

CalSAWS BenefitsCal (Portal/Mobile) Weekly Status Report

**Reporting Period: February 7, 2022 to
February 13, 2022**

CalSAWS – BenefitsCal (Portal/Mobile) Weekly Status Report

Weekly Status Report, February 15, 2022

Period: February 7, 2022 to February 13, 2022

Table of Contents

1.0	Project Management	3
1.1	Highlights of the Reporting Period	3
1.2	Los Angeles (L.A.) County Transition to BenefitsCal from Your Benefits Now (YBN)	3
1.3	BenefitsCal Collaboration Model	4
2.0	Application Development and Test	4
2.1	Requirements and Design	4
2.1.1	Highlights of the Reporting Period – Requirements and Design	4
2.1.2	Activities for the Next Reporting Period – Requirements and Design	5
2.1.3	Highlights of the Reporting Period – User Centered Design (UCD)	5
2.1.4	Activities for the Next Reporting Period – UCD	6
2.2	Development	7
2.2.1	Highlights of the Reporting Period – Development	7
2.2.2	Activities for the Next Reporting Period – Development	7
2.2.3	Burndown	8
2.3	System Test Execution	8
2.3.1	Highlights of the Reporting Period – System Test Execution	8
2.3.2	Activities for the Next Reporting Period – System Test Execution	9
2.4	User Acceptance Test (UAT) Planning	9
2.4.1	Highlights of the Reporting Period – User Acceptance Test Planning	9
2.4.2	Activities for the Next Reporting Period – User Acceptance Test Planning	9
3.0	Performance Test	9
3.1	Highlights of the Reporting Period – Performance Test	9
3.2	Activities for the Next Reporting Period – Performance Test	9
4.0	Security	10
4.1	User Conversion	10
4.1.1	Highlights of the Reporting Period – User Conversion Testing	10
4.1.2	Activities for the Next Reporting Period – User Conversion Testing	10
4.2	Security	10
4.2.1	Highlights of the Reporting Period – Security	10
4.2.2	Activities for the Next Reporting Period – Security	10
5.0	Communications	10
5.1	Highlights of the Reporting Period	10
5.2	Activities for the Next Reporting Period	10
6.0	Appendices	11
6.1	Appendix A – Deliverable Summary	11
6.2	Appendix B – Risks and Issues Summary	12

CalSAWS – BenefitsCal (Portal/Mobile) Weekly Status Report

Weekly Status Report, February 15, 2022

Period: February 7, 2022 to February 13, 2022

6.3	Appendix C – Project Work Plan Reports	14
-----	--	----

1.0 Project Management

1.1 Highlights of the Reporting Period

- ▶ Deliverables and Work Products submitted:
 - DWP 25.00: Monthly M&O Report – January 2022 on 02/09/22.
 - DWP 24.04: CX Monthly Report – January 2022 on 02/09/22.
- ▶ Deliverables and Work Products comments worked:
 - FDEL 04.04: Requirements Traceability Matrix: Update 4 – Following Final Acceptance.
 - FDEL 02.17: Portal/Mobile App Monthly Status Reports – January 2022.
 - FDEL 01.17: BenefitsCal Work Plan Monthly Updates – January 2022.
 - FWP 31.04: Monthly Security Monitoring Report (GCF) – January 2022.
- ▶ Deliverable and Work Product submissions for next week:
 - FWP 24.04: CX Monthly Report – January 2022.
 - FWP 25.00: Monthly M&O Report – January 2022.

1.2 Los Angeles (L.A.) County Transition to BenefitsCal from Your Benefits Now (YBN)

- ▶ Supported test case execution: 97% executed, with 77% passing.
 - 20 test cases are failing due to defects or changes within partner systems.
 - One (1) defect related to a failed test case development is resolution in progress.
 - Three (3) test cases were made available for retest on 02/10/22.
- ▶ Delivered training sessions on 02/07/22 to review how to process, approve, and provide access for CBO access requests.
- ▶ Communications to Customers and CBOs placed on hold as of 02/08/22 per direction from Consortium, pending final performance testing of Imaging.
- ▶ Production Cutover review rescheduled from 02/08/22 to 02/17/22.

Area	Category	WE 02/11/22	WE 02/04/22
Application	County Validation – Execution	100%	97%
	County Validation – Pass Rate	77%	76%
Integration	Interface Partner Test	90%	80%
Technical	Infrastructure	100%	100%
	Security Testing	60%	50%
	Performance Testing	100%	100%
Conversion	CBO Conversion Readiness	100%	100%
	CBO Converted Data Test	100%	100%
Training	Training Plan	100%	100%
	Training Materials	100%	100%
	Training Delivery	75%	50%
Implementation	Prod Deployment Plans	50%	50%
Change	Communications	50%	50%
	Partner Readiness (County, etc.)	90%	90%

Table 1.2-1 – L.A. County Readiness for BenefitsCal Transition

CalSAWS – BenefitsCal (Portal/Mobile) Weekly Status Report

Weekly Status Report, February 15, 2022

Period: February 7, 2022 to February 13, 2022

1.3 BenefitsCal Collaboration Model

- ▶ Met with advocate co-leads, CDSS, and Consortium on 02/08/22 and 02/10/22 to collaborate on the selection criteria of the CBO and Customer participants.
- ▶ Drafted email to recruit CBOs.

Status	Milestone	Target Date
	Confirm Collaboration Model Participants	
In Progress	Confirm final participants (except Customer, CBO)	02/11/22
In Progress	CBO: Send survey for CBO volunteers	02/11/22
	CBO: Facilitate vote from CBO community	02/25/22
In Progress	Establish criteria for selection of Customers	02/11/22
	Send survey to request Customer nominations	02/11/22
Complete	Establish distribution group (BenefitsCalCollaboration@calsaws.org)	02/16/22
	Schedule Kickoff and Welcome Session	
	Prepare welcome materials	03/01/22
	Provide access to SharePoint/Collab tools	03/04/22
	Facilitate Session	03/10/22
	Schedule First Strategic Planning Session	
	Prepare the Product Enhancement List	03/04/22
	Prepare session materials	03/04/22
	Prepare session activities	03/04/22
	Facilitate session	03/24/22

Table 1.3-1 – BenefitsCal Collaboration Model – Upcoming Milestones

2.0 Application Development and Test

2.1 Requirements and Design

2.1.1 Highlights of the Reporting Period – Requirements and Design.

- ▶ Supported production maintenance activities.
- ▶ Met with CalSAWS and the Consortium on 02/07/22 and 02/08/22 for L.A. County SAR 7 “No Change” enhancement design.
- ▶ Conducted a Release 4.0 Design session on 02/08/22 for the Work Program Opportunities (GROW) requirements.
- ▶ Conducted a working session with CalSAWS on 02/08/22 to design the Two-Way Messaging Application Programming Interface (API).
- ▶ Presented the Periodic Reports online flow to Code for America and the State Policy groups on 02/10/22.
- ▶ Conducted a session with CalSAWS and the Consortium on 02/11/22 to finalize the integrated timelines for the L.A. County SAR7 “No Change” enhancement go-live.
- ▶ Met with the California Department of Social Services (CDSS)-CalFresh and County Welfare Directors Association (CWDA) to discuss the pre-populated SAR7 paper form design on 02/11/22.

CalSAWS – BenefitsCal (Portal/Mobile) Weekly Status Report

Weekly Status Report, February 15, 2022

Period: February 7, 2022 to February 13, 2022

- ▶ Supported L.A. County testing by working with Partner systems to identify change details for the “No Change” enhancement with Consortium and State Partners.

2.1.2 Activities for the Next Reporting Period – Requirements and Design

- ▶ Continue to develop the Release 4.0 initial designs. The targeted completion date is 02/28/22.
- ▶ Conduct a Release 4.0 Design session on 02/17/22 for the Two-Way Messaging API design.
- ▶ Continue to gather feedback and work on the Release 3.0 language translation activities. Conducted a meeting with CDSS Language Translation Services, Hanna IS, Hummble and Consortium on 02/09. Reviewed the proofread status as well as the next steps. Another meeting is scheduled on 2/15. The impact, the date revisions would affect dev timelines to incorporate the latest version of the translation and downstream testing timelines prior to UAT.

Release 3.0 – Language Validation Key Activity	Start Date	End Date	Status
Kick-Off Meeting with CDSS	01/05/22	01/05/22	Complete
Approval of Glossary	01/11/22	01/18/22 02/07/22	Complete
CDSS Initial Review (Wave 1–4 languages)	01/17/22	01/28/22 02/07/22 02/11/22	In Progress
BenefitsCal Analysis on CDSS Feedback (Wave 1)	01/31/22 02/08/22	02/04/22 02/11/22	In Progress
ML Vendor Language Adjustments (Wave 1)	02/07/22 02/11/22	02/11/22 02/14/22	Not Started
CDSS Second Review (Wave 1)	02/14/22 02/15/22	02/18/22	Not Started
Consortium Sign-Off (Wave 1)	02/21/22	02/21/22	Not Started
CDSS Initial Review (Wave 2–4 languages)	01/24/22	02/04/22 02/07/22 02/11/22	In Progress
BenefitsCal Analysis on CDSS Feedback (Wave 2)	02/07/22 02/08/22	02/11/22 02/18/22	Not Started
ML Vendor Language Adjustments (Wave 2)	02/14/22	02/18/22	Not Started
CDSS Second Review (Wave 2)	02/21/22	02/25/22	Not Started
Consortium Sign-Off (Wave 2)	02/28/22	02/28/22	Not Started

Table 2.1-1 – Release 3.0 Language Test Schedule

2.1.3 Highlights of the Reporting Period – User Centered Design (UCD)

- ▶ Monitored the Customer Experience (CX) Measurements data from Medallia, Amplitude, and BenefitsCal, daily, to identify and address potential usability issues during the week of 02/07/22.

CalSAWS – BenefitsCal (Portal/Mobile) Weekly Status Report

Weekly Status Report, February 15, 2022

Period: February 7, 2022 to February 13, 2022

- ▶ Prepared research protocols to test error message copy and initiated customer recruitment to conduct Take-it-to-the-Lab sessions starting the week of 02/14/22.
- ▶ Submitted Draft Work Product (DWP) 24.04: CX Monthly Report – January 2022 on 02/09/22.
- ▶ Collaborated with the Design and Functional Team to design the GROW and Welfare-to-Work functionality to present designs to the BenefitsCal Workgroup on 02/08/22.
- ▶ Co-facilitated a Community Based Organization (CBO) Access Training with L.A. County Staff to prepare the staff to support CBOs after the cutover to BenefitsCal.
- ▶ Wrote help text and screen copy for the Release 4.0 CalWORKs 2.0 Tools screens.
- ▶ Met with the Consortium Data Team and CalWIN Team on 02/10/22 to coordinate collecting historic data from CalWIN Counties for CX Measurement.

2.1.4 Activities for the Next Reporting Period – UCD

- ▶ Monitor the CX Measurements data from Medallia, Amplitude, and BenefitsCal, daily, to identify and address potential usability issues during the week of 02/14/22.
- ▶ Facilitate five (5) Take-it-to-the-Lab sessions to test error message copy during the week of 02/07/22.
- ▶ Facilitate three (3) interviews with County Workers to hear about their experience supporting customers with BenefitsCal since go-live during the week of 02/14/22.
- ▶ Draft UCD the Monthly Meeting Slides for Consortium Leadership review by 02/18/22.
- ▶ Respond to comments received for the DWP 24.04: CX Monthly Report – January 2022 by 02/18/22.

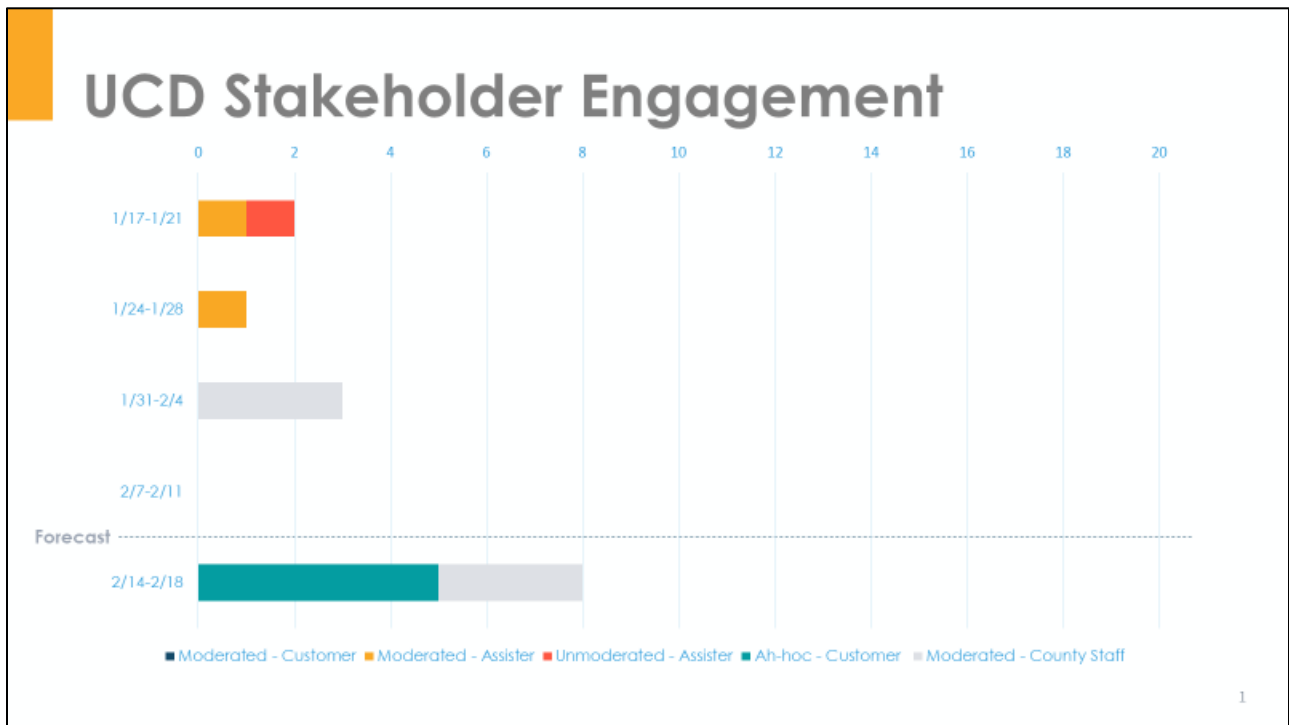


Figure 2.1-2 – UCD Stakeholder Engagement

CR ID	Request	Due Date	Date Needed	Status
CA-228953	YBN Case and Application baseline data for	02/28/22	02/28/22 – for information 01/01/19 through 12/31/19.	In progress

CalSAWS – BenefitsCal (Portal/Mobile) Weekly Status Report

Weekly Status Report, February 15, 2022

Period: February 7, 2022 to February 13, 2022

CR ID	Request	Due Date	Date Needed	Status
	BenefitsCal CX Measurement		02/28/22 – for data from 01/01/21 to 12/31/21.	
N/A	MyBCW Case and Application baseline data for BenefitsCal CX Measurement	02/28/22	02/28/22 – for info 01/01/19 through 12/31/19. Note: MyBCW data is purged after one (1) year, but old reports are still accessible. The Team is looking into what data is available from CalWIN.	In progress

Table 2.1-3 – Data Requests for CX Measurement

2.2 Development

2.2.1 Highlights of the Reporting Period – Development

Maintenance and Operations (M&O)

- ▶ Please refer to the M&O Status Report for the M&O development activities.

Enhancements (M&E)

Release	Planned for Week Ending 02/11/22	Actual for Week Ending 02/11/22	Total Planned for the Release	Comments
2.2	4	1	6	CSPM-42322, CSPM-42321, CSPM-40404 to be validated by 02/14/22

Table 2.2-1 – Enhancement Actuals for Reporting Period

Release 3.0

- ▶ Developed 11 widgets.

2.2.2 Activities for the Next Reporting Period – Development

M&O

- ▶ Please refer to the M&O Status Report for the M&O development activities.

M&E

Release	Planned for Week Ending 02/18/22	Total Planned for the Release	Total Completed for the Release	Comments
2.2	0	6	3	Release 2.2 is scheduled for 02/24/22.

CalSAWS – BenefitsCal (Portal/Mobile) Weekly Status Report

Weekly Status Report, February 15, 2022

Period: February 7, 2022 to February 13, 2022

2.2.1	2	5	0	CSPM-43252, CSPM-43253, CSPM-43287, CSPM-43320, CSPM-43106
-------	---	---	---	--

Table 2.2-2 – Planned Enhancement Work

Release 3.0

- ▶ Plan and develop five (5) widgets for the New Threshold Languages module.
- ▶ Develop and release Change Request CSPM-43003, related to IRT enhancement, to System Test by 02/21/22.
- ▶ Plan for Arabic-related language for PDF rendering.
- ▶ Fix the Arabic language-related alignment issues for a pending one (1) module: Report A Change.

2.2.3 Burndown

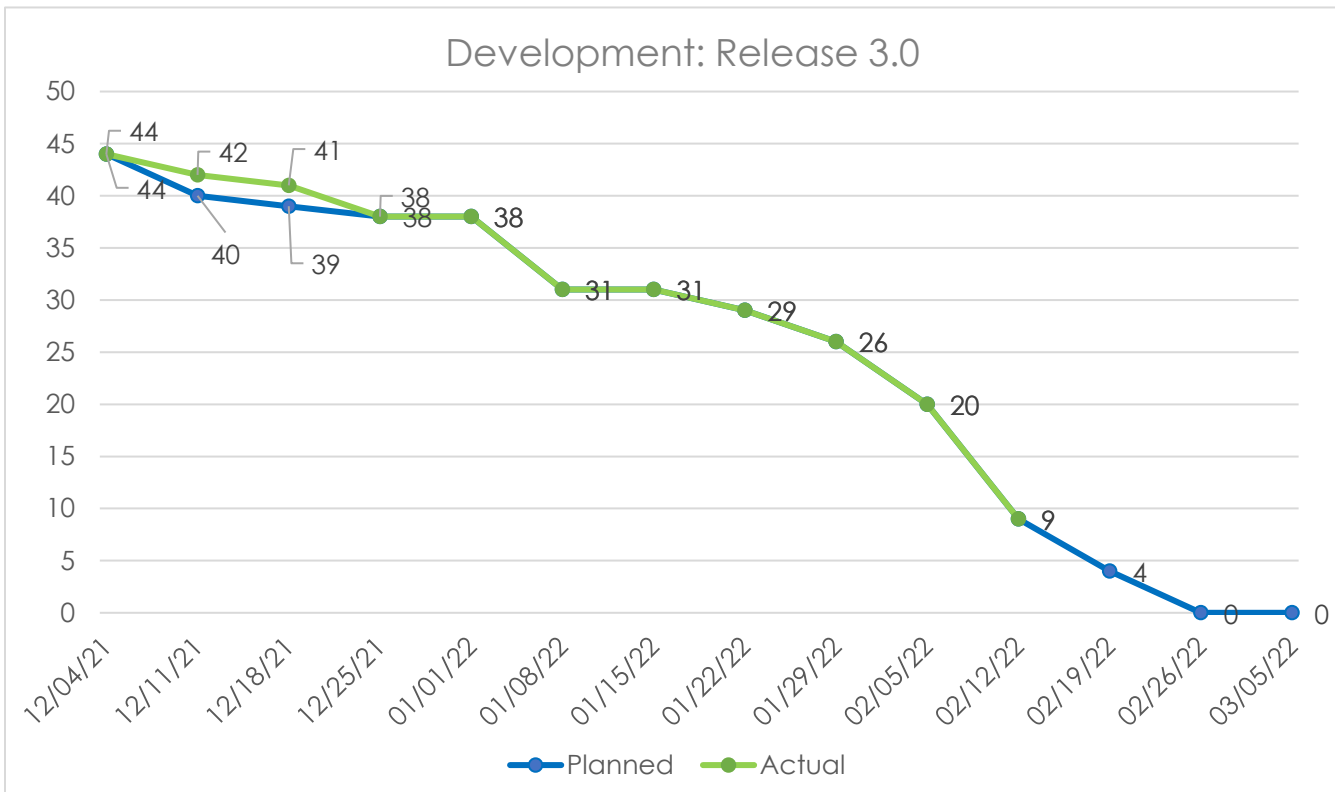


Figure 2.2-1 – Development: Release 3.0 Burndown

2.3 System Test Execution

2.3.1 Highlights of the Reporting Period – System Test Execution

- ▶ Provided testing support for the upcoming M&O priority Release 2.1.1 and 2.2.0 defects, enhancements, and smoke/regression testing.
- ▶ Provided triage support to L.A. County testing by participating in daily calls.
- ▶ Performed manual QA on four (4) of the eight (8) languages received for Release 3.0.
- ▶ Continued scripting multilanguage test cases for existing functionality pertaining to four (4) languages.

CalSAWS – BenefitsCal (Portal/Mobile) Weekly Status Report

Weekly Status Report, February 15, 2022

Period: February 7, 2022 to February 13, 2022

2.3.2 Activities for the Next Reporting Period – System Test Execution

- ▶ Continue to incorporate test data into automated test scripts to accommodate additional Release 3.0 languages.
- ▶ Perform unit tests on the Release 3.0 non-functional automated scripts.
- ▶ Continue to draft test cases for existing functionality for new languages.
- ▶ Continue support for triaging of the L.A. County testing.
- ▶ Continue unit testing of the developed multilanguage scripts until 02/18/22.

2.4 User Acceptance Test (UAT) Planning

2.4.1 Highlights of the Reporting Period – User Acceptance Test Planning

- ▶ No activity this week.

2.4.2 Activities for the Next Reporting Period – User Acceptance Test Planning

- ▶ No new updates.

3.0 Performance Test

3.1 Highlights of the Reporting Period – Performance Test

- ▶ Executed a total of 14 end-to-end (E2E) integrated load, endurance, and stress tests pertaining to Hyland Imaging for L.A. County readiness with the CalSAWS, Hyland, and ForgeRock teams. Performance improvements were made by the Hyland, ForgeRock, and Apigee teams. BenefitsCal team is progressing well on the Redis Cluster issue.
- ▶ Additional tests are needed to confirm the ability to support anticipated L.A. volumes from a Hyland Infrastructure scaling prospective.
- ▶ Cycle 7 testing will not be completed on 02/11/22 as planned. Additional cycles with the CalSAWS partner are anticipated to be completed by 02/25/22.

3.2 Activities for the Next Reporting Period – Performance Test

- ▶ Execute additional Hyland Imaging Suite integrated E2E tests and identify and resolve any performance issues.
- ▶ Develop new Release 3.0 scripts and update existing scripts with the Release 3.0 changes.

Cycle	Start Date	End Date	Scope	Test Cases Status	Execution Status
7	01/18/21	02/25/22	Hyland Imaging	Six (6) new scripts were developed. 100% completed.	90% Executed
8	02/21/22	03/04/22	Release 3.0	Scope and scenarios: Income Reporting Threshold (IRT) flow needs to be captured in one (1) new script and new Income IRT tile/changes on dashboard needs to be incorporated into the Performance scripts Scripting timelines: 01/24/22 – 02/18/22.	0% Executed

Table 3.2-1 – Performance Test Cycles and Test Case Status

4.0 Security

4.1 User Conversion

4.1.1 Highlights of the Reporting Period – User Conversion Testing

- ▶ Monitored the need to convert customer users for the upcoming CalWIN conversion.
- ▶ Collaborated with the Counties, the Consortium, and ForgeRock teams as needed to assist with and prepare for the upcoming YourBenefitsNow (YBN) CBO user load on 03/13/22.

4.1.2 Activities for the Next Reporting Period – User Conversion Testing

- ▶ Monitor the need to convert customer users for the upcoming CalWIN conversion.
- ▶ Collaborate with the Counties, the Consortium, and ForgeRock teams as needed to assist with and prepare for the upcoming YBN CBO user load on 03/13/22.
- ▶ Reconciliate the YBN user list using the updated users that will be provided by the Consortium and CDSS on 02/14/22.

4.2 Security

4.2.1 Highlights of the Reporting Period – Security

- ▶ Executed the weekly Static Application Security Testing (SAST) of the application source code and shared the analysis of the security scan reports with the BenefitsCal Development Team for remediation on 02/11/22.

4.2.2 Activities for the Next Reporting Period – Security

- ▶ After the validation of the identified vulnerabilities, advise on the remediation activities to be performed by the BenefitsCal Development Team. Log defects in Jira for tracking purposes (Weekly recurring activity).
- ▶ Collaborate with the Consortium Security Team to update Amazon Web Services (AWS) Single Sign On (SSO) users specific to BenefitsCal and facilitate onboarding and offboarding of AWS SSO for BenefitsCal users, as needed.

5.0 Communications

5.1 Highlights of the Reporting Period

- ▶ Communication distribution placed on hold on 02/08/22 at the direction of the Consortium and LA County, pending final imaging performance test results.

5.2 Activities for the Next Reporting Period

- ▶ Prepare AWS Pinpoint for communication distribution.

CalSAWS – BenefitsCal (Portal/Mobile) Weekly Status Report

Weekly Status Report, February 15, 2022

Period: February 7, 2022 to February 13, 2022

6.0 Appendices

6.1 Appendix A – Deliverable Summary

DEL ID	Deliverable Name	Complete				Coming Soon
		DDED	FDED	DDEL	FDEL	Final Approval
1	Work Plan Initial	08/17/20	08/25/20	08/28/20	09/10/20	09/17/20
1.17	Work Plan – January 2022	N/A	N/A	N/A	02/04/22	02/14/22
2	Monthly Status Reports	08/19/20	08/31/20	09/04/20	09/21/20	09/28/20
2.17	Monthly Status Report – January 2022	N/A	N/A	N/A	02/04/22	02/14/22
3	User Centered Design (UCD) Plan	08/19/20	08/31/20	09/04/20	09/28/20	10/05/20
4	Requirements Traceability Matrix (RTM)	09/02/20	09/15/20	09/25/20	10/16/20	10/23/20
4.01	Requirements Traceability Matrix – Update 1	N/A	N/A	11/02/20	11/19/20	11/30/20
4.02	Requirements Traceability Matrix – Update 2	N/A	N/A	02/05/21	03/01/21	03/10/21
4.03	Requirements Traceability Matrix – Update 3	N/A	N/A	07/30/21	08/17/21	08/26/21
4.04	Requirements Traceability Matrix – Update 4	N/A	N/A	01/14/22	02/03/22	02/11/22
5	General Systems Design	09/18/20	10/02/20	12/01/20	12/30/20	01/11/21
5.01	General Systems Design – Part 2	N/A	N/A	02/05/21	03/01/21	03/10/21
5.02	General Systems Design – Update 3	N/A	N/A	N/A	08/10/21	09/01/21
5.03	General Systems Design – Release 3.0	N/A	N/A	11/05/21	12/01/21	12/10/21
5.04	General Systems Design – Release 4.0	N/A	N/A	02/28/22	03/21/22	03/30/22
6	Technical Systems Design	09/18/20	10/02/20	12/18/20	01/20/21	01/29/21
6.01	Technical Systems Design – Part 2	N/A	N/A	02/05/21	03/01/21	03/10/21
7	Master Test Plan	10/19/20	11/02/20	11/13/20	12/08/20	12/17/20
8	Implement. Complete Report & Final Acceptance	09/30/20	10/12/20	01/04/22	01/26/22	02/04/22
8.01	Implement. Complete Report & Final Acceptance – L.A. County	N/A	N/A	04/20/22	05/11/22	05/20/22
9	Maintenance & Operations (M&O) Plan	05/03/21	05/17/21	07/01/21	07/23/21	08/03/21
10	Mobile App General and Technical Systems Design	10/16/20	10/28/20	12/18/20	01/20/21	01/29/21
11	Mobile App Implementation Complete Report	09/30/20	10/12/20	01/04/22	01/26/22	02/04/22
11.1	Mobile App Implementation Complete Report – L.A. County	N/A	N/A	04/20/22	05/11/22	05/20/22

Table 6.1-1 – Deliverable Status for Current Reporting Period

Upcoming Deliverable Deadlines

DEL #	Deliverable Name	Status	Next Deadline
01.17	Work Plan Monthly Updates	On-track	FWP Approval 02/14/22
02.17	Monthly Status Reports	On-track	FWP Approval 02/14/22
04.04	Requirements Traceability Matrix: Update 4 – Following Final Acceptance	On-track	FDEL Approval 02/17/22

Table 6.1-2 – Upcoming Deliverable Deadlines

Upcoming Work Product Deadlines

WP #	Work Product Name	Status	Next Deadline
24.04	CX Monthly Report – January 2022	On-track	FWP Submission 02/22/22 FWP Approval 03/01/22
25.00	Monthly M&O Report – January 2022	On-track	FWP Submission 02/22/22 FWP Approval 03/01/22

CalSAWS – BenefitsCal (Portal/Mobile) Weekly Status Report

Weekly Status Report, February 15, 2022

Period: February 7, 2022 to February 13, 2022

Table 6.1-3 – Upcoming Work Product Deadlines

Work Product Status by Submission

		Complete	Coming Soon		
ID	Work Product Name	DWP	FWP	Final Approval	
23	Service Level Agreement (SLAs)	09/27/21	10/25/21	01/28/22	
24.02	CX Monthly Report – November 2021	12/03/21	12/15/21	12/22/21	
24.03	CX Monthly Report – December 2021	01/05/22	01/18/22	01/25/21	
24.04	CX Monthly Report – January 2022	02/09/22	02/22/22	03/01/22	
25.00	Monthly M&O Report – January 2022	02/09/22	02/22/22	03/01/22	
31.03	Monthly Security Monitoring Report (GCF) – December 2021	N/A	01/04/22	01/12/22	
31.04	Monthly Security Monitoring Report (GCF) – January 2022	N/A	02/09/22	02/17/22	

Table 6.1-4 – Upcoming Work Product Deadlines

6.2 Appendix B – Risks and Issues Summary

Project Risks and Issues

ID	Title	Details	Status	Impact	Probability	Date Logged
243	COVID impacting development and test team staffing	COVID continues to impact the offshore team for BenefitsCal, although the impact is less severe than the initial surge in cases. The risk will remain open to continue to monitor the situation.	Open	Low	Low	05/04/21
246	Perceived Gap in Functionality	Perceived gap in functionality with GetCalFresh may impact adoption and migration schedule of BenefitsCal (Risk 246).	Open	Medium	Medium	05/10/21
251	Language Translation Testing and Updates may not be completed timely	<p>CDSS is testing and validating the translated text to display within the BenefitsCal application - Release 3.0 scope. Completion with the testing dates is needed to avoid any impacts or delays to R3 delivery.</p> <ul style="list-style-type: none"> - CDSS translation vendor found issues with two languages. - Humble vendor asked to re-translate 	Open	Medium	Medium	08/23/21

CalSAWS – BenefitsCal (Portal/Mobile) Weekly Status Report

Weekly Status Report, February 15, 2022

Period: February 7, 2022 to February 13, 2022

ID	Title	Details	Status	Impact	Probability	Date Logged
		and remediate two languages.				

Table 6.2-1 – Project Risks and Issues

CRFI/CIT/CalSAWS CR Communications Information

The following table outlines CalSAWS Information Transmittals (CITs) sent for the reporting period.

CIT ID	To	Subject	Category	Distribution Date	Primary CalSAWS Contact	Backup CalSAWS Contact
None						

Table 6.2-2 – CITs

The following table outlines CalSAWS Requests for Information (CRFIs) sent for the reporting period.

CRFI ID	To	Subject	Category	Distribution Date	Response Due Date
None					

Table 6.2-3 – CRFIs

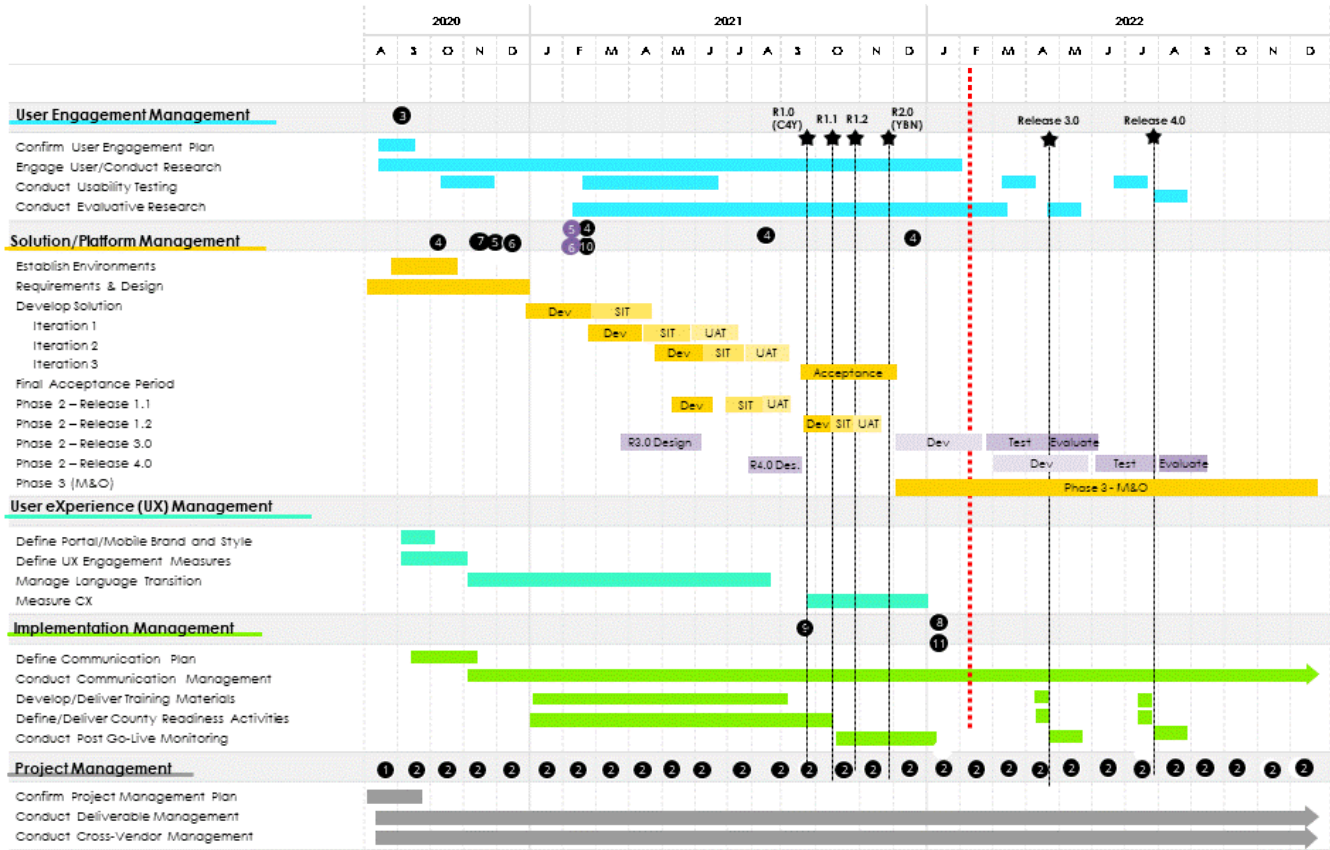
CalSAWS – BenefitsCal (Portal/Mobile) Weekly Status Report

Weekly Status Report, February 15, 2022

Period: February 7, 2022 to February 13, 2022

6.3 Appendix C – Project Work Plan Reports

Project Timeline



Project Action Items – Overdue

This table lists overdue action items, including the owner and due date.

ID	Description	Owner	Due Date
None for this period			

Table 6.3-1 – Overdue Action Items