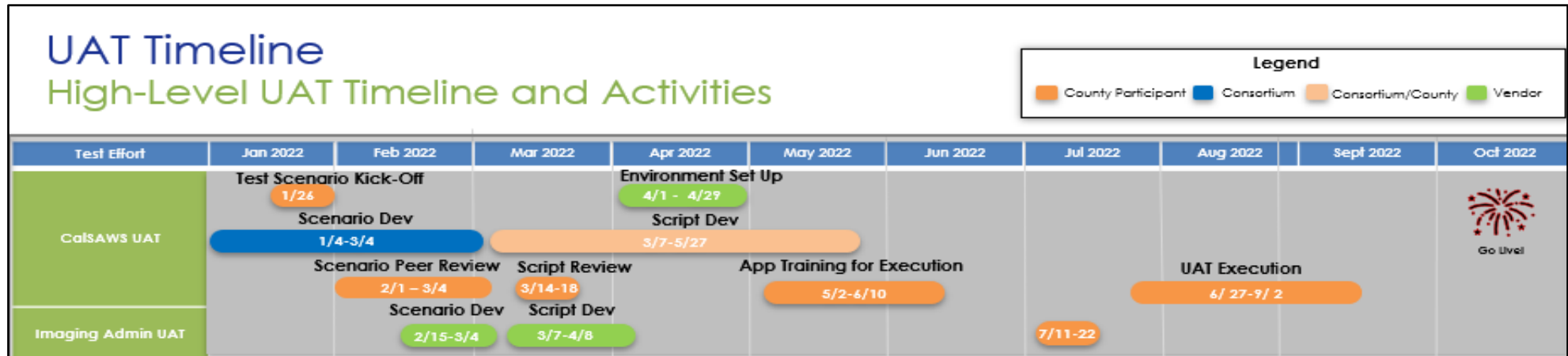# CalSAWS UAT Areas Participation Phases and Dates

The table below provides a high-level view of the multiple UAT areas, a short summary of each test area, and timelines.

UAT Participation Phases and Dates

Test Effort Summary	Preparation Dates	Execution Dates
CalSAWS Migration CALWIN UAT		
Counties will confirm that the CalSAWS system (as a whole) functions per the approved CalSAWS Design, Development, and Implementation (DD&I) requirements. The DD&I migration changes were implemented for the eligibility programs such as CalWORKs, CalFRESH, Medi-CAL, FC, GA/GR etc., and functions such as Welfare to Work, correspondence, fiscal, and specialized areas (including	**Jan 26 - May 27, 2022** CalWIN County participants will participate in a kick-off, a test scenario and script development process training, and weekly touch points. • **Jan 26, 2022 -** UAT Test Scenario and Script Kick-Off • **Feb 01 – Mar 04,** During the **Test Scenario** development • CalWIN counties will be provided a baseline of Test Scenarios to peer review	**Jun 13 – Sept 02, 2022** During the **UAT Execution,** Test execution will be conducted in two groups and consists of: • **Jun 13 – June 24 and Jul 11 – Jul 22** • Security Validation consists of testers logging into the UAT environment and confirming their role and access to the application. This will be confirmed by running a series of generic scripts for their role verification. Participation in

Test Effort Summary	Preparation Dates	Execution Dates

lobby management, manage personnel, resource databank etc.)
 	
End-to-End test scenarios are integrated and will cover
 	
• Intake and Ongoing real production workflow scenarios
• Journal entries, Task management, BenefitsCal, e-apps, Imaging, EDBC, and Correspondence are integrated in all applicable program areas
• Adhoc testing can be completed after all daily assignments are complete
 	
Execution will be conducted in two groups
Group 1:
1. CW, CF, and Non-FC Resource Data Bank (RDB)
2. CAPI *(*2 wks.)*
3. Child Care *(*2 wks.)*
4. GAGR
5. WTW, FSET, Non-FC Resource Data Bank (RDB), Cal-Learn
6. Manage Personnel
7. Lobby Management
 	
Group 2:
UAT Kick-Off and Security Validation
	and provide feedback and add additional scenarios as needed via a County Review coordinator
	• **Time commitment**: Self-paced within feedback due dates
	• **Mar 01 – May 27,** During the **Test Script** development, participants will participate in:
	• **Mar 01- Mar 04,** Application Training for CalWIN County participants will be provided via self-paced LMS and access to a hands-on CalSAWS environment
	• **Mar 07- May 27** Consortium and CalSAWS (40-Non CalWIN) County participants will participate in Test Script development, and
	• **Time commitment**: Full-time (i.e., M: noon-5:00pm, Tu-Th: 9am-5pm, F: 9am-noon)
	• **Mar 14 – Mar 18** CalWIN County participants will have the option to peer review Test Scripts and provide feedback for a subset of 2-3 Test Scripts
	
	There are two Preparation roles a participant can be part of:
		this activity is required prior to UAT Execution.
		• UAT Execution Process training will provide the tester with hands-on instruction on how to:
		  o Find a test script
		  o Execute a test script
		  o Log a finding
		  o Retest, and validate defects
		• **Jun 27 – Jul 22 and Jul 25 – Aug 19,** Script Execution will be performed based on role, program, and functional areas. During execution testers will participate in:
		• Daily stand-up meetings
		• Executing scripts, and
		• Logging of findings
		• Commitment for a minimum four-week period
		• CalSAWS (40-Non CalWIN) County participants can participate as SMEs on the Triage team
		• **Jul 25 – Aug 12 and Aug 22 – Sept 02,** Defect Retest will be performed as defects are delivered during the execution timeframe. On-call defect retesting for defect fixes delivered outside the execution window will be extended to the tester that identified the defect if they are able to retest.
		
		• **Time commitment**:

Role	Responsibilities
Review Coordinator	• Receive test scenarios and subset of scripts for review and input

Test Effort Summary	Preparation Dates		Execution Dates	
• MC/CMSP • FC, AAP, KG, ARC and FC RDB • Fiscal Issuance & Reports ** • Fiscal OP/OI & Reports** • State Reports** • Special Units- Hearings and Special Investigations *(*1 wk.)* • Special Units - QA, Error Prone, IEVS *(*1 wk.)* *** Selective Imaging and Reports validation will require on site participation* *Maximum participation of one county representative per program/functional area*	**(CalWIN only)** **One per County**	• Coordinate reviews within county and reconcile feedback • Participate in weekly Q and A touch points	Full-time (i.e., M: noon-5:00pm, Tu-Th: 9am-5pm, F: 9am-noon) There are three Execution roles a participant can be part of:	
	Test Script Developer (CalSAWS-Non-CalWIN)	• Develop detailed test scripts • Receive feedback and apply it as applicable • Participate in weekly Q and A touch points • **Time commitment**: Full time	**Role**	**Responsibilities**
			User Acceptance Tester (CalWIN only)	• Execute Test Scenario and log results • Retest Defects and log results • Participate in Triage Meetings • Highlight Business process impacts
	May 02 – Jun 10, 2022, UAT Execution participants will participate in in self-paced LMS, demonstrations and hands on CalSAWS application training • **Time commitment**: Self-paced, and scheduled time		**UAT Triage Subject Matter (CalWIN and CalSAWS)**	• Participate in Triage Meetings • Triage Findings for a group of Testers • Provide SME Business process support • Highlight Business process impacts
			UAT Security Administrator (CalWIN only)	• Maintain Security profiles • Identify Security Role mapping issues
CalSAWS Imaging (Admin) CALWIN				
Counties will confirm that the CalSAWS Imaging Administrative functionality such as editing Imaging security rights/groups, searching within the Imaging application, specialty drawers,	**Feb 17 - Apr 08, 2022** CalWIN County participants will participate in a kick-off, a test scenario and script development process training, and weekly touch points.		**Jul 05 – Aug 05, 2022** • **Jul 05 – Jul 07,** UAT participants learn about test execution tools, execution test scripts, logging defects and retesting defects.	

Test Effort Summary	Preparation Dates	Execution Dates
exception queue processing, and validating workflow queue creation functions as designed.	• **Feb 17,** UAT Test Scenario and Script Kick-Off • **Feb 21 – Mar 04,** During the **Test Scenario** development • CalWIN counties will be provided a baseline of Test Scenarios to peer review and provide feedback and add additional scenarios as needed via a County Review coordinator • **Mar 07 – Apr 08,** During the **Test Script** development, • **Mar 02- Mar 04,** Application Training for CalWIN County participants will be provided via self-paced LMS and access to a hands-on CalSAWS environment • **Mar 07- Apr 08** Vendor develops Test Scripts • **Mar 21 – Mar 25** CalWIN County participants will have the option to peer review Test Scripts and provide feedback for a subset of 2-3 Test Scripts • **Time commitment**: Full-time There are two Preparation roles a participant can be part of:	• Week 1-Day 1: How to log in and access all the tools and environments • Week 1-Day 2: Security profile validation via general role/program-based checklist • Week 1-Day 3: UAT Execution process training with hands-on scenarios • **Jul 11 – Jul 22,** UAT participants will execute scenarios/cases, document results and findings/defects, and participate in daily meetings. A commitment for a minimum of two-week period. • **Time commitment**: Full-time (i.e., M: noon-5:00pm, Tu-Th: 9am-5pm, F: 9am-noon) period. • **Aug 01 – Aug 05,** Retest will be performed as defects are delivered during the execution timeframe. On-call defect retesting for defect fixes delivered outside the execution window will be extended to the tester that identified the defect if they are able to retest. • **Time commitment**: As needed There are three Execution roles a participant can be part of:

Preparation roles table:

Role	Responsibilities
Review Coordinator (CalWIN only)	• Receive test scenarios and subset of scripts for review and input • Coordinate reviews within county and reconcile feedback

Execution roles table:

Role	Responsibilities
User Acceptance Tester	• Execute Test Scenario and log results

Test Effort Summary	Preparation Dates		Execution Dates	
		• Participate in weekly Q and A touch points	**(CalWIN only)**	• Retest Defects and log results • Participate in Triage Meetings • Highlight Business process impacts
	Test Script Developer (CalSAWS-Non-CalWIN)	• Develop detailed test scripts • Receive feedback and apply it as applicable • Participate in weekly Q and A touch points • **Time commitment**: Full time	**UAT Triage Subject Matter (CalWIN and CalSAWS)**	• Participate in Triage Meetings • Triage Findings for a group of Testers • Provide SME Business process support • Highlight Business process impacts
	Jun 27 – Jul 01, 2022, UAT Execution participants will participate in in self-paced LMS, demonstrations and hands on CalSAWS application training • **Time commitment**: Self-paced, and scheduled time.		**UAT Security Administrator (CalWIN only)**	• Maintain Security profiles • Identify Security Role mapping issues