a display status reason when all the following conditions in either A, B, C, D, E, or F are met:
   A. All the conditions are met:
   a. The individual has a SSIAP Detail entry.
   b. The individual does not have a 'Type of Assistance: SSI/SSP'.
   c. The rule 'Don't penalize Individuals that are disabled.' is active.
   d. The individual is in a living arrangement type of 'Drug and alcohol rehab center' and Expected Date of Release is after the data selection date.
   e. The individual is not currently denied/discontinued.
   f. The individual Program person/OPA period between the begin date and data selection date is more than two months

g. The Individual does not have a 'Type of Assistance: 'SSI/SSP' entry.

B. All the conditions are met:
   a. The individual has a SSIAP Detail entry.
   b. The individual does not have a 'Type of Assistance: SSI/SSP'.
   c. The rule 'Don't penalize Individuals that are disabled.' is active.
   d. The individual is in living arrangement type 'Drug and alcohol rehab center' and Expected Date of Release is after the data selection date.
   e. The individual is not currently denied/discontinued.
   f. The individual Program person/OPA period between the begin date and the data selection date is less than two months
   g. The individual's GR Health Assessment Detail's Assessment Type is 'medical' and the result is 'permanently disabled' and its effective for the benefit month.
   h. The individual Status/Decision on SSIAP Detail is not any of the following:
      i. Status/decision
         01.   Approved Other
            • SSI Level = Application
         02.   Approved
            • SSI Level = Application
         03.   Approved Self
            • SSI Level = Application

C. All the conditions are met:
   a. The individual has a SSIAP Detail entry.
   b. The individual does not have a 'Type of Assistance: SSI/SSP'.
   c. The rule 'Fail Citizen over 62 based on SSI/SSP appeal, IAP, SSA office agency and SSI Advocate.' is not active.
   d. The rule 'Don't penalize Individuals that are disabled.' is not active.
   e. The rule 'fail permanently disabled individual that refused to apply for SSI.' is active.
   f. The individual's GR Health Assessment Detail's Assessment Type is 'medical' and the result is 'permanently disabled' and its effective for the benefit month.
   g. The individual application date + 30 days is less than the data selection date.
   h. The individual's Status Decision and SSI Level on SSIAP Detail is the following:
      i. Status Decision

01. Withdrawal
- SSI Level = Application

D. All the conditions are met:
a. The individual has a SSIAP Detail entry.
b. The individual does not have a 'Type of Assistance: SSI/SSP'.
c. The rule 'Don't penalize Individuals that are disabled.' is active.
d. The individual has a living arrangement type 'Drug and alcohol rehab center' and Expected Date of Release is after the data selection date.
e. The individual is not currently denied/discontinued.
f. The individual Program person/OPA period between the begin date and data selection date is less than two months.
g. The individual GR Health Assessment Detail's Assessment Type is 'medical' and the result is 'Temporarily disabled' and its effective for the benefit month.
h. The Temporary Disability Duration (calculated in prior event) is greater than or equal to Twelve.
i. The individual Status Decision on SSIAP Detail is not any of the following:
  i. Status decision:
    01. Approved Other
      - SSI Level = Application
    02. Approved
      - SSI Level = Application
    03. Approved Self
      - SSI Level = Application

E. All the conditions are met:
a. The individual has a SSIAP Detail entry.
b. The individual does not have a 'Type of Assistance: SSI/SSP'.
c. The rule 'Don't penalize Individuals that are disabled.' is active.
d. The individual is under Drug/Alcohol Treatment and individual is expected to leave before the data selection date.
e. GR Health Assessment Detail's Assessment Type is 'medical' and the result is 'Temporarily disabled' and its effective for the benefit month.
f. The individual Status Decision on SSIAP Detail is either:
  i. Status/decision
    01. Approved Other
      - SSI Level = Application
    02. Approved

- SSI Level = Application
  - 03. Approved Self
    - SSI Level = Application
- g. The individual is not cooperating with SSI Advocate indicated by having a non-compliance entry:
  - i. Non-compliance Type: Procedural Requirement
  - ii. Non-compliance Reason: Failure to comply with SSI Advocate

F. All the conditions are met:
- a. The individual has a SSIAP Detail entry.
- b. The individual does not have a 'Type of Assistance: SSI/SSP'.
- c. The rule 'Fail Citizen over 62 based on SSI/SSP appeal, IAP, SSA office agency and SSI Advocate.' is not active.
- d. The Individual has a Disability entry in the GR health assessment with an assessment type 'medical' and it is effective within the benefit month.
- e. The rule 'Don't penalize Individuals that are disabled.' is not active.
- f. The rule 'fail permanently disabled individual that refused to apply for SSI.' is not active.
- g. The rule 'Fail individual with 12 months disability and SSI has not been applied.' is not active.
- h. The rule 'Check the Individual applied for SSI/SSP' is active.
- i. The individual Status Decision and the SSI Level on SSIAP Detail is either:
  - i. Status/Decision
    - 01. Approved Other
      - SSI Level = Application
    - 02. Approved
      - SSI Level = Application
    - 03. Approved Self
      - SSI Level = Application
- j. The Individual SSI/SSP Follow up indicator is 'No'.
- k. The follow-up date is less than the data selection date. The follow-up date is calculated by adding 30 days to SSI/SSP follow up date.

Category	Short Description
73	Didn't Apply for SSI

3. The program/person status reason CT73 'Gets SSI/SSP' will be set as a display status reason when all the following conditions are met:
   - a. The individual has a SSIAP Detail entry.
   - b. The individual has a 'Type of Assistance: SSI/SSP'.

Category	Short Description
73	Gets SSI/SSP

New Program/Person Status:

New Program/Person Status Reasons will be added to be used by this Rule Flow. The following reasons will set to the program/person level when the following conditions are met:

1. The new program/person status reason CT73 'Refused SSI/SSP' will be set as a display status reason when all the following conditions are met:
   a. The individual has a SSIAP Detail entry.
   b. The individual does not have a 'Type of Assistance: 'SSI/SSP'.
   c. The individual's Status decision and SSI Level on SSIAP Detail:
      i. Status/Decision
         01. Withdrawal
            - SSI Level = Application

Category	Short Description
73	Refused SSI/SSP

2. The new program/person status reason CT73 'Failed to comply: IAP Advocate' will be set as a display status reason when all the following conditions are met:
   a. The individual has a SSIAP Detail entry.
   b. The individual does not have a 'Type of Assistance: SSI/SSP'
   c. The rule 'Don't penalize Individuals that are disabled.' is not active.
   d. The rule 'Fail Citizen over 62 based on SSI/SSP appeal, IAP, SSA office agency and SSI Advocate.' is active.
   e. The individual has the citizen type: 'US Citizen'.
   f. The individual's age is greater than 62 or the individual is disabled.
   g. The Individual 'SSI Advocate Participation' is 'No'.
   h. The individual 'IAP Advocate' is 'Yes'.
   i. The individual is not cooperating with Interim Assistance Program (IAP) Advocate. Indicated by a non-compliance:
      i. Non-Compliance Type: Procedural Requirement
      ii. Non-Compliance Reason: Failed to cooperate with IAP Advocate

Category	Short Description

	Failed to Comply: IAP
73	Advocate

3. The new program/person status reason CT73 'SSI/SSP Appeal' will be set as a display status reason when all the following conditions are met:
    a. The individual has a SSIAP Detail entry.
    b. The individual does not have a 'Type of Assistance: SSI/SSP'.
    c. The rule 'Fail Citizen over 62 based on SSI/SSP appeal, IAP, SSA office agency and SSI Advocate.' is active.
    d. The individual has the citizen type: 'US Citizen'.
    e. The age is greater than 62 or individual is disabled.
    f. The Individual 'SSI Advocate Participation' is 'No'.
    g. The individual 'IAP Advocate' is 'No'.
    h. The individual is cooperating with SSA Office County agency. This is indicated by the individual not having the non-compliance entry:
        i. Non-compliance Type: SSI/SSP
        ii. Non-compliance Reason: Failure to comply with SSI
    i. The individual SSI Application Result on SSIAP detail page is 'Appeal is pending'.

Category	Short Description
73	SSI/SSP Appeal

4. The new program/person status reason CT73 'Failed to Comply: SSI Agency' will be set as a display status reason when all the following conditions are met:
    a. The individual has a SSIAP Detail entry.
    b. The individual does not have a 'Type of Assistance: SSI/SSP'.
    c. The rule 'Fail Citizen over 62 based on SSI/SSP appeal, IAP, SSA office agency and SSI Advocate.' is active.
    d. The individual has the citizen type: 'US Citizen'.
    e. The individual's age is greater than 62 or individual is disabled.
    f. The Individual 'SSI Advocate Participation' is 'Yes'.
    g. The individual is not cooperating with SSI Advocate. This is indicated by the non-compliance:
        i. Non-compliance Type: Procedural Requirement
        ii. Non-compliance Reason: Failure to comply with SSI Advocate

Category	Short Description
	Failed to Comply: SSI
73	Agency

5. The new program/person status reason CT73 'SSI Time Limit' will be set as a display status reason when all the following conditions are met:
    a. The individual has a SSIAP Detail entry.
    b. The individual does not have a 'Type of Assistance: SSI/SSP'.
    c. The rule 'Fail Citizen over 62 based on SSI/SSP appeal, IAP, SSA office agency and SSI Advocate.' is not active.
    d. The Individual has a Disability entry in the GR health assessment with an assessment type 'medical' and is effective within the benefit month.
    e. The rule 'Don't penalize Individuals that are disabled.' is not active.
    f. The rule 'fail permanently disabled individual that refused to apply for SSI.' is not active.
    g. The Rule 'Fail individual with 12 months disability and SSI has not been applied.' is active.
    h. The individual has none of the following fields or the associated SSI level selected in the SSIAP detail:
        i. Status/decision
            01. Approved Other
                • SSI Level = Application
            02. Approved
                • SSI Level = Application
            03. Approved Self and an
                • SSI Level = Application
        ii. SSI Application Initiated:
            01. Yes
                • SSI Level = blank
        iii. Decision under SSI Appeals Council
            01. Pending Other
                • SSI Level = Application
            02. Approved
                • SSI Level = Application
            03. Pending Self
                • SSI Level = Application
        iv. Decision under SSI Appeals Council
            01. 'Approved Other
                • SSI Level = Application
            02. Approved
                • SSI Level = Application
            03. Approved Self'
                • SSI Level = 'Application'
        v. Decision under SSI Federal Court
            01. 'Approved Other
                • SSI Level = Application
            02. Approved
                • SSI Level = Application

03. Approved Self'
- SSI Level = 'Application'
vi. Decision under SSI Hearing Council
01. 'Approved Other
- SSI Level = Application
02. Approved
- SSI Level = Application
03. Approved Self'
- SSI Level = 'Application'
vii. Application reapplied
01. Yes
viii. Refer to Hearing Contractor
01. yes
- SSI level = Hearing
i. The county defined time limit date is before the disability end date.

Category	Short Description
73	SSI Time Limit

6. The new program/person status reason CT73 'SSI/SSP Refused' will be set as a display status reason when all the following conditions are met:
   a. The individual has a SSIAP Detail entry.
   b. The individual does not have a 'Type of Assistance: SSI/SSP'.
   c. The rule 'Fail Citizen over 62 based on SSI/SSP appeal, IAP, SSA office agency and SSI Advocate.' is not active.
   d. The Individual has a Disability entry in the GR health assessment with an assessment type 'medical' and is effective within the benefit month.
   e. The rule 'Don't penalize Individuals that are disabled.' is not active.
   f. The rule 'Fail individual with 12 months disability and SSI has not been applied.' is not active.
   g. The rule 'Check the Individual applied for SSI/SSP' is not active.
   h. The rule 'Fail disable individual whose SSI/SSP result failed' is active.
   i. The individual 'SSI Application Result' is not 'Applied' or 'Pending'.

Category	Short Description
73	SSI/SSP Refused

7. The new program/person status reason CT73 'Failed to Comply: SSA Agency' will be set as a display status reason when all the following conditions are met:

a. The individual has a SSIAP Detail entry.
b. The individual does not have a 'Type of Assistance: SSI/SSP'.
c. The rule 'Don't penalize Individuals that are disabled.' is not active.
d. The rule 'Fail Citizen over 62 based on SSI/SSP appeal, IAP, SSA office agency and SSI Advocate.' is active.
e. The individual has the citizen type: 'US Citizen'.
f. The individual's age is greater than 62 or individual is disabled.
g. The Individual 'SSI Advocate Participation' is 'No'.
h. The individual 'IAP Advocate' is 'No'.
i. The individual is not cooperating with SSA Office County agency. Indicate by a non-compliance:
    i. Non-compliance Type: SSI/SSP
    ii. Non-compliance Reason: Failed to Cooperate with SSA Office/ Contracted Agency

Category	Short Description
73	Failed to Comply: SSA Agency

8. The new program/person status reason CT73 'Failed to Comply: SSIAP Non Comp. SSI advocate' will be set as a display status reason when all the following conditions are met:
    a. The individual has a SSIAP Detail entry.
    b. The individual does not have a 'Type of Assistance: SSI/SSP'.
    c. The rule 'Don't penalize Individuals that are disabled.' is active.
    d. The individual is in living arrangement type 'Drug and alcohol rehab center' and Expected Date of Release is after the data selection date.
    e. The individual is not currently denied/discontinued.
    f. The individual Program person/OPA period between the begin date and data selection date is more than two months.
    g. The individual Status Decision and the SSI level on SSIAP Detail is either:
        i. Status/Decision
            01. Approved Other
                • SSI Level is equal to 'Application'
            02. Approved
                • SSI Level is equal to 'Application'
            03. Approved Self
                • SSI Level is equal to 'Application'
    h. The individual 'SSI Advocate Participation' is 'Yes'.
    i. The individual is not cooperating with the SSI Advocate. This is indicated by having a non-compliance:
        i. Non-compliance Type: Procedural Requirement

ii. Non-compliance Reason: Failed to cooperate with SSI Advocate

Category	Short Description
73	Failed to Comply: SSIAP

9. The new program/person status reason CT73 'Failed to Comply: SSI No Good Cause' will be set as a display status reason when all the following conditions in either A, B or C are met:

A. All the conditions are met:
   a. The individual has a SSIAP Detail entry.
   b. The individual does not have a 'Type of Assistance: SSI/SSP'.
   c. The rule 'Fail Citizen over 62 based on SSI/SSP appeal, IAP, SSA office agency and SSI Advocate.' is not active.
   d. The Individual has a Disability entry in the GR health assessment with an assessment type 'medical' and is effective within the benefit month.
   e. The rule 'Don't penalize Individuals that are disabled.' is not active.
   f. The rule 'fail permanently disabled individual that refused to apply for SSI.' is not active.
   g. The rule 'Fail individual with 12 months disability and SSI has not been applied.' is active.
   h. The individual has any of the following status decision and the associated SSI level selected in the SSIAP detail:
      i. Status/decision
         01. Approved Other
            • SSI Level = Application
         02. Approved
            • SSI Level = Application
         03. Approved Self and an
            • SSI Level = Application
      ii. SSI Application Initiated:
         01. Yes
            • SSI Level = blank
      iii. Decision under SSI Appeals Council
         01. Pending Other
            • SSI Level = Application
         02. Approved
            • SSI Level = Application
         03. Pending Self
            • SSI Level = Application
      iv. Decision under SSI Appeals Council
         01. 'Approved Other

- SSI Level = Application
- 02. Approved
  - SSI Level = Application
- 03. Approved Self'
  - SSI Level = 'Application'
- v. Decision under SSI Federal Court
  - 01. 'Approved Other
    - SSI Level = Application
  - 02. Approved
    - SSI Level = Application
  - 03. Approved Self'
    - SSI Level = 'Application'
- vi. Decision under SSI Hearing Council
  - 01. 'Approved Other
    - SSI Level = Application
  - 02. Approved
    - SSI Level = Application
  - 03. Approved Self'
    - SSI Level = 'Application'
- vii. Application reapplied
  - 01. Yes
- viii. Refer to Hearing Contractor
  - 01. yes
    - SSI level = Hearing
- i. The Individual is not cooperating with SSI Advocate. This is indicated by having a non-compliance:
  - i. Non-compliance Type: Procedural Requirement
  - ii. Non-compliance Reason: Failed to cooperate with SSI Advocate
- j. There is no good cause reason selected for the non-compliance.

B. All the conditions are met:
  - a. The individual has a SSIAP Detail entry.
  - b. The individual does not have a 'Type of Assistance: SSI/SSP'.
  - c. The rule 'Fail Citizen over 62 based on SSI/SSP appeal, IAP, SSA office agency and SSI Advocate.' is not active.
  - d. The Individual has a Disability entry in the GR health assessment with an assessment type 'medical' and is effective within the benefit month.
  - e. The rule 'Don't penalize Individuals that are disabled.' is not active.
  - f. The rule 'fail permanently disabled individual that refused to apply for SSI.' is not active.
  - g. The rule 'Fail individual with 12 months disability and SSI has not been applied.' is active.

h. The individual has any of the status decision and the associated SSI level selected in the SSIAP detail:
   i. Status/decision
      01. Approved Other
         • SSI Level = Application
      02. Approved
         • SSI Level = Application
      03. Approved Self and an
         • SSI Level = Application
   ii. SSI Application Initiated:
      01. Yes
         • SSI Level = blank
   iii. Decision under SSI Appeals Council
      01. Pending Other
         • SSI Level = Application
      02. Approved
         • SSI Level = Application
      03. Pending Self
         • SSI Level = Application
   iv. Decision under SSI Appeals Council
      01. 'Approved Other
         • SSI Level = Application
      02. Approved
         • SSI Level = Application
      03. Approved Self'
         • SSI Level = 'Application'
   v. Decision under SSI Federal Court
      01. 'Approved Other
         • SSI Level = Application
      02. Approved
         • SSI Level = Application
      03. Approved Self'
         • SSI Level = 'Application'
   vi. Decision under SSI Hearing Council
      01. 'Approved Other
         • SSI Level = Application
      02. Approved
         • SSI Level = Application
      03. Approved Self'
         • SSI Level = 'Application'
   vii. Application reapplied
      01. Yes
   viii. Refer to Hearing Contractor
      01. yes
         • SSI level = Hearing

  i. The Individual is not cooperating with SSI Advocate. This is indicated by having a non-compliance:
    i. Non-compliance Type: Procedural Requirement
    ii. Non-compliance Reason: Failed to cooperate with SSI Advocate
  j. There is no good cause reason selected for the non-compliance.
C. All the conditions are met:
  a. The individual has a SSIAP Detail entry.
  b. The individual does not have a 'Type of Assistance: SSI/SSP'.
  c. The rule 'Fail Citizen over 62 based on SSI/SSP appeal, IAP, SSA office agency and SSI Advocate.' is not active.
  d. The Individual has a Disability entry in the GR health assessment with an assessment type 'medical' and is effective within the benefit month.
  e. The rule 'Don't penalize Individuals that are disabled.' is not active.
  f. The rule 'fail permanently disabled individual that refused to apply for SSI.' is not active.
  g. The rule 'Fail individual with 12 months disability and SSI has not been applied.' is active.
  h. The individual has any of the following fields and the associated SSI level selected in the SSIAP detail is filled out:
    i. Status/decision
      01. Approved Other
        • SSI Level = Application
      02. Approved
        • SSI Level = Application
      03. Approved Self and an
        • SSI Level = Application
    ii. SSI Application Initiated:
      01. Yes
        • SSI Level = blank
    iii. Decision under SSI Appeals Council
      01. Pending Other
        • SSI Level = Application
      02. Approved
        • SSI Level = Application
      03. Pending Self
        • SSI Level = Application
    iv. Decision under SSI Appeals Council
      01. Approved Other
        • SSI Level = Application
      02. Approved

- SSI Level = Application
  - 03. Approved Self
    - SSI Level = Application
- v. Decision under SSI Federal Court
  - 01. Approved Other
    - SSI Level = Application
  - 02. Approved
    - SSI Level = Application
  - 03. Approved Self
    - SSI Level = Application
- vi. Decision under SSI Hearing Council
  - 01. Approved Other
    - SSI Level = Application
  - 02. Approved
    - SSI Level = Application
  - 03. Approved Self
    - SSI Level = Application
- vii. Application reapplied
  - 01. Yes
- viii. Refer to Hearing Contractor
  - 01. yes
    - SSI level = Hearing
- i. The Individual is not cooperating with SSI Advocate. This is indicated by having a non-compliance:
  - i. Non-compliance Type: Procedural Requirement
  - ii. Non-compliance Reason: Failed to Cooperate with SSI Advocate
- j. The rule 'Fail disable individuals that are not cooperating with SSI Advocate.' is active.
- k. The program is active.
- l. There is no good cause reason selected for the non-compliance.

Category	Short Description
73	Failed to Comply: SSI No Good Cause

2.3.2.3 Correspondence

2.3.2.3.1 Overview

This section describes the Notice of Action (NOA) triggers that will be created depending on the resulting EDBC reason code in the previous sections. Notices only trigger from certain reason codes listed in this section.

The reason codes listed in the rule recommendations are formatted as <CalWIN Reason Code> - <CalSAWS EDBC Display Reason>. The trigger condition

describes the statuses and reasons in which the notice will trigger for. The county-specific information describes which counties and actions the notices will generate for, as well as the document name and number that will be displayed on the distributed documents page. The template column determines how notices are grouped when generated.

2.3.2.3.2 Description of Change

1. **Reason Code: XAN001 - Gets SSI/SSP**
   a. Trigger Condition
      i. This notice generates for the applicable counties when an individual was 'Pending' and is now 'Denied' on the current EDBC with the reason 'Gets SSI/SSP'.
         or
      ii. This notice generates for the applicable counties when an individual was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'Gets SSI/SSP'.
   b. Person Level Reason
   c. County-specific information:

County	Action	Document Description	Number	Template
Alameda	Discontinuance	GA Disc - Approved for CAPI or SSI/SSP	023 0 (10/10)	12652
Alameda	Denial	GA Denial - Receiving CAPI or SSI/SSP	137 1 (10/10)	11462
Contra Costa	Discontinuance	GA Discontinuance - Receiving SSI/SSP	023 0	11525
Contra Costa	Denial	GA Denial - Recipient of SSI/SSP	128 0	11519
Fresno	Discontinuance	General Relief Discontinuance - Various Reasons	022-B	11539
Orange	Discontinuance	GR Disc - Receiving SSI/SSP.	023 B	11613
Orange	Denial	GR Denial - Cash Recipient	128/232 A	11608
Placer	Discontinuance	Receiving SSI/SSP	057-0	608577
Placer	Denial	Applicant is Recipient of SSI/SSP	128-0	608582
Sacramento	Discontinuance	DISCONTINUANCE-Various Reasons	CDS 013-1	12450
Sacramento	Denial	GA-Denial-Various Non-Financial Reason	CDS 112-1	11787
Santa Barbara	Discontinuance	GR - Disc - SSI Granted	052-0	12334

Santa Barbara	Denial	GR - Deny - Receives SSI/SSP	152-0	12332
Santa Clara	Discontinuance	GA Discontinuance - Receiving SSI/SSP	GA 023	12013
Santa Clara	Denial	GA Denial-Receiving SSI/SSP	GA 128	12038
Santa Cruz	Discontinuance	Discontinuance - Approval Of SSI/SSP for GA Program	020-B	12094
San Diego	Discontinuance	GR Discontinuance - Receipt of SSI/SSP	090-2	12726
San Francisco	Discontinuance	CAAP Discontinuance: On SSI/SSP	021 0	12599
San Francisco	Denial	CAAP Denial - SSI Recipient	CP 21	12604
San Luis Obispo	Discontinuance	GA-Discontinuance - Receipt of SSI/SSP	GA 902	11928
Solano	Discontinuance	GA - Discontinuance Eligible for SSI/SSP	052	12141
Solano	Denial	General Assistance Denial - Elig for SSI/SSP	GA239h	12112
Sonoma	Discontinuance	GA Disc - Receipt of SSI/SSP	024-1 (09/99)	12534
Tulare	Denial	GA Denial - Receiving SSI	115-2 (11-95)	12539
Tulare	Discontinuance	GA Disc - Rec SSI/SSP	091-0	12337
Yolo	Denial	GA Denial - Rec SSI/SSP	120-1	12341
Yolo	Discontinuance	General Assistance Discontinuance - Receiving SSI/SSP	023-3	12218

2. **Reason Code: XAN468 – Refused SSI/SSP**
   a. Trigger Condition
      i. This notice generates for the applicable counties when an individual was 'Pending' and is now 'Denied' on the current EDBC with the reason 'Refused SSI/SSP'.
         or
      ii. This notice generates for the applicable counties when an individual was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'Refused SSI/SSP'.
   b. Program Level Reason
   c. County-specific information:

County	Action	Document Description	Number	Template
Alameda	Discontinuance	GA Disc - Failure to Apply for Unconditionally Available Income	025 1 (10/10)	12652
Alameda	Denial	GA Denial - Failure to Apply for SSI/SSP	130 0 (10/10)	11462
Orange	Discontinuance	GR Disc - failed to apply for SSI/SSP.	061 B	11613
Orange	Denial	GR Denial - Failure to Cooperate with SSI/SSP	130 A	11608
Santa Clara	Discontinuance	GA Discontinuance - Refused to Apply for SSI/SSP	GA 068	12013

3. **Reason Code: XAN716 – FTP SSI/SSP**
   a. Trigger Condition
      i. This notice generates for the applicable counties when an individual was 'Pending' and is now 'Denied' on the current EDBC with the reason 'FTP SSI/SSP'.
         or
      ii. This notice generates for the applicable counties when an individual was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'FTP SSI/SSP'.
   b. Program Level Reason
   c. County-specific information:

County	Action	Document Description	Number	Template
Orange	Denial	GR Denial - Failure to Cooperate with SSI/SSP	130 A	11608
San Diego	Discontinuance	GR Discontinuance - Failed to Provide SSI Information/Verification	066-0	12726
San Luis Obispo	Discontinuance	GA Discontinuance - Various Reasons	GA 901	11928

4. **Reason Code: XAN169 - Failed to Comply with SSI**
   a. Trigger Condition
      i. This notice generates for the applicable counties when an individual was 'Pending' and is now 'Denied' on the current EDBC with the reason 'Failed to Comply with SSI'.
   b. Person Level Reason
   c. County-specific information:

County	Action	Document Description	Number	Template

Sacramento	Denial	GA-Denial-Various Non-Financial Reason	CDS 112-1	11787

5. **Reason Code: XAN177 – Failed to Comply: SSI No Good Cause**
   a. Trigger Condition
      i. This notice generates for the applicable counties when an individual was 'Pending' and is now 'Denied' on the current EDBC with the reason 'Failed to Comply: SSI No Good Cause.
   b. Person Level Reason
   c. County-specific information:

County	Action	Document Description	Number	Template
Placer	Denial	Failure to Cooperate with SSI/SSP	130-0	608582

2.3.2.4 Project Requirements

DDID 2314	DDID Description	How DDID Requirement Met	Rule Flow Diagram
	[Business Rule: {Client has SSN} CalSAWS must check for client SSN for GA/GR.]	The rule 'Fail individual with no SSN ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {SSN-Alameda, SLO} CalSAWS must apply SSN process for GA/GR.]	The rule 'fail individual with no SSN within the county time period ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix

2.3.3 SSN Application Verification Functionality

2.3.3.1 County Admin Matrix - SSN Application Verification

2.3.3.1.1 Overview

A new County Admin Detail page for SSN Application Verification will be created. This page is viewed by the County Administrator to view the list of rules applicable for the SSN Application Verification functionality to their county.

2.3.3.1.2 Description of Changes

a. The County Admin Matrix page for SSN Application Verification will have the below functional categories and its associated flag turned on or off based on the current GA/GR functionality for each County

b. The activate switch Yes/No indicate if that functionality is applicable to the displayed county.
c. The functionality is effective dated with begin and end date.
d. The rule functionality can be viewed as of a date using the view date.

Rule Description	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Fail individual with no SSN.	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
fail individual with no SSN within the county time period.	Y	N	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N
SSN - Santa Clara.	N	N	N	N	N	N	N	N	N	N	N	Y	N	N	N	N	N	N

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Rule	CalSAWS Rule
EDX116C001	Fail individual with no SSN.
EDX116C002	fail individual with no SSN within the county time period.
EDX116C003	SSN - Santa Clara.

2.3.3.2 EDBC Changes

2.3.3.2.1 Overview

This section will provide the Eligibility Rules flow for SSN Application Verification /Program Person Eligibility that can be filtered for each CalWIN County.

2.3.3.2.2 Description of Change

SSN Application Verification Rules Flow Diagram:

A Consolidated Rules Flow Visio document will be provided as a separate Attachment in addition to this design Document that will depict the rules for a selected County. Reference **Appendix 6.1 Rules Flow Diagram** 'Viewing Visio Document in Internet Explorer' for instruction on how to access Visio.

The following Data Collection elements will be used by this Rule Flow.

CalWIN Field	CalSAWS Field	Type	Location Details
SSN	SSN	Existing	SSN Detail
SSN Details	Data Entry	Existing	Individual demographics Detail
Verification	Verified	Existing	SSN Detail
Reason for no SSN	Reason for No SSN	Existing	Individual Demographics Detail
Applied	Reason for No SSN	Existing	Individual Demographics Details
Application Date	Application date	New	Individual Demographics Details
Attempted to obtain	Attempted to obtain SSN	New	Individual Demographics Details

Please refer the Rules Flow Diagram in the Appendix section on how to open and navigate the Visio diagram.

Verifications:

Verifications will be applied before the Non-Financial rules.

1. Update the non-mandatory verification for SSN that will set a status reason of CT73 'SSN Enumeration' for GA/GR as per current CalSAWS verification framework.

Existing Program/Person Status:

The following existing program/person status reason will be leveraged by this rule flow when the following conditions are met.

1. The existing program/person status reason CT73 'Failed to Obtain SSN' will be set as a display status reason when all the following conditions in either A, B or C are met:

   A. All the conditions are met:
      a. The individual has no SSN, and the individual's reason for not having an SSN is not exempted.
      b. The rule 'Fail individual with no SSN' is active.
      c. The Individual does not have a SSN.
      d. The individual 'Reason for no SSN' is 'Applied'.
      e. The rule 'Fail individual with no SSN within the county time period' is active.
      f. The number of days between the individual's application date and the data selection date is greater than the county defined 'SSN Application Alert limit'.

   B. All the conditions are met:

a. The individual has no SSN, and the individual's reason for not having an SSN is not exempted.
b. The rule 'Fail individual with no SSN' is active.
c. The Individual does not have an SSN.
d. The individual's reason for no SSN is 'applied'.
e. The rule 'Fail individual with no SSN within the county time period' is active.
f. The number of days between the individual's application date and the data selection date is greater than the county defined date for 'SSN Application Alert limit'.

C. All the conditions are met:
a. The individual's reason for not applying for SSN is not exempted.
b. The rule 'Fail individual with no SSN' is active.
c. The Individual does not have an SSN.
d. The individual's reason for no SSN is not 'applied'.
e. The individual did not attempt to obtain SSN.

Category	Short Description
73	Failed to Obtain SSN

2.3.3.3 Correspondence

2.3.3.3.1 Overview

This section describes the Notice of Action (NOA) triggers that will be created depending on the resulting EDBC reason code in the previous sections. Notices only trigger from certain reason codes listed in this section.

The reason codes listed in the rule recommendations are formatted as <CalWIN Reason Code> - <CalSAWS EDBC Display Reason>. The trigger condition describes the statuses and reasons in which the notice will trigger for. The county-specific information describes which counties and actions the notices will generate for, as well as the document name and number that will be displayed on the distributed documents page. The template column determines how notices are grouped when generated.

2.3.3.3.2 Description of Change

1. **Reason Code: XAN005 - SSN Enumeration**
   a. Trigger Condition
      i. This notice generates for the applicable counties when an individual was 'Pending' and is now 'Denied' on the current EDBC with the reason 'SSN enumeration'.
   b. Person Level Reason
   c. County-specific information:

County	Action	Document Description	Number	Template

San Francisco	Denial	CAAP Denial - Failed Social Security Card Process	CP 30	12604
San Mateo	Denial	GA Denial - Failure to Provide ID/Citizenship/Alien Status	129 0	11952

2.3.3.4 Project Requirements

DDID 2314	DDID Description	How DDID Requirement Met	Rule Flow Diagram
	[Business Rule: {Client has SSN} CalSAWS must check for client SSN for GA/GR.]	The rule 'Fail individual with no SSN ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {SSN-Alameda, SLO} CalSAWS must apply SSN process for GA/GR.]	The rule 'fail individual with no SSN within the county time period ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix

2.3.4 Third party Liable Functionality

2.3.4.1 County Admin Matrix - Third party Liable

2.3.4.1.1 Overview

A new County Admin Detail page for Third party Liable will be created. This page is viewed by the County Administrator to view the list of rules applicable for the Third Party Liable functionality to their county.

2.3.4.1.2 Description of Changes

a. The County Admin Matrix page for Third Party Liable will have the below functional categories and its associated flag turned on or off based on the current GA/GR functionality for each County
b. The activate switch Yes/No indicate if that functionality is applicable to the displayed county.
c. The functionality is effective dated with begin and end date.
d. The rule functionality can be viewed as of a date using the view date.

Rule Description	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Check individual who has Third Party Liability.	Y	Y	Y	Y	N	Y	Y	N	N	N	Y	Y	Y	Y	Y	Y	Y	N
Fail individual whose lawyer's release is not signed.	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	N	N	N	N
Verified pending lawsuit, lien signed required.	N	N	N	Y	N	Y	Y	N	N	N	Y	Y	N	Y	N	N	Y	Y
Check individuals who applied workers comp.	N	N	N	Y	N	N	Y	N	N	N	N	N	N	N	N	N	N	N
Fail case if liens or lawyer release is not signed.	N	N	N	Y	N	N	N	N	N	N	Y	N	N	N	N	N	N	N
Fail individual if the third party liability liens are not signed.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	N	N
Set notice for failure to provide TPL.	N	N	N	N	N	N	N	N	N	N	Y	N	N	N	N	N	N	N

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Rule	CalSAWS Rule
EDX122C001	Check individual who has Third Party Liability.
EDX122C002	Fail individual whose lawyer's release is not signed.
EDX122C003	Verified pending lawsuit, lien signed required.
EDX122C004	Check individuals who applied workers comp.
EDX122C006	Fail case if liens or lawyer release is not signed.
EDX122C008	Fail individual if the third party liability liens are not signed.
EDX122C009	Set notice for failure to provide TPL.

* Please note the following rule will not be migrated over for the corresponding reason.

CalWIN Rule	CalWIN Description	Reason
EDX122C005	Verified pending lawsuit, lien not required.	Rule sets an alert.
EDX122C007	Set Alert if lawsuit pending is verified.	Not used.

2.3.4.2 EDBC Changes

2.3.4.2.1 Overview

This section will provide the Eligibility Rules flow for Third Party Liable /Program Person Eligibility that can be filtered for each CalWIN County

2.3.4.2.2 Description of Change

Third Party Liable Rules Flow Diagram:

A Consolidated Rules Flow Visio document will be provided as a separate Attachment in addition to this design Document that will depict the rules for a selected County. Reference **Appendix 6.1 Rules Flow Diagram** 'Viewing Visio Document in Internet Explorer' for instruction on how to access Visio.

The following Data Collection elements will be used by this Rule Flow.

CalWIN Field	CalSAWS Field	Type	Location Details
Worker's Comp Claim Pending	Accident/Injury Type: worker's comp Claim status: Pending	New	Third Party Liability
Lien Signed	Third party Liability: Lien Signed	New	Third Party Liability
Lawyer's release signed	Lawyer's Release Signed	New	Third Party Liability
Insurance Settlement: pending	Lawyer's Release Signed	New	Third party Liability
type: type of third party liable	Accident/Injury Type: 'Other possible settlement'	New	Third party Liability
TPL Status	Accident/Injury Type	Existing	Third Party Liability
Compliance record type Release sign for lawyer	Non-compliance Type: Failure to provide Non-compliance Reason: Lawyer Release	New	Eligibility Non-compliance

Compliance record type providing lawsuit information	Non-compliance Type: Failure to provide Non-compliance Reason: Lawsuit Information	New	Eligibility Non-compliance

Please refer the Rules Flow Diagram in the Appendix section on how to open and navigate the Visio diagram.

Please Note:

The rule: 'Fail case if liens or lawyer release is not signed.' will fail the case if active and if it is not active it will fail the individual.

1. Update the existing non-mandatory verification for 'Third Party Liability' to include 'GR' as per current CalSAWS verification framework.

New Program/Person Status:

New Program/Person Status Reasons will be added to be used by this Rule Flow. The following reasons will set to the program/person level when the following conditions are met:

1. The new program/person status reason CT73 'Did Not Sign TPL' will be set as a display status reason when all the following conditions are met:
    a. The rule 'Check individual who has Third Party Liability.' is active.
    b. The individual has an Accident/Injury Type on Third Party Liability Detail.
    c. The TPL verification is 'pending'.
    d. The rule 'Fail individual if the third party liability liens are not signed.' is active.
    e. The TPL lien sign is 'no'.

Category	Short Description
73	Did Not Sign TPL

2. The new program/person status reason CT73 'Lawyer Release Not Signed' will be set as a display status reason when all the following conditions are met:
    a. The rule 'Check individual who has Third Party Liability.' is active.

b. The individual has an Accident/Injury Type on Third Party Liability Detail.
c. The TPL verification is 'pending'.
d. The rule 'Fail individual if the third party liability liens are not signed.' is not active.
e. The rule 'Fail individual whose lawyer's release is not signed' is active.
f. The TPL lien signed is 'no'.

Category	Short Description
73	Lawyer Release Not Signed

3. The new program/person status reason CT73 'Failed to Comply: Lawsuit Info.' will be set as a display status reason when all the following conditions are met:
   a. The rule 'Check individual who has Third Party Liability.' is active.
   b. The individual has an Accident/Injury Type on Third Party Liability Detail.
   c. The TPL verification is 'pending'.
   d. The rule 'Fail individual if the third party liability liens are not signed.' is not active.
   e. The rule 'Fail individual whose lawyer's release is not signed' is active.
   f. The individual's Lawyer's release is signed.
   g. The individual is not cooperating with providing lawsuit information. This is indicated by having a non-compliance:
      i. Non-compliance Type: Failure to Provide
      ii. Non-compliance Reason: Lawsuit Information

Category	Short Description
73	Failed to Comply: Lawsuit Info.

4. The new program/person status reason CT73 'Release Not Signed' will be set as a display status reason when all the following conditions in either A, B or C are met:
   A. All the conditions are met:
      a. The rule 'Check individual who has Third Party Liability.' is active.
      b. The individual has an Accident/Injury Type on Third Party Liability Detail.
      c. The Individual TPL Status is 'Pending'.
      d. The rule 'Fail individual if the third party liability liens are not signed.' is not active.

e. The rule 'Fail individual whose lawyer's release is not signed' is not active.
f. The individual does not have the reason code 'FTP Third Party Liability'.
g. The TPL Lien is not signed.
h. The rule 'Check individuals who applied workers comp.' is active.
i. The individual has the TPL entry:
   i. Accident/Injury Type: Worker's Comp.
   ii. Claim status: Pending
j. The Lawyer's release is not signed.
k. The rule 'Fail case if liens or lawyer release is not signed.' is not active.

B. All of the following are met:
a. The rule 'Check individual who has Third Party Liability.' is active.
b. The individual has an Accident/Injury Type on Third Party Liability Detail.
c. The Individual TPL status is 'Pending'.
d. The rule 'Fail individual if the third party liability liens are not signed.' is not active.
e. The rule 'Fail individual whose lawyer's release is not signed' is not active.

C. All the conditions are met:
a. The rule 'Check individual who has Third Party Liability.' is active.
b. The individual has an Accident/Injury Type on Third Party Liability Detail.
c. The Individual TPL Status is 'Pending'.
d. The rule 'Fail individual if the third party liability liens are not signed.' is not active.
e. The rule 'Fail individual whose lawyer's release is not signed' is not active.
f. The individual does not have the reason code 'FTP Third Party Liability'.
g. The TPL Lien is not signed.
h. The rule 'Check individuals who applied workers comp.' is not active.

Category	Short Description
73	Release Not Signed

5. The new program/person status reason CT73 'Lawyer Release Not Signed' will be set as a display status reason when all the following conditions in A or B are met:
   A. All the conditions are met:

a. The rule 'Check individual who has Third Party Liability.' is active.
b. The individual has an Accident/Injury Type on Third Party Liability Detail.
c. The Individual TPL Status is 'Pending'.
d. The rule 'Fail individual if the third party liability liens are not signed.' is not active.
e. The rule 'Fail individual whose lawyer's release is not signed' is not active.
f. The individual does not have the reason code 'FTP Third Party Liability'.
g. The TPL Lien is not signed.
h. The rule 'Check individuals who applied workers comp.' is active.
i. The individual has the TPL entry:
   i. Accident/Injury Type: Worker's Comp.
   ii. Claim status: Pending
j. The Lawyer's release is not signed.
k. The rule 'Fail case if liens or lawyer release is not signed.' is active.

B. All the conditions are met:
a. The rule 'Check individual who has Third Party Liability.' is active.
b. The individual has an Accident/Injury Type on Third Party Liability Detail.
c. The TPL verification is 'pending'.
d. The rule 'Fail individual if the third party liability liens are not signed.' is not active.
e. The rule 'Fail individual whose lawyer's release is not signed' is active.
f. The TPL lien signed is 'No'.

Category	Short Description
73	Lawyer Release Not Signed

6. The new program/person status reason CT73 '==Lawsuit Verified, Lien Not Signed=='' will be set as a display status reason when all the following conditions in either A or B are met:
   A. All the conditions are met:
   a. The rule ' Check individual who has Third Party Liability.' is active.
   b. The Individual has a Third party liability type.
   c. The Individual TPL status is pending.
   d. The rule ' Fail individual if the third party liability liens are not signed.' is not active.

e. The rule ' Fail individual whose lawyer's release is not signed.' is not active.
f. The individual does not have the reason code 'FTP Third Party Liability'.
g. The TPL Lien is not signed.
h. The rule ' Check individuals who applied workers comp.' is not active.
i. The rule 'Fail case if liens or lawyer release is not signed.' is not active.
B. All the conditions are met:
a. The rule ' Check individual who has Third Party Liability.' is active.
b. The individual has an Accident/Injury Type on Third Party Liability Detail.
c. The individual's TPL 'verified' is pending.
d. The rule ' Fail individual if the third party liability liens are not signed.' is not active.
e. The rule ' Fail individual whose lawyer's release is not signed.' is not active.
f. The individual does have a reason code 'FTP Third Party Liability'.
g. The rule 'Fail case if liens or lawyer release is not signed.' is not active.

Category	Short Description
73	Lawsuit Verified, Lien Not Signed

7. The new program/person status reason CT73 '<mark>TPL Not Signed</mark> ~~Release not signed~~' will be set as a display status reason when all the following conditions in either A, B or C are met:
A. All the conditions are met:
a. The rule ' Check individual who has Third Party Liability.' is active.
b. The Individual has a Third party liability type.
c. The Individual TPL status is pending.
d. The rule ' Fail individual if the third party liability liens are not signed.' is not active.
e. The rule ' Fail individual whose lawyer's release is not signed.' is not active.
f. The individual does not have the reason code 'FTP Third Party Liability'.
g. The TPL Lien is not signed.
h. The rule ' Check individuals who applied workers comp.' is not active.
i. The rule 'Fail case if liens or lawyer release is not signed.' is active.

B.   All the conditions are met:
   a.   The rule ' Check individual who has Third Party Liability.' is active.
   b.   The individual has an Accident/Injury Type on Third Party Liability Detail.
   c.   The individual's TPL 'verified' is pending.
   d.   The rule ' Fail individual if the third party liability liens are not signed.' is not active.
   e.   The rule ' Fail individual whose lawyer's release is not signed.' is not active.
   f.   The individual does have the reason code 'FTP Third Party Liability'.
   g.   rule 'Fail case if liens or lawyer release is not signed.' is active.

C.   All the following conditions are met:
   a.   The rule ' Check individual who has Third Party Liability.' is active.
   b.   The individual has a Accident/Injury Type on Third Party Liability Detail.
   c.   The individual TPL 'verified' is pending.
   d.   The rule ' Fail individual if the third party liability liens are not signed.' is not active.
   e.   The rule ' Fail individual whose lawyer's release is not signed.' is not active.
   f.   The pending lawsuit has not been verified.
   g.   The rule ' Verified pending lawsuit, lien signed required.' is active.
   h.   The TPL Lien is not signed.
   i.   The rule ' Check individuals who applied workers comp.' is active.
   j.   The workman's comp claim is not pending.
   k.   The individual Accident/Injury Type is 'other possible settlement'.
   l.   The Individual TPL 'verified' is pending.
   m.   The individual does not have a non-compliance Type: Failure to Provide Reason: Lawyer Release or its not effective for the benefit month.

Category	Short Description
73	TPL Not Signed

8.   The new program/person status reason CT73 '==Lawsuit Unverified Release not signed==' will be set as a display status reason when all the following conditions are met:
   a.   The rule ' Check individual who has Third Party Liability.' is active.

b. The individual has an Accident/Injury Type on Third Party Liability Detail.
c. The individual's TPL 'verified' is pending.
d. The rule ' Fail individual if the third party liability liens are not signed.' is not active.
e. The rule ' Fail individual whose lawyer's release is not signed.' is not active.
f. The individual does have a reason code 'FTP Third Party Liability'.
g. The rule 'Fail case if liens or lawyer release is not signed.' is active.

Category	Short Description
73	Lawsuit Unverified

2.3.4.3 Project Requirements

DDID 2314	DDID Description	How DDID Requirement Met	Rule Flow Diagram
	[Business Rule: {TPL applies} CalSAWS must determine if Third Party Liability is applicable for GA/GR.]	The rule 'Check individual who has Third Party Liability. ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Release signed and client cooperating in proving lawsuit} CalSAWS must determine if the GA/GR individual is cooperating with providing lawsuit information for Third Party Liability.]	The rule 'Fail individual whose lawyer's release is not signed ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {TPL–San Diego} CalSAWS must fail a GA/GR applicant when there is a workers comp claim or lawsuit pending and the TPL lien has not been signed.]	The rule 'Check individuals who applied workers comp. ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix

DDID 2314	DDID Description	How DDID Requirement Met	Rule Flow Diagram
	[Business Rule: {Fail Case if pending lawsuit not verified or lien not signed} CalSAWS must fail the GA/GR case when the pending TPL lawsuit is not verified or the lien is not signed.]	The rule 'Fail case if liens or lawyer release is not signed. ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Lawsuit & worker's compensation claim pending and Lien signed} CalSAWS must determine whether a Third Party Liability lien has been signed when a claim is pending for GA/GR.]	The rule 'Fail individual if the third party liability liens are not signed. ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Verification of worker's comp claim pending} CalSAWS must determine whether a GA/GR individual has a claim of worker's compensation.]	The rule 'Set notice for failure to provide TPL ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix

2.4 Residency of Current County Functionality

2.4.1.1 County Admin Matrix - Residency of Current County

2.4.1.1.1 Overview

A new County Admin Detail page for Residency of Current County will be created. This page is viewed by the County Administrator to view the list of rules applicable for the Residency of Current County functionality to their county.

2.4.1.1.2 Description of Changes

a. The County Admin Matrix page for Residency of Current County will have the below functional categories and its associated flag turned on or off based on the current GA/GR functionality for each County
b. The activate switch Yes/No indicate if that functionality is applicable to the displayed county.
c. The functionality is effective dated with begin and end date.
d. The rule functionality can be viewed as of a date using the view date.

Rule Description	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Fail residing individual who does not intend to reside in the current county.	Y	Y	N	Y	N	Y	N	N	N	N	Y	Y	Y	N	N	N	Y	N
Fail individual who has not stayed the minimum residency period.	N	Y	N	N	Y	Y	N	N	N	N	N	N	Y	N	N	N	Y	N
Fail the individual who does not have the right and ability to reside in this county.	N	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N
Fail the individual who does not intend to reside in the county.	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	Y
Fail the individual who is not a resident in the current county.	N	N	N	N	N	N	N	N	N	Y	N	N	N	Y	N	N	N	N
Fail resident individual who does not intend to reside in the current county.	N	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	N	N	N
Check individuals Residency if the prior application is less then counties required resident time period.	N	N	N	N	Y	N	Y	N	Y	N	N	N	N	N	Y	Y	N	N

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Rule	CalSAWS Rule
EDX125C001	Fail residing individual who does not intend to reside in the current county.
EDX125C004	Fail individual who has not stayed the minimum residency period.
EDX125C006	Fail the individual who does not have the right and ability to reside in this county.
EDX125C008	Fail the individual who does not intend to reside in the county.

EDX125C009	Fail the individual who is not a resident in the current county.
EDX125C010	Fail resident individual who does not intend to reside in the current county.
EDX125C012	Check individuals Residency if the prior application is less then counties required resident time period.

Leverage Rule

Below is the corresponding leveraged CalWIN rule County Admin Matrix and the CalWIN number mapped to CalSAWS rules

Rule Description	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Return to residence applicable.	N	Y	N	Y	Y	Y	Y	N	Y	N	Y	Y	Y	Y	Y	Y	Y	Y

CalWIN Rule	CalSAWS Rule
EDX307C001	Return to residence applicable.

CalWIN Rule	CalWIN Description	Reason
EDX125C002	Intend to reside in the county.	Not used.
EDX125C003	Fixed address for residency.	Not used.
EDX125C007	Individual's ability, right to stay.	Not used.
EDX125C011	Fail the individual who does not have a physical address.	Excluded since the reason XAN767 was removed this rule has no functionality.

2.4.1.2 EDBC Changes

2.4.1.2.1 Overview

This section will provide the Eligibility Rules flow for Residency of Current County /Program Person Eligibility that can be filtered for each CalWIN County

2.4.1.2.2 Description of Change

Residency of Current County Rules Flow Diagram:

A Consolidated Rules Flow Visio document will be provided as a separate Attachment in addition to this design Document that will depict the rules for a selected County. Reference **Appendix 6.1 Rules Flow Diagram** 'Viewing Visio Document in Internet Explorer' for instruction on how to access Visio.

The following Data Collection elements will be used by this Rule Flow.

CalWIN field	CalSAWS field	Type	Location Detail
Intent to Reside	Intent to reside	Existing	Residency Detail
Homeless	Living Arrangement Type: Homeless	Existing	Living Arrangement
Date arrived in county	County Arrival Date	Existing	Residency Detail
CA resident	CA Resident	Existing	Residency Detail
Right and ability to reside	Right and ability to reside	New	Residency Detail
Home county	County of Residence	Existing	Residency Detail
Return to Residence Detail record exist	GR Residency Detail record exist	new	GR Residency Detail

Please refer the Rules Flow Diagram in the Appendix section on how to open and navigate the Visio diagram

Verifications:

Verifications will be applied before the Non-Financial rules.

1. Add a non-mandatory verification for living arrangement type homeless that will set a status reason of CT73 'FTP Homeless' for GA/GR as per current CalSAWS verification framework. In addition, check the following conditions are met:
   A. All the conditions are met:
      a. The individual's 'County Residence' is the current county and arrived county date is populated.
      b. The individual living arrangement type is not 'Drug and Alcohol Rehab center'.
      c. The Individual 'CA Resident' is checked.

d. The rule 'Fail the individual who is not a resident in the current county' is not active.
e. The rule 'Fail the individual who does not intend to reside in the county.' is active.
f. The individual 'Intent to reside' in the county is 'Yes'.
g. The individual Living Arrangement Type is 'Homeless'.

2. Add a non-mandatory verification for address detail that will set a status reason of CT73 'FTP Address' for GA/GR as per current CalSAWS verification framework. In addition, check the following conditions are met:

a. The individual's 'County Residence' is the current county and arrived county date is populated.
b. The individual living arrangement type is not 'Drug and Alcohol Rehab center'.
c. The Individual 'CA Resident' is checked.
d. The rule 'Fail the individual who is not a resident in the current county' is not active.
e. The rule 'Fail the individual who does not intend to reside in the county.' is active.
f. The individual 'Intent to reside' in the county is 'Yes'.
g. The individual Living Arrangement Type is not 'Homeless'.
h. The individual address is not verified after the verification due date.

New Program/Person Status:

New Program/Person Status Reasons will be added to be used by this Rule Flow. The following reasons will set to the program/person level when the following conditions are met:

1. The new program/person status reason CT73 'Not Residing in County' will be set as a display status reason when all the following conditions:

a. The individual's 'County Residence' is the current county and arrived county date is populated.
b. The individual living arrangement type is not 'Drug and Alcohol Rehab center'.
c. The rule 'Fail the individual who is not a resident in the current county' is not active.
d. The rule 'Fail the individual who does not intend to reside in the county.' is active.
e. The individual 'Intent to reside' in the county is 'Yes'.
f. The individual Living Arrangement Type is 'Homeless'.

Category	Short Description
73	Not Residing in County

2. The new program/person status reason CT73 'Drug/Alcohol Rehab' will be set as a display status reason when all the following conditions:
   a. The individual's 'County of Residence' is the current county and the 'Arrived county date' is valid.
   b. The individual has a living arrangement entry with the living arrangement type: 'Drug and Alcohol Rehab center'.

Category	Short Description
73	Drug/Alcohol Rehab

3. The new program/person status reason CT73 'FTP Legal Residency' will be set as a display status reason when all the following conditions:
   a. The individual's 'County Residence' is the current county and 'Arrived county date' is valid.
   b. The individual does not have a living arrangement entry, or the living arrangement type is not 'Drug and Alcohol Rehab center'
   c. The Individual is living in California. This is based on 'CA Resident' is checked.
   d. The individual has the status reason 'FTP COUNTY RESIDENCE' for failing existing residency verification.

Category	Short Description
73	FTP Legal Residency

4. The new program/person status reason CT73 'No Intent to Reside' will be set as a display status reason when all the following conditions in either A or B are met:
   A. All the conditions are met:
      a The individual's 'County Residence' is the current county and 'Arrived county date' is valid.
      b The individual does not have a living arrangement entry, or the living arrangement entry is not the type: 'Drug and Alcohol Rehab center'.
      c The Individual is living in California. This is based on 'CA Resident' is checked.
      d The rule 'Fail the individual who is not a resident in the current county' is active.
      e The rule 'Fail resident individual who does not intend to reside in the current county' is active.
      f The individual 'Intent to reside' in the county is 'No'.
   B. All the conditions are met:
      a The individual's 'County Residence' is the current county and 'Arrived county date' is valid.
      b The individual does not have a living arrangement entry, or the living arrangement entry is not the type: 'Drug and Alcohol Rehab center'.

      c   The rule 'Fail the individual who is not a resident in the current county' is active.

      d   The rule 'Fail resident individual who does not intend to reside in the current county.' is active.

      e   The individual 'Intent to reside' in the county is 'No'.

Category	Short Description
73	No Intent to Reside

5. The new program/person status reason CT73 'Not a Resident of County' will be set as a display status reason when all the following conditions are met:
   a. The individual's 'County Residence' is not the current county or the 'Arrived county date' is not given.

Category	Short Description
73	Not a Resident of County

6. The new program/person status reason CT73 'Not County Residence' will be set as a display status reason when all the following conditions:
   a. The individual's 'County Residence' is not the current county.
   b. The individual does not have a living arrangement entry, or the living arrangement entry is not the type: 'Drug and Alcohol Rehab center'.
   c. The rule 'Fail the individual who is not a resident in the current county' is not active.
   d. The rule 'Fail the individual who does not intend to reside in the county.' is not active.
   e. The rule 'Fail residing individual who does not intend to reside in the current county' is active.
   f. The individual's County of Residence on Residency Detail is not the current county.

Category	Short Description
73	Not County Residence

7. The new program/person status reason CT73 'Resident: No Intent to Reside' will be set as a display status reason when all the following conditions:
   a. The individual's 'County of Residence' is the current county and 'Arrived county date' is populated.
   b. The individual does not have a living arrangement entry, or the living arrangement entry is not the type: 'Drug and Alcohol Rehab center'.

c. The rule 'Fail the individual who is not a resident in the current county' is not active.
d. The rule 'Fail the individual who does not intend to reside in the county.' is not active.
e. The rule 'Fail residing individual who does not intend to reside in the current county' is active.
f. The individual 'Intent to reside' in the county is 'No'.

Category	Short Description
73	Resident: No Intent to Reside

9. The new program/person status reason CT73 'No Right/Ability to Reside' will be set as a display status reason when all the following conditions:
   a. The individual's 'County of Residence' is the current county or 'Arrived county date' has a valid date.
   b. The individual does not have a living arrangement entry, or the living arrangement entry is not the type: 'Drug and Alcohol Rehab center'.
   c. The rule 'Fail the individual who is not a resident in the current county' is not active.
   d. The rule 'Fail the individual who does not intend to reside in the county.' is not active.
   e. The rule 'Fail residing individual who does not intend to reside in the current county' is not active.
   f. The rule 'Check individuals Residency if the prior application is less then counties required resident time period' is not active.
   g. The rule 'Fail the individual who does not have the right and ability to reside in this county' is active.
   h. The individual 'Right and ability to reside' or 'Intent to reside' is 'No'.

Category	Short Description
73	No Right/Ability to Reside

10. The new program/person status reason CT73 'PAES Resident Time Limit' will be set as a display status reason when all the following conditions:
    a. The individual's 'County of Residence' is the current county or 'Arrived county date' has a valid date.
    b. The individual does not have a living arrangement entry, or the living arrangement entry is not the type: 'Drug and Alcohol Rehab center'.
    c. The rule 'Fail the individual who is not a resident in the current county' is not active.
    d. The rule 'Fail the individual who does not intend to reside in the county.' is not active.

e. The rule 'Fail residing individual who does not intend to reside in the current county' is not active.

f. The rule 'Check individuals Residency if the prior application is less then counties required resident time period' is not active

g. The rule 'Fail the individual who does not have the right and ability to reside in this county' is active.

h. The individuals the 'Right and the ability' to reside in this county is 'Yes' and 'Intent to reside' in the county is 'Yes'.

i. The individual's GA/GR sub program code is 'Personal Assisted Employment Services' (PAES).

j. The individual resident prior application period is greater than or equal to minimum required duration of stay stated for that county.

Category	Short Description
73	PAES Resident Time Limit

11. The new program/person status reason CT73 'Resident Time Limit' will be set as a display status reason when all the following conditions in A or B are met:

A. All the conditions are met:

a. The individual's 'County of Residence' is the current county or 'Arrived county date' has a valid date.

b. The individual does not have a living arrangement entry, or the living arrangement entry is not the type: 'Drug and Alcohol Rehab center'.

c. The rule 'Fail the individual who is not a resident in the current county' is not active.

d. The rule 'Fail the individual who does not intend to reside in the county.' is active.

e. The individual 'Intent to reside' in the county is 'Yes'.

f. The rule 'Fail the individual who does not intend to reside in the county.' is active.

g. The rule 'Fail residing individual who does not intend to reside in the current county' is active.

h. The individual resident prior application period is less than the county defined time limit period.

i. The rule 'Fail individual who has not stayed the minimum residency period' is not active.

B. All the conditions are met:

a. The individual's 'County of Residence' is the current county or 'Arrived county date' has a valid date.

b. The individual does not have a living arrangement entry, or the living arrangement entry is not the type: 'Drug and Alcohol Rehab center'.

c. The rule 'Fail the individual who is not a resident in the current county' is not active.
d. The rule 'Fail the individual who does not intend to reside in the county.' is active.
e. The individual 'Intent to reside' in the county is 'Yes'.
f. The rule 'Fail the individual who does not intend to reside in the county.' is active.
g. The rule 'Fail residing individual who does not intend to reside in the current county' is active.
h. The individual prior application period is less than the county defined time limit period.
i. The rule 'Fail individual who has not stayed the minimum residency period' is active.
j. The individual did not reside in the county for the minimum residency period determined by the county, or the application date is less than the EDBC run date.

Category	Short Description
73	Resident Time Limit

2.4.1.3 Correspondence

2.4.1.3.1 Overview

This section describes the Notice of Action (NOA) triggers that will be created depending on the resulting EDBC reason code in the previous sections. Notices only trigger from certain reason codes listed in this section.

The reason codes listed in the rule recommendations are formatted as <CalWIN Reason Code> - <CalSAWS EDBC Display Reason>. The trigger condition describes the statuses and reasons in which the notice will trigger for. The county-specific information describes which counties and actions the notices will generate for, as well as the document name and number that will be displayed on the distributed documents page. The template column determines how notices are grouped when generated.

2.4.1.3.2 Description of Change

1. **Reason Code: XAN089 – FTP Legal Residency**
   a. Trigger Condition
      i. This notice generates for the applicable counties when an individual was 'Pending' and is now 'Denied' on the current EDBC with the reason 'FTP Legal Residency'.
   b. Person Level Reason
   c. County-specific information:

County	Action	Document Description	Number	Template

County	Action	Document Description	Number	Template
Sacramento	Denial	GA-Denial-Various Non-Financial Reason	CDS 112-1	11787

2. **Reason Code: XAN766 – Not a Resident of County**
   a. Trigger Condition
      i. This notice generates for the applicable counties when an individual was 'Pending' and is now 'Denied' on the current EDBC with the reason 'Not a Resident of County'.
         or
      ii. This notice generates for the applicable counties when an individual was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'Not a Resident of County'.
   b. Person Level Reason
   c. County-specific information:

County	Action	Document Description	Number	Template
Alameda	Discontinuance	GA Disc - No Longer County Resident	048 1 (10/10)	12652
Contra Costa	Discontinuance	GA Discontinuance - Moved Out Of County	048 1	610773
Contra Costa	Denial	GA Denial - No Intent to Remain a County Resident	118 1	11519
Fresno	Discontinuance	General Relief Discontinuance - Residence	005-C (01/05)	11539
Fresno	Denial	General Relief Denial - Residency	114	610722
Placer	Discontinuance	Moved Out of County	048-1	608577
Sacramento	Discontinuance	DISCONTINUANCE-Various Reasons	CDS 013-1	12450
Sacramento	Discontinuance	DISCONTINUANCE/RELOCATION OF RESIDENT	CDS 037-1	12441
Santa Barbara	Discontinuance	GR - Disc - Client Reqst, Whereabouts Unk or Lack of Residence	066-0	12000
Santa Barbara	Denial	GR- Deny - Whereabouts Unk, Not a County Resident or Client Request	164-0	12332
Santa Clara	Denial	GA Denial - Non Resident	GA 118	12038
Santa Cruz	Discontinuance	Discontinuance - Not a Resident of Santa Cruz County - GA	048-B	12094

Santa Cruz	Denial	Denial - GA Denial Not a Resident of Santa Cruz County	118-C	610708
San Francisco	Discontinuance	CAAP Discontinuance: Moved Out of County	002 1	12599
San Francisco	Denial	CAAP Denial - Failure to Establish SF Residency/Intent to Reside	CP 3	12604
San Mateo	Discontinuance	GA Disc - No Verifiable Address/No San Mateo County Residence	020 0	11961
San Mateo	Denial	GA Denial - No Verifiable Address/San Mateo County Residence	110 1	11953
Solano	Discontinuance	GA - Discontinuance - Residency	066	12119
Solano	Denial	GA - Denial - Moved out of Solano County	166	12112
Sonoma	Discontinuance	GA Disc - Moved to Another State/County	048-3 (09/99)	12534
Sonoma	Denial	GA Denial - Residence	118-4 (05/94)	12539
Tulare	Discontinuance	GA Disc - Loss of Residence	048-4	12337

3. **Reason Code: XAN768 – Not Residing in County**
   a. Trigger Condition
      i. This notice generates for the applicable counties when an individual was 'Pending' and is now 'Denied' on the current EDBC with the reason 'Not Residing in County'.
         or
      ii. This notice generates for the applicable counties when an individual was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'Not Residing in County.
   b. Person Level Reason
   c. County-specific information:

County	Action	Document Description	Number	Template
Fresno	Discontinuance	General Relief Discontinuance - Residence	005-C (01/05)	11539
Fresno	Denial	General Relief Denial - Residency	114	610722

County	Action	Document Description	Number	Template
Yolo	Discontinuance	GA Disc. - No Intent to remain Yolo County Resident	048-3	12247
Yolo	Denial	GA Denial - Residence in Yolo County not Established	118-3	12229
Yolo	Denial	General Assistance Denial - Resident of Other State/County	135-3	12239

4. **Reason Code: XAN048 – <mark>Not county residence</mark>**
   a. Trigger Condition
      i. This notice generates for the applicable counties when an individual was 'Pending' and is now 'Denied' on the current EDBC with the reason 'Not county residence'.
         or
      ii. This notice generates for the applicable counties when an individual was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'Not county residence'.
   b. Person Level Reason
   c. County-specific information:

County	Action	Document Description	Number	Template
Alameda	Denial	GA Denial - Residence Requirement	118 1 (10/10)	11462
Orange	Discontinuance	GR Disc - No Longer County Resident	048 B	11616
Santa Clara	Denial	GA Denial - Non Resident	GA 118	12038
Santa Cruz	Denial	Denial - GA Denial Not a Resident of Santa Cruz County	118-C	610708

5. **Reason Code: XAN092 – <mark>Resident: No intent to reside</mark>**
   a. Trigger Condition
      i. This notice generates for the applicable counties when an individual was 'Pending' and is now 'Denied' on the current EDBC with the reason 'Resident: No intent to reside'.
         or
      ii. This notice generates for the applicable counties when an individual was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'Resident: No intent to reside'.
   b. Person Level Reason
   c. County-specific information:

County	Action	Document Description	Number	Template
Contra Costa	Denial	GA Denial - No Intent to Remain a County Resident	118 1	11519
Sacramento	Discontinuance	DISCONTINUANCE-Various Reasons	CDS 013-1	12450
Sacramento	Denial	GA-Denial-Various Non-Financial Reason	CDS 112-1	11787

6. **Reason Code: XAN039 – FTP Address**
   a. Trigger Condition
      i. This notice generates for the applicable counties when an individual was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'FTP Address'.
   b. Person Level Reason
   c. County-specific information:

County	Action	Document Description	Number	Template
Yolo	Discontinuance	GA Disc. - Failure to Provide Residence Verification	V 3	12217

7. **Reason Code: XAN077 – No Right/Ability to Reside**
   a. Trigger Condition
      i. This notice generates for the applicable counties when an individual was 'Pending' and is now 'Denied' on the current EDBC with the reason 'No Right/Ability to Reside'.
      or
      ii. This notice generates for the applicable counties when an individual was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'No Right/Ability to Reside'.
   b. Person Level Reason
   c. County-specific information:

County	Action	Document Description	Number	Template
San Francisco	Discontinuance	CAAP Discontinuance: Moved Out of County	002 1	12599
San Francisco	Denial	CAAP Denial - Failure to Establish SF Residency/Intent to Reside	CP 3	12604

8. **Reason Code: XAN997 – PAES Resident Time Limit**
   a. Trigger Condition

i. This notice generates for the applicable counties when an individual was 'Pending' and is now 'Denied' on the current EDBC with the reason 'PAES Resident Time Limit'.
   b. Person Level Reason
   c. County-specific information:

County	Action	Document Description	Number	Template
San Francisco	Denial	CAAP Denial - Failed 30-day Residency Requirement	CP 5	12604

9. **Reason Code: XAN091 – Resident Time Limit**
   a. Trigger Condition
      i. This notice generates for the applicable counties when an individual was 'Pending' and is now 'Denied' on the current EDBC with the reason 'Resident Time Limit'.
   b. Person Level Reason
   c. County-specific information:

County	Action	Document Description	Number	Template
Orange	Denial	GR Denial - Residence	118 B	11608
Placer	Denial	Non-Resident of Placer County	118-1	608582
San Francisco	Denial	CAAP Denial - Failed 15-day Residency Requirement	CP 4	12604
San Luis Obispo	Denial	GA Denial - Various Reasons	GA 903	11926
Sonoma	Denial	GA Denial - Residence	118-4 (05/94)	12539

2.4.1.4 Project Requirements

DDID 2314	DDID Description	How DDID Requirement Met	Rule Flow Diagram
	[Business Rule: {Current resident of county} CalSAWS must fail a GA/GR individual who is a resident of the current county and does not intend to reside.]	The rule 'Fail residing individual who does not intend to reside in the current county ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix

DDID 2314	DDID Description	How DDID Requirement Met	Rule Flow Diagram
	[Business Rule: {Pend to get residency days} CalSAWS must pend a GA/GR individual until the minimum number of residency dates has passed.]	The rule 'Fail individual who has not stayed the minimum residency period ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Fail when residency days not met} CalSAWS must fail a GA/GR individual who has not been a resident for the county specified application period.]	The rule 'Fail the individual who does not have the right and ability to reside in this county ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Address/Homeless verification needed} CalSAWS must fail a GA/GR individual who is does not intend to reside in the county and has no fixed address.]	The rule 'Fail the individual who does not intend to reside in the county. ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Current resident of county} CalSAWS must determine if a GA/GR individual is a resident of the current county.]	The rule 'Fail the individual who is not a resident in the current county ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Current resident} CalSAWS must fail a GA/GR individual who does not have intent to reside in the county.]	The rule 'Fail resident individual who does not intend to reside in the current county ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Residency prior to application} CalSAWS must determine eligibility for a GA/GR individual who has been a resident for the county specified application period.]	The rule 'Check individuals Residency if the prior application is less then counties required resident time period ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix

2.4.2 Disability Functionality

2.4.2.1 County Admin Matrix - Disability

2.4.2.1.1 Overview

A new County Admin Detail page for Disability will be created. This page is viewed by the County Administrator to view the list of rules applicable for the Disability functionality to their county.

2.4.2.1.2 Description of Changes

a. The County Admin Matrix page for Disability will have the below functional categories and its associated flag turned on or off based on the current GA/GR functionality for each County
b. The activate switch Yes/No indicate if that functionality is applicable to the displayed county.
c. The functionality is effective dated with begin and end date.
d. The rule functionality can be viewed as of a date using the view date.

Rule Description	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Fail disable individual who is not cooperating with SSI Advocate.	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Include individual with verified disability.	N	N	N	N	N	Y	N	N	N	N	N	N	N	Y	N	N	N	Y
Fail recipient with aid code '9H' and did not apply for SSI after the 30-day time period.	N	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N
Fail individual who is not temporary disabled but did not apply for SSI.	N	Y	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N
Check disable individual whose temporary disability ended.	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N
Verified disability applicable.	N	N	N	N	N	Y	N	N	Y	N	N	N	N	N	N	N	N	N
Fail individual who is not cooperating with SSI time limit.	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	N	N	N	N
Disability not applicable.	N	N	Y	Y	Y	N	N	N	N	Y	Y	Y	N	N	Y	Y	Y	N

Fail employable temporary disable individual who is not cooperating with ES req.	N	Y	N	N		N	N	N	N	N	N	N	N		N	N	N	N	N

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Rule	CalSAWS Rule
EDX126C002	Fail disable individual who is not cooperating with SSI Advocate.
EDX126C003	Include individual with verified disability.
EDX126C004	Fail recipient with aid code '9H' and did not apply for SSI after the 30-day time period.
EDX126C006	Fail individual who is not temporary disabled but did not apply for SSI.
EDX126C007	Check disable individual whose temporary disability ended.
EDX126C008	Verified disability applicable.
EDX126C009	Fail individual who is not cooperating with SSI time limit.
EDX126C010	Disability not applicable.
EDX126C011	Fail employable temporary disable individual who is not cooperating with ES req.

* Please note the following rule will not be migrated over for the corresponding reason.

CalWIN Rule	CalWIN Description	Reason
EDX126C005	Temporary disability and SSI.	Not used.

2.4.2.2 EDBC Changes

2.4.2.2.1 Overview

This section will provide the Eligibility Rules flow for Disability /Program Person Eligibility that can be filtered for each CalWIN County

2.4.2.2.2 Description of Change

Disability Rules Flow Diagram:

A Consolidated Rules Flow Visio document will be provided as a separate Attachment in addition to this design Document that will depict the rules for a selected County. Reference **Appendix 6.1 Rules Flow Diagram** 'Viewing Visio Document in Internet Explorer' for instruction on how to access Visio.

The following Data Collection elements will be used by this Rule Flow.

CalWIN field	CalSAWS field	Type	Location Detail
Is the individual disabled or incapacitated?	Assessment Results: Permanent or Temporary	Existing	GR Health Assessment Detail
Compliance record type: SSI advocate	Non-compliance Type: SSI/SSP Non-compliance Reason: SSI Advocate	New	Eligibility Non-compliance detail
Own Lawyer	Participant has their own lawyer	New	SSIAP Detail
Compliance type is SSI Process	Non-compliance Type: SSI/SSP Non-compliance Reason: SSI Process	New	Eligibility Non-compliance detail
disability type	Assessment Results	Existing	GR Health Assessment Detail
cooperated within time limit	Cooperated within the time limit	New	SSIAP Detail
SSI advocate Participation	SSI Advocate Participation	New	SSIAP Detail
Compliance type is Meeting ES requirement('ES')	Non-compliance Type: Employment Services Non-compliance Reason: Failure to meet requirements	New	Eligibility Non-compliance detail
30 Day Time period	Type: Statement of Facts. Sign Date + 30 days		Page: Document Signature

Please refer the Rules Flow Diagram in the Appendix section on how to open and navigate the Visio diagram

<u>Existing Program/Person Status:</u>
The following existing program/person status reason will be leveraged by this rule flow when the following conditions are met.

1. The existing program/person status reason CT73 G03 'Failed to Apply for SSI' will be set as a display status reason when all the following conditions are met:
   a. The individual has GR Health Assessment Detail's Catastrophically Ill/Disabled as 'yes'.
   b. The rule 'Fail disable individual who is not cooperating with SSI Advocate.' is not active.
   c. The rule 'Include individual with verified disability.' is not active.
   d. The rule 'Fail recipient with aid code '9H' and did not apply for SSI after the 30-day time period.' is not active.
   e. The rule 'Disability not applicable' is not active.
   f. The rule 'Fail individual who is not temporary disabled but did not apply for SSI' is not active.
   g. The rule 'Fail individual who is not cooperating with SSI time limit' is not active.
   h. The rule 'Check disable individual whose temporary disabled ended.' is active.
   i. The Individual is not currently temporary disabled.
   j. The Individual's Status/Decision on SSIAP Detail is not either 'Approved Other', 'Approved', or 'Approved Self' and SSI Level is equal to 'Application'.
   k. The Individual's 'SSI Advocate Participation' is 'No'.

Category	Short Description
73	Failed to Apply for SSI

New Program/Person Status:

New Program/Person Status Reasons will be added to be used by this Rule Flow. The following reasons will set to the program/person level when the following conditions are met:

1. The existing program/person status reason CT73 'No SSI App.' will be set as a display status reason when all the following conditions in either A or B are met.
   A. All the conditions are met:
      a. The individual has GR Health Assessment Detail's Catastrophically Ill/Disabled as 'Yes'.
      b. The rule 'Fail disable individual who is not cooperating with SSI Advocate.' is not active.
      c. The rule 'Include individual with verified disability.' is not active.
      d. The rule 'Fail recipient with aid code '9H' and did not apply for SSI after the 30-day time period.' is active
      e. The program is active.
      f. The individual is currently GA/GR aided with aid code '9H' and end date greater than data selection date.

g. The Individual's SSI Level is not 'Application' or their Status/Decision on SSIAP Detail is not any of the following:
   i. 'Approved Other',
   ii. 'Approved',
   iii. 'Approved Self'
h. The 30-day time period passed (computed field).

B. All the conditions are met:
   a. The individual has GR Health Assessment Detail's Catastrophically Ill/Disabled as 'Yes'.
   b. The rule 'Fail disable individual who is not cooperating with SSI Advocate.' is not active.
   c. The rule 'Include individual with verified disability.' is not active.
   d. The rule 'Fail recipient with aid code '9H' and did not apply for SSI after the 30-day time period.' is not active.
   e. The rule 'Disability not applicable' is not active.
   f. The rule 'Fail individual who is not temporary disabled but did not apply for SSI' is active.
   g. The Individual assessment result is 'Temporary disabled'.
   h. The Individual's SSI Level is equal to 'Application' and Status/Decision on SSIAP Detail is either:
      i. 'Approved Other'.
      ii. 'Approved'.
      iii. 'Approved Self'.

Category	Short Description
73	No SSI App.

2. The new program/person status reason CT73 'Failed to Comply: SSI Advocate' will be set as a display status reason when all the following conditions are met:
   a. The individual has GR Health Assessment Detail's Catastrophically Ill/Disabled as 'Yes'.
   b. The rule 'Fail disable individual who is not cooperating with SSI Advocate.' is active.
   c. The Individual is not cooperating with SSI advocate.
      Indicated by a Non-compliance:
      i. Non-compliance Type: SSI/SSP
      ii. Non-compliance Reason: SSI Advocate

Category	Short Description
73	Failed to Comply: SSI Advocate

3. The new program/person status reason CT73 'Disabled - Failed to comply: SSI Process' will be set as a display status reason when all the following conditions are met:

a. The individual has GR Health Assessment Detail's Catastrophically Ill/Disabled as 'Yes'.
b. The rule 'Fail disable individual who is not cooperating with SSI Advocate.' is not active.
c. The rule 'Include individual with verified disability.' is active.
d. The individual does not have the status reason 'FTP Disability'.
e. The rule 'Verified disability applicable' is active.
f. The Individual is not complying with SSI Process. Indicated by a non-compliance:
    i. Non-compliance Type: SSI/SSP
    ii. Non-compliance Reason: SSI Process

Category	Short Description
73	Disabled - Failed to Comply: SSI Process

4. The new program/person status reason CT73 'Temp Disable – Not Meet ES Req.' will be set as a display status reason when all the following conditions are met:
a. The individual has GR Health Assessment Detail's Catastrophically Ill/Disabled as 'Yes'.
b. The rule 'Fail disable individual who is not cooperating with SSI Advocate.' is not active.
c. The rule 'Include individual with verified disability.' is not active.
d. The rule 'Fail recipient with aid code '9H' and did not apply for SSI after the 30-day time period.' is not active.
e. The rule 'Disability not applicable' is not active.
f. The rule 'Fail individual who is not temporary disabled but did not apply for SSI' is active.
g. The Individual assessment result is 'Temporary disabled'.
h. The rule 'Fail employable temporary disable individual who is not cooperating with ES req.' is active.
i. The Individual work requirement status is Employable.
j. The individual is not complying with Meeting ES requirement('ES'). This is indicated by having a non-compliance:
    i. Non-compliance Type: Employment Services
    ii. Non-compliance Reason: Failure to meet requirement

Category	Short Description
73	Temp Disable – Not Meet ES Req.

5. The new program/person status reason CT73 'Disabled - Referred SSI' will be set as a display status reason when all the following conditions are met:
    a. The individual has GR Health Assessment Detail's Catastrophically Ill/Disabled as 'Yes'.
    b. The rule 'Fail disable individual who is not cooperating with SSI Advocate.' is not active.
    c. The rule 'Include individual with verified disability.' is not active.
    d. The rule 'Fail recipient with aid code '9H' and did not apply for SSI after the 30-day time period.' is not active.
    e. The rule 'Disability not applicable' is not active.
    f. The rule 'Fail individual who is not temporary disabled but did not apply for SSI' is not active.
    g. The rule 'Fail individual who is not cooperating with SSI time limit' is active.
    h. The individual is not currently 'temporary disabled'.
    i. The Individual has 'SSI Advocate Participation' as 'Yes'.
    j. The individual 'Cooperated within the time limit' is 'No'.

Category	Short Description
73	Disabled - Referred SSI

6. The new program/person status reason CT73 '==Disabled-Time Limit== ~~Disabled - referred SSI~~' will be set as a display status reason when all the following conditions are met:
    A. All the conditions are met:
    a. The individual has GR Health Assessment Detail's Catastrophically Ill/Disabled as 'Yes'.
    b. The rule 'Fail disable individual who is not cooperating with SSI Advocate.' is not active.
    c. The rule 'Include individual with verified disability.' is not active
    d. The rule 'Fail recipient with aid code '9H' and did not apply for SSI after the 30-day time period.' is not active.
    e. The rule 'Disability not applicable' is not active.
    f. The rule 'Fail individual who is not temporary disabled but did not apply for SSI' is not active.
    g. The rule 'Fail individual who is not cooperating with SSI time limit' is not active.
    h. The rule 'Check disable individual whose temporary disabled ended.' is active.
    i. The Individual is not currently 'temporary disabled'
    j. The Individual's SSI Level is equal to 'Application' and Status/Decision on SSIAP Detail is either:
        i. 'Approved Other'
        ii. 'Approved'
        iii. 'Approved Self'

k. The Individual has 'SSI Advocate Participation' as 'Yes'.
l. The individual's 'Cooperated within the time limit' is 'No'

Category	Short Description
73	Disabled-Time Limit

2.4.2.3 Project Requirements

DDID 2314	DDID Description	How DDID Requirement Met	Rule Flow Diagram
	[Business Rule: {Cooperating with SSI Advocate} CalSAWS must determine if the individual has cooperated with the GA SSI Advocate.]	The rule 'Fail disable individual who is not cooperating with SSI Advocate. ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Set Unverified Individual to Employable} CalSAWS must determine a GA/GR Individual employable whose disability is not verified.]	The rule 'Include individual with verified disability. ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {SSIP and SSI application } CalSAWS must determine if the GA/GR individual has applied for SSI.]	The rule 'Fail recipient with aid code '9H' and did not apply for SSI after the 30-day time period. ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Temporary Disability and employability } CalSAWS must determine if the employable individual's disability is temporary.]	The rule 'Fail individual who is not temporary disabled but did not apply for SSI ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {SSI Advocacy and own lawyer} CalSAWS must determine if the disabled individual has SSI advocacy or their own lawyer.]	The rule 'Check disable individual whose temporary disability ended. ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix

DDID 2314	DDID Description	How DDID Requirement Met	Rule Flow Diagram
	[Business Rule: {Complying with the SSI Process} CalSAWS must determine if the disabled individual is complying with the SSI process.]	The rule 'Verified disability applicable ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	Business Rule: {SSI Advocacy} CalSAWS must determine if the disabled individual has SSI advocacy.]	The rule 'Fail individual who is not cooperating with SSI time limit ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
		The rule 'Disability not applicable ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	Business Rule: {Individual employed and meeting ES requirement} CalSAWS must determine if the disabled individual is meeting employment work requirement.]	The rule 'Fail employable temporary disable individual who is not cooperating with ES req. ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix

2.4.3 Unemployable Status Functionality

2.4.3.1 County Admin Matrix - Unemployable Status

2.4.3.1.1 Overview

A new County Admin Detail page for Unemployable Status will be created. This page is viewed by the County Administrator to view the list of rules applicable for the Unemployable Status functionality to their county.

2.4.3.1.2 Description of Changes

a. The County Admin Matrix page for Unemployable Status will have the below functional categories and its associated flag turned on or off based on the current GA/GR functionality for each County
b. The activate switch Yes/No indicate if that functionality is applicable to the displayed county.
c. The functionality is effective dated with begin and end date.
d. The rule functionality can be viewed as of a date using the view date.

Rule Description	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Sanction - Not cooperating with Medical Evaluation.	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Exempt individual not cooperating with Medical Evaluation.	N	Y	N	N	Y	Y	Y	Y	Y	Y	N	N	N	Y	Y	Y	N	Y
Fail - Not cooperating with Medical Evaluation.	N	N	Y	N	N	N	N	N	N	N	Y	Y	Y	N	N	N	N	N
Deny program for not cooperating with Medical Evaluation.	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N
Fail individual receiving aid more than county defined aid limit.	N	N	N	Y	N	N	N	N	N	N	Y	N	N	N	N	N	N	N
Fail unemployable recipient.	N	N	Y	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N
Exempt unemployable recipient.	N	N	N	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N
Fail unemployable individual not cooperating with the medical evaluation.	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	N	N	N	N
Disability verification.	N	Y	N	N	N	N	N	N	N	N	N	Y	N	N	N	N	N	N

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Rule	CalSAWS Rule
EDX120C002	Sanction - Not cooperating with Medical Evaluation.
EDX120C003	Exempt individual not cooperating with Medical Evaluation.
EDX120C004	Fail - Not cooperating with Medical Evaluation.
EDX120C005	Deny program for not cooperating with Medical Evaluation.
EDX120C007	Fail unemployable recipient.
EDX120C008	Fail individual receiving aid more than county defined aid limit.

EDX120C012	Exempt unemployable recipient.
EDX120C015	Fail unemployable individual not cooperating with the medical evaluation.
EDX120C016	Disability verification.

CalWIN Rule	CalWIN Description	Reason
EDX120C001	Not provided.	Not used.
EDX120C006	Not provided.	Not used.
EDX120C009	Not provided.	Not used.
EDX120C010	Not provided.	Not used.
EDX120C011	Not provided.	Not used.
EDX120C013	Indv is an applicant, and received aid as employable in 3 of last 12.	Sets an alert.
EDX120C014	Not provided.	Not used.

2.4.3.2 EDBC Changes

2.4.3.2.1 Overview

This section will provide the Eligibility Rules flow for Unemployable Status /Program Person Eligibility that can be filtered for each CalWIN County

2.4.3.2.2 Description of Change

Unemployable Status Rules Flow Diagram:

A Consolidated Rules Flow Visio document will be provided as a separate Attachment in addition to this design Document that will depict the rules for a selected County. Reference **Appendix 6.1 Rules Flow Diagram** 'Viewing Visio Document in Internet Explorer' for instruction on how to access Visio.

The following Data Collection elements will be used by this Rule Flow.

CalWIN Field	CalSAWS Field	Type	Location Details
Not cooperating with Medical Evaluation	Non-compliance Type: Medical Non-compliance Reason: Medical Evaluation	New	Eligibility Non-compliance detail

Employability status	Status	Existing	Work registration detail type 'GA/GR ES'
Disability diagnosis:	Assessment Results	New	GR health assessment

Please refer the Rules Flow Diagram in the Appendix section on how to open and navigate the Visio diagram

<u>Verifications:</u>

Verifications will be applied before the Non-Financial rules.

1. Add a non-mandatory verification for GR Health Assessment that will set a new status reason of CT73 'Disability Not Verified' for GA/GR as per current CalSAWS verification framework. In addition, check the following conditions are true:
    a. The individual's Work Registration Detail status is 'unemployable'
    b. The individual does not have a non-compliance record
        i. Non-compliance type: Medical
        ii. Non-compliance reason: Medical Evaluation
    c. The Individual has a GR health assessment with 'Catastrophically Ill/Disabled' as 'Yes'.
    d. The rule 'Disability verification.' Is active

    Note: this status reason will not be displayed on the EDBC summary page, it will be used by correspondence to trigger Form E10000.

2. Add a non-mandatory verification for Work registration that will set a new status reason of CT73 'FTP work reg. status' as per current CalSAWS verification framework. In addition, check the following conditions are true:
    a. The individual's Work Registration Detail status is 'unemployable'.

<u>New Program/Person Status:</u>

The following program/person status reason will be used by this rule flow when the following conditions are met.

1. The new program/person status reason CT73 'FTP Proof of Disability' will be set as a display status reason when all the following conditions are met:
    a. The individual's Work Registration Detail status is 'unemployable'.
    b. The individual does not have a non-compliance for not cooperating with Medical evaluation
        i. Non-compliance type: Medical
        ii. Non-compliance reason: Medical Evaluation

c. The Individual has a Disability entry in the GR health assessment with 'Catastrophically Ill/Disabled' as 'Yes'.
d. The individual has the status reason 'Disability not verified'
e. The individual program is active.
f. The rule 'Fail unemployable recipient' is active.
g. The rule 'Exempt unemployable recipient.' is not active.

Category	Short Description
73	FTP Proof of Disability

2. The new program/person status reason CT73 'Receiving Aid - County Limit' will be set as a display status reason when all the following conditions are met:
   a. The individual's Work Registration Detail status is 'unemployable'.
   b. The individual does not have a non-compliance record.
      i. Non-compliance type: Medical
      ii. Non-compliance reason: Medical Evaluation
   c. The Individual has a Disability entry in the GR health assessment with Catastrophically Ill/Disabled as 'Yes'.
   d. The individual has the status reason 'FTP proof of disability'.
   e. The rule 'Fail individual receiving aid more than county defined aid limit' is active.
   f. The individual is currently receiving aid in GA/GR.
   g. The individual is receiving aid more than the county defined aid receive duration.

Category	Short Description
73	Receiving Aid - County Limit

3. The new program/person status reason CT73 '<mark>Did Not Comply: Medical Eval.</mark> ~~Non coop Medical Eval.~~' will be set as a display status reason when all the following conditions in either A, B or C are met:
   A. All the conditions are met
      a. The individual has a non-compliance record
         i. Non-compliance type: Medical
         ii. Non-compliance reason: Medical Evaluation
      b. The rule 'Sanction - Not cooperating with Medical Evaluation' is active.
   B. All the conditions are met
      a. The individual has a non-compliance record
         i. Non-compliance type: Medical
         ii. Non-compliance reason: Medical Evaluation
      b. The rule 'Sanction - Not cooperating with Medical Evaluation' is not active.

c. The rule 'Exempt individual not cooperating with Medical Evaluation.' is not active.
d. The rule 'Fail - Not cooperating with Medical Evaluation' is not active.
e. The rule 'Deny program for not cooperating with Medical evaluation' is active.
f. The individual program is not pending.

C. All the conditions are met
a. The individual has a non-compliance entry:
i. Non-compliance type: Medical
ii. Non-compliance reason: Medical Evaluation
b. The rule 'Sanction - Not cooperating with Medical Evaluation' is not active.
c. The rule 'Exempt individual not cooperating with Medical Evaluation.' is not active.
d. The rule 'Fail - Not cooperating with Medical Evaluation' is not active.
e. The rule 'Deny program for not cooperating with Medical evaluation' is not active.

Category	Short Description
73	Did Not Comply: Medical Eval.

4. The new program/person status reason CT73 'Failed to Comply: Medical Eval.' will be set as a display status reason when all the following conditions are met:
a. The individual has a non-compliance record
i. Non-compliance type: Medical
ii. Non-compliance reason: Medical Evaluation
b. The rule 'Sanction - Not cooperating with Medical Evaluation' is not active.
c. The rule 'Exempt individual not cooperating with Medical Evaluation.' is not active.
d. The rule 'Fail - Not cooperating with Medical Evaluation' is active.
e. The rule 'Fail unemployable individual not cooperating with the medical evaluation' is not active.

Category	Short Description
73	Failed to Comply: Medical Eval.

5. The new program/person status reason CT73 'Did Not Comply: Medical Evaluation' will be set as a display status reason when all the following conditions are met:

a. The individual has a non-compliance record
   i. Non-compliance type: Medical
   ii. Non-compliance reason: Medical Evaluation
b. The rule 'Sanction - Not cooperating with Medical Evaluation' is not active.
c. The rule 'Exempt individual not cooperating with Medical Evaluation.' is not active.
d. The rule 'Fail - Not cooperating with Medical Evaluation' is active.
e. The rule 'Fail unemployable individual not cooperating with the medical evaluation' is active.

Category	Short Description
73	Did Not Comply: Medical Evaluation

6. The new program/person status reason CT73 '<mark>No Medical Eval.</mark> ~~Non coop Medical Eval.~~' will be set as a display status reason when all the following conditions are met:
   a. The individual has a non-compliance record
      i. Non-compliance type: Medical
      ii. Non-compliance reason: Medical Evaluation
   b. The rule 'Sanction - Not cooperating with Medical Evaluation' is not active.
   c. The rule 'Exempt individual not cooperating with Medical Evaluation.' is not active.
   d. The rule 'Fail - Not cooperating with Medical Evaluation' is not active.
   e. The rule 'Deny program for not cooperating with Medical evaluation' is active.
   f. The individual program is pending.

Category	Short Description
73	No Medical Eval.

2.4.3.3 Correspondence

2.4.3.3.1 Overview

This section describes the Notice of Action (NOA) triggers that will be created depending on the resulting EDBC reason code in the previous sections. Notices only trigger from certain reason codes listed in this section.

The reason codes listed in the rule recommendations are formatted as <CalWIN Reason Code> - <CalSAWS EDBC Display Reason>. The trigger condition describes the statuses and reasons in which the notice will trigger for. The county-

specific information describes which counties and actions the notices will generate for, as well as the document name and number that will be displayed on the distributed documents page. The template column determines how notices are grouped when generated.

2.4.3.3.2   Description of Change

1. **Reason Code: E10000 - Disability not verified**
   a. Trigger Condition
      Form will be triggered if the current EDBC has the 'Disability not verified' display reason and the previous EDBC did not.
   b. County-specific information:

County	Action	Document Description	Number	Template
Santa Clara	N/A	General Assistance Program - Vocational Services	SCD 1400 (02/14)	502980

2. **Reason Code: XAN067 – Failed to Comply: Medical Eval**
   a. Trigger Condition
      i. This notice generates for the applicable counties when an individual was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'Failed to comply: Medical Eval'.
   b. Person Level Reason
   c. County-specific information:

County	Action	Document Description	Number	Template
Sonoma	Discontinuance	GA Disc - Failure to Provide Incapacity Verification	040-1 (09/99)	12534

2.4.3.4 Project Requirements

DDID 2314	DDID Description	How DDID Requirement Met	Rule Flow Diagram
	[Business Rule: { Fail if not cooperating with medical evaluation and ET tracks non–cooperation } CalSAWS must determine whether to fail an individual applying for GA/GR if not cooperating with medical evaluation]	The rule 'Sanction - Not cooperating with Medical Evaluation ' will meet this requirement	The following rule is stated in the business flow diagram and County Admin Matrix

DDID 2314	DDID Description	How DDID Requirement Met	Rule Flow Diagram
	[Business Rule: { Not cooperating with medical evaluation, fail individual } CalSAWS must determine whether to fail an individual applying for GA/GR if not cooperating with medical evaluation and based on employable condition]	The rule 'Fail - Not cooperating with Medical Evaluation ' will meet this requirement	The following rule is stated in the business flow diagram and County Admin Matrix
	[Business Rule: { Unemployables–Solano } CalSAWS must determine whether to fail or sanction an individual applying for GA/GR based on program mode]	The rule 'Deny program for not cooperating with Medical evaluation ' will meet this requirement	The following rule is stated in the business flow diagram and County Admin Matrix
	[Business Rule: { Fail individual if disability unverified and received aid in last 30 days } CalSAWS must determine whether to fail an individual applying for GA/GR if they are receiving Aid in last 30 days]	The rule 'Fail individual receiving aid more than county defined aid limit ' will meet this requirement	The following rule is stated in the business flow diagram and County Admin Matrix
	[Business Rule: { Change status to employable } CalSAWS must determine whether to change the employable status of an individual applying for GA/GR]	The rule 'Fail unemployable recipient ' will meet this requirement	The following rule is stated in the business flow diagram and County Admin Matrix
	[Business Rule: { Not cooperating with medical evaluation } CalSAWS must determine whether to fail an individual applying for GA/GR if not cooperating with medical evaluation]	The rule 'Fail unemployable individual not cooperating with the medical evaluation ' Will meet this requirement	The following rule is stated in the business flow diagram and County Admin Matrix

DDID 2314	DDID Description	How DDID Requirement Met	Rule Flow Diagram
	[Business Rule: { Disability verification pending } CalSAWS must determine whether to pend an disabled individual applying for GA/GR]	The rule 'Disability verification ' will meet this requirement	The following rule is stated in the business flow diagram and County Admin Matrix

2.4.4 School Attendance Functionality

2.4.4.1 County Admin Matrix - School Attendance

2.4.4.1.1 Overview

A new County Admin Detail page for School Attendance will be created. This page is viewed by the County Administrator to view the list of rules applicable for the School Attendance functionality to their county.

2.4.4.1.2 Description of Changes

a. The County Admin Matrix page for School Attendance will have the below functional categories and its associated flag turned on or off based on the current GA/GR functionality for each County
b. The activate switch Yes/No indicate if that functionality is applicable to the displayed county.
c. The functionality is effective dated with begin and end date,
d. The rule functionality can be viewed as of a date using the view date.

Rule Description	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Fail individual not meeting ES requirements.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	Y	N
Include individual meeting ES requirements.	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Include individual pursuing a Higher education and is meeting ES requirements.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	N

Rule	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
Fail individual without special education or school is not Approved.	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N
Fail individual who is Employable but is not meeting ES or 8am to 5pm req.	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	Y	N	N	N
Fail unemployable individual enrolled in school for more than a year.	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Fail individual that is not in higher education with approved course.	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N
Fail student that is not disabled.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Fail individual in High school /GED program less than the county age limit.	N	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	N	N	N
Fail student above county age limit that is employable.	N	N	N	N	N	N	N	N	Y	N	N	N	Y	N	N	N	N	N
Fail student in last semester with unapproved higher education course.	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	N	N	N	N
Fail High school student not meeting ES requirements.	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N
Fail individual not pursing high school or equivalent, and is not working 8am to 5pm.	N	N	N	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N
School attendance applicable.	Y	Y	Y	N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N
Fail Individual if not participating in ES and is not disabled.	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Student in an approved program.	Y	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N
Fail students without the special indicator 'SBR Director Exception'	N	N	N	N	N	N	N	N	N	N	Y	N	N	N	N	N	N	N
Include students without the special indicator 'SBR Director Exception'.	N	N	N	N	N	N	N	N	N	N	Y	N	N	N	N	N	N	N

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Rule	CalSAWS Rule
EDX127C001	Fail individual not meeting ES requirements.
EDX127C002	Include individual meeting ES requirements.
EDX127C003	Include individual pursuing a Higher education and is meeting ES requirements.
EDX127C004	Fail individual without special education or school is not Approved.
EDX127C005	Fail individual who is Employable but is not meeting ES or 8am to 5pm req.
EDX127C007	Fail unemployable individual enrolled in school for more than a year.
EDX127C008	Fail individual that is not in higher education with approved course.
EDX127C009	Fail student that is not disabled.
EDX127C010	Fail individual in High school /GED program less than the county age limit.
EDX127C011	Fail student above county age limit that is employable.
EDX127C012	Fail student in last semester with unapproved higher education course.
EDX127C013	Fail High school student not meeting ES requirements.
EDX127C014	Fail individual not pursing high school or equivalent, and is not working 8am to 5pm.
EDX127C015	School attendance applicable.
EDX127C016	Fail Individual if not participating in ES and is not disabled.
EDX127C017	Student in an approved program.
EDX127C018	Fail students without the special indicator 'SBR Director Exception'.
EDX127C019	Include students without the special indicator 'SBR Director Exception'.

Leverage Rule

Below is the corresponding leveraged CalWIN rule County Admin Matrix and the CalWIN number mapped to CalSAWS rules

Rule Description	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Mandatory Program Requirements - Fail individual who previously was an Aid-In-Kind recipient.	N	N	N	N	N	**Y**	N	N	N	N	N	N	N	N	N	N	N	N

CalWIN Rule	CalSAWS Rule
EDX111C005	Mandatory Program Requirements - Fail individual who previously was an Aid-In-Kind recipient.

2.4.4.2 EDBC Changes

2.4.4.2.1 Overview

This section will provide the Eligibility Rules flow for School Attendance /Program Person Eligibility that can be filtered for each CalWIN County

2.4.4.2.2 Description of Change

School Attendance Rules Flow Diagram:

A Consolidated Rules Flow Visio document will be provided as a separate Attachment in addition to this design Document that will depict the rules for a selected County. Reference **Appendix 6.1 Rules Flow Diagram** 'Viewing Visio Document in Internet Explorer' for instruction on how to access Visio.

The following Data Collection elements will be used by this Rule Flow.

CalWIN Field	CalSAWS Field	Type	Location Details
School Type: Library, High School, GED Program, ESL and Vocational	School Attendance Type	Existing	School Attendance Detail
Enrolled Status	Attendance status	New	School Attendance Detail
Available for work between 8AM to 5PM	Available for work between 8AM to 5PM	New	Work Registration Detail

Status date	Status Begin Date	Existing	School Attendance Detail
Expected Graduation Date	Expected Completion Date	Existing	School Attendance Detail
Special Education: Health Rehabilitation, Prescribed by Doctor	School Attendance Type	New	School Attendance Detail
Actual Begin Date	Begin Date	Existing	School Attendance Detail
Approved/Recommended	Approved/Recommended	New	School Attendance Course Detail
Expected End Date	Expected End Date	Existing	School Attendance Course Detail
Course Begin Date	Begin Date	New	School Attendance Course Detail
Effective Begin date/End date	Begin/End Date	New	School Attendance Course Detail
Disability Diagnosis	Assessment Result	Existing	GR Health Assessment Detail
Disability End Date	End Date	Existing	GR Health Assessment Detail
Employability Status: Conditionally Employable	Type	New	Work Registration Detail, type 'GA/GR ES'
Special Indicator: 'SBR Director's Exception'	Type: 'SBR Director's Exception'	New	Customer Options Detail

Please refer the Rules Flow Diagram in the Appendix section on how to open and navigate the Visio diagram

Please Note:

1. An individual is considered an eligible student when the following condition is met:
   a. The attendance status is not: 'Completed' or 'Dropout'.

2. The term 'Aid In-Kind' that is used in the rest of the design document is defined as someone who is eligible for Aid In-Kind by meeting all the following conditions:
   a. Homeless
      i. For EDBC to determine if the individual is homeless a homeless record will need to be created in Living Arrangements Detail.
   b. Meets presumptive eligibility.

c. Eligible for group living situations and there is a bed in the shelter.

Exact details on determining if a person is eligible for aid in kind will be in the phase 2 Aid In-kind use case.

Existing Program/Person Status:
The following existing program/person status reason will be leveraged by this rule flow when the following conditions are met.

1. The existing program/person status reason CT73 81 'Age' will be set as a display status reason when all the following conditions are met:
    a. The individual is an eligible student and does not have the attendance status: 'Completed' or 'Dropout'.
    b. The individual School Attendance Course Detail 'Status Begin Date' is effective for the benefit month.
    c. The rule 'School attendance applicable' is active.
    d. The individual's expected completion date is after the data selection date or not populated or the rule 'Fail student above county age limit that is employable' is active.
    e. The rule 'Fail individual not meeting ES requirements' is not active.
    f. The rule 'Include individual meeting ES requirements.' is not active.
    g. The rule 'Fail students without the special indicator 'SBR Director Exception'' is not active.
    h. The rule 'Include individual pursuing a Higher education and is meeting ES requirements' is not active.
    i. The rule 'Fail individual without special education or school is not Approved' is not active.
    j. The rule 'Fail individual who is Employable but is not meeting ES or 8am to 5pm req.' is not active.
    k. The rule 'Fail unemployable individual enrolled in school for more than a year' is not active.
    l. The rule 'Fail individual that is not in higher education with approved course' is not active.
    m. The rule 'Fail student that is not disabled' is not active.
    n. The rule 'Fail individual not pursing high school or equivalent, and is not working 8am to 5pm' is not active.
    o. The rule ' Fail individual in High school /GED program less than the county age limit ' is active.
    p. The individual school attendance type is 'High School' or 'GED Program'.
    q. The student's age is less than or equal to the county allowed age.

Category	Short Description

73	Age

New Program/Person Status:

The following program/person status reason will be used by this rule flow when the following conditions are met.

1. The new program/person status reason CT73 'Not Approved' will be set as a display status reason when all the following conditions are met:
    a. The individual is an eligible student and does not have the attendance status: 'Completed' or 'Dropout'.
    b. The individual's school attendance course detail 'Status Begin Date' is effective for the benefit month.
    c. The rule 'School attendance applicable' is active.
    d. The individual's Expected completion date is after the data selection date or is not populated or the rule 'Fail student above county age limit that is employable' is active.
    e. The rule 'Fail individual not meeting ES requirements' is not active.
    f. The rule 'Include individual meeting ES requirements.' is not active.
    g. The rule 'Fail students without the special indicator ' SBR Director Exception '' is not active.
    h. The rule 'Include individual pursuing a Higher education and is meeting ES requirements' is not active.
    i. The rule 'Fail individual without special education or school is not Approved' is not active.
    j. The rule 'Fail individual who is Employable but is not meeting ES or 8am to 5pm req.' is not active.
    k. The rule 'Fail unemployable individual enrolled in school for more than a year' is not active.
    l. The rule 'Fail individual that is not in higher education with approved course' is not active.
    m. The rule 'Fail student that is not disabled' is not active
    n. The rule 'Fail individual not pursing high school or equivalent, and is not working 8am to 5pm' is not active.
    o. The rule 'Fail individual in High school /GED program less than the county age limit' is not active.
    p. The rule 'Fail student above county age limit that is employable' is not active.
    q. The rule 'Fail student in last semester with unapproved higher education course' is active.
    r. The student is expected to complete school in less than 6 months or the 'Expected completion date' is not entered
    s. The student is pursuing higher education.
    t. The individual's 'Approved/Recommended' is set to 'No'.

Category	Short Description
73	Not Approved

2. The new program/person status reason CT73 'Aid-in-Kind - Self-Employed' will be set as a display status reason when all the following conditions are met:
   a. The leverage rule ' Mandatory Program Requirements - Fail individual who previously was an Aid-In-Kind recipient ' is active
   b. The individual is an Aid-in-kind recipient.
   c. The individual has the status reason 'Self-employed' and ' over county working hours' set for the benefit month.

Category	Short Description
73	Aid-in-Kind - Self-Employed

3. The new program/person status reason CT73 'Aid-in-Kind - Volunteer Quit' will be set as a display status reason when all the following conditions are met:
   a. The leverage rule ' Mandatory Program Requirements - Fail individual who previously was an Aid-In-Kind recipient ' is active.
   b. The individual is an Aid-in-kind recipient.
   c. The individual has the status reason 'quit job' set for the benefit month.

Category	Short Description
73	Aid-in-Kind - Volunteer Quit

4. The new program/person status reason CT73 'Aid-in-Kind- No SSN' will be set as a display status reason when all the following conditions are met:
   a. The leverage rule ' Mandatory Program Requirements - Fail individual who previously was an Aid-In-Kind recipient ' is active.
   b. The individual is an Aid-in-kind recipient.
   c. The individual has the status reason 'SSN enumeration' set for the benefit month.

Category	Short Description
73	Aid-in-Kind- No SSN

5. The new program/person status reason CT73 'Aid-in-Kind - No Arrival Date' will be set as a display status reason when all the following conditions are met:
   a. The leverage rule ' Mandatory Program Requirements - Fail individual who previously was an Aid-In-Kind recipient ' is active.
   b. The individual is an Aid-in-kind recipient.

c. The individual has the status reason 'not a resident of county' set for the benefit month.

Category	Short Description
73	Aid-in-Kind - No Arrival Date

6. The new program/person status reason CT73 'Aid-in-Kind - School Not Valid' will be set as a display status reason when all the following conditions are met:
   a. The leverage rule ' Mandatory Program Requirements - Fail individual who previously was an Aid-In-Kind recipient ' is active.
   b. The individual is an Aid-in-kind recipient.
   c. The individual has the status reason 'School not valid' and ' Higher Education - Non medical reason' set for the benefit month

Category	Short Description
73	Aid-in-Kind - School Not Valid

7. The new program/person status reason CT73 'Aid-in-Kind - Non-Coop Drug/Alch. Trtmnt' will be set as a display status reason when all the following conditions are met:
   a. The leverage rule 'Mandatory Program Requirements - Fail individual who previously was an Aid-In-Kind recipient ' is active.
   b. The individual is an Aid-in-kind recipient.
   c. The individual has the status reason '==Failed to comply: Drug/Alcohol==' set for the benefit month.

Category	Short Description
73	Aid-in-Kind - Non-Coop Drug/Alch. Trtmnt

8. The new program/person status reason CT73 'Aid-in-Kind - FTP Medical Unemployment' will be set as a display status reason when all the following conditions are met:
   a. The leverage rule 'Mandatory Program Requirements - Fail individual who previously was an Aid-In-Kind recipient' is active.
   b. The individual is an Aid-in-kind recipient.
   c. The individual has the status reason 'Non-Compliance Medical Eval.' set for the benefit month.

Category	Short Description
73	Aid-in-Kind - FTP Medical Unemployment

9. The new program/person status reason CT73 'Aid-in-Kind - Non-Coop SSI/SSP' will be set as a display status reason when all the following conditions are met:
    a. The leverage rule 'Mandatory Program Requirements - Fail individual who previously was an Aid-In-Kind recipient' is active.
    b. The individual is an Aid-in-kind recipient.
    c. The individual has the status reason 'Fail to apply: SSI/SSP without In-kind # 1' set for the benefit month.

Category	Short Description
73	Aid-in-Kind - Non-Coop SSI/SSP

10. The new program/person status reason CT73 'ES Req. Not Met' will be set as a display status reason when all the following conditions are met:
    a. The individual is an eligible student and does not have the attendance status: 'Completed' or 'Dropout'.
    b. The individual's school attendance course detail 'Status Begin Date' is effective for the benefit month.
    c. The rule 'School attendance applicable' is active.
    d. The individual's expected completion date is after the data selection date or is not populated or the rule 'Fail student above county age limit that is employable' is active.
    e. The rule 'Fail individual not meeting ES requirements' is active.
    f. The individual Employment Service Status is not 'Registered'.

Category	Short Description
73	ES Req. Not Met

11. The new program/person status reason CT73 'Not participating in ES' will be set as a display status reason when all the following conditions are met:
    a. The individual is an eligible student and does not have the attendance status: 'Completed' or 'Dropout'.
    b. The individual's school attendance course detail 'Status Begin Date' is effective for the benefit month.
    c. The rule 'School attendance applicable' is active.
    d. The individual's expected completion date is after the data selection date or not populated or the rule 'Fail student above county age limit that is employable' is active.
    e. The rule ' Fail individual not meeting ES requirements ' is active.
    f. The rule ' Include individual meeting ES requirements.' is not active.

g. The rule ' Fail Individual if not participating in ES and is not disabled ' is not active.

Category	Short Description
73	Not Participating in ES

12. The new program/person status reason CT73 'Higher Education Not Participating in ES' will be set as a display status reason when all the following conditions are met:
    a. The individual is an eligible student and does not have the attendance status: 'Completed' or 'Dropout'.
    b. The individual's school attendance course detail 'Status Begin Date' is effective for the benefit month.
    c. The rule 'School attendance applicable' is active.
    d. The individual's Expected completion date is after the data selection date or is not populated or the rule 'Fail student above county age limit that is employable' is active.
    e. The rule ' Fail individual not meeting ES requirements ' is not active.
    f. The rule ' Include individual meeting ES requirements.' is not active.
    g. The rule ' Fail students without the special indicator ' SBR Director Exception '' is not active.
    h. The rule ' Include individual pursuing a Higher education and is meeting ES requirements ' is active.
    i. The individual school attendance type is not 'Library', 'High School', 'GED Program' or 'ESL'.
    j. The student is pursuing higher education, or the school attendance type is 'Vocational'.
    k. The student's GR health assessment detail's 'Catastrophically Ill/Disabled' is 'No', or student does not have a health assessment record.
    l. The student individual Employment Services Status is not 'Registered'.

Category	Short Description
73	Higher Education Not Participating in ES

13. The new program/person status reason CT73 'Student ES Not Participating' will be set as a display status reason when all the following conditions are met:
    a. The individual is an eligible student and does not have the attendance status: Completed or Dropout.
    b. The individual's school attendance course detail 'Status Begin Date' is effective for the benefit month.

    c. The rule 'School attendance applicable' is active.
    d. The individual's 'Expected completion date' is after the data selection date or is not populated or the rule 'Fail student above county age limit that is employable' is active.
    e. The rule 'Fail individual not meeting ES requirements' is not active.
    f. The rule 'Include individual meeting ES requirements.' is active
    g. The individual Employment Services Status is not 'Registered'
    h. The rule 'Fail Individual if not participating in ES and is not disabled' is active.
    i. The Student's GR Health Assessment Detail's 'Catastrophically Ill/Disabled' is 'No'.

Category	Short Description
73	Student ES Not Participating

14. The new program/person status reason CT73 'Higher Education - Non-Medical Reason' will be set as a display status reason when all the following conditions are met:
    a. The individual is an eligible student and does not have the attendance status: 'Completed' or 'Dropout'.
    b. The individual's school attendance course detail 'Status Begin Date' is effective for the benefit month.
    c. The rule 'School attendance applicable' is active.
    d. The student is doing higher education. This is based on the school type.
    e. The individual's expected completion date is after the data selection date or is not populated or the rule 'Fail student above county age limit that is employable' is active.
    f. The rule 'Fail individual not meeting ES requirements' is not active
    g. The rule 'Include individual meeting ES requirements.' is not active.
    h. The rule 'Fail students without the special indicator ' SBR Director Exception '' is not active.
    i. The rule ' Include individual pursuing a Higher education and is meeting ES requirements' is not active.
    j. The rule 'Fail individual without special education or school is not Approved' is active.
    k. The student's school attendance type is not 'Health Rehabilitation' or 'Prescribed by Doctor'.

Category	Short Description
73	Higher Education - Non-Medical Reason

15. The new program/person status reason CT73 'School not valid' will be set as a display status reason when all the following conditions are met:
    a. The individual is an eligible student and does not have the attendance status: 'Completed' or 'Dropout'.
    b. The individual's school attendance course detail 'Status Begin Date' is effective for the benefit month.
    c. The rule 'School attendance applicable' is active.
    d. The student is not pursuing a higher education. This is based on the school type.
    e. The individual's expected graduation date is after the data selection date or is not populated or the rule 'Fail student above county age limit that is employable' is active.
    f. The rule 'Fail individual not meeting ES requirements' is not active.
    g. The rule 'Include individual meeting ES requirements.' is not active.
    h. The rule 'Fail students without the special indicator ' SBR Director Exception '' is not active.
    i. The rule 'Include individual pursuing a Higher education and is meeting ES requirements ' is not active.
    j. The rule 'Fail individual without special education or school is not Approved' is active.
    k. The individual Work Registration Detail status is 'Employable'.
    l. The individual school attendance type is not 'ESL' or 'Library' or 'Approved/Recommended' is not set.

Category	Short Description
73	School Not Valid

16. The new program/person status reason CT73 'Employable - ES Not Registered' will be set as a display status reason when all the following conditions are met:
    a. The individual is an eligible student and does not have the attendance status: 'Completed' or 'Dropout'.
    b. The individual school attendance course detail's 'Status Begin Date' is effective for the benefit month.
    c. The rule 'School attendance applicable' is active.
    d. The individual's expected graduation date is after the data selection date or not populated or the rule 'Fail student above county age limit that is employable' is active.
    e. The rule 'Fail individual not meeting ES requirements' is not active.
    f. The rule 'Include individual meeting ES requirements.' is not active.

g. The rule 'Fail students without the special indicator ' SBR Director Exception '' is not active.
h. The rule 'Include individual pursuing a Higher education and is meeting ES requirements' is not active.
i. The rule 'Fail individual without special education or school is not Approved' is not active.
j. The rule 'Fail individual who is Employable but is not meeting ES or 8am to 5pm req.' is active.
k. The individual's Work Registration Detail status is 'Employability' and the individual 'Student Available for work between 8am to 5pm' is 'Yes'.
l. The individual Employment Service Status is not 'Registered'.

Category	Short Description
73	Employable - ES Not Registered

17. The new program/person status reason CT73 'Non Employable' will be set as a display status reason when all the following conditions are met:
   a. The individual is an eligible student and does not have the attendance status: 'Completed' or 'Dropout'.
   b. The individual's school attendance course detail 'Status Begin Date' is effective for the benefit month.
   c. The rule 'School attendance applicable' is active.
   d. The individual's expected graduation date is after the data selection date or not populated or the rule 'Fail student above county age limit that is employable' is active.
   e. The rule ' Fail individual not meeting ES requirements ' is not active.
   f. The rule ' Include individual meeting ES requirements.' is not active.
   g. The rule ' Fail students without the special indicator ' SBR Director Exception '' is not active.
   h. The rule ' Include individual pursuing a Higher education and is meeting ES requirements ' is not active.
   i. The rule ' Fail individual without special education or school is not Approved ' is not active.
   j. The rule ' Fail individual who is Employable but is not meeting ES or 8am to 5pm req.' is active.
   k. The individual's Work Registration Detail status is 'Employability' and the individual 'Student Available for work between 8am to 5pm' is 'No'.

Category	Short Description
73	Non Employable

18. The new program/person status reason CT73 'Enrolled More Than 12 Months' will be set as a display status reason when all the following conditions are met:
    a. The individual is an eligible student and does not have the attendance status: 'Completed' or 'Dropout'.
    b. The individual's school attendance course detail 'Status Begin Date' is effective for the benefit month.
    c. The rule 'School attendance applicable' is active.
    d. The individual's expected graduation date is after the data selection date or not populated or the rule 'Fail student above county age limit that is employable' is active.
    e. The rule ' Fail individual not meeting ES requirements ' is not active.
    f. The rule ' Include individual meeting ES requirements.' is not active.
    g. The rule 'Fail students without the special indicator ' SBR Director Exception '' is not active.
    h. The rule 'Include individual pursuing a Higher education and is meeting ES requirements' is not active.
    i. The rule 'Fail individual without special education or school is not Approved' is not active.
    j. The rule 'Fail individual who is Employable but is not meeting ES or 8am to 5pm req.' is not active.
    k. The rule 'Fail unemployable individual enrolled in school for more than a year ' is active.
    l. The number of months between data selection date and enroll begin date is greater than county defined enrolment limit.

Category	Short Description
73	Enrolled More Than 12 Months

19. The new program/person status reason CT73 'Higher Education - Not Disable' will be set as a display status reason when all the following conditions are met:
    a. The individual is an eligible student and does not have the attendance status: 'Completed' or 'Dropout'.
    b. The individual's school attendance course detail 'Status Begin Date' is effective for the benefit month.
    c. The rule 'School attendance applicable' is active.
    d. The individual's Expected Graduation Date is after the data selection date or not populated or the rule 'Fail student above county age limit that is employable' is active.
    e. The rule 'Fail individual not meeting ES requirements' is not active.

f. The rule 'Include individual meeting ES requirements.' is not active.

g. The rule 'Fail students without the special indicator ' SBR Director Exception '' is not active.

h. The rule 'Include individual pursuing a Higher education and is meeting ES requirements ' is not active.

i. The rule 'Fail individual without special education or school is not Approved ' is not active.

j. The rule 'Fail individual who is Employable but is not meeting ES or 8am to 5pm req.' is not active.

k. The rule 'Fail unemployable individual enrolled in school for more than a year ' is not active.

l. The rule 'Fail individual that is not in higher education with approved course ' is active.

m. The individual school attendance type is not 'GED Program' or 'ESL'.

n. The individual's 'Approved/Recommended' is 'Yes'.

o. The student is pursuing Higher Education.

p. The student's GR health assessment detail's 'Catastrophically Ill/Disabled' is 'No', or student does not have a health assessment record.

Category	Short Description
73	Higher Education - Not Disable

20. The new program/person status reason CT73 'Not Attending GED/High School' will be set as a display status reason when all the following conditions are met:

a. The individual is an eligible student and does not have the attendance status: 'Completed' or 'Dropout'.

b. The individual's school attendance course detail 'Status Begin Date' is effective for the benefit month.

c. The rule 'School attendance applicable' is active.

d. The individual's expected completion date is after the data selection date or not populated or the rule 'Fail student above county age limit that is employable' is active.

e. The rule 'Fail individual not meeting ES requirements' is not active.

f. The rule 'Include individual meeting ES requirements.' is not active.

g. The rule 'Fail students without the special indicator ' SBR Director Exception '' is not active.

h. The rule 'Include individual pursuing a Higher education and is meeting ES requirements' is not active.

i. The rule 'Fail individual without special education or school is not Approved' is not active.

j. The rule 'Fail individual who is Employable but is not meeting ES or 8am to 5pm req.' is not active.
k. The rule 'Fail unemployable individual enrolled in school for more than a year' is not active.
l. The rule 'Fail individual that is not in higher education with approved course' is not active.
m. The rule 'Fail student that is not disabled' is not active.
n. The rule 'Fail individual not pursing high school or equivalent, and is not working 8am to 5pm' is not active.
o. The rule ' Fail individual in High school /GED program less than the county age limit ' is active.
p. The individual school attendance type is not 'High School' or 'GED Program'.

Category	Short Description
73	Not Attending GED/High School

21. The new program/person status reason CT73 'Employable Student' will be set as a display status reason when all the following conditions are met:
    a. The individual is an eligible student and does not have the attendance status: 'Completed' or 'Dropout'.
    b. The individual's school attendance course detail 'Status Begin Date' is effective for the benefit month.
    c. The rule 'School attendance applicable' is active.
    d. The individual's expected completion date is after the data selection date or not populated or the rule 'Fail student above county age limit that is employable' is active.
    e. The rule 'Fail individual not meeting ES requirements' is not active.
    f. The rule 'Include individual meeting ES requirements.' is not active.
    g. The rule 'Fail students without the special indicator ' SBR Director Exception '' is not active.
    h. The rule 'Include individual pursuing a Higher education and is meeting ES requirements' is not active.
    i. The rule 'Fail individual without special education or school is not Approved' is not active.
    j. The rule 'Fail individual who is Employable but is not meeting ES or 8am to 5pm req.' is not active.
    k. The rule 'Fail unemployable individual enrolled in school for more than a year' is not active.
    l. The rule 'Fail individual that is not in higher education with approved course' is not active.
    m. The rule 'Fail student that is not disabled' is not active

n. The rule 'Fail individual not pursing high school or equivalent, and is not working 8am to 5pm' is not active.

o. The rule ' Fail individual in High school /GED program less than the county age limit ' is not active.

p. The rule 'Fail student above county age limit that is employable' is active.

q. The Individual age is greater than the 'other county age limit'.

r. The student's GR health assessment detail's 'Catastrophically Ill/Disabled' is 'No' or student does not have a health assessment record or student's work registration detail status is not 'Unemployable' or is not 'employable' with reason 'conditionally employable'.

Category	Short Description
73	Employable Student

22. The new program/person status reason CT73 'Unemployable Student' will be set as a display status reason when all the following conditions are met:

a. The individual is an eligible student and does not have the attendance status: 'Completed' or 'Dropout'.

b. The individual's school attendance course detail 'Status Begin Date' is effective for the benefit month.

c. The rule 'School attendance applicable' is active.

d. The individual's expected completion date is after the data selection date or not populated or the rule 'Fail student above county age limit that is employable' is active.

e. The rule 'Fail individual not meeting ES requirements' is not active.

f. The rule 'Include individual meeting ES requirements.' is not active.

g. The rule 'Fail students without the special indicator ' SBR Director Exception '' is not active.

h. The rule 'Include individual pursuing a Higher education and is meeting ES requirements' is not active.

i. The rule 'Fail individual without special education or school is not Approved' is not active.

j. The rule 'Fail individual who is Employable but is not meeting ES or 8am to 5pm req.' is not active.

k. The rule 'Fail unemployable individual enrolled in school for more than a year' is active.

l. The number of months between data selection date and enroll begin date is less than county defined enrolment limit.

m. The individual's Approved/Recommended was not set to yes within the past 12 months from the benefit month.

n. The individual's work registration detail status is not 'Unemployable'.

Category	Short Description
73	Unemployable Student

23. The new program/person status reason CT73 'Student – Req. Not Met' will be set as a display status reason when all the following conditions are met:
    a. The individual is an eligible student and does not have the attendance status: 'Completed' or 'Dropout'.
    b. The individual's school attendance course detail 'Status Begin Date' is effective for the benefit month.
    c. The rule 'School attendance applicable' is active.
    d. The individual's expected completion date is after the data selection date or not populated or the rule 'Fail student above county age limit that is employable' is active.
    e. The rule 'Fail individual not meeting ES requirements' is not active.
    f. The rule 'Include individual meeting ES requirements.' is not active.
    g. The rule 'Fail students without the special indicator ' SBR Director Exception '' is not active.
    h. The rule 'Include individual pursuing a Higher education and is meeting ES requirements' is not active.
    i. The rule 'Fail individual without special education or school is not Approved' is not active.
    j. The rule 'Fail individual who is Employable but is not meeting ES or 8am to 5pm req.' is not active.
    k. The rule 'Fail unemployable individual enrolled in school for more than a year' is not active.
    l. The rule 'Fail individual that is not in higher education with approved course' is not active.
    m. The rule 'Fail student that is not disabled' is not active
    n. The rule 'Fail individual not pursing high school or equivalent, and is not working 8am to 5pm' is not active.
    o. The rule 'Fail individual in High school /GED program less than the county age limit' is not active.
    p. The rule 'Fail student above county age limit that is employable' is not active.
    q. The rule 'Fail student in last semester with unapproved higher education course ' is not active.
    r. The rule 'Fail High school student not meeting ES requirements ' is active.
    s. The individual does not have the school attendance type: 'High School' or 'GED Program' or 'Continuation'.

t. The individual Employment Service status is not 'Registered'.

Category	Short Description
73	Student – Req. Not Met

24. The new program/person status reason CT73 'Ineligible Student' will be set as a display status reason when all the following conditions are met:

    a. The individual is an eligible student and does not have the attendance status: 'Completed' or 'Dropout'.

    b. The individual's school attendance course detail 'Status Begin Date' is effective for the benefit month.

    c. The rule 'School attendance applicable' is active.

    d. The individual's completion date is after the data selection date or not populated or the rule 'Fail student above county age limit that is employable' is active.

    e. The rule 'Fail individual not meeting ES requirements' is not active.

    f. The rule 'Include individual meeting ES requirements.' is not active.

    g. The rule 'Fail students without the special indicator ' SBR Director Exception '' is not active.

    h. The rule 'Include individual pursuing a Higher education and is meeting ES requirements' is not active.

    i. The rule 'Fail individual without special education or school is not Approved' is not active.

    j. The rule 'Fail individual who is Employable but is not meeting ES or 8am to 5pm req.' is not active.

    k. The rule 'Fail unemployable individual enrolled in school for more than a year' is not active.

    l. The rule 'Fail individual that is not in higher education with approved course' is not active.

    m. The rule 'Fail student that is not disabled' is not active

    n. The rule 'Fail individual not pursing high school or equivalent, and is not working 8am to 5pm' is not active.

    o. The rule 'Fail individual in High school /GED program less than the county age limit' is not active.

    p. The rule 'Fail student above county age limit that is employable' is not active.

    q. The rule 'Fail student in last semester with unapproved higher education course ' is not active.

    r. The rule 'Fail High school student not meeting ES requirements' is not active.

    s. The rule ' Student in an approved program ' is not active.

    t. The individual school attendance type is not 'Library', 'ESL' or 'High School'.

Category	Short Description
73	Ineligible Student

25. The new program/person status reason CT73 'Under County Age' will be set as a display status reason when all the following conditions are met:

    a. The individual is an eligible student and does not have the attendance status: 'Completed' or 'Dropout'.

    b. The individual's school attendance course detail 'Status Begin Date' is effective for the benefit month.

    c. The rule 'School attendance applicable' is active.

    d. The individual's expected completion date is after the data selection date or not populated.

    e. The rule 'Fail individual not meeting ES requirements' is not active.

    f. The rule 'Include individual meeting ES requirements.' is not active.

    g. The rule 'Fail students without the special indicator ' SBR Director Exception '' is not active.

    h. The rule 'Include individual pursuing a Higher education and is meeting ES requirements' is not active.

    i. The rule 'Fail individual without special education or school is not Approved' is not active.

    j. The rule 'Fail individual who is Employable but is not meeting ES or 8am to 5pm req.' is not active.

    k. The rule 'Fail unemployable individual enrolled in school for more than a year' is not active.

    l. The rule 'Fail individual that is not in higher education with approved course' is not active.

    m. The rule 'Fail student that is not disabled' is not active.

    n. The rule 'Fail individual not pursing high school or equivalent, and is not working 8am to 5pm' is not active.

    o. The rule 'Fail individual in High school /GED program less than the county age limit' is not active.

    p. The rule 'Fail student above county age limit that is employable' is not active.

    q. The rule 'Fail student in last semester with unapproved higher education course' is not active.

    r. The rule 'Fail High school student not meeting ES requirements' is not active.

    s. The rule ' Student in an approved program ' is not active.

    t. The individual school type is 'High School'.

    u. The student's age is less than the county defined age limit.

Category	Short Description

73	Under County Age

27. The new program/person status reason CT73 'No Director Exception' will be set as a display status reason when all the following conditions are met in either A or B:

A. When all the following are met:
   a. The individual is an eligible student and does not have the attendance status: 'Completed' or 'Dropout'.
   b. The individual's school attendance course detail 'Status Begin Date' is effective for the benefit month.
   c. The rule 'School attendance applicable' is active.
   d. The individual's expected completion date is after the data selection date or not populated or the rule 'Fail student above county age limit that is employable' is active.
   e. The rule 'Fail individual not meeting ES requirements' is not active.
   f. The rule 'Include individual meeting ES requirements.' is not active.
   g. The rule 'Fail students without the special indicator 'SBR Director Exception'' is active.
   h. The individual case does not have the special indicator 'SBR Director's Exception' as 'Yes'.

B. When all the following are met:
   a. The individual is an eligible student and does not have the attendance status: 'Completed' or 'Dropout'.
   b. The individual's school attendance course detail 'Status Begin Date' is effective for the benefit month.
   c. The rule 'School attendance applicable' is active.
   d. The individual's expected completion date is after the data selection date or not populated or the rule 'Fail student above county age limit that is employable' is active.
   e. The rule 'Fail individual not meeting ES requirements' is not active.
   f. The rule 'Include individual meeting ES requirements.' is not active.
   g. The rule 'Fail students without the special indicator 'SBR Director Exception'' is active.
   h. The individual case has the special indicator 'SBR Director's Exception' as 'Yes'.
   i. The rule 'Include students without the special indicator 'SBR Director Exception'' is not active.

Category	Short Description
73	No Director Exception

28. The new program/person status reason CT73 'Approved Course - Req. Not Met' will be set as a display status reason when all the following conditions are met in either A or B:
   A. All the following:
      a. The individual is an eligible student and has the enrolled status 'Completed' or 'Dropout'.
      b. The individual student status date is effective for the benefit month.
      c. The rule 'School attendance applicable.' is active and the individual is an eligible student.
      d. The individual's Expected Graduation Date is after the data selection date or empty or the rule 'Fail student above county age limit that is employable.' is active.
      e. The rule 'Fail individual not meeting ES requirements' is not active.
      f. The rule 'Include individual meeting ES requirements.' is not active.
      g. The rule 'Fail students without the special indicator 'SBR Director Exception'.' is not active.
      h. The rule 'Include individual pursuing a Higher education and is meeting ES requirements.' is not active.
      i. The rule 'Fail individual without special education or school is not Approved.' is not active.
      j. The rule 'Fail individual who is Employable but is not meeting ES or 8am to 5pm req.' is not active.
      k. The rule 'Fail unemployable individual enrolled in school for more than a year.' is not active.
      l. The rule 'Fail individual that is not in higher education with approved course.' is active.
      m. The individual school type is not 'GED Program' or 'ESL'.
      n. The individual's student course detail was approved. This is determine by the 'Approved/Recommended' is 'Yes'.
      o. The student individual is not pursuing Higher Education.
   B. All the following:
      a. The individual is an eligible student and has the enrolled status 'Completed' or 'Dropout'.
      b. The individual student status date is effective for the benefit month.
      c. The rule 'School attendance applicable.' is active and the individual is an eligible student.
      d. The individual's Expected Graduation Date is after the data selection date or empty or the rule 'Fail student above county age limit that is employable.' is active.
      e. The rule 'Fail individual not meeting ES requirements' is not active.

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f.   The rule 'Include individual meeting ES requirements.' is not active.

g.   The rule 'Fail students without the special indicator 'SBR Director Exception'.' is not active.

h.   The rule 'Include individual pursuing a Higher education and is meeting ES requirements.' is not active.

i.   The rule 'Fail individual without special education or school is not Approved.' is not active.

j.   The rule 'Fail individual who is Employable but is not meeting ES or 8am to 5pm req.' is not active.

k.   The rule 'Fail unemployable individual enrolled in school for more than a year.' is not active.

l.   The rule 'Fail individual that is not in higher education with approved course.' is not active.

m.   The rule 'Fail student that is not disabled.' is active.

n.   The individual GR Health Assessment Detail's Catastrophically Ill/Disabled is 'Yes'.

C.   All the following:

a.   The individual is an eligible student and has the enrolled status 'Completed' or 'Dropout'

b.   The individual student status date is effective for the benefit month

c.   The rule 'School attendance applicable.' is active and the individual is an eligible student

d.   The individual's Expected Graduation Date is after the data selection date or empty or the rule 'Fail student above county age limit that is employable.' is active.

e.   The rule 'Fail individual not meeting ES requirements' is not active

f.   The rule 'Include individual meeting ES requirements.' is not active

g.   The rule 'Fail students without the special indicator 'SBR Director Exception'.' is not active

h.   The rule 'Include individual pursuing a Higher education and is meeting ES requirements.' is not active

i.   The rule 'Fail individual without special education or school is not Approved.' is not active

j.   The rule 'Fail individual who is Employable but is not meeting ES or 8am to 5pm req.' is not active

k.   The rule 'Fail unemployable individual enrolled in school for more than a year.' is not active

l.   The rule 'Fail individual that is not in higher education with approved course.' is not active

m.   The rule 'Fail student that is not disabled.' is not active

n.   The rule 'Fail individual not pursing high school or equivalent, and is not working 8am to 5pm.' is active

o.   The individual school type is not 'High School' or 'GED Program'

p. The individual Employability status is not 'Employability' and the individual 'Student Available for work between 8am to 5pm' is 'No'

Category	Short Description
73	Approved course - Req. Not Met

29. The new program/person status reason CT73 'Higher Education - Medical Reason' will be set as a display status reason when all the following conditions are met:
   a. The individual is an eligible student and does not have the attendance status: 'Completed' or 'Dropout'
   b. The individual's school attendance course detail 'Status Begin Date' is effective for the benefit month
   c. The rule 'School attendance applicable' is active
   d. The student is doing higher education. This is based on the school type
   e. The individual's expected completion date is after the data selection date or is not populated or the rule 'Fail student above county age limit that is employable' is active.
   f. The rule 'Fail individual not meeting ES requirements' is not active
   g. The rule 'Include individual meeting ES requirements.' is not active
   h. The rule 'Fail students without the special indicator ' SBR Director Exception '' is not active
   i. The rule ' Include individual pursuing a Higher education and is meeting ES requirements' is not active
   j. The rule 'Fail individual without special education or school is not Approved' is active
   k. The student's school attendance type is either 'Health Rehabilitation' or 'Prescribed by Doctor'

Category	Short Description
73	Higher Education - Medical Reason

2.4.4.3 Correspondence

2.4.4.3.1 Overview

This section describes the Notice of Action (NOA) triggers that will be created depending on the resulting EDBC reason code in the previous sections. Notices only trigger from certain reason codes listed in this section.

The reason codes listed in the rule recommendations are formatted as <CalWIN Reason Code> - <CalSAWS EDBC Display Reason>. The trigger condition describes the statuses and reasons in which the notice will trigger for. The county-specific information describes which counties and actions the notices will generate for, as well as the document name and number that will be displayed on the distributed documents page. The template column determines how notices are grouped when generated.

2.4.4.3.2   Description of Change

1. <u>**Reason Code: XAN787 - Student ES not participating**</u>
   a. Trigger Condition
      i. This notice generates for the applicable counties when an individual was 'Pending' and is now 'Denied' on the current EDBC with the reason 'Student ES not participating'.
   b. Person Level Reason
   c. County-specific information:

County	Action	Document Description	Number	Template
Contra Costa	Denial	GA Denial - Student Status	125 0	11515

2. <u>**Reason Code: XAN790 - Higher Education – Non-medical reason**</u>
   a. Trigger Condition
      i. This notice generates for the applicable counties when an individual was 'Pending' and is now 'Denied' on the current EDBC with the reason 'Higher Education – Non-medical reason'.
      or
      ii. This notice generates for the applicable counties when an individual was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'Higher Education – Non-medical reason'.
   b. Program Level Reason
   c. County-specific information:

County	Action	Document Description	Number	Template
Sacramento	Discontinuance	DISCONTINUANCE-Various Reasons	CDS 013-1	12450
Sacramento	Denial	GA-Denial-Various Non-Financial Reason	CDS 112-1	11787

3. <u>**Reason Code: XAN791 - School not valid**</u>
   a. Trigger Condition
      i. This notice generates for the applicable counties when an individual was 'Pending' and is now 'Denied' on the current EDBC with the reason 'School not valid'.

or

    ii. This notice generates for the applicable counties when an individual was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'School not valid'.

b. Program Level Reason (if Aid In-Kind), Person Level Reason (if not Aid In-Kind)

c. County-specific information:

County	Action	Document Description	Number	Template
Sacramento	Discontinuance	DISCONTINUANCE-Various Reasons	CDS 013-1	12450
Sacramento	Denial	GA-Denial-Various Non-Financial Reason	CDS 112-1	11787

4. Reason Code: XAN792 - Employable - ES not registered

a. Trigger Condition

    i. This notice generates for the applicable counties when an individual was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'ES not registered'.

b. Person Level Reason

c. County-specific information:

County	Action	Document Description	Number	Template
Sonoma	Discontinuance	GA Disc - Does Not Meet Student Criteria	002-1 (09/99)	12534

5. Reason Code: XAN793 – Non-employable

a. Trigger Condition

    i. This notice generates for the applicable counties when an individual was 'Pending' and is now 'Denied' on the current EDBC with the reason 'Non-employable'.

    or

    ii. This notice generates for the applicable counties when an individual was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'Non-employable'.

b. Person Level Reason

c. County-specific information:

County	Action	Document Description	Number	Template
Fresno	Denial	General Relief Denial - Employable Requirements	138-A	11550

San Francisco	Discontinuance	CAAP Discontinuance: Ineligible Student	015 1	12599
San Francisco	Denial	CAAP Denial - Student Status Not Acceptable	CP 15	12604
Sonoma	Discontinuance	GA Disc - Does Not Meet Student Criteria	002-1 (09/99)	12534
Sonoma	Denial	GA Denial - Student	116-1 (02/90)	12539

6. **Reason Code: XAN799 - Not attending GED/High School**
   a. Trigger Condition
      i. This notice generates for the applicable counties when an individual was 'Pending' and is now 'Denied' on the current EDBC with the reason 'Not attending GED/High School'.
         or
      ii. This notice generates for the applicable counties when an individual was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'Not attending GED/High School'.
   b. Person Level Reason
   c. County-specific information:

County	Action	Document Description	Number	Template
Solano	Discontinuance	GA Discontinuance - School or Training Issues - No H/S Diploma	070	12119
Solano	Denial	GA - Denial - School/Training Issues/No High School Diploma	170	12132

7. **Reason Code: XAN800 - Employable student**
   a. Trigger Condition
      i. This notice generates for the applicable counties when an individual was 'Pending' and is now 'Denied' on the current EDBC with the reason 'Employable student'.
         or
      ii. This notice generates for the applicable counties when an individual was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'Employable student'.
   b. Program Level Reason
   c. County-specific information:

County	Action	Document Description	Number	Template
Santa Cruz	Discontinuance	Discontinuance - Student Status for GA	014-A	12094

Santa Cruz	Denial	Denial - GA Denial--Meets Definition of a Student	119-B	610709

8. <u>Reason Code: XAN802 – Student – Req not met</u>
  a. Trigger Condition
     i. This notice generates for the applicable counties when an individual was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'Student – Req not met'.
  b. Program Level Reason
  c. County-specific information:

County	Action	Document Description	Number	Template
Placer	Discontinuance	Ineligible Student	028	608577

9. <u>Reason Code: XAN983 - No director exception</u>
  a. Trigger Condition
     i. This notice generates for the applicable counties when an individual was 'Pending' and is now 'Denied' on the current EDBC with the reason 'No director exception'.
     or
     ii. This notice generates for the applicable counties when an individual was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'No director exception'.
  b. Person Level Reason
  c. County-specific information:

County	Action	Document Description	Number	Template
Santa Barbara	Discontinuance	GR- Disc - Student Status	070-2	12334
Santa Barbara	Denial	GR - DENY - Student Status	170-0	12332

10. <u>Reason Code: XAN046 - Under county age</u>
  a. Trigger Condition
     i. This notice generates for the applicable counties when an individual was 'Pending' and is now 'Denied' on the current EDBC with the reason 'Under county age'.
  b. Person Level Reason
  c. County-specific information:

County	Action	Document Description	Number	Template
San Francisco	Denial	CAAP Denial - Student Status Not Acceptable	CP 15	12604

2.4.4.4 Project Requirements

DDID 2314	DDID Description	How DDID Requirement Met	Rule Flow Diagram
	[Business Rule: {Meeting ES requirements} CalSAWS must check for student meeting with Employment Service requirements for GA/GR.]	The rule 'Fail individual not meeting ES requirements ' will meet this requirement	The following rule is stated in the business flow diagram and County Admin Matrix
	[Business Rule: {Meeting ES requirements or disabled} CalSAWS must check for student meeting with Employment Services requirements or is disabled for GA/GR.]	The rule 'Include individual meeting ES requirements. ' will meet this requirement	The following rule is stated in the business flow diagram and County Admin Matrix
	[Business Rule: {Educational details} CalSAWS must check for school type and educational details for GA/GR.]	The rule 'Include individual pursuing a Higher education and is meeting ES requirements ' will meet this requirement	The following rule is stated in the business flow diagram and County Admin Matrix
	[Business Rule: {Mental or medical rehabilitation} CalSAWS must check for student's special condition like mental or medical rehabilitation for GA/GR.]	The rule 'Fail individual without special education or school is not Approved ' will meet this requirement	The following rule is stated in the business flow diagram and County Admin Matrix
	[Business Rule: {Employable and available 8 to 5} CalSAWS must check for student employability and available for work between 8am to 5pm for GA/GR.]	The rule 'Fail individual who is Employable but is not meeting ES or 8am to 5pm req. ' will meet this requirement	The following rule is stated in the business flow diagram and County Admin Matrix

DDID 2314	DDID Description	How DDID Requirement Met	Rule Flow Diagram
	[Business Rule: {Enrolled in school for more than a year} CalSAWS must check that student is enrolled in school for more than a year for GA/GR.]	The rule 'Fail unemployable individual enrolled in school for more than a year ' will meet this requirement	The following rule is stated in the business flow diagram and County Admin Matrix
	[Business Rule: {GED, ESL or approved higher education} CalSAWS must check for school type as GED, ESL or approved for higher education and student is not disabled for GA/GR.]	The rule 'Fail individual that is not in higher education with approved course ' will meet this requirement	The following rule is stated in the business flow diagram and County Admin Matrix
	[Business Rule: {Exempt school attending disabled} CalSAWS must exempt school when attending student is disabled for GA/GR.]	The rule 'Fail student that is not disabled ' will meet this requirement	The following rule is stated in the business flow diagram and County Admin Matrix
	[Business Rule: {High school diploma or equivalent and age} CalSAWS must check for school type for high school diploma or equivalent and student's age for GA/GR.]	The rule 'Fail individual in High school /GED program less than the county age limit ' will meet this requirement	The following rule is stated in the business flow diagram and County Admin Matrix
	[Business Rule: {Student above 18 years old} CalSAWS must check for student age above 18 years for GA/GR.]	The rule 'Fail student above county age limit that is employable ' will meet this requirement	The following rule is stated in the business flow diagram and County Admin Matrix
	[Business Rule: {Student in last semester} CalSAWS must check for student enrolment in last semester of higher education and approved course for GA/GR.]	The rule 'Fail student in last semester with unapproved higher education course ' will meet this requirement	The following rule is stated in the business flow diagram and County Admin Matrix

DDID 2314	DDID Description	How DDID Requirement Met	Rule Flow Diagram
	[Business Rule: {High school, meeting ES requirements} CalSAWS must check whether the School type is 'High School' or 'GED Program' or 'Continuation', or Student meets Employment Services requirements or fail individual and trigger notification for GA/GR.]	The rule 'Fail High school student not meeting ES requirements ' will meet this requirement	The following rule is stated in the business flow diagram and County Admin Matrix
	[Business Rule: {Student in ESL or high school} CalSAWS must check for student in ESL or high school or fail individual for GA/GR.]	The rule 'Fail individual not pursing high school or equivalent, and is not working 8am to 5pm ' will meet this requirement	The following rule is stated in the business flow diagram and County Admin Matrix
	[Business Rule: {School attendance applicable} CalSAWS must check for student's school attendance for GA/GR.]	The rule 'School attendance applicable ' Will meet this requirement	The following rule is stated in the business flow diagram and County Admin Matrix
	[Business Rule: {Fail Individual if not participating in ES} CalSAWS must fail Individual when student is not disabled and not participating in Employment Services for GA/GR.]	The rule 'Fail Individual if not participating in ES and is not disabled ' will meet this requirement	The following rule is stated in the business flow diagram and County Admin Matrix
	[Business Rule: {Student in an approved program} CalSAWS must check for student enrolment in an approved program for GA/GR.]	The rule 'Student in an approved program ' will meet this requirement	The following rule is stated in the business flow diagram and County Admin Matrix

DDID 2314	DDID Description	How DDID Requirement Met	Rule Flow Diagram
	[Business Rule: {Fail All Students} CalSAWS must fail the individual not meeting Special Indicator as 'SBR Director's Exception' for GA/GR.]	The rule 'Fail students without the special indicator 'SBR Director Exception' ' will meet this requirement	The following rule is stated in the business flow diagram and County Admin Matrix
	[Business Rule: {Override Student Failure} CalSAWS must check at case and individual level to override the student failure for GA/GR.]	The rule 'Include students without the special indicator 'SBR Director Exception' ' will meet this requirement	The following rule is stated in the business flow diagram and County Admin Matrix

2.5 Batch EDBC Skip reason for Residency Arrival Date

2.5.1 Overview

Add a new skip reason to Batch EDBC if the applicant doesn't have a residency arrival date in the system.

2.5.2 Description of Change

1. Create a CTCR to add the new Batch EDBC skip reason for County Arrival Date missing.

Batch EDBC Skip reason	Description
New/Update	New
Category Id	707
Short Decode Name	County Arrival Date is missing for the applicant.
Long Decode Name	At least one member on the case is missing a county arrival date.
Begin Date	Default System Min Date
End Date	Default System High Date

2. Update Batch EBDC skip logic to skip CalWIN GA/GR cases that contain a member that is missing a county arrival date. This is applicable to CalWIN counties that is opted in for Residency of Current County rule 'Fail residing individual who does not intend to reside in the current county'.

Note: This new Residency Arrival Date Batch EDBC skip logic is the same validation logic as when a worker runs EBDC on the online application as described in Recommendation 2.10.

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1.			
2.			

4 MIGRATION IMPACTS

General Assistance/General Relief functionality will be implemented as a new program for the 57 counties excluding Los Angeles county. Los Angeles GA/GR functionality will not be modified.

4.1 Overall Functionality

4.1.1 SFU Overall

Leverage Rule

Below is the corresponding leveraged CalWIN rule County Admin Matrix and the CalWIN number mapped to CalSAWS rules

Rule Description	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Burial arrangements method 2.	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Evaluate UP/FRE sponsored individual.	Y	Y	Y	Y	N	Y	Y	N	N	Y	N	N	Y	N	Y	N	Y	Y
Do not deem the sponsor if the sponsor and sponsored non-citizen are both in the same home.	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N

CalWIN Rule	CalSAWS Rule
EDX302C003	Burial arrangement method 2.
EDX315C001	Evaluate UP/FRE sponsored individual.
EDX013C012	Do not deem the sponsor if the sponsor and sponsored non-citizen are both in the same home.

4.1.1.1 EDBC Change

4.1.1.1.1 Overview

This section will provide the Eligibility flow for SFU Overall /Program Person Eligibility that can be filtered for each CalWIN County

4.1.1.1.2 Description of Change

SFU Overall Rules Flow Diagram:

A Consolidated Rules Flow Visio document will be provided as a separate Attachment in addition to this design Document that will depict the flow for a selected County. Reference **Appendix 6.1 Rules Flow Diagram** 'Viewing Visio Document in Internet Explorer' for instruction on how to access Visio.

New Program/Person Status:
The following program/person status reason will be used by this flow when the following conditions are met.

1. The new program/person status reason CT73 'Unrelated to Applicant' will be set as a display status reason when all the following conditions in either A or B are met:
    A. All of the following:
        a. The individual did not request for Immediate need.
        b. All of the following is true:
            i. There is more than one individual on the case and
            ii. There is an undocumented citizen eligible for GA/GR aid. (Determined based on the non-citizenship functionality)
            iii. There is a pregnant woman and is eligible for GA/GR aid. (Determined through the pregnancy functionality)
        c. The individual is the primary applicant.
        d. The primary applicant has any 'unrelated' relationship with another person.
    B. All of the following:
        a. The individual did not request for Immediate need.

b. The individual applied for GA/GR.
c. The individual is the primary applicant.
d. The primary applicant has any 'unrelated' relationship with another person.

Category	Short Description
73	Unrelated to Applicant

4.1.2 Non-Financial Overall

Leverage Rule

Below is the corresponding leveraged CalWIN rule County Admin Matrix and the CalWIN number mapped to CalSAWS rules

Rule Description	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Indigent Burial Applicable.	N	Y	N	Y	Y	N	N	N	Y	N	N	N	N	N	N	Y	N	N

CalWIN Rule	CalSAWS Rule
EDX302C001	Indigent Burial Applicable.

4.1.2.1 EDBC Change

4.1.2.1.1 Overview

This section will provide the Eligibility flow for Non-Financial Overview /Program Person Eligibility that can be filtered for each CalWIN County

4.1.2.1.2 Description of Change

Non-Financial Overview Rules Flow Diagram:

A Consolidated Rules Flow Visio document will be provided as a separate Attachment in addition to this design Document that will depict the flow for a selected County. Reference **Appendix 6.1 Rules Flow Diagram** 'Viewing Visio Document in Internet Explorer' for instruction on how to access Visio.

New Program/Person Status:

The following program/person status reason will be used by this flow when the following conditions are met.

1. The new program/person status reason CT73 'HH Mem Not Met Program Req.' will be set as a display status reason when all the following conditions in either A or B are met:

A. All the following:
   a. The individual is not granted for 'Return to resident'. (Determined in Return to Resident functionality)
   b. The individual is not granted for Indigent burial. (Determined in Indigent Burial functionality)
   c. All of the following is true:
      i. The program is intake.
      ii. The individual deceased date is in benefit month or the deceased date before the application date.
   d. The rule 'Indigent Burial Applicable' is not active.
   e. The individual or program failed.

B. All the following:
   a. The individual is not granted 'Return to resident'. (Determined in Return to Resident functionality)
   b. The individual is not granted for Indigent burial. (Determined in Indigent Burial functionality)
   c. At least one of the following is not true:
      i. The program is intake.
      ii. The deceased date is before the application date.
   d. The individual deceased date is before benefit month begin date.
   e. The individual or program failed.

C. All the following:
   a. The individual is not granted for 'Return to resident'. (Determined in Return to Resident functionality)
   b. The individual is not granted for Indigent burial. (Determined in Indigent Burial functionality)
   c. At least one of the following is not true:
      i. The program is intake.
      ii. The deceased date is before the application date.
   d. The individual deceased date is after the benefit month begin date.
   e. The individual or program failed.

Category	Short Description
73	HH Mem Not Met Program Req.

4.1.2.2 Correspondence

4.1.2.2.1 Overview

This section describes the Notice of Action (NOA) triggers that will be created depending on the resulting EDBC reason code in the previous sections. Notices only trigger from certain reason codes listed in this section.

The reason codes listed in the rule recommendations are formatted as <CalWIN Reason Code> - <CalSAWS EDBC Display Reason>. The trigger condition describes the statuses and reasons in which the notice will trigger for. The county-specific information describes which counties and actions the notices will generate for, as well as the document name and number that will be displayed on the distributed documents page. The template column determines how notices are grouped when generated.

4.1.2.2.2 Description of Change

1. **Reason Code: XAN930 - HH Mem Not Met Program Req.**
   a. Trigger Condition
      i. This notice generates for the applicable counties when an individual was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'HH Mem Not Met Program Req.'.
   b. Program Level Reason
   c. County-specific information:

County	Action	Document Description	Number	Template
Santa Cruz	Discontinuance	Discontinuance - Ineligible Household or Family Unit for GA	009-A	12095

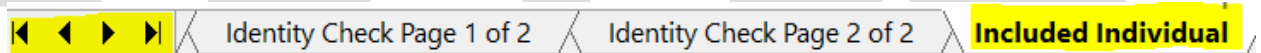# 5 OUTREACH

NONE

6 APPENDIX

6.1 Rules Flow Diagram

Viewing Visio Document in Internet Explorer

1. This is applicable for Laptops/Desktops that do not have Microsoft Visio software installed
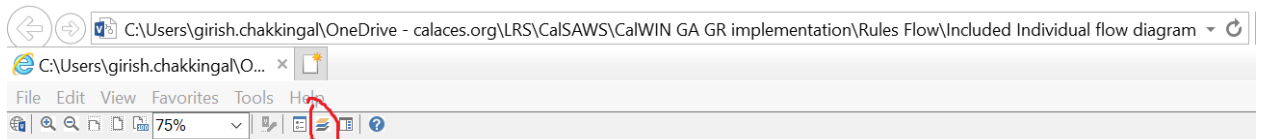
2. Once you double click the attachment or right click and open with Internet Explorer the Visio will open in internet explorer.

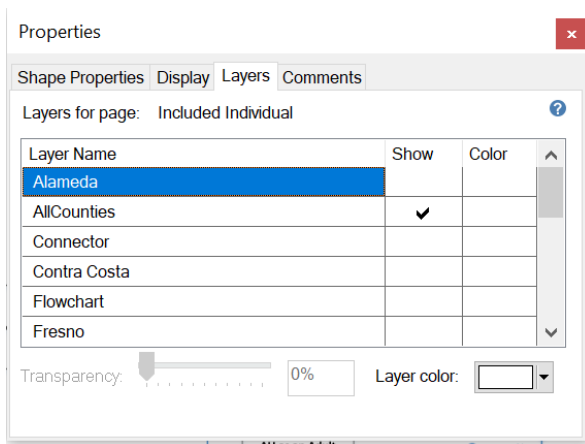3. The internet Explorer will open with the below pop up in the bottom of the page

Internet Explorer restricted this webpage from running scripts or ActiveX controls.   Allow blocked content   ✕

4. Click Allow Blocked Content.

5. Once the Visio opens in Internet Explorer, select the tab at the bottom and navigate using the buttons highlighted below for the appropriate rules (in this case Included Individual)
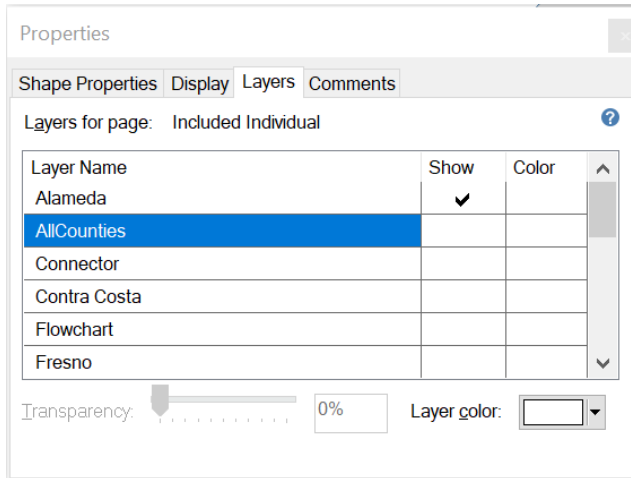

⏮ ◀ ▶ ⏭ | Identity Check Page 1 of 2 | Identity Check Page 2 of 2 | **Included Individual**

6. Click the layer icon circled in red color below

C:\Users\girish.chakkingal\OneDrive - calaces.org\LRS\CalSAWS\CalWIN GA GR implementation\Rules Flow\Included Individual flow diagram

C:\Users\girish.chakkingal\O...   ×

File Edit View Favorites Tools Help
75%

7. Once the layers button is clicked the Properties box will pop up.

Properties   ✕

Shape Properties | Display | Layers | Comments

Layers for page: Included Individual   ❓

Layer Name	Show	Color	
Alameda			
AllCounties	✔		
Connector			
Contra Costa			
Flowchart			
Fresno			

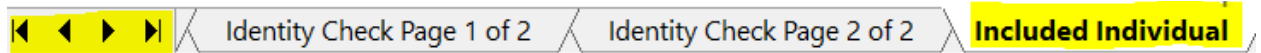Transparency: [____] 0%   Layer color: [____] ▾

AU as an Adult

8. Then click the county name that is applicable to you, in this case Alameda
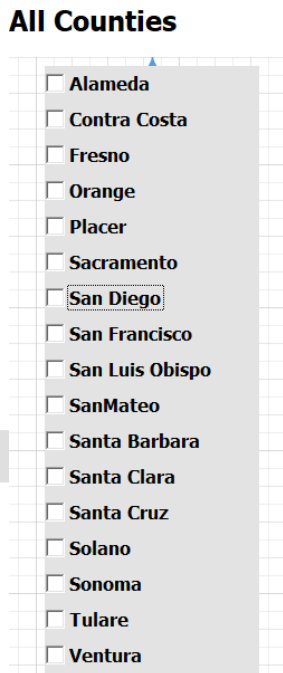

9. Once you select Alameda and close the properties pop up (by clicking the x button at top right corner like closing a tab or window) the flow diagram will show only the rules /functionalities applicable to Alameda.
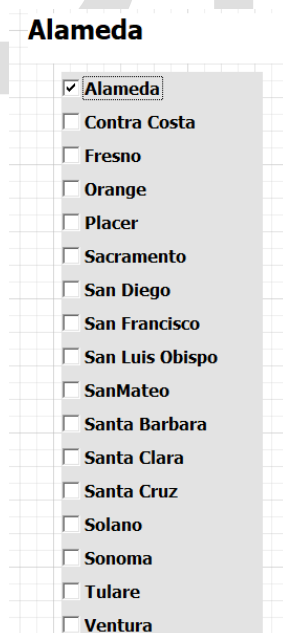
Viewing Visio Document in Microsoft Visio

1. This is applicable for Laptops/Desktops that do have Microsoft Visio software installed

2. Once you double click the attachment or right click and open with Visio then it will open in Microsoft Visio

3. Once the Visio opens in Internet Explorer, select the tab at the bottom and navigate using the buttons highlighted below for the appropriate rules (in this case Included Individual)

4. On the right side of the flow diagram the counties names will be displayed as shown below

All Counties

☐ **Alameda**
☐ **Contra Costa**
☐ **Fresno**
☐ **Orange**
☐ **Placer**
☐ **Sacramento**
☐ **San Diego**
☐ **San Francisco**
☐ **San Luis Obispo**
☐ **SanMateo**
☐ **Santa Barbara**
☐ **Santa Clara**
☐ **Santa Cruz**
☐ **Solano**
☐ **Sonoma**
☐ **Tulare**
☐ **Ventura**

5. Then click the county name that is applicable to you, in this case Alameda as shown below

Alameda

☑ **Alameda**
☐ **Contra Costa**
☐ **Fresno**
☐ **Orange**
☐ **Placer**
☐ **Sacramento**
☐ **San Diego**
☐ **San Francisco**
☐ **San Luis Obispo**
☐ **SanMateo**
☐ **Santa Barbara**
☐ **Santa Clara**
☐ **Santa Cruz**
☐ **Solano**
☐ **Sonoma**
☐ **Tulare**
☐ **Ventura**

6. Once you select Alameda the flow diagram will show only the rules /functionalities applicable to Alameda.

6.1.1 Alternately Sentenced Functionality

6.1.1.1 County Admin Matrix - Alternately Sentenced

6.1.1.1.1 Overview

A new County Admin Detail page for Alternately Sentenced will be created. This page is viewed by the County Administrator to view the list of rules applicable for the Alternately Sentenced functionality to their county.

6.1.1.1.2 Description of Changes

a. The County Admin Matrix page for Alternately Sentenced will have the below functional categories and its associated flag turned on or off based on the current GA/GR functionality for each County
b. The activate switch Yes/No indicate if that functionality is applicable to the displayed county.
c. The functionality is effective dated with begin and end date.
d. The rule functionality can be viewed as of a date using the view date.

Rule Description	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Fail Alternately sentenced individual.	N	N	Y	N	N	N	N	N	Y	Y	N	Y	N	N	N	N	N	N
Fail Alternately Sentenced individual if needs are met.	N	N	N	N	N	N	N	N	N	N	N	N	N	Y	Y	N	N	Y
Fail Alternately Sentenced individual if needs are met and they are CalWORKs eligible.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	N	N
Fail Alternately Sentenced individual who residing in an institution.	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N
Fail Alternately Sentenced individual who is employable or disabled.	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N
Fail Alternately Sentenced individual who is not disabled.	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N
Fail Alternately Sentenced individual who needs are met	Y	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N

or is not co-operating with GRWP.																	
Fail alternately sentenced individual who meets employment req. and needs are met.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	Y	N
Fail individual that is employable and needs are met.	N	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N
Determine if Alternately Sentenced individual is applicable.	Y	N	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	N	Y	Y	Y	Y
Fail alternately sentenced individual who is employable and meets employment service requirement.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	Y	N

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Rule	CalSAWS Rule
EDX124C001	Fail Alternately sentenced individual.
EDX124C002	Fail Alternately Sentenced individual if needs are met.
EDX124C003	Fail Alternately Sentenced individual if needs are met and they are CalWORKs eligible.
EDX124C004	Fail Alternately Sentenced individual who residing in an institution.
EDX124C005	Fail Alternately Sentenced individual who is employable or disabled.
EDX124C006	Fail Alternately Sentenced individual who is not disabled.
EDX124C007	Fail Alternately Sentenced individual who needs are met or is not co-operating with GRWP.
EDX124C008	Fail alternately sentenced individual who meets employment req. and needs are met.
EDX124C009	Fail individual that is employable and needs are met.
EDX124C010	Determine if Alternately Sentenced individual is applicable.
EDX124C011	Fail alternately sentenced individual who is employable and meets employment service requirement.

6.1.1.2 EDBC Changes

6.1.1.2.1 Overview

This section will provide the Eligibility Rules flow for Alternately Sentenced /Program Person Eligibility that can be filtered for each CalWIN County.

6.1.1.2.2 Description of Change

Alternately Sentenced Rules Flow Diagram:

A Consolidated Rules Flow Visio document will be provided as a separate Attachment in addition to this design Document that will depict the rules for a selected County. Reference **Appendix 6.1 Rules Flow Diagram** 'Viewing Visio Document in Internet Explorer' for instruction on how to access Visio.

The following Data Collection elements will be used by this Rule Flow.

CalWIN Field	CalSAWS Field	Type	Location Detail
Employability Status	Type	Existing	Work Registration Detail type 'GA/GR ES'
Employability begin date	Begin date	Existing	Work Registration Detail
Employability end date	End date	Existing	Work Registration Detail
Housing situation	Living arrangement type	Existing	Living Arrangement Detail
ASP Needs Met	ASP Needs Met	New	Living Arrangement Detail
institution discharge date	Date of Departure	Existing	Living Arrangement Detail
Diagnosis	Catastrophically Ill/Disabled	New	GR Health Assessment Detail
Household needs met	Household Needs Met	New	Living Arrangement Detail
Food needs met	Food Needs Met	New	Living Arrangement Detail
Compliance of the type GRWP "GW"	Non-compliance Type: Employment Services Non-compliance Reason: GRWP	Existing	Eligibility Non-compliance

Please refer the Rules Flow Diagram in the Appendix section on how to open and navigate the Visio diagram.

Please Note: Throughout the Alternately Sentenced Program (ASP) there is a check to determine if an individual is considered meeting Employment Service (ES) requirements. This will be designed in a separate SCR 215664 mentioned in the assumption section.

New Program/Person Status:
New Program/Person Status Reasons will be added to be used by this Rule Flow. The following reasons will set to the program/person level when the following conditions are met:

2. The new program/person status reason CT73 'Alt. Sentenced' will be set as a display status reason when all the following conditions in either A or B are met:
   A. All the conditions are met:
      a. The rule 'Determine if Alternately Sentenced individual is applicable' is active.
      b. The individual's 'Living arrangement type' is 'Alternately Sentenced'.
      c. Individual has an open Employment Service program in relation to their GA/GR program.
      d. The rule 'Fail Alternately sentenced individual' is active.
   B. All the conditions are met:
      a. The rule 'Determine if Alternately Sentenced individual is applicable' is active.
      b. The individual's Living arrangement type is 'Alternately Sentenced'.
      c. Individual has an open Employment Service program in relation to their GA/GR program.
      d. The rule 'Fail Alternately sentenced individual' is not active.
      e. The rule 'Fail Alternately Sentenced individual if needs are met.' is active.
      e. The individual's 'ASP Needs are Met' is 'Yes'.
      f. The rule 'Fail Alternately Sentenced individual if needs are met and they are CalWORKs eligible' is active.
      g. The individual is CalWORKs eligible on the case and is getting CalWORKs aid.

Category	Short Description
73	Alt. Sentenced

3. The new program/person status reason CT73 'Alt. Sentenced - ASP Needs Met' will be set as a display status reason when all the following conditions are met:

a. The rule 'Determine if Alternately Sentenced individual is applicable' is active.
b. The individual's Living arrangement type is 'Alternately Sentenced'.
c. Individual has an open Employment Service program in relation to their GA/GR program.
d. The rule 'Fail Alternately sentenced individual' is not active.
e. The rule 'Fail Alternately Sentenced individual if needs are met.' is active.
f. The individual's 'ASP Needs are Met' is 'Yes'.
g. The rule 'Fail Alternately Sentenced individual if needs are met and they are CalWORKs eligible' is not active.

Category	Short Description
73	Alt. Sentenced - ASP Needs Met

4. The new program/person status reason CT73 'Alt Sentenced - Reside in Institution' will be set as a display status reason when all the following conditions are met:
   a. The rule 'Determine if Alternately Sentenced individual is applicable' is active.
   b. The individual's 'Living arrangement type' is 'Alternately Sentenced'.
   c. Individual has an open Employment Service program in relation to their GA/GR program.
   d. The rule 'Fail Alternately sentenced individual' is not active.
   e. The rule 'Fail Alternately Sentenced individual if needs are met.' is not active.
   f. The rule 'Fail Alternately Sentenced individual who residing in an institution' is active.

Category	Short Description
73	Alt Sentenced - Reside in Institution

5. The new program/person status reason CT73 'Alt Sentenced - Employable' will be set as a display status reason when all the following conditions are met:
   a. The rule 'Determine if Alternately Sentenced individual is applicable' is active.
   b. The individual's 'Living arrangement type' is 'Alternately Sentenced'.
   c. The rule 'Fail Alternately sentenced individual' is not active.
   d. The rule 'Fail Alternately Sentenced individual if needs are met.' is not active.

e. The rule 'Fail Alternately Sentenced individual who residing in an institution' is not active.
f. The rule 'Fail Alternately Sentenced individual who is employable or disabled.' is active.
g. Individual's Work Registration Detail type 'GA/GR ES' status is not 'unemployable', or individual's GR Health Assessment Detail's Catastrophically Ill/Disabled is 'No'.

Category	Short Description
73	Alt Sentenced - Employable

6. The new program/person status reason CT73 'Alt. Sentenced - Emp. Req. Not Met' will be set as a display status reason when all the following conditions are met:
   a. The rule 'Determine if Alternately Sentenced individual is applicable' is active.
   b. The individual's 'Living arrangement type' is 'Alternately Sentenced'.
   c. The rule 'Fail Alternately sentenced individual' is not active.
   d. The rule 'Fail Alternately Sentenced individual if needs are met.' is not active.
   e. The rule 'Fail Alternately Sentenced individual who residing in an institution' is not active.
   f. The rule 'Fail Alternately Sentenced individual who is employable or disabled.' is not active.
   g. The rule 'Fail alternately sentenced individual who is employable and meets employment service requirement.' is active.
   h. The individual's Work Registration Detail type is 'Employable'.
   i. Individual does not have an open Employment Service program in relation to their GA/GR program.

Category	Short Description
73	Alt. Sentenced - Emp. Req. Not Met

7. The new program/person status reason CT73 'Alt Sentenced Not Disabled' will be set as a display status reason when all the following conditions are met:
   a. The rule 'Determine if Alternately Sentenced individual is applicable' is active.
   b. The individual's 'Living arrangement type' is 'Alternately Sentenced'.
   c. Individual has an open Employment Service program in relation to their GA/GR program.
   d. The rule 'Fail Alternately sentenced individual' is not active.

e. The rule 'Fail Alternately Sentenced individual if needs are met.' is not active.
f. The rule 'Fail Alternately Sentenced individual who residing in an institution' is not active.
g. The rule 'Fail Alternately Sentenced individual who is employable or disabled.' is not active.
h. The rule 'Fail alternately sentenced individual who is employable and meets employment service requirement.' is not active.
i. The rule 'Fail Alternately Sentenced individual who is not disabled' is active.
j. Individual's GR Health Assessment Detail's Catastrophically Ill/Disabled is 'No'.

Category	Short Description
73	Alt Sentenced Not Disabled

8. The new program/person status reason CT73 'Alt Sentenced Needs Met' will be set as a display status reason when all the following conditions are met:
   a. The rule 'Determine if Alternately Sentenced individual is applicable' is active.
   b. The individual's 'Living arrangement type' is 'Alternately Sentenced'.
   c. Individual has an open Employment Service program in relation to their GA/GR program.
   d. The rule 'Fail Alternately sentenced individual' is not active.
   e. The rule 'Fail Alternately Sentenced individual if needs are met.' is not active.
   f. The rule 'Fail Alternately Sentenced individual who residing in an institution' is not active.
   g. The rule 'Fail Alternately Sentenced individual who is employable or disabled.' is not active.
   h. The rule 'Fail alternately sentenced individual who is employable and meets employment service requirement.' is not active.
   i. The rule 'Fail Alternately Sentenced individual who is not disabled' is not active.
   j. The rule 'Fail Alternately Sentenced individual who needs are met or is not co-operating with GRWP.' is active.
   k. The individual's 'Housing needs met' and 'Food needs met' is 'Yes'.

Category	Short Description
73	Alt Sentenced Needs Met

9. The new program/person status reason CT73 'Alt. Sentenced - Failed to Comply: GRWP' will be set as a display status reason when all the following conditions are met:
    a. The rule 'Determine if Alternately Sentenced individual is applicable' is active.
    b. The individual's 'Living arrangement type' is 'Alternately Sentenced'.
    c. Individual has an open Employment Service program in relation to their GA/GR program.
    d. The rule 'Fail Alternately sentenced individual' is not active.
    e. The rule 'Fail Alternately Sentenced individual if needs are met.' is not active.
    f. The rule 'Fail Alternately Sentenced individual who residing in an institution' is not active.
    g. The rule 'Fail Alternately Sentenced individual who is employable or disabled.' is not active.
    h. The rule 'Fail alternately sentenced individual who is employable and meets employment service requirement.' is not active.
    i. The rule 'Fail Alternately Sentenced individual who is not disabled' is not active.
    j. The rule 'Fail Alternately Sentenced individual who needs are met or is not co-operating with GRWP.' is active.
    l. The individual's 'Housing needs met' and 'Food needs met' is 'Yes'.
    k. The individual's Work Registration Detail type is 'Employable'.
    l. The individual is not cooperating with GRWP. Indicated by having a noncompliance:
        i. Non-compliance Type: Employment Services
        ii. Non-compliance Reason: GRWP

Category	Short Description
73	Alt. Sentenced - Failed to Comply: GRWP

10. The new program/person status reason CT73 'ASP Needs Met' will be set as a display status reason when all the following conditions are met:
    A. All the conditions are met:
    a. The rule 'Determine if Alternately Sentenced individual is applicable' is active.
    b. The individual's 'Living arrangement type' is 'Alternately Sentenced'.
    c. The rule 'Fail Alternately sentenced individual' is not active.
    d. The rule 'Fail Alternately Sentenced individual if needs are met.' is not active.

e. The rule 'Fail Alternately Sentenced individual who residing in an institution' is not active.
f. The rule 'Fail Alternately Sentenced individual who is employable or disabled.' is not active.
g. The rule 'Fail alternately sentenced individual who is employable and meets employment service requirement.' is not active.
h. The rule 'Fail Alternately Sentenced individual who is not disabled' is not active.
i. The rule 'Fail Alternately Sentenced individual who needs are met or is not co-operating with GRWP.' is not active.
j. The rule 'Fail alternately sentenced individual who meets employment req. and needs are met' is active.
m. The individual does not have an open Employment Service program in relation to their GA/GR program.
n. The individual's 'Household needs met' and 'food needs met' is 'Yes'.

B. All the conditions are met:
a. The rule 'Determine if Alternately Sentenced individual is applicable' is active.
o. The individual 'Living arrangement type' is 'Alternately Sentenced'.
b. The rule 'Fail Alternately sentenced individual' is not active.
c. The rule 'Fail Alternately Sentenced individual if needs are met.' is not active.
d. The rule 'Fail Alternately Sentenced individual who residing in an institution' is not active.
e. The rule 'Fail Alternately Sentenced individual who is employable or disabled.' is not active.
f. The rule 'Fail alternately sentenced individual who is employable and meets employment service requirement.' is not active.
g. The rule 'Fail Alternately Sentenced individual who is not disabled' is not active.
h. The rule 'Fail Alternately Sentenced individual who needs are met or is not co-operating with GRWP.' is not active.
i. The rule 'Fail alternately sentenced individual who meets employment req. and needs are met' is not active.
j. The rule 'Fail individual that is employable, and needs are met' is active.
k. The individual's Work Registration Detail type is 'Employable'.
p. The individual's 'Housing needs met' and 'Food needs met' is 'Yes'.

Category	Short Description
73	ASP Needs Met

11. The new program/person status reason CT73 'Alt Sentenced Unemployable' will be set as a display status reason when all the following conditions are met:
    a. The rule 'Determine if Alternately Sentenced individual is applicable' is active.
    b. The individual 'Living arrangement type' is 'Alternately Sentenced'.
    c. The individual has an open Employment Service program in relation to their GA/GR program.
    d. The rule 'Fail Alternately sentenced individual' is not active.
    e. The rule 'Fail Alternately Sentenced individual if needs are met.' is not active.
    f. The rule 'Fail Alternately Sentenced individual who residing in an institution' is not active.
    g. The rule 'Fail Alternately Sentenced individual who is employable or disabled.' is not active.
    h. The rule 'Fail alternately sentenced individual who is employable and meets employment service requirement.' is not active.
    i. The rule 'Fail Alternately Sentenced individual who is not disabled' is not active.
    j. The rule 'Fail Alternately Sentenced individual who needs are met or is not co-operating with GRWP.' is not active.
    k. The rule 'Fail alternately sentenced individual who meets employment req. and needs are met' is not active.
    l. The rule 'Fail individual that is employable, and needs are met' is active.
    m. The individual's Work Registration Detail type is not 'unemployable' or is not effective for the benefit month or there is no work registration record.

Category	Short Description
73	Alt Sentenced Unemployable

6.1.1.3 Correspondence

6.1.1.3.1 Overview

This section describes the Notice of Action (NOA) triggers that will be created depending on the resulting EDBC reason code in the previous sections. Notices only trigger from certain reason codes listed in this section.

The reason codes listed in the rule recommendations are formatted as <CalWIN Reason Code> - <CalSAWS EDBC Display Reason>. The trigger condition describes the statuses and reasons in which the notice will trigger for. The county-specific information describes which counties and actions the notices will generate for, as well as the document name and number that will be displayed

on the distributed documents page. The template column determines how notices are grouped when generated.

6.1.1.3.2 Description of Change

1. **Reason Code: XAN773 - Alt. Sentenced - Employable**
   a. Trigger Condition
      i. This notice generates for the applicable counties when an individual was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'Alt. Sentenced - Employable'.
   b. Person Level Reason
   c. County-specific information:

County	Action	Document Description	Number	Template
Santa Clara	Discontinuance	GA Discontinuance - Moved Out of County	GA 048	12013

6.1.1.4 Project Requirements

DDID 2314	DDID Description	How DDID Requirement Met	Rule Flow Diagram
	[Business Rule: {Fail Alternately sentenced person} CalSAWS must fail Alternately sentenced person for GA/GR.]	The rule 'Fail Alternately sentenced individual ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Housing and food needs met for ASP} CalSAWS must check for housing and food needs meeting for ASP for GA/GR.]	The rule 'Fail Alternately Sentenced individual if needs are met. ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Needs met and CalWORKs ineligible} CalSAWS must check whether needs met and CalWORKs ineligible for GA/GR.]	The rule 'Fail Alternately Sentenced individual if needs are met and they are CalWORKs eligible ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {ASP is in an institution} CalSAWS must check whether an ASP is in an institution for GA/GR.]	The rule 'Fail Alternately Sentenced individual who residing in an institution ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix

DDID 2314	DDID Description	How DDID Requirement Met	Rule Flow Diagram
	[Business Rule: {ASP's employability and disability} CalSAWS must check for an ASP's employability, disability and incapacity for GA/GR.]	The rule 'Fail Alternately Sentenced individual who is employable or disabled. ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {ASP Disabled} CalSAWS must check whether an ASP is disabled for GA/GR.]	The rule 'Fail Alternately Sentenced individual who is not disabled ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {ASP's need and GRWP} CalSAWS must check for ASP's need and GRWP compliance for GA/GR.]	The rule 'Fail Alternately Sentenced individual who needs are met or is not co-operating with GRWP. ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {ASP's mandatory program services} CalSAWS must verify for ASP's compliance with mandatory program services for GA/GR.]	The rule 'Fail alternately sentenced individual who meets employment req. and needs are met ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {ASP's employability and needs} CalSAWS must check for and fail the individual if the ASP is employable, meeting the employment service requirement, household needs and food needs for GA/GR.]	The rule 'Fail individual that is employable and needs are met ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {ASP applicable} CalSAWS must verify that ASP meets the needs of institution for GA/GR.]	The rule 'Determine if Alternately Sentenced individual is applicable ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix

DDID 2314	DDID Description	How DDID Requirement Met	Rule Flow Diagram
	[Business Rule: {Employable and meeting ES requirements} CalSAWS must verify that ASP is employable and meeting the employment service requirement for GA/GR.]	The rule 'Fail alternately sentenced individual who is employable and meets employment service requirement. ' will meet this requirement	The following rule is stated in the business flow diagram and admin matrix

6.2 Status Reason (CT73)

A. Reference table for CT73 (Program status reason) and corresponding status reason in this design document. This table shows the values for the new columns added.
   i. Key:
      1. GA/GR Priority
         a. The lower the number the higher the priority
      2. GA/GR Program Role
         a. FE – This indicator means the status reason will change the person role to FRE - 'Financially Responsible – Excluded'
         b. FI – This indicator means this status reason will change the person role to FRI 'Financially Responsible – Included'
         c. MM – This indicator means this status reason will change the person role to MMO 'Medi-Cal Member Only'
         d. UP – This indicator means this status reason will change the person role to UP 'Unaided Person'
      3. GA/GR Close Person
         a. CanCloseBoth – Indicator means this status reason can close both person and program level.
         b. Y – indicator means this status reason can close the person.
      4. GA/GR Close Program
         a. CanCloseBoth – Indicator means this status reason can close both person and program level.
         b. Y – Indicator means this status reason can close the program.
      5. General Relief
         a. Y -Indicator means this status reason will be applicable for CalWINs General Relief Program

CalWIN Status	GR Priority	CalSAWs Status (Status Reason)	GA/GR Program Role	GA/GR Close Person	GA/GR Close Program
XAN798	7380	Age		Y	
XAN439	1860	Aid-in-Kind - FTP Medical Unemployment			Y
XAN406	1800	Aid-in-Kind - No Arrival Date			Y
XAN409	1840	Aid-in-Kind - Non-Coop Drug/Alch. Trtmnt			Y
XAN440	1880	Aid-in-Kind - Non-Coop SSI/SSP			Y
XAN408	1820	Aid-in-Kind - School Not Valid			Y
XAN402	1740	Aid-in-Kind - Self-Employed			Y
XAN404	1760	Aid-in-Kind - Volunteer Quit			Y
XAN405	1780	Aid-in-Kind - No SSN			Y
XAN773	6860	Alt. Sentenced - Employable		Y	
XAN772	6880	Alt. Sentenced - Reside in Institution		Y	
XAN776	6900	Alt. Sentenced Needs Met		Y	
XAN775	6920	Alt. Sentenced Not Disabled		Y	
XAN780	9000	Alt. Sentenced Unemployable	UP		
XAN770	6940	Alt. Sentenced		Y	
XAN771	6960	Alt. Sentenced - ASP Needs Met		Y	
XAN774	6980	Alt. Sentenced - Emp. Req. Not Met		Y	
XAN777	1700	Alt. Sentenced - Failed to Comply: GRWP			Y
XAN797	7400	Approved Course - Req. Not Met		Y	
XAN778	7000	ASP Needs Met		Y	
XAN779	7000	ASP Needs Met		Y	
XAN116	6480	County Funded		Y	
XAN113	6500	Did Not Apply for Medi-Cal		Y	
XAN108	6340	Did Not Comply: Medical Eval.		Y	
XAN109	6340	Did Not Comply: Medical Eval.		Y	
XAN041	1620	Did Not Comply: Medical Evaluation			Y
XAN128	6760	Did Not Sign TPL		Y	
XAN167	1500	Didn't Apply for SSI			Y
XAN170	1500	Didn't Apply for SSI			Y
XAN171	1500	Didn't Apply for SSI			Y
XAN172	1500	Didn't Apply for SSI			Y
XAN173	1500	Didn't Apply for SSI			Y

	not displayed on EDBC				
E10000	not displayed on EDBC	Disability Not Verified			
XAN182	7280	Disabled - Failed to Comply: SSI Process		Y	
XAN188	1720	Disabled - Referred SSI			Y
XAN186	7300	Disabled-Time Limit		Y	
XAN466	7020	Drug/Alcohol Rehab		Y	
XAN792	7420	Employable - ES Not Registered		Y	
XAN800	1920	Employable Student			Y
XAN794	7440	Enrolled More Than 12 Months		Y	
XAN784	7460	ES Req. Not Met		Y	
XAN187	7260	Failed to Apply for SSI		Y	
XAN169	6040	Failed to Comply with SSI		Y	
XAN164	1440	Failed to Comply: IAP Advocate			Y
XAN008	6800	Failed to Comply: Lawsuit Info.		Y	
XAN067	6380	Failed to Comply: Medical Eval.		Y	
XAN166	1480	Failed to Comply: SSA Agency			Y
XAN181	7320	Failed to Comply: SSI Advocate		Y	
XAN192	1460	Failed to Comply: SSI Agency			Y
XAN177	6060	Failed to Comply: SSI No Good Cause		Y	
XAN176	1540	Failed to Comply: SSIAP			Y
XAN039	7040	FTP Address		Y	
XAN035	6520	FTP Disability Diagnosis		Y	
XAN769	7060	FTP Homeless		Y	
XAN089	7080	FTP Legal Residency		Y	
XAN010	6400	FTP Proof of Disability		Y	
XAN716	1600	FTP SSI/SSP			Y
XAN036	6540	FTP SSI/SSP App.		Y	
XAN015	6420	FTP Work Reg. Status		Y	
XAN001	6080	Gets SSI/SSP		Y	
XAN930	9200	HH Mem Not Met Program Req.		Y	
XAN788	7480	Higher Education - Medical Reason		Y	
XAN790	1900	Higher Education - Non-Medical Reason			Y
XAN796	7500	Higher Education - Not Disable		Y	
XAN786	7520	Higher Education Not Participating in ES		Y	
XAN175	6560	Incarcerated		Y	
XAN803	7540	Ineligible Student		Y	
XAN194	6820	Lawsuit Unverified		Y	

				CanCloseBoth	CanClosel
XAN193	3000	Lawsuit Verified, Lien Not Signed		CanCloseBoth	CanClosel
XAN190	1660	Lawyer Release Not Signed			Y
XAN189	1660	Lawyer Release Not Signed			Y
XAN983	7560	No Director Exception		Y	
XAN765	7100	No Intent to Reside		Y	
XAN107	6440	No Medical Eval.		Y	
XAN077	7120	No Right/Ability to Reside		Y	
XAN183	7340	No SSI App.		Y	
XAN184	7340	No SSI App.		Y	
XAN793	7580	Non Employable		Y	
XAN766	7140	Not a Resident of County		Y	
XAN083	7600	Not Approved		Y	
XAN799	7620	Not Attending GED/High School		Y	
XAN048	7160	Not County Residence		Y	
XAN785	7640	Not Participating in ES		Y	
XAN768	7180	Not Residing in County		Y	
XAN997	7200	PAES Resident Time Limit		Y	
XAS889	5320	Potentially CW Eligible Due to Pregnancy		Y	
XAN467	6580	Received GR		Y	
XAN012	6460	Receiving Aid - County Limit		Y	
XAN468	1560	Refused SSI/SSP			Y
XAN191	6840	Release Not Signed		Y	
Event 1	9160	Requested Immediate Need			Y
XAN091	3020	Resident Time Limit		CanCloseBoth	CanClosel
XAN092	7220	Resident: No Intent to Reside		Y	
XAN767	7240	Residing No Perm Address		Y	
XAN791	7660	School Not Valid		Y	
XAN168	1520	SSI Time Limit			Y
XAN518	1580	SSI/SSP Appeal			Y
XAN465	6600	SSI/SSP Recipient		Y	
XAN002	6100	SSI/SSP Refused		Y	
XAN005	6020	SSN Enumeration		Y	
XAN802	7680	Student – Req. Not Met		Y	
XAN787	7700	Student ES Not Participating		Y	
XAN185	7360	Temp Disable - Not Meet ES Req.		Y	
XAN192	1640	TPL Not Signed			Y
XAN195	1640	TPL Not Signed		Y	
XAN464	6620	Trimester Pregnancy		Y	
XAN033	6640	Type 1 Institution – FTP SSIAP		Y	

XAN034	6660	Type 1 Institution - Letter Not Provided		Y	
XAN117	6680	Type 10 Institution Not Licensed		Y	
XAN118	6700	Type 11 Instiution Allotted > Allowed Time		Y	
XAN110	6720	Type 2 Institution		Y	
XAN115	6740	Type 5 Institution Allotted > Allowed Time		Y	
XAN046	7720	Under County Age		Y	
XAN801	7740	Unemployable Student		Y	
XAN520	9190	Unrelated to Applicant	FE		

6.3   Reference table search (used by developers and testers)

This table lists information on what database table, category, and values to search and retrieve when use case conditions requires retrieving county defined values. Developers and testers will use this information to search the database for the required values.

Use Case	CalSAWs Table	Description (summary of what we are doing in this table)	Example	Category ID	Reference Columns used to search

| SSN application verification | County Defined Time Limit | The table 'County Defined Time Limit' (CT 10634) will provide the time limit duration for the CalWIN GAGR CalWIN County.

Seach based on the Code number identif 'SD' .

Retrieve the following reference columns:

Reference column '[County Name] TIME LIMIT' which will give a numeric value (1,2,3.....).
Reference column "[County Name] UNIT OF MEASUREMENT" will give a String Value (D,H,M or Y) with (D = Days, H=Hours, M = Months, Y = Years).

These two values will give the duration of 'County Defined Specific Period'.

Note - [County Name] is a placeholder for whatever county being searched for. | Example for Searching the time limit table for SSN application Duration for the county of Alameda :

Seach:
Reference Column: Alameda Time Limit
Reference Column: Alameda Unit of measurement

From:
Code Detail Table

Where:
Code number identif = SD
Category ID = 10634

Result:
"Alameda Time Limit" = 12
"Alameda Unit of measurement" = D

*Alameda time limit duration for 'SSN Application Duration' is 12 Days | 10634 | Code number identif = SD |

| ssi status | County Defined Time Limit | The table 'County Defined Time Limit' (CT 10634) will provide the time limit duration for the CalWIN GAGR CalWIN County.

Seach based on the Code number identif 'DS' .

Retrieve the following reference columns:

Reference column '[County Name] TIME LIMIT' which will give a numeric value (1,2,3.....).
Reference column "[County Name] UNIT OF MEASUREMENT" will give a String Value (D,H,M or Y) with (D = Days, H=Hours, M = Months, Y = Years).

These two values will give the duration of 'County Defined Specific Period'.

Note - [County Name] is a placeholder for whatever county being searched for. | Example for Searching the time limit table for Disability for the county of Alameda :

Seach:
Reference Column: Alameda Time Limit
Reference Column: Alameda Unit of measurement

From:
Code Detail Table

Where:
Code number identif = DS
Category ID = 10634

Result:
"Alameda Time Limit" = 24
"Alameda Unit of measurement" = D

*Alameda time limit duration for 'Disability' is 24 Days | 10634 | Code number identif = DS |

| institution al status | County Defined Time Limit | The table 'County Defined Time Limit' (CT 10634) will provide the time limit duration for the CaWIN GAGR CalWIN County.

Seach based on the Code number identif 'T7' .

Retrieve the following reference columns:

Reference column '[County Name] TIME LIMIT' which will give a numeric value (1,2,3.....).
Reference column "[County Name] UNIT OF MEASUREMENT" will give a String Value (D,H,M or Y) with (D = Days, H=Hours, M = Months, Y = Years).

These two values will give the duration of 'County Defined Specific Period'.

Note - [County Name] is a placeholder for whatever county being searched for. | Example for Searching the time limit table for Type 7 living arrangement status for the county of Alameda :

Seach:
Reference Column: Alameda Time Limit
Reference Column: Alameda Unit of measurement

From:
Code Detail table

Where:
Code number identif = T7
Category Id = 10634

Result:
"Alameda Time Limit" = 30
"Alameda Unit of measurement" = D

*Alameda time limit duration for 'Type 7 living arrangement status' is 24 Days | 10634 | Code number identif = T7 |

| residency of current county | County Defined Time Limit | The table 'County Defined Time Limit' (CT 10634) will provide the time limit duration for the CalWIN GAGR CalWIN County.

Seach based on the Code number identif 'RC' .

Retrieve the following reference columns:

Reference column '[County Name] TIME LIMIT' which will give a numeric value (1,2,3.....).
Reference column "[County Name] UNIT OF MEASUREMENT" will give a String Value (D,H,M or Y) with (D = Days, H=Hours, M = Months, Y = Years).

These two values will give the duration of 'County Defined Specific Period'.

Note - [County Name] is a placeholder for whatever county being searched for. | Example for Searching the time limit table for Application Period for the county of Alameda :

Seach:
Reference Column: Alameda Time Limit
Reference Column: Alameda Unit of measurement

From:
Code Detail Table

Where:
Code number identif = RC
Category Id = 10634

Result:
"Alameda Time Limit" = 15
"Alameda Unit of measurement" = D

*Alameda time limit duration for 'Application Period' is 15 Days | 10634 | Code number identif = RC |

| unemploy able status | County Defined Time Limit | The table 'County Defined Time Limit' (CT 10634) will provide the time limit duration for the CalWIN GAGR CalWIN County.

Seach based on the Code number identif 'US' .

Retrieve the following reference columns:

Reference column '[County Name] TIME LIMIT' which will give a numeric value (1,2,3.....).
Reference column "[County Name] UNIT OF MEASUREMENT" will give a String Value (D,H,M or Y) with (D = Days, H=Hours, M = Months, Y = Years).

These two values will give the duration of 'County Defined Specific Period'.

Note - [County Name] is a placeholder for whatever county being searched for. | Example for Searching the time limit table for Aid received for the county of Alameda :

Seach:
Reference Column: Alameda Time Limit
Reference Column: Alameda Unit of measurement

From:
Code Detail Table

Where:
Code number identif = US
Category Id = 10634

Result:
"Alameda Time Limit" = 12
"Alameda Unit of measurement" = D

*Alameda time limit duration for 'Aid received' is 12 Days | 10634 | Code number identif = US |

| Employable Status | County Defined Time Limit | The table 'County Defined Time Limit' (CT 10634) will provide the time limit duration for the CalWIN GAGR CalWIN County.

Seach based on the Code number identif 'EL' .

Retrieve the following reference columns:

Reference column '[County Name] TIME LIMIT' which will give a numeric value (1,2,3.....).
Reference column "[County Name] UNIT OF MEASUREMENT" will give a String Value (D,H,M or Y) with (D = Days, H=Hours, M = Months, Y = Years).

These two values will give the duration of 'County Defined Specific Period'.

Note - [County Name] is a placeholder for whatever county being searched for. | Example for Searching the time limit table for Max age limit for the county of Alameda :

Seach:
Reference Column: Alameda Time Limit
Reference Column: Alameda Unit of measurement

From:
Code Detail table

Where:
Code number identif = EL
Category Id = 10634

Result:
"Alameda Time Limit" = 65
"Alameda Unit of measurement" = Y

*Alameda time limit duration for 'Max age limit' is 65 Years | 10634 | Code number identif = EL |

disability	GAGR Good Cause Reason County Reference Table	The table 'GAGR Good Cause Reason County Reference Table' (CT10650) will provide if the good cause reason for Non-cooperation is accepted by the CalWIN GAGR County. Using the reference column 'County code' (which reference CT15 County Code) and 'Good Cause' (which reference CT10346 County Hearing Good Cause Reason') to search in the Reference table 'GAGR Good Cause Reason County Reference Table' (CT 10650) to get the value in the reference column 'Applicable' . If the reference column 'Applicable' is Y - The county specified in Reference column 'County Code' accepts the good cause reason. If the reference column 'Applicable' is N or the entry cannot be found in CT 10650 - Then that county does not accept the good cause reason.	Example for seaching if the good cause 'Agency Error' is accepted for the county Alameda: Search: Reference Column: Applicable From: Code Detail Table Where: Reference Column: County Code = 01 Reference Column:Good Cause Reason Code = 'AE' Category Id = 10650 Result Applicable = Y The county Alameda (01) accepts the County Hearing Good Cause Reason Agency Error (AE).	10650	County Co⋯ Good Caus⋯ Reason Co⋯

| institution al status | GAGR Living Arrange ment County Referenc e Table | This table 'GAGR Living Arrangement County Reason' (CT 10657) is to determine what category a CalWIN GAGR county set for their living arrangment type.

Using the reference column 'County code' (which reference CT15 County Code) and Living Arrangement Type' (which reference CT165 Living Arrangement Type Code') to search in the Reference table 'GAGR Living Arrangement County Reference Table' (CT 10657) to get the value in the reference column 'Category' .

The reference column 'Category' hold numeric values categorizing what each specific GAGR CalWIN county determines a living arrangement type should be based on their business logic.

The reference column 'Category' was brought in 'As is' from the CalWIN Database. | Example to determine what Alameda categorized the living arrangement type 'High School' :
Search:
Reference Column: Category

From:
Code Detail Table

Where:
Reference Column: County Code = 01
Reference Column:Living Arrangement Type = 'HS'
Category Id = 10657

Result
Category = 1

Meaning:
The county Alameda (01) categorize the living arrangement type 'Hospital - Acute Hospital Care' (HS) as category '1' . | 10657 | County Cod Living Arrangemer Type |

| Employable Status | GAGR Living Arrangement County Reference Table | This table 'GAGR Living Arrangement County Reason' (CT 10657) is to determine what category a CalWIN GAGR county set for their living arrangment type.

Using the reference column 'County code' (which reference CT15 County Code) and Living Arrangement Type' (which reference CT165 Living Arrangement Type Code') to search in the Reference table 'GAGR Living Arrangement County Reference Table' (CT 10657) to get the value in the reference column 'Category' .

The reference column 'Category' hold numeric values categorizing what each specific GAGR CalWIN county determines a living arrangement type should be based on their business logic.

The reference column 'Category' was brought in 'As is' from the CalWIN Database. | Example to determine what Alameda categorized the living arrangement type 'High School' :
Search:
Reference Column: Category

From:
Code Detail Table

Where:
Reference Column: County Code = 01
Reference Column:Living Arrangement Type = 'HS'
Category Id = 10657

Result
Category = 1

Meaning:
The county Alameda (01) categorize the living arrangement type 'Hospital - Acute Hospital Care' (HS) as category '1' . | 10657 | County Cod Living Arrangemer Type |

| ssi status | GAGR Non-citizenship County Reference Tabl | This table 'GAGR Non-citizenship County Reference Tabl' (CT 10653) is used to find if the citizenship is 'Eligible' or 'Ineligible' for the CalWIN GAGR program. Using the reference columns 'County Code' (which reference CT15 County Code) and 'Citizenship Type' (which reference CT 304 Citizenship Type) to search the table 'GAGR Non-citizenship County Reference Table' (CT10653) to find if a Citizenship type is 'Eligible' or 'Ineligible' based on the reference column 'Classification'. | Example to determine if the citizenship 'Applicant for Registry' is Eligible for Alameda: Search: Reference Column: 'Classification' From: Code Detail Table Where: County Code = 01 Citizenship Type = 'A2' Category Id = 10653 Result: Classifcation = 'Eligible' Meaning: The county Alameda '01' classifies the the citizenship 'EAD - Applicant for Registry' as 'Eligible. | 10653 | County Cod Citizenship Type |

| school attendance | GAGR School Type County Reference Table | This table 'GAGR School Type County Reference Table' is used to determined if a school type is approved by the CalWIN GAGR County.

Using the reference column 'County code' (which reference CT15 County Code) and 'School Type' (which reference CT298 Organization Type Code') to search in the Reference table 'GAGR School Type County Reference Table' (CT 10656) to get the value in the reference column 'Approve'.

If the reference column 'Approve' is Y - The county specified in Reference column 'County Code' accepts the School Type. If the reference column 'Approve' is N or the entry cannot be found in CT 10656 - Then that county does not accept the School Type. | Example to determine if the county Alameda approves the school type 'High School':
Search:
Reference Column: Approve

From:
Code Detail Table

Where:
Reference Column: County Code = 01 Reference Column:School Type Reason Code = 'CO' Category = 10656

Result
Approve = Y

The county Alameda (01) approve the School Type 'College' (CO). | 10656 | County Cod School Type |

| SSN application verification | GAGR Reason for No SSN County Reference Table | This table 'GAGR Reason for No SSN County Reference Table' is used to determined if the 'No SSN reaosn' is accpted by the CalWIN GAGR County.

Using the reference column 'County code' (which reference CT15 County Code) and 'Reason for No SSN' (which reference CT 293 'Reason for No SSN') to search in the Reference table 'GAGR Reason for No SSN County Reference Table' (CT 10655) to get the value in the reference column 'Applicable' .

If the reference column 'Applicable' is Y - The county specified in Reference column 'County Code' accepts the reason for no SSN.
If the reference column 'Applicable' is N or the entry cannot be found in CT 10650 - Then that county does not accept the reason for No SSN. | Example to determine if the reason for no SSN: 'Religious Exemption' is accepted for the county Alameda:
Search:
Reference Column: Applicable

From:
Code Detail Table

Where:
Reference Column: County Code = 01
Reference Column:Reason for No SSN
Reason Code = '3'
Category Id = 10655

Result
Applicable = Y

The county Alameda (01) accepts the reason for No SSN Religious Exemption (3). | 10655 | County Coc Reason for No SSN |

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-219844 CIV-107958 ACL 21-76 FC, KG CNI
Rate Increase

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Yale Yee, Nithya Chereddy
	Reviewed By	Jason Francis, Ritu Chinya

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
5/20/2021	1.0	Initial Design	Yale Yee

Table of Contents

1   OVERVIEW

This document details the changes necessary in CalSAWS and C-IV to implement the adjusted schedules of rates that reflect the California Necessities Index (CNI) increase of 2.11% for Fiscal Year (FY) 2021-22 for Foster Care (FC) and Kin-GAP (KG) programs.

In CalSAWS, ARC is a subset of the Foster Care program, so the rates for ARC are implicitly updated by updating the Foster Care rates to the new levels for the FY 2021-22.

The CNI increase is applicable to out-of-home placements and the Aid to Families with Dependent Children-Foster Care (AFDC-FC) program.

This document also reflects the CNI increase to be applied to Dual Agency and other additional rates applicable to FC programs effective July 1, 2021.

The one-time batch run details related to the CNI Rate increase for FC/KG programs can be found under the SCR's CA-219849 for CalSAWS and CIV-107959 for C-IV Systems.

1.1   Current Design

Currently CalSAWS and C-IV use the CNI rates of FY 2020-21 that are effective from July 1, 2020.

C-IV and CalSAWS generate Rate Change NOAs to notify FC/KG vendors when the FC/KG Monthly rate changes due to CNI or any other reason.

1.2   Requests

- As per the ACL 21-76, the new CNI rate increase for the FY 2021-22 will be implemented in CalSAWS and C-IV effective July 1, 2021.
- Update the logic in both C-IV and CalSAWS to generate FC/KG CNI Increase NOAs for this Batch run.
- Update the regulation reference of ACL 20-78 to ACL 21-76 for FC/KG CNI NOA.

1.3   Overview of Recommendations

- The Code detail tables that reflect the CNI rates will be updated for all the applicable placement types.
- C-IV - Add an entry of CNI Increase Month to the COLA Program Months CT table for Benefit Change and Supplement FC/KG CNI NOAs to be generated.
- CalSAWS – Update the hard-coded CNI increase begin and end dates to the new dates for FC/KG CNI Increase NOAs to be generated with correct month.
- Update the FC/KG CNI regulations to remove the ACL reference of 20-78 and add the ACL NO. 21-76.

1.4   Assumptions

- Under this SCR, Eligibility is only updating the amounts and effective dates of CNI rates in the Code Tables.
- COLA Rate in rate/code table updates are only the scope of this SCR.

- No change will be made to Rate determination logic in this SCR.
- Home Based Family Care (HBFC) Providers list referred in this SCR can be found at the end of design document.
- Foster Family Agency (FFA) facility types list referred in this SCR can be found at the end of design document.
- Existing CNI Increase change NOA will generate during the CNI increase Batch run with the CNI effective month of July 2021 for FC/KG in C-IV and KG in CalSAWS.
- CalSAWS: Existing FC CNI Increase change NOA will generate during the CNI rate increase Batch run with the effective months from July 2021 through Batch run months based on the EDBC run month.
- During the batch EDBC CNI rate increase run, the CCR Rate Change NOA will not be generated for EDBCs that have a rate change and are run for CNI Rate Increase month.
- FC/KG Monthly rates that are changed manually by worker may result into generation of FC/KG CNI increase NOA if the Rate change effective month is same as CNI rate increase effective month for the program and EDBC is run for that month. Workers may suppress the generated CNI Increase NOA in such cases and generate a manual NOA for FC/KG Rate change.
- Threshold FC/KG CNI NOAs will be added to the systems by a future SCR CA-209638 (21.11 Release)
- Under this SCR, there will be no impact to Fiscal process such as creating the issuances and then sending those issuances to the Auditor Controller in a separate COLA file.
- No CNI Rate increases will be made to the Infant Supplement.
- Batch EDBC will continue to use the run reason "DCFS Annual COLA" for the Fiscal COLA payment file (CalSAWS Only).
- Batch EDBC will have a run reason for every month of CNI Increase run (i.e. July, Aug, Sept) (CalSAWS Only).

2   RECOMMENDATIONS

The CNI rates will be updated in CalSAWS and C-IV code tables for all the applicable placement types for Foster Care (FC) and Kin-GAP (KG) Programs.

2.1   Schedule A Basic rates for HBFC Homes (CalSAWS and C-IV)

- Schedule A Basic rates are applicable to both CalSAWS and C-IV systems.
- Schedule A rates apply to Kin-GAP cases in which dependency was dismissed and NRLG cases including probate whose guardianship was established, prior to May 1, 2011.
- For Foster Care programs these rates are paid when the child is in a Facility that receives the Home-Based Family Care (HBFC) rates and the selected Basic Rate Code in the rate detail page is Schedule A (CalSAWS Only; automatically set in C-IV).

- For Kin-GAP programs these rates are paid when the "Date of Legal Guardianship" is prior to May 1, 2011 in CalSAWS or Case Dismissal Date is prior to May 1, 2011 in C-IV.

2.1.1 Description of Changes

- Update HBFC Homes age-based standard state rates in CalSAWS and C-IV for Schedule A by end-dating the rate/code table records that began 07/01/2020 with an end date of 06/30/2021. Insert new rate/code table records effective 07/01/2021 with the following rates:

Age	0-4	5-8	9-11	12-14	15 and Over
Basic	$616	$670	$717	$790	$867

2.2 Schedule A specialized Rates for HBFC Homes (CalSAWS Only)

- Schedule A CalSAWS only specialized rates.
- The D, F1 thru F4 rates for Schedule A are only applicable to CalSAWS and these rates need to be updated in CalSAWS only.

Age	0-4	5-8	9-11	12-14	15 and Over
D Rate	$1,392	$1,384	$1,380	$1,405	$1,429
F1 Rate	$985	$973	$971	$996	$1,017
F2 Rate	$1,131	$1,122	$1,118	$1,144	$1,164
F3 Rate	$1,392	$1,384	$1,380	$1,405	$1,429
F4 Rate	$1,614	$1,602	$1,600	$1,627	$1,644

2.3 Schedule B Basic Rates for HBFC Homes (CalSAWS and C-IV)

- Schedule B Basic rates are applicable to both CalSAWS and C-IV systems.
- Schedule B rates applies to Kin-GAP cases where dependency was dismissed and NRLG cases including probate guardianship and guardianships established by the juvenile court, between May 1, 2011 and December 31, 2016.
- For Foster Care programs these rates are paid when the child is in a Facility that receives the Home Based Family Care (HBFC) rates and the selected Basic Rate Code in the rate detail page is Schedule B (CalSAWS Only; automatically set in C-IV).
- For Kin-GAP programs these rates are paid when the "Date of Legal Guardianship" is on / after May 1, 2011 and KG Summary begin date is on / before December 31, 2016 in CalSAWS or Case Dismissal Date is on / after May 1, 2011 and on / before December 31, 2016 in C-IV.

2.3.1 Description of Changes

- Update HBFC Homes age-based standard state rates in CalSAWS and C-IV for Schedule B by end-dating the rate/code table records that began 07/01/2020 with an end date of 06/30/2021. Insert new rate/code table records effective 07/01/2021 with the following rates:

Age	0-4	5-8	9-11	12-14	15 and Over
Basic	$842	$910	$959	$1,004	$1,052

2.4 Schedule B specialized Rates for HBFC Homes (CalSAWS Only)

- Schedule B CalSAWS only specialized rates.
- The D, F1 thru F4 rates for Schedule B are only applicable to CalSAWS and these rates need to be updated in CalSAWS only.

Age	0-4	5-8	9-11	12-14	15 and Over
D Rate	$1,618	$1,624	$1,622	$1,619	$1,614
F1 Rate	$1,211	$1,213	$1,213	$1,210	$1,202
F2 Rate	$1,357	$1,362	$1,360	$1,358	$1,349
F3 Rate	$1,618	$1,624	$1,622	$1,619	$1,614
F4 Rate	$1,840	$1,842	$1,842	$1,841	$1,829

2.5 Level of Care Basic Rates for HBFC Homes (CalSAWS and C-IV)

- Level of Care Basic rates are applicable to both CalSAWS and C-IV systems.
- For Foster Care programs these rates are paid when the child is in a Facility that receives the Level of Care rate and the Benefit Month is on or after January 2017.
- For Kin-GAP programs these rates are paid when the Case Dismissal Date is on or after January 1, 2017 in C-IV or Kin-GAP Summary Begin Date is on or after January 1, 2017 in CalSAWS.

2.5.1 Description of Changes

- Update the HBFC Homes LOC1 (Basic Level) Rate by end-dating the rate/code table records that began 07/01/2020 with an end date of 06/30/2021. Insert new rate/code table records effective 07/01/2021 with the following LOC1 rate:

Level of Care	Basic Level Rate	LOC 2	LOC 3	LOC4
Basic	$1,059	$1,177	$1,298	$1,416

2.6 Level of Care specialized Rates for HBFC Homes (CalSAWS Only)

- Level of Care Rates CalSAWS only specialized rates.
- The D, F1 thru F4 rates for HBFC Homes LOC1 (Basic Level) rates are only applicable to CalSAWS and these rates need to be updated in CalSAWS only.

Level of Care	Basic Level Rate
D Rate	$1,660
F1 Rate	$1,250
F2 Rate	$1,400
F3 Rate	$1,660
F4 Rate	$1,880

2.7 Dual Agency / Regional Center Rates (C-IV Only)

- In C-IV system, Birth up to 3 years is California Early Start Intervention Rate (CT 335 - MY), and 3 years and older is Lanterman Developmental Disability Rate (CT 335 - MZ).

2.7.1 Description of Changes

- Update Dual Agency rates in C-IV by end-dating the rate/code table records that began 07/01/2020 with an end date of 06/30/2021. Insert new rate/code table records effective 07/01/2021 with the following rates:

Age	FY 2020-21
Birth up to 3 years	$1,241
*3 years and older	$2,771

2.8 Dual Agency / Regional Center Rates (CalSAWS Only)

- In CalSAWS system, these rates are paid when the rate selected on a case is "Dual Agency RC-California Early Start Intervention (P1)" or "Dual Agency RC-Lanterman Developmental Disability (P2)".

2.8.1 Description of Changes

- Update "Dual Agency/Regional Center" rates in CalSAWS by end-dating the rate/code table records that began 07/01/2020 with an end date of 06/30/2021. Insert new rate/code table records effective 07/01/2021 with the following rates:

Description	Rate
Dual Agency RC-California Early Start Intervention (P1)	$1,241
Dual Agency RC-Lanterman Developmental Disability (P2)	$2,771

2.9 Foster Family Agencies (FFAs) age based Rates (CalSAWS and C-IV)

- These rates are paid on age based Foster Care programs with a facility type of "Foster Family Agency (FFA)" placements made prior to 12/01/2017.

2.9.1 Description of Changes

- Update "Foster Family Agencies (FFAs)" age based rates in CalSAWS and C-IV by end-dating the rate/code table records that began 07/01/2020 with an end date of 06/30/2021. Insert new rate/code table records effective 07/01/2021 with the following rates:

Age	0-4	5-8	9-11	12-14	15 & Over
Basic	$2,347	$2,415	$2,464	$2,509	$2,557

2.10 Foster Family Agencies (FFAs) Level of Care Rates (CalSAWS and C-IV)

- These rates are paid on LOC Rate Foster Care programs with a facility type of FFA placements made after 12/01/2017.

2.10.1 Description of Changes

- Update "Foster Family Agencies (FFAs)" LOC rates in CalSAWS and C-IV by end-dating the rate/code table records that began 07/01/2020 with an end date of 06/30/2021. Insert new rate/code table records effective 07/01/2021 with the following rates:

Level of Care	Basic Level Rate	LOC2	LOC3	LOC4
Basic	$2,375	$2,539	$2,706	$2,906

2.11 Intensive Services Foster Care (ISFC) Rates (CalSAWS and C-IV)

- These rates are paid on Foster Care programs when an ISFC rate is selected.

2.11.1 Description of Changes

- Update "Intensive Services Foster Care (ISFC)" rates in CalSAWS and C-IV by end-dating the rate/code table records that began 07/01/2020 with an end date of 06/30/2021. Insert new rate/code table records effective 07/01/2021 with the following rates:

CalSAWS Only:

ISFC Options	Rate
ISCO - ISFC – County	$6,445
ISFA - ISFC – FFA	$6,445
ISFO - ISFC - Family-Only	$2,763
ISTF - ISFC – TFC	$6,445

C-IV Only:

ISFC Options	Rate
ISFC-RF	$2,763
County or FFA ISCF	$6,445

2.12 Short-Term Residential Therapeutic Program (STRTP) Rate Type (CalSAWS and C-IV)

- These rates are paid on Foster Care programs when the rate level is "Short Term Residential Therapeutic Program (STRTP)".

2.12.1 Description of Changes

- Update "Short-Term Residential Therapeutic Program (STRTP)" rates in CalSAWS and C-IV by end-dating the rate/code table records that began 07/01/2020 with an end date of 06/30/2021. Insert new rate/code table records effective 07/01/2021 with the following rate:

	Rate
STRTP	$14,331

2.13 Transitional Housing Placement – Plus – Foster Care (THP+FC) (CalSAWS and C-IV)

- These rates are paid on Foster Care programs when the placement is a facility type of "Transitional Housing Placement + FC (THP+FC)" and the corresponding rate from the list below is selected.

2.13.1 Description of Changes

- Update all "Transitional Housing Placement – Plus – Foster Care (THP+FC)" rates in CalSAWS and C-IV by end-dating the rate/code

table records that began 07/01/2020 with an end date of 06/30/2021. Insert new rate/code table records effective 07/01/2021 with the following rates:

	Rate
THP+FC SINGLE SITE	$3,679
THP+FC REMOTE SITE	$3,679
THP+FC HOST SITE	$2,927

2.14 NOA Changes

As part of the SCRs CA-206310 CIV-100485, functionality was added to C-IV and CalSAWS to generate a FC and/or KG CNI NOA when the FC/KG EDBC is run for CNI rate increase period and there is an increase in FC/KG monthly rate amount compared to the monthly rate amount of previous Accepted and Saved EDBC.

C-IV Reason Fragment Name and ID: RSN_FC_KG_COLA_RATE_CHANGE (Fragment ID: 1371)

CalSAWS FC Reason Fragment Name and ID: FC_CH_COLA_RSN (Fragment ID: 7619, 7475)

CalSAWS KG Reason Fragment Name and ID: KG_CH_COLA_RSN (Fragment ID: 7476, 7620)

2.14.1 Updates to generate a CNI Increase NOA

1. C-IV - Add an entry to COLA Program Months CT table with the new CNI effective month of July 2021 (CT 10545).
   C-IV Note: The CNI rate increase EDBC run can trigger either Supplement or Benefit change CNI NOAs as per the existing logic.
2. CalSAWS – Update the hard-coded CNI begin date from July 1st, 2020 to July 1st, 2021 and CNI end date from October 31st, 2020 to CNI Batch run month end date i.e. October 31st 2021.

See supporting Documents #1 and #2 for FC and KG CNI NOA language.

2.14.2 Regulation Updates

1. Update the regulations for FC/KG CNI reason fragments to replace ACL NO. 20-78 with ACL NO. 21-76. Following are the updated regulations.

   CalSAWS:
   W&I Code Sections 11364, 11387, 11453, 11460, 11461 ,11461(d)(2)(A), 11462, 11463, 11464, 18254, 18358.30; ACL NO. 21-76; Senate Bill (SB)

1013, Chapter 35, Statutes Of 2012; Assembly Bill (AB) 403, Chapter 773, Statutes Of 2015; AB 1997, Chapter 612, Statutes Of 2016.

C-IV:
KG - W&I Code Sections 11364, 11387, 11453, 11460, 11461 ,11461(d)(2)(A), 11462, 11463, 11464, 18254, 18358.30; ACL 21-76; SB 1013, Chapter 35, Statutes Of 2012; AB 403, Chapter 773, Statutes Of 2015; AB 1997, Chapter 612, Statutes Of 2016

FC - W&I Code Section 18254; W&I Code Section 18358.30; ACL 21-76; SB 1013, Chapter 35, Statutes Of 2012; AB 403, Chapter 773, Statutes Of 2015; AB 1997, Chapter 612, Statutes Of 2016

3   SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1.	Client Correspondence	FC CNI Increase NOA Language Mockup	[PDF] FC CNI Increase NOA Language Mockup.pd
2.	Client Correspondence	KG CNI Increase NOA Language Mockup	[PDF] KG CNI Increase NOA Language Mockup.pd

4   REQUIREMENTS

4.1   Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.16.1.2	The CalSAWS shall include an automated method for implementing mass updates triggered by policy changes or mass participant financial changes, including Social Security or Veterans benefits cost of living adjustments (COLAs).	The new CNI Rates released by the County will be updated in the system. These new rates will be used to determine the eligibility benefits.
2.16.4.1	The CalSAWS shall include the ability to process a mass update that includes eligibility and benefits with an effective	The Batch EDBC process will be run and determine eligibility using the new CNI Rates.

	date of any prior month, the current month, or future month(s).	

5   MIGRATION IMPACTS

None

6   OUTREACH

6.1   Lists

List Name: List of cases with high dated Group Home record
List Criteria: List of active cases in C-IV and CalSAWS that have a Group Home placement and have a high dated rate detail record.

Standard Columns:
- Case Name
- Case Number
- County
- Unit
- Unit Name
- Office Name
- Worker

Additional Column(s): None
Frequency: One time

The list will be posted to the following locations:

System	Path
CalSAWS	CalSAWS Web Portal>System Changes>SCR and SIR Lists>2021>CA-219844
C-IV	CalSAWS Web Portal>System Changes>SCR and SIR Lists>2021>CIV-107958

7   APPENDIX

HBFC (Home-Based Family Care) Providers:
1) Foster Family Home
2) Foster Family Home – Shelter Care
3) Legal Guardian
4) Non-Relative Extended Family Member Home
5) Relative Home
6) Specialized Foster family Home
7) Supervised Independent Living
8) Tribal Specific Home
9) County Shelter / Receiving Home (Non – EA/AFDC) – CalSAWS Only

10) Court Specified Home – CalSAWS Only
11) Guardian Home – CalSAWS Only
12) Resource family Home – CalSAWS Only
13) Small Family Home – CalSAWS Only
14) Temporary Shelter Home – CalSAWS Only

FFA Providers:

1) Foster Family Agency
2) Foster Family Agency (Intensive Programs)
3) Foster Family Agency (Nontreatment)
4) Foster Family Agency (Treatment)
5) Foster Family Agency Certified Resource Family Home (FFACRFH) (Nontreatment) – CalSAWS Only
6) Foster Family Agency Certified Resource Family Home (FFACRFH) (Treatment) -- CalSAWS Only

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-219849 | CIV-107959

ACL 21-76 FC, KG CNI Rate Increase for Year 2021 - Batch EDBC

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Yale Yee, Nithya Chereddy
	Reviewed By	Jason Francis, Ritu Chinya

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
7/20/2021	1.0	Initial Document	Yale Yee

Table of Contents

1   OVERVIEW

Per ACL 21-76, the new FC/KG CNI rate increase for the FY 2021-22 will be implemented effective July 1, 2021.

1.1   Current Design

Currently CalSAWS and C-IV use the FC/KG CNI rates of FY 2020-21 that are effective from July 1, 2020.

1.2   Requests

As per the ACL 21-76, the new FC/KG CNI rate increase for the FY 2021-22 will be implemented in C-IV and CalSAWS effective July 1, 2021.

1.3   Overview of Recommendations

1. Run Batch EDBC for FC/KG to apply the new CNI rate increase.
2. A DCR will create journals for C-IV.
3. A DCR will suppress the Age Increase NOAs for Kin-GAP and put the FC/KG COLA NOAs on hold in CalSAWS.

1.4   Assumptions

1. During the batch EDBC COLA run, the CCR Rate Change NOA will not be generated for EDBCs that have a rate change and are run for COLA month.
2. Existing CNI Increase change NOA will generate during the CNI increase Batch run with the CNI effective month of July 2021 for FC/KG in C-IV and KG in CalSAWS.
3. CalSAWS: Existing FC CNI Increase change NOA will generate during the CNI rate increase Batch run with the effective months from July 2021 through Batch run months based on the EDBC run month.
4. In CalSAWS, Batch EDBC will not discontinue FC/KG Cases and will skip cases and identify user action, but in C-IV, the Batch EDBC may discontinue FC/KG Cases.
5. In CalSAWS, Batch EDBC will have a run reason of COLA run for every month from 07/2021 through the come-up month.
6. In CalSAWS, under this SCR, there will be no impact / changes to Fiscal such as creating the issuances and then sending those issuances to the Auditor Controller in a separate COLA file.
7. In CalSAWS, each eCAPS file has the limit of 16K unique cases to send it to Auditor Controller.
8. A regular change NOA will be generated for the impacted cases if a NOA exists for the benefit change reason.

2 RECOMMENDATIONS

Batch EDBC will run for FC/KG to apply the new CNI rate increase.

2.1 Run Batch EDBC for FC/KG

2.1.1 Overview

FC/KG Batch EDBC will run for the benefit month of 07/2021 to high date.

2.1.2 Description of Changes

1. Batch Operations:

Run batch EDBC for active Foster Care (FC) and Kin-GAP (KG) programs starting with the month of 07/2021 through come-up month including past RE due date cases in both the systems.

   a. In CalSAWS, Batch EDBC will run with the run reason "CWS Annual COLA" and C-IV will not use any run reason
   b. Batch EDBC records will have a run type code of 'Single Program' in both the systems
   c. Batch EDBC will not be triggered on programs with a Non-standard rate in effect in the benefit month in both the systems
   d. Batch EDBC will not run if there is an overridden aid code where a sub type code exists
   e. In C-IV, Foster Care Programs will not run for the online pre-EDBC validation criteria. For these cases, a placement authority and at least one child placement must exist for the benefit month. Exclude any cases that meet the exception criteria below:

      i. There is a Non-Related Legal Guardianship placement authority month with a Probate court established guardianship and the rate level is set to a value other than Schedule A, Schedule B, Age-Based or Basic
      ii. There is a Non-Related Legal Guardianship placement authority with a Juvenile court established guardianship and the rate level is set to a value other than Schedule A, Schedule B, Age-Based, Basic, LOC 2, LOC 3, or LOC4
      iii. There is an ISFC rate with no Approved or Licensed ISFC License for the duration of the rate within the placement and benefit month.
      iv. There is a STRTP rate with no Approved or Licensed STRTP License for the duration of the rate within the placement and benefit month.

v. There is an FFA, FFA Treatment, FFA Intensive Programs, Multidimensional Treatment, or FFA Non-Treatment placement with a 'County or FFA ISFC' Standard State Rate and no ISFC State Program Number

Note: See Section 4.1 List 6 for details on exception reporting for online pre-EDBC validation.

f. In CalSAWS, batch EDBC will insert the below Journal entry for FC programs and C-IV will not specify any journal entry:

Short Description: Batch EDBC ran for [month, year]
Long Description: Batch EDBC Ran for <Effective Month>. Batch EDBC processed for the <Program Name> program for following reasons: Foster Care COLA

g. In CalSAWS, batch EDBC will insert the below Journal entry for KG programs and C-IV will not specify any journal entry:

Short Description: Batch EDBC ran for [month, year]
Long Description: Batch EDBC Ran for <Effective Month>. Batch EDBC processed for the <Program Name> program for following reasons: Kin-GAP COLA

2.1.3 Programs Impacted

Foster Care, Kin-GAP

2.1.4 Performance Impacts

N/A

2.2 C-IV Only: Create DCR for Journal Entry

2.2.1 Overview

A DCR will insert a journal for each case processed through the one-time batch process.

2.2.2 Description of Change

Create a DCR to insert a journal with the following information for each case processed through the one-time batch process. There will be only one journal per case, per benefit month successfully processed.

Journal Category: Eligibility

Journal Type: Batch EDBC

Short Description: Batch EDBC ran for [MONTH/YEAR].

Long Description: Batch EDBC ran for [MONTH/YEAR]. Batch EDBC processed for the [Program Type] for the following reasons: 2021 FC CNI Increase

2.3 CalSAWS Only: Client Correspondence DCRs

2.3.1 Overview

This effort is to suppress the Age Increase NOAs for Kin-GAP Program and to put the FC/KG COLA NOAs on hold until released with the SCR CA-231819.

2.3.2 Description of Change

1. Create a DCR to suppress Age Increase NOAs for Kin-GAP program.
2. Run the DCR operationally to hold the FC/KG COLA NOAs (FC COLA fragment - FC_CH_COLA_RSN, KG COLA fragment - KG_CH_COLA_RSN). NOAs that are on hold will have the status 'Print Error' until they are released.

3 REQUIREMENTS

3.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.16.1.2	The CalSAWS shall include an automated method for implementing mass updates triggered by policy changes or mass participant financial changes, including Social Security or Veterans benefits cost of living adjustments (COLAs).	The new CNI Rates released by the County will be updated in the system. These new COLA rates will be used to determine the eligibility benefits.
2.16.4.1	The CalSAWS shall include the ability to process a mass update that includes eligibility and benefits with an effective date of any prior month, the current month, or future month(s).	The Batch EDBC process will be run and determine eligibility using the new CNI Rates.

4 OUTREACH

4.1 Lists

Generate lists to aid the counties after batch EDBC completes.

All lists will have the standard list columns to display on the listings.

Standard Columns:
- Case Name
- Case Number
- County
- Unit
- Unit Name
- Office Name
- Worker ID

Exception List: Below are the case listing details for case exceptions (skipped, unprocessed, discontinued, etc.) in both systems with the standard columns after the batch.

1. **List Name**: List of cases with Non Standard Rate - [Program Name]
   Note: For [Program Name] input FosterCare or KinGAP.
   List Criteria: List of FC/KG programs with a Non Standard Rate.
   Additional Column(s): Rate column

2. **List Name**: List of [Program Name] with Overridden Aid Code
   Note: For [Program Name] input FosterCare.
   List Criteria: List of FC programs with overridden aid code where a sub type code exists.
   Additional Column(s): Sub Type Code

3. **List Name**: List of cases Discontinued by the Batch EDBC
   List Criteria: List of FC/KG programs discontinued by the batch EDBC.
   Additional Column(s): Program, EDBC Month, Discontinued Reason

4. **List Name**: List of [Program Name] with Read-Only
   Note: For [Program Name] input FosterCare or KinGAP
   List Criteria: List of FC/KG programs which resulted in Read-Only EDBC.
   Additional Column(s): Reason, EDBC Month

5. **List Name**: List of unprocessed programs skipped in the COLA batch run with skip reasons
   List Criteria: List of FC/KG unprocessed programs skipped in the COLA batch run with the skip reasons like Override, Manual EDBC, Read Only EDBC, No Worker Assigned etc.
   Additional Column(s): Program, EDBC Month, Not Processed Reason

6. **List Name**: List of FC Programs skipped with pre-EDBC validations
   List Criteria: List of FC programs that are excluded in batch due to pre-EDBC online validations. Please refer to item requirements 2.1.2 1e. for the list of all pre-EDBC online validation details (C-IV Only)
   Additional Column(s): Reason

7. **List Name**: Active ARC/AAP cases
   List Criteria: List of Active ARC/AAP Program Cases (C-IV Only).
   Additional Column(s): Program

Informational List: Below are the case listing details for informational purpose only and can be reviewed if required but batch EDBC will run on these cases as part of the COLA batch.

8. **List Name**: List of [Program Name] cases with RE Date in the past
     Note: For [Program Name] input FosterCare or KinGAP.
   List Criteria: List of FC/KG programs where the incomplete RE has a due   date in the past.
   Additional Column(s): RE Due Date

9. **List Name**: List of FC programs with THPP or THP+FC
   List Criteria: List of FC programs with THPP or THP+FC Facilities.
   Additional Column(s): CF Case #

The list will be posted to the following locations:

System	Path
CalSAWS	CalSAWS Web Portal>System Changes>SCR and SIR Lists>2021>CA-219849
C-IV	CalSAWS Web Portal>System Changes>SCR and SIR Lists>2021>CIV-107959

5 APPENDIX

Batch Operations:

a) Run FC, KG and AAP CNI Rate Increase driving query per SCRs CA-219849/CIV-107959 (FC, KG) and CA-219851 (AAP -CalSAWS Only) from Recommendation 2.1.2.1 to insert into SYS_TRANSACT in 'Single Program' mode for all the months starting from 07/2021 to high date.

b) Run Batch EDBC for cases with FC, KG and AAP programs (population from Recommendation 2.1.2.1 per SCRs CA-219849/CIV-107959 (FC, KG) and CA-219851 (AAP -CalSAWS Only)) identified in (a) above.

c) C-IV Only: Run Journal Entry DCR for cases with FC/KG programs from Recommendation 2.3 per SCRs CA-219849/CIV-107959.

d) Run the driving query for CW/RCA programs with associated CF programs (population from recommendation 1a in SCR CA-220109/CIV-108001) to insert into SYS_TRANSACT in 'Targeted Program' mode to run for the month of 10/2021.

e) Run Batch EDBC for cases with CW/RCA programs with associated CF programs (population from recommendation 1a in SCR CA-220109/CIV-108001) identified in (c).

f) C-IV Only: Run Journal Entry DCR for cases with CW/RCA programs with associated CF programs (population from recommendation 1a in SCR CA-220109/CIV-108001).

g) Run the driving query for CF programs (no CW/RCA) (population from recommendation 2a in SCR CA-220109/CIV-108001) to insert into SYS_TRANSACT in 'Single Program' mode to run for the month of 10/2021.

h) Run Batch EDBC for cases with CF programs (no CW/RCA -population from recommendation 2a in SCR CA-220109/CIV-108001) identified in (f).

i) C-IV Only: Run Journal Entry DCR for cases with CF programs (no CW/RCA - population from recommendation 2a in SCR CA-220109/CIV-108001).

j) Run the driving query for NB programs (population from recommendation 3a in SCR CA-220109/CIV-108001) to insert into SYS_TRANSACT in 'Single Program' mode to run for the month of 10/2021.

k) Run Batch EDBC for cases with NB programs (population from recommendation 3a in SCR CA-220109/CIV-108001) identified in (i).

l) C-IV Only: Run Journal Entry DCR for cases with NB programs (population from recommendation 3a in SCR CA-220109/CIV-108001).

m) CalSAWS Only: Run the DCR to update the SAR 2 Effective month as high dated EDBC month (i.e. October 2021 – recommendation 7 in SCR CA-220109/CIV-108001).

n) CalSAWS Only: Run Client Correspondence DCR for FC/KG from Recommendation 2.4 per SCRs CA-219849/CIV-107959.

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-226492

Update San Bernardino County Warrant Control
Numbers from 7 to 10 digits

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Ishrath Khan, Rainier de la Cruz
	Reviewed By	Sheryl Eppler , Duke Vang, Sidhant Garg

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
62/24/2021	1.0	Initial Revision	Ishrath Khan
7/29/2021	1.1	Design Clarification to add the batch job number in section 2.1.2.2 and inbound jobs to sections 2.1.2.1 and 2.1.2.3	Ishrath Khan

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1   OVERVIEW

1.1   Current Design

Currently San Bernardino County Has Warrant Control Numbers that are 7 digits in length.

1.2   Requests

San Bernardino would like to increase their Warrant Control Numbers to 10 digits.

1.3   Overview of Recommendations

1. Update the length of Warrant Control Number field in the San Bernardino interfaces/batch jobs to 10 digits.
2. Update San Bernardino's Rush Warrant template to expand the Control Number field to fit 10 digits.

1.4   Assumptions

1. San Bernardino County will be responsible for updating the Rush warrant valuable inventory.

2   RECOMMENDATIONS

2.1   SB Warrant Print – Daily and Monthly & Paid Warrant

2.1.1   Overview

The San Bernardino Warrant Print Writer Interface is used to send new issuances to be printed to the San Bernardino auditing system.

SB Daily Warrant Print: The daily interface writer processes all benefits that are not monthly benefits such as– supplemental benefits, rush benefits, manual issuances, and service payments. Cancellations and pre-notes are included in the outbound file for all programs.

SB Monthly Non-FC Warrant Print: The monthly interface writer processes all benefits that are monthly Non-FC benefits.

SB Monthly FC Warrant Print: The monthly interface writer processes all benefits that are monthly FC benefits.

SB Paid Warrant Reader: This daily interface processes a file from San Bernardino County containing warrants that were paid on the previous day. The interface job updates the status of each warrant in the file to Paid in the CalSAWS database.

2.1.2 Description of Change

1. Update the following batch jobs to increase the warrant control number field from 7 digits to 10 digits:
   a. SB Daily Warrant Print (PO36F100& PI36F100)
   b. SB Monthly Non-FC Warrant Print (PO36F105 & PI36F101)
   c. SB Monthly FC Warrant Print (PO36F106 & PI36F102)
   d. SB Paid Warrant file (PI36F500)
2. Update the Record length Batch Property for production and test environments for the following batch jobs:
   a. SB Daily Warrant Print FTP (PO36F140)
   b. SB Monthly Non-FC Warrant Print FTP (PO36F145)
   c. SB Monthly FC Warrant Print FTP (PO36F146)
   d. SB Paid Warrant file FTP (PI36F560)
3. Conduct County Interface file testing for the following Interface files:
   a. SB Daily Warrant Print (PO36F100& PI36F100)
   b. SB Monthly Non-FC Warrant Print (PO36F105 & PI36F101)
   c. SB Monthly FC Warrant Print (PO36F106 & PI36F102)
   d. SB Paid Warrant file (PI36F500)

2.1.3 Counties Impacted

San Bernardino.

2.1.4 Interface Partner

San Bernardino County.

2.1.5 Failure Procedure/Operational Instructions

N/A.

2.2 Update San Bernardino County Rush Warrant Template

2.2.1 Overview

Update San Bernardino's Rush Warrant template to expand the Control Number field to fit 10 digits.

State Form: N/A

Current Programs: N/A

Form Title: SB Rush Warrant

Form Number: SB Rush Warrant

Current Attached Forms: None

Current Forms Category: Forms

Current Template Repository Visibility: N/A – not visible from Template Repository

Existing Language: English

2.2.2 Description of Change

1. Update Field #9 on the San Bernardino Rush Warrant template to fit a 10 digit control number.

    Form Mockups/Examples: See Supporting Documents #1

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Client Correspondence	San Bernardino County Rush Warrant Template Mockups	SB_WARRANT.pdf SB_WARRANT.xpd

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.10.1.2	The LRS shall include the ability to issue benefits via EBT, direct deposit, or warrants and/or checks distributed to the payee and shall issue appropriate notices.	This requirement is met by Updating the length of Warrant field in San Bernardino County specific jobs to 10 digits as requested by the county.

4.2 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met

5 MIGRATION IMPACTS

N/A.

6 OUTREACH

N/A.

CalSAWS

California Statewide Automated Welfare System

Design Document

CalWIN Document Migration

	DOCUMENT APPROVAL HISTORY		
CalSAWS	Prepared By	Jonathan Goldsmith	
	Reviewed By		

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
3/01/2021	1.0	Initial Revision	

DRAFT

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1 OVERVIEW

1.1 Current Design

The CalWIN system currently use Alfresco and Long Term Repository(LTR) to store and retrieve documents. Documents older than 2014 are stored in LTR and documents 2014 newer are stored in Alfresco.

1.2 Requests

The CalSAWS system uses AWS S3 for document storage. In order for the CalSAWS system to interact with previous CalWIN documents, the CalWIN documents will need to be migrated over to the CalSAWS AWS S3.

1.3 Overview of Recommendations

Create new temporary CalSAWS S3 bucket for CalWIN documents to be uploaded to and a new AWS Lambda to record the new S3 document meta data into the database.

1.4 Assumptions

- Once a PDF is delivered to CalSAWS, CalWIN has no mechanism to remove the PDF if the case later becomes active. It is CalSAWS responsibility for removing the PDF. CalWIN can provide CalSAWS with a listing of non-retained cases (by CalWIN Case Number) in which a PDF was generated and the case later become active.
- CalWIN will not retain PDFs within CalWIN or CalWIN Business Intelligence, once the reports are delivered to CalSAWS, CalSAWS AWS S3 will serve as the back-up.
- Generation and delivery of PDFs will be in a phased approach, coordinated with Business Intelligence UAT environment availability, and batch team. Planning and timing of generation and delivery to be further defined during technical design phase.

2 RECOMMENDATIONS

2.1 Add CalSAWS AWS S3 bucket

Set up a new CalSAWS S3 bucket to temporarily store migrated CALWIN documents, Case Purge documents and OCAT documents. These CalWIN migrated documents will then be copied over to the CALSAWS Production S3 bucket once the meta data and S3 File ID have been stored in a new database table.

2.2 Create AWS Lambda to monitor new S3 buckets in CalSAWS

Set up a new AWS Lambda to monitor the new S3 bucket in CalSAWS. The Lambda will be triggered whenever a new document is stored in the S3 buckets. The Lambda will then open the PDF file and parse the PDF bookmark to retrieve the meta data of the file. The meta data and S3 file location will then be stored in a database table to be used for mapping the document to its converted data records.

2.3 CalWIN Document Upload

CalWIN documents are stored in Alfresco and LTS (Documents older than 2014). The Alfresco documents are PDF files with bookmark meta data. The meta data contains data attributes that can help tie the PDF to its corresponding database records. The documents stored in LTS are stored as PCL files which are not supported by the CalSAWS system. These PCL files will need to be converted to PDF along with the bookmark meta data.

1) Alfresco documents will be uploaded to a CalSAWS AWS S3 bucket.
   a. Remaining PCL document in Alfresco will also be converted to PDF
2) LTS documents will be converted to PDF file and the bookmark meta data will be inserted. The files will then be uploaded to the CalSAWS AWS S3 bucket.
3) New CalWIN documents generated in the Production system will continue to be stored in the CalWIN Alfresco system, but a new asynchronous process will be created to also upload a copy of the file to the CalSAWS AWS S3 bucket.

2.3.1 Document Types

The below document types will be migrated

1) Noa's
2) Time Aid Limit
3) All Notices related to all Time Clocks for all CalWIN cases

---

Commented [JMA(H1]: Open item to define the universe of historical documentation to bring over and thus convert

Commented [JMA(H2R1]: Scheduled for OPAC in MAY 2021 to define historical CC, decision anticipated in June/July

Commented [JMA(H3R1]: Pending July/August OPAC to introduce limiting how historical CC

Commented [JMA(H4R1]: Per OPAC decision, only 6 years of CC will be migrated for non time clock items for retained cases. Non retained cases will only have Timeclock related CC

4) Forms
5) OCAT Documents

2.3.2 Bookmark Meta Data Fields:
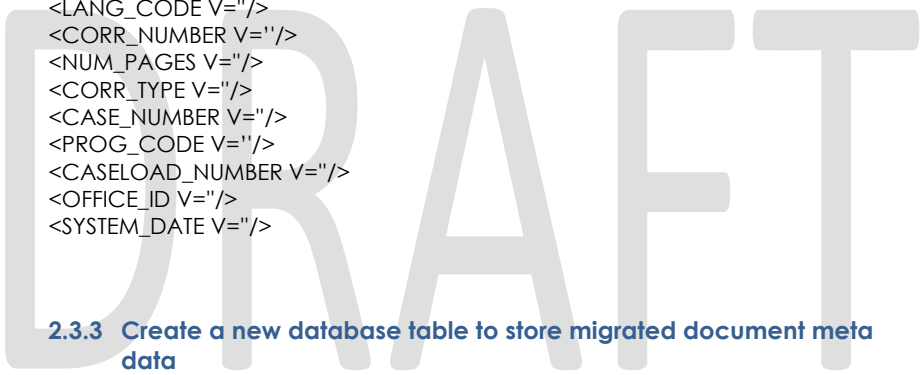
The PDF bookmark meta data will contain the below fields:

```
<SENDING_LINE1 V='' />
<SENDING_LINE2 V=''/>
<STREET_ADDRESS V=''/>
<CITY V=''/>
<STATE V=''/>
<ZIP V=''/>
<CORR_ID V=''/>
<COUNTY_ID V=''/>
<LANG_CODE V=''/>
<CORR_NUMBER V=''/>
<NUM_PAGES V=''/>
<CORR_TYPE V=''/>
<CASE_NUMBER V=''/>
<PROG_CODE V=''/>
<CASELOAD_NUMBER V=''/>
<OFFICE_ID V=''/>
<SYSTEM_DATE V=''/>
```

2.3.3 Create a new database table to store migrated document meta data

Create a new temporary database table to store the meta data of migrated documents. This table will then be used to map CalWIN converted data to its CalSAWS AWS S3 document.

CALWIN_DOC_MIG table

Column Name	Column Type	Description
ID	Number	Database ID
S3_FMS_NUM	Varchar2(2000)	String ID of S3 File
SENDING_LINE_1	Varchar2(200)	Line 1 of the Person doc was sent to
SENDING_LINE_2	Varchar2(200)	Line 2 of the Person doc was sent to
STREET_ADDR	Varchar2(200)	Street Address
CITY	Varchar2(100)	City
STATE	Varchar2(3)	State
ZIP	Varchar2(20)	Zip Code
CORR_ID	Number	CalWIN Correspondence ID for Document

COUNTY_CODE	Varchar2(3)	County Code
LANG_CODE	Varchar(10)	Language code of document
CORR_NUM	Varchar(50)	Correspondence Number of the document
NUM_PAGES	Number	Number of pages in the document
CORR_TYPE	Varchar2(20)	Correspondence Type
CASE_NUM	Varchar2(20)	Case Number
PRG_CODE	Varchar2(10)	Program Code
CASELOAD_NUM	Varchar2(20)	Caseload number
OFFICE_ID	Varchar2(20)	Office ID
DOC_DATE	Date	Document Date
PURGE_IND	Varchar2(1)	Indicator to track purged documents

TEMPLATE Folder Structure:

County ID
  New
    yyyy-mm-dd
  Historical
    yyyy-mm-dd
  Time_Clock
    yyyy-mm-dd
  Data_Retention
    yyyy-mm-dd
  OCAT
    yyyy-mm-dd

EXAMPLE of a County Folder Structure:

34_SAC
  New
    2021-07-01
  Historical
    2021-07-01
  Time_Clock
    2021-07-01
  Data_Retention
    2021-07-01
  OCAT

2021-07-01

57_YOL
  New
    2021-07-01
  Historical
    2021-07-01
  Time_Clock
    2021-07-01
  Data_Retention
    2021-07-01
  OCAT
    2021-07-01

2.4 Shell Case Information, Case Comment and Issuance Archive PDF

With the CalWIN Data Retention project, certain cases identified by the CalSAWS Data Retention Policy, will migrate to CalSAWS as a Shell Case. These cases will have a Case comment PDF (CalSAWS Journals) and a Issuance History PDF created to be stored in AWS S3.

1. A new AWS S3 bucket will be created for Case Comment and Issuance History PDFs.
2. A new temp table will be created to store the meta data called

2.4.1 Document Types

The below document types will be migrated

1) Case Comment (Journals) PDF's
2) Issuance PDF's

2.4.2 Bookmark meta data fields

These documents will have the below data element added so that a lambda function will be able to parse the file to retrieve the data.

<CASE_NUMBER V=''/>

<COUNTY_ID V=''/>

2.4.3 Create a new temp table to store migrated document data

Create a new temporary database table to store the meta data of migrated documents. This table will then be used to map CalWIN case purge converted document data to its CalSAWS AWS S3 document.

CALWIN_DATA_RETENTION_DOC_MIG table

Column Name	Column Type	Description
ID	Database ID	Database ID
S3_FMS_NUM	Varchar2(2000)	String ID of S3 File
COUNTY_CODE	Varchar2(3)	String County Code Number
CASE_NUM	Varchar2(50)	Case Number

2.5 OCAT Documents

2.5.1 OCAT Meta Data Fields

The following meta data will be added to the OCAT documents.

```
<COUNTY_ID V=""/>
<APRSL_ID V=""/>
```

2.5.2 New temp table for OCAT migrated documents

A new temp table will be created to store the new OCAT document's AWS S3 ID and its corresponding meta data.

CALWIN_OCAT_DOC_MIG Table

Column Name	Column Type	Description
ID	Number	Database ID
S3_FMS_NUM	Varchar2(2000)	String S3 Document ID
COUNTY_CODE	Varchar2(3)	String County Code Number
APPR_ID	Number	Appraisel ID

2.6 Cutover to CalSAWS

Steps as follows to merge the IDs from Temp tables(e.g. CALWIN_DOC_MIG) back into the CalSAWS database tables(e.g. GENERATE_DOC, etc.):

1. DBA team will import temp table into CalSAWS DB
2. DBA team will disable updated_on triggers on target tables
3. DBA team will update the target tables Document ID column with its new corresponding S3 document ID from the temp table.

2.6 CDT and UAT Testing

One month of documents will be copied over for each County to allow the testing of migrated documents for the CDT and UAT testing efforts.

3 APPENDIX

DRAFT

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-227982

DDID 1631 Update Mapping to Migrate C-IV Report FC1 - Continuum of Care Reform Facility Report

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Greg Deogracia, Thao Ta
	Reviewed By	Ravneet Bhatia, Thao Ta

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
6/4/2021	1.0	Initial Release	Greg Deogracia, Thao Ta

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1 OVERVIEW

As part of DDID 1631, the **FC1 - Continuum of Care Reform Facility Report** from C-IV was brought into CalSAWS was part of the migration efforts of C-IV counties into the CalSAWS system. The C-IV baseline code was used for this report since this report did not exist in the CalSAWS/LRS system for LA County.

This SCR aims to resolve a design gap highlighted by a defect (CA-227846) in the **FC1 - Continuum of Care Reform Facility Report** for the "Level of Care/Age Range" columns of the "FFA-ISFC Summary" and "FFA-ISFC Detail" tabs where the report values were not matching between the C-IV and CalSAWS environments. The report code from C-IV is not compatible with the CalSAWS system and needs to be updated.

The root cause is determined to be the differences in how rate structures are implemented in CalSAWS, resulting in code value differences in the references of Category Type 536 and in the codes of Category Type 218 (CT-218), which are used to determine the value for the "Level of Care/Age Range" field and for base population of "FFA-ISFC Summary" and "FFA-ISFC Detail" tab of the report.

C-IV CT-218 Category Name: FC Rate Level Schedule Code			
System	Category ID	Code	Decode
C-IV	218	01	Schedule A
C-IV	218	02	Schedule B
C-IV	218	03	Basic
C-IV	218	04	LOC 2
C-IV	218	05	LOC 3
C-IV	218	06	LOC 4
C-IV	218	07	ISFC-RF
C-IV	218	08	County or FFA ISFC
C-IV	218	09	STRTP
C-IV	218	10	Age-Based

CalSAWS CT-218 Category Name: FC Basic Rate Schedule Code			
System	Category ID	Code	Decode
CalSAWS	218	01	Schedule A
CalSAWS	218	02	Schedule B
CalSAWS	218	03	Level of Care

As demonstrated in the tables above, the Category Type 218 (CT-218) for the C-IV system the *FC Rate Level Schedule Code* which has 10 codes. In CalSAWS, CT-218 contains the code for *FC Basic Rate Schedule Code*, which is limited to 3 values.

In CalSAWS, these rate structure codes are stored in multiple places, resulting in multiple Category Types and different fields used to capture this information. Additionally, CalSAWS stores the level of care information directly while C-IV does not, which is why C-IV reporting logic must reverse calculate for the code based on facility rate amount.

This SCR is updating the report code logic to sync up with how CalSAWS is using and storing foster care rate structure information.

1.1 Current Design

The current **FC1 - Continuum of Care Reform Facility Report** in CalSAWS was migrated from the C-IV report code base, which uses CT-536 and CT-218 in the same way as C-IV, but this is incompatible with CalSAWS.

The "Level of Care / Age Based" columns of the "FFA-ISFC Summary" and "FFA-ISFC Detail" tabs use the following logic to populate this field currently:

- If Rate Structure Code is Non-CCR, then use an age-based grouping logic to sort into the following values:
    - All Ages
    - Ages 00 – 04
    - Ages 05 – 08
    - Ages 09 – 11
    - Ages 12 – 14
    - Ages 15 – 21
- If Rate Structure Code is CCR, then the following codes are used to populate the field based on rate facility amount matching to CT-536 to get to CT-218:

C-IV CT-218			
Category Name: FC Rate Level Schedule Code			
System	**Category ID**	**Code**	**Decode**
C-IV	218	03	Basic
C-IV	218	04	LOC 2
C-IV	218	05	LOC 3
C-IV	218	06	LOC 4

- If Rate Structure Code is ISFC, then the following codes are used to populate the field based on rate facility amount matching to CT-536 to get to CT-218:

C-IV CT-218			
Category Name: FC Rate Level Schedule Code			
System	**Category ID**	**Code**	**Decode**
C-IV	218	07	ISFC-RF
C-IV	218	08	County or FFA ISFC

Additionally, the base population for the "FFA-ISFC Summary" and "FFA-ISFC Detail" tabs of the report check to make sure that only those combinations of Category Type 218 (CT-218) codes and rate structure codes are selected for ISFC and CCR.

- Example: CT-218 code "07" (ISFC-RF) would never be selected in the base population if the rate structure code is CCR. It would only be selected into the base populate if it is ISFC. This serves as a double-check when sorting and ranking for the latest appropriate record of concern.

1.2 Requests

In CalSAWS, these rate structure codes are stored in multiple places, resulting in multiple Category Types and different columns used to capture this information. This data model and category codes are different from the one used in C-IV. The reporting logic is currently using C-IV data model and category codes, which will not work properly for CalSAWS.

This SCR is updating the code logic of the **FC1 - Continuum of Care Reform Facility Report** to sync up with how CalSAWS is using and storing foster care rate structure information.

Technical Note: In C-IV, the level of care code is not stored directly in FC_BUDGET. Thus, the reporting logic had to reverse calculate it based on the Facility Rate Amount and matching it on the references on CT-536 to get to code on CT-218. In CalSAWS, this same reverse calculation will not work due to CODE_DETL differences, nor is it necessary since the level of care is stored directly into the FC_BUDGET.LEVEL_OF_CARE_CODE column. REFER_TABLE_2_DESCR on CT-536 no longer refers to CT-218 in CalSAWS.

1.3 Overview of Recommendations

1. Update **FC1 - Continuum of Care Reform Facility Report** code logic:
    a. Remove the existing reporting logic within the "FFA-ISFC Summary" and "FFA-ISFC Detail" tabs for determining the "Level of Care/Age Based" column which uses the C-IV reverse calculation logic based on the facility rate amount and matching it to the properties of CT-536 to get to CT-218.
    b. Implement new reporting logic based on the rate structure code (CT-537), level of care code (CT-10520), and type code (CT-503) that are directly stored on FC_BUDGET to replace the removed logic mentioned above to sync with CalSAWS.
    c. Add placement type as an additional join condition since CalSAWS allows for organizations to have multiple placement types while C-IV was limited to one placement type per organization (ORG_ID).

1.4 Assumptions

1. No impact to other reports.
2. The **FC1 - Continuum of Care Reform Facility Report** may be inaccurate immediately after the C-IV cutover into CalSAWS (expected September 2021) due to the data conversion and timing of fiscal and EDBC runs. System EDBC runs are required to finalize the report, which will take some time for workers to complete.

2 RECOMMENDATIONS

2.1 FC1 - Continuum of Care Reform Facility Report

2.1.1 Overview

The **FC1 - Continuum of Care Reform Facility Report** is a monthly scheduled report that contains expenditure information for each foster care facility with sharing ratio amounts calculated based on facility information for a given benefit month. The report pulls data for the following foster care facilities:

- Short Term Residential Therapeutic Program (STRTP) and Group Home
- Foster Family Agencies (FFA)/Intensive Services Foster Care (ISFC)

The report contains the following tabs within the spreadsheet:
- STRTP – GH Summary
- STRTP – GH Detail
- GH Adjustments
- FFA-ISFC Summary
- FFA-ISFC Detail
- FFA Adjustments

2.1.2 FC1 - Continuum of Care Reform Facility Report Mockup

Note: Screenshots are provided for reference only. No changes are required to the report layout.

Figure 2.2.1 STRTP – GH Summary tab

Figure 2.2.2 STRTP – GH Detail tab

Figure 2.2.3 GH Adjustments tab

Figure 2.2.4 FFA-ISFC Summary tab
Note: "Level of Care/Age Range" column displays on this tab.

Figure 2.2.5 FFA-ISFC Detail tab
Note: "Level of Care/Age Range" column displays on this tab.

Figure 2.2.5 FFA Adjustments tab

2.1.3 Description of Change

1. Remove the reporting logic in the **FC1 - Continuum of Care Reform Facility Report** where Category Type ID 218 (CT-218) and Category Type ID 536 (CT-536) are used to reverse calculate the level of care based on the facility rate amount.

2. Replace the reporting logic that was removed with new logic that uses the values stored on FC_BUDGET based on the Rate Structure Code to be compatible with CalSAWS. Update both the logic for "Level of Care / Age Based" columns of the report and base population where it checks for valid combinations of rate structure to level of care code.

   a. If the Rate Structure Code is **Non-CCR** (code value "NC"), then keep the existing age-based grouping logic.

b. If the Rate Structure Code is **CCR** (code value "CC"), then use the Level of Care Code (CT-10520) found on FC_BUDGET.

Category	Code	Decode Value
CT-10520	L1	Basic Level Rate
CT-10520	L2	LOC2
CT-10520	L3	LOC3
CT-10520	L4	LOC4

Technical Note: FC_BUDGET.LEVEL_OF_CARE_CODE (CT-10520).

c. If the Rate Structure Code is **ISFC** (code value "IC"), then use the Type Code (CT-503) on FC_BUDGET of a limited set of code values since not all values on this category type are relevant to ISFC.

Category	Code	Decode Value
CT-503	FA	ISFA - ISFC - FFA
CT-503	FO	ISFO - ISFC - Family-Only
CT-503	IC	ISCO - ISFC - County
CT-503	TF	ISTF - ISFC - TFC

Technical Note: FC_BUDGET.TYPE_CODE (CT-503).

Note: Codes "FA" (ISFA - ISFC - FFA) and "FO" (ISFO - ISFC - Family-Only) are the equivalent of the former C-IV codes "07" (ISFC-RF) and "08" (County or FFA ISFC). The other codes "IC" and "TF" are expected to be used by only LA. However, for this report, we will pick up all four codes to report on, in case they are used in the future.

Note: For the "Level of Care / Age Based" columns of the report, the report is displaying its respective decode values.

Technical Note: The Rate Structure Code is stored on the following fields and should match for its respective record:
- CLAIM_HIST.RATE_STRUCTR_CODE (CT-537)
- FC_BUDGET.RATE_STRUCTR_CODE (CT-537)

Technical Note: Keep logic to take the latest appropriate FC_BUDGET record where END_DATE is ranked.

3. Add placement type as an additional join condition. CalSAWS allows for organizations to have multiple placement types while C-IV was limited to one placement type per organization ID. This will be applied to all tabs of the report that uses such logic.

   Technical Note: CLAIM_HIST.PLACEMENT_TYPE_CODE should also join on FC_RATIO.PLACEMENT_TYPE_CODE since ORG_ID is not unique enough.

2.1.4 Report Location

- **Global:** Reports
- **Local:** Scheduled
- **Task:** State
- **Frequency:** Monthly, 7th business day
- **Title:** FC1 - Continuum of Care Reform Facility Report
- **Description:** Provides Foster Care facility expenditure statistics

2.1.5 Counties Impacted

All counties with access to this report in CalSAWS will receive this change. Primary users of this report are counties from the C-IV system since this report originated from C-IV. LA county currently does not use this report.

2.1.6 Security Updates

N/A – No security updates.

2.1.7 Report Usage/Performance

N/A – No expected significant changes to report usage or performance.

3   SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Reports	FC1 - Continuum of Care Reform Facility Report Mockup	FC1 - Continuum of Care Reform Facility

4 REQUIREMENTS

4.1 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
1631	The CONTRACTOR shall set aside an allowance of nine thousand hours (9,000) to create new reports or update existing reports as part of Migration for the 58 Counties. These reports will be defined during the migration design effort.

The requirements for the allowance of hours must be finalized and approved by the CONSORTIUM for the CONTRACTOR to meet design, build and System Test milestones, subject to the requirements meeting requirements in the LRS Agreement.

As requirements for the new reports are identified, they will be calculated by the CONTRACTOR and reviewed and prioritized by the CONSORTIUM for approval through the County Change Control Board process. | - Estimates will include the necessary Tasks in the software development lifecycle required to implement the CalSAWS DD&I SCR including deployment and change management.

- For the revised or new reporting requirements to be included with CalSAWS DD&I UAT preparation activities (targeted to begin April 2021 for C-IV), the requirements for the allowance hours must be finalized, approved by the CONSORTIUM and added to the CalSAWS DD&I SOR by July 1, 2020 for the CONTRACTOR to meet design, build and System Test milestones. | Update FC1 - Continuum of Care Reform Facility Report to support Rate Detail selection options. |
| | | | |

5   MIGRATION IMPACTS

N/A – No migration impacts from this SCR.

6   APPENDIX

6.1   CalSAWS Rate Detail Input Requirements

In CalSAWS, the rate detail input works differently from how it works in C-IV. This appendix is a brief example of how the frontend of the application works differently for inputting the rate detail. In C-IV, it is captured as a single dropdown, while in CalSAWS, this information is separated out into multiple fields/dropdown selections.

Here is an example of the rate detail input for a foster care facility selection:

Initial input selection for Rate Detail Type

Figure 6.1.1.1 Type Options

Users start with the **Type** options, as shown above. If they select one of the standard state rate types (i.e., Standard State Rate, F1, F2, F3, F4), then a second dropdown dynamically appears for the **Basic Rate** options (i.e., Level of Care, Schedule A, Schedule B).

If "Level of Care" is selected for the **Basic Rate** option, then a third dropdown/field dynamically appears to capture the **Level of Care** information (i.e., Basic Level Rate, LOC2, LOC3, LOC4), as shown in the image below.

Input option screen changes with the selection of Standard State Rate

Figure 6.1.1.3 Standard State Rate Options

Note: If a Type of "Non-Standard Rate" is selected, then there is a secondary option of Non-Standard Sub-Type dropdown/field that appears, as shown below. However, this information is not relevant to the FC1 – Continuum of Care Reform Facility Report.

Input option screen changes with the selection of Non-Standard Rate

Figure 6.1.1.2 Non-Standard Rate Options

6.2   Historical Reference Material

Historical design information on the **FC-1 Continuum of Care Reform Facility Report** can be found in SCR 7338 for the C-IV system. (This SCR does not exist in the current JIRA tracking system since it was implemented before JIRA).

Overview of SCR 7338:

County Fiscal Letter 16/17-41 for Continuum of Care Reform (CCR) impacts existing fiscal reports and requires the automation of some reports.

Specific updates outlined in this document are:

a. The deactivation of Foster Care, Kin-GAP and Adoption Assistance CA 800 reports in the C-IV System. These reports are very outdated, and the Reports Committee has confirmed that they are not often referred to.
b. The automation of the CA 800 CCR RATE INFORMATION ADDENDUM (RIA) report
c. The automation of the CA 800 PLACEMENT INFORMATION ADDENDUM (PIA) report
d. Updates to existing Fiscal Foster Care, Kin-GAP and Adoption Assistance Integrated reports
e. Updates to Foster Care Facility Reports (FC1)

The design document and research information can be found on the SharePoint Data Drive:

Y:\Application Development\AD Team Working Folders\Util-AIM\Design\DELIVERED SCRs\SCR 7338 - CCR Reports Updates

CalSAWS

California Statewide Automated Welfare System

DRAFT

Design Document

CA-228982
DDID 2314 FDS: GA GR Rules Phase 1 Batch 2 (9 Rules) - Non-Financial Rules and corresponding NOA Reasons

	DOCUMENT APPROVAL HISTORY	
CalSAWS	Prepared By	Peterson Etienne, Stephanie Hugo, Taylor Fitzhugh
	Reviewed By	

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
08/13/2020	1.0	Initial Draft	Peterson Etienne Stephanie Hugo, Taylor Fitzhugh
09/10/2020	2.0	Addressed comments by the Business Analysts	Peterson Etienne Stephanie Hugo, Taylor Fitzhugh
10/01/2020	3.0	County Approved	Peterson Etienne Stephanie Hugo, Taylor Fitzhugh
03/02/2021	4.0	1.4 Assumptions: Added additional assumptions. 2.11 Household composition: Added additional sections: Leverage rule, Removed rules, Verification. Updated Data collection elements. Status reason names, Rule admin matrix. Removed the rule: Begin Date of Aid.	Peterson Etienne
03/12/2021	5.0	Removed the rule functionality Budget Month.	Peterson Etienne
03/30/2021	6.0	2.9 Batch/Interface Rule Admin Batch Added Rules Admin batch details for the already mentioned batch job in section 2.2.	Marqui Simmons
04/12/2021	7.0	Added a verification note in identity check.	Peterson Etienne
04/27/2021	8.0	Added 2nd month auto rescind logic in section 2.9	Jennifer Chen
05/18/2021	9.0	Removed Rule Admin Batch(Moved to Phase 1 document)	Marqui Simmons

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
5/20/2021	10.0	1. Updated SCR number to CA-228982 and updated assumptions with the correct SCR number. 2. Updated section 6.3 with CalSAWS tables mapping instead of CalWIN mapping. Added assumption for testing without household composition rules. 3. Removed the following design -Fleeing Felon Functionality -Liens Functionality -QC Audit Functionality -Probation Functionality -Drug Felon Functionality -Fraud Prevention Functionality -Striker Functionality -Voluntary Quit Functionality -Drug and Alcohol Functionality -Employment Status Functionality -Job Termination Functionality 4. Added the following sections: 2.3 household composition 2.3.1 Marital Status Functionality 2.3.2 Citizenship/Non-citizen status functionality 2.3.3 Undocumented Non-citizen Functionality	Jennifer Chen

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
		2.3.4 Adult Child Determination Functionality	
		2.3.5 Sponsored Non-Citizen Cert Period Functionality	
		2.3.6 Amount of GA Support Functionality	
		2.3.7 Identity Check Functionality	
		2.3.8 Included Individual Functionality	
		5. Updated Identity check verification to indicate it is a new verification instead of existing and added a status reason for failing verification	
		6. Updated citizenship verification, removing other conditions to set the status reason for failed verification.	
05/20/21	10.1	Moved Online changes to CA-215665	Taylor Fitzhugh
5/27/2021	11.1	Removed extra conditions for sponsored non-citizen verification	Jennifer Chen
6/2/2021	12.1	Updated SAR 22 mapping for sponsored non-citizen	Taylor Fitzhugh, Jennifer Chen
6/21/2021	13.1	Added assumption "Aid in kind functionality cannot be tested until phase 2"	Peterson Etienne

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1   OVERVIEW

This SCR will implement the household composition and Non-financial functionality for the new CalWIN General Relief (GR) solution in CalSAWS

1.1   Current Design

The General Assistance/General Relief (GA/GR) solution in the CalSAWS system is designed to automate the rules for the Los Angeles county's implementation as well as the automation and monitoring of their GROW program. Currently CalWIN manages their GA/GR program logic by using a Rule Matrix which can be accessed by the county to allow each County Administrator to customize the behavior to their specific county.

1.2   Requests

A new CalWIN GA GR solution will be developed in CalSAWS to automate the rules and administer the program for the 18 CalWIN counties. This solution will provide the framework for the remaining 39 C-IV counties to opt into this solution in the future. This change request will automate the household composition and Non-financial functionality for the new solution

1.3   Overview of Recommendations

1. Add all the required Data Collection elements to implement the Household and Nonfinancial functionalities for the new solution
2. Create new Admin Summary and Detail pages that can be accessed in Admin tools by the County Rule staff
3. A new set of Admin detail pages, Rules, Batch and NOA triggers will be added for the below Household Composition and Non-Financial functionalities:

    1. Citizenship/Non-Citizen Status
    2. Undocumented Non-Citizen
    3. Adult/Child Determination
    4. Marital Status
    5. Sponsored Non-Citizen Cert Period
    6. Amount of GA Support
    7. Identity Check
    8. Included Individuals

1.4 Assumptions

1. The existing Los Angeles county rules will remain unchanged.
2. This SCR CA-228982 is part 2 of 3 SCR that will cover 8 CalWINs ruleset for Household Composition and Non-Financial the remaining ruleset will be designed in SCR CA-21565 and SCR CA-215926.
3. This SCR CA-228982 is based on the WCDS approved documents.
4. The design of the rules is for each CalWIN counties based on the Gainwell documents approved by the county.
5. The functionality of this SCR CA-228982 will be disabled until activated by the system property flag established in SCR CA-215669.
6. Alerts will be handled separately outside the Rules design in a separate SCR CA-220119.
7. EDBC will result in 0 benefit as resource will be considered as passed and income logic will be bypassed during the first phase. Income logic will be added in phase two release (CA-215916, CA-215672, CA-215927). Resource and reporting logic will be added in phase 3 release (CA-215917).
8. Leveraged rules are main rules from another use cases whose logic are also used in this use case. Leveraged rules in this SCR whose main use case are not designed in phase 1 cannot be tested using the admin page. Example: Institutional status use case has a leverage rule that is a main rule in Earned income use case. Since Earned income use case is not designed in phase 1, this leverage rule will not be able to be tested from the admin page.
9. EDBC summary page layout will follow current Los Angeles County GA EDBC summary. The following sections will be in the EDBC summary page, others will be added in later phases: EDBC Header, EDBC Information, Program Configuration, Reporting Configuration, Allotment, Page Mappings (PMCR) and Security (STCR). Note: Allotment will have all 0 for values, and Security will follow current Los Angeles county security framework.
10. All Data collection used in EDBC determination is effective for the benefit month.
11. Identity check functionality checks if individual applied for GR's Immediate need program, this functionality cannot be tested until GR's immediate need is implemented in a different SCR.
12. The term 'data selection date' is referencing the first day of the EDBC benefit month.
13. End to End testing of EDBC and Correspondence will not be possible until 22.01 release.
14. GA/GR will use existing CalSAWS functionality that sets first day of the benefit month as data selection date. EDBC SFU and Non-financial evaluation for GA/GR will use the data selection date to determine which data collection records will be used unless otherwise indicated.
15. All calculation for computed values will detailed in the Visio diagram.
16. 'Participation status' will be an internal flag in CalSAWS, when a participation status is set in the rule it will replace the previous set status for each individual.
17. Logic that checks or creates Sanctions cannot be tested until CA-227328 is implemented.
18. The detailed rules flow, requirement calculation, and status reason conditions will be specified in the Visio document.

19. Any functionality related to Aid-in-kind cannot be tested until phase 2 Financial Functionality income logic which consists of CA-215916, CA-215672 and CA-224578.

2 RECOMMENDATION

2.1 GA/GR Document Signature Detail

2.1.1 Overview

The GA/GR Document Signature Detail page is used to track the receipt and signature information of forms for the user that are not issued or tracked within the system. This page will be updated to add the SAR 22 as an option for GA/GR participants to track.

2.1.2 GA/GR Document Signature Detail Mockup

GA/GR Document Signature Detail

✱- Indicates required fields   [Save and Return] [Cancel]

Document Signature Details ✱

Type	Signed	Sign Date	Effective Date	
SAR 22 ▾	Yes ▾	08/01/2021 📅	08/01/2021 📅	[Add]

[Save and Return] [Cancel]

Figure 2.1.2.1 – GA/GR Document Signature Detail Mockup

2.1.3 Description of Changes

1. Add the "SAR 22" option to the Type dropdown.

2.1.4 Page Location

- **Global: Eligibility**
- **Local: Customer Information**
- **Task: GR->Document Signature**

2.1.5 Security Updates

N/A

2.1.6 Page Mapping

N/A

2.1.7 Page Usage/Data Volume Impacts

N/A

2.2 EDBC Changes

2.2.1 Overview

Validations for Timely Notice

The GA/GR program will not have the following validations for timely notice when running the EDBC.

- AAP 10-Day Notice Exception
- Admin/Client Error

- Aid Paid Pending Stopped by Order of ALJ
- Waiver on File
- Foster Care 10-Day Notice Exception
- Waiver Not Applicable (FC only)
- Kin-Gap 10-Day Notice Exception
- Mass Change (CF only)

2nd Month Auto Rescind

CalWIN GA/GR solution will use existing CalSAWS logic to auto rescind internally in the EDBC logic for the following month if the initial month is denied and the following month's begin date is within 30 days of the application date.

2.2.2 Description of Changes

Validations for Timely Notice

1. Add a new column 'GR' in the code detail table '10 Day Notice Waiver Reason Code' (CT 398).
2. GA/GR will use existing CalSAWS functionality that sets first day of the benefit month as data selection date. EDBC SFU and Non-financial evaluation for GA/GR will use the data selection date to determine which data collection records will be used unless otherwise indicated.
3. Add the indicator 'N' for the following reason codes for column 'GR' for '10 Day Notice Waiver Reason Code' (CT 398) as shown below:

CODE_NUM_IDENTIF	SHORT_DECODE_NAME	LONG_DECODE_NAME	GR
AA	AAP 10-Day Notice Exception	AAP 10-Day Notice Exception	N
AC	Admin/Client Error	Admin/Client Error	N
AP	Stop Aid Paid Pending	Aid Paid Pending Stopped by Order of ALJ	N
CW	Waiver on File	Waiver on File	N
FC	Foster Care 10-Day Notice Exception	Foster Care 10-Day Notice Exception	N
FW	Waiver Not Applicable (FC only)	Waiver Not Applicable (FC only)	N

		Kin-Gap 10-Day Notice	
KG	Kin-Gap 10-Day Notice Exception	Exception	N
MC	Mass Change (CF only)	Mass Change (CF only)	N

2nd Month Auto Rescind

Current CalSAWS logic will auto rescind for the 2nd month when the 1st month's EDBC is denied and the 2nd month's begin date is within 30 days of the application date (this is not applicable to all programs). Update the existing CalSAWS logic to also apply for CalWIN GA/GR solution only. The rescind will be done internally by the EDBC logic.

2.3 Household Composition

2.3.1 Marital Status Functionality

2.3.1.1 County Rule Matrix – Marital Status

2.3.1.1.1 Overview

A new County Rule Detail page for Marital Status will be created. This page is viewed by the County Administrator to view the list of rules applicable for the marital status functionality to their county.

2.3.1.1.2 Description of Changes

a. The Admin page matrix for Marital Status will have the below functional categories and its associated flag turned on or off based on the current GA/GR functionality for each County
b. The activate switch Yes/No indicate if that functionality is applicable to the displayed county.
c. The functionality is effective dated with begin and end date
d. The rule functionality can be viewed as of a date using the view date.

Rule Description	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Consider Common law as a valid marital status.	N	Y	N	N	Y	Y	N	N	Y	N	Y	N	N	N	N	N	Y	Y
Include individuals who is seven years together in common Law.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	Y
Exclude individual spouse with marital status as common law.	N	N	N	N	N	N	N	N	Y	N	Y	N	N	N	N	N	N	N
Include spouse with good cause for not being in the home.	Y	Y	N	Y	Y	N	Y	Y	Y	Y	Y	N	N	Y	Y	N	Y	Y
Exclude spouse not in the home.	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	Y	N	N
Include non-married individual with a child.	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Exclude non-married same sex domestic partners.	Y	Y	N	N	Y	Y	Y	N	Y	Y	Y	Y	N	N	N	Y	N	N
Include non-married same sex domestic partners.	N	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N
Include only domestic partners of opposite sex.	N	N	N	N	N	N	N	N	N	N	N	N	N	Y	Y	N	N	N
Include same sex partner who's married for five or more years.	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	N	N	N	N
Exclude spouse from the household if they are legally separated.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	N	N
Include domestic partner in the home with a common child.	N	N	Y	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	Y

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Rule	CalSAWS Rule
EDX010C001	Consider Common law as a valid marital status.
EDX010C002	Include individuals who is seven years together in common Law.

EDX010C003	Exclude individual spouse with marital status as common law.
EDX010C005	Include spouse with good cause for not being in the home.
EDX010C006	Exclude spouse not in the home.
EDX010C007	Include non-married individual with a child.
EDX010C011	Exclude non-married same sex domestic partners.
EDX010C012	Include non-married same sex domestic partners.
EDX010C013	Include only domestic partners of opposite sex.
EDX010C014	Include same sex partner who's married for five or more years.
EDX010C015	Exclude spouse from the household if they are legally separated.
EDX010C016	Include domestic partner in the home with a common child.

* Please note the following rule will not be migrated over for the corresponding reason.

CalWIN Rule	CalWIN Description	Reason
EDX010C017	Marital Status not verified	The form reason E10024 and trigger was removed.

Leverage Rule

Below is the corresponding leveraged CalWIN rule County Rule Matrix and the CalWIN number mapped to CalSAWS rules

Rule Description	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Other Persons applicable	N	N	N	N	N	N	N	N	N	N	Y	N	N	N	N	N	N	N
Married persons and Domestic partner	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
San Mateo Couples	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N

CalWIN Rule	CalSAWS Rule
EDX313C001	Other Persons applicable
EDX313C003	Married persons and Domestic partner
EDX321C033	San Mateo Couples

2.3.1.2 EDBC Changes

2.3.1.2.1 Overview

This section will provide the Eligibility Rules flow for Program/Person Eligibility that can be filtered for each CalWIN County

2.3.1.2.2 Description of Change

Marital Status Rules Flow Diagram:

A Consolidated Rules Flow Visio document will be provided as a separate Attachment in addition to this design Document that will depict the rules for a selected County. Reference **Appendix 6.1 Rules Flow Diagram** 'Viewing Visio Document in Internet Explorer' for instruction on how to access Visio.

The following Data Collection elements will be used by this Rule Flow.

CALWIN Field	CalSAWS Field	Type	Location Details

Marital Status	Marital Status/Marital Reason	Existing/New	Individual Demographics Detail
Marital Status Date	Begin Date	Existing	Relationship Detail
Household Relationship	Relationship	Existing	Relationship Detail
In the Home	Living in the Home Status	Existing	Household Status Detail
Head of Household	Expected Filing status	Existing	Tax Household Detail
Individual Applied Aid Reason Code	Aid Code	Existing	Other Program Assistance Detail

Existing Program/Person Status:

The following existing program/person status reason will be leveraged by this rule flow when the following conditions are met.

1. The existing program/person status reason CT73 GKJ 'Gets CalWORKs' will be set as a display status reason when all the following conditions:
   a. The individual marital status is 'Married' or the individual relationship is 'Common law'.
   b. The rule 'Consider Common law as a valid marital status.' is not active or the individual relationship is not 'Common Law'.
   c. The spouse is in the home.
   d. The spouse did not apply for GA/GR aid.
   e. The spouse is currently active in CalWORKs.

Category	Short Description
73	Gets CalWORKs

New Program/Person Status:

New Program/Person Status Reasons will be added to be used by this Rule Flow. The following reasons will set to the program/person level when the following conditions are met:

1. The new program/person status reason CT73 'In Home Spouse Not Aided' will be set as a display status reason when all the following conditions met in A or B:
   A. When all the following conditions are met
      a. The individual marital status is 'Married' or the individual relationship is 'Common law'.
      b. If one of the following is not true:
         i. The rule 'Consider Common law as a valid marital status.' is active.
         ii. the individual relationship is 'Common Law'.
      c. The spouse is in the home.
      d. The spouse did not apply for GA/GR aid.
      e. The spouse is not currently active in CalWORKs.
   B. When all the following conditions are met
      a. The individual marital status is not 'Married' or does not have a relationship status 'Common Law'.
      b. The rule 'Include domestic partner in the home with a common child.' is active.
      c. The couple has a child in common or the marital status is divorced/widowed or separated and there is a relationship type: spouse and it has an end date
      d. The spouse is in the home and is not applying for GR.

Category	Short Description
73	In Home Spouse Not Aided

2. The new program/person status reason CT73 'Relationship Term Not Met' will be set as a display status reason when all the following conditions:
   a. The individual marital status is not 'Married' or does not have a relationship status 'Common Law'.
   b. The rule 'Include domestic partner in the home with a common child.' Is not active.
   c. The individual has a domestic partner and (Individual and the partner are of the same sex).
   d. The rule 'Include non-married same sex domestic partners.' Is not active.

e. The rule 'Exclude non-married same sex domestic partners.' Is not active or the individual is not 'Head of Household'. 'Head of Household' is determined by the Tax Household Detail, Expected Filing Status = head of household

f. The rule 'Include same sex partner who's in a relationship for five or more years.' Is active.

g. The individual and partner relationship begin date plus five years is after the data selection date or there is no valid date.

Category	Short Description
73	Relationship Term Not Met

3. The new program/person status reason CT73 'Marriage Term Not Met' will be set as a display status reason when all the following conditions:

a. The individual marital status is 'Married' or the individual relationship is 'Common law'.

b. The rule 'Consider Common law as a valid marital status.' is active or the individual relationship is not 'Common Law'.

c. The rule "Include individuals who is seven years together in common Law." is active.

d. The relationship begin date plus seven years is more than the benefit month begin date , or the relationship begin date is not a valid date.

Category	Short Description
73	Marriage Term Not Met

4. The new program/person status reason CT73 'Person is Single' will be set as a display status reason when all the following conditions:

a. The individual marital status is not 'Married' or does not have a relationship status 'Common Law'.

b. The Rule 'Include domestic partner in the home with a common child.' is not active.

c. The individual does not have a domestic partner, or the individual and domestic partner is not the same sex.

d. The individual is not a domestic partner or a spouse.

Category	Short Description
73	Person is Single

5. The new program/person status reason CT73 'Spouse Not Aided' will be set as a display status reason when all the following conditions:
   a. The individual marital status is 'Married' or the individual relationship is 'Common law'.
   b. The rule 'Consider Common law as a valid marital status.' is not active or the individual relationship is not 'Common Law'.
   c. The spouse is in the home.
   d. The rule "Exclude spouse from the household if they are legally separated." is active.
   e. The individual marital status is not 'separated'.
   f. The spouse does not have the marital status 'separated' or the marital status reason is not 'abuse'.
   g. The spouse is not applying for GR.

Category	Short Description
73	Spouse Not Aided

6. The new program/person status reason CT73 'Spouse Applied for Aid' will be set as a display status reason when all the following conditions:
   a. The individual marital status is 'Married' or the individual relationship is 'Common law'.
   b. The rule 'Consider Common law as a valid marital status.' is not active or the individual relationship is not 'Common Law'.
   c. The spouse is in the home.
   d. The spouse did apply for GR.
   e. The rule 'San Mateo couple' is active.

Category	Short Description
73	Spouse Applied for Aid

7. The new program/person status reason CT73 '<mark>Separated Spouse'</mark> will be set as a display status reason when all the following conditions in A or B:

A. <mark>When all the following condition:</mark>
   a. The individual marital status is 'Married' or the individual relationship is 'Common law'.
   b. The rule 'Consider Common law as a valid marital status.' is not active or the individual relationship is not 'Common Law'.
   c. The spouse is not in the home.
   d. The rule 'Exclude spouse from the household if they are legally separated.' is active.
   e. The individual marital status is 'Separated'.

B. <mark>When all the following condition:</mark>
   a. The individual marital status is 'Married' or the individual relationship is 'Common law'.
   b. The rule 'Consider Common law as a valid marital status.' is not active or the individual relationship is not 'Common Law'.
   c. The spouse is not in the home.
   d. The rule 'Exclude spouse from the household if they are legally separated.' is not active.
   e. The rule 'Exclude spouse not in the home.' is not active and marital status is 'separation'.
   f. The rule 'Include spouse with good cause for not being in the home.' is not active.
   g. The county accepts the marital reason for marital status 'Separation' (Reference appendix for the acceptable status reasons) .

C. <mark>When all of the following condition:</mark>
   a. The individual marital status is 'Married' or the individual relationship is 'Common law'.
   b. The rule 'Consider Common law as a valid marital status.' is not active or the individual relationship is not 'Common Law'.
   c. The spouse is in the home.
   d. The rule "Exclude spouse from the household if they are legally separated." is active.
   e. The individual marital status is not 'separated'.
   f. The spouse has the marital status 'separated' and the marital status reason is 'abuse' or 'rehab'.

D. <mark>When all of the following condition:</mark>
   a. The individual marital status is 'Married' or the individual relationship is 'Common law'.
   b. The rule 'Consider Common law as a valid marital status.' is not active or the individual relationship is not 'Common Law'.
   c. The spouse is not in the home.
   d. The rule 'Exclude spouse from the household if they are legally separated.' is not active.

e. The rule 'Exclude spouse not in the home.' is active or marital status is not 'Separated'.

Category	Short Description
73	Separated Spouse

8. The new program/person status reason CT73 'Spouse Common Law' will be set as a display status reason when all the following conditions are met:
   a. The individual marital status is 'Married' or the individual relationship is 'Common law'.
   b. The rule 'Consider Common law as a valid marital status.' is active.
   c. The rule 'Include individuals who is seven years together in common Law.' is not active.
   d. The rule 'Exclude individual spouse with marital status as common law.' Is not active.

Category	Short Description
73	Spouse Common Law

9. The new program/person status reason CT73 'Common Law' will be set as a display status reason when all the following conditions are met:
   e. The individual marital status is 'Married' or the individual relationship is 'Common law'.
   f. The rule 'Consider Common law as a valid marital status.' is active.
   g. The rule 'Include individuals who is seven years together in common Law.' is not active.
   h. The rule 'Exclude individual spouse with marital status as common law.' Is active.'

Category	Short Description
73	Common Law

10. The new program/person status reason CT73 'Domestic Partner' will be set as a display status reason when all the following conditions are met in either A, B, C, D and E:
   A. When all the following conditions are met
      a. The individual marital status is 'Married' or the individual relationship is 'Common law'.
      b. The rule 'Consider Common law as a valid marital status.' is active.
      c. The rule 'Include individuals who is seven years together in common Law.' is active.

B. **When all the following conditions are met**
   a. The individual marital status is not 'Married' or does not have a relationship status 'Common Law'.
   b. The rule 'Include domestic partner in the home with a common child.' is active.
   c. The couple does not have a child in common or the marital status is not divorced/widowed or separated.
   d. The rule 'Include individuals who is seven years together in common Law.' is active.
   e. The individual has a domestic partner relationship.

C. **When all the following conditions are met**
   a. The individual marital status is not 'Married' or does not have a relationship status 'Common Law'.
   b. The rule 'Include domestic partner in the home with a common child.' is active.
   c. The couple does not have a child in common or the marital status is not divorced/widowed or separated.
   d. The rule 'Include individuals who is seven years together in common Law.' is not active.
   e. The individual has a domestic partner relationship.
   f. The rule 'Include non-married individual with a child.' is not active.
   g. The domestic partners are the same sex.

D. **When all the following conditions are met**
   a. The individual marital status is not 'Married' or does not have a relationship status 'Common Law'.
   b. The rule 'Include domestic partner in the home with a common child.' is not active.
   c. The couple does not have a child in common or the marital status is not divorced/widowed or separated.
   d. The rule 'Include non-married same sex domestic partners.' is not active.
   e. The rule 'Exclude non-married same sex domestic partners.' Is active and the individual is 'Head of Household'. Head of Household is determined by the Tax Household Detail, Expected Filing Status = head of household.

E. **When all the following conditions are met**
   a. The individual marital status is not 'Married' or does not have a relationship status 'Common Law'.
   b. The rule 'Include domestic partner in the home with a common child.' is not active.
   c. The person has a domestic partner relationship and (individual and the partner are of the same sex).

d. The rule 'Include non-married same sex domestic partners.' is not active.
e. The rule 'Exclude non-married same sex domestic partners.' is not active.
f. The rule 'Include same sex partner who's married for five or more years.' is not active.
g. The rule 'Include only domestic partners of opposite sex.' is active.

Category	Short Description
73	Domestic Partner

Please refer the Rules Flow Diagram in the Appendix section on how to open and navigate the Visio diagram

2.3.1.3 Project Requirements

DDID 2314	DDID description	How DDID Requirement Met	Rule Flow diagram
		The Rule 'Consider Common law as a valid marital status.' Will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Seven years together in common law} CalSAWS must include the individual in the GA/GR SFU when common law marital status is seven years or more.]	The Rule 'Include individuals who is seven years together in common Law.' Will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Exclude spouse in common law} CalSAWS must exclude the common law spouse in the GA/GR SFU.}	The Rule 'Exclude individual spouse with marital status as common law.' Will meet this requirement	The following rule is stated in the business flow diagram and admin matrix

DDID 2314	DDID description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Reason for separation} CalSAWS must include the separated spouse in the GA/GR SFU when the reason for separation is valid.]	The Rule 'Include spouse with good cause for not being in the home.' Will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Exclude separated spouse} CalSAWS must exclude the separated spouse from the GA/GR SFU.]	The Rule 'Exclude spouse not in the home.' Will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Been married, child, domestic partner} CalSAWS must include the spouse or domestic partner in the GA/GR SFU when there is a child in common.]	The Rule 'Include non-married individual with a child.' Will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Exclude domestic partners} CalSAWS must exclude the domestic partner from the SFU if the domestic partner is Head of Household and Requesting Aid.]	The Rule 'Exclude non-married same sex domestic partners.' Will meet this requirement	The following rule is stated in the business flow diagram and admin matrix

DDID 2314	DDID description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Include domestic partner of any sex} CalSAWS must include the domestic partner of any sex in the GA/GR SFU and trigger form reason E10042.]	The Rule 'Include non-married same sex domestic partners.' Will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Include domestic partner of opposite sex} CalSAWS must include the domestic partner of the opposite sex who is in the home and applying for aid in the GA/GR SFU when married five years or less.]	The Rule 'Include same sex partner who's married for five or more years.' Will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Five years together as domestic partner} CalSAWS must include the domestic partner in the GA/GR SFU when partnership is five years or more.]	The Rule 'Include only domestic partners of opposite sex.' Will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Legally Separated} CalSAWS must exclude the individual from the SFU if legally separated.]	The Rule 'Exclude spouse from the household if they are legally separated.' Will meet this requirement	The following rule is stated in the business flow diagram and admin matrix

DDID 2314	DDID description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Child in Common} CalSAWS must determine whether to include or exclude a domestic partner or spouse in the GA/GR SFU when there is a child in common.]	The Rule 'Include domestic partner in the home with a common child.' Will meet this requirement	The following rule is stated in the business flow diagram and admin matrix

2.3.2 Citizenship/Non-Citizen Status Functionality

2.3.2.1 County Rule Matrix - Citizenship/Non-Citizen Status

2.3.2.1.1 Overview

A new County Rule Detail page for Citizenship/Non-Citizen Status will be created. This page is viewed by the County Administrator to view the list of rules applicable for the citizenship/Non-Citizen status functionality to their county.

2.3.2.1.2 Description of Changes

a. The Admin page matrix for Citizenship/Non-Citizen Status will have the below functional categories and its associated flag turned on or off based on the current GA/GR functionality for each County
b. The activate switch Yes/No indicate if that functionality is applicable to the displayed county.
c. The functionality is effective dated with begin and end date
d. The rule functionality can be viewed as of a date using the view date

Rule Description	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Include individual with verified Legal Permanent Resident (LPR)/Non-Citizenship.	N	N	N	N	**Y**	N	N	N	N	N	N	N	N	N	N	N	N	N
Fail unverified Citizenship or PRUCOL.	N	N	N	N	N	N	N	**Y**	N	N	N	N	N	N	N	N	N	N
Include US citizen individual without proof of verification.	N	N	N	**Y**	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Include individual with a pending citizenship/LPR/PRUCOL status as an ineligible member. (Pending)	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	**Y**	N
Fail individual with an unverified Non-Citizenship past the verification due date. (Trigger NOA) (Discontinue/Denied)	**Y**	**Y**	N	**Y**	N	**Y**	N	N	**Y**	**Y**	**Y**	**Y**	N	N	N	N	N	N

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Rule	CalSAWS Rule
EDX002C001	Include individual with verified Legal Permanent Resident (LPR)/Non-Citizenship.
EDX002C003	Fail unverified Citizenship or PRUCOL.
EDX002C004	Include US citizen individual without proof of verification.
EDX002C005	Include individual with a pending citizenship/LPR/PRUCOL status as an ineligible member. (Pending)
EDX002C006	Fail individual with an unverified Non-Citizenship past the verification due date. (Trigger NOA) (Discontinue/Denied)

2.3.2.2 EDBC Changes

2.3.2.2.1 Overview

This section will provide the Eligibility Rules flow for Citizenship/Non-Citizen Status Program/Person Eligibility that can be filtered for each CalWIN County.

2.3.2.2.2 Description of Change

Citizenship/Non-Citizen Rules Flow Diagram:

A Consolidated Rules Flow Visio document will be provided as a separate Attachment in addition to this design Document that will depict the rules for a selected County. Reference **Appendix 6.1 Rules Flow Diagram** 'Viewing Visio Document in Internet Explorer' for instruction on how to access Visio.

The following Data Collection elements will be used by this Rule Flow.

Field (CalWIN)	Field (CalSAWS)	Type	Location Details
Citizenship Status	Citizenship type	Existing	Citizenship Status Detail
Non-Citizenship Status	Citizenship type	Existing	Citizenship Status Detail
Additional Non-citizenship status	-Battered - Does this individual have, has applied for, or plans to apply for a T-Visa, U-Visa, or VAWA Petition	Existing	Citizenship Status Detail
Catastrophically ill	Diagnosis	New	GR Health Assessment
Trujillo Case	Is the participant an	New	Citizenship Status Detail

	LPR or Trujillo case?		

Verifications:

Verifications will be applied before the Non-Financial rules.

1. Update the existing non-mandatory verification for citizenship which sets the status reason CT73 'FTP INS Document' for GA/GR as per current CalSAWS verification framework.

Existing Program/Person Status:

The following existing program/person status reason will be leveraged by this rule flow when the following conditions are met.

1. The new program/person status reason CT73 93 'Ineligible Non Citizen' will be set as a display status reason when all of the following conditions are met:
   a. The individual citizenship type is not US citizen.
   b. The individual has a citizenship record.
   c. The individual citizenship status is not eligible for GR.

Category	Short Description
73	Ineligible Non Citizen

New Program/Person Status:

New Program/Person Status Reasons will be added to be used by this Rule Flow. The following reasons will set to the program/person level when the following conditions are met:

1. The new program/person status reason CT73 'FTP INS Documented: No Proof of Non-Citizen Status' will be set as a display status when all the following conditions:
   a. The individual citizenship status is not 'US citizen'.
   b. There is at least one individual with Non-citizen record on the case.
   c. The rule 'Fail unverified Citizenship or PRUCOL.' is active.

d. The individual's GA/GR Health Assessment Detail's Catastrophically Ill/Disabled is no.
e. The individual's non-citizen document is not 'PRUCOL'.
f. The individual selected 'Is the participant an LPR or Trujillo case?' as 'No'.
g. The rule 'Include individual with a pending citizenship/LPR/PRUCOL status as an ineligible member. (Pending)' is not active.
h. The rule 'Fail individual with an unverified Non-Citizenship past the verification due date. (Trigger NOA) (Discontinue/Denied)' is not active.
i. The individual does not have the status 'FTP INS Document'.

Category	Short Description
73	FTP INS Documented: No Proof of Non-Citizen Status

2. The new program/person status reason CT73 'No Proof of Non-Citizen Status' will be set as a display status reason when all the following conditions in either A ,B ,C ,D or E are met:
   A. All the following conditions are met:
      a. The individual citizenship type is not US Citizen.
      b. The individual has citizenship record.
      c. The individual citizenship status is eligible for GR.
      d. The rule 'Include individual with verified Legal Permanent Resident (LPR)/Non-Citizenship.' is active.
      e. The individual Non–Citizen Status is applicable for GA/GR based on the county.
      f. There exists at least one individual with a Non–Citizen record.
      g. The individual has the status 'FTP INS Document'.
      h. The rule 'Fail unverified Citizenship or PRUCOL.' is not active.
   B. All the following conditions are met:
      a. The individual citizenship type is not US Citizen.
      b. The individual has citizenship record
      c. The individual citizenship status is eligible for GR.
      d. The rule 'Include individual with verified Legal Permanent Resident (LPR)/Non-Citizenship.' is active.
      e. The individual Non–Citizen Status is applicable for GA/GR based on the county.

f. There exists at least one individual with a Non–Citizen record.

g. The individual has the status 'FTP INS Document'.

C. All the following conditions are met:

a. The individual citizenship type is a US Citizen.

b. The rule 'Include individual with verified Legal Permanent Resident (LPR)/Non-Citizenship.' is active.

c. The individual Non–Citizen Status is applicable for GA/GR based on the county.

d. There exists at least one individual with a Non–Citizen record.

e. The individual has the status 'FTP INS Document'.

D. All the following conditions are met:

a. The individual citizenship status is not 'US citizen'.

b. There is at least one individual with Non-citizen record on the case.

c. The individual has the status 'FTP INS Document'.

d. The rule 'Fail unverified Citizenship or PRUCOL.' is active.

e. The individual's GR Health Assessment Detail's Catastrophically Ill/Disabled is no.

f. The individual's non-citizen document is not 'PRUCOL'.

g. The individual selected 'Is the participant an LPR or Trujillo case?' as 'No'.

h. The rule 'Include individual with a pending citizenship/LPR/PRUCOL status as an ineligible member. (Pending)' is not active.

i. The rule 'Fail individual with an unverified Non-Citizenship past the verification due date. (Trigger NOA) (Discontinue/Denied)' is active.

Category	Short Description
73	No proof of Non-citizen Status

3. The new program/person status reason CT73 'FTP Proof Citizenship' will be set as a display status reason when all the following conditions in either A, B, or C are met:

A. All the following conditions are met:

a. The individual citizenship status is not 'US citizen'.

b. There is at least one individual with Non-citizen record on the case.

c. The individual has the status 'FTP INS Document'.

d. The rule 'Fail unverified Citizenship or PRUCOL.' is active.

e. The individual's GR Health Assessment Detail's Catastrophically Ill/Disabled is no.
f. The individual's non-citizen document is not 'PRUCOL'
g. The individual selected 'Is the participant an LPR or Trujillo case?' As yes

B. <mark>All the fowling conditions are met:</mark>
a. The individual citizenship status is not 'US citizen'.
b. There is at least one individual with Non-citizen record on the case.
c. The individual does have reason code 'FTP INS Document'.
d. The rule '<mark>Fail unverified Citizenship or PRUCOL</mark>.' is active.
e. The individual's GR Health Assessment Detail's Catastrophically Ill/Disabled is no.
f. The individual's non-citizen document is 'PRUCOL'.

C. <mark>All the following conditions are met:</mark>
a. The individual citizenship status is not 'US citizen'.
b. There is at least one individual with Non-citizen record on the case.
c. The individual has reason code 'FTP INS Document'.
d. The rule '<mark>Fail unverified Citizenship or PRUCOL</mark>.' is active.
e. The individual's GR Health Assessment Detail's Catastrophically Ill/Disabled is no.
f. The individual's non-citizen document is not 'PRUCOL'.
g. The individual selected 'Is the participant an LPR or Trujillo case?' as 'No'.
h. The rule 'Include individual with a pending citizenship/LPR/PRUCOL status as an ineligible member. (Pending)' is not active.
i. The rule 'Fail individual with an unverified Non-Citizenship past the verification due date. (Trigger NOA) (Discontinue/Denied)' is not active.
j. The individual does not have the status 'FTP INS Document'.

Category	Short Description
73	FTP Proof Citizenship

4. The new program/person status reason CT73 '<mark>FTP Proof Citizenship Unverified</mark>' will be set as a display status reason when all the following conditions:
   a. The individual citizenship status is not 'US citizen'.
   b. There is at least one individual with Non-citizen record on the case.
   c. The individual does have reason code 'FTP INS Document'.

d. The rule 'Fail unverified Citizenship or PRUCOL.' is active.
e. The individual's GR Health Assessment Detail's Catastrophically Ill/Disabled is no.
f. The individual's non-citizen document is not 'PRUCOL'.
g. The individual selected 'Is the participant an LPR or Trujillo case?' as 'No'.
h. The rule 'Include individual with a pending citizenship/LPR/PRUCOL status as an ineligible member. (Pending)' is not active.
i. The rule 'Fail individual with an unverified Non-Citizenship past the verification due date. (Trigger NOA) (Discontinue/Denied)' is active.
j. The individual has the status reason 'FTP INS Document'.

Category	Short Description
73	FTP Proof Citizenship Unverified

Please refer the Rules Flow Diagram in the Appendix section on how to open and navigate the Visio diagram.

2.3.2.3 Correspondence Reason Codes

2.3.2.3.1 Overview

This section describes the Notice of Action (NOA) triggers that will be created depending on the resulting EDBC reason code in the previous sections. Notices only trigger from certain reason codes listed in this section.

The reason codes listed in the rule recommendations are formatted as <CalWIN Reason Code> - <CalSAWS EDBC Display Reason>. The trigger condition describes the statuses and reasons in which the notice will trigger for. The county-specific information describes which counties and actions the notices will generate for, as well as the document name and number that will be displayed on the distributed documents page. The template column determines how notices are grouped when generated.

2.3.2.3.2 Description of Changes

1. Reason Code: XAS909 - Ineligible Non Citizen
   a. Trigger Condition

i. This notice generates for the applicable counties when an individual was 'Pending' and is now 'Denied' on the current EDBC with the reason 'Ineligible Non-Citizen'.
b. Person-level Reason
c. County-specific information:

County	Action	Document Name	Number	Template
Contra Costa	Denial	GA Denial - Lack of Residence/Alien Status	119 1	12527
Sonoma	Denial	GA Denial - Not a Legal Alien	119-4 (02/90)	12539

2. Reason Code: XAS755 - No Proof of Non-Citizen Status
a. Trigger Condition
i. This notice generates for the applicable counties when an individual was 'Pending' and is now 'Denied' on the current EDBC with the reason 'No Proof of Non-Citizen Status'.
or
ii. An individual was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'No Proof of Non-Citizen Status'.
b. Person-level Reason
c. County-specific information:

County	Action	Document Description	Number	Template
Alameda	Denial	GA Denial - Non-citizen Residence Status	119 1 (10/10)	11462
Sacramento	Denial	GA-Denial-Various Non-Financial Reason	CDS 112-1	11787
Santa Clara	Discontinuance	GA Discontinuance - Failed to Provide Information re Non-Citizen Status.	GA 069	12013
San Mateo	Discontinuance	GA Discontinuance - No Verification of Citizenship/Non-Citizen Status	023 0	11964

San Mateo	Denial	GA Denial - Failure to Provide ID/Citizenship/Alien Status	129 0	11952

3. <u>Reason Code: XAS805 - FTP INS Documented: No Proof of Non-Citizen Status</u>
    a. Trigger Condition
        i. This notice generates for the applicable counties when an individual was 'Pending' and is now 'Denied' on the current EDBC with the reason 'FTP INS Documented: No Proof of Non-Citizen Status'.
        or
        ii. An individual was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'FTP INS Documented: No Proof of Non-Citizen Status'.
    b. Person-level Reason
    c. County-specific information:

County	Action	Document Description	Number	Template
Fresno	Denial	General Relief Deny- Not Legal Resident	144-A	610727
Fresno	Discontinuance	General Relief Discontinuance - Not a Legal resident	021-B	11539
Sonoma	Denial	GA Denial - Not a Legal Alien	119-4 (02/90)	12539

4. <u>Reason Code: XAS752 - FTP Proof Citizenship unverified</u>
    a. Trigger Condition
        i. This notice generates for the applicable counties when an individual was 'Pending' and is now 'Denied' on the current EDBC with the reason 'FTP Proof Citizenship unverified'.
        or
        ii. An individual was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'FTP Proof Citizenship unverified'.
    b. Person/Program level reason
    c. County-specific information:

County	Action	Document Description	Number	Template
San Mateo	Denial	GA Denial - Failure to Provide ID/Citizenship/Alien Status	129 0	11952
San Mateo	Discontinuance	GA Discontinuance - No Verification of Citizenship/Non-Citizen Status	023 0	11964

2.3.2.4 Project Requirements

DDID 2314	DDID description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {LPR Status Verification} CalSAWS must include a legal permanent resident in the GA/GR SFU when the immigration status is verified.]	The Rule 'Include individual with verified Legal Permanent Resident (LPR)/Non-Citizenship.' Will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Aid 90 days for LPR without proof} CalSAWS must include a legal permanent resident without verification in the GA/GR SFU when the person is catastrophically ill.]	The Rule 'Fail unverified Citizenship or PRUCOL.' Will meet this requirement	The following rule is stated in the business flow diagram and admin matrix

DDID 2314	DDID description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Aid citizens without proof} CalSAWS must include a US Citizen in the GA/GR SFU when the US Citizen status is not verified.]	The Rule 'Include US citizen individual without proof of verification.' Will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Questionable Citizenship status} CalSAWS must include a person in the SFU and fail the case when the US Citizenship and non–citizenship status is questionable.]	The Rule 'Include Individual with a pending citizenship/LPR/PRUCOL status as an ineligible member.' Will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Beyond Time Limit} CalSAWS must include a person in the SFU and fail the case when the non–citizen status is applied and unverified.]	The Rule 'Fail individual with an unverified Non-Citizenship past the verification due date. (Trigger NOA) (Discontinue/Denied)' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix

2.3.3 Undocumented Non-Citizen Functionality

2.3.3.1 County Rule Matrix – Undocumented Non-Citizen

2.3.3.1.1 Overview

A new County Rule Detail page for Undocumented Non-Citizen will be created. This page is viewed by the County Administrator to view the list of rules applicable for the undocumented functionality to their county.

2.3.3.1.2 Description of Changes

a. The Admin page matrix for Undocumented Non-Citizen will have the below functional categories and its associated flag turned on or off based on the current GA/GR functionality for each County
b. The activate switch Yes/No indicate if that functionality is applicable to the displayed county.
c. The functionality is effective dated with begin and end date
d. The rule functionality can be viewed as of a date using the view date

Rule Description	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Include undocumented non-citizenship individual as an ineligible member. (Trigger NOA) (UP, FRE)	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y	N	Y	Y	Y	Y
Fails undocumented non-citizenship individual in the household. (Trigger NOA)	N	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	N	N	N
Include individual who is an undocumented citizenship and catastrophically ill as an eligible member. (Trigger NOA)	N	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Rule	CalSAWS Rule
EDX005C001	Include undocumented non-citizenship individual as an ineligible member. (Trigger NOA) (UP, FRE)
EDX005C002	Fails undocumented non-citizenship individual in the household. (Trigger NOA)
EDX005C003	Include individual who is an undocumented citizenship and catastrophically ill as an eligible member. (Trigger NOA)

2.3.3.2 EDBC Changes

2.3.3.2.1 Overview

This section will provide the Eligibility Rules flow for Undocumented Non-Citizen Program /Person Eligibility that can be filtered for each CalWIN County.

2.3.3.2.2 Description of Change

Undocumented Non-Citizen Rules Flow Diagram:

A Consolidated Rules Flow Visio document will be provided as a separate Attachment in addition to this design Document that will depict the rules for a selected County. Reference **Appendix 6.1 Rules Flow Diagram** 'Viewing Visio Document in Internet Explorer' for instruction on how to access Visio.

The following Data Collection elements will be used by this Rule Flow.

Field (CalWIN)	Field (CalSAWS)	Type	Location Details
Citizenship Type	Citizenship type	Existing	Citizen status list

Additional Non-Citizenship	-Battered - Does this individual have, has applied for, or plans to apply for a T-Visa, U-Visa, or VAWA Petition	Existing	Citizenship Status Detail
Expiration Date	Expiration Date	Existing	Non-Citizen Status Detail
Catastrophically Disabled	Catastrophically Ill/Disabled	New	GR Health Assessment

New Program/Person Status:

New Program/Person Status Reasons will be added to be used by this Rule Flow. The following reasons will set to the program or person level when the following conditions are met:

1. The new program/person status reason CT73 'Non-Citizenship' will be set as a display status reason when all the following conditions:
   a. The individual citizenship status is 'undocumented' and the following options is 'No'.
      i. Battered.
      ii. Does this individual have, has applied for, or plans to apply for a T-Visa, U-Visa, or VAWA Petition .
   b. The rule 'Include undocumented non-citizenship individual as an ineligible member. (Trigger NOA) (UP, FRE)' is active.

Category	Short Description
73	Non-Citizenship

2. The new program/person status reason CT73 'County Decision Non-Citizenship' will be set as a display status reason when all the following conditions:
   a. The individual citizenship status is 'undocumented' and the following options is 'No'.
      i. Battered.
      ii. Does this individual have, has applied for, or plans to apply for a T-Visa, U-Visa, or VAWA Petition .
   b. The rule 'Fails undocumented non-citizenship individual in household.' is active.

Category	Short Description
73	County Decision Non-Citizenship

3. The new program/person status reason CT73 'Undoc Non-Citizenship is Not Catastrophically Ill' will be set as a display status reason when all the following conditions:
   a. The individual citizenship status is 'undocumented' and the following options is 'No'.
      i. Battered.
      ii. Does this individual have, has applied for, or plans to apply for a T-Visa, U-Visa, or VAWA Petition .
   b. The rule 'Include individual who is an undocumented citizenship and catastrophically ill as an eligible member. (Trigger NOA) ' is active.
   c. The individual non-citizen LPR's expiration date is not expired.
   d. The individual GR Health Assessment Detail 'Catastrophically Ill/Disabled' is 'No'.

Category	Short Description
73	Undoc Non-Citizenship is Not Catastrophically Ill

Please refer the Rules Flow Diagram in the Appendix section on how to open and navigate the Visio diagram

2.3.3.3 Correspondence Reason Codes

2.3.3.3.1 Overview

This section describes the Notice of Action (NOA) triggers that will be created depending on the resulting EDBC reason code in the previous sections. Notices only trigger from certain reason codes listed in this section.

The reason codes listed in the rule recommendations are formatted as <CalWIN Reason Code> - <CalSAWS EDBC Display Reason>. The trigger condition describes the statuses and reasons in which the notice will trigger for. The county-specific information describes which counties and actions the notices will generate for, as well as the document name and number that will be displayed on the distributed documents page. The template column determines how notices are grouped when generated.

2.3.3.3.2 Description of Changes

1. Reason Code: XAS762 – Non-Citizenship
   a. Trigger Condition
      i. This notice generates for the applicable counties when an individual was 'Pending' and is now 'Denied' on the current EDBC with the reason 'Non-Citizenship'.
      or
      ii. An individual was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'Non-Citizenship'.
   b. Person-level Reason
   c. County-specific information:

County	Action	Document Description	Number	Template
Orange	Denial	GR Denial - Aliens	119 B	11608
Sacramento	Denial	GA-Denial-Various Non-Financial Reason	CDS 112-1	11787
Santa Clara	Denial	GA Denial - Non-Citizen - No Permanent Residence Status	GA 119	12038

Santa Clara	Discontinuance	GA Discontinuance - Failed to Provide Information re Non-Citizen Status.	GA 069	12013

2. <u>Reason Code: XAS764 - Undoc Non-Citizenship is not catastrophically ill</u>
   a. Trigger Condition
      i. This notice generates for the applicable counties when an individual was 'Pending' and is now 'Denied' on the current EDBC with the reason 'Undoc Non-Citizenship is not catastrophically ill'.
   b. Person-level Reason
   c. County-specific information:

County	Action	Document Description	Number	Template
San Francisco	Denial	CAAP Denial - Failed Residence/Immigration Requirements	CP7	12604

2.3.3.4 Project Requirements

DDID 2314	DDID description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Include as ineligible in SFU} CalSAWS must include an Undocumented 'Alien' in the GA/GR SFU as an ineligible member.]	The Rule 'Include undocumented non-citizenship individual as an ineligible member. (Trigger NOA) (UP, FRE)' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix

DDID 2314	DDID description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Exclude undocumented 'alien'} CalSAWS must include an Undocumented 'Alien' in the GA/GR SFU as an excluded member.]	The Rule 'Fails undocumented non-citizenship individual in the household. (Trigger NOA)' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Aid catastrophically ill 'alien'} CalSAWS must include an Undocumented 'Alien' who is catastrophically ill in the GA/GR SFU.]	The Rule 'Include individual who is an undocumented citizenship and catastrophically ill as an eligible member. (Trigger NOA) ' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix

2.3.4 Adult Child Determination Functionality

2.3.4.1 County Rule Matrix – Adult Child Determination

2.3.3.1.1 Overview

A new County Rule Detail page for Adult Child Determination Is will be created. This page is viewed by the County Administrator to view the list of rules applicable for the adult child determination functionality to their county.

2.3.4.1.1 Description of Changes

a. The Admin page matrix for Adult Child Determination will have the below functional categories and its associated flag turned on or off based on the current GA/GR functionality for each County

b. The activate switch Yes/No indicate if that functionality is applicable to the displayed county.
c. The functionality is effective dated with begin and end date
d. The rule functionality can be viewed as of a date using the view date

Rule Description	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Include individual in the household based on relationship.	Y	N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Include married individual(s) in the household that have a CalWORKs ineligible child in the home. (Parent)	Y	N	N	N	N	N	N	N	Y	N	N	Y	N	N	N	N	N	N
Fail a case that includes a child who is ineligible for CalWORKs. (Trigger NOA) (Discontinue/Denied)	N	N	N	Y	N	N	N	N	N	N	Y	N	N	N	N	N	N	N
Include undocumented catastrophically ill parent in the household. (Include Parent)	N	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N
Include parent with a good cause for their child not being in the home. (Include Parent)	N	N	Y	N	N	N	N	N	N	N	N	N	N	Y	N	N	N	N
Include parent/child in household where the child is ineligible for CalWORKs. (Parent/Child)	N	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N

Fail cases where there is an individual who is ineligible for CalWORKs due to their Non-Citizen status. (Discontinue/Denied)	N	N	N	N	**Y**	**Y**	N	N	**Y**	N	N	N	**Y**	N	N	**Y**	**Y**	**Y**

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Rule	CalSAWS Rule
EDX011C001	Include individual in the household based on relationship.
EDX011C002	Include parent with a good cause for their child not being in the home. (Include Parent)
EDX011C004	Include undocumented catastrophically ill parent in the household. (Include Parent)
EDX011C005	Include married individual(s) in the household that have a CalWORKs ineligible child in the home. (Parent)
EDX011C006	Fail a case that includes a child who is ineligible for CalWORKs. (Trigger NOA) (Discontinue/Denied)
EDX011C007	Include parent/child in household where the child is ineligible for CalWORKs. (Parent/Child)
EDX011C009	Fail cases where there is an individual who is ineligible for CalWORKs due to their Non-Citizen status. (Discontinue/Denied)

Leverage Rule

Below is the corresponding leveraged CalWIN rule County Rule Matrix and the CalWIN number mapped to CalSAWS rules

Rule Description	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Include non-married same sex domestic partners.	N	N	N	N	N	N	N	**Y**	N	N	N	N	N	N	N	N	N	N
Solano Couples.	N	N	N	N	N	N	N	N	N	N	N	N	N	**Y**	N	N	N	N
Contra Costa Couples.	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N

CalWIN Rule	CalSAWS Rule
EDX010C012	Include non-married same sex domestic partners.
EDX321C032	Solano Couples.
EDX321C030	Contra Costa Couples.

2.3.4.2 EDBC Changes

2.3.4.2.1 Overview

This section will provide the Eligibility Rules flow for Adult Child Determination Program/Person Eligibility that can be filtered for each CalWIN County.

2.3.4.2.2 Description of Change

Adult Child Determination Rules Flow Diagram:

A Consolidated Rules Flow Visio document will be provided as a separate Attachment in addition to this design Document that will depict the rules for a selected County. Reference **Appendix 6.1 Rules Flow Diagram** 'Viewing Visio Document in Internet Explorer' for instruction on how to access Visio.

The following Data Collection elements will be used by this Rule Flow.

Field (CalWIN)	Field (CalSAWS)	Type	Location Page
In the Home	Living in the Home status	Existing	Household status List
Date of Birth	Date of Birth	Existing	Individual Demographics List
Non-Citizen Status	Citizen type	Existing	Citizenship Status List
Disability	Assessment Results	Existing	GR Health Assessment
catastrophically	Diagnostic	New	GR Health Assessment
Temporary Absence	Living in the Home status	Existing	Household status Detail
Reason for Absence	'Please select a reason'	Existing	Household Status
Relationship	Relationship	Existing	Relationship List

Existing Program/Person Status:

The following existing program/person status reason will be leveraged by this rule flow when the following conditions are met.

1. The existing program/person status reason CT73_G01 'CalWORKs Eligible' will be set as a display status reason when all the following conditions in either A, B or C are met:
   A. All the following conditions:
      a. The rule 'Include individual in the household based on relationship.' is active.
      b. The individual is a parent. This is determined by the individual's relationship, if person is the parent(biological/adopted) in a relationship.
      c. The individual has a child whose age is 17 or less.

d.   The child is in the home.
e.   The child is a US citizen or is eligible for CalWORKs. Note: this is done using CalSAWS existing CW eligibility rule that deems the person CW Eligible/ineligible based on immigration status (CT360).
f.   The rule 'Include undocumented catastrophically ill parent in the household. (Include Parent)' is not active.

B.   All the following conditions:
a.   The rule 'Include individual in the household based on relationship.' Is active.
b.   The individual is a child. This is determined by the individual's relationship, if person is not the parent(biological/adopted) in a relationship.
c.   The individual age is 17 or less.
d.   The individual is a US citizen or is eligible for CalWORKs. Note: this is done using CalSAWS existing CW eligibility rule that deems the person CW Eligible/ineligible based on immigration status (CT360).
e.   The rule 'Include undocumented catastrophically ill parent in the household. (Include Parent)' is not active.

C.   All the following conditions:
a.   The rule 'Include individual in the household based on relationship.' Is active.
b.   The individual is a child. This is determined by the individual's relationship, if person is not the parent(biological/adopted) in a relationship.
c.   The individual age is 17 or less.
d.   The individual is a US citizen or is eligible for CalWORKs. Note: this is done using CalSAWS existing CW eligibility rule that deems the person CW Eligible/ineligible based on immigration status (CT360).
e.   The rule 'Include undocumented catastrophically ill parent in the household. (Include Parent)' is active.
f.   The parent of the child citizen status is not 'Undocumented' in citizenship status detail page.

Category	Short Description
73	CalWORKs Eligible

2.   The new program/person status reason CT73_GKJ 'Gets CalWORKs' will be set as a display status reason when all the following conditions are met:

a. The rule ' Include married individual(s) in the household that have a CalWORKs ineligible child in the home. (Parent).' is not active.
b. The rule ' Fail a case that includes a child who is ineligible for CalWORKs. (Trigger NOA) (Discontinue/Denied).' is not active.
c. The rule ' Include parent/child in household where the child is ineligible for CalWORKs. (Parent/Child).' is not active.
d. The individual has Other Person Assistance (OPA) for CW or has an active CW in a different case or current case valid for the benefit month.
e. The individual is eligible for CalWORKs due their Immigration status. Note: this is done using CalSAWS existing CW eligibility rule that deems the person CW Eligible/ineligible based on immigration status.
f. The individual is not married.
g. The individual is the parent of a CalWORKs Ineligible child.

Category	Short Description
73	Gets CalWORKs

New Program/Person Status:

New Program/Person Status Reasons will be added to be used by this Rule Flow. The following reasons will set to the case or person when the following conditions are met:

1. The new program/person status reason CT73 'Not Catastrophically Ill Undoc Non-Citizen' will be set as a display status reason level when all the following conditions:
   a. The rule 'Include individual in the household based on relationship.' Is active.
   b. The individual is a child. This is determined by the individual's relationship, if person is not the parent(biological/adopted) in a relationship.
   c. The individual age is 17 or less.
   d. The individual is a US citizen or is eligible for CalWORKs. Note: this is done using CalSAWS existing CW eligibility rule that deems the person CW Eligible/ineligible based on immigration status (CT360).
   e. The rule 'Include undocumented catastrophically ill parent in the household. (Include Parent)' is active.

f.   The parent of the child citizen status is 'Undocumented' in citizenship status detail page.

g.   The individual parent's GR Health Assessment Detail's Catastrophically Ill/Disabled is 'No'

Category	Short Description
73	Not Catastrophically Ill Undoc Non-Citizen

2.   The new program/person status reason CT73 'Catastrophically Ill Undoc Non-Citizen' will be set as a display status reason when all the following conditions:

    a.   The rule 'Include individual in the household based on relationship.' Is active.

    b.   The individual is a child. This is determined by the individual's relationship, if person is not the parent(biological/adopted) in a relationship.

    c.   The individual age is 17 or less.

    d.   The individual is a US citizen or is eligible for CalWORKs. Note: this is done using CalSAWS existing CW eligibility rule that deems the person CW Eligible/ineligible based on immigration status (CT360).

    e.   The rule 'Include undocumented catastrophically ill parent in the household. (Include Parent)' is active.

    f.   The parent of the child citizen status is 'Undocumented' in citizenship status detail page.

    g.   The individual parent's GR Health Assessment Detail's Catastrophically Ill/Disabled is Yes'

Category	Short Description
73	Catastrophically Ill Undoc Non-Citizen

3.   The new program/person status reason CT73 'Child Ineligible for CalWORKs' will be set as a display status reason when all the following conditions in either A, B or D are met:

    A.   All the following conditions:

        a.   The rule 'Include individual in the household based on relationship.' Is active.

        b.   The individual is a parent. This is determined by the individual's relationship, if person is the parent(biological/adopted) in a relationship.

        c.   The individual has a child whose age is 17 or less.

d. The child is in the home.
e. The child is not a US citizen and is not eligible for CalWORKs. Note: this is done using CalSAWS existing CW eligibility rule that deems the person CW Eligible/ineligible based on immigration status (CT360).
f. The rule 'Include married individual(s) in the household that have a CalWORKs ineligible child in the home. (Parent)' is active.
g. The individual is not married. This is indicated from individual demographics' marital status.

All the following conditions:
a. The rule 'Include individual in the household based on relationship.' Is active.
b. The individual is a child. This is determined by the individual's relationship, if person is not the parent(biological/adopted) in a relationship.
c. The individual age is 17 or less.
d. The child is not a US citizen and is not eligible for CalWORKs. Note: this is done using CalSAWS existing CW eligibility rule that deems the person CW Eligible/ineligible based on immigration status (CT360).
e. The rule 'Include married individual(s) in the household that have a CalWORKs ineligible child in the home. (Parent)' is active.
f. The individual is not married. This is indicated from individual demographics' marital status.

All the following conditions:
a. The rule 'Include individual in the household based on relationship.' Is active.
b. The individual is a child. This is determined by the individual's relationship, if person is not the parent(biological/adopted) in a relationship.
c. The individual age is 17 or less.
d. The child is not a US citizen and is not eligible for CalWORKs. Note: this is done using CalSAWS existing CW eligibility rule that deems the person CW Eligible/ineligible based on immigration status (CT360).
e. The rule 'Include married individual(s) in the household that have a CalWORKs ineligible child in the home. (Parent)' is not active.
f. The rule 'Fail a case that includes a child who is ineligible for CalWORKs. (Trigger NOA) (Discontinue/Denied)' is active.

Category	Short Description

Category	Short Description
73	Child Ineligible for CalWORKs

4. The new program/person status reason CT73 'No Good Cause - Child Not in Home' will be set as a display status reason when all the following conditions:
   a. The rule 'Include individual in the household based on relationship.' Is active.
   b. The individual is a parent. This is determined by the individual's relationship, if person is the parent(biological/adopted) in a relationship.
   c. The individual has a child whose age is 17 or less.
   d. The child is not in the home.
   e. The rule 'Include parent with a good cause for their child not being in the home. (Include Parent)' is active
   f. The reason for the child being (permanently/temporarily) out of home is considered a county defined good cause or there is no reason selected.

Category	Short Description
73	No Good Cause - Child Not in Home

5. The new program/person status reason CT73 'Ineligible Immigration Status' will be set as a display status reason when all the following conditions in either A or B are met:
A. All the following conditions:
   a. The rule 'Include individual in the household based on relationship.' Is active.
   b. The individual is a parent. This is determined by the individual's relationship if the person is the parent(biological/adopted) in a relationship.
   c. The individual has a child whose age is 17 or less.
   d. The child is in the home. This is determined by the individual's relationship if person is not the parent(biological/adopted) in a relationship.
   e. The child is not a US citizen and is not eligible for CalWORKs. Note: this is done using CalSAWS existing CW eligibility rule that deems the person CW Eligible/ineligible based on immigration status (CT360).

f. The rule 'Include married individual(s) in the household that have a CalWORKs ineligible child in the home. (Parent)' is not active

g. The rule 'Fail a case that includes a child who is ineligible for CalWORKs. (Trigger NOA) (Discontinue/Denied)' not is active.

h. The rule 'Include parent/child in household where the child is ineligible for CalWORKs. (Parent/Child)' is not active.

i. The individual has 'Other Program Assistance' record for CW or has an active CW in a different case and the current case is valid for the benefit month.

j. The rule 'Fail cases where there is an individual who is ineligible for CalWORKs due to their Non-Citizen status. (Discontinue/Denied)' is active.

B. **All the following conditions:**

a. The rule 'Include individual in the household based on relationship.' Is active.

b. The individual is a child. This is determined by the individual's relationship if the person is not the parent(biological/adopted) in a relationship.

c. The individual age is 17 or less.

d. The child is not a US citizen and is not eligible for CalWORKs. Note: this is done using CalSAWS existing CW eligibility rule that deems the person CW Eligible/ineligible based on immigration status (CT360).

e. The rule 'Include married individual(s) in the household that have a CalWORKs ineligible child in the home. (Parent)' is not active.

f. The rule 'Fail a case that includes a child who is ineligible for CalWORKs. (Trigger NOA) (Discontinue/Denied)' is not active.

g. The rule 'Include parent/child in household where the child is ineligible for CalWORKs. (Include parent/child)' is not active.

h. The individual has 'Other Program Assistance' record for CW or has an active CW in a different case and the current case is valid for the benefit month

i. The rule 'Fail cases where there is an individual who is ineligible for CalWORKs due to their Non-Citizen status. (Discontinue/Denied)' is active.

Category	Short Description
73	Ineligible Immigration Status

6. The new program/person status reason CT73 'Fail Aided Family' will be set as a display status reason when all the following conditions in either A or B:

A. **All the following conditions are met:**
   a. Either of the following rules is active:
      i. 'Solano Couples.'
      ii. 'Include non-married same sex domestic partners.'
   b. The person that has a relationship with the individual is receiving GA/GR aid from different case valid for the benefit month where current person not applied.

B. **All the following conditions are met:**
   a. The rule 'Contra Costa Couples' is active
   b. The individual spouse is not applying for GA/GR and spouse is in home

Category	Short Description
73	Fail Aided Family

7. The new program/person status reason CT73 'Ineligible CalWORKs Child Apply With Parents' will be set as a display status reason when all the following conditions are met:
   a. The rule 'Include individual in the household based on relationship.' Is active.
   b. The individual is a parent. This is determined by the individual's relationship, if person is the parent(biological/adopted) in a relationship.
   c. The individual has a child whose age is 17 or less.
   d. The child is in the home.
   e. The child is not a US citizen and is not eligible for CalWORKs. Note: this is done using CalSAWS existing CW eligibility rule that deems the person CW Eligible/ineligible based on immigration status (CT360).
   f. The rule 'Include married individual(s) in the household that have a CalWORKs ineligible child in the home. (Parent)' is not active.
   g. The rule 'Fail a case that includes a child who is ineligible for CalWORKs. (Trigger NOA) (Discontinue/Denied)' is active.

Category	Short Description
73	Ineligible CalWORKs Child Apply With Parents

Please refer the [Rules Flow Diagram](#) in the Appendix section on how to open and navigate the Visio diagram

2.3.4.3 Correspondence Reason Codes

2.3.4.3.1 Overview

This section describes the Notice of Action (NOA) triggers that will be created depending on the resulting EDBC reason code in the previous sections. Notices only trigger from certain reason codes listed in this section.

The reason codes listed in the rule recommendations are formatted as <CalWIN Reason Code> - <CalSAWS EDBC Display Reason>. The trigger condition describes the statuses and reasons in which the notice will trigger for. The county-specific information describes which counties and actions the notices will generate for, as well as the document name and number that will be displayed on the distributed documents page. The template column determines how notices are grouped when generated.

2.3.4.3.2 Description of Changes

1. Reason Code: XAS727 - CalWORKs Eligible
   a. Trigger Condition
      i. This notice generates for the applicable counties when the program was 'Pending' and is now 'Denied' on the current EDBC with the reason 'CalWORKs Eligible'.
         or
      ii. The program was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'CalWORKs Eligible'.
   b. Program-level Reason
   c. County-specific information:

County	Action	Document Description	Number	Template
Fresno	Discontinuance	General Relief Discontinuance - Various Reasons	022-B	11539

Sacramento	Discontinuance	DISCONTINUANCE-Various Reasons	CDS 013-1	12450
Sacramento	Denial	GA-Denial-Various Non-Financial Reason	CDS 112-1	11787
Santa Barbara	Discontinuance	GR - Disc - Other Cash Program	053-1	12334
Santa Barbara	Denial	GR - Deny - Eligible to CalWORKs/Honor CalWORKs POI/Sanction	153-0	12332
Santa Clara	Discontinuance	GA Discontinuance - eligible to apply for CalWORKs	GA 094	12021
Solano	Discontinuance	GA - Discontinuance - Eligible for CalWORKs	053	12141
Solano	Denial	GA - Denial Eligible for CalWORKs	153	12112
Sonoma	Discontinuance	GA Disc - Eligible for CalWORKs	005-1 (09/99)	12534

2. Reason Code: XAS791 - Not Catastrophically ill Undoc Non-Citizen
   a. Trigger Condition
      i. This notice generates for the applicable counties when the program/individual(child) was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'Not Catastrophically ill Undoc Non-Citizen'.
   b. Person/Program-level Reason
   c. County-specific information:

County	Action	Document Description	Number	Template
San Francisco	Discontinuance	CAAP Discontinuance: Eligible for CalWORKs	014 0	12599

2.3.4.4 Project Requirements

DDID 2314	DDID description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Household relationship applicable} CalSAWS must determine the relationship individuals in the GA/GR SFU whether an individual is parent or offspring.]	The Rule 'Include individual in the household based on relationship.' Will meet this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Aid undocumented catastrophically ill} CalSAWS must include an undocumented 'alien' parent who is catastrophically ill in the GA/GR SFU.]	The Rule 'Include married individual(s) in the household that have a CalWORKs ineligible child in the home. (Parent)' will meet this description.	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Good cause for minor not in home} CalSAWS must include a parent in the GA/GR SFU when there is good cause for a minor child who is not in the home.]	The Rule 'Fail a case that includes a child who is ineligible for CalWORKs. (Trigger NOA) (Discontinue/Denied)' will meet this description.	The following rule is stated in the business flow diagram and admin matrix

DDID 2314	DDID description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Include parent, CalWORKs Ineligible child} CalSAWS must include the parent of a CW ineligible child in the GA/GR SFU.]	The Rule 'Include undocumented catastrophically ill parent in the household. (Include Parent)' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix
	Business Rule: {Fail case for CalWORKs Ineligible child} CalSAWS must fail the GA/GR case when there is a CalWORKs ineligible child.]	The Rule 'Include parent with a good cause for their child not being in the home. (Include Parent)' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix
	Business Rule: {Include parent, CalWORKs Ineligible child} CalSAWS must include both the parent and child in the GA/GR SFU when there is a CalWORKs Ineligible child.]	The Rule 'Include parent/child in household where the child is ineligible for CalWORKs. (Parent/Child) will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix
	Business Rule: {Fail case for CalWORKs ineligible child due to immigration} CalSAWS must fail the GA/GR case of the non-citizen parent of a CalWORKs ineligible child.]	The Rule 'Fail cases where there is an individual who is ineligible for CalWORKs due to their Non-Citizen status. (Discontinue/Denied)' will meet this requirement.	The following rule is stated in the business flow diagram and admin matrix

2.3.5 Sponsored Non-Citizen Cert Period Functionality

2.3.5.1 County Rule Matrix – Sponsored Non-Citizen Cert Period

2.3.5.1.1 Overview

A new County Rule Detail page for Sponsored Non-citizen Cert Period will be created. This page is viewed by the County Administrator to view the list of rules applicable for the sponsored non-citizen cert period functionality to their county.

2.3.5.1.2 Description of Changes

a. The Admin page matrix for sponsored non-citizen cert period will have the below functional categories and its associated flag turned on or off based on the current GA/GR functionality for each County
b. The activate switch Yes/No indicate if that functionality is applicable to the displayed county.
c. The functionality is effective dated with begin and end date
d. The rule functionality can be viewed as of a date using the view date.

Rule Description	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Deem the sponsor based on county specific time period of non-citizen US Entry Date.	N	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	N	N	N
Fail all sponsored non-citizen.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	N
Do not deem the sponsor if abandoned sponsored non-citizen.	Y	N	N	N	N	Y	N	N	N	Y	N	N	N	N	N	N	N	N
Do not deem the sponsor if sponsor receives public assistance.	Y	Y	Y	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	Y
Do not deem the sponsor if the sponsor non-citizen has been the in US for more than 3 years	Y	N	N	Y	N	Y	Y	N	N	Y	N	N	N	N	N	N	Y	N

Do not deem the sponsor if the sponsor abused sponsored non-citizen.	N	Y	N	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N
Do not deem the sponsor if sponsor non-citizen, non-citizenship is NACARA	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Do not deem the sponsor if the sponsored non-citizen has 40 worked quarters	Y	Y	Y	Y	N	Y	Y	N	N	Y	N	N	Y	N	N	N	Y	Y
Do not deem the sponsor if they did sign the I-134 before 12-19-1997.	N	Y	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	Y	N
Do not deem the sponsor if the sponsor and sponsored non-citizen are both in the same home.	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Do not deem the sponsor if the sponsor spouse is not in the home.	Y	N	N	N	N	Y	N	N	N	Y	N	N	Y	N	N	N	N	N
Do not deem the sponsor if sponsor only income is public assistance.	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N
Do not deem the sponsor if the sponsored non-citizen becomes a US citizen.	Y	Y	Y	Y	N	Y	Y	N	N	Y	N	N	Y	N	N	N	Y	Y
Do not deem the sponsor if the sponsor is deceased.	Y	Y	Y	Y	N	Y	Y	N	N	N	N	N	Y	N	N	N	Y	Y
Do not deem the sponsor if the sponsored non-citizen is indigent. (homeless/hungry)	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	N	N	N	N
Evaluate UP/FRE sponsored individual.	Y	Y	Y	Y	N	Y	Y	N	N	Y	N	N	Y	N	Y	N	Y	Y
Check lien signed for sponsored individual	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Check sponsor aided in CalWORKs.	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	N	N	N	N

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Rule	CalSAWS Rule

EDX013C001	Deem the sponsor based on county specific time period of non-citizen US Entry Date.
EDX013C003	Fail all sponsored non-citizen.
EDX013C004	Do not deem the sponsor if abandoned sponsored non-citizen.
EDX013C005	Do not deem the sponsor if sponsor receives public assistance.
EDX013C006	Do not deem the sponsor if the sponsor non-citizen has been the in US for more than 3 years.
EDX013C008	Do not deem the sponsor if the sponsor abused sponsored non-citizen.
EDX013C009	Do not deem the sponsor if sponsor non-citizen, non-citizenship is NACARA.
EDX013C010	Do not deem the sponsor if the sponsored non-citizen has 40 worked quarters.
EDX013C011	Do not deem the sponsor if they did sign the I-134 before 12-19-1997.
EDX013C012	Do not deem the sponsor if the sponsor and sponsored non-citizen are both in the same home.
EDX013C013	Do not deem the sponsor if the sponsor spouse is not in the home.
EDX013C014	Do not deem the sponsor if sponsor only income is public assistance.
EDX013C015	Do not deem the sponsor if the sponsored non-citizen becomes a US citizen.
EDX013C016	Do not deem the sponsor if the sponsor is deceased.
EDX013C018	Do not deem the sponsor if the sponsored non-citizen is indigent. (homeless/hungry)
EDX315C001	Evaluate UP/FRE sponsored individual.
EDX315C010	Check lien signed for sponsored individual.
EDX315C009	Check sponsor aided in CalWORKs.

Leverage Rule

Below is the corresponding leveraged CalWIN rule County Rule Matrix and the CalWIN number mapped to CalSAWS rules

Rule Description	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Earned income method 2 – Contra Costa Only.	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Earned income method 6 – Sacramento Only.	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N
Earned income method 7 – San Diego Only.	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N

CalWIN Rule	CalSAWS Rule
EDX309C002	Earned income method 2 – Contra Costa Only.
EDX309C006	Earned income method 6 – Sacramento Only.
EDX309C007	Earned income method 7 – San Diego Only.

==* Please note the following rule will not be migrated over for the corresponding reason.==

CalWIN Rule	CalWIN Description	Reason
EDX013C007	Sponsored by the organization.	Not Used in CalWIN.
EDX013C002	Fail the case when individual fails.	Yes and No results in the same outcome.

2.3.5.2 EDBC Changes

2.3.5.2.1 Overview

This section will provide the Eligibility Rules flow for Program/Person Eligibility that can be filtered for each CalWIN County

2.3.5.2.2 Description of Change

Sponsored Non-Citizen Cert Period Rules Flow Diagram:

A Consolidated Rules Flow Visio document will be provided as a separate Attachment in addition to this design Document that will depict the rules for a selected County. Reference **Appendix 6.1 Rules Flow Diagram** 'Viewing Visio Document in Internet Explorer' for instruction on how to access Visio.

The following Data Collection elements will be used by this Rule Flow.

CalWIN Field	CalSAWS Field	Type	Location Details
US Entry Date	Date of Entry	Existing	Citizenship Status Detail
CA22 Complete	'SAR 22' type exists and it is signed, and 'Signed Date' is greater than or equal to application date	Existing	GA/GR Document Signature detail'
Abused by Sponsor	Sponsor abuse with substantial connection between the cruelty and the need for benefits?	Existing	Citizenship Status Detail
Sponsor/Sponsored	Sponsor type	Existing	Sponsorship List

Sponsor receiving CalWORKs or GA	Type of Assistance	Existing	Citizenship Status Detail
Receiving SSI	SSI/SSP	Existing	Other program Assistance Detail
40 quarters	Is this an individual who worked 40 quarters or more, or the spouse, dependent child or un-married surviving spouse of someone who worked 40 quarters or more?	Existing	Citizenship Status Detail
Sponsor Affidavit of support is signed	Did the sponsor sign an I-864?	Existing	Citizenship Status Detail
Death information	Type: Date of death	Existing	Individual Demographics
Needs Met by sponsor	Does the sponsor help with any of the following?	Existing	Sponsorship Detail
Sponsored Non-Citizen is indigent	Indigent	Existing	Citizenship Status Detail
Sponsor spouse Affidavit of support is signed	Sponsor Spouse Affidavit of Support is Signed	Existing	Sponsorship Detail
Sponsor Dependent Document	Sponsor Dependent Document Signed	Existing	Sponsorship Detail
NACARA	Citizenship Type	Existing	Citizenship Status Detail

Abandoned by Sponsor	Abandoned by Sponsor	New	Citizenship Detail
Are there any New Dependents since the Sponsor Signed Sponsorship Documents?	Are there any New Dependents since the Sponsor Signed Sponsorship Documents?	New	Sponsorship Detail
Non-Citizen Sponsor Lien Signed	Sponsor Lien Signed	New	Sponsorship Detail

Verifications:

Verifications will be applied before the Non-Financial rules.

1. Update the existing non-mandatory verification for citizenship which sets the status reason CT73 'FTP INS Document' for GA/GR as per current CalSAWS verification framework.

Existing Program/Person Status:

The following existing program/person status reason will be leveraged by this rule flow when the following conditions are met.

1. The existing program/person status reason CT73 3S 'Sponsor Meeting Needs' will be set as a display status reason when all the following conditions:
   a. The rule 'Evaluate UP/FRE sponsored individual.' is active.
   b. The individual role is UP or FRE.
   c. There is a sponsor type: 'Sponsored' entry in the Sponsorship List.
   d. The rule 'Do not deem the sponsor if sponsor only income is public assistance.' Is active.
   e. The rule 'Earned income method 2 – Contra Costa Only.' is active.
   f. The sponsor has unearned income other than CalWORKs(income type).
   g. The sponsor is
   h. . This is determined if any of the following is true:
      i. The rule 'Do not deem the sponsor if sponsor receives public assistance.' and 'Do not deem the sponsor if sponsor only income is public assistance.' is active.

ii. The rule 'Do not deem the sponsor if sponsor receives public assistance.' Is active and the rule 'Do not deem the sponsor if sponsor only income is public assistance.' is not active and the individual sponsor is receiving SSI. This is determined by having an SSI entry in the Other program assistance with type: SSI/SSP. or the sponsor is currently aided in CalWORKs or GR.

iii. The rule 'Check sponsor aided in CalWORKs.' is active and if any sponsor of a non–citizen is currently aided in CalWORKs.

iv. The rule ' Do not deem the sponsor if abandoned sponsored non-citizen.' is active and The non-citizen individual has 'abandoned by sponsor' selected in the Sponsorship detail

v. The rule 'Do not deem the sponsor if the sponsor non-citizen has been the in US for more than 3 years' or 'Earned income method 2 – Contra Costa Only' is active and the individual has been in the country for more than 3 years. (current benefit month date > (entry date + 3 years))

vi. The individual Non-citizen has 'Does the sponsor help with any of the following?' selected as 'Yes' on the Sponsorship Detail

i. ==The individual Non-citizen has 'Does the sponsor help with any of the following?' selected as 'Yes' on the Sponsorship Detail.==

Category	Short Description
73	Sponsor Meeting Needs

2. The existing program/person status reason 'CT73 AE: FTP Sponsor SOF' will be set as a display status reason when all the following conditions:

   A. ==When all the following conditions are met==
      a. The rule '==Evaluate UP/FRE sponsored individual.==' is active.
      b. The individual role is UP or FRE.
      c. There is a sponsor type: 'Sponsored' entry in the Sponsorship List.
      d. Either of the rules 'Do not deem the sponsor if sponsor only income is public assistance.' or 'Earned income method 2 – Contra Costa Only' is active.
      e. The sponsor has unearned income other than CalWORKs (income type).
      f. The rule 'Earned income method 7 – San Diego Only' is active.
      g. The sponsor is deemed. This is determined if any of the following is true:
         i. The rule 'Do not deem the sponsor if sponsor receives public assistance.' and 'Do not deem the sponsor if sponsor only income is public assistance.' is active.

ii. The rule 'Do not deem the sponsor if sponsor receives public assistance.' Is active and the rule 'Do not deem the sponsor if sponsor only income is public assistance.' is not active and the individual sponsor is receiving SSI. This is determined by having an SSI entry in the Other program assistance with type: SSI/SSP. or the sponsor is currently aided in CalWORKs or GR.

iii. The rule 'Check sponsor aided in CalWORKs.' is active and if any sponsor of a non–citizen is currently aided in CalWORKs.

iv. The rule ' Do not deem the sponsor if abandoned sponsored non-citizen.' is active and The non-citizen individual has 'abandoned by sponsor' selected in the Sponsorship detail

v. The rule 'Do not deem the sponsor if the sponsor non-citizen has been the in US for more than 3 years' or 'Earned income method 2 – Contra Costa Only' is active and the individual has been in the country for more than 3 years. (current benefit month date > (entry date + 3 years))

vi. The individual Non-citizen has 'Does the sponsor help with any of the following?' selected as 'Yes' on the Sponsorship Detail

h. The non-citizen sponsor set 'Sponsor Dependent Document Signed' to 'No'.

Category	Short Description
73	FTP Sponsor SOF

New Program/Person Status:

New Program/Person Status Reasons will be added to be used by this Rule Flow. The following reasons will set to the program/person level when the following conditions are met:

1. The new program/person status reason CT73 'Not in US for Req. Duration.' will be set as a display status reason when all the following conditions:
   a. The individual is a sponsored Non-citizen. Indicated by having a non-citizen entry with sponsor selected.
   b. The rule 'Deem the sponsor based on county specific time period of non-citizen US Entry Date.' is active.

c. The individual has not been in the US for the county defined time limit for. This is determined by Entry date from Citizenship Status Detail + county defined limit is after the data selection date. (Refer to Time Limit.xlsx for county defined limit)

Category	Short Description
73	Not in US for Req. Duration

2. The new program/person status reason CT73 'Sponsor in Home' will be set as a display status reason when all the following conditions:
   a. The individual is a sponsored Non-citizen. Indicated by having a non-citizen entry with sponsor selected.
   b. The rule 'Do not deem the sponsor if the sponsor and sponsored non-citizen are both in the same home.' is active and the Sponsor individual is in home.
   c. The rule 'Deem the sponsor based on county specific time period of non-citizen US Entry Date.' is not active.

Category	Short Description
73	Sponsor in Home

3. The new program/person status reason CT73 'Sponsored Non-Citizen' will be set as a display status reason when all the following conditions:
   a. The individual is a sponsored Non-citizen. Indicated by having a non-citizen entry with sponsor selected.
   b. The rule 'Deem the sponsor based on county specific time period of non-citizen US Entry Date.' is not active.
   c. The rule 'Fail all sponsored non-citizen.' is active.

Category	Short Description
73	Sponsored Non-Citizen

4. The new program/person status reason CT73 'Incomplete Form' will be set as a display status reason when all the following conditions in A or B met:
   A. All the following conditions are met:
   - a. The rule 'Evaluate UP/FRE sponsored individual.' is active.
   - b. The individual role is UP or FRE.
   - c. There is a sponsor type: 'Sponsored' entry in the Sponsorship List
   - d. Either of the rules 'Do not deem the sponsor if sponsor only income is public assistance.' or 'Earned income method 2 – Contra Costa Only' is active.
   - e. The sponsor has unearned income other than CalWORKs(income type).
   - f. The rule 'Earned income method 7 – San Diego Only' is not active.
   - g. There is a deemed sponsor available. This is determined if any of the following is not true:
     - i. The rule 'Do not deem the sponsor if sponsor receives public assistance.' and 'Do not deem the sponsor if sponsor only income is public assistance.' is active.
     - ii. The rule 'Do not deem the sponsor if sponsor receives public assistance.' Is active and the rule 'Do not deem the sponsor if sponsor only income is public assistance.' is not active and the individual sponsor is receiving SSI. This is determined by having an SSI entry in the Other program assistance with type: SSI/SSP. or the sponsor is currently aided in CalWORKs or GR.
     - iii. The rule 'Check sponsor aided in CalWorks.' is active and if any sponsor of a non–citizen is currently aided in CalWORKs.
     - iv. The rule 'Do not deem the sponsor if abandoned sponsored non-citizen.' is active and The non-citizen individual has 'abandoned by sponsor' selected in the Sponsorship detail.
     - v. The rule 'Do not deem the sponsor if the sponsor non-citizen has been the in US for more than 3 years' or 'Earned income method 2 – Contra Costa Only' is active and the individual has been in the country for more than 3 years.(current benefit month date > (entry date + 3 years)).
     - vi. The individual Non-citizen has 'Does the sponsor help with any of the following?' selected as 'Yes' on the Sponsorship Detail.
     - vii. The rule 'Do not deem the sponsor if the sponsor abused sponsored non-citizen.' is active and the non-citizen individual has 'Sponsor abuse with substantial connection between the cruelty and the need for benefits?' set to 'Yes'

viii. The rule 'Do not deem the sponsor if sponsor non-citizen, non-citizenship is NACARA' is active and the non-citizen individual non-citizenship Type: 'NACARA' on the citizenship status detail

ix. The rule 'Do not deem the sponsor if the sponsored non-citizen has 40 worked quarters' is active and the non-citizen individual has 'Is this an individual who worked 40 quarters or more, or the spouse, dependent child or un-married surviving spouse of someone who worked 40 quarters or more?' as 'Yes'

x. The rule 'Do not deem the sponsor if they did sign the I-134 before 12-19-1997.' is active and the non-citizen individual has 'Did the sponsor sign an I-864?' as 'Yes'

xi. The rule 'Do not deem the sponsor if the sponsor and sponsored non-citizen are both in the same home.' is active and Sponsor individual is in home.

xii. The rule 'Do not deem the sponsor if the sponsored non-citizen is indigent. (homeless/hungry)' is active and the Sponsored Non–citizen has 'Indigent' as 'Yes'.

xiii. The rule 'Do not deem the sponsor if the sponsor is deceased.' is applicable and the sponsor has died.

xiv. The rule 'Do not deem the sponsor if the sponsored non-citizen becomes a US citizen.' is applicable and the sponsored individual is a US Citizen

xv. ==The SAR 22 form does not exists or the 'Date signed' is before or equal to application date==

h. Either rule 'Check lien signed for sponsored individual' or 'Earned income method 6 – Sacramento Only' is active.

i. The rule 'Do not deem the sponsor if the sponsor non-citizen has been the in US for more than 3 years' is not active or the GA/GR Document Signature Detail is not signed or document type is not lien.

B. All of the following:

a. The rule 'Evaluate UP/FRE sponsored individual.' is active.

b. The individual role is UP or FRE.

c. There is a sponsor type: 'Sponsored' entry in the Sponsorship List

d. Either of the rules 'Do not deem the sponsor if sponsor only income is public assistance.' or 'Earned income method 2 – Contra Costa Only' is active.

e. The sponsor has unearned income other than CalWORKs(income type).

f. The rule 'Earned income method 7 – San Diego Only' is not active.

g. There is a deemed sponsor available. This is determined if any of the following is not true:

i. The rule 'Do not deem the sponsor if sponsor receives public assistance.' and 'Do not deem the sponsor if sponsor only income is public assistance.' is active.

ii. The rule 'Do not deem the sponsor if sponsor receives public assistance.' Is active and the rule 'Do not deem the sponsor if sponsor only income is public assistance.' is not active and the individual sponsor is receiving SSI. This is determined by having an SSI entry in the Other program assistance with type: SSI/SSP. or the sponsor is currently aided in CalWORKs or GR.

iii. The rule 'Check sponsor aided in CalWorks.' is active and if any sponsor of a non–citizen is currently aided in CalWORKs.

iv. The rule 'Do not deem the sponsor if abandoned sponsored non-citizen.' is active and The non-citizen individual has 'abandoned by sponsor' selected in the Sponsorship detail.

v. The rule 'Do not deem the sponsor if the sponsor non-citizen has been the in US for more than 3 years' or 'Earned income method 2 – Contra Costa Only' is active and the individual has been in the country for more than 3 years.(current benefit month date > (entry date + 3 years)).

vi. The individual Non-citizen has 'Does the sponsor help with any of the following?' selected as 'Yes' on the Sponsorship Detail.

vii. The rule 'Do not deem the sponsor if the sponsor abused sponsored non-citizen.' is active and the non-citizen individual has 'Sponsor abuse with substantial connection between the cruelty and the need for benefits?' set to 'Yes'

viii. The rule 'Do not deem the sponsor if sponsor non-citizen, non-citizenship is NACARA' is active and the non-citizen individual non-citizenship Type: 'NACARA' on the citizenship status detail

ix. The rule 'Do not deem the sponsor if the sponsored non-citizen has 40 worked quarters' is active and the non-citizen individual has 'Is this an individual who worked 40 quarters or more, or the spouse, dependent child or un-married surviving spouse of someone who worked 40 quarters or more?' as 'Yes'

x. The rule 'Do not deem the sponsor if they did sign the I-134 before 12-19-1997.' is active and the non-citizen individual has 'Did the sponsor sign an I-864?' as 'Yes'

xi. The rule 'Do not deem the sponsor if the sponsor and sponsored non-citizen are both in the same home.' is active and Sponsor individual is in home.

xii. The rule 'Do not deem the sponsor if the sponsored non-citizen is indigent. (homeless/hungry)' is active and the Sponsored Non–citizen has 'Indigent' as 'Yes'.

xiii. The rule 'Do not deem the sponsor if the sponsor is deceased.' is applicable and the sponsor has died.

xiv. The rule 'Do not deem the sponsor if the sponsored non-citizen becomes a US citizen.' is applicable and the sponsored individual is a US Citizen

xv. The SAR 22 form does not exists or 'Date signed' is before or equal to application date

h. Either rule 'Check lien signed for sponsored individual' or 'Earned income method 6 – Sacramento Only' is active.

i. The rule 'Do not deem the sponsor if the sponsor non-citizen has been the in US for more than 3 years' is active and the GA/GR Document Signature Detail is signed and document type is lien.

j. Any of the following is not true:
   i. The rule 'Check lien signed for sponsored individual.' is active
   ii. The 'Did the sponsor sign on i-864' and Date I-864 Signed is after 1997-12-19.

Category	Short Description
73	Incomplete Form

5. The new program/person status reason CT73 'Did Not Sign CA-22' will be set as a display status reason when all the following conditions:

a. The rule 'Evaluate UP/FRE sponsored individual.' is active.

b. The individual role is UP or FRE.

c. There is a sponsor type: 'Sponsored' entry in the Sponsorship List

d. Either of the rules 'Do not deem the sponsor if sponsor only income is public assistance.' or 'Earned income method 2 – Contra Costa Only' is active.

e. The sponsor has unearned income other than CalWORKs(income type).

f. The rule 'Earned income method 7 – San Diego Only' is not active.

g. There is a deemed sponsor available. This is determined if any of the following is not true:
   i. The rule 'Do not deem the sponsor if sponsor receives public assistance.' and 'Do not deem the sponsor if sponsor only income is public assistance.' is active.
   ii. The rule 'Do not deem the sponsor if sponsor receives public assistance.' Is active and the rule 'Do not deem the sponsor if sponsor only income is public assistance.' is not active and the individual sponsor is receiving SSI. This is determined by having an

SSI entry in the Other program assistance with type: SSI/SSP. or the sponsor is currently aided in CalWORKs or GR.

iii. The rule 'Check sponsor aided in CalWORKs.' is active and if any sponsor of a non–citizen is currently aided in CalWORKs.

iv. The rule 'Do not deem the sponsor if abandoned sponsored non-citizen.' is active and The non-citizen individual has 'abandoned by sponsor' selected in the Sponsorship detail.

v. The rule 'Do not deem the sponsor if the sponsor non-citizen has been the in US for more than 3 years' or 'Earned income method 2 – Contra Costa Only' is active and the individual has been in the country for more than 3 years.(current benefit month date > (entry date + 3 years)).

vi. The individual Non-citizen has 'Does the sponsor help with any of the following?' selected as 'Yes' on the Sponsorship Detail.

vii. The rule 'Do not deem the sponsor if the sponsor abused sponsored non-citizen.' is active and the non-citizen individual has 'Sponsor abuse with substantial connection between the cruelty and the need for benefits?' set to 'Yes'

viii. The rule 'Do not deem the sponsor if sponsor non-citizen, non-citizenship is NACARA' is active and the non-citizen individual non-citizenship Type: 'NACARA' on the citizenship status detail

ix. The rule 'Do not deem the sponsor if the sponsored non-citizen has 40 worked quarters' is active and the non-citizen individual has 'Is this an individual who worked 40 quarters or more, or the spouse, dependent child or un-married surviving spouse of someone who worked 40 quarters or more?' as 'Yes'

x. The rule 'Do not deem the sponsor if they did sign the I-134 before 12-19-1997.' is active and the non-citizen individual has 'Did the sponsor sign an I-864?' as 'Yes'

xi. The rule 'Do not deem the sponsor if the sponsor and sponsored non-citizen are both in the same home.' is active and Sponsor individual is in home.

xii. The rule 'Do not deem the sponsor if the sponsored non-citizen is indigent. (homeless/hungry)' is active and the Sponsored Non–citizen has 'Indigent' as 'Yes'.

xiii. The rule 'Do not deem the sponsor if the sponsor is deceased.' is applicable and the sponsor has died.

xiv. The rule 'Do not deem the sponsor if the sponsored non-citizen becomes a US citizen.' is applicable and the sponsored individual is a US Citizen

h. The SAR 22 form does exists or 'Date signed' is before or equal to application date

Category	Short Description
73	Did Not Sign CA-22

Please refer the Rules Flow Diagram in the Appendix section on how to open and navigate the Visio diagram

2.3.5.3 Correspondence Reason Codes

2.3.5.3.1 Overview

This section describes the Notice of Action (NOA) triggers that will be created depending on the resulting EDBC reason code in the previous sections. Notices only trigger from certain reason codes listed in this section.

The reason codes listed in the rule recommendations are formatted as <CalWIN Reason Code> - <CalSAWS EDBC Display Reason>. The trigger condition describes the statuses and reasons in which the notice will trigger for. The county-specific information describes which counties and actions the notices will generate for, as well as the document name and number that will be displayed on the distributed documents page. The template column determines how notices are grouped when generated.

2.3.5.3.2 Description of Change

1. Reason Code: XAN106 – Sponsor Meeting Needs
   a. Trigger Condition
      i. This notice generates for the applicable counties when the program was 'Pending' and is now 'Denied' on the current EDBC with the reason 'Sponsor Meeting Needs'.
         or
      ii. The program was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'Sponsor Meeting Needs'.
   b. Program Level Reason
   c. County-specific information:

County	Action	Document Description	Number	Template

Contra Costa	Denial	GA Denial - Needs Met By Other Source	131 2	12529
Contra Costa	Discontinuance	GA Discontinue - Needs Met by Other Source	021 0 (/01/98)	11524

2. Reason Code: XAN318 – Did not sign CA-22
    a. Trigger Condition
        i. This notice generates for the applicable counties when the program was 'Pending' and is now 'Denied' on the current EDBC with the reason 'Did not sign CA-22'.
    b. Person Level Reason
    c. County-specific information:

County	Action	Document Description	Number	Template
San Mateo	Denial	GA Denial - Failure to Complete Application Process	123 0	11953

2.3.5.4 Project Requirements

DDID 2314	DDID description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Sponsored alien's US Entry Date] CalSAWS must determine whether to include a Sponsored Alien in the GA/GR SFU based on verification of Non–Citizen status.]	This rule 'Deem the sponsor based on county specific time period of non-citizen US Entry Date.' will satisfy this requirement	The following rule is stated in the business flow diagram and admin matrix

DDID 2314	DDID description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Fail the case when individual fails} CalSAWS must include a Sponsored alien in the GA/GR SFU and fail the case when the individual has been in the US beyond the county specified period.]	This rule 'Fail sponsor non-citizen without verification of non-citizenship pass the due date.' will satisfy this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Sponsored Alien} CalSAWS must pend eligibility when the non–citizenship status is not verified for GA/GR.]	This rule 'Fail all sponsored non-citizen.' will satisfy this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Abandoned by sponsor} CalSAWS must not deem the sponsor in GA/GR of an individual who has been abandoned by sponsor.]	This rule 'Do not deem the sponsor if abandoned sponsored non-citizen.' will satisfy this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Sponsor receives public assistance} CalSAWS must not deem sponsor in GA/GR SFU if the sponsor receives public assistance.]	This rule 'Do not deem the sponsor if sponsor receives public assistance.' will satisfy this requirement	The following rule is stated in the business flow diagram and admin matrix

DDID 2314	DDID description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Applicant entry into US more than 3 yrs.} CalSAWS must not deem the sponsor in GA/GR of an individual who has been in the U.S. for than 3 years.]	This rule 'Do not deem the sponsor if the sponsor non-citizen has been the in US for more than 3 years will satisfy this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Abused by the sponsor} CalSAWS must not deem the sponsor in GA/GR of an individual who has been abused by sponsor.]	This rule 'Do not deem the sponsor if the sponsor abused sponsored non-citizen.' will satisfy this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Non–citizen status is NACARA} CalSAWS must not deem the sponsor in GA/GR of an individual whose non–citizen status is NACARA.]	This rule 'Do not deem the sponsor if sponsor non-citizen, non-citizenship is NACARA' will satisfy this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Sponsored has 40 quarters} CalSAWS must not deem the sponsor in GA/GR of an individual who has 40 work quarters.]	This rule 'Do not deem the sponsor if the sponsored non-citizen has 40 worked quarters will satisfy this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Sponsor signed I-134} CalSAWS must not deem the sponsor in GA/GR if the sponsor has signed the affidavit of support.]	This rule 'Do not deem the sponsor if they did sign the I-134 before 12-19-1997.' will satisfy this requirement	The following rule is stated in the business flow diagram and admin matrix

DDID 2314	DDID description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Sponsor/Sponsored living together} CalSAWS must not deem the sponsor in GA/GR if the sponsor and sponsored live together.]	This rule 'Do not deem the sponsor if the sponsor and sponsored non-citizen are both in the same home.' will satisfy this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Sponsor/Sponsor's wife not living together} CalSAWS must not deem the sponsor in GA/GR if the sponsor and sponsors spouse are not living together.]	This rule 'Do not deem the sponsor if the sponsor spouse is not in the home.' will satisfy this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Sponsor's only source of income is public assistance} CalSAWS must determine whether to deem a sponsor who receives public assistance in the GA/GR SFU.]	This rule 'Do not deem the sponsor if sponsor only income is public assistance.' will satisfy this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Sponsored individual becomes US Citizen} CalSAWS must not deem the sponsor in GA/GR if the sponsored individual becomes a U.S. Citizen.]	This rule 'Do not deem the sponsor if the sponsored non-citizen becomes a US citizen.' will satisfy this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Sponsor dies} CalSAWS must not deem the sponsor in GA/GR if the sponsor dies.]	This rule 'Do not deem the sponsor if the sponsor is deceased.' will satisfy this requirement	The following rule is stated in the business flow diagram and admin matrix

DDID 2314	DDID description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Sponsored would become homeless/hungry} CalSAWS must not deem the sponsor in GA/GR if the sponsored non–citizen is indigent.]	This rule 'Do not deem the sponsor if the sponsored non-citizen is indigent. (homeless/hungry)' will satisfy this requirement	The following rule is stated in the business flow diagram and admin matrix

2.3.6 Amount of GA Support Functionality

2.3.6.1 County Rule Matrix – Amount of GA Support Status

2.3.6.1.1 Overview

A new County Rule Detail page for Amount of GA Support will be created. This page is viewed by the County Administrator to view the list of rules applicable for GA Support functionality to their county.

2.3.6.1.2 Description of Changes

a. The Admin page matrix for Amount of GA Support will have the below functional categories and its associated flag turned on or off based on the current GA/GR functionality for each County
b. The activate switch Yes/No indicate if that functionality is applicable to the displayed county.
c. The functionality is effective dated with begin and end date
d. The rule functionality can be viewed as of a date using the view date

Rule Description	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo

Determine eligibility by History of support.	N	**Y**	N	**Y**	N	N	**Y**	N	**Y**	N	N	N	**Y**	N	**Y**	N	**Y**	N
Determine eligibility based on county defined reason for non-support.	N	**Y**	N	N	N	N	**Y**	N	**Y**	N	N	N	**Y**	N	**Y**	N	**Y**	N
Include the individual currently being supported. (UP, FRE)	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Include the individual living with their supporter. (Not married) (UP, FRE)	N	N	N	**Y**	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Set all individual with county defined reason for non-support as ineligible. (UP, FRE)	N	N	N	N	N	N	N	N	N	N	N	N	N	N	**Y**	N	N	N

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Rule	CalSAWS Rule
Inc/res	Determine eligibility by History of support.
EDX012C002	Determine eligibility based on county defined reason for non-support.
EDX012C003	Include the individual currently being supported. (UP, FRE)
EDX012C004	Include the individual living with their supporter. (Not married) (UP, FRE)
EDX012C005	Set all individual with county defined reason for non-support as ineligible. (UP, FRE)

2.3.6.2 EDBC Changes

2.3.6.2.1 Overview

This section will provide the Eligibility Rules flow for Amount of GA Support Program/Person Eligibility that can be filtered for each CalWIN County.

2.3.6.2.2 Description of Change

Amount of GA Support Rules Flow Diagram:

A Consolidated Rules Flow Visio document will be provided as a separate Attachment in addition to this design Document that will depict the rules for a selected County. Reference **Appendix 6.1 Rules Flow Diagram** 'Viewing Visio Document in Internet Explorer' for instruction on how to access Visio.

The following Data Collection elements will be used by this Rule Flow.

Field (CalWIN)	Field (CalSAWS)	Type	Location Details
History of support	History of Support	New	GA/GR Support Detail (Title Tentative)
County defined reason for non-support	Reason for non-support	New	GA/GR Support Detail
Individual being supported	Name	New	GA/GR Support Detail
Living with Supporter	Living with Supporter	New	GA/GR Support Detail

New Program/Person Status:

New Program/Person Status Reasons will be added to be used by this Rule Flow. The following reasons will set to the program/person level when the following conditions are met:

1. The new program/person status reason CT73 'County Non-Support Reason' will be set as a display status reason when all the following conditions:
   a. The rule 'Determine eligibility by History of support.' is active.
   b. The rule 'Determine eligibility based on county defined reason for non-support.' is active.
   c. There is a history of support valid for the benefit month.
   d. There is no county defined eligibility reason based on the person's 'reason for non-support'.
   e. The rule 'Set all individual with county defined reason for non-support as ineligible' is not active.

Category	Short Description
73	County Non-Support Reason

2. The new program/person status reason CT73 'Living With Supporter' will be set as a display status reason when all the following conditions:
   a. The rule 'Determine eligibility by History of support.' is active.
   b. The rule 'Determine eligibility based on county defined reason for non-support.' is not active.
   c. The rule 'Include the individual currently being supported.' is not active.
   d. The rule 'Include the individual living with their supporter. (Not married) (UP, FRE)' is active.
   e. The individual is living with Supporter (i.e.) both the supporter and supported individual are in home.

Category	Short Description
73	Living With Supporter

3. The new program/person status reason 'CT73 'Supporter' will be set as a display status reason when all of the following conditions are met in A or B.
   A. When all the following conditions:
      a. The rule 'Determine eligibility by History of support.' is active.
      b. The rule 'Determine eligibility based on county defined reason for non-support.' is active.
      c. There is a history of support effective for the benefit month.
      d. There is no county defined eligibility reason based on the person's 'reason for non-support'.
      e. The rule 'Set all individual with county defined reason for non-support as ineligible.' is active.
   B. When all the following conditions:

a. The rule 'Determine eligibility by History of support.' is active.
b. The rule 'Determine eligibility based on county defined reason for non-support.' is not active.
c. The rule 'Include the individual currently being supported.' is active.
d. The individual has a supporter in GA/GR Support Detail.

Category	Short Description
73	Supporter

Please refer the Rules Flow Diagram in the Appendix section on how to open and navigate the Visio diagram.

2.3.6.3 Correspondence Reason Codes

2.3.6.3.1 Overview

This section describes the Notice of Action (NOA) triggers that will be created depending on the resulting EDBC reason code in the previous sections. Notices only trigger from certain reason codes listed in this section.

The reason codes listed in the rule recommendations are formatted as <CalWIN Reason Code> - <CalSAWS EDBC Display Reason>. The trigger condition describes the statuses and reasons in which the notice will trigger for. The county-specific information describes which counties and actions the notices will generate for, as well as the document name and number that will be displayed on the distributed documents page. The template column determines how notices are grouped when generated.

2.3.6.3.2 Description of Change

1. Reason Code: XAS793 - County Non-Support Reason
   a. Trigger Condition
      i. This notice generates for the applicable counties when the program was 'Pending' and is now 'Denied' on the current EDBC with the reason 'County Non-Support Reason'.
   b. Person level reason
   c. County-specific information:

County	Action	Document Description	Number	Template

Santa Cruz	Denial	Denial - General Assistance Denial Based on Assistance Sppt from Other	116-B	610706

DDID 2314	DDID description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {History of support applicable} CalSAWS must determine if history of previous support is applicable to the GA/GR case.]	This rule 'Determine eligibility by History of support.' Will satisfy this requirement.	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Reason for non-support} CalSAWS must determine if there is a history of support for GA/GR.]	This rule 'Determine eligibility based on county defined reason for non-support. Will satisfy this requirement.	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Currently being supported} CalSAWS must set the GA/GR participation status to Ineligible and count income and resources when an individual has a history of support.]	This rule 'Include the individual currently being supported. (UP, FRE) Will satisfy this requirement.	The following rule is stated in the business flow diagram and admin matrix

DDID 2314	DDID description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Supported living with individual} CalSAWS must set the GA/GR participation status to Ineligible and count income and resources when an individual has a history of support and is in the home.	This rule 'Include the individual living with their supporter. (Not married) (UP, FRE) Will satisfy this requirement.	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Include as ineligible member} CalSAWS must set the GA/GR participation status to Ineligible and count income and resources when there is a county defined eligibility reason for non-support.]	This rule 'Set all individual with county defined reason for non-support as ineligible. (UP, FRE) Will satisfy this requirement.	The following rule is stated in the business flow diagram and admin matrix

2.3.7 Identity Check Functionality

2.3.7.1 County Rule Matrix - Identity Check

2.3.7.1.1 Overview

A new County Rule Detail page for Identity Check will be created. This page is viewed by the County Administrator to view the list of rules applicable for the Identity Check functionality to their county.

2.3.7.1.2 Description of Changes

a. The Admin page matrix for Identity Check will have the below functional categories and its associated flag turned on or off based on the current GA/GR functionality for each County

b. The activate switch Yes/No indicate if that functionality is applicable to the displayed county.
c. The functionality is effective dated with begin and end date
d. The rule functionality can be viewed as of a date using the view date

Rule Description	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Determine if 'ID/Driver License' needed for an Adult.	Y	Y	Y	Y	N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Verified 'ID/Driver License' applicable.	Y	N	N	N	N	Y	Y	N	N	N	N	Y	N	N	N	N	N	N
Fail individual with no/unverified 'ID/Driver Licensed' after DMV fees are issued.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Fail individual with unverified 'ID/Driver License' after the verification due date.	N	N	N	N	N	N	N	**N**	N	N	N	N	N	N	N	N	N	N
Exempt 'ID/Driver License' for individual requesting immediate Need.	**Y**	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Fail the case if no 'ID/Driver License' is provided. (Discontinue/Denied)	N	N	N	N	N	N	N	N	N	N	N	**Y**	N	N	N	N	N	N
Fail case if 'ID/Driver License' unverified after the verification due date.	N	N	N	**Y**	N	N	N	N	N	N	N	N	N	**Y**	N	N	N	N
Exempt 'ID/Driver License' for catastrophically ill individual.	N	N	N	N	N	N	N	**Y**	N	N	N	N	N	N	N	N	N	N
Allow aid benefits without 'Id/Driver License' check.	N	N	N	N	N	N	N	N	N	N	N	N	**Y**	N	N	N	N	N

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Rule	CalSAWS Rule
EDX003C001	Determine if 'ID/Driver License' needed for an Adult.
EDX003C002	Verified 'ID/Driver License' applicable.
EDX003C004	Fail individual with no/unverified 'ID/Driver Licensed' after DMV fees are issued.
EDX003C011	Fail individual with unverified 'ID/Driver License' after the verification due date.
EDX003C003	Exempt 'ID/Driver License' for individual requesting immediate Need.
EDX003C006	Fail the case if no 'ID/Driver License' is provided. (Discontinue/Denied)
EDX003C008	Fail case if 'ID/Driver License' unverified after the verification due date.
EDX003C005	Exempt 'ID/Driver License' for catastrophically ill individual.
EDX003C007	Allow aid benefits without 'ID/Driver License' check.

Leverage Rule

Below is the corresponding leveraged CalWIN rule County Rule Matrix and the CalWIN number mapped to CalSAWS rules

Rule Description	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Burial arrangements method 2	N	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N

CalWIN Rule	CalSAWS Rule
EDX302C003	Burial arrangements method 2

* <mark>Please note the following rule will not be migrated over for the corresponding reason.</mark>

CalWIN Rule	CalWIN Description	Reason
EDX003C009	Good Cause	Repeated logic of C006 and C008 combined
EDX003C010	Identification not verified	Trigger form reasons will not be migrated.

2.3.7.2 EDBC Changes

2.3.7.2.1 Overview

This section will provide the Eligibility Rules flow for Identity Check Program/Person Eligibility that can be filtered for each CalWIN County.

2.3.7.2.2 Description of Change

Identity Check Rules Flow Diagram:

A Consolidated Rules Flow Visio document will be provided as a separate Attachment in addition to this design Document that will depict the rules for a selected County. Reference **Appendix 6.1 Rules Flow Diagram** 'Viewing Visio Document in Internet Explorer' for instruction on how to access Visio.

The following Data Collection elements will be used by this Rule Flow.

Field (CalWIN)	Field (CalSAWS)	Type	Location Details
Date of Birth	Date of Birth	Existing	Individual Demographics Detail
SSN	SSN	Existing	Individual Demographics Detail
Identification and Driver's License	ID/Driver License	Existing	Individual Demographics Detail
Catastrophically information	Catastrophically ill/Disabled	New	GR Health Assessment
DMV Voucher	Type: DMV Voucher	Existing (Add a new need type)	Need Detail

Verifications:

Verifications will be applied before the Non-Financial rules.

1. Add a new non-mandatory verification for 'ID/Driver License' on the individual demographics detail page which will set the status reason of CT73 'ID Unverified' for GA/GR as per current CalSAWS verification framework.

Existing Program/Person Status:

The following existing program/person status reason will be leveraged by this rule flow when the following conditions are met.

1. The existing program/person status reason 'CT73_CJ 'FTP Name/Identity' will be set as a display status reason when all of the following conditions in <mark>either A, B, C, D or E are met</mark>.

   <mark>A. All the following conditions are met:</mark>
      a. The rule 'Determine if 'ID/Driver License' needed for an Adult.' is active and the individual is an Adult.
      b. The individual has an 'ID/Driver License' on Individual Demographics Detail page and it is not verified per CalSAWS verification logic.
      c. The rule 'Verified 'ID/Driver License' applicable.' is active.
      d. The rule 'Fail individual with unverified 'ID/Driver License' after the verification due date.' is active.

   <mark>B. All the following conditions are met:</mark>
      a. The rule 'Determine if 'ID/Driver License' needed for an Adult.' is active and the individual is an Adult.
      b. The individual has an 'ID/Driver License' on Individual Demographics Detail page and it is not verified per CalSAWS verification logic.
      c. The rule 'Verified 'ID/Driver License' applicable.' is active.
      d. The rule 'Fail individual with unverified 'ID/Driver License' after the verification due date.' is not active.
      e. The rule 'Exempt 'ID/Driver License' for individual requesting immediate Need.' is not active or the person did not apply for GR's Immediate need.

   <mark>C. All the following conditions are met:</mark>
      a. The rule 'Determine if 'ID/Driver License' needed for an Adult.' is active and the individual is an Adult.
      b. The individual has an 'ID/Driver License' on Individual Demographics Detail page and it is not verified per CalSAWS verification logic.
      c. The rule 'Verified 'ID/Driver License' applicable.' is not active.
      d. The rule 'Fail the case if no 'ID/Driver License' is provided. (Discontinue/Denied)' is not active.
      e. The rule 'Fail case if 'ID/Driver License' unverified after the verification due date.' is active.

D. <mark>All the following conditions are met:</mark>
   a. The rule 'Determine if 'ID/Driver License' needed for an Adult.' is active and the individual is an Adult.
   b. The individual has an 'ID/Driver License' on Individual Demographics Detail page and it is not verified per CalSAWS verification logic.
   c. The rule 'Verified 'ID/Driver License' applicable.' is not active.
   d. The rule 'Fail the case if no 'ID/Driver License' is provided. (Discontinue/Denied)' is not active.
   e. The rule 'Fail case if 'ID/Driver License' unverified after the verification due date.' is not active.
   f. The rule 'Fail individual with no/unverified 'ID/Driver Licensed' after DMV fees are issued.' is active.
   g. The individual has a Need detail entry with the type: DMV Voucher and it has been issued.

E. <mark>All the following conditions are met:</mark>
   a. The rule 'Determine if 'ID/Driver License' needed for an Adult.' is active and the individual is an Adult.
   b. The individual has an 'ID/Driver License' on Individual Demographics Detail page and it is not verified per CalSAWS verification logic.
   c. The rule 'Verified 'ID/Driver License' applicable.' is not active.
   d. The rule 'Fail the case if no 'ID/Driver License' is provided. (Discontinue/Denied)' is not active.
   e. The rule 'Fail case if 'ID/Driver License' unverified after the verification due date.' is not active.
   f. The rule 'Fail individual with no/unverified 'ID/Driver Licensed' after DMV fees are issued.' is not active.
   g. The rule 'Exempt 'ID/Driver License' for catastrophically ill individual.' is active.
   h. The individual's GR Health Assessment Detail's Catastrophically Ill/Disabled is 'yes'.
   i. The individual has the reason code 'SSN Enumeration'.

Category	Short Description
73	FTP Name/Identity

2. The existing program/person status reason CT73 83 'FTP Verification' will be set as a display status reason when all the following conditions are met.
   a. The rule 'Determine if 'ID/Driver License' needed for an Adult.' is active and the individual is an Adult.
   b. The individual has an 'ID/Driver License' on Individual Demographics Detail page and it is not verified per CalSAWS verification logic.
   c. The rule 'Verified 'ID/Driver License' applicable.' is not active.
   d. The rule 'Fail the case if no 'ID/Driver License' is provided. (Discontinue/Denied)' is active.

Category	Short Description
73	FTP Verification

Please refer the Rules Flow Diagram in the Appendix section on how to open and navigate the Visio diagram.

2.3.7.3 Correspondence Reason Codes

2.3.7.3.1 Overview

This section describes the Notice of Action (NOA) triggers that will be created depending on the resulting EDBC reason code in the previous sections. Notices only trigger from certain reason codes listed in this section.

The reason codes listed in the rule recommendations are formatted as <CalWIN Reason Code> - <CalSAWS EDBC Display Reason>. The trigger condition describes the statuses and reasons in which the notice will trigger for. The county-specific information describes which counties and actions the notices will generate for, as well as the document name and number that will be displayed on the distributed documents page. The template column determines how notices are grouped when generated.

2.3.7.3.2 Description of Change

1. Reason Code: XAS759 - FTP Name/Identity
   a. Trigger Condition

i. This notice generates for the applicable counties when the program was 'Pending' and is now 'Denied' on the current EDBC with the reason 'FTP Name/Identity'.
b. Person Level Reason
c. County-specific information:

County	Action	Document Description	Number	Template
Santa Clara	Denial	GA Denial - No Adequate Person Identity Verification	GA 138	12040
San Mateo	Denial	GA Denial - Failure to Provide ID/Citizenship/Alien Status	129 0	11952

DDID 2314	DDID description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Identification needed} CalSAWS must include an adult applicant in the GA/GR SFU who has a county defined primary ID.]	This rule 'County determines 'ID/Driver License' needed for an Adult.' Will satisfy this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Primary ID not verified, Time clock begins to tick} CalSAWS must determine whether to include an adult applicant in the GA/GR SFU when primary ID is not verified, and non-financial eligibility status is failed or pending.]	This rule 'Fail individual with unverified 'ID/Driver License' after the verification due date.' Will satisfy this requirement	The following rule is stated in the business flow diagram and admin matrix

DDID 2314	DDID description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Id exemption for immediate need} CalSAWS must include an adult applicant in the GA/GR SFU for Immediate Need when the county Affidavit is provided.]	This rule 'Exempt 'ID/Driver License' for individual requesting immediate Need.' Will satisfy this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Fail the case when no primary id} CalSAWS must exclude an adult applicant in the GA/GR SFU when no primary ID is provided.]	This rule 'Fail the case if no 'ID/Driver License' is provided. (Discontinue/Denied)' Will satisfy this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Pend if beyond time limit} CalSAWS must pend an adult applicant in the GA/GR SFU when primary ID is pending within the time limit.]	This rule 'Fail the case if 'ID/Driver License' unverified after the verification due date.' Will satisfy this requirement	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Id exemption for catastrophically ill} CalSAWS must include a catastrophically ill adult applicant in the GA/GR SFU when primary and secondary ID are not verified, and DMV Voucher ID is not issued.]	This rule 'Exempt 'ID/Driver License' for catastrophically ill individual.' Will satisfy this requirement	The following rule is stated in the business flow diagram and admin matrix

DDID 2314	DDID description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Aid without id} CalSAWS must verify pending verification time limit for GA/GR when primary and secondary ID are not verified.]	This rule 'Allow aid benefits without 'ID/Driver License' check.' Will satisfy this requirement	The following rule is stated in the business flow diagram and admin matrix

2.3.8 Included Individual Functionality

2.3.8.1 County Rule Matrix - Included Individual

2.3.8.1.1 Overview

A new County Rule Detail page for Included Individual will be created. This page is viewed by the County Administrator to view the list of rules applicable for the Included Individual functionality to their county.

2.3.8.1.2 Description of Changes

a. The Admin page matrix for Included Individual will have the below functional categories and its associated flag turned on or off based on the current GA/GR functionality for each County
b. The activate switch Yes/No indicate if that functionality is applicable to the displayed county.
c. The functionality is effective dated with begin and end date
d. The rule functionality can be viewed as of a date using the view date

Rule Description	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
Determine if person under 18 is included in the household.	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y	Y
Include individuals in the armed forces, not on active duty, in the household. (Adult)	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	N	N	N	N
Include individual in High School/GED program in the household (Adult)	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Include person under 18 applying with parent/caretaker.	Y	N	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	N	N	Y	Y	Y	N
Include legally separated or emancipated person under 18.	N	N	N	N	N	N	Y	N	N	N	N	N	Y	N	N	N	N	N
Include married or widowed/divorced person under 18. (Adult)	N	N	Y	Y	N	N	N	N	Y	N	N	N	N	N	N	N	N	N
Include married/emancipated/widowed/divorced person or person with domestic partner under 18. (Adult)	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Include married or emancipated individual. (Adult)	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	N
Include married /emancipated person or person in armed force (active/inactive) under 18.	N	Y	N	N	N	Y	N	N	N	Y	Y	N	Y	Y	N	N	N	N
Exclude non-married emancipated individual.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Include only married individual. (Adult)	N	N	N	N	N	N	N	N	N	N	N	N	N	N	Y	N	N	N

Exclude individual in armed forces in household.	Y	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N

Below is the corresponding CalWIN rule number mapped to CalSAWS rules.

CalWIN Rule	CalSAWS Rule
EDX001C003	Determine if person under 18 is included in the household.
EDX001C005	Include individuals in the armed forces, not on active duty, in the household. (Adult)
EDX001C007	Include individual in High School/GED program in the household (Adult)
EDX001C009	Include person under 18 applying with parent/caretaker.
EDX001C010	Include legally separated or emancipated person under 18.
EDX001C011	Include married or widowed/divorced person under 18. (Adult)
EDX001C012	Include married/emancipated/widowed/divorced person or person with domestic partner under 18. (Adult)
EDX001C013	Include married or emancipated individual. (Adult)
EDX001C014	Include married /emancipated person or person in armed force (active/inactive) under 18.
EDX001C015	Exclude non-married emancipated individual.

EDX001C016	Include only married individual. (Adult)
EDX001C017	Exclude individual in armed forces in household.

Leverage Rule

Below is the corresponding leveraged CalWIN rule County Rule Matrix and the CalWIN number mapped to CalSAWS rules

Rule Description	Alameda	Contra Costa	Fresno	Orange	Placer	Sacramento	San Diego	San Francisco	San Luis Obispo	San Mateo	Santa Barbara	Santa Clara	Santa Cruz	Solano	Sonoma	Tulare	Ventura	Yolo
SSN - Santa Clara	N	N	N	N	N	N	N	N	N	N	N	**Y**	N	N	N	N	N	N
Fail individual with no/unverified 'ID/Driver Licensed' after DMV fees are issued.	N	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Include Individual with a pending citizenship/LPR/PRUCOL status as a ineligible member. (Pending)	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	**Y**	N
Include individuals who is seven years together in common Law.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	**Y**
Include individual with verified Legal Permanent Resident (LPR)/Non Citizenship.	N	N	N	N	**Y**	N	N	N	N	N	N	N	N	N	N	N	N	N

CalWIN Rule	CalSAWS Rule
EDX116C003	SSN - Santa Clara
EDX003C004	Fail individual with no/unverified 'ID/Driver Licensed' after DMV fees are issued.
EDX002C005	Include Individual with a pending citizenship/LPR/PRUCOL status as a ineligible member. (Pending)
EDX010C002	Include individuals who is seven years together in common Law.
EDX002C001	Include individual with verified Legal Permanent Resident (LPR)/Non Citizenship.

2.3.8.2 EDBC Changes

2.3.8.2.1 Overview

This section will provide the Eligibility Rules flow for the included Individuals Status Program/Person Eligibility that can be filtered for each CalWIN County.

2.3.8.2.2 Description of Change

Included Individuals Rules Flow Diagram:

A Consolidated Rules Flow Visio document will be provided as a separate Attachment in addition to this design Document that will depict the rules for a selected County. Reference **Appendix 6.1 Rules Flow Diagram** 'Viewing Visio Document in Internet Explorer' for instruction on how to access Visio.

The following Data Collection elements will be used by this Rule Flow.

Field (CalWIN)	Field (CalSAWS)	Type	Location Details
Date of Birth	Date of Birth	Existing	Individual Demographics Detail
Marital Status	Marital Status	Existing	Individual Demographics Detail
Student Status	School Attendance Type	Existing	School Attendance Detail
Emancipation Status	Emancipation Date	Existing	Individual Demographics Detail
Military Status	Active	Existing	Armed Forces Status
Branch Code	Branch	Existing	Military/Veteran's Detail
Who this person is applying with (Household Relationship)	Relationship	Existing	Relationship Detail

Please Note:

- If individual is not set as an adult or child, then use existing CalSAWs logic to set individual as a child if individual is less than 18 years old else set individual as an adult.
    - o   Note: this is done at the end of the included individual use case.

Verification:

1. Update the existing non-mandatory verification for Date of Birth (DOB) on the individual demographics will set the status reason of CT73 'FTP Age Verification' for GA/GR as per current CalSAWS verification framework. In addition, check the following conditions:
    a. The individual DOB is pending verification after the verification due date.

Existing Program/Person Status:

The following existing program/person status reason will be leveraged by this rule flow when the following conditions are met.

1. The existing program/person status reason 'CT73 22 'No Appl – Req. Person' will be set as a display status reason when all of the following conditions in either A or B are met.
    A. All the following are met:
        a. The individual does not have the status reason 'FTP Age Verification'.
        b. The individual is younger than 18 years old.
        c. The rule 'Determine if person under 18 is included in the household.' is active.
        d. The rule 'Include individual in High School/GED program in the household (Adult)' is not active.
        e. The rule 'Include legally separated or emancipated person under 18.' is not active.
        f. The rule 'Include married or widowed/divorced person under 18. (Adult)' is not active.
        g. The rule 'Include married/emancipated/widowed/divorced person or person with domestic partner under 18. (Adult)' is active.
        h. The individual does not have the marital status: Married, Divorced, Widowed or does not have a domestic partner relationship or the individual is not emancipated indicated by having an emancipation date.
        i. The rule 'Include person under 18 applying with parent/caretaker.' is not active or the individual is not requesting aid for GR.
    B. All the following conditions:
        a. The individual does not have the status reason 'FTP Age Verification'.
        b. The individual is younger than 18 years old.
        c. The rule 'Determine if person under 18 is included in the household.' is active.
        d. The rule 'Include individual in High School/GED program in the household (Adult)' is not active.
        e. The rule 'Include legally separated or emancipated person under 18.' is not active.
        f. The rule 'Include married or widowed/divorced person under 18. (Adult)' is not active.

g. The rule 'Include married/emancipated/widowed/divorced person or person with domestic partner under 18. (Adult)' is not active.
h. The rule 'Include married or emancipated individual. (Adult)' is active.
i. The individual does not have the marital status: Married or has an Emancipated date.
j. The individual is applying for GA/GR program and is applying with parent (parent is person with care and control).

Category	Short Description
73	No Appl – Req. Person

2. The existing program/person status reason CT73 _JU 'FTP Age Verification' will be set as a display status when all the following conditions:
   a. The individual has the status reason 'FTP Age Verification'.

Category	Short Description
73	FTP Age Verification

3. The existing program/person status reason CT73_IH 'Child' will be set as a display status reason when all the following conditions in either A or B are met:
   A. All the following conditions are met:
       a. The individual does not have the status reason 'FTP Age Verification'.
       b. The individual is younger than 18 years old.
       c. The rule 'Determine if person under 18 is included in the household' is not active.
       d. The rule 'SSN-Santa Clara' is not active.
   B. All the following conditions are met:
       a. The individual does not have the status reason 'FTP Age Verification'.
       b. The individual is younger than 18 years old.
       c. The rule 'Determine if person under 18 is included in the household.' is not active.
       d. The rule 'SSN-Santa Clara' is active.
       e. The individual does not have the marital status: Married.

Category	Short Description

73	Child

New Program/Person Status:

New Program/Person Status Reasons will be added to be used by this Rule Flow. The following reasons will set to the program/person level when the following conditions are met:

1. The new program/person status reason CT73 'Armed Forces' will be set as a display status reason when all of the following conditions are met:
    a. The individual does not have the status reason 'FTP Age Verification'.
    b. The individual is younger than 18 years old.
    c. The rule 'Determine if person under 18 is included in the household.' is active.
    d. The rule 'Include individual in High School/GED program in the household (Adult)' is not active.
    e. The rule 'Include legally separated or emancipated person under 18.' is not active.
    f. The rule 'Include married or widowed/divorced person under 18. (Adult)' is not active.
    g. The rule 'Include married/emancipated/widowed/divorced person or person with domestic partner under 18. (Adult)' is not active.
    h. The rule 'Include married or emancipated individual. (Adult)' is active.
    i. The rule 'Include married /emancipated person or person in armed force (active/inactive) under 18.' is not active.
    j. The rule 'Include individuals in the armed forces, not on active duty, in the household. (Adult)' is not active.
    k. The individual does not have the marital status: 'Married'.
    l. The individual does not have the marital status: 'Separated'.
    m. The person is does not have a valid emancipated date.
    n. The individual has a Military Veteran record type: Military/Veteran and benefit month begin date is between Enlistment date and discharge date.
    o. The rule 'Exclude individual in armed forces in household.' is active.

Category	Short Description
73	Armed Forces

2. The new program/person status reason CT73 '<mark>Active Armed Force</mark>' will be set as a display status reason when all of the following conditions are met:
   a. The individual does not have the status reason 'FTP Age Verification'.
   b. The individual is younger than 18 years old.
   c. The rule 'Determine if person under 18 is included in the household.' is active.
   d. The rule 'Include individual in High School/GED program in the household (Adult)' is not active.
   e. The rule 'Include legally separated or emancipated person under 18.' is not active.
   f. The rule 'Include married or widowed/divorced person under 18. (Adult)' is not active.
   g. The rule 'Include married/emancipated/widowed/divorced person or person with domestic partner under 18. (Adult)' is not active.
   h. The rule 'Include married or emancipated individual. (Adult)' is active.
   i. The rule 'Include married /emancipated person or person in armed force (active/inactive) under 18.' is not active.
   j. The rule 'Include individuals in the armed forces, not on active duty, in the household. (Adult)' is active.
   k. The individual has a Military Veteran record type: Military/Veteran and benefit month begin date is between Enlistment date and discharge date and Active is 'Yes'.

Category	Short Description
73	Active Armed Force

3. The new program/person status reason CT73 '<mark>Minor Not Married</mark>' will be set as a display status when all the following conditions:
   a. The individual does not have the status reason 'FTP Age Verification'.
   b. The individual is younger than 18 years old.
   c. The rule 'Determine if person under 18 is included in the household.' is active.
   d. The rule 'Include individual in High School/GED program in the household (Adult)' is not active.
   e. The rule 'Include legally separated or emancipated person under 18.' is not active.
   f. The rule 'Include married or widowed/divorced person under 18. (Adult)' is not active.
   g. The rule 'Include married/emancipated/widowed/divorced person or person with domestic partner under 18. (Adult)' is not active.
   h. The rule 'Include married or emancipated individual. (Adult)' is active.

    i.   The rule 'Include married /emancipated person or person in armed force (active/inactive) under 18.' is not active.

    j.   The rule 'Include individuals in the armed forces, not on active duty, in the household. (Adult)' is not active.

    k.   All of the following rules are not active:
   i.   Fail individual with no/unverified 'ID/Driver Licensed' after DMV fees are issued.
   ii.   Include individual with a pending citizenship/LPR/PRUCOL status as an ineligible member. (Pending)
   iii.   Exclude non-married emancipated individual.
   iv.   Include individuals who is seven years together in common Law.
   v.   Include individual with verified Legal Permanent Resident (LPR)/Non-Citizenship.

    l.   The rule 'Include only married individual. (Adult)' is active.

    m.   The individual does not have the marital status: Married.

Category	Short Description
73	Minor Not Married

4.   The new program/person status reason CT73 'Age Less Than 18' will be set as a display status reason when all the following conditions are met:

    a.   The individual does not have the status reason 'FTP Age Verification'.

    b.   The individual is younger than 18 years old.

    c.   The rule 'Determine if person under 18 is included in the household.' is active.

    d.   The rule 'Include individual in High School/GED program in the household (Adult)' is not active.

    e.   The rule 'Include legally separated or emancipated person under 18.' is not active.

    f.   The rule 'Include married or widowed/divorced person under 18. (Adult)' is not active.

    g.   The rule 'Include married/emancipated/widowed/divorced person or person with domestic partner under 18. (Adult)' is not active.

    h.   The rule 'Include married or emancipated individual. (Adult)' is not active.

    i.   The rule 'Include married /emancipated person or person in armed force (active/inactive) under 18.' is not active.

    j.   The rule 'Include individuals in the armed forces, not on active duty, in the household. (Adult)' is not active.

    k.   All the following rules are not active:

Fail individual with no/unverified 'ID/Driver Licensed' after DMV fees are issued.
   ii.   Include individual with a pending citizenship/LPR/PRUCOL status as an ineligible member. (Pending)
   iii.   Exclude non-married emancipated individual.
   iv.   Include individuals who is seven years together in common Law.
   v.   Include individual with verified Legal Permanent Resident (LPR)/Non-Citizenship.
   l.   The rule 'Include only married individual. (Adult)' is not active.

Category	Short Description
73	Age Less Than 18

5. The new program/person status reason CT73 'Child Emancipated' will be set as a display status when all the following conditions:
   a.   The individual does not have the status reason 'FTP Age Verification'.
   b.   The individual is younger than 18 years old.
   c.   The rule 'Determine if person under 18 is included in the household.' is not active.
   d.   The rule 'Include individual in High School/GED program in the household (Adult)' is not active.
   e.   The rule 'Include legally separated or emancipated person under 18.' is not active.
   f.   The rule 'Include married or widowed/divorced person under 18. (Adult)' is active.
   g.   The individual marital status is not: 'Married' from individual demographics.
   h.   The individual has a Emancipation date and its effective for the benefit month.
   i.   The rule 'Exclude non-married emancipated individual.' is active.

Category	Short Description
73	Child Emancipated

6. The new program/person status reason CT73 'Parent/Caretaker Not Applying' will be set as a display status reason when all the following conditions in either A, B or C are met:
   A.   All the following conditions are met:
   a.   The individual does not have the status reason 'FTP Age Verification'.
   b.   The individual is younger than 18 years old.
   c.   The rule 'Determine if person under 18 is included in the household.' is active.

  d. The rule 'Include individual in High School/GED program in the household (Adult)' is not active.

  e. The rule 'Include legally separated or emancipated person under 18.' is not active.

  f. The rule 'Include married or widowed/divorced person under 18. (Adult)' is not active.

  g. The rule 'Include married/emancipated/widowed/divorced person or person with domestic partner under 18. (Adult)' is not active.

  h. The rule 'Include married or emancipated individual. (Adult)' is active.

  i. The individual marital status is not 'Married' or there is no valid emancipated date.

  j. The individual is applying for GA/GR program and is applying with parent (parent is person with care and control).

  k. The rule 'Include person under 18 applying with parent/caretaker.' is not active.

B. All the following conditions are met:

  a. The individual does not have the status reason 'FTP Age Verification'.

  b. The individual is younger than 18 years old.

  c. The rule 'Determine if person under 18 is included in the household.' is active.

  d. The rule 'Include individual in High School/GED program in the household (Adult)' is not active.

  e. The rule 'Include legally separated or emancipated person under 18.' is not active.

  f. The rule 'Include married or widowed/divorced person under 18. (Adult)' is not active.

  g. The rule 'Include married/emancipated/widowed/divorced person or person with domestic partner under 18. (Adult)' is not active.

  h. The rule 'Include married or emancipated individual. (Adult)' is active.

  i. The individual marital status is not 'Married' or there is no valid emancipated date.

  j. The individual is applying for GA/GR program and is applying with parent (parent is person with care and control).

  k. The rule 'Include person under 18 applying with parent/caretaker.' is active.

  l. The parent is not applying for aid.

C. All the following conditions are met:

  a. The individual does not have the status reason 'FTP Age Verification'.

  b. The individual is younger than 18 years old.

  c. The rule 'Determine if person under 18 is included in the household.' is active.

  d. The rule 'Include individual in High School/GED program in the household (Adult)' is not active.

  e. The rule 'Include legally separated or emancipated person under 18.' is not active.

f. The rule 'Include married or widowed/divorced person under 18. (Adult)' is not active.
g. The rule 'Include married/emancipated/widowed/divorced person or person with domestic partner under 18. (Adult)' is active.
h. The individual does not have the marital status: Married, Divorced, Widowed, or does not have a valid Emancipated date or does not have a Domestic Partner relationship.
i. The rule 'Include person under 18 applying with parent/caretaker.' is active and the individual is requesting aid for GR.
j. The individual with parental control is not applying for aid.

Category	Short Description
73	Parent/Caretaker Not Applying

7. The new program/person status reason CT73 'Child Not Married' will be set as a display status reason when all the following conditions:
   a. The individual does not have the status reason 'FTP Age Verification'.
   b. The individual is younger than 18 years old.
   c. The rule 'Determine if person under 18 is included in the household.' is not active.
   d. The rule 'SSN - Santa Clara' is active.
   e. The individual does not have the marital status: Married from individual demographics.

Category	Short Description
73	Child Not Married

8. The new program/person status reason CT73 'Child Eligible for CalWORKs' will be set as a display status reason when all the following conditions in either A or B are met:
   A. All the following conditions are met:
      a. The individual does not have the status reason 'FTP Age Verification'
      b. The individual is younger than 18 years old.
      c. The rule 'Determine if person under 18 is included in the household.' is active.
      d. The rule 'Include individual in High School/GED program in the household (Adult)' is not active.

e. The rule 'Include legally separated or emancipated person under 18.' is not active
f. The rule 'Include married or widowed/divorced person under 18. (Adult)' is not active.
g. The rule 'Include married/emancipated/widowed/divorced person or person with domestic partner under 18. (Adult)' is active.
h. The individual does not have the marital status: Married, Divorced, Widowed, or does not have a valid Emancipated date or does not have a Domestic Partner relationship.
i. The rule 'Include person under 18 applying with parent/caretaker.' is active and the individual is requesting aid for GR.
j. The individual with parental control is applying for aid.
k. The individual with parental control <18 years old.
B. All the following conditions are met:
    a. The individual does not have the status reason 'FTP Age Verification'
    b. The individual is younger than 18 years old.
    c. The rule 'Determine if person under 18 is included in the household.' is active
    d. The rule 'Include individual in High School/GED program in the household (Adult)' is not active.
    e. The rule 'Include legally separated or emancipated person under 18.' is active.
    f. The individual is applying for GA/GR and is applying with someone that has parental control of them.
    g. The individual is currently receiving CW or has an entry in the Other program assistance with program 'CW' and effective for the benefit month.

Category	Short Description
73	Child Eligible for CalWORKs

Please refer the Rules Flow Diagram in the Appendix section on how to open and navigate the Visio diagram.

2.3.8.3 Correspondence Reason Codes

2.3.8.3.1 Overview

This section describes the Notice of Action (NOA) triggers that will be created depending on the resulting EDBC reason code in the previous sections. Notices only trigger from certain reason codes listed in this section.

The reason codes listed in the rule recommendations are formatted as <CalWIN Reason Code> - <CalSAWS EDBC Display Reason>. The trigger condition describes the statuses and reasons in which the notice will trigger for. The county-specific information describes which counties and actions the notices will generate for, as well as the document name and number that will be displayed on the distributed documents page. The template column determines how notices are grouped when generated.

2.3.8.3.2 Description of Change

1. Reason Code: XAS756 - No Appl Req. Person
   a. Trigger Condition
      i. This notice generates for the applicable counties when the program was 'Pending' and is now 'Denied' on the current EDBC with the reason 'No Appl Req. Person'.
   b. Person Level Reason
   c. County-specific information:

County	Action	Document Description	Number	Template
Orange	Denial	GR Denial - Unmarried Minor Under 18 Years of Age	126 A	11608
Sacramento	Denial	GA-Denial-Various Non-Financial Reason	CDS 112-1	11787

2. Reason Code: XAS766 – Minor not married
   a. Trigger Condition
      i. This notice generates for the applicable counties when the program was 'Pending' and is now 'Denied' on the current EDBC with the reason 'Minor not married'.
   b. Person Level Person
   c. County-specific information:

County	Action	Document Description	Number	Template

County	Action	Document Description	Number	Template
Sonoma	Denial	GA Denial - Under 18 Years of Age	110-1 (01/95)	12539

3. Reason Code: XAS768 - Parent/Caretaker not applying
   a. Trigger Condition
      i. This notice generates for the applicable counties when the program was 'Pending' and is now 'Denied' on the current EDBC with the reason 'Parent/Caretaker not applying'.
   b. Person Level Reason
   c. County-specific information:

County	Action	Document Description	Number	Template
Contra Costa	Denial	GA Denial - Unmarried Minor	126 0	11519
Orange	Denial	GR Denial - Unmarried Minor Under 18 Years of Age	126 A	11608

4. Reason Code: XAS702 - <mark>Child not married</mark>
   a. Trigger Condition
      i. This notice generates for the applicable counties when the program was 'Pending' and is now 'Denied' on the current EDBC with the reason 'Child not married'.
   b. County-specific information:

County	Action	Document Description	Number	Template
Santa Clara	Denial	GA Denial - Unmarried Minor	GA 126	12066

5. Reason Code: XAS754 - Child eligible for CalWORKs
   a. Trigger Condition
      i. This notice generates for the applicable counties when the program was 'Pending' and is now 'Denied' on the current EDBC with the reason 'Child eligible for CalWORKs '.
         or

ii. The program was 'Active' in the previous saved EDBC and is now 'Discontinued' on the current EDBC with the reason 'Child eligible for CalWORKs'.

b. County-specific information:

County	Action	Document Description	Number	Template
Sacramento	Discontinuance	DISCONTINUANCE-Various Reasons	CDS 013-1	12450
Sacramento	Denial	GA-Denial-Various Non-Financial Reason	CDS 112-1	11787
Solano	Discontinuance	GA - Discontinuance - Eligible for CalWORKs	053	12141

DDID 2314	DDID description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Clear married individuals} CalSAWS must determine whether to include an applicant as an adult in the GA/GR SFU who is under age 18, is attending school or enrolled in GED program or is married.]	This rule 'Determine if person under 18 is included in the household.' Will satisfy the requirement.	The following rule is stated in the business flow diagram and admin matrix

DDID 2314	DDID description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Clear armed force person not on duty} CalSAWS must determine whether to include an applicant as an adult in the GA/GR SFU who is under age 18 and in the Armed Forces and not on active duty, not married, legally separated is applying with a parent.]	This rule 'Include individuals in the armed forces, not on active duty, in the household. (Adult)' Will satisfy the requirement.	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Clear School attending child} CalSAWS must determine whether to include an applicant as an adult in the GA/GR SFU who is under age 18 is attending High School or enrolled in a GED program.]	This rule 'Include individual in High School/GED program in the household (Adult)' Will satisfy the requirement.	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Clear applying with parents} CalSAWS must determine whether to include an applicant in the GA/GR SFU as an adult who is under age 18 is applying with a parent or caretaker.]	This rule 'Include person under 18 applying with parent/caretaker.' Will satisfy the requirement.	The following rule is stated in the business flow diagram and admin matrix

DDID 2314	DDID description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Clear applying with caretaker or parent} CalSAWS must determine whether to include an applicant as an adult in the GA/GR SFU who is under age 18 and not married, legally separated, emancipated or in the Armed Forces is applying with a parent or caretaker.]	This rule 'Include legally separated or emancipated person under 18.' Will satisfy the requirement.	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Clear married individuals} CalSAWS must determine whether to include an applicant as an adult in the GA/GR SFU who is under age 18 and not married, emancipated, divorced or widowed is applying with a parent.]	This rule 'Include married or widowed/divorced person under 18. (Adult)' Will satisfy the requirement.	The following rule is stated in the business flow diagram and admin matrix

DDID 2314	DDID description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Clear married/emancipated individuals} CalSAWS must determine whether to include an applicant as an adult in the GA/GR SFU who is under age 18 and not married, divorced, widowed, emancipated or domestic partner is applying with a parent or caretaker relative.]	This rule 'Include married/emancipated/widowed/divorced person or person with domestic partner under 18. (Adult)' Will satisfy the requirement.	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Clear married individuals} CalSAWS must determine whether to include an applicant as an adult in the GA/GR SFU who is under age 18 and not married or emancipated is applying with a parent.]	This rule 'Include married or emancipated individual. (Adult)' Will satisfy the requirement.	The following rule is stated in the business flow diagram and admin matrix

DDID 2314	DDID description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Clear married individuals} CalSAWS must determine whether to include an applicant as an adult in the GA/GR SFU who is under age 18 and not married & legally separated, emancipated or in the Armed Forces is applying with a parent.]	This rule 'Include married /emancipated person or person in armed force (active/inactive) under 18.' Will satisfy the requirement.	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Clear legally emancipated individuals} CalSAWS must determine whether to include an applicant as an adult in the GA/GR SFU who is under age 18 who is not married, not legally emancipated, not divorced or widowed is applying with a parent.]	This rule 'Exclude non-married emancipated individual.' Will satisfy the requirement.	The following rule is stated in the business flow diagram and admin matrix

DDID 2314	DDID description	How DDID Requirement Met	Rule Flow diagram
	[Business Rule: {Clear married individuals} CalSAWS must determine an applicant who is under age 18 and married as an adult in the GA/GR SFU.]	This rule 'Include only married individual. (Adult)' Will satisfy the requirement.	The following rule is stated in the business flow diagram and admin matrix
	[Business Rule: {Clear individuals in armed forces} CalSAWS must exclude an applicant for GA/GR who is under age 18 and in the armed forces.]	This rule 'Exclude individual in armed forces in household.' Will satisfy the requirement.	The following rule is stated in the business flow diagram and admin matrix

2.4 Eligibility - Update Code Detail table.

2.4.1 Overview

The code detail table will be updated to allow the following status reason being used for CalWIN to be CalWIN General Relief (GR) specific program status reasons.

2.4.2 Description of Changes

1. Add five new columns in the code table (CT 73 Program Reason Codes)
   a. The five new columns will be added and used to reference:

New Column	Description

GR Priority	The column will prioritize status reason based to deem which one has a higher priority than another
GR Program Role	This column will determine if the status reason will change the person role when executed
GR Close Program	This column will determine if this status reason will close CalWIN GR program when executed
GR Close Person	This column will determine if this status reason will close the person applying for CalWIN GR program when executed
General Relief	This column will determine if the status reason will be used for CalWIN GR program.

b. Please reference table A in appendix 6.2 for the values that will be set for each column for the program/person status.

3   SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1.			
2.			

4   MIGRATION IMPACTS

General Assistance/General Relief functionality will be implemented as a new program for the 57 counties aside from Los Angeles. Los Angeles GA/GR functionality will not be modified.

5 OUTREACH

NONE

6 APPENDIX

6.1 Rules Flow Diagram

Viewing Visio Document in Internet Explorer

1. This is applicable for Laptops/Desktops that do not have Microsoft Visio software installed.
2. Once you double click the attachment or right click and open with Internet Explorer the Visio will open in internet explorer.
3. *If opening the Visio file from the SharePoint link the Visio file will need to be downloaded first then open with the downloaded file with internet explorer.

4. The following prompt will appear if opening the downloaded Visio file.
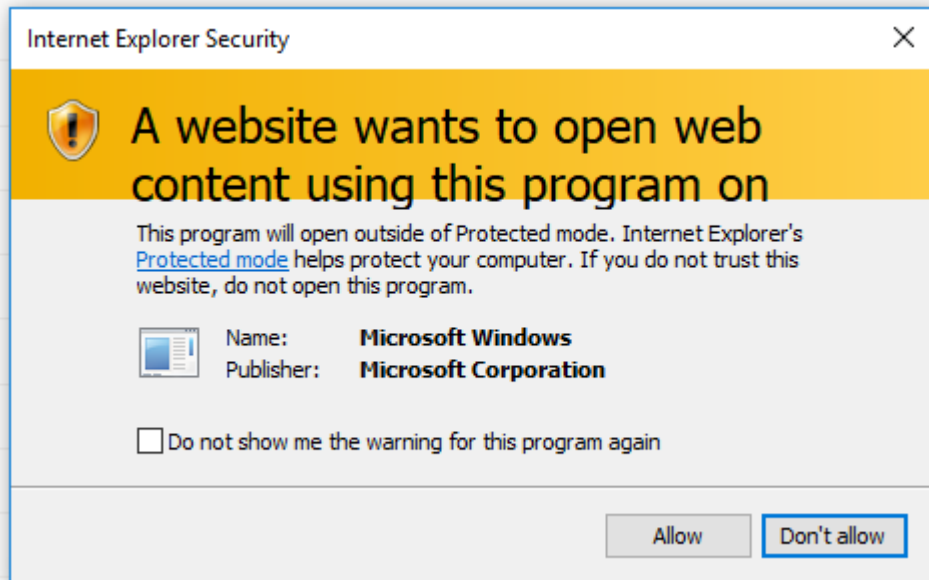
5. Click 'Allow' to open the file on Internet Explorer.
6. The internet Explorer will open with the below pop up in the bottom of the page

| Internet Explorer restricted this webpage from running scripts or ActiveX controls. | Allow blocked content | ✕ |
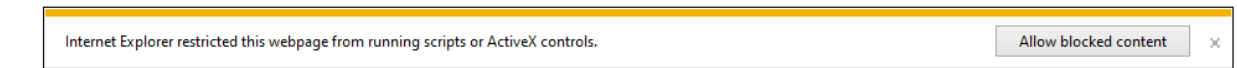
7. Click Allow Blocked Content.

8. Once the Visio opens in Internet Explorer, select the tab at the bottom and navigate using the buttons highlighted below for the appropriate rules (in this case Included Individual)

⏮ ◀ ▶ ⏭   Identity Check Page 1 of 2   Identity Check Page 2 of 2   **Included Individual**
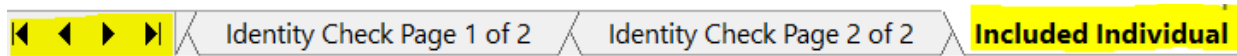
9. Click the layer icon circled in red color below
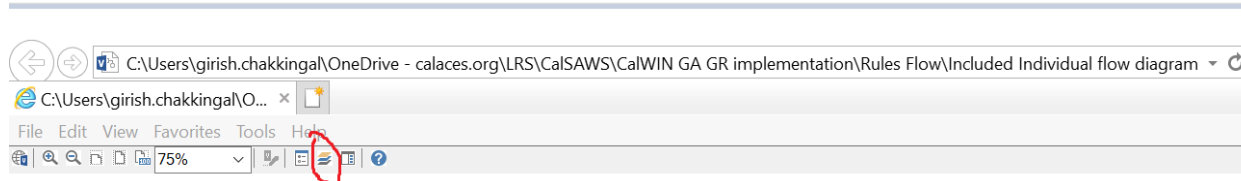
10. Once the layers button is clicked the Properties box will pop up.

11. Then click the county name that is applicable to you, in this case Alameda

12. Once you select Alameda and close the properties pop up (by clicking the x button at top right corner like closing a tab or window) the flow diagram will show only the rules /functionalities applicable to Alameda.

Viewing Visio Document in Microsoft Visio

1. This is applicable for Laptops/Desktops that do have Microsoft Visio software installed

2. Once you double click the attachment or right click and open with Visio then it will open in Microsoft Visio
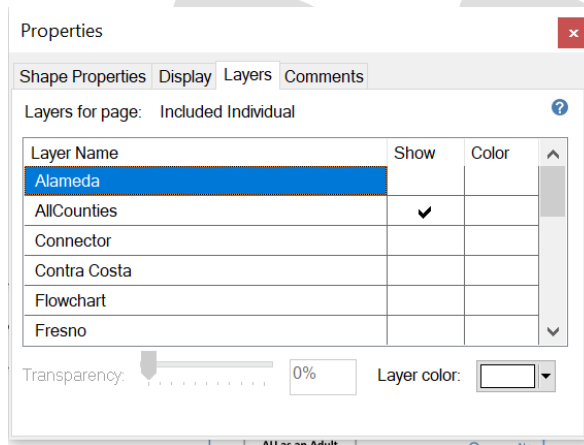
3. Once the Visio opens in Internet Explorer, select the tab at the bottom and navigate using the buttons highlighted below for the appropriate rules (in this case Included Individual)
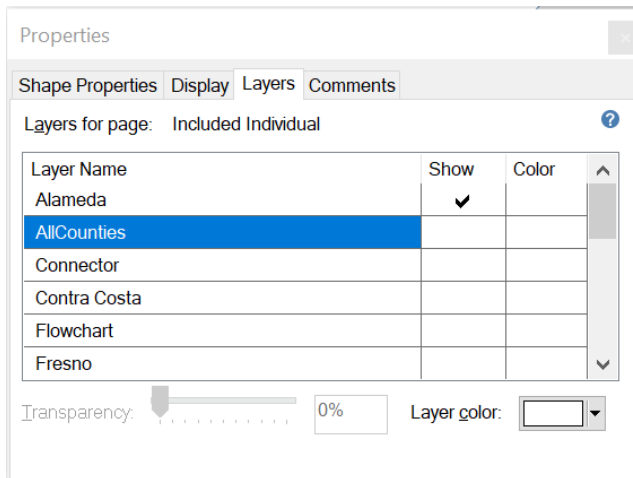
4. On the right side of the flow diagram the counties names will be displayed as shown below

All Counties

☐ Alameda
☐ Contra Costa
☐ Fresno
☐ Orange
☐ Placer
☐ Sacramento
☐ San Diego
☐ San Francisco
☐ San Luis Obispo
☐ SanMateo
☐ Santa Barbara
☐ Santa Clara
☐ Santa Cruz
☐ Solano
☐ Sonoma
☐ Tulare
☐ Ventura

5. Then click the county name that is applicable to you, in this case Alameda as shown below

Alameda

☑ Alameda
☐ Contra Costa
☐ Fresno
☐ Orange
☐ Placer
☐ Sacramento
☐ San Diego
☐ San Francisco
☐ San Luis Obispo
☐ SanMateo
☐ Santa Barbara
☐ Santa Clara
☐ Santa Cruz
☐ Solano
☐ Sonoma
☐ Tulare
☐ Ventura

6. Once you select Alameda the flow diagram will show only the rules /functionalities applicable to Alameda.

6.2 Status Reason (CT73)

Reference table for CT73 (Program status reason) and corresponding status reason in this design document. This table shows the values for the new columns added.

   h. Key:
      i.   GA/GR Priority
         01.   The lower the number the higher the priority
      ii. GA/GR Program Role
         01.   FE – This indicator means the status reason will change the person role to FRE - 'Financially Responsible – Excluded'
         02.   FI – This indicator means this status reason will change the person role to FRI 'Financially Responsible – Included'
         03.   MM – This indicator means this status reason will change the person role to MMO 'Medi-Cal Member Only'

  04. UP – This indicator means this status reason will change the person role to UP 'Unaided Person'

 iii. GA/GR Close Person

  01. CanCloseBoth – Indicator means this status reason can close both person and program level.

  02. Y – indicator means this status reason can close the person.

 iv. GA/GR Close Program

  01. CanCloseBoth – Indicator means this status reason can close both person and program level.

  02. Y – Indicator means this status reason can close the program.

 v. General Relief

  01. Y -Indicator means this status reason will be applicable for CalWINs General Relief Program

CalWIN Status	GR Priority	CalSAWs Status (Status Reason)	GA/GR Program Role	GA/GR Close Person	GA/GR Close Program	General Relief
XAS753	8000	Active Armed Force		Y		Y
Event 2	8010	ID Unverified				Y
Alt Flow 6 Event 2	9020	Age Less Than 18	FE			Y
XAS767	5000	Armed Forces		Y		Y
XAS727	5140	CalWORKs Eligible		Y		Y
XAS790	8060	Catastrophically Ill Undoc Non-Citizen	UP			Y
XAS761	5020	Child		Y		Y
XAS754	5040	Child Eligible for CalWORKs		Y		Y
XAS765	5060	Child Emancipated		Y		Y
XAS867	1020	Child Ineligible for CalWORKs			Y	Y
XAS702	8020	Child Not Married		Y		Y
Alt Flow 1 Event 3	9060	Common Law	FE			Y
XAS763	5340	County Decision Non-Citizenship		Y		Y

XAS793	1240	County Non-Support Reason				Y	Y
XAN318	5200	Did Not Sign CA-22		Y			Y
Alt Flow 4.2/ Alt Flow 4 Event 6/Alt Flow 5 Event 4.1	8160	Domestic Partner	UP				Y
Alt Flow 4 Event 1 & Event 12	9040	Fail Aided Family	FE				Y
XAS798	8040	FTP Age Verification	UP				Y
XAS795	5220	FTP INS Document		Y			Y
XAS796	5220	FTP INS Document		Y			Y
XAS805	1120	FTP INS Documented: No Proof of Non-Citizen Status			Y		Y
XAS759	5300	FTP Name/Identity		Y			Y
XAS758	1100	FTP Proof Citizenship			Y		Y
XAS728	1100	FTP Proof Citizenship			Y		Y
XAS752	1060	FTP Proof Citizenship Unverified			Y		Y
XAN014	1140	FTP Sponsor SOF			Y		Y
XAS886	1180	FTP Verification			Y		Y
Alt Flow 3 Event 5	8180	Gets CalWORKs	UP				Y
Alt Flow 3 Event 5	8180	Gets CalWORKs	UP				Y
XAS912	1200	In Home Spouse Not Aided				Y	Y
XAN320	5240	Incomplete Form		Y			Y
XAN321	5240	Incomplete Form		Y			Y
XAN322	5240	Incomplete Form		Y			Y
XAS867	8120	Ineligible CalWORKs Child Apply with Parents	UP				Y
XAS792	1000	Ineligible Immigration Status				Y	Y

XAS909	1040	Ineligible Non Citizen			Y	Y
Alt flow 2 Event 3	9140	Living with Supporter	FE			Y
XAS914	5400	Marriage Term Not Met		Y		Y
XAS766	5080	Minor Not Married		Y		Y
XAS756	5100	No Appl - Req Person		Y		Y
XAS726	8100	No Good Cause - Child Not in Home	UP			Y
XAS755	1080	No Proof of Non-Citizen Status			Y	Y
XAS762	5360	Non-Citizenship		Y		Y
XAS791	5180	Not Catastrophically Ill Undoc Non-Citizen		Y		Y
XAS794	5260	Not in US for Req. Duration		Y		Y
XAS768	5120	Parent/Caretaker Not Applying		Y		Y
XAN519	8200	Person is Single	UP			Y
Alt Flow 5 event 6	9080	Relationship Term Not Met	FE			Y
Alt Flow 2 Event 1.3/ Alt Flow 2 Event 3 / Alt Flow 2 Event 1.1/Alt Flow 2 Event 2	8220	Separated Spouse	UP			Y
Event X	8140	Sponsor in Home	UP			Y
XAN106	1160	Sponsor Meeting Needs			Y	Y
XAS797	5280	Sponsored Non-Citizen		Y		Y
Alt Flow 3 Event 4	9100	Spouse Applied for Aid	FE			Y
Alt Flow 1 Event 3	8240	Spouse Common Law	UP			Y
XAS913	1220	Spouse Not Aided			Y	Y

Alt flow 1 Event 2/ Alt flow 2 Event 2	9120	Supporter	FE			Y
XAS764	5380	Undoc Non-Citizenship is Not Catastrophically Ill		Y		Y

6.3 Reference table search (used by developers and testers)

This table lists information on what database table, category, and values to search and retrieve when use case conditions requires retrieving county defined values. Developers and testers will use this information to search the database for the required values.

CalSAWs Table	CalSAWs Table	Description (summary of what we are doing in this table)	Example	Category ID	Reference Columns used to search	Column being retrieved

| Sponsored Non-citizen Cert Period | County Defined Time Limit | The table 'County Defined Time Limit' (CT 10634) will provide the time limit duration for the CalWIN GAGR County.

Seach based on the Code number identif 'SA'.

Retrieve the following reference columns:

Reference column '[County Name] TIME LIMIT' which will give a numeric value (1,2,3.....).
Reference column "[County Name] UNIT OF MEASUREMENT" will give a String Value (D,H,M or Y) with (D = Days, H=Hours, M = Months, Y = Years).

These two values will give the duration of 'County Defined Specific Period'.

Note - [County Name] is a placeholder for | Example to determine the time limit for 'County Defined Specific Period' for the county of Alameda :

Seach:
Reference Column: Alameda Time Limit
Reference Column: Alameda Unit of measurement

From:
Code Detail Table

Where:
Code number identif = SA
Category Id = 10634

Result:
"Alameda Time Limit" = 3
"Alameda Unit of measurement" = Y

*Alameda time limit duration for 'County Defined Specific Period' is 3 Year | 10634 | Code number Id = SA | Column: [County] TIME LIMIT Value: Numeric Value (1,2,3…..)

Column: 'County' UNIT OF MEASUREMENT Value: String Value (D,M,H,Y) |

		whatever county being searched for.					

DRAFT

| Adult Child determination | GAGR Household Status Reason County Reference | The table 'GAGR Household Status Reason County Reference' will provide if the household status reason for being Absence for the home is accepted for the CalWIN GAGR County.

Using the reference column 'County code' (Which reference CT15 County Code) and column 'Household Status Reason' (Which reference CT 211 Household Reason Status Reason Code) to search in the Reference table 'GAGR Household Status Reason County Reference' (CT 10654) to get the value in the reference column 'Applicable' .

If the reference column 'Applicable' is Y - The county | Example to determine if the Household reason for absense 'Crisis/Special situation' is accepted for the county Alameda
Search:
Reference Column: Applicable

From:
Code Detail Table

Where:
Reference Column: County Code = 01
Reference Column: Household Status Reason = 'SS'
Category Id = 10654

Result
Applicable = Y

The county Alameda (01) accepts the Household Status Reason 'Crisis/Special Situation' (SS). | 10654 | County Code Household Status Reason | Reference column:Applicable Values: Y,N or null |

		specified in Reference column 'County Code' accepts the Household Status Reason. If the reference column 'Applicable' is N or the entry cannot be found in CT 10654 - Then that county does not accept the Household Status Reason.					

| Adult Child determination | GAGR Non-citizenship County Reference Tabl | This Table is used to find if the citizenship is 'Eligible' or 'Ineligible' for the CalWIN GAGR county.

Using the reference columns 'County Code' (which reference CT15 County Code) and 'Citizenship Type' (which reference CT 304 Citizenship Type) to search the table 'GAGR Non-citizenship County Reference Table' (CT10653) to find if a Citizenship type is 'Eligible' or 'Ineligible' based on the reference column 'Classification'. | Example to determine if the citizenship 'Applicant for Registry' is Eligible for Alameda; Search:
Reference Column: 'Classification'

From:
Code Detail Table

Where:
County Code = 01
Citizenship Type = 'A2'
Category Id = 10653

Result: Classifcation = 'Eligible'

Meaning:
The county Alameda '01' classifies the the citizenship 'EAD - Applicant for Registry' as 'Eligible. | 10653 | County Code Citizenship Type | Reference Colum: Classification Values: Eligible, Ineligible |

| Citizenship Non-cintizen status | GAGR Non-citizenship County Reference Table | This Table is used to find if a citizenship is 'Eligible' or 'Ineligible' for the CalWIN GAGR county.

Using the reference column 'County Code' (Which referenc CT15 County Code) and 'Citizenship Type' (Which reference CT 304 Citizenship Type) to search in the 'GAGR Non-citizenship County Reference Table' (CT10653) to find if a Citizenship type is 'Eligible' or 'Ineligible' indicated in the reference column 'Classification'. | Example to determine if the citizenship 'Applicant for Registry' is Eligible for Alameda

Search:
Reference Column: 'Classification'

From:
Code Detail Table

Where:
County Code = 01
Citizenship Type = 'A2'
Category Id = 10653

Result: Classifcation = 'Eligible'

Meaning:
The county Alameda '01' classifies the the citizenship 'EAD - Applicant for Registry' as 'Eligible. | 10653 | County Code Citizenship Type | Reference Colum: Classification Values: Eligible, Ineligible |

| Marital Status | Marital Status Reason | This table is used to determine if the marital status reason for end of marriage is accepted for the CalWIN GAGR County.

Using the reference column in the table Marital Status Reason CT10639 will indicate if a county accepts the martial status reason selected by the end user. This will be indicated by having a 'Y' - meaning its accepted for that county or 'N' - which means it is not accepted for that county.

Each county has its own reference column indicated below:
ALA - Alameda
CCS - Contra Costa
FRS - Fresno
ORG - Orange
PLA - Placer
SAC - Sacremento | Example to determine if the Marital status reason 'Abuse' is accepted for the county of Alameda:
Search:
Reference column: ALA

From:
Code Detail Table

Where:
Code_num_identif = 'AB'
Category Id = 10639

Result: ALA = Y

Meaning:
The Marital Status rason Abuse 'AB' is accpted for the county Alameda. | 10639 | Code Number Identif/Short Decode/Long Decode | County Reference Column
Values: Y,N |

		SBR - San Diego SCL - Santa Clara SCZ - Santa Cruz SDG - San Diego SFO - San Francisco SLO - San Luis Obispo SMT - San Mateo SOL - Solano SON - Sonoma TUL - Tulare VEN - Ventura YOL - Yolo				

| Amount of GA support | Non-Support Reason | This table is used to determine if a Non-Support reason is accepted for the CalWIN GAGR County.

Using the reference column in the table Non-Support Reason CT10622 will indicate if a county accepts the Non-Support reason selected by the end user. This will be indicated by having a 'Y' - meaning its accepted for that county or 'N' - which means it is not accepted for that county.

Each county has its own reference column indicated below:
ALA - Alameda
CCS - Contra Costa
FRS - Fresno
ORG - Orange
PLA - Placer
SAC - Sacremento
SBR - San Diego | Example to determine if the reason of Non-Support 'Drug/Alchol Program' is accepted for the county of Alameda:
Search:
Reference column: ALA

From:
Code Detail table

Where:
Code_num_identif = 'DAP'
Category Id = 10622

Result: ALA = Y

Meaning:
The Non-Support reason Drug/Alchol Program 'DAP' is accpted for the county Alameda. | 10622 | Code Number Identif/Short Decode/Long Decode | County Reference Column
Values: Y,N |

		SCL - Santa Clara SCZ - Santa Cruz SDG - San Diego SFO - San Francisco SLO - San Luis Obispo SMT - San Mateo SOL - Solano SON - Sonoma TUL - Tulare VEN - Ventura YOL - Yolo				

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-229005

Mass Mailer for TEMP CW 2225 form

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Phong Xiong
	Reviewed By	Rainier Dela Cruz

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
6/8/2021	1.0	Initial Draft	Phong Xiong

Table of Contents

1   OVERVIEW

This is an operational SCR to mass mail the TEMP CW 2225 form implemented with CA-217945 to all active CalWORKs assistance units (AUs).

1.1   Current Design

As part of CA-217945, the TEMP CW 2225 was only implemented into the Template Repository.

1.2   Requests

Due to the impacts of ACL 20-115 from CA-217945, all active CalWORKs AUs must be notified of the changes at least 30 days prior to the implementation of the CA-217945 eligibility changes set to be effective January 1, 2022.

1.3   Overview of Recommendations

1. Mass mail the TEMP CW 2225 to all active CalWORKs AUs via batch process.

1.4   Assumptions

1. This is SCR is only for operational purposes to mass mail the TEMP CW 2225. There are no additional updates for the TEMP CW 2225.
2. Currently, there is no CW Intake packet to include the TEMP CW 2225, it is the CWDs' responsibility to provide the TEMP CW 2225 from the Template Repository to new applicants at intake beginning no later than 30 days prior to implementation of the disregard changes.

2   RECOMMENDATIONS

This is an operational SCR to mass mail the TEMP CW 2225 that was implemented into the Template Repository with CA-217945.

2.1   Mass Mailing of TEMP CW 2225 Form

2.1.1   Overview

The TEMP CW 2225 (10/20) form was implemented into the Template Repository with SCR CA-217945 to inform applicants and recipients of changes to the child support disregards from AB 79 and the potential impact of the change.

2.1.2   Form Generation for TEMP CW 2225

Generate the TEMP CW 2225 via batch process for a one-time mailing for all active CalWORKs AUs at least 30 days prior to the implementation of the disregard changes from SCR CA-217945.

2.1.3   Mailing Requirements

Mailing Requirements:

Mail-To (Recipient): Applicant

Mailed From (Return): Sending Office

Mail-back-to Address: N/A

Outgoing Envelop Type: Standard

Return Envelop Type: N/A

Additional Requirements:

Special Paper Stock: N/A

Enclosures: None

Electronic Signature: No

Post to SSP: Yes

3 REQUIREMENTS

3.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.18.3.1 CAR-1237	The LRS shall automatically generate the following correspondence online or in the batch process, as a result of individual and/or case action initiated by the LRS or by COUNTY-specified Users, except when exempt due to program requirements: a. Adverse notices (includes: decrease, collection, denial, or termination of benefits); b. Non-adverse notices (includes: approval, increase in benefits, no change, and rescission); and c. Non-approval notices (includes: cancellation, withdrawal, informational, and benefit issuance).	Generating the TEMP CW 2225 via batch process for mass mailing.

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-231015 Updates to CountyCode 00 handling for Appointments API

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Dana Petersen
	Reviewed By	Avi Bandaranayake

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
7/13/2021	1.0	Initial Draft	Dana Petersen

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1 OVERVIEW

1.1 Current Design

The Appointments API is used to return, create, and update county specific appointment data. During the onboarding process for APIs, county applications are provided with a 'scope' or a county code that is passed to the API code via the API gateway. This scope is used to limit and control data that is accessible to be returned, created or updated. A county application can only view and modify data that is specific to that county, or, for applications that are not county-specific (such as BenefitsCal), the county code must be provided by additional request parameters.

1.2 Requests

Applications using x-county-code header with a value of '00' are required to provide a county code request parameter, which limits the ability of non-county specific applications to query appointment data across multiple counties without knowing which counties to which the person is associated.

1.3 Overview of Recommendations

1. Modify the appointment API so that an application using a x-county-code of '00' can retrieve or update appointment data without specifying a county, unless required as part of the operation to narrow the search to a specific case.

1.4 Assumptions

1. Results returned will be paginated to 20 values by default.
2. Limit parameter will allow a maximum of 250 values. Requesting a larger value will result in a 400 error response.
3. Results are limited to county level data. Except in the case of a third party application been given 00 access.
4. Code Table values in the appendix are subject to change.
5. Requests and Responses will use Code Table values as described in the appendix.
6. Offset and limits will apply only if paginated results are available.
7. Offset beyond the max available will return a 404 error.
8. Offset and limits will only apply to the root element
9. Sorting and ordering only applies to the root element.
10. Null or empty values will not be returned in the response objects.
11. Requests sent with improper data types will result in 400 error with a stack trace.

2 RECOMMENDATIONS

2.1 Appointments API

2.1.1 Overview

Applications with '00' access should be allowed to create or modify any county data. These applications should also be able to view data from any county. Modify API operations to no longer require the county code Request Parameter when appropriate. Return the county code value for successful GET, PUT, and POST operations.

2.1.2 Description of Changes

1. Add a new 'countyCode' value in the response object for successful operations to include the county code associated to the appointment record.
2. Modify control logic implemented in SCR CA-230422 that checks the county code request parameter:
   a. If the x-county-code header is '00' then
      i. Check if the county code parameter is also sent.
      ii. If sent, use the county code parameter for the endpoint operation in addition to other values provided for retrieval, creation or updating data.
      iii. If the county code value is not sent for the following operations, apply validation 3.a below:
         1. GET/appointments/byCase/{caseNum}
         2. POST/appointments/appointment/
         NOTE: For all other operations, the county code request parameter is optional. Not including the county code request parameter will result in appointment records that match the search criteria, regardless of county.
   b. If the x-county-code header value is 01 – 58
      i. Check if the county code parameter is also sent.
      ii. If county code parameter is sent and is the same value as the header parameter use the header value for the endpoint operation in addition to other values provided for retrieval, creation or updating data.
      iii. If county code parameter is sent but is different than the header value, see validation 3.b below.
      iv. If county code parameter is not sent use the header value for the endpoint operation in addition to other values provided for retrieval, creation or updating data.
3. Add validation messaging
   a. 400 Bad Request: A county code is required.
   b. 403 Forbidden: Cannot access data for a different county.

4. All other standard error validation will remain.

2.1.3 Request

1. No Changes.

2.1.4 Request Body

The appointments API can be used to create an appointment in CalSAWS. The request must contain the following fields:

```json
{
  "caseNum": "string",
  "countyCode": "string",
  "persId": 0,
  "workerNum": "string",
  "type": "string",
  "subType": "string",
  "stat": "string",
  "statRsn": "string",
  "startTime": "string",
  "apptDate": "2021-03-03",
  "duration": 0,
  "attendance": "pending"
}
```

2.1.5 Response

The County Code value will be returned in success response objects. See technical specification for additional details.

2.1.6 Headers

The following headers are required and included in all operations by the application gateway and do not need to be included in the request.

X-County-Code: This header is added to all requests by the application gateway. The county code header is used to limit returned values to be specific to the county. In the special situation where an application is given a county code of 00 during onboarding, the calling application will have to provide county code as an additional request parameter. See 2.1.2.

X-App-Id: This header is added to all requests by the application gateway. This is a unique App-id that is created for each county application during the onboarding process. This Id should be referenced against a mapping table with staff Ids (one App-Id per staff id) that will in turn be used for database audit fields (created_by, updated_by) when an application creates or updates data in the CalSAWS system.

2.1.7 Error Messages

The Appointment API will return error messages in the following Scenarios:

1. Bad request. body/parameter {parameter name} is invalid. {Reason}
2. Authorization information is missing or invalid.
3. Bad request. Request body/parameter {parameter name} was not found.
4. Request Timeout.
5. Internal Server Error.
6. Forbidden.

3   SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	API	Detailed Endpoint document	appointments.html

4   REQUIREMENTS

4.1   Project Requirements

REQ #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
DDID 2342	The CONTRACTOR shall create a service allowing 58 Counties to retrieve, update, and create appointments utilizing a CalSAWS API. The service will allow the 58 Counties to do the following: 1) Search for scheduled appointments by EBT card number, case number, Document ID, person information and appointment type, worker number, date and status. The service will return a list of appointments based on the search parameters provided by the user. When searching by date or status a worker number, case	The API complexity accounts for including the ability to read, write, and update appointments. It also includes the ability to search for appointments utilizing a variety of parameters.	Create appointments API

number, or person information will be required.		
2) Allow users to update the status of an appointment and create new appointments based on identified worker availability from a separate worker schedule API. This API will update and create appointments when called utilizing required data elements as specified by the CalSAWS Software.		

5   APPENDIX

This section contains the code table (CT) values that are currently used in the system. API users can use and expect these values as specified in the technical design

CT 22: status/stat_code
Canceled
Completed
No Show
Rescheduled
Scheduled
Showed

CT 291: type
Cal-Learn
Counselor Meeting
General Appointment
Group Meeting
GROW
Home Visit
IEVS Interview
Intake Interview
Meeting with Worker
Preventative Fraud Interview
Provider
QC Case Review
Re-Evaluation CW/CF Interview
Re-Evaluation Interview

CT 291: type
Telephone CW/CF RE Interview
Telephone Interview
WTW/REP
YBN Appointment

CT 10113: subType
2nd Telephone Interview Recertification
Appraisal Appointment
Assign Next Activity Appointment
Cal-Learn Non-Compliance Cause Determination
Cal-Learn Orientation
Case Management Appointment
Client Requested
Cure Sanction
DCFS Referral
Direct Rent
Exemption Expired Appointment
Fingerprinting
General Appointment
GR B&C Appointment
GR Case Manager
GR Denial Complaint
GR Employment Specialist
GR Hearings
GR JSTP Appointment
GR Medical
Group
GROW Hearing
Home Call
IFDS Appointment
Intake-follow-up Appointment
Issuance see Cashier
Issuance see Worker
Meeting
Mental Health Worker
MSUDRP Assessment
NHR Appointment
Non-Compliance Cause Determination
Non-Compliance Home Visit
Other

CT 10113: subType
Other Non-client
Out of County EBT Transaction
Out of State EBT Transaction
Post Time Limit
PVS Appointment
Reaffirmation Group
Reaffirmation Non-Group
Reaffirmation Second Appt.
Return GROW 85
Return Job Development
Sanction Home Visit
Screening & Intake Appointment
Screening Only
Second Parent
SSI 2nd Advocacy Mandatory
SSI Advocacy Follow-Up
SSI Advocacy Mandatory
SSI Advocacy Voluntary
SSIAP NSA with Worker
Telephone Interview Intake
Telephone Interview Recertification
Testing
Time Limit Review
Training
Verification Return
VIP Appointment
YBN Application Appointment

CT 23 : statRsn
Batch Initiated
Client Initiated
Interrupted
Rescheduled
Worker Initiated

Type Code : Sub Type Code mapping

Type Code	Sub Type Code
Cal-Learn	Cal-Learn Non-Compliance Cause Determination
Cal-Learn	Cal-Learn Orientation

Type Code	Sub Type Code
GROW	Case Management Appointment
GROW	GROW Hearing
GROW	Return GROW 85
GROW	Return Job Development
General Appointment	2nd Telephone Interview Recertification
General Appointment	Client Requested
General Appointment	Direct Rent
General Appointment	Fingerprinting
General Appointment	GR B&C Appointment
General Appointment	GR Case Manager
General Appointment	GR Denial Complaint
General Appointment	GR Employment Specialist
General Appointment	GR Hearings
General Appointment	GR JSTP Appointment
General Appointment	Group
General Appointment	Home Call
General Appointment	IFDS Appointment
General Appointment	Intake-follow-up Appointment
General Appointment	Issuance see Cashier
General Appointment	Issuance see Worker
General Appointment	Meeting
General Appointment	Mental Health Worker
General Appointment	NHR Appointment
General Appointment	Other
General Appointment	Other Non-client
General Appointment	Out of County EBT Transaction
General Appointment	Out of State EBT Transaction
General Appointment	PVS Appointment
General Appointment	Reaffirmation Group
General Appointment	Reaffirmation Non-Group
General Appointment	Reaffirmation Second Appt.
General Appointment	SSI 2nd Advocacy Mandatory
General Appointment	SSI Advocacy Follow-Up
General Appointment	SSI Advocacy Mandatory
General Appointment	SSI Advocacy Voluntary
General Appointment	SSIAP NSA with Worker
General Appointment	Screening & Intake Appointment
General Appointment	Screening Only
General Appointment	Telephone Interview Intake
General Appointment	Telephone Interview Recertification

Type Code	Sub Type Code
General Appointment	Testing
General Appointment	Training
General Appointment	VIP Appointment
General Appointment	Verification Return
General Appointment	YBN Application Appointment
Provider	GR Medical
Provider	MSUDRP Assessment
WTW/REP	Appraisal Appointment
WTW/REP	Cure Sanction
WTW/REP	General Appointment
WTW/REP	Non-Compliance Cause Determination
WTW/REP	Non-Compliance Home Visit
WTW/REP	Sanction Home Visit
WTW/REP	Time Limit Review

Stat: statRsn Mapping

Appointment Status Code	Appointment Status Reason Code
Canceled	Client Initiated
Canceled	Worker Initiated
Rescheduled	Client Initiated
Rescheduled	Interrupted
Rescheduled	Rescheduled
Rescheduled	Worker Initiated
Scheduled	Batch Initiated
Scheduled	Client Initiated
Scheduled	Worker Initiated

CT 285: Attendance
Canceled
No Showed
Pending
Rescheduled
Showed

CT 15: County Codes	
CountyCode	County name
01	Alameda

02	Alpine
03	Amador
04	Butte
05	Calaveras
06	Colusa
07	Contra Costa
08	Del Norte
09	El Dorado
10	Fresno
11	Glenn
12	Humboldt
13	Imperial
14	Inyo
15	Kern
16	Kings
17	Lake
18	Lassen
19	Los Angeles
20	Madera
21	Marin
22	Mariposa
23	Mendocino
24	Merced
25	Modoc
26	Mono
27	Monterey
28	Napa
29	Nevada
30	Orange
31	Placer
32	Plumas
33	Riverside
34	Sacramento
35	San Benito
36	San Bernardino
37	San Diego
38	San Francisco
39	San Joaquin
40	San Luis Obispo
41	San Mateo
42	Santa Barbara

43	Santa Clara
44	Santa Cruz
45	Shasta
46	Sierra
47	Siskiyou
48	Solano
49	Sonoma
50	Stanislaus
51	Sutter
52	Tehama
53	Trinity
54	Tulare
55	Tuolumne
56	Ventura
57	Yolo
58	Yuba

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-231089 | Updates to GEN 201 form

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Raj Devidi
	Reviewed By	Sureshnaidu Mullaguri

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
07/19/2021	1.0	Original	Raj Devidi

Table of Contents

1 OVERVIEW

The purpose of this change is to update W2 tax year on GEN 201 - Income Verification form version (1/21) in CalSAWS.

1.1 Current Design

Currently W2 tax year is populated based on form generation date when GEN 201 - Income Verification form is generated from IEVS Integrated Fraud Detection System Abstract page and from Batch.

1.2 Requests

Update existing auto population of W2 tax year based on process quarter date on GEN 201 - Income Verification form. If the year in process quarter date is current year then W2 tax year should be blank because current year's W2 is not available until next year.

1.3 Overview of Recommendations

1. Auto populate W2 tax year based on the year from process quarter date when GEN 201 - Income Verification form generates from IEVS Integrated Fraud Detection System Abstract page and from Batch.
2. W2 tax year should be blank when process quarter date is in current year.

1.4 Assumptions

1. The GEN 201 form is populated with most recent IEVS Abstract information when generated from Template Repository and the W2 tax form year field will be populated same as defined in Section 2.1.2.
2. No changes to auto population other than W2 tax year.

2 RECOMMENDATIONS

2.1 Update W2 Tax year on GEN 201 – Income Verification Form

2.1.1 Overview

This section will cover the updates to W2 tax year when generated from IEVS Integrated Fraud Detection System Abstract page and from Batch. There are no updates to the below form properties, listed for information purpose only.

State Form: GEN 201 (01/21)

Programs: All programs

Attached Forms: None

Forms Category: Forms

Template Repository Visibility: All Counties

Languages:

Arabic, Armenian, Cambodian, Chinese*, Farsi, Hmong, Korean, Lao, Russian, Tagalog, Vietnamese

One translation is provided to support the three Chinese threshold languages: Cantonese, Chinese and Mandarin.

Form Header: CalSAWS Standard Header #1

Form Title (Document List Page Displayed Name): Income Verification

Template Description: Used by counties to inform Customers that reported information does not match information received from the Employment Development Department.

Form Number: GEN 201

Include NA Back 9: No

Imaging Form Name: Income Verification

Imaging Document Type: IEVS

Form Mockups/Examples: N/A

2.1.2 Description of Change

1. Auto populate W2 tax year based on the year from process quarter date when GEN 201 - Income Verification form generates from IEVS Integrated Fraud Detection System Abstract page and from Batch.

Form Population

Section: Form Page 1

YOU MAY LOSE YOUR BENEFITS IF YOU DO NOT RESPOND BY: <20>
(Date)

We got information that income was paid to ___ <1>
(Name)

who is/was on your case from ___ <2> ___ for the following programs:
(Date)

<3>CalWORKs (CW)   <4>CalFresh (CF)   <5> Other: ___ <6>

The county does not have a record of you reporting this income information, or it was not reported timely, or was not reported in the correct amount. We must review your past eligibility to make sure you got the correct amount of benefits.

We need the following information for: ___ <7>
(Name)

<8>Gross pay amounts from ___ <9> ___ to ___ <10>
(Date)   (Date)

<11> ___ <12> ___ W2 tax form
(Year)

<13>Other: ___ <14>

Additional information:

<15>

If you cannot get the information we are asking for, please let us know. We may be able to help you get it.

Easy Ways to Turn in Your Proof

- Online: <16>
- By mail: <17>
- In person: <18>
- By phone: <19>

Field Number	Field Name	Type	Value
12	W2 tax form year	Text Field	Populate the tax year from year in process quarter date. If the year in process quarter date is current year then W2 tax year should be blank. Examples: If the process quarter is 2-2018 then W2 tax year will be 2018. If the process quarter is 4-2020 then W2 tax year will be 2020.

			If the process quarter is in current year then W2 tax year will be blank.

2. No changes to the following barcode options for the GEN 201 (1/21) form:

Tracking Barcode	BRM Barcode	Imaging Barcode
Y	N	Y

3. No changes to the following print options and other mailing requirements for the GEN 201 (1/21) Form:

Blank Template	Print Local without Save	Print Local and Save	Print Central and Save	Reprint Local	Reprint Central
Y	Y	Y	Y	Y	Y

Mailing Requirements:
Mail-To (Recipient): Applicant selected on the Document Parameters page.
Mailed From (Return): Worker's Office Address
Mail-back-to Address: N/A
Outgoing Envelope Type: Standard
Mailing Priority: Same Day Priority
Return Envelope Type: Returned Envelope (CT1482_EN)

Additional Requirements:
Special Paper Stock: N/A
Enclosures: N/A
Electronic Signature: N/A
Clock Indicator: N/A
Post to SSP (Self Service Portal): Yes

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Correspondence	GEN 201 Mockups	N/A