



CalSAWS DD&I Weekly Status Report

**Reporting Period: January 10, 2022 to January 16,
2022**

CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

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1.0 Project Management

1.1 Project Deliverables Summary

Table 1.1-1 – Overall Summary of Deliverable Status for Current Reporting Period

DEL #	DELIVERABLE NAME	TEAM	STATUS [1]	STATUS
58	CalSAWS (CalWIN) UAT Readiness Report/Milestone	Application Development		Draft Deliverable Expectation Document (DDED) is in progress. Submission of the DDED is due on January 27, 2022
67	CalSAWS Migration Work Plan Update #33	PMO		Submitted the Final Deliverable (FDEL) on January 12, 2022. Approval of the FDEL is due on January 20, 2022
69	CalSAWS Requirements Traceability Matrix – Update #9	Application Development		Draft Deliverable (DDEL) is in progress. Submission of the DDEL is due on January 26, 2022

[1] Status: **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

1.2 Highlights of the Reporting Period

1.2.1 Project Management

- ▶ Continued CalSAWS DD&I Facility Management activities, including:
 - Key initiatives related to facilities at the Rancho Cordova Project Office are provided in Table 1.2.1-1 (Key Facility Initiatives/Projects) below

Table 1.2.1-1 – Key Facility Initiatives/Projects

ITEM #	INITIATIVES/PROJECTS	LOCATION	TARGET DATE	NOTES/STATUS
1	Return to Office (RTO)	Rancho Cordova and Norwalk Project Offices	Ongoing	<ul style="list-style-type: none"> • Continued reviewing and processing Return to Office (RTO) Approval Request forms submitted by CalSAWS Project staff, which are required to access the CalSAWS Rancho Cordova or Norwalk Project offices • Continued to monitor and review requests from CalSAWS Project staff who are interested in returning to the CalSAWS Rancho Cordova and Norwalk Project offices on a hybrid schedule

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- ▶ Facilitated the CalSAWS Weekly Status Meeting that was held on January 12, 2022
- ▶ Completed preparations and participated in the Section Directors meeting that was held on January 11, 2022
- ▶ Continued CalSAWS Risk Management activities, including:
 - Continued to work with risk and issue owners to develop and update mitigation plans for the accepted CalSAWS DD&I Project risks and issues
 - Facilitated the monthly Risk Management Group meeting that was held on January 12, 2022
- ▶ Continued supporting engagement of project staff working remotely, including:
 - Finalized and distributed the monthly issue of the CalSAWS Connect newsletter to the CalSAWS Project Team on January 13, 2022
 - Continued preparations and planning for the next monthly virtual CalSAWS Project All Staff meeting that is scheduled for January 26, 2022
- ▶ Continued discussions with the Consortium regarding the development of high-level Gantt charts for the CalSAWS Project and continued reviewing potential tools that may be used to create the CalSAWS Integrated Gantt charts
- ▶ Continued performing Contract Management activities for the CalSAWS DD&I Project
 - Continued preparing the documents for Change Notice No. 14, which is planned to include use of the contract's R&A Change Budget Services allocation for accessibility testing for the CalSAWS application. This Change Notice is planned to be submitted to the CalSAWS Joint Powers Authority (JPA) Board of Directors for approval on January 27, 2022
 - Continued planning the implementation of requirements from the DHCS and CDSS Privacy and Security Agreements (PSAs) that were approved by the JPA Board of Directors on April 16, 2021
- ▶ Completed development of the monthly CalSAWS IT Project Status Report for December 2021 and participated in the monthly CalSAWS IT Report Meeting with OSI (Office of Systems Integration), CMS (Centers for Medicare and Medicaid Services), and FNS (Food and Nutrition Service) that was held on January 12, 2022
- ▶ Participated in the IDEA initiative's Small Team Building pilot on January 14, 2022
- ▶ Continued performing Deliverable Management activities for the CalSAWS DD&I Project

Deliverable Management

Table 1.2.1-2 – Deliverable Status for Current Reporting Period

DEL #	DELIVERABLE NAME	STATUS
67	CalSAWS Migration Work Plan Update #33	<ul style="list-style-type: none">• Finalized and submitted the FDEL to the Consortium for review and approval on January 12, 2022• Approval of the FDEL is due on January 20, 2022

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1.2.2 Communications Management

- ▶ CalSAWS Communications Management activities including:
 - Continued to gather key communication milestones from the Project teams
- ▶ CalSAWS Enhanced Communications Strategy:
 - Continued oversight and management of Power of 58 materials
- ▶ CalSAWS External Website (www.calsaws.org):
 - Continued the administration and support of the CalSAWS external website
 - See Table 1.2.2-1 for details on website support activities

Table 1.2.2-1 – Website Support Activities

TASK	DATE (S)	TASK TYPE
None for the reporting period		

Table 1.2.2-2 – CalSAWS.org Usage Statistics

CATEGORY	DURING REPORTING PERIOD	SINCE LAUNCH
Total Number of Subscribers	15	1,588
Total Number of Unique Users	7,500	1,248,519
Total Number of New Users	5,328	1,248,519
Total Number of Sessions (Individual Site Visits)	10,125	1,680,061
Average Number of Sessions per User	1.35	1.35
Average Number of Page Views per Session	1.40	1.31
Average Session Duration	0:52	0:58
AskCalSAWS Inquiries – Received/Resolved	4/4	548/547

Figure 1.2.2-1 – Overall CalSAWS.org Usage Trend

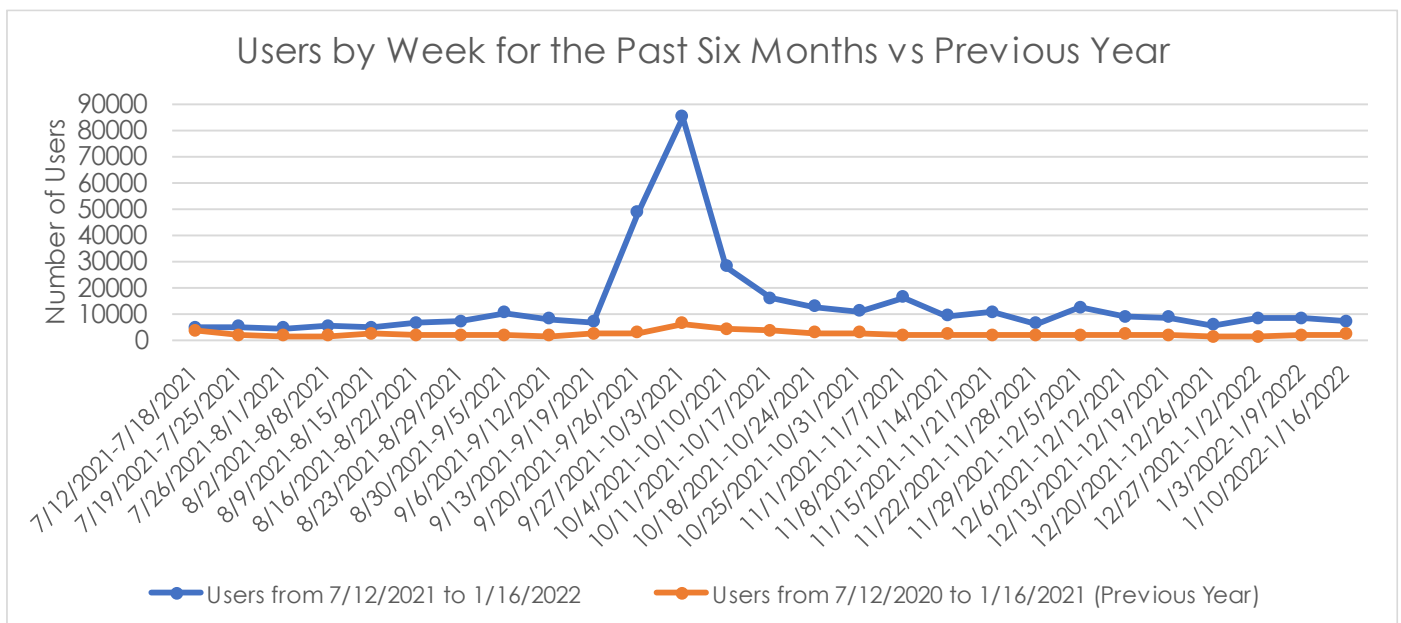


Table 1.2.2-3 – CalSAWS.org Subscription Service Statistics

WEBPAGE	PERCENT OF SUBSCRIBERS
Latest News – CalSAWS Buzz Newsletter	37%
Latest News – News	28%
Other Updates – Careers	24%
CalSAWS Committees – CalWORKs/CalFresh	23%
Meetings – Project Steering Committee	23%

1.2.3 Cultural Transformation

- ▶ Engaged potential Culture Advisors to provide guidance on the Ambassador initiatives
- ▶ Round 2 activities:
 - Overall:
 - Continued to collaborate with Innovation team to prepare the readout from the Ambassador Design Thinking sessions
 - Updated the Culture Ambassador recap meeting deck to share final ideas and next steps for all 3 Ambassador groups
 - Delivered the final Design Thinking workshop to the Communications and Engagement Ambassador group
 - Developed content on Cultural Transformation that will be presented during the January 27, 2022 CalSAWS Joint Power of Authority (JPA) Member Representatives and Board of Directors meeting

1.2.4 Inclusion, Diversity and Equity Advancement (IDEA)

- ▶ Co-Create Phase
 - IDEA Initiatives
 - Workshops
 - Sent workshop deck for Project 986 Consulting
 - Selected a new vendor that is being proposed to start in March 2022
 - Leadership Session
 - Selected a new vendor for leadership coaching sessions
 - We Are One
 - Continued to update the IDEA overall calendar and overview deck with new initiatives included
 - Pulse Survey
 - Completed the video for Inclusion, Diversity and Equity Advancement (IDEA) that will be presented during the January 27, 2022 CalSAWS Joint Power of Authority (JPA) Member Representatives and Board of Directors meeting
 - CalSAWS Table Talks
 - Confirmed speaker for January event and planned for session
 - Employee Resource Groups (ERGs)
 - Continued to plan with the Black Employee Resource Group (BERG) for the Black History Month event in February 2022

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- Counties Connected
 - Included a welcome to the Counties to the table talks session in the video that will be presented at the January 27, 2022 CalSAWS Joint Power of Authority (JPA) Member Representatives and Board of Directors meeting
- Small Team Building
 - Conducted the pilot for PMO Accenture team on January 14, 2022
 - Began preparing the deck for session
 - Reached out to sign ups with update on next session
- o Inclusion, Diversity and Equity Advancement (IDEA) General
 - Continued to collaborate with Cultural Transformation team
 - Continued to update the IDEA overall calendar on the “We Are One” website
 - Continued to contribute to the CalSAWS Connect team

1.3 CRFI/CIT Communications Information

- ▶ The following table outlines CalSAWS Information Transmittals (CITs) sent for the reporting period ending January 16, 2022

Table 1.3-1 – CITs

CIT ID	SUBJECT	CATEGORY	DISTRIBUTION DATE	PRIMARY CalSAWS CONTACT	BACKUP CalSAWS CONTACT
None					

- ▶ The following table outlines CalSAWS Requests for Information (CRFIs) sent for the reporting period ending January 16, 2022

Table 1.3-2 – CRFIs

CRFI ID	SUBJECT	DISTRIBUTION DATE	STATUS	RESPONSE DUE DATE	CalSAWS CONTACT
21-071	CA-218788 Migrate CalWIN Districts and Regions to the Office Detail page	December 9, 2021	Closed	January 12, 2022	Dymas Pena
21-072	Interface Partner Testing Contacts Confirmation for CalWIN Wave 1 Counties	December 10, 2021	Closed	January 14, 2022	Carlos Zepeda
21-073	CalWIN GA/GR Noncompliance Reasons	December 15, 2021	Closed	December 29, 2021	Caroline Bui
21-074	GAGR Immediate Need	December 16, 2021	Closed	December 30, 2021	Caroline Bui
21-078	CalWIN GA/GR Appointment Types	December 28, 2021	Closed	January 11, 2022	Caroline Bui

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- ▶ The following table outlines overdue CalSAWS Requests for Information (CRFIs) for the reporting period ending January 16, 2022

Table 1.3-3 – Overdue CRFIs

CRFI ID	Subject	Region 1	Region 2	Region 3	Region 4	Region 5	Region 6
None							

1.4 Activities for the Next Reporting Period

1.4.1 Project Management

- ▶ Continue CalSAWS DD&I Facility Management activities, including:
 - Continue key initiatives related to facilities at the Rancho Cordova Project Office, which are provided in Table 1.2.1-1 (Key Facility Initiatives/Projects) above
- ▶ Continue CalSAWS Risk Management activities, including:
 - Continue to work with risk and owners to monitor risks and update risk mitigation plans
 - Finalize the meeting materials regarding project risks that will be presented during the January 27, 2022 CalSAWS Joint Power of Authority (JPA) Member Representatives and Board of Directors meeting
- ▶ Facilitate the CalSAWS Weekly Status Meeting scheduled for January 19, 2022
- ▶ Begin preparations for the Section Directors Meeting that is scheduled for January 25, 2022
- ▶ Continue activities to support Project staff working remotely
 - Continue preparations and planning for the next monthly virtual CalSAWS Project All Staff Meeting that is scheduled for January 26, 2022
 - Begin development of the next monthly issue of the CalSAWS Connect newsletter that will be sent to the CalSAWS Project Team on February 10, 2022
 - Continue developing Project communications, as needed
- ▶ Continue to support Return to Office (RTO) requests for CalSAWS Project staff to visit the CalSAWS Rancho Cordova and Norwalk Project offices, and support CalSAWS Project staff who have returned to work at the project offices (either full time or as part of the 50/50 model)
- ▶ Continue process of reviewing tool capabilities for the high-level CalSAWS Integrated Gantt chart
- ▶ Continue performing Contract Management activities for the CalSAWS DD&I Project
- ▶ Continue performing Deliverable Management activities for the CalSAWS DD&I Project

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Deliverable Management

Table 1.4.1-1 – Deliverable Status for Next Reporting Period

DEL #	DELIVERABLE NAME	STATUS
67	CalSAWS Migration Work Plan Update #33	<ul style="list-style-type: none">Facilitate a touchpoint meeting with Deliverable reviewers on January 18, 2022, to address questions and comments for the FDEL, as neededApproval of the FDEL is due on January 20, 2022

1.4.2 Communications Management

- ▶ Continue to monitor usage and update materials as requested
 - See table 1.4.2-1 for planned website support activities
- ▶ CalSAWS Communications Management activities including:
 - Continue to gather key communication milestones from the Project teams
- ▶ CalSAWS Enhanced Communications Strategy:
 - Continue oversight and management of Power of 58 roll out

Table 1.4.2-1 – Website Support Activities

TASK	DATE(S)	TASK TYPE
Update 'YourBenefitsNow' link on Resource page to direct to new BenefitsCal portal	TBD	Website Content Update

1.4.3 Cultural Transformation

- ▶ Continue to collaborate with the Innovation team to deliver the Ambassador recap meeting on January 19, 2022
- ▶ Share recap of ideation sessions and next steps with all Ambassadors on January 19, 2022
- ▶ Prepare to begin engaging Culture Advisors to review the proposed culture initiatives

1.4.4 Inclusion, Diversity & Equity Advancement (IDEA)

- ▶ Complete logistics to onboard the new vendor for workshops and leadership coaching
- ▶ Continue to plan Table Talks topics for January, March, and May 2022
- ▶ Continue to plan with Black Employee Resource Group (BERG) for the Black History Month event
- ▶ Continue to work with CalSAWS Connect team to provide content for the monthly newsletter

1.5 Deviations from Plan/Adjustments

- ▶ None for the reporting period

2.0 Imaging

2.1 Highlights of the Reporting Period

- ▶ Continued the enhanced performance testing work
 - Hyland began early-stage performance tests
 - Continued gathering usage statistics for Accenture end-to-end testing
- ▶ Defects
 - CA-235161 - External Agency - Person Drawer Being assigned to document prior to person indexing
 - CA-238820 - Imaging Service auth_chain requires update

Table 2.1-1 – CalSAWS Imaging Project Milestones

MILESTONES	SUBMISSION DUE DATE	STATUS
Migration Activities		In progress
Conduct Santa Barbara County Document Migration Discovery Session Check-in	January 10, 2022	Canceled
Conduct Placer County Document Migration Discovery Session Check-in	January 11, 2022	Completed
Conduct Santa Clara County Document Migration Discovery Session Check-in	January 12, 2022	Canceled
Conduct Orange County Document Migration Discovery Session Check-in	January 13, 2022	Completed
Conduct Santa Barbara County Document Migration Discovery Session Check-in	January 17, 2022	Canceled
Conduct San Diego County Document Migration Discovery Session Check-in	January 18, 2022	Scheduled
Conduct Placer County Document Migration Discovery Session Check-in	January 18, 2022	Scheduled
Conduct Santa Clara County Document Migration Discovery Session Check-in	January 19, 2022	Scheduled
Conduct Orange County Document Migration Discovery Session Check-in	January 20, 2022	Scheduled

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Table 2.1-2 – CalWIN Counties’ Wave 1 Status Update

Wave 1	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Bulk Delta Export/ Import	Final Delta Export/ Import	Go-Live/% Progress
Contra Costa County	Start	7/16/2020	10/1/2020	8/6/2020	8/17/2020	1/3/2022	2/1/2022 4/4/2022	6/1/2022	6/1/2022	10/3/2022	Go Live 10/24/22 12% Progress
	Finish	7/16/2020	9/27/2021	10/6/2020	12/30/2021	1/28/2022 3/18/2022	5/31/2022	6/30/2022	10/2/2022	10/20/2022	
	Status	Completed	Completed	Completed	Completed	In progress	Awaiting	Awaiting	Awaiting	Awaiting	

Status: Gray: Completed; Green: On schedule, performing as planned; Amber: Potential delay/monitor with no material schedule impact; Red: Behind schedule and requires escalation

Wave 1	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Bulk Delta Export/ Import	Final Delta Export/ Import	Go-Live/% Progress
Placer County	Start	7/29/2020	10/1/2020	8/6/2020	8/31/2020	4/1/2021	1/3/2022 1/17/2022 TBD	3/14/2022	3/14/22	10/3/2022	Go Live 10/24/22 30% Progress
	Finish	7/29/2020	10/1/2020	10/6/2020	3/26/2021	12/30/2021 1/18/22	3/11/2022	5/13/2022	10/2/2022	10/20/2022	
	Status	Completed	Completed	Completed	Completed	In progress	Awaiting	Awaiting	Awaiting	Awaiting	

Status: Gray: Completed; Green: On schedule, performing as planned; Amber: Potential delay/monitor with no material schedule impact; Red: Behind schedule and requires escalation

Amber Status:

- Placer County held a troubleshooting session with AWS and Hyland last week. As a result of technical difficulties with the snowball, the County has chosen to use online transfers instead. The County plans on sending its last test batch to be validated by January 18, 2022. As soon as Hyland's import team has verified that there are no errors in the test batch, the County can begin exporting. Validation results will determine when the initial export can begin. The County will remain in amber status until the final batch has been validated and exports have begun

Wave 1	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Bulk Delta Export/ Import	Final Delta Export/ Import	Go-Live/% Progress
Yolo County	Start	7/21/2020	10/1/2020	8/06/2020	8/25/2020	1/3/2022 1/31/2022	2/1/2022 4/11/2022	6/1/2022 5/23/2022	6/1/2022 10/03/2022	10/20/2022	Go Live 10/24/22 12% Progress
	Finish	7/21/2020	10/18/2021	10/06/2020	1/28/2022	1/28/2022 4/8/2022	5/31/2022 5/20/2022	6/30/2022 5/30/2022	6/30/2022 10/10/2022	10/21/2022	
	Status	Completed	Completed	Completed	In progress	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	

Status: Gray: Completed; Green: On schedule, performing as planned; Amber: Potential delay/monitor with no material schedule impact; Red: Behind schedule and requires escalation

Green Status:

- Yolo County held its kick-off Discovery Session with its export migration vendor on January 6, 2022. Project timelines have been revised to align with vendor timelines.
- The County is currently reviewing its document mapping to ensure accuracy in response to the vendor's request. Validation of the document mapping is due on January 28, 2022. The test phase will begin soon after

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Table 2.1-3 – CalWIN Counties’ Wave 2 Status Update

Wave 2	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Bulk Delta Export/ Import	Final Delta Export/ Import	Go-Live/% Progress
Santa Clara County	Start	10/15/2020	12/1/2020	11/30/2020	11/10/2020	2/1/2022	3/16/2022	9/8/2022	9/1/2022	2/1/2023	Go Live 02/20/23 20% Progress
	Finish	10/15/2020	11/30/2021 1/20/2022	1/31/2021	8/27/2021	3/15/2022	8/31/2022	10/20/2022	1/31/2023	2/16/2023	
	Status	Completed	Completed	Completed	Completed	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	

Status: **Gray:** Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Wave 2	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Bulk Delta Export/ Import	Final Delta Export/ Import	Go-Live/% Progress
Tulare County	Start	10/5/2020	12/1/2020	11/30/2020	12/2/2020	8/2/2021	1/3/2022 2/1/2022	1/3/2022 2/2/2022	4/16/2022	2/1/2023	Go Live 02/20/23 25% Progress
	Finish	10/5/2020	12/1/2020	1/31/2021	7/29/2021	12/30/2021	4/15/2022	4/18/2022	1/31/2023	2/16/2023	
	Status	Completed	Completed	Completed	Completed	Completed	Awaiting	Awaiting	Awaiting	Awaiting	

Status: **Gray:** Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Amber Status:

- ▶ The initial export will now begin on February 1, 2022, to give County officials enough time to upgrade their current migration tool so that it can export CSV files more quickly
- ▶ During the project meeting on January 3, 2022, it was announced that Tulare had been requested by Questys to sign a new PSA contract to complete the future development work for the enhanced tool
- ▶ The County is in the process of reviewing and signing a new PSA with Questys. County officials and regional managers are closely monitoring progress. The County will remain in amber status until a new contract is signed and a new migration tool is developed by the deadline of January 31, 2022

Table 2.1-4 – CalWIN Counties’ Wave 3 Status Update

Wave 3	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Bulk Delta Export/ Import	Final Delta Export/ Import	Go-Live/% Progress
Orange County	Start	1/7/21	3/1/21	3/1/21	2/2/21	4/30/21	1/3/22	8/1/22	8/1/22	4/1/23	Go Live 04/24/23 30% Progress
	Finish	1/7/21	3/1/21	4/30/21	4/22/21	12/30/21	8/1/22	1/31/23	1/31/23	4/20/23	
	Status	Completed	Completed	Completed	Completed	Completed	In progress	Awaiting	Awaiting	Awaiting	

Status: **Gray:** Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Wave 3	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Bulk Delta Export/ Import	Final Delta Export/ Import	Go-Live/% Progress
Santa Barbara County	Start	1/14/21	3/1/21	8/1/21	2/11/21	1/3/22	3/1/22	8/1/22	8/1/22	4/1/23	Go Live 04/24/23 12% Progress
	Finish	1/14/21	3/1/21	10/31/21	12/30/21	2/28/22	8/1/22	1/31/23	3/31/23	4/20/23	
	Status	Completed	Completed	Completed	Completed	In progress	Awaiting	Awaiting	Awaiting	Awaiting	

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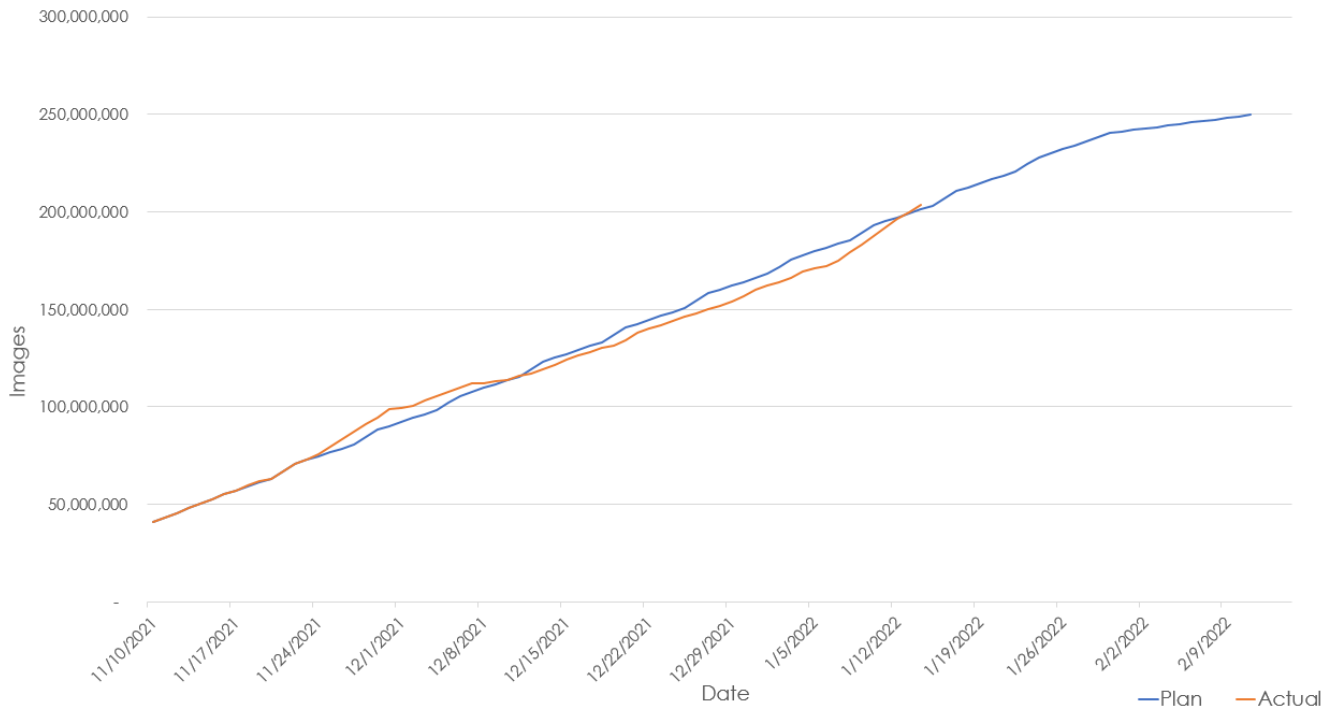
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Status: **Gray**: Completed; **Green**: On schedule, performing as planned; **Amber**: Potential delay/monitor with no material schedule impact; **Red**: Behind schedule and requires escalation

Wave 3	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Bulk Delta Export/ Import	Final Delta Export/ Import	Go-Live/% Progress
Ventura County	Start	1/19/21	03/1/21	3/1/21	2/18/21	6/30/21	1/3/22 2/1/22	1/3/22 2/1/22	8/1/22 9/16/22	4/1/23	Go Live 04/24/23 40% Progress
	Finish	1/19/21	3/1/21	4/30/21	5/31/21	12/30/21 01/30/22	8/1/22 8/31/22	7/15/22 9/15/22	3/31/23	4/20/23	
	Status	Completed	Completed	Completed	Completed	In progress	Awaiting	Awaiting	Awaiting	Awaiting	

Status: **Gray**: Completed; **Green**: On schedule, performing as planned; **Amber**: Potential delay/monitor with no material schedule impact; **Red**: Behind schedule and requires escalation

Table 2.1-5 – Los Angeles Image Hyland Import Burnup



2.2 Activities for the Next Reporting Period

- ▶ Continue the enhanced performance testing work
 - Hyland to continue performance tests
- ▶ Prepare for Integration testing
 - January 18, 2022 - Integration Test 1 - Load Test
 - January 19, 2022 - Integration Test 2 - Load Test
 - January 21, 2022 - Integration Test 3 - Endurance Test

2.3 Deviations from Plan/Adjustments

- ▶ None for the reporting period

3.0 Customer Service Center (CSC)

3.1 Highlights of the Reporting Period

- ▶ Continued build of both Enhanced Call Control Panel (CCP) and Outbound Interactive Voice Response (IVR)
- ▶ Continued build of automated testing platform for Outbound Interactive Voice Response (IVR) System Change Requests (SCRs)
- ▶ Continued discussion with Los Angeles County and Wave 1 CalWIN Counties about migration to CalSAWS Contact Center Solution

Figure 3.1-1 – CalSAWS Customer Service Center – Requirements Burndown



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Table 3.1-1 – Customer Service Center Milestones

MILESTONES	DESIGN DUE DATE	STATUS	TENTATIVE RELEASE DATES
Outbound IVR - Core Tech Design (CA-226207)	March 24, 2021	Approved	22.01
WFM/QA/QM Reporting (CA-226209)	March 24, 2021	Approved	22.01
Post-Call Survey (CA-228023)	April 28, 2021	Approved	22.05
Web Chat/Click-to-Call (CA-227063)	April 28, 2021	Approved	22.05
Voice Authentication: All Languages - Core Tech Design (CA-226843)	April 28, 2021	Approved	22.03
Enhanced CCP (CA-226844)	May 12, 2021	Approved	22.03
Work-from-home Modifications (CA-227064)	May 12, 2021	Approved	22.03
Admin Page - Core Tech Design (CA-226672)	May 26, 2021	Approved	22.05
Inbound IVR (CA-226837)	June 9, 2021	Approved	22.05
Scheduled Callback (CA-229573)	July 7, 2021	Approved	22.05
Outbound IVR – Batch (CA-228699)	July 28, 2021	Approved	21.11
Outbound IVR - App Dev (CA-231234)	August 18, 2021	Approved	22.01
External Party Access IVR - Core Tech and App Dev Design (CA-226839)	September 8, 2021	Approved	22.05
Telephonic Signature - Core Tech and App Dev Design (CA-226838)	October 27, 2021	Approved	22.05

3.2 Activities for the Next Reporting Period

- ▶ Continue discussions with Contra Costa, Los Angeles, Placer, and Yolo Counties about County Specific Interactive Voice Response (IVR) designs
- ▶ Deliver System Change Request (SCR) CA-231234 -Task for Cancelling an Appointment in Outbound IVR to System Test
- ▶ Continue build of System Change Request (SCR) CA-226844 for Enhanced Call Control Panel (CCP)

3.3 Deviations from Plan/Adjustments

- ▶ None for the reporting period

4.0 Analytics

4.1 Highlights of the Reporting Period

4.1.1 Analytics Summary

Table 4.1.1-1 – CalSAWS Analytics Summary

ANALYTICS RELEASE	STATUS	SOFT LAUNCH DATE	HARD LAUNCH DATE	DASHBOARDS	STATE & MGMT. REPORTS	TOTAL	% OF TOTAL
C	In production	Deployed	Deployed	2	0	2	0%
D	In production	Deployed	Deployed	4	33	37	9%
E	In production	Deployed	Deployed	7	60	67	23%
F	In production	Deployed	Deployed	3	74	77	40%
G	In production	Deployed	Deployed	4	45	49	51%
H	In production	Deployed	Deployed	6	65	71	67%
I	In production	Deployed	February 3, 2022	1	84	85	83%
J	In development	January 27, 2022	TBD	0	75	75	
TOTAL REPORTS				27	436	463	

4.1.2 Soft Launch

- ▶ Release I was successfully soft launched on November 10, 2021 and County Validation for Dashboards are completed. Due to County availability reports are targeted to complete re-validation of remaining single defect by January 19, 2022

4.1.3 Production (Hard Launch)

- ▶ Daily and monthly reports and dashboards are current to date

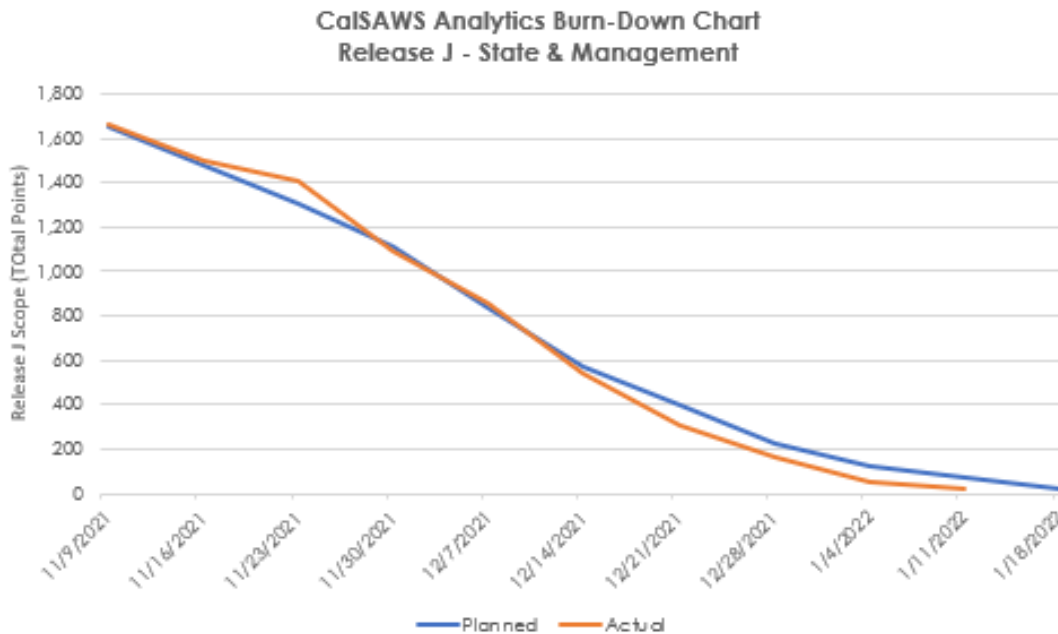
4.1.4 Performance and Scalability

- ▶ Completed RClone configuration change monitoring last month. Changes were pushed to production over the weekend and will be monitored
- ▶ A second round of ingestion testing and functional batch test for Oracle 19c upgrade was completed successfully, showing ingestion run times in line with current production lines. Currently there are no concerns with 19c Upgrade on analytics ingestion
- ▶ Workload Productivity Report (WPR) Unengagement Dashboard Production Batch job
 - Continuing testing S3 Qlik ingestion methods as a work around for Workload Productivity Report (WPR) Unengagement load
 - Updated schedule to mark Unengagement job as non-core due to lack of usage (with Consortium approval). System Change Request (SCR) (CA-238402) in discussion to either decommission or modify dashboard
- ▶ Release J performance testing started (Soft-Launch targeted for January 27, 2022)

4.1.5 Development and Testing

- ▶ Release I
 - Reports and Dashboards
 - 77 reports are signed off out of 83 in County validation, 6 reports are with County and Consortium for sign off; projected to complete January 19, 2022. There are currently no open defects for development team
 - Continue to work on 40 County version of Geo-Coding Dashboard System Change Request (SCR) CA-232876
 - Hard Launch testing in progress on Sys6
- ▶ Release J
 - Reports
 - Completed Reverse Engineering
 - Curation and Visualization Build is nearing completion
 - Testing is tracking to complete by January 24, 2022
 - Performance testing is on track to begin by January 14, 2022
 - Soft launch is planned by end of January 2022

Figure 4.1.5-1 – CalSAWS Analytics – Release J Burndown (State & Management)



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Table 4.1.5-1 – CalSAWS Analytics – Release J Status Matrix (State & Management)

Type	Functional Area	Number of Reports	Reverse Engineering		Curation Build		Curation Test		Consortium Curation Test		Visualization Build		Visualization Test		Consortium Viz Validation	
			Due Date	% Comp	Due Date	% Comp	Due Date	% Comp	Due Date	% Comp	Due Date	% Comp	Due Date	% Comp	Due Date	% Comp
Mgmt	Administration	7	11/10	100%	12/24	100%	1/12	100%	1/24	86%	1/11	100%	1/14	100%	1/24	100%
	Case Activity	15	11/10	100%	12/24	100%	1/12	100%	1/24	0%	1/11	100%	1/14	93%	1/24	87%
	Employment Services	7	11/10	100%	12/24	100%	1/12	100%	1/24	3%	1/11	100%	1/14	100%	1/24	89%
	Fiscal	37	11/10	100%	12/24	100%	1/12	100%	1/24	29%	1/11	100%	1/14	100%	1/24	86%
	Resource Data Bank	1	11/10	100%	12/24	100%	1/12	100%	1/24	0%	1/11	100%	1/14	100%	1/24	0%
	Special Units	8	11/10	100%	12/24	100%	1/12	100%	1/24	100%	1/11	88%	1/14	38%	1/24	63%
TOTAL		75	75 of 75 100%		68 of 68 100%		65 of 68 100%		12 of 75 16%		75 of 75 100%		73 of 75 97%		64 of 75 85%	

Legend:
Complete
Complete as of this week
In Progress

4.2 Re-Platform Migration Schedule

Table 4.2-1 – Analytics Reports Re-Platform Release Migration Schedule

Release C (Migration Window: November 2020 – March 2021): In Production			
Dashboards			
LRS	• CalWORKs	Daily	18 Sheets
	• QA	Daily	10 Sheets
Release D (Migration Window: February 2020 – June 2020): In Production			
Dashboards			
LRS	• CalFresh	Daily	30 Sheets
	• CalFresh Meals	Monthly	2 Sheets
	• Managed Personnel	Daily	1 Sheet
	• SSI/SSP	Daily	2 Sheets
State & Management			
	Category	Number of Scheduled Reports	Number of On Request Reports
LRS and C-IV	• Administrative	4	0
	• Case Activity	7	0
	• Fiscal	15	0
	• State	6	0
Release E (Migration Window: May 2020 – September 2020): In Production			
Dashboards			
LRS	• Medi-Cal	Daily	30 Sheets
	• General Relief	Daily and Monthly	32 Sheets
	• Program Assignment	Monthly	1 Sheet
	• DPSSTATS Scorecard	Daily	1 Sheet
	• AAP (CWS)	Daily	21 Sheets
	• Foster Care (CWS)	Daily	21 Sheets

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	<ul style="list-style-type: none"> Kin-Gap (CWS) 	Daily	21 Sheets
State & Management			
	Category	Number of Scheduled Reports	Number of On Request Reports
LRS and C-IV	<ul style="list-style-type: none"> Administrative 	7	0
	<ul style="list-style-type: none"> Case Activity 	4	0
	<ul style="list-style-type: none"> Employment Services 	0	0
	<ul style="list-style-type: none"> Fiscal 	34	0
	<ul style="list-style-type: none"> State 	13	0
	<ul style="list-style-type: none"> Special Units 	1	0
	<ul style="list-style-type: none"> Resource Data Bank 	1	0
Release F (Migration Window: August 2020 – December 2020) In Production			
Dashboards			
LRS	<ul style="list-style-type: none"> Operational Reports 	Monthly	30 Sheets
	<ul style="list-style-type: none"> Task Management 	Daily	19 Sheets
	<ul style="list-style-type: none"> Welfare Fraud Prevention & Investigation 	Monthly	4 Sheets
State & Management			
	Category	Number of Scheduled Reports	Number of On Request Reports
LRS and C-IV	<ul style="list-style-type: none"> Administrative 	2	2
	<ul style="list-style-type: none"> Case Activity 	3	5
	<ul style="list-style-type: none"> Employment Services 	0	1
	<ul style="list-style-type: none"> Fiscal 	28	2
	<ul style="list-style-type: none"> Resource Data Bank 	0	0
	<ul style="list-style-type: none"> State 	26	0
	<ul style="list-style-type: none"> Special Units 	0	5
Release G (Migration Window: November 2020 – March 2021) In Production			
Dashboards			
C-IV	<ul style="list-style-type: none"> Call Log (In UAT) 	Daily	19 Sheets
	<ul style="list-style-type: none"> Semi Annual Reporting (In UAT) 	Daily	11 Sheets
	<ul style="list-style-type: none"> WPR and Engagement (In UAT) 	Daily	46 Sheets
LRS / C-IV	<ul style="list-style-type: none"> Reception Log (In Production) 	Daily	10 Sheets
State & Management			
	Category	Number of Scheduled Reports	Number of On Request Reports
LRS and C-IV	<ul style="list-style-type: none"> Administrative 	3	0
	<ul style="list-style-type: none"> Case Activity 	4	3
	<ul style="list-style-type: none"> Employment Services 	0	1
	<ul style="list-style-type: none"> Fiscal 	33	1
	<ul style="list-style-type: none"> State 	0	0

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	<ul style="list-style-type: none"> Special Units 	0	0
	<ul style="list-style-type: none"> Resource Data Bank 	0	0
	<ul style="list-style-type: none"> New Reports 	0	0
Release H (Migration Window: February 2021 – June 2021) In Production			
Dashboards			
LRS	<ul style="list-style-type: none"> Caseload History 	Monthly	9 Sheets
	<ul style="list-style-type: none"> Alerts 	Daily	5 Sheets
	<ul style="list-style-type: none"> Alerts (CWS) 	Daily	3 Sheets
	<ul style="list-style-type: none"> Placement Vendor Exception Report (CWS) 	Daily	3 Sheets
	<ul style="list-style-type: none"> Work Order (CWS) 	Daily	6 Sheets
	<ul style="list-style-type: none"> Welfare to Work 	Daily	7 Sheets
State & Management			
	Category	Number of Scheduled Reports	Number of On Request Reports
LRS and C-IV	<ul style="list-style-type: none"> Administrative 	0	14
	<ul style="list-style-type: none"> Case Activity 	0	8
	<ul style="list-style-type: none"> Employment Services 	0	11
	<ul style="list-style-type: none"> Fiscal 	2	20
	<ul style="list-style-type: none"> State 	5	0
	<ul style="list-style-type: none"> Special Units 	0	6
	<ul style="list-style-type: none"> Resource Data Bank 	0	2
Release I (Migration Window: May 2021 – September 2021) In Production (County Validation)			
Dashboards			
LRS	<ul style="list-style-type: none"> Statistical Reports 	Monthly	79 Sheets
State & Management			
	Category	Number of Scheduled Reports	Number of On Request Reports
LRS	<ul style="list-style-type: none"> Administrative 	11	1
	<ul style="list-style-type: none"> Case Activity 	19	5
	<ul style="list-style-type: none"> Employment Services 	3	0
	<ul style="list-style-type: none"> Fiscal 	28	5
	<ul style="list-style-type: none"> State 	2	0
	<ul style="list-style-type: none"> Special Units 	1	1
Release J (Migration Window: September 2021 – January 2022) Development in Progress			
State & Management			
	Category	Number of Scheduled Reports	Number of On Request Reports
	<ul style="list-style-type: none"> Administrative 	4	3
	<ul style="list-style-type: none"> Case Activity 	14	1

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LRS	• Employment Services	7	0
	• Fiscal	36	1
	• Resource Data Bank	1	0
	• Special Units	5	3

Note:

- State & Management number of reports might change as per analysis with Application Development and other dependencies

4.3 Activities for the Next Reporting Period

- ▶ Analytics
 - Continue regular meetings with Consortium Regional Managers on reports/dashboard to discuss any critical concerns, work arounds, etc. regarding reports
 - Pursuing Performance improvements:
 - System Change Request (SCR) for Sunday Reports schedule change
 - Workload Productivity Report (WPR) Unengagement decommission
 - Release I Hard Launch testing in progress
 - Release J Soft Launch Performance testing in progress

4.4 Deviations from Plan/Adjustments

- ▶ None for the reporting period

5.0 Application Development and Test

5.1 Highlights of the Reporting Period

5.1.1 Application Development Summary

Table 5.1.1-1 – CalSAWS Application Development Summary

	Status	22.01	22.02	22.03	22.05	22.06	22.07	22.09	22.11	23.01	23.02
Design	New	0	0	1	11	0	1	4	1	3	1
	Design in Progress	0	0	1	14	0	2	1	2	0	0
	Ready for Committee	0	0	0	0	0	0	0	0	0	0
	Committee Review	0	0	0	0	0	0	0	0	0	0
	Pending Approval	0	0	0	2	0	0	0	0	0	0
Build	Approved	0	0	0	1	0	1	2	2	0	0
	In Development	0	0	19	0	0	0	0	0	1	0
	Development Complete	0	0	0	0	0	0	0	0	0	0
	In Assembly Test	0	0	0	0	0	0	0	0	0	0
Test	System Test	6	3	1	0	0	0	0	0	0	0
	Test Complete	14	0	0	0	0	0	0	0	0	0
	In Production	0	0	0	0	0	0	0	0	0	0
	Grand Total	20	3	22	28	0	4	7	5	4	1

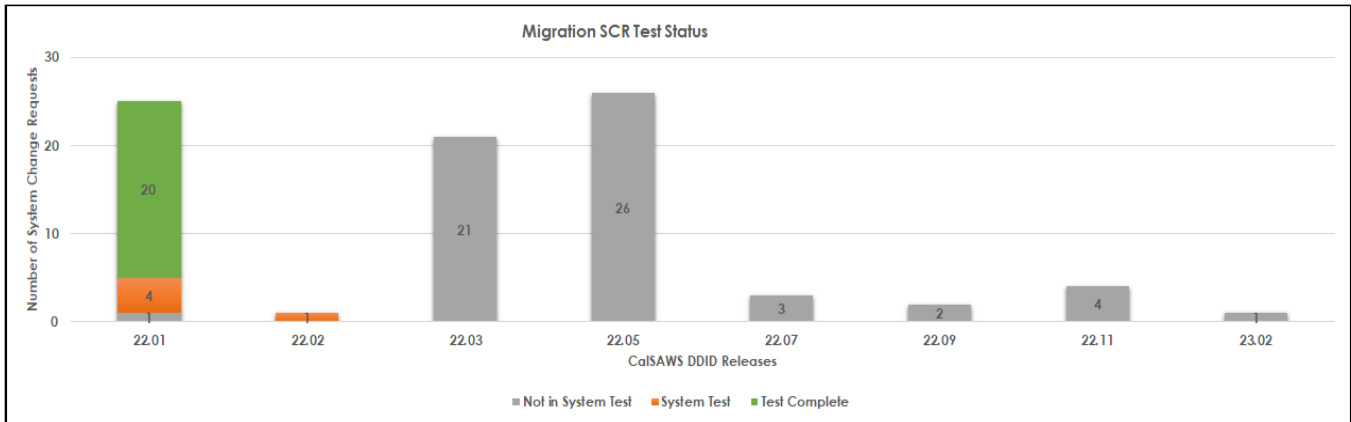
SCRs in Production	814
SCRs with Release TBD	0

Notes:

- This table includes Application Development System Change Requests (SCRs) with migration impact. SCRs in Production represents a count of any SCR that have a project phase of migration and have been deployed to production. SCRs with Release to be determined (TBD) includes any migration impact SCR where the fix version is "TBD"
- ▶ Continued drafting designs and development activities for Design Difference Identifiers (DDIDs). Status is provided in Table 5.1.1-1 (CalSAWS Application Development Summary) above

5.1.2 Design Difference Identifiers (DDID) System Test Status

Figure 5.1.2-1 – DDID System Test Status

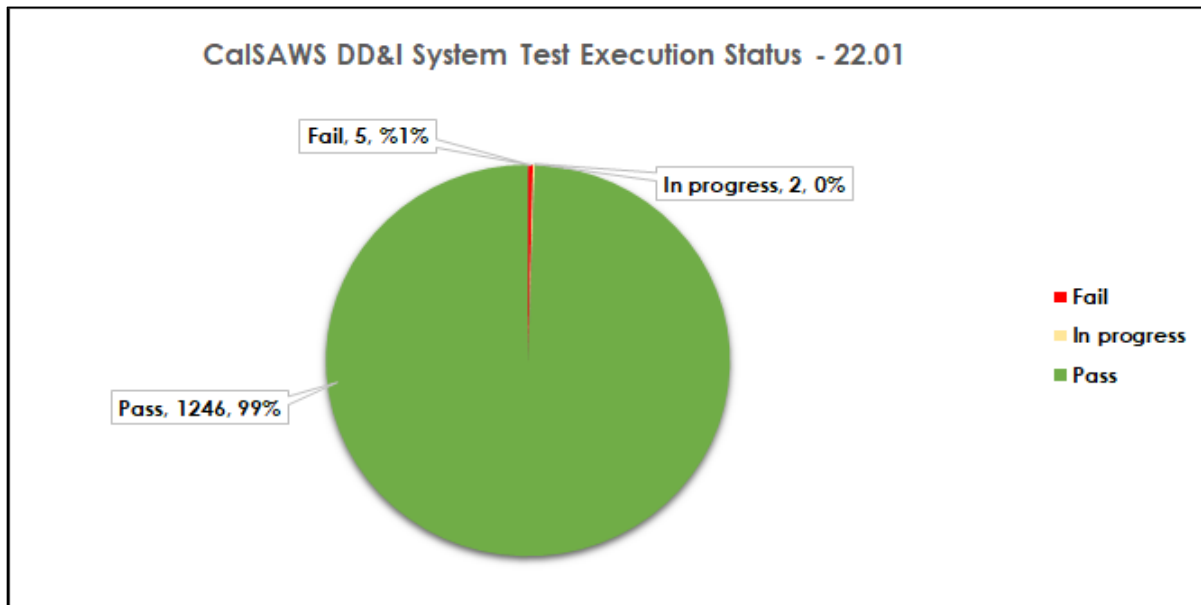


Notes:

- Includes all System Change Requests (SCRs) that have a Funding Source of CalSAWS DD&I that are not in Rejected or Pending Rejection status and are targeted for a baseline release. This includes SCRs associated to DDID 1967 for the unforeseen allowance and DDID 1631 for the reports allowance. In Production includes In Production statuses; Test Complete includes Test Complete; System Test includes System Test status; Not in System Test includes all SCR statuses prior to System Test delivery
- Counts are higher in this chart (as compared with Design and Build Status) due to the inclusion of all CalSAWS DD&I SCRs targeted for the release, such as DD&I Training and Technical SCRs

Table 5.1.2-1 – DDID System Test Execution Status – 22.01

Pass Rate Target as of January 14, 2022	88%
Pass Rate Actual as of January 14, 2022	99%
System Test Complete Date: January 19, 2022	



Note:

- Test Script counts are subject to change as test scripts are added or removed throughout the execution phase. Includes testing execution for all CalSAWS DD&I Test Scripts in the release

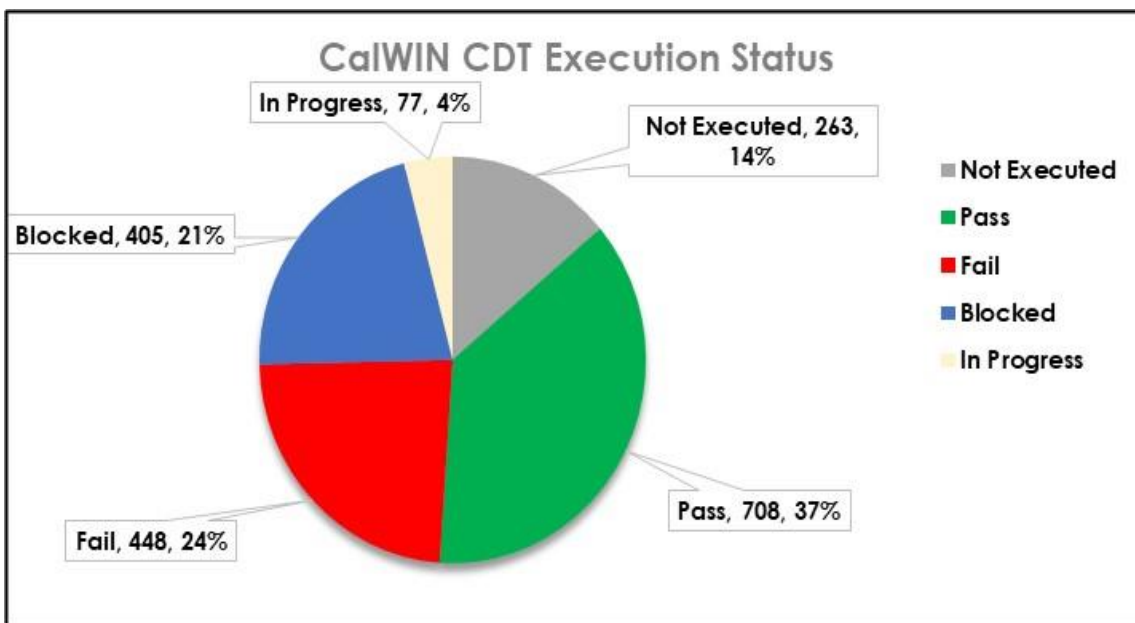
- ▶ Continued test execution for 22.01

5.1.3 Converted Data Test (CDT):

- ▶ Continued test execution of CalWIN Converted Data Test (CDT) phase

Table 5.1.3-1 – CalWIN CDT Execution Status

Pass Rate Target as of January 14, 2022	36%
Pass Rate Actual as of January 14, 2022	37%
System Test Completed Date: April 29, 2022	



Note:

- Test Script counts are subject to change as test scripts are added or removed throughout the execution phase

Table 5.1.3-2 – CalWIN Converted Data Test (CDT) Execution Status by Functional Area

CalWIN CDT Execution Status by Functional Area	Not executed	In progress	Pass	Fail	Blocked	Total
Ancillary	0	2	26	1	11	40
CalHEERS	1	22	45	6	4	78
Correspondence	8	7	47	88	14	164
Eligibility	3	11	135	97	145	391
Fiscal	9	11	110	53	133	316
GA/GR	234	0	0	1	0	235
Online	2	4	115	60	7	188
Reports	0	9	0	78	30	117
High-Volume Online Transactions	6	11	230	64	61	372
Total	263	77	708	448	405	1901

Note:

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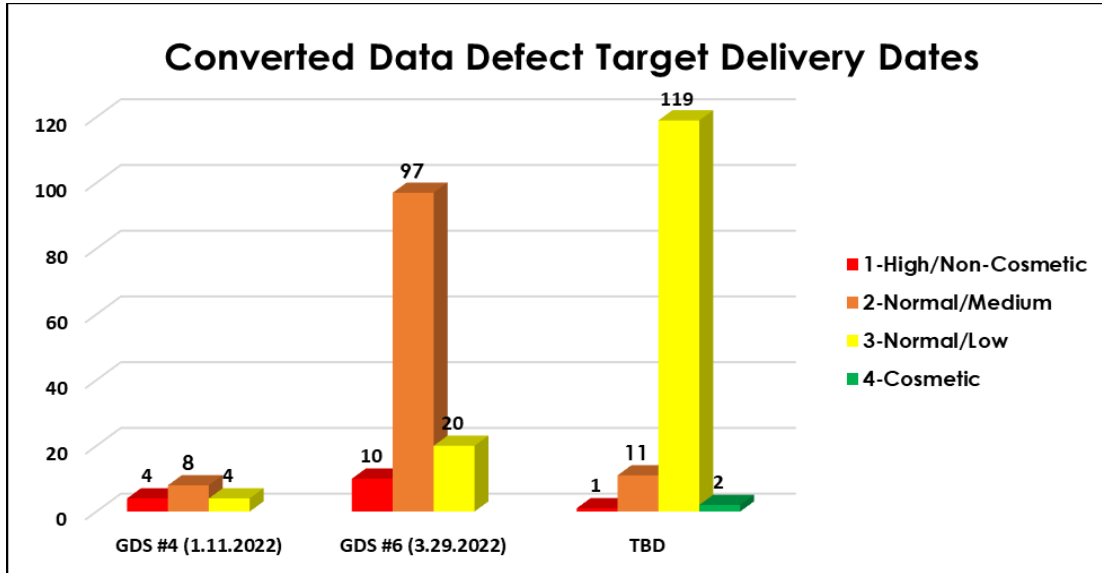
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- High-Transaction volume are the scripts that are executed via our Automated Regression scripts that are being manually executed against Converted data. Test script counts are subject to change as test scripts are added or removed throughout the execution phase
- GA/GR functional area is scheduled to see execution begin with load of Golden Data Set (GDS) 6 in the Converted Data Test (CDT) environment (currently scheduled for week of March 21, 2022)

Figure 5.1.3-1 – CalWIN Converted Data Test (CDT) Defects

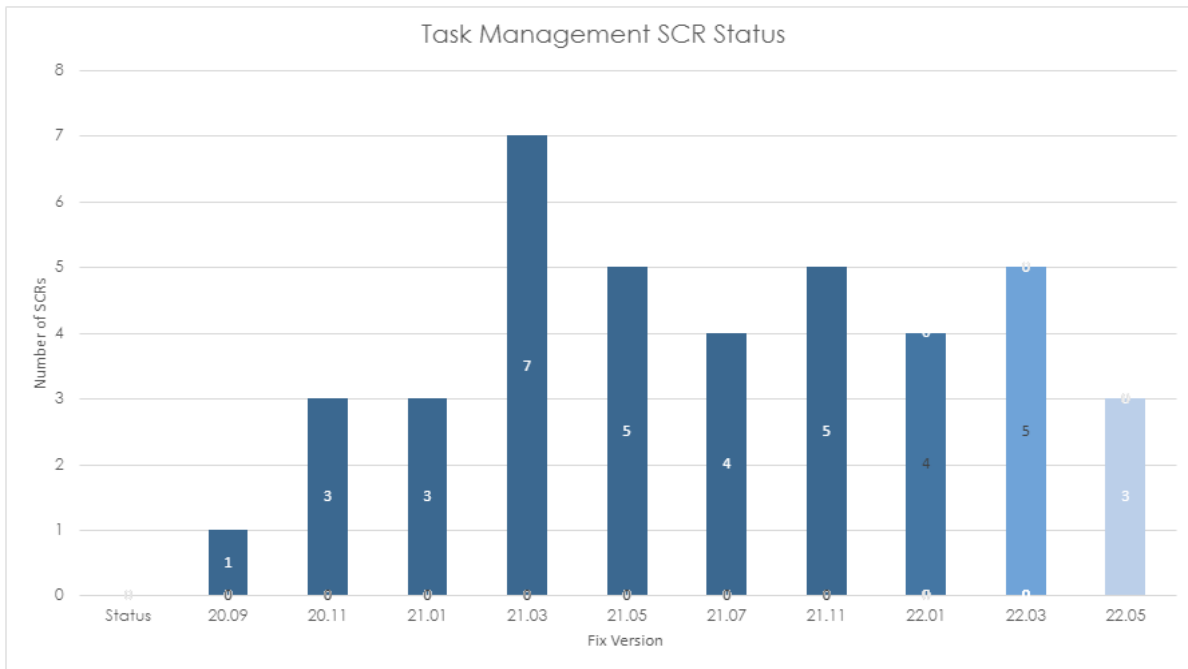
- ▶ 99 defects being triaged by Application Development (New or Assigned status)
- ▶ 276 open converted data defects



5.1.4 Task Management

- ▶ Continued to meet with Consortium Business Analysts and Quality Assurance (QA) team to develop designs for the 22.05 release
 - CA-214922 DDID 2388 – Task Start Date
 - CA-214921 DDID 2387 FDS: Task Mgt - Task Assignment Factors

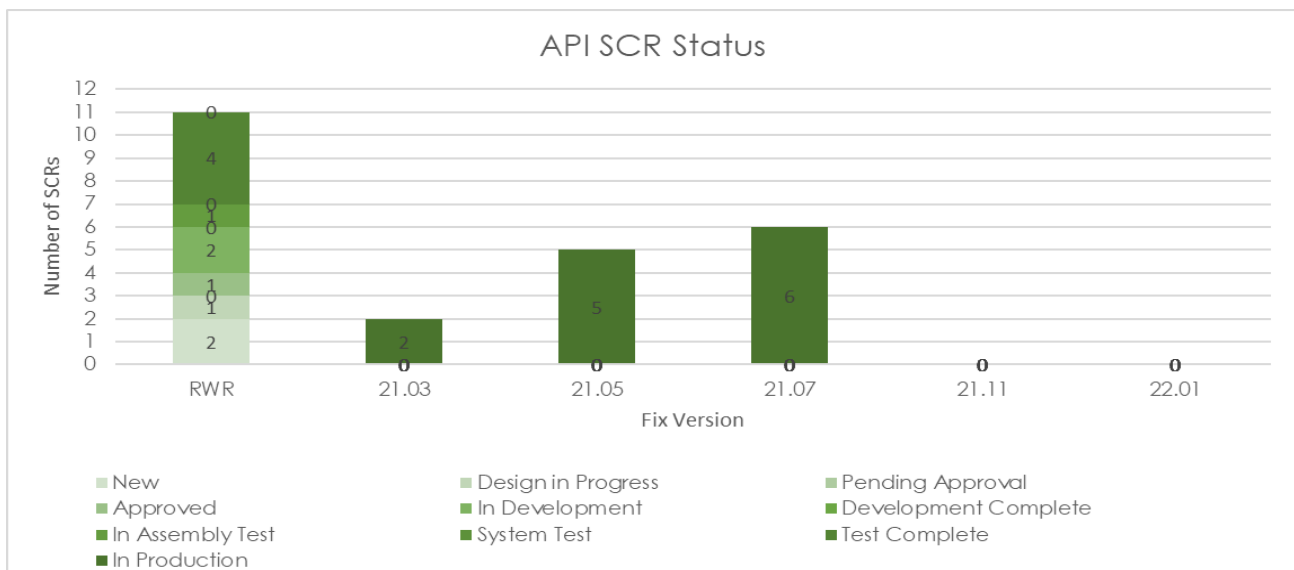
Figure 5.1.4-1 – Task Management Design Difference Identifiers (DDID) Status



5.1.5 Application Programming Interface (API)

- ▶ Continued to meet with Consortium Business Analysts and Quality Assurance (QA) team to develop designs for:
 - CA-214741 DDID 2298 FDS: API - Person - MDM API
- ▶ Continued development on the following Application Programming Interfaces (APIs):
 - CA-214747 DDID 2344 FDS: API - EBT API
 - CA-214754 DDID 2351 – Reception Log API
 - CA-214756 DDID 2353 – Time limits API

Figure 5.1.5-1 – Application Programming Interface (API) DDID Status



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5.1.6 General Assistance/General Relief (GA/GR)

► General:

- Provided the weekly status update and General Assistance/General Relief (GA/GR) release plan changes to the Consortium on January 11, 2022
- Discussed the General Assistance/General Relief (GA/GR) Correspondence deliverables and design clarifications on January 11, 2022 and January 13, 2022
- Discussed the General Assistance/General Relief (GA/GR) Eligibility Determination/Benefits Calculation (EDBC) design clarifications on January 11, 2022 and January 13, 2022
- Discussed the General Assistance/General Relief (GA/GR) Correspondence web service design clarifications on January 12, 2022 and January 14, 2022
- Discussed Gainwell System Test clarification on January 13, 2022
- Completed the review of 22.03 designs with General Assistance/General Relief (GA/GR) Consortium Business Analysts
- Reviewed the 22.03 designs on January 4, 2022 and January 6, 2022
 - CA-215921 - Employment Services Phase 2 Online and EDBC changes
 - CA-215677 - San Francisco Sub Programs
 - CA-215924 - Two party check CalWIN Counties
 - CA-237007 - DDID 2319 FDS - GA GR - Group 6 Forms
 - CA-224767 - Batch Sweeps for GA GR MU Triggers -phase 2
- Continued with development of 22.03 System Change Requests (SCRs)
 - CA-229076 - DDID 2314 FDS: Mandatory Requirements Rule Additional Changes - EDBC Reasons and NOAs (Group 1)
 - CA-226399 - GA/GR Forms Additional Changes - Online/Batch Tier 1 and Tier 2
 - CA-215921 - DDID 2315 FDS: GA/GR Phase 2 - Employment Services Phase 3 Batch and EDBC changes
 - CA-224767 - DDID 2686/2314 FDS: GA/GR - Batch Sweeps for CalWIN GA/GR MU triggers - Phase 2
 - CA-215680 - DDID 2378 FDS: GA/GR Time on aid changes
 - CA-215677 - DDID 2374 FDS: GA/GR San Francisco Sub Programs
 - CA-215686 - DDID 2384 FDS: GA/GR Batch Appointments
 - CA-227328 - Sanction changes for CalWIN GA/GR solution at program level
- Continued working on the below 22.05 draft Designs
 - CA-233752 - Phase 5 Batch 1 Reporting Rules & NOA Reasons
 - CA-215680 - GR Time on aid page
 - CA-238253 - Group 7 forms
 - CA-229078 - GA GR EDBC Phase 5 Batch 3 - Negative Action, Manual EDBC

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Figure 5.1.6-1 – GA/GR DDID Status

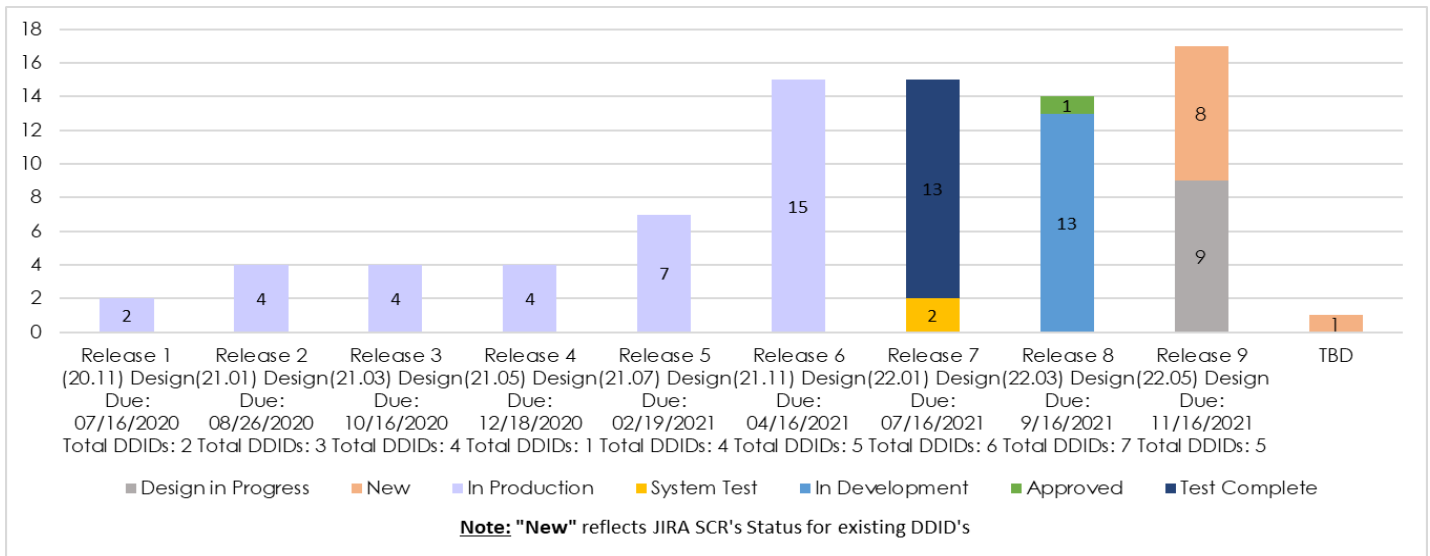
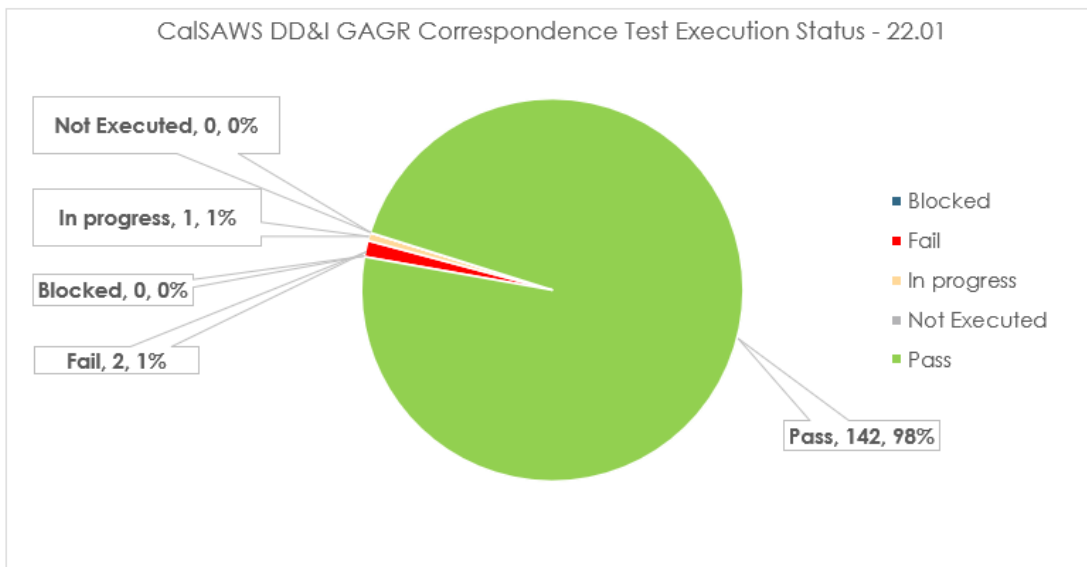


Figure 5.1.6-2 – CalWIN CalSAWS GA/GR Correspondence Testing

Pass Rate Target as of January 16, 2022	97%
Pass Rate Actual as of January 16, 2022	98%
System Test Complete Date: January 19, 2022	



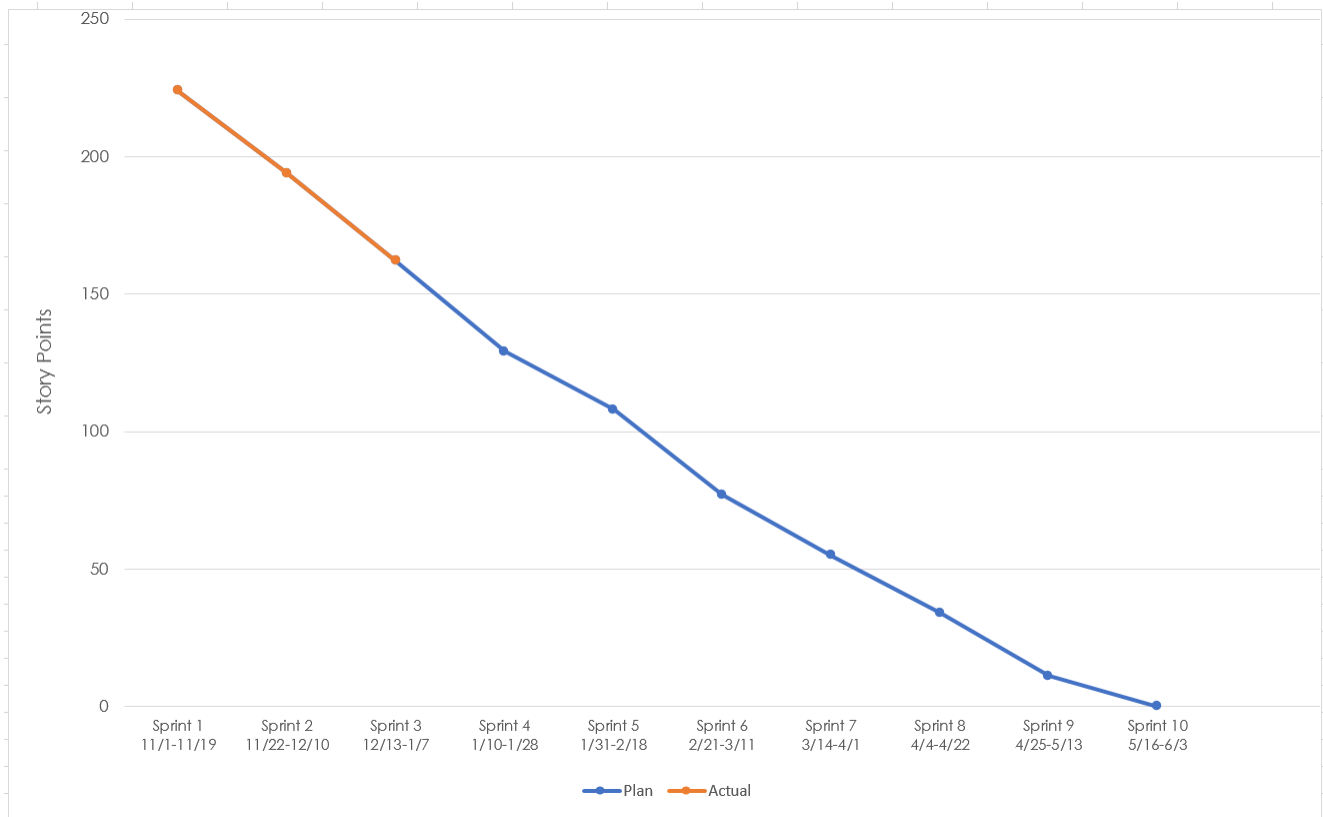
- ▶ GA/GR Correspondence Service 22.01
 - 142 scripts have passed to date, 100% of scripts have a begun or completed execution
 - Gainwell expects to complete 3 remaining scripts per schedule

5.1.7 Case Purge

In July 2020, a team was formed to design, build, test, and deploy a Case Purge solution for C-IV and CalSAWS. This Purge functionality is based on the records retention policy approved by the CalSAWS Project Steering Committee in September 2019. The Purge team is using the Agile methodology for this effort and is deploying functionality to Production at the conclusion of each Sprint. This team is operating independently of the existing Design, Application Development, Training, and Test teams.

- ▶ Began design/build/test for Sprint 4 (SCR CA-229303). This Sprint includes the following items and will be deployed to Production by January 28, 2022:
 - Update Case Deletion Logging
 - Remove Recovery Account Responsible Party tables from the Deletion Model
 - Add CalHEERs related tables to Deletion Model
 - Rerun Journal History PDFs with increased characters

Figure 5.1.7-1 – Case Purge Burndown Chart



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Table 5.1.7-1 – Planned Purge Sprints

Sprint 1	Porting Case Summary page updates, Case Data Removal page updates
Sprint 2	Add Case Locking, Image View only
Sprint 3	Porting the Identification sweep logic, Add new EDBC/RA Rules to Identification Sweeps, Porting History PDF Generation Process, PDF Character Limit increase
Sprint 4	Porting Case Deletion Logging process, Add new CalHEERs tables to Deletion Model, Remove Recovery Account Responsible Party tables from Deletion Model
Sprint 5	Porting Case Identification and Override Reports, Port Document Removal process to S3, Create Stored Procedure DBCR's
Sprint 6	Update Benefits Cal e_app page logic, Update Reverification logic, Create Single Case Purge Batch process, Update Document S3 storage service framework
Sprint 7	Porting Time Limit Aid Summary page, Completion Report
Sprint 8	Porting for Disaster Recovery Document Deletion, OBIEE/EDR Cleanup for Delete Track, Verify Lawful Presence (VLP)
Sprint 9	Performance Environment Preparation and Execution
Sprint 10	Batch Scheduling, Case Purge Transition

5.1.8 Deliverable Management

Table 5.1.8-1 – Deliverable Status for Current Reporting Period

DEL #	DELIVERABLE NAME	STATUS
58	CalSAWS (CalWIN) UAT Readiness Report Milestone	<ul style="list-style-type: none"> Continued developing the DDED Submission of the DDED is due on January 27, 2022
69	CalSAWS Requirements Traceability Matrix Update #9	<ul style="list-style-type: none"> Continued developing the DDEL Submission of the DDEL is due on January 26, 2022

5.2 Activities for the Next Reporting Period

- ▶ Continue drafting designs for Migration Impact System Change Requests (SCRs)
- ▶ Continue test execution for CalSAWS 22.01 Release

Deliverable Management

Table 5.2-1 – Deliverable Status for Next Reporting Period

DEL #	DELIVERABLE NAME	STATUS
58	CalSAWS (CalWIN) UAT Readiness Report Milestone	<ul style="list-style-type: none"> Facilitate a walkthrough meeting with the Consortium on January 19, 2022 to review the DDED Continue developing the DDED Submission of the DDED is due on January 27, 2022
69	CalSAWS Requirements Traceability Matrix Update #9	<ul style="list-style-type: none"> Continue developing the DDEL Submission of the DDEL is due on January 26, 2022

5.3 Deviations from Plan/Adjustments

- ▶ None for the reporting period

6.0 Conversion

6.1 Highlights of the Reporting Period

6.1.1 C-IV Conversion

- ▶ Continued post go-live support for former C-IV Counties

6.1.2 CalWIN Conversion:

- ▶ Continued Golden Data Set (GDS) 6 Epic
 - Continued to prioritize converted data testing (CDT) items based on converted data testing (CDT) prioritization for GDS delivery
 - GDS6 Epic is focused on: 22.01, 22.03, R68 Data Model changes, CDT defects, and General Assistance/General Relief (GA/GR)
 - Note GA/GR total items include a large number CodeSet and table mappings that have already been performed but required 22.01 to be fully tested and mappings validated
- ▶ Continued to triage converted data test (CDT) defects as they are created
- ▶ Continued Golden Data Set (GDS) 5 Transformation
 - Completed wave 1
 - Continued wave 2
 - Scheduled for completion March 7, 2022

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Table 6.1.2-1 – CalWIN Conversion Statistics Golden Data Set (GDS) 6 (January 2022 – March 2022)

Sprint	Total - Deferred Items	Sprint Duration		GDS#6								
				Item Status								
				0%	25%	30%	50%	75%	5%	100%	100%	0%
				Not Started	Analysis & Mapping in Progress	Ready for Consortium Review	Build In Progress	Ready for AT	On Hold	Completed (Tested)*	CNR	Deferred
Overall	230	1/4/2022	3/13/2022	34	8	0	5	8	0	10	0	0
GDS#6 Bugfixes	65	1/4/2022	1/23/2022	34	8	0	5	8	0	10	0	0
GA/GR through 22.01	140	1/24/2022	2/20/2022	0	0	0	0	0	0	0	0	0
22.01 Data Model updates	21	1/24/2022	2/6/2022	0	0	0	0	0	0	0	0	0
GDS#6 Bugfixes 2	4	2/7/2022	2/13/2022	0	0	0	0	0	0	0	0	0
R68 Data Model updates	TBD	2/14/2022	2/27/2022	0	0	0	0	0	0	0	0	0
GDS#6 Hardening/bugfixes	TBD	2/28/2022	3/13/2022	0	0	0	0	0	0	0	0	0

6.1.3 Gainwell Technologies

- ▶ CalWIN Data Extraction
 - CalWIN extraction completed January 17, 2022 for wave 5 and 6
- ▶ CalWIN Document Migration
 - Continued planning for delivery of all Client Correspondence
 - Continued delivery of Client Correspondence from CalWIN

6.1.4 Ancillary Systems Conversion:

- ▶ Continued to make progress addressing issues found in production dataset size files. These files are necessary for CalWIN Core Conversion orchestration and integrations
- ▶ Facilitated exception reports review sessions with the Ancillary Counties to address questions and concerns
- ▶ Golden Data Set (GDS) 4 and GDS 5 file delivery
 - Completed Waves 1-5
 - Continued Wave 6 targeted for January 18, 2022

Table 6.1.4-1 – County Status by Ancillary System

COUNTY	COLLECTIONS	FRAUD	TASK MANAGEMENT
Contra Costa	Design and build completed Received production sized files	N/A	N/A
Placer	Design and build completed Received production sized files	Design and build completed Received production sized files	Design and build completed Received production sized files
Yolo	Design and build completed Received production sized files	N/A	N/A
Santa Clara	N/A	N/A	Design and build completed Received production sized files

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COUNTY	COLLECTIONS	FRAUD	TASK MANAGEMENT
Tulare	Design and build completed Received production sized files	N/A	N/A
Orange	Design and build completed Received production sized files	Design and build completed Received production sized files	Design and build completed Received production sized files
Santa Barbara	N/A	N/A	Design and build completed Received production sized files
Ventura	Design and build completed Received production sized files	N/A	N/A
San Mateo	Design and build completed Received production sized files	N/A	Design and build completed Received production sized files
Santa Cruz	Design and build completed Received production sized files	N/A	Design and build in-progress Received production sized files
Solano	Design and build completed Received production sized files	N/A	N/A
Alameda	Design and build completed Received production sized files	Design and build completed Received production sized files	N/A
Fresno	Design and build completed Received production sized files	N/A	N/A
Sonoma	Design and build completed Received production sized files	N/A	Design and build completed Received production sized files
Sacramento	N/A	Design and build completed Received production sized files	Design and build completed Received production sized files
San Francisco	Design and build completed Received production sized files	N/A	N/A
San Luis Obispo	Design and build completed Received production sized files	Design and build completed Received production sized files	N/A

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Figure 6.1.4-1– Ancillary Systems Conversion Gantt Chart

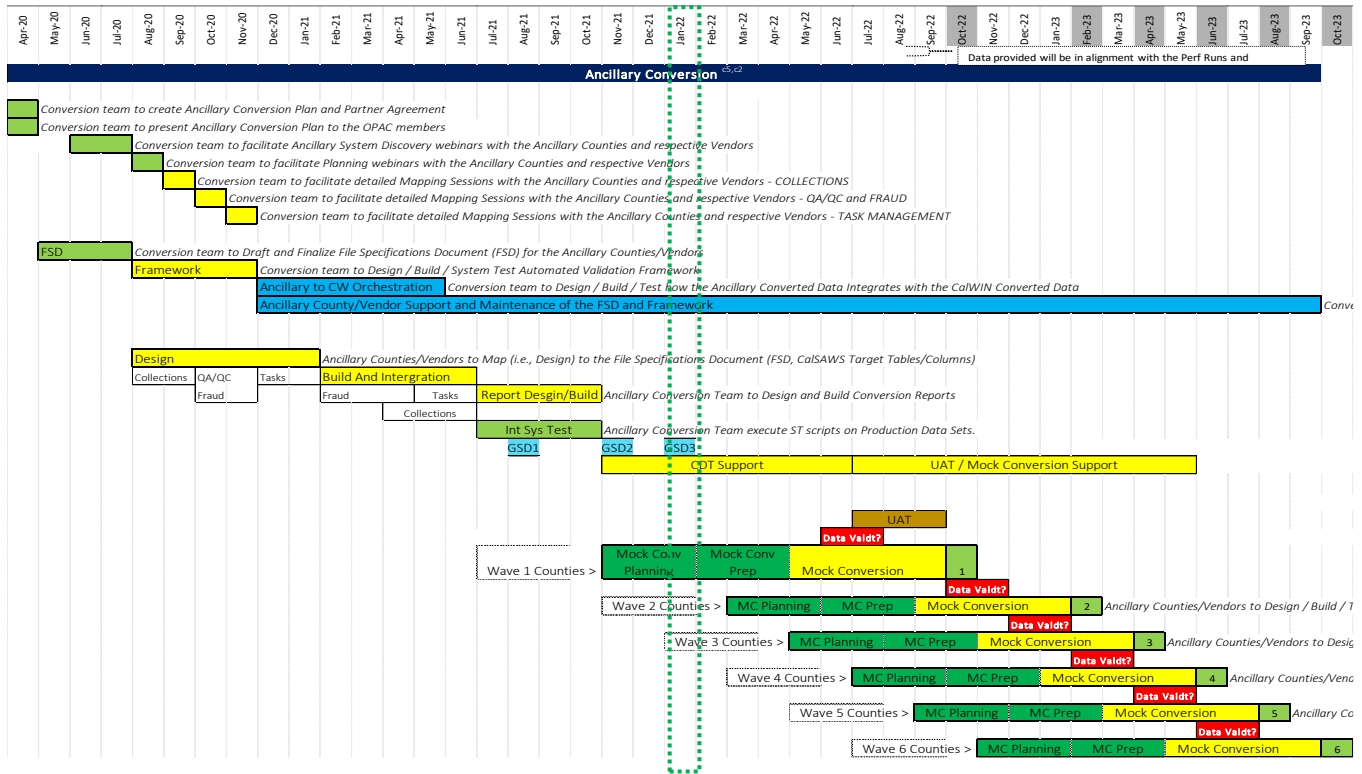


Table 6.1.4-2 – Ancillary Systems Conversion Milestones

FINISH	MILESTONE	MILESTONE DESCRIPTION	STATUS
July 2020	Project Kick-Off/Discovery Sessions	Team introductions and Project overview	Completed
August 2020	File Specification Document (FSD)	CalSAWS DB (structures) as Conversion Target	Completed
August 2020	Project Planning	Detailed walkthrough of the Project schedule and File Specification Document (FSD)	Completed
December 2020	Automation Framework Complete	Exception handling for Ancillary Data is ready for the Counties	Completed
February 2021	Design/Mapping Complete	All CalSAWS DB Targets (defined in FSD) have Source Mappings from Ancillary	Completed
July 2021	Build Complete	Development activities dependent Design Mapping are ready to Start (or are Complete)	Completed
January 2022	System Test Complete	System Test execution dependent on test scripts and Build Complete are ready to Start (or are Complete)	In progress

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FINISH	MILESTONE	MILESTONE DESCRIPTION	STATUS
April 2022	Integration Test Complete	End-to-End Test execution dependent on test scripts and System Test Complete are ready to Start (or are Complete)	Not started
August 2023	Mock Conversion Ancillary System Data Delivered	Counties to delivery Ancillary System Data to the CalSAWS Conversion team as a Pre-Requisite to begin Mock Conversions	Not started
August 2023	Wave 1 – 6 Mock Conversions	Simulated Cutover Activities dependent on Integration Test Complete are ready to Start (or are Complete)	Not started
August 2023	Wave 1 – 6 Mock Conversions Data Validation	Validation of Data (from Mock Conversion) are ready to Start (or are Complete)	Not started
October 2023	Wave 1 – 6 Conversion Cutovers	Execution of (live) Cutover Activities are ready to Start (or are Complete)	Not started

6.1.5 Deliverable Management

Table 6.1.5-1 – Conversion Deliverable Status for Current Reporting Period

DEL #	DELIVERABLE NAME	STATUS
	None for the reporting period	

6.2 Activities for the Next Reporting Period

6.2.1 C-IV Conversion:

- ▶ Continue post go-live support for former C-IV Counties

6.2.2 CalWIN Conversion:

- ▶ Complete Jira epics and issue aligned with Golden Data Set (GDS) Delivery schedule
- ▶ Continue Golden Data Set (GDS) 5 build activities
- ▶ Continue Golden Data Set (GDS) 6 Epic
- ▶ Continue Converted Data Test (CDT) Support
- ▶ Continue Converted Data Delivery planning activities

6.2.3 Gainwell Technologies

- ▶ CalWIN Data Migration
 - Continue planning for future CalWIN extractions
- ▶ CalWIN Data Retention M&O
 - Continue planning for future data retention runs

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6.2.4 Ancillary Systems Conversion:

- ▶ Continue ongoing support for mapping and data extract activities on Ancillary Collections, Fraud, and Task Management
- ▶ Continue to update the Ancillary Systems file specifications documents (as needed)
- ▶ Continue to update the Ancillary Systems Conversion Plan work product (as needed)
- ▶ Continue system test scenario for automation development
- ▶ Prepare to receive Wave 6 data extracts

6.2.5 Deliverable Management

Table 6.2.5-1 – Conversion Deliverable Status for Next Reporting Period

DEL #	DELIVERABLE NAME	STATUS
	None for next reporting period	

6.3 Deviations from Plan/Adjustments

- ▶ None for the reporting period

7.0 Training

7.1 Highlights of the Reporting Period

- ▶ Imaging
 - Attended Weekly Training Team Touchpoint held on January 11, 2022
 - Submitted updates to post-deployment Imaging guides based on Web-Based Training (WBT) content for system changes implemented since C-IV Go-Live for review
 - Continued preparing materials for Los Angeles County Imaging Train-the-SME (ITTSME) Refresher sessions
 - Distributed CalSAWS Information Transmittal (CIT) regarding General Training for Los Angeles County Imaging Implementation

Deliverable Management

Table 7.1-1 – Training Deliverable Status for Current Reporting Period

DEL #	DELIVERABLE NAME	STATUS
	None for the reporting period	

7.2 Activities for the Next Reporting Period

- ▶ Imaging
 - Attend weekly Training touchpoint meeting held on January 18, 2022
 - Finalize updates to post-deployment Imaging guides based on Web-Based Training (WBT) content for system changes
 - Load updated Imaging guides based on Web-Based Training (WBT) content to CalSAWS Learning Management System (LMS)
 - Continue preparing materials for Los Angeles County Imaging Train-the-SME (ITTSME) refresher sessions
 - Update CalSAWS Learning Management System (LMS) Guide for Los Angeles County Imaging General Training
 - Draft CalSAWS Information Transmittal (CIT) for CalSAWS LMS Guide for Los Angeles County Imaging General Training
 - Begin data preparation for Los Angeles County ITTSME Refresher Hands-On Practice sessions

Deliverable Management

Table 7.2-1 – Training Deliverable Status for Next Reporting Period

DEL #	DELIVERABLE NAME	STATUS
	None for the next reporting period	

7.3 Deviations from Plan/Adjustments

- ▶ None for the reporting period

8.0 Deployment

8.1 Highlights of the Reporting Period

8.1.1 Implementation

- ▶ Imaging
 - Hosted Los Angeles County Imaging Implementation Readiness Checkpoint on January 10, 2022
 - Attended Imaging Migration Standup Call on January 11, 2022
 - Hosted meeting with Region 6 Regional Managers and Los Angeles County Imaging Leads to review Los Angeles County Imaging Readiness Dashboard on January 12, 2022
 - Attended meeting regarding Los Angeles Model Office Requirements on January 13, 2022
 - Updated Los Angeles County Imaging Readiness Dashboard for County and Project readiness checklists
 - Maintained Los Angeles County and Project Imaging Readiness Checklists in Jira
 - Continued planning for Los Angeles County post-deployment Imaging support

8.1.2 Change Management

- ▶ Imaging
 - Los Angeles County Imaging Change Management
 - Hosted T-3 Week Imaging Change Readiness Assessment Planning meeting with Region 6 Regional Managers and Los Angeles County Imaging Leads on January 11, 2022
 - Drafted CalSAWS Information Transmittal (CIT) for T-3 Week Imaging Change Readiness Assessment
 - Drafted CalSAWS Imaging Newsletter 6
 - Continued preparing for January Imaging Change Network Champion meeting
 - Continued drafting Los Angeles County Imaging Go-Live Packet

Figure 8.1.2-1 – CalSAWS Sandbox Environment: Total Number of Counties that Logged in per Week
 (Excluding 09/13/2021-09/17/2021, 11/15/2021-11/19/2021) *

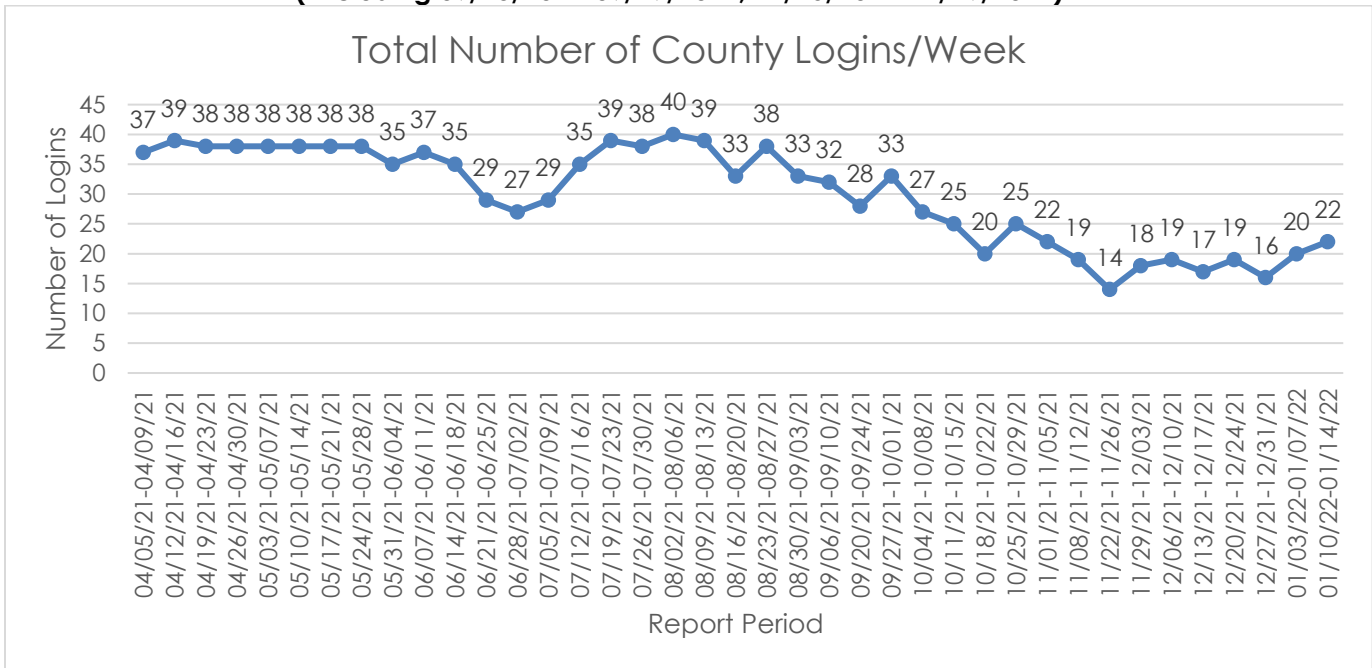


Figure 8.1.2-2 – CalSAWS Sandbox Environment: Average Time Users Spent in the Sandbox per Week (Excluding 09/13/2021-09/17/2021, 11/15/2021-11/19/2021) *

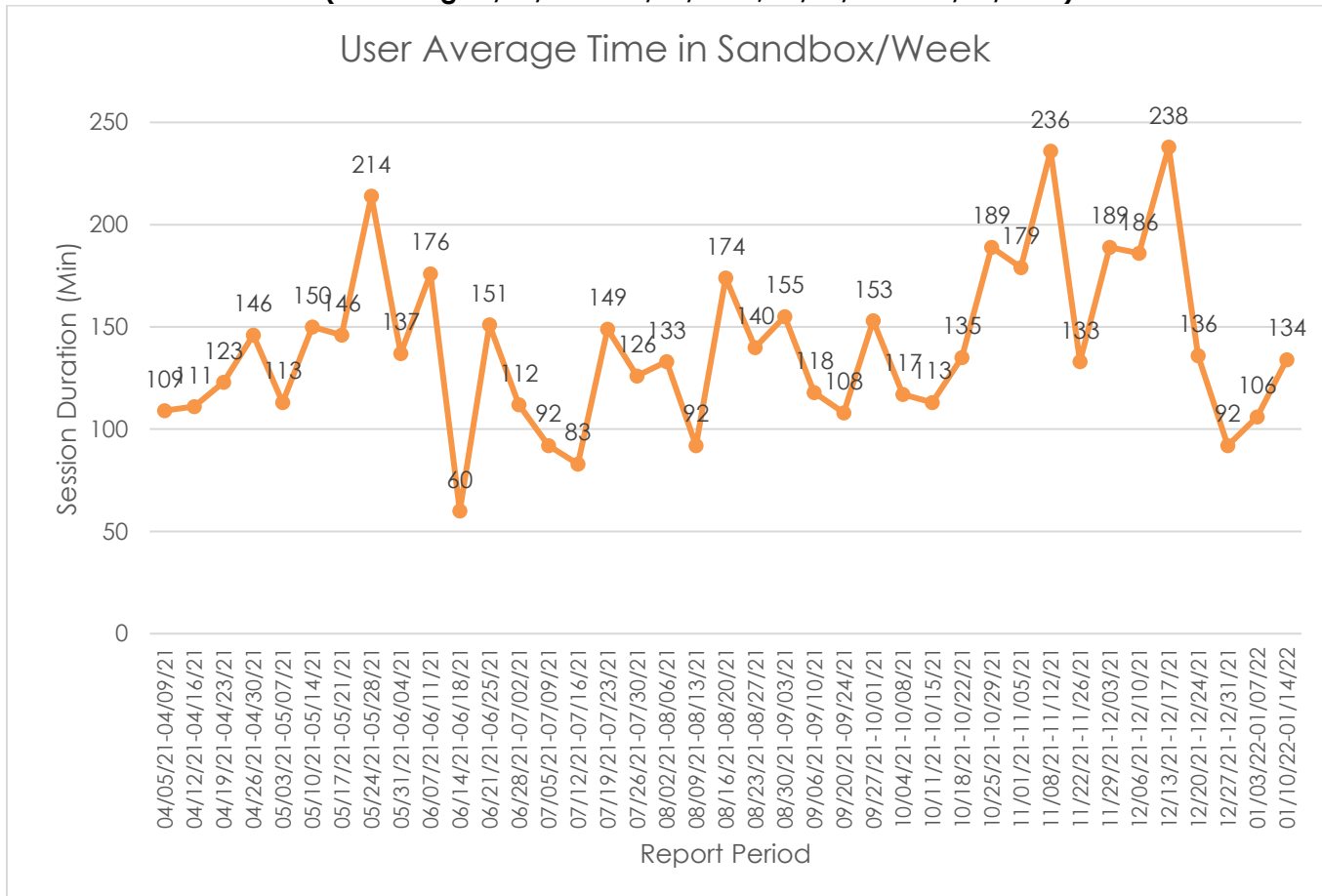


Table 8.1.2-1 – Login Counts & Total Logged Time by County During Reporting Period

COUNTY	USER	LOGIN COUNT	TOTAL LOGGED TIME
Alameda	User 1	2	00:22:26
Butte	User 1	2	00:10:47
Contra Costa	Users 1, 2, 3, 4	16	05:47:04
Del Norte	User 2	1	00:29:02
Fresno	Users 1, 6	8	03:44:51
Humboldt	User 4	1	00:00:30
Los Angeles	User 6	52	15:37:25
Merced	User 5	3	00:34:46
Monterey	User 1	1	00:13:06
Orange	Users 1, 2, 3, 4, 5, 6	74	00:35:09
Placer	Users 11, 15, 18	8	03:13:15
Sacramento	User 1	3	00:49:30
San Diego	Users 17, 18, 3, 4, 5, 6, 8	50	20:19:48
San Francisco	Users 1, 6	18	06:56:44
San Luis Obispo	Users 13, 15, 19, 3, 4, 5, 6	29	13:25:12
San Mateo	Users 10, 13, 15, 18, 19, 6	10	02:07:35

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COUNTY	USER	LOGIN COUNT	TOTAL LOGGED TIME
Santa Barbara	Users 1, 10, 11, 12, 13, 14, 15, 16, 17, 2, 4, 7, 8, 9	68	17:43:03
Santa Clara	Users 1, 12, 13, 14, 15, 16, 17, 18, 19, 2, 3, 4, 6	117	09:31:46
Santa Cruz	User 2	6	02:08:51
Solano	User 1	1	00:04:25
Ventura	Users 1, 5, 6	20	06:25:48
Yolo	Users 1, 2, 3, 4, 5	11	00:06:17

8.1.3 Deliverable Management

Table 8.1.3-1 – Deployment Deliverable Status for Current Reporting Period

DEL #	DELIVERABLE NAME	STATUS
	None for the reporting period	

8.2 Activities for the Next Reporting Period

8.2.1 Implementation

- ▶ Imaging
 - Attend Imaging Migration Standup call on January 18, 2022
 - Present Post-Deployment Imaging Support Plan at Department of Public Social Services (DPSS) Directors Meeting on January 20, 2022
 - Plan content for upcoming Los Angeles County Imaging Implementation Readiness Checkpoint
 - Continue planning for Los Angeles County post-deployment Imaging support
 - Update Los Angeles County Imaging Readiness Dashboard for County and Project readiness checklists
 - Maintain Los Angeles County and Project Imaging Readiness checklists in Jira

8.2.2 Change Management

- ▶ Imaging
 - Host Los Angeles County Imaging Change Network Monthly Meeting on January 20, 2022
 - Continue drafting Los Angeles County Imaging Go-Live packet
 - Draft CalSAWS Information Transmittal (CIT) for CalSAWS Imaging Newsletter 6

8.2.3 Deliverable Management

Table 8.2.3-1 – Deployment Deliverable Status for Next Reporting Period

DEL #	DELIVERABLE NAME	STATUS
	None for next reporting period	

8.3 Deviations from Plan/Adjustments

- ▶ None for the reporting period

9.0 Appendices

Appendix A – CalSAWS Deliverable Summary

Appendix B – CalSAWS Migration Work Plan Summary

Appendix C – CalSAWS DD&I Project Gantt Chart

Appendix D – CalSAWS Project Risks and Issues

Appendix E – OBIEE and State & Management Master Inventory

