



# CalSAWS DD&I Weekly Status Report

**Reporting Period: January 31, 2022 to February 6,  
2022**

**CalSAWS – California Statewide Automated Welfare System**

CalSAWS DD&I Project Phase

Weekly Status Report Period: January 31, 2022 to February 6, 2022

---

<b>1.0</b>	<b>Project Management</b>	<b>3</b>
1.1	Project Deliverables Summary	3
1.2	Highlights of the Reporting Period	3
1.2.1	Project Management	3
1.2.2	Communications Management	4
1.2.3	Cultural Transformation	6
1.2.4	Inclusion, Diversity and Equity Advancement (IDEA)	6
1.3	CRFI/CIT Communications Information	7
1.4	Activities for the Next Reporting Period	8
1.4.1	Project Management	8
1.4.2	Communications Management	8
1.4.3	Cultural Transformation	9
1.4.4	Inclusion, Diversity & Equity Advancement (IDEA)	9
1.5	Deviations from Plan/Adjustments	9
<b>2.0</b>	<b>Imaging</b>	<b>10</b>
2.1	Highlights of the Reporting Period	10
2.2	Activities for the Next Reporting Period	14
2.3	Deviations from Plan/Adjustments	15
<b>3.0</b>	<b>Customer Service Center (CSC)</b>	<b>16</b>
3.1	Highlights of the Reporting Period	16
3.2	Activities for the Next Reporting Period	17
3.3	Deviations from Plan/Adjustments	17
<b>4.0</b>	<b>Analytics</b>	<b>18</b>
4.1	Highlights of the Reporting Period	18
4.1.1	Analytics Summary	18
4.1.2	Soft Launch	18
4.1.3	Production (Hard Launch)	18
4.1.4	Performance and Scalability	18
4.1.5	Development and Testing	19
4.2	Re-Platform Migration Schedule	19
4.3	Activities for the Next Reporting Period	22
4.4	Deviations from Plan/Adjustments	22

**CalSAWS – California Statewide Automated Welfare System**

CalSAWS DD&I Project Phase

Weekly Status Report Period: January 31, 2022 to February 6, 2022




---

<b>5.0</b>	<b>Application Development and Test</b>	<b>22</b>
5.1	Highlights of the Reporting Period	22
5.1.1	Application Development Summary	22
5.1.2	Design Difference Identifiers (DDID) System Test Status	23
5.1.3	Converted Data Test (CDT):	24
5.1.4	Task Management	26
5.1.5	Application Programming Interface (API)	27
5.1.6	General Assistance/General Relief (GA/GR)	27
5.1.7	Case Purge	29
5.1.8	Deliverable Management	31
5.2	Activities for the Next Reporting Period	31
5.3	Deviations from Plan/Adjustments	31
<b>6.0</b>	<b>Conversion</b>	<b>32</b>
6.1	Highlights of the Reporting Period	32
6.1.1	C-IV Conversion	32
6.1.2	CalWIN Conversion:	32
6.1.3	Gainwell Technologies	32
6.1.4	Ancillary Systems Conversion:	33
6.1.5	Deliverable Management	36
6.2	Activities for the Next Reporting Period	36
6.2.1	C-IV Conversion:	36
6.2.2	CalWIN Conversion:	36
6.2.3	Gainwell Technologies	36
6.2.4	Ancillary Systems Conversion:	37
6.2.5	Deliverable Management	37
6.3	Deviations from Plan/Adjustments	37
<b>7.0</b>	<b>Appendices</b>	<b>38</b>

## 1.0 Project Management

### 1.1 Project Deliverables Summary

**Table 1.1-1 – Overall Summary of Deliverable Status for Current Reporting Period**

DEL #	DELIVERABLE NAME	TEAM	STATUS [1]	STATUS
58	CalSAWS (CalWIN) UAT Readiness Report/Milestone	Application Development		<ul style="list-style-type: none"> <li>Final Deliverable Expectation Document (FDED) is in progress</li> <li>Submission of the FDED is due on February 8, 2022</li> </ul>
68	CalSAWS Migration Work Plan Update #34	PMO		<ul style="list-style-type: none"> <li>Final Deliverable (FDEL) is in progress</li> <li>Submission of the FDEL is due on February 14, 2022</li> </ul>
69	CalSAWS Requirements Traceability Matrix – Update #9	Application Development		<ul style="list-style-type: none"> <li>Final Deliverable (FDEL) is in progress</li> <li>Submission of the FDEL is due on February 15, 2022</li> </ul>

[1] Status: **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

### 1.2 Highlights of the Reporting Period

#### 1.2.1 Project Management

- ▶ Continued CalSAWS DD&I Facility Management activities, including:
  - Key initiatives related to facilities at the Rancho Cordova Project Office are provided in Table 1.2.1-1 (Key Facility Initiatives/Projects) below

**Table 1.2.1-1 – Key Facility Initiatives/Projects**

ITEM #	INITIATIVES/PROJECTS	LOCATION	TARGET DATE	NOTES/STATUS
1	Return to Office (RTO)	Rancho Cordova and Norwalk Project Offices	Ongoing	<ul style="list-style-type: none"> <li>Continued reviewing and processing Return to Office (RTO) Approval Request forms submitted by CalSAWS Project staff, which are required to access the CalSAWS Rancho Cordova or Norwalk Project offices</li> <li>Continued to monitor and review requests from CalSAWS Project staff who are interested in returning to the CalSAWS Rancho Cordova and Norwalk Project offices on a hybrid schedule</li> </ul>

## CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: January 31, 2022 to February 6, 2022

---

- ▶ Facilitated the CalSAWS Weekly Status Meeting that was held on February 2, 2022
- ▶ Completed preparations and participated in the Section Directors meeting that was held on February 1, 2022
- ▶ Continued CalSAWS Risk Management activities, including:
  - Continued to work with risk and issue owners to develop and update mitigation plans for the accepted CalSAWS DD&I Project risks and issues
  - Facilitated a meeting of the Risk Management Group on February 2, 2022
- ▶ Continued supporting engagement of project staff working remotely, including:
  - Continued development of the next monthly issue of the CalSAWS Connect newsletter which will be distributed to the CalSAWS Project Team by February 10, 2022
  - Began planning and preparations for the next monthly virtual CalSAWS Project All Staff meeting that is scheduled for February 16, 2022
- ▶ Continued discussions with the Consortium regarding the development of high-level Gantt charts for the CalSAWS Project and continued reviewing potential tools that may be used to create the CalSAWS Integrated Gantt charts
- ▶ Continued performing Contract Management activities for the CalSAWS DD&I Project
  - Continued planning the implementation of requirements from the DHCS and CDSS Privacy and Security Agreements (PSAs) that were approved by the JPA Board of Directors on April 16, 2021
- ▶ Began development of the monthly CalSAWS IT Project Status Report for January 2022 and preparations for the monthly CalSAWS IT Report Meeting with OSI (Office of Systems Integration), CMS (Centers for Medicare and Medicaid Services), and FNS (Food and Nutrition Service) that is scheduled for February 9, 2022
- ▶ Continued performing Deliverable Management activities for the CalSAWS DD&I Project

### Deliverable Management

**Table 1.2.1-2 – Deliverable Status for Current Reporting Period**

DEL #	DELIVERABLE NAME	STATUS
68	CalSAWS Migration Work Plan Update #34	<ul style="list-style-type: none"><li>• Began developing the FDEL</li><li>• Submission of the FDEL is due on February 14, 2022</li></ul>

### 1.2.2 Communications Management

- ▶ CalSAWS Communications Management activities including:
  - Continued to gather key communication milestones from the Project teams
- ▶ CalSAWS Enhanced Communications Strategy:
  - Continued oversight and management of Power of 58 materials
- ▶ CalSAWS External Website ([www.calsaws.org](http://www.calsaws.org)):
  - Continued the administration and support of the CalSAWS external website
    - See Table 1.2.2-1 for details on website support activities

**CalSAWS – California Statewide Automated Welfare System**

CalSAWS DD&I Project Phase

Weekly Status Report Period: January 31, 2022 to February 6, 2022

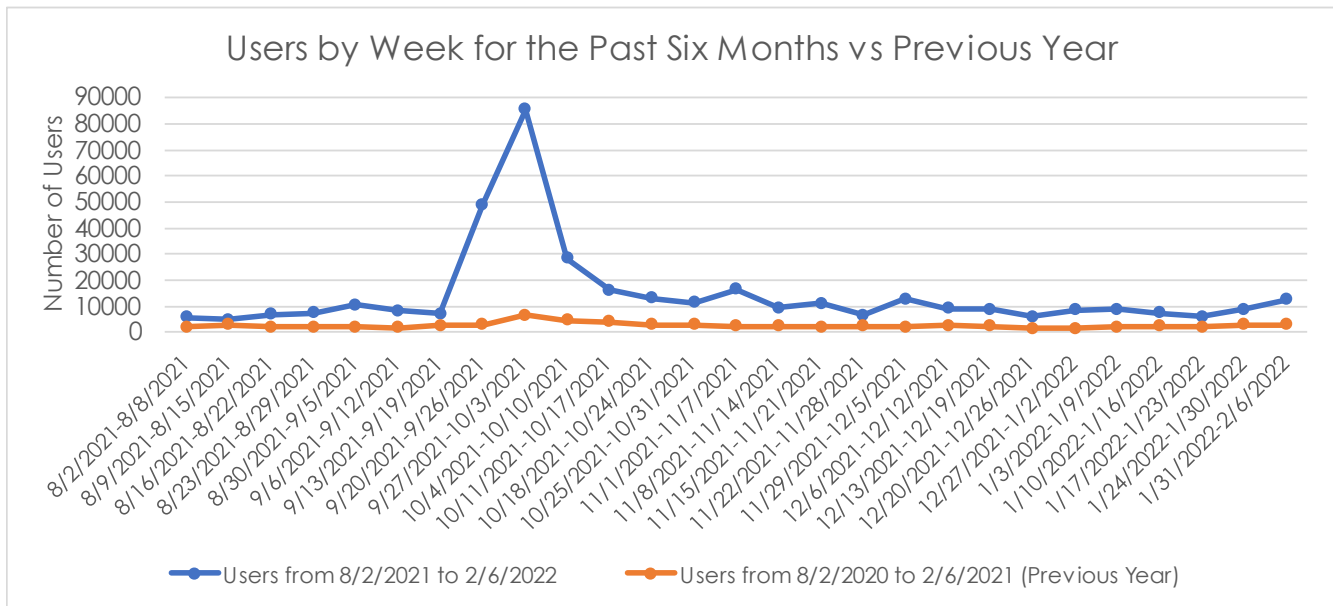
**Table 1.2.2-1 – Website Support Activities**

TASK	DATE (S)	TASK TYPE
None for the reporting period		

**Table 1.2.2-2 – CalSAWS.org Usage Statistics**

CATEGORY	DURING REPORTING PERIOD	SINCE LAUNCH
Total Number of Subscribers	13	1,630
Total Number of Unique Users	12,586	1,259,911
Total Number of New Users	10,334	1,259,911
Total Number of Sessions (Individual Site Visits)	16,071	1,700,264
Average Number of Sessions per User	1.28	1.35
Average Number of Page Views per Session	1.36	1.31
Average Session Duration	0:57	0:58
AskCalSAWS Inquiries – Received/Resolved	7/7	565/561

**Figure 1.2.2-1 – Overall CalSAWS.org Usage Trend**



**Table 1.2.2-3 – CalSAWS.org Subscription Service Statistics**

WEBPAGE	PERCENT OF SUBSCRIBERS
Latest News – CalSAWS Buzz Newsletter	36%
Latest News – News	28%
Other Updates – Careers	24%
CalSAWS Committees – CalWORKs/CalFresh	23%
Meetings – Project Steering Committee	23%

### 1.2.3 Cultural Transformation

- ▶ Introduced and received green light on implementation of 2022 Cultural Transformation initiatives
- ▶ Updated Cultural Transformation progress video to be shared at weekly status report meeting on February 9, 2022
- ▶ Round 2 activities:
  - Overall:
    - Continued to refine 2022 culture initiatives implementation plan
    - Scheduled monthly Culture Ambassador check-ins

### 1.2.4 Inclusion, Diversity and Equity Advancement (IDEA)

- ▶ Co-Create Phase
  - IDEA Initiatives
    - Workshops
      - Conducted our next planning call to arrange next steps with new vendor
    - Leadership Session
      - Conducted our next planning call to arrange next steps with new vendor
    - We Are One
      - Continued to update the Inclusion, Diversity, and Equity Advancement (IDEA) overall calendar and overview deck with new initiatives included
    - Pulse Survey
      - Included the Pulse Survey analysis in our “We Are One” SharePoint site for all to access
    - CalSAWS Table Talks
      - Created an output deck and shared on “We Are One” from the January Table Talks Session
    - Employee Resource Groups (ERGs)
      - Continued to plan with the Black Employee Resource Group (BERG) for the Black History Month event in February 2022
      - Latinx ERG continued to prepare for the next upcoming event
    - Counties Connected
      - Continued to plan for our next March Table Talks session for which we will invite the counties
    - Small Team Building
      - Sent a final presentation of the output for the Customer Engagement team
  - Inclusion, Diversity and Equity Advancement (IDEA) General
    - Continued to collaborate with the Cultural Transformation team
    - Continued to update the IDEA overall calendar on the “We Are One” website
    - Continued to contribute to the CalSAWS Connect team

**CalSAWS – California Statewide Automated Welfare System**

CalSAWS DD&I Project Phase

Weekly Status Report Period: January 31, 2022 to February 6, 2022

**1.3 CRFI/CIT Communications Information**

- ▶ The following table outlines CalSAWS Information Transmittals (CITs) sent for the reporting period ending February 6, 2022

**Table 1.3-1 – CITs**

CIT ID	SUBJECT	CATEGORY	DISTRIBUTION DATE	PRIMARY CalSAWS CONTACT	BACKUP CalSAWS CONTACT
0031-22	CalWIN ISS Conversion Impacts: Case Review Guide #3- Review and update status for Providers	Informational	January 31, 2022	Cathryn Van Namen	Juli Baker
0033-22	CalSAWS Targeted Topic Session: Child Care	Informational	January 31, 2022	Araceli Gallardo	Helen Cruz
0034-22	CalWIN M&O County Allocation Letters SFY 2021-22 v2	Informational	January 31, 2022	Tracy Berhel	Girish Uppal

- ▶ The following table outlines CalSAWS Requests for Information (CRFIs) sent for the reporting period ending February 6, 2022

**Table 1.3-2 – CRFIs**

CRFI ID	SUBJECT	DISTRIBUTION DATE	STATUS	RESPONSE DUE DATE	CalSAWS CONTACT
22-005	Request CalWIN County Address for Business Reply Mail (BRM)	January 20, 2022	Open	February 14, 2022	Maria Arceo
22-007	Change Readiness Survey Participant Demographic Data	January 24, 2022	Open	February 11, 2022	Helen Cruz
22-008	CalWIN County Central Print Points of Contact	January 25, 2022	Open	February 11, 2022	Julie Holmes

- ▶ The following table outlines overdue CalSAWS Requests for Information (CRFIs) for the reporting period ending February 6, 2022

**Table 1.3-3 – Overdue CRFIs**

CRFI ID	Subject	Region 1	Region 2	Region 3	Region 4	Region 5	Region 6
None							



## CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: January 31, 2022 to February 6, 2022

---

### 1.4 Activities for the Next Reporting Period

#### 1.4.1 Project Management

- ▶ Continue CalSAWS DD&I Facility Management activities, including:
  - Continue key initiatives related to facilities at the Rancho Cordova Project Office, which are provided in Table 1.2.1-1 (Key Facility Initiatives/Projects) above
- ▶ Continue CalSAWS Risk Management activities, including:
  - Continue to work with risk and owners to monitor risks and update risk mitigation plans
- ▶ Facilitate the CalSAWS Weekly Status Meeting scheduled for February 9, 2022
- ▶ Participate in the Section Directors Meeting that is scheduled for February 8, 2022
- ▶ Continue activities to support Project staff working remotely
  - Continue preparations and planning for the next monthly virtual CalSAWS Project All Staff Meeting that is scheduled for February 16, 2022
  - Complete development and distribute the next monthly issue of the CalSAWS Connect newsletter to the CalSAWS Project Team on February 10, 2022
  - Continue developing Project communications, as needed
- ▶ Continue to support Return to Office (RTO) requests for CalSAWS Project staff to visit the CalSAWS Rancho Cordova and Norwalk Project offices, and support CalSAWS Project staff who have returned to work at the project offices (either full time or as part of the 50/50 model)
- ▶ Continue process of reviewing tool capabilities for the high-level CalSAWS Integrated Gantt chart
- ▶ Complete development of the monthly CalSAWS IT Project Status Report for January 2022 and participate in the monthly CalSAWS IT Report Meeting with OSI (Office of Systems Integration), CMS (Centers for Medicare and Medicaid Services), and FNS (Food and Nutrition Service) that is scheduled for February 9, 2022
- ▶ Continue performing Contract Management activities for the CalSAWS DD&I Project
- ▶ Continue performing Deliverable Management activities for the CalSAWS DD&I Project

#### Deliverable Management

**Table 1.4.1-1 – Deliverable Status for Next Reporting Period**

DEL #	DELIVERABLE NAME	STATUS
68	CalSAWS Migration Work Plan Update #34	<ul style="list-style-type: none"><li>• Continue developing the FDEL</li><li>• Submission of the FDEL is due on February 14, 2022</li></ul>

#### 1.4.2 Communications Management

- ▶ Continue to monitor usage and update materials as requested
  - See table 1.4.2-1 for planned website support activities
- ▶ CalSAWS Communications Management activities including:
  - Continue to gather key communication milestones from the Project teams
- ▶ CalSAWS Enhanced Communications Strategy:
  - Continue oversight and management of Power of 58 roll out

**Table 1.4.2-1 – Website Support Activities**

TASK	DATE(S)	TASK TYPE
Update 'YourBenefitsNow' link on Resource page to direct to new BenefitsCal portal	March 13, 2022	Website Content Update

**1.4.3 Cultural Transformation**

- ▶ Kickoff implementation phase of 2022 Culture Transformation initiatives on February 10, 2022
- ▶ Continue to update resources and collaboration workspace for Ambassadors
- ▶ Introduce integrated workplan to Culture Ambassadors

**1.4.4 Inclusion, Diversity & Equity Advancement (IDEA)**

- ▶ Continue to connect with the new vendor to plan the next sessions for leadership coaching and workshops
- ▶ Continue to connect with the March guest for the March Table Talks session
- ▶ Continue to plan with the Black Employee Resource Group (BERG) for the Black History Month event
- ▶ Continue to partner with LatinX ERG to assist where is needed for their next event
- ▶ Continue to partner with CalSAWS Connect team to provide content for the monthly newsletter
- ▶ Continue to engage the ERGs to assist with events or ideas to represent their members across the project

**1.5 Deviations from Plan/Adjustments**

- ▶ None for the reporting period

## 2.0 Imaging

### 2.1 Highlights of the Reporting Period

- ▶ Continued the enhanced performance testing work
  - Continued integrated enhanced performance tests
    - February 1, 2022 - Integration Test 9
    - February 2, 2022 - Integration Test 10
  - Conducted additional tuning against performance environment with Amazon Web Services (AWS), Hyland, and CalSAWS team members February 3, 2022, and February 4, 2022
- ▶ Defect Resolutions
  - CA-239860 - User cannot save or submit documents
- ▶ Los Angeles Model Office
  - Continued support CalSAWS and Los Angeles Imaging Touchbase
    - Model office touchpoint February 1, 2022, and February 3, 2022
- ▶ Training
  - Attended Weekly Training touchpoint held on February 1, 2022
  - Finalized content for Los Angeles County Imaging Train-the-SME (ITTSME) Refresher sessions
  - Completed data preparation for Imaging Train-the-SME (ITTSME) Refresher Hands-On Practice sessions
  - Distributed CalSAWS Information Transmittal (CIT) for CalSAWS Learning Management System (LMS) Guide for Los Angeles County Imaging General Training
  - Continued supporting production of imaging bite sized videos
- ▶ Change Management
  - Distributed CalSAWS Information Transmittal (CIT) for CalSAWS Imaging Newsletter 6
  - Continued drafting Los Angeles County Imaging Go-Live Packet
  - Began planning February communications
  - Began preparing for February Imaging Change Network monthly meeting
  - Finalized user list for T-3 Week Imaging Change Readiness Assessment
- ▶ Implementation
  - Hosted meeting with Region 6 Regional Managers and Los Angeles County Imaging Leads regarding updates to County Readiness tasks on February 2, 2022
  - Finalized content for Region 6 Management site visit
  - Continued planning for Los Angeles County post-deployment Imaging support
  - Updated Los Angeles County Imaging Readiness Dashboard for County and Project readiness checklists
  - Maintained Los Angeles County and Project Imaging Readiness checklists in Jira

**CalSAWS – California Statewide Automated Welfare System**

CalSAWS DD&I Project Phase

Weekly Status Report Period: January 31, 2022 to February 6, 2022

**Table 2.1-1 – CalSAWS Imaging Project Milestones**

<b>MILESTONES</b>	<b>SUBMISSION DUE DATE</b>	<b>STATUS</b>
Migration Activities		In progress
Conduct Santa Barbara County Document Migration Discovery Session Check-in	January 31, 2022	Completed
Conduct Placer County Document Migration Discovery Session Check-in	February 1, 2022	Completed
Conduct Santa Clara County Document Migration Discovery Session Check-in	February 2, 2022	Canceled
Conduct Orange County Document Migration Discovery Session Check-in	February 3, 2022	Completed
Conduct Santa Barbara County Document Migration Discovery Session Check-in	February 7, 2022	Canceled
Conduct Placer County Document Migration Discovery Session Check-in	February 8, 2022	Scheduled
Conduct Santa Clara County Document Migration Discovery Session Check-in	February 9, 2022	Scheduled
Conduct Orange County Document Migration Discovery Session Check-in	February 10, 2022	Scheduled

# CalSAWS – California Statewide Automated Welfare System

## CalSAWS DD&I Project Phase

Weekly Status Report Period: January 31, 2022 to February 6, 2022

**Table 2.1-2 – CalWIN Counties’ Wave 1 Status Update**

Wave 1	Target Dates	Project Charter Signoff	Mapping SS Completion	Doc/ Keyword Mapping Sign Off	Snowball Connected at Data Center	Sample Testing	Snowball Request for Bulk Load	Bulk Export	Initial Import	Validate Images In Production	Bulk Delta	Final Batch	Go Live
Contra Costa	Start	11/5/21	12/21/21	12/22/21	1/13/22	2/21/22	3/7/22	4/4/22	6/1/22	9/22/22	10/20/22	10/22/22	Go Live 10/24/22 Overall Progress 25%
	Finish	11/11/21	1/5/22	12/31/21	2/4/22	3/18/22	3/17/22	5/21/22	6/30/22	10/06/22	10/21/22	10/24/22	
	Critical Path	Completed	Completed	Completed	Completed	Start 4/8/22	Start 5/11/22	Start 6/2/22	Start 8/28/22	Start 9/22/22	Start 10/20/22	Start 10/22/22	
	Status	Completed	Completed	Completed	Completed	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	

**Status:** Gray: Completed; Green: On schedule, performing as planned; Amber: Potential delay/monitor with no material schedule impact; Red: Behind schedule and requires escalation

**Amber Status:** Contra Costa introduced new forms to their export vendor, Hyland, which it had not previously provided. This represents a new scope of work for Contra Costa's export vendor. Hyland has issued a change order to cover this new scope. Sample Testing may be impacted if the change order is not approved by the deadline, February 21, 2022

Wave 1	Target Dates	Project Charter Signoff	Mapping SS Completion	Req Document Completion	Document Keyword Mapping Sign Off	Solution/ Sample Build	Sample Testing	Bulk Export	Initial Import	Validate Images In Production	Bulk Delta	Final Batch	Go Live
Yolo County	Start	1/6/22	1/14/22	1/28/22	1/6/22	2/1/22	3/14/22	4/11/22	5/23/22	9/22/22	10/20/22	10/22/22	Go Live 10/24/22 Overall Progress 20%
	Finish	1/13/22	1/28/22	1/28/22	1/28/22	3/11/22	4/8/22	5/21/22	6/1/22	10/6/22	10/21/22	10/24/22	
	Critical Path	Completed	Completed	Completed	Completed	Start 5/4/22	Start 6/14/22	Start 7/12/22	Start 8/24/22	Start 9/22/22	Start 10/20/22	Start 10/22/22	
	Status	Completed	Completed	Completed	Completed	In progress	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	

**Status:** Gray: Completed; Green: On schedule, performing as planned; Amber: Potential delay/monitor with no material schedule impact; Red: Behind schedule and requires escalation

**Green Status:** Check-in with Yolo County was held on 2/3/22. The County successfully completed the document keyword mapping milestone and has moved on to the next activity with solution build in progress.

Wave 1	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images In Production	Bulk Delta	Final Delta	Go Live
Placer County	Start	7/29/20	10/1/20	8/6/20	8/31/20	4/1/21	1/3/22 2/14/22	3/14/22	9/22/22	3/14/22	10/3/22	Go Live 10/24/22 Overall Progress 25%
	Finish	7/29/20	10/1/20	10/6/20	3/26/21	12/30/21 2/11/22	3/11/22	5/13/22	10/6/22	10/2/22	10/20/22	
	Critical Path	Completed	Completed	Completed	Completed	Start 7/1/22	Start 7/27/22	Start 8/19/22	Start 9/22/22	Start 10/20/22	Start 10/22/22	
	Status	Completed	Completed	Completed	Completed	In progress	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	

**Status:** Gray: Completed; Green: On schedule, performing as planned; Amber: Potential delay/monitor with no material schedule impact; Red: Behind schedule and requires escalation

**Green Status:** Check-in with Placer County was held on February 1, 2022. The County sent a new batch of test documents on February 2, 2022. Foster Care documents continue to exhibit mapping errors. The county is working on correcting these errors and plans to send another test batch by the end of the week, February 11, 2022

# CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: January 31, 2022 to February 6, 2022

**Table 2.1-3 – CalWIN Counties’ Wave 2 Status Update**

Wave 2	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images In Production	Bulk Delta	Final Delta	Go Live
Santa Clara County	Start	10/15/20	12/1/20	11/30/20	11/10/20	2/11/22	3/16/22	9/8/22	1/19/23	9/1/22	2/1/23	Go Live 02/20/23 20% Progress
	Finish	10/15/20	<del>11/30/2021</del> 1/20/22	1/31/21	8/27/21	3/15/22	8/31/22	10/20/22	2/2/23	1/31/23	2/16/23	
	Status	Completed	Completed	Completed	Completed	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	

Status: **Gray**: Completed; **Green**: On schedule, performing as planned; **Amber**: Potential delay/monitor with no material schedule impact; **Red**: Behind schedule and requires escalation

Wave 2	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images In Production	Bulk Delta	Final Delta	Go Live
Tulare County	Start	10/5/20	12/1/20	11/30/20	12/2/20	8/2/21	1/3/22 TBD	1/3/22 TBD	1/19/23	4/16/22	2/1/23	Go Live 02/20/23 25% Progress
	Finish	10/5/20	12/1/20	1/31/21	7/29/21	12/30/21	4/15/22	4/18/22	2/2/23	1/31/23	2/16/23	
	Status	Completed	Completed	Completed	Completed	Completed	Completed	Awaiting	Awaiting	Awaiting	Awaiting	

Status: **Gray**: Completed; **Green**: On schedule, performing as planned; **Amber**: Potential delay/monitor with no material schedule impact; **Red**: Behind schedule and requires escalation

**Amber Status:** Check-in with Tulare County was held on February 1, 2022. Currently, the counsel teams are discussing modifications to the new PSA with Questys. The tool is being developed in good faith by Questys in the meantime. New targets are being identified by counties/regional managers. The County will remain in amber status until a new contract is signed and exports begin

**Table 2.1-4 – CalWIN Counties’ Wave 3 Status Update**

Wave 3	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images In Production	Bulk Delta	Final Delta	Go Live
Orange County	Start	1/7/21	3/1/21	3/1/21	2/2/21	4/30/21	1/3/22 TBD	8/1/22	3/23/23	8/1/22	4/1/23	Go Live 04/24/23 30% Progress
	Finish	1/7/21	3/1/21	4/30/21	4/22/21	12/30/21	8/1/22	1/31/23	4/6/23	1/31/23	4/20/23	
	Status	Completed	Completed	Completed	Completed	Completed	Completed	Awaiting	Awaiting	Awaiting	Awaiting	

Status: **Gray**: Completed; **Green**: On schedule, performing as planned; **Amber**: Potential delay/monitor with no material schedule impact; **Red**: Behind schedule and requires escalation

**Green Status:** Check-in with Orange County was held on February 3, 2022. AWS/Hylard and the County are working together to complete the needed Proof of Concept for DataSync. Exports won't begin until the POC has been tested. Export completion date is not expected to be impacted

Wave 3	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images In Production	Bulk Delta	Final Delta	Go Live
Santa Barbara County	Start	1/14/21	3/1/21	8/1/21	2/11/21	1/3/22 2/1/22	3/1/22	8/1/22	3/23/23	8/1/22	4/1/23	Go Live 04/24/23 20% Progress
	Finish	1/14/21	3/1/21	10/31/21	12/30/21	2/28/22	8/1/22	1/31/23	4/6/23	3/31/23	4/20/23	
	Status	Completed	Completed	Completed	Completed	Completed	In progress	Awaiting	Awaiting	Awaiting	Awaiting	

Status: **Gray**: Completed; **Green**: On schedule, performing as planned; **Amber**: Potential delay/monitor with no material schedule impact; **Red**: Behind schedule and requires escalation

**Green Status:** County check-in with Santa Barbara was held on February 1, 2022. Testing has begun and is in progress

# CalSAWS – California Statewide Automated Welfare System

## CalSAWS DD&I Project Phase

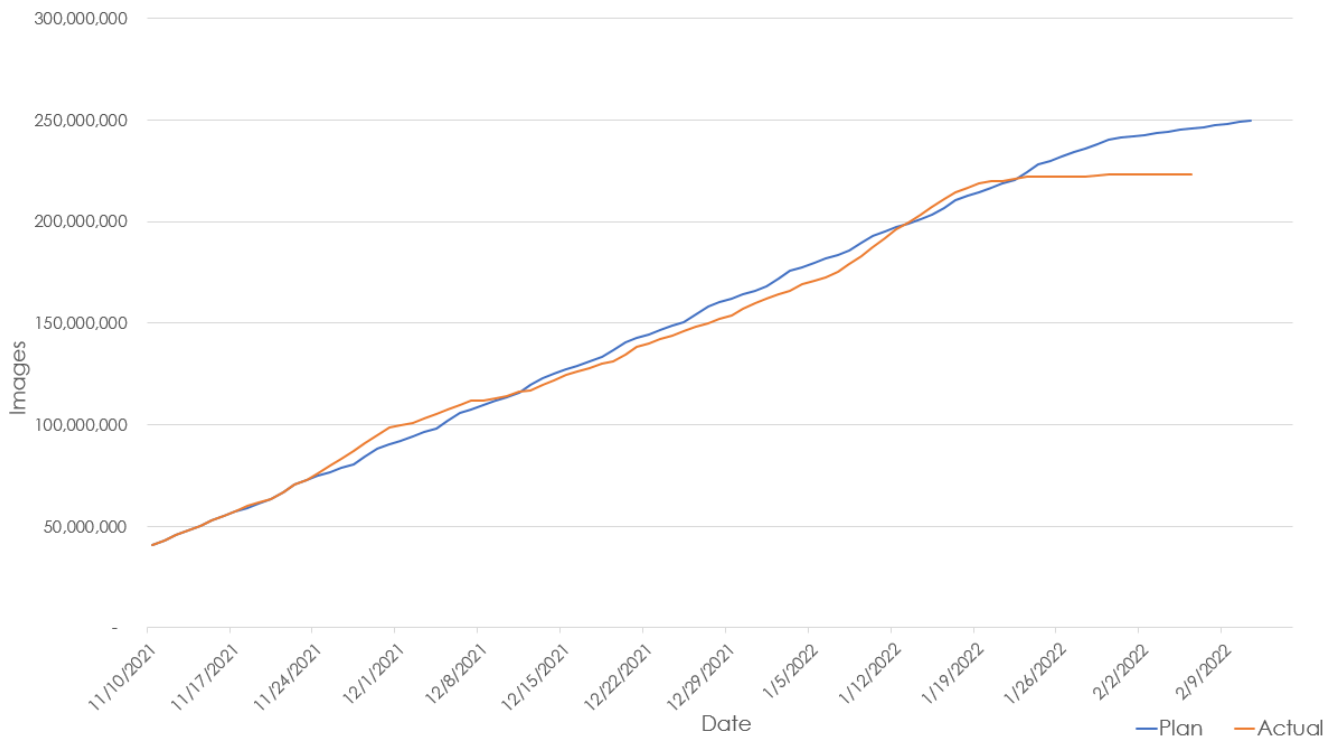
Weekly Status Report Period: January 31, 2022 to February 6, 2022

Wave 3	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images In Production	Bulk Delta	Final Delta	Go Live
Ventura County	Start	1/19/21	03/1/21	3/1/21	2/18/21	6/30/21	1/3/22 3/4/22	1/3/22 3/9/22	3/23/23	8/1/22 9/16/22	4/1/23	Go Live 04/24/23  40% Progress
	Finish	1/19/21	3/1/21	4/30/21	5/31/21	12/30/21 2/28/22	8/1/22 8/31/22	7/15/22 9/15/22	4/6/23	3/31/23	4/20/23	
	Status	Completed	Completed	Completed	Completed	In progress	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	

**Status:** Gray: Completed; Green: On schedule, performing as planned; Amber: Potential delay/monitor with no material schedule impact; Red: Behind schedule and requires escalation

**Green Status:** The County has extended testing until the week of February 28, 2022, to allow its migration vendor to conduct a final validation test. During this final test, County's vendor will recreate all document types and ensure that there are no errors before exporting data

**Table 2.1-5 – Los Angeles Image Hyland Import Burnup**



## 2.2 Activities for the Next Reporting Period

- ▶ Continue the enhanced performance testing work
  - Continue Integrated enhanced performance tests
    - February 8, 2022 - Integration Test 11
- ▶ Targeted Defect Resolutions
  - CA-239493 - Retro Active fix to documents impacted by CA-235161 – Person Drawer Case Documents
  - CA-236075 - Returned Mail marking documents as received
  - CA-235399 - Cannot Index Legacy documents
  - CA-237631 - System Queue Times seen taking up to 4-hours to process items
  - CA-235845 - Workflow folders not in queues
  - CA-237731 - Mass Route of older documents in EX/BV/PS workflow queues

## CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: January 31, 2022 to February 6, 2022

---

- ▶ Los Angeles Model Office
  - Continue support CalSAWS and Los Angeles Imaging Touchbase
- ▶ Training
  - Attend Weekly Training Touchpoint held on February 8, 2022
  - Host CalSAWS Imaging Train-the-SME (ITTSME) Refresher demonstrations:
    - February 9, 2022, 9:00 a.m. – 12:00 p.m.
    - February 9, 2022, 1:30 p.m. – 4:30 p.m.
  - Host CalSAWS Imaging Train-the-SME (ITTSME) Refresher Hands-On Practice sessions:
    - February 10, 2022, 9:00 a.m. – 12:00 p.m.
    - February 10, 2022, 1:30 p.m. – 4:30 p.m.
  - Continue supporting production of Imaging bite sized videos
- ▶ Change Management
  - Distribute T-3 Week Imaging Change Readiness Assessment
  - Continue planning for February Imaging Change Network monthly meeting
  - Continue planning February communications
  - Complete draft of Los Angeles County Imaging Go-Live Packet
- ▶ Implementation
  - Host Los Angeles County Imaging Implementation Readiness Checkpoint on February 7, 2022
  - Attend Imaging Touchpoint with Los Angeles County Department of Social Services CalSAWS Support Section Manager on February 7, 2022
  - Attend Final Review of R6 Management Site Visit Presentation on February 7, 2022
  - Attend Imaging Migration Standup Call on February 8, 2022
  - Host meeting with R6 Regional Managers, Los Angeles County Imaging Leads, and Los Angeles County Department of Social Services CalSAWS Support Section Manager re: Los Angeles County imaging Readiness Dashboard on February 8, 2022
  - Attend Los Angeles County Walkthrough: Cutover Activities meeting on February 8, 2022
  - Begin planning for Los Angeles County Imaging Office-Level Support Orientation
  - Continue planning for Los Angeles County post-deployment Imaging support
  - Update Los Angeles County Imaging Readiness Dashboard for County and Project readiness checklists
  - Maintain Los Angeles County and Project Imaging Readiness checklists in Jira

### 2.3 Deviations from Plan/Adjustments

- ▶ None for the reporting period



### 3.0 Customer Service Center (CSC)

#### 3.1 Highlights of the Reporting Period

- ▶ Continued build of both Enhanced Call Control Panel (CCP)
- ▶ Wrapped up Development of Outbound Interactive Voice Response (IVR)
- ▶ Continued to test Task for Cancelling an Appointment in Outbound IVR (CA-25604) Service Change Request (SCR)
- ▶ Continued discussion with Los Angeles County and Wave 1 CalWIN Counties about migration to CalSAWS Contact Center Solution

**Table 3.1-1 – Customer Service Center Milestones**

MILESTONES	SYSTEM TEST DELIVERY DATE	STATUS	RELEASE/ MINOR RELEASE
DDID 2292, 2697, 2698, 2723, 2724 WFM/QA/QM Reporting (CA-226209)	December 3, 2021	In Production	22.01
DDID 2718 Task for Cancelling an Appointment in Outbound IVR (CA-25604)	January 24, 2022	In System Test	22.01   22.02.10
DDID 2219, 2716, 2717, 2728 Outbound IVR - (CA-226207)	February 4, 2022	In Assembly Test	22.01   22.03.03
DDID 2700 Enhanced CCP (CA-226844)	February 18, 2022	In Development	22.03   22.04.07
DDID 2727 Work-from-home Modifications (CA-227064)	February 18, 2022	In Development	22.03   22.04.07
DDID 2703 Web Chat/Click-to-Call (CA-227063)	February 18, 2022	In Development	22.03   22.04.07
DDID 2687, 2688, 2689, 2690, 2691, 2692, 2693, 2694, 2695, 2696, 2222, 2702, 2721, 2169, 2284, 2722 Admin Page (CA-226672)	March 17, 2022	In Development	22.05   22.06.XX
DDID 2216, 2725 External Party Access IVR (CA-226839)	March 25, 2022	Approved	22.05
DDID 2211, 2217, 2218, 2220, 2729, 2730, 2731, 2046, 2732 Telephonic Signature (CA-226838)	March 25, 2022	Approved	22.05
DDID 2701, 2706 Voice Authentication Languages (CA-226843)	May 5, 2022	In Development	22.05   22.06.XX
DDID 2699, 2210, 2705, 2707, 2708, 2709, 2710, 2711, 2712, 2713, 2714, 2715, 2719, 2720, 2258 Inbound IVR (CA-226837)	May 5, 2022	Approved	22.05   22.06.XX
DDID 2704 Post-Call Survey (CA-228023)	May 5, 2022	Approved	22.05   22.06.XX

## CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: January 31, 2022 to February 6, 2022

MILESTONES	SYSTEM TEST DELIVERY DATE	STATUS	RELEASE/ MINOR RELEASE
DDID 2284 Scheduled Callback (CA-229573)	May 5, 2022	Approved	22.05   22.06.XX
DDID 2268 Display the CalSAWS Contact Center IVR Caller ID for outbound calls	May 5, 2022	Pending Approval	22.05   22.06.XX

### 3.2 Activities for the Next Reporting Period

- ▶ Continue discussions with Contra Costa, Los Angeles, Placer, and Yolo Counties about County Specific Interactive Voice Response (IVR) designs
- ▶ Reach out to Wave 2 Counties, Santa Clara, and Yolo, for kick-off meetings
- ▶ Continue build of SCRs CA-226844 Enhanced Call Control Panel (CCP), CA-226207 Outbound IVR, CA-226843 Voice Authentication Languages, CA-227064 Work-from-home Modifications, CA-227063 Web Chat/Click-to-Call, and CA-226672 Admin Page

### 3.3 Deviations from Plan/Adjustments

- ▶ None for the reporting period

## 4.0 Analytics

### 4.1 Highlights of the Reporting Period

#### 4.1.1 Analytics Summary

**Table 4.1.1-1 – CalSAWS Analytics Summary**

ANALYTICS RELEASE	STATUS	SOFT LAUNCH DATE	HARD LAUNCH DATE	DASHBOARDS	STATE & MGMT. REPORTS	TOTAL	% OF TOTAL
C	In production	Deployed	Deployed	2	0	<b>2</b>	0%
D	In production	Deployed	Deployed	4	33	<b>37</b>	9%
E	In production	Deployed	Deployed	7	60	<b>67</b>	23%
F	In production	Deployed	Deployed	3	74	<b>77</b>	40%
G	In production	Deployed	Deployed	4	45	<b>49</b>	51%
H	In production	Deployed	Deployed	6	65	<b>71</b>	67%
I	In production	Deployed	February 3, 2022	1	84	<b>85</b>	83%
J	In production	Deployed*	TBD	0	75	<b>75</b>	
<b>TOTAL REPORTS</b>				<b>27</b>	<b>436</b>	<b>463</b>	

**Note:**

\*Release J Soft Launched on January 27, 2022

#### 4.1.2 Soft Launch

- ▶ Release J was successfully soft launched on January 27, 2022. Consortium pre-validation and County validation preparation is in progress

#### 4.1.3 Production (Hard Launch)

- ▶ Daily and monthly reports and dashboards are current to date
- ▶ Release I is successfully hard launched on February 3, 2022
- ▶ All Dashboards have been officially re-platformed in production

#### 4.1.4 Performance and Scalability

- ▶ Workload Productivity Report (WPR) Unengagement Dashboard Production Batch job
  - Continued testing S3 Qlik ingestion methods as a work around for Workload Productivity Report (WPR) Unengagement load
  - Updated schedule to mark Unengagement job as non-core due to lack of usage (with Consortium approval). System Change Request (SCR) - CA-238402 in discussion to either decommission or modify dashboard
- ▶ As Release J was the final release, the team is now beginning performance testing of the daily runs on a scaled EMR (Elastic Map Reduce) cluster to gauge how much additional performance the jobs show as the architecture scales

**CalSAWS – California Statewide Automated Welfare System**

CalSAWS DD&I Project Phase

Weekly Status Report Period: January 31, 2022 to February 6, 2022

**4.1.5 Development and Testing**

- ▶ Release J
  - Release J soft launched successfully on January 27, 2022
  - Began Consortium Pre-Validation
  - Continued County Validation preparation
- ▶ Not assigned to a release yet
  - Continued to work on the 58-County version of the Geo-Coding Dashboard (System Change Request (SCR) CA-232876)

**4.2 Re-Platform Migration Schedule**

**Table 4.2-1 – Analytics Reports Re-Platform Release Migration Schedule**

<b>Release C (Migration Window: November 2020 – March 2021): In Production</b>			
<b>Dashboards</b>			
Leader Replacement System (LRS)	• CalWORKs	Daily	18 Sheets
	• QA	Daily	10 Sheets
<b>Release D (Migration Window: February 2020 – June 2020): In Production</b>			
<b>Dashboards</b>			
LRS	• CalFresh	Daily	30 Sheets
	• CalFresh Meals	Monthly	2 Sheets
	• Managed Personnel	Daily	1 Sheet
	• SSI/SSP	Daily	2 Sheets
<b>State &amp; Management</b>			
	Category	Number of Scheduled Reports	Number of On Request Reports
LRS and C-IV	• Administrative	4	0
	• Case Activity	7	0
	• Fiscal	15	0
	• State	6	0
<b>Release E (Migration Window: May 2020 – September 2020): In Production</b>			
<b>Dashboards</b>			
LRS	• Medi-Cal	Daily	30 Sheets
	• General Relief	Daily and Monthly	32 Sheets
	• Program Assignment	Monthly	1 Sheet
	• DPSSTATS Scorecard	Daily	1 Sheet
	• AAP (CWS)	Daily	21 Sheets
	• Foster Care (CWS)	Daily	21 Sheets
	• Kin-Gap (CWS)	Daily	21 Sheets
<b>State &amp; Management</b>			
	Category	Number of	Number of

**CalSAWS – California Statewide Automated Welfare System**

CalSAWS DD&I Project Phase

Weekly Status Report Period: January 31, 2022 to February 6, 2022

		Scheduled Reports	On Request Reports
LRS and C-IV	• Administrative	7	0
	• Case Activity	4	0
	• Employment Services	0	0
	• Fiscal	34	0
	• State	13	0
	• Special Units	1	0
	• Resource Data Bank	1	0
<b>Release F (Migration Window: August 2020 – December 2020) In Production</b>			
<b>Dashboards</b>			
LRS	• Operational Reports	Monthly	30 Sheets
	• Task Management	Daily	19 Sheets
	• Welfare Fraud Prevention & Investigation	Monthly	4 Sheets
<b>State &amp; Management</b>			
	<b>Category</b>	<b>Number of Scheduled Reports</b>	<b>Number of On Request Reports</b>
LRS and C-IV	• Administrative	2	2
	• Case Activity	3	5
	• Employment Services	0	1
	• Fiscal	28	2
	• Resource Data Bank	0	0
	• State	26	0
	• Special Units	0	5
<b>Release G (Migration Window: November 2020 – March 2021) In Production</b>			
<b>Dashboards</b>			
C-IV	• Call Log (In UAT)	Daily	19 Sheets
	• Semi Annual Reporting (In UAT)	Daily	11 Sheets
	• WPR and Engagement (In UAT)	Daily	46 Sheets
LRS / C-IV	• Reception Log (In Production)	Daily	10 Sheets
<b>State &amp; Management</b>			
	<b>Category</b>	<b>Number of Scheduled Reports</b>	<b>Number of On Request Reports</b>
LRS and C-IV	• Administrative	3	0
	• Case Activity	4	3
	• Employment Services	0	1
	• Fiscal	33	1
	• State	0	0
	• Special Units	0	0
	• Resource Data Bank	0	0
	• New Reports	0	0

**CalSAWS – California Statewide Automated Welfare System**

CalSAWS DD&I Project Phase

Weekly Status Report Period: January 31, 2022 to February 6, 2022

<b>Release H (Migration Window: February 2021 – June 2021) In Production</b>			
<b>Dashboards</b>			
LRS	• Caseload History	Monthly	9 Sheets
	• Alerts	Daily	5 Sheets
	• Alerts (CWS)	Daily	3 Sheets
	• Placement Vendor Exception Report (CWS)	Daily	3 Sheets
	• Work Order (CWS)	Daily	6 Sheets
	• Welfare to Work	Daily	7 Sheets
<b>State &amp; Management</b>			
	Category	Number of Scheduled Reports	Number of On Request Reports
LRS and C-IV	• Administrative	0	14
	• Case Activity	0	8
	• Employment Services	0	11
	• Fiscal	2	20
	• State	5	0
	• Special Units	0	6
	• Resource Data Bank	0	2
<b>Release I (Migration Window: May 2021 – September 2021) In Production (Soft Launched)</b>			
<b>Dashboards</b>			
LRS	• Statistical Reports	Monthly	79 Sheets
<b>State &amp; Management</b>			
	Category	Number of Scheduled Reports	Number of On Request Reports
LRS	• Administrative	11	1
	• Case Activity	19	5
	• Employment Services	3	0
	• Fiscal	28	5
	• State	2	0
	• Special Units	1	1
<b>Release J (Migration Window: September 2021 – January 2022) In Production (Soft Launched)</b>			
<b>State &amp; Management</b>			
	Category	Number of Scheduled Reports	Number of On Request Reports
LRS	• Administrative	4	3
	• Case Activity	14	1
	• Employment Services	7	0
	• Fiscal	36	1
	• Resource Data Bank	1	0

# CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: January 31, 2022 to February 6, 2022

	• Special Units	5	3
--	-----------------	---	---

**Note:**

- State & Management number of reports might change as per analysis with Application Development and other dependencies

## 4.3 Activities for the Next Reporting Period

- ▶ Analytics
  - Continue regular meetings with Consortium Regional Managers on reports/dashboard to discuss any critical concerns, work arounds, etc. regarding reports
  - Pursuing performance improvements:
    - System Change Request (SCR) for Sunday Reports schedule change
    - Workload Productivity Report (WPR) Unengagement decommission
  - Prepare for County Validation for Release J

## 4.4 Deviations from Plan/Adjustments

- ▶ None for the reporting period

## 5.0 Application Development and Test

### 5.1 Highlights of the Reporting Period

#### 5.1.1 Application Development Summary

**Table 5.1.1-1 – CalSAWS Application Development Summary**

	Status	22.02	22.03	22.05	22.06	22.07	22.09	22.11	23.01	23.02
Design	New	0	0	5	0	1	6	1	5	1
	Design in Progress	0	2	13	0	1	2	2	0	0
	Ready for Committee	0	0	0	0	0	0	0	0	0
	Committee Review	0	0	0	0	0	0	0	0	0
	Pending Approval	0	0	3	0	0	0	0	0	0
Build	Approved	0	1	0	0	1	2	1	0	0
	In Development	0	5	4	0	0	0	0	1	0
	Development Complete	0	0	0	0	0	0	0	0	0
	In Assembly Test	0	0	0	0	0	0	0	0	0
Test	System Test	3	15	0	0	0	0	0	0	0
	Test Complete	0	0	0	0	0	0	0	0	0
	In Production	0	0	0	0	0	0	0	0	0
	<b>Grand Total</b>	<b>3</b>	<b>23</b>	<b>25</b>	<b>0</b>	<b>3</b>	<b>10</b>	<b>4</b>	<b>6</b>	<b>1</b>

SCRs in Production	852
--------------------	-----

**Notes:**

- This table includes Application Development System Change Requests (SCRs) with migration impact. SCRs in Production represents a count of any SCR that have a project phase of migration and have been deployed to production

**CalSAWS – California Statewide Automated Welfare System**

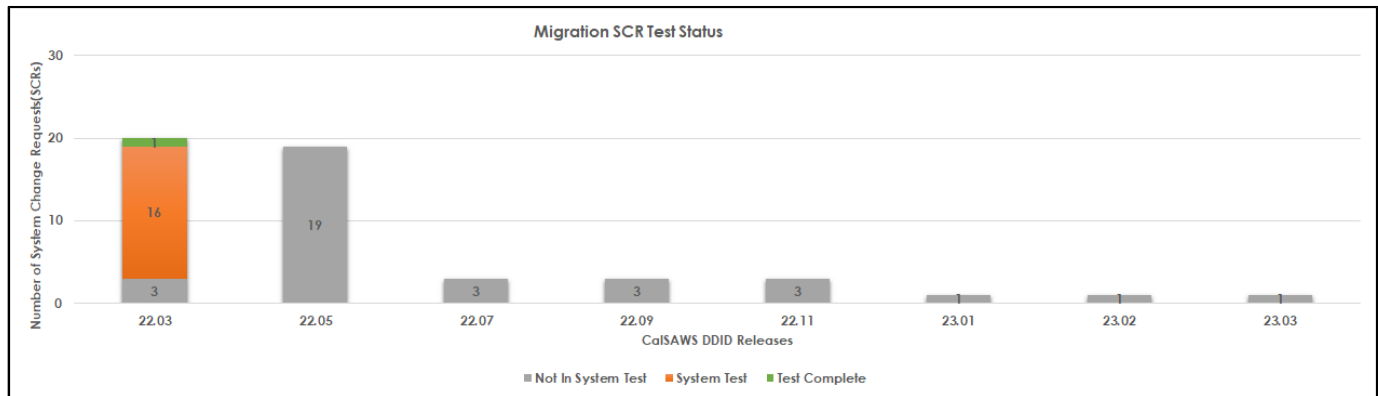
CalSAWS DD&I Project Phase

Weekly Status Report Period: January 31, 2022 to February 6, 2022

- ▶ Continued drafting designs and development activities for Design Difference Identifiers (DDIDs). Status is provided in Table 5.1.1-1 (CalSAWS Application Development Summary), above

**5.1.2 Design Difference Identifiers (DDID) System Test Status**

**Figure 5.1.2-1 – DDID System Test Status**



**Notes:**

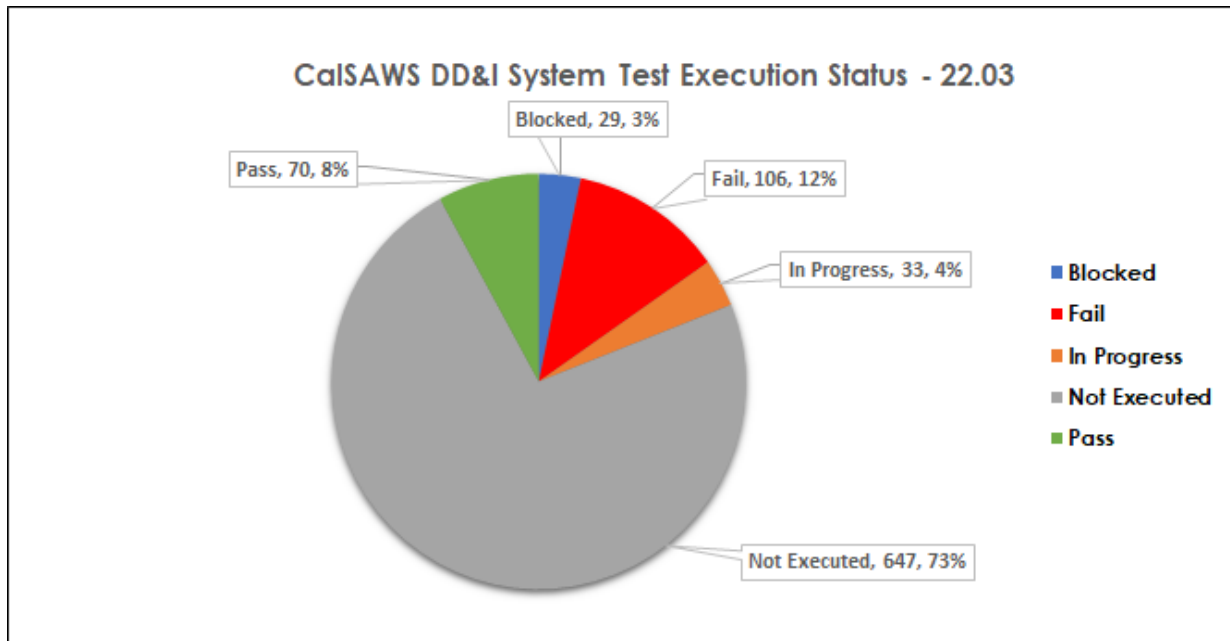
- Includes all System Change Requests (SCRs) that have a Funding Source of CalSAWS DD&I that are not in Rejected or Pending Rejection status and are targeted for a baseline release. This includes SCRs associated to DDID 1967 for the unforeseen allowance and DDID 1631 for the reports allowance. In Production includes In Production statuses; Test Complete includes Test Complete; System Test includes System Test status; Not in System Test includes all SCR statuses prior to System Test delivery
- Counts are higher in this chart (as compared with Design and Build Status) due to the inclusion of all CalSAWS DD&I System Change Requests (SCRs) targeted for the release, such as DD&I Training and Technical System Change Requests (SCRs)

**Table 5.1.2-1 – DDID System Test Execution Status – 22.03**

Pass Rate Target as of February 4, 2022	<b>14%</b>
Pass Rate Actual as of February 4, 2022	<b>8%</b>
System Test Complete Date: March 16, 2022	



**Figure 5.1.2-2 – DDID System Test Execution Status – 22.03**



**Note:**

- Test Script counts are subject to change as test scripts are added or removed throughout the execution phase. Includes testing execution for all CalSAWS DD&I Test Scripts in the release

- ▶ Began test execution for 22.03

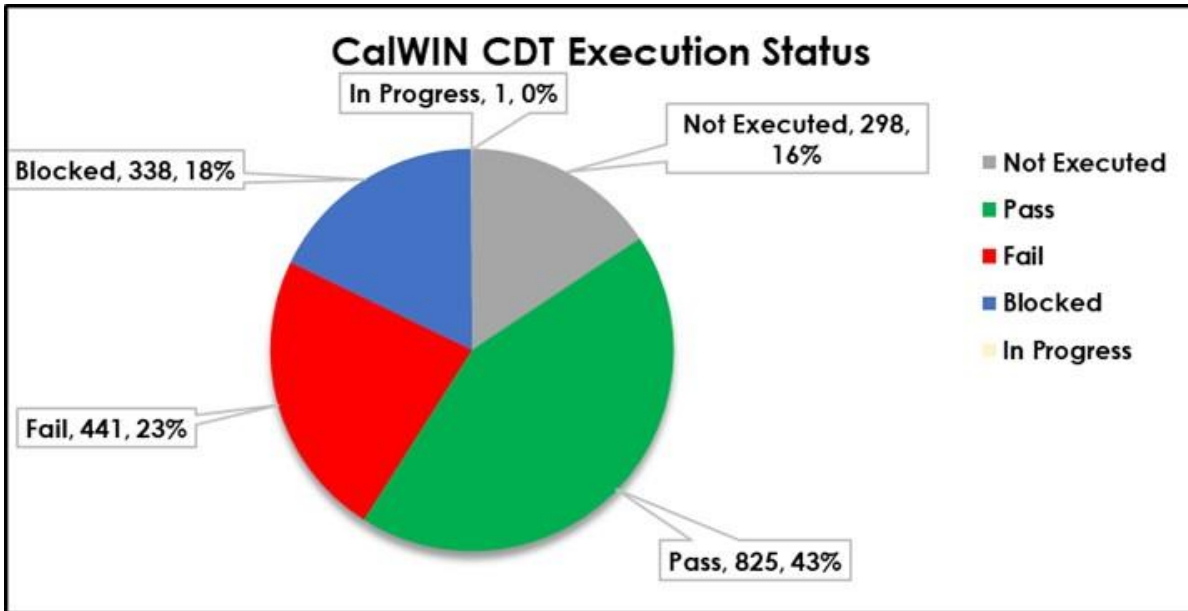
**5.1.3 Converted Data Test (CDT):**

- ▶ Continued test execution of CalWIN Converted Data Test (CDT) phase

**Table 5.1.3-1 – CalWIN CDT Execution Status**

Pass Rate Target as of February 4, 2022	<b>52%</b>
Pass Rate Actual as of February 4, 2022	<b>43%</b>
System Test Completed Date: April 29, 2022	

Figure 5.1.3-1 – CalWIN CDT Execution Status



Note:

- Test Script counts are subject to change as test scripts are added or removed throughout the execution phase

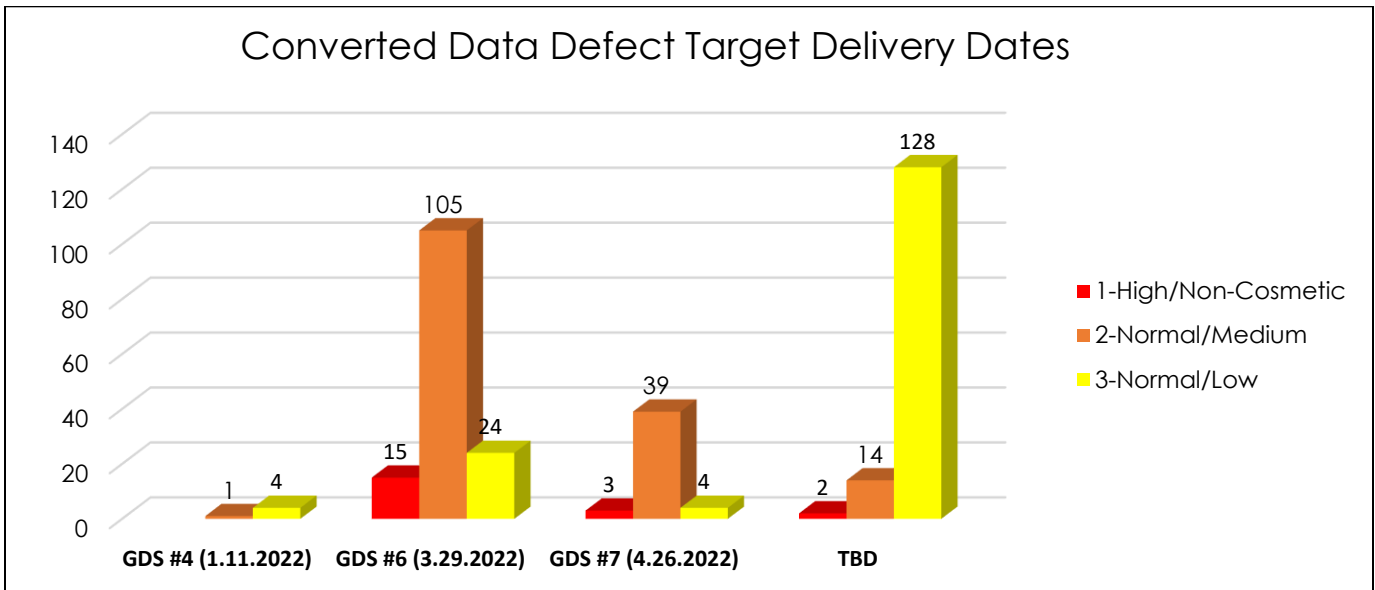
Table 5.1.3-2 – CalWIN Converted Data Test (CDT) Execution Status by Functional Area

CalWIN CDT Execution Status by Functional Area	Not Executed	In Progress	Pass	Fail	Blocked	Total
Ancillary	0	0	26	1	7	34
CalHEERS	1	0	60	10	7	78
Correspondence	7	0	61	89	10	167
Eligibility	2	0	155	94	139	390
Fiscal	33	1	149	45	83	311
GA/GR	246	0	0	1	0	247
Online	3	0	127	53	4	187
Reports	0	0	3	87	27	117
High-Volume Online Transactions	6	0	244	61	61	372
<b>Total</b>	<b>298</b>	<b>1</b>	<b>825</b>	<b>441</b>	<b>338</b>	<b>1903</b>

Note:

- High-Transaction volume are the scripts that are executed via our Automated Regression scripts that are being manually executed against Converted data. Test script counts are subject to change as test scripts are added or removed throughout the execution phase
- GA/GR functional area is scheduled to see execution begin with load of Golden Data Set (GDS) 6 in the Converted Data Test (CDT) environment (currently scheduled for week of March 21, 2022)

**Figure 5.1.3-3 – CalWIN Converted Data Test (CDT) Defects**

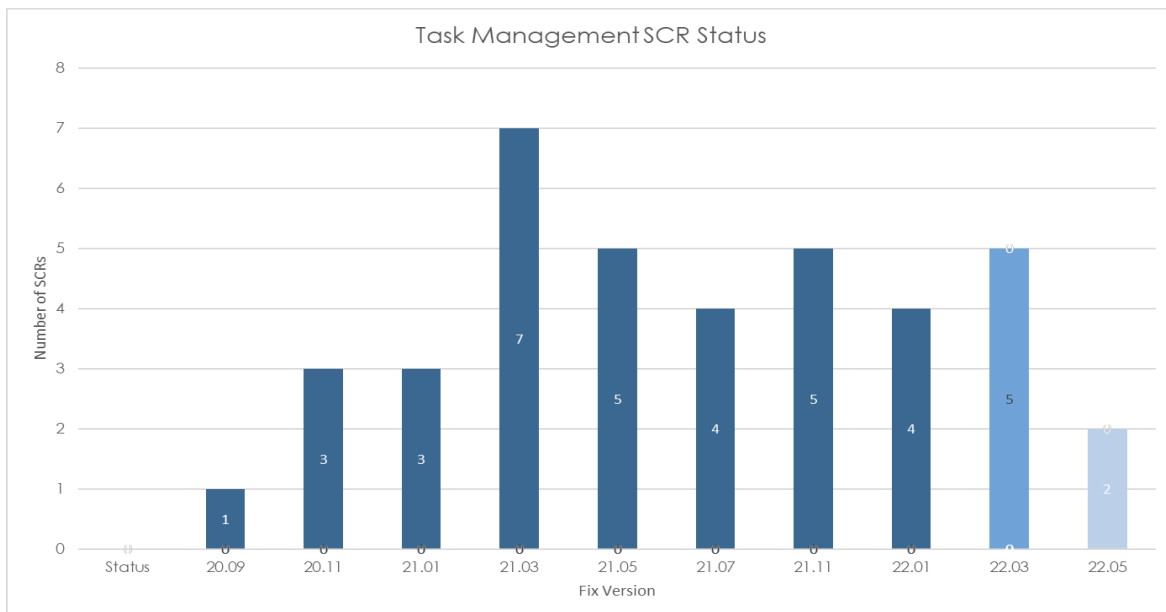


- ▶ 36 defects being triaged by Application Development (New or Assigned status)
- ▶ 339 open converted data defects

**5.1.4 Task Management**

- ▶ Continued to meet with Consortium Business Analysts and Quality Assurance (QA) team to develop designs for the 22.05 release
  - CA-214922 DDID 2388 – Task Start Date
  - CA-214921 DDID 2387 – FDS: Task Management - Task Assignment Factors

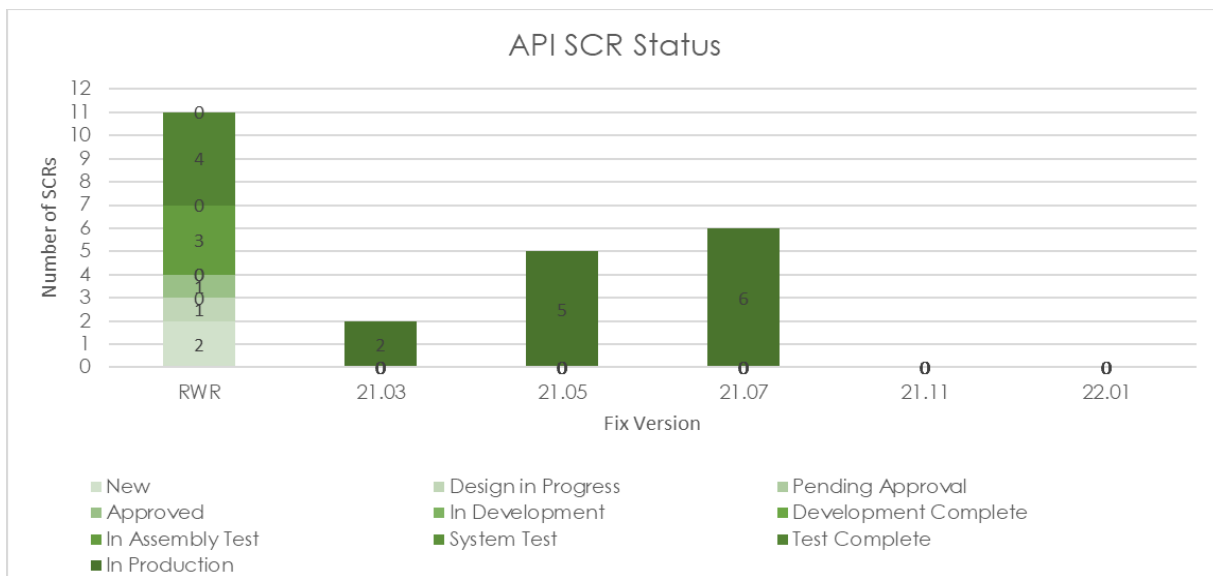
**Figure 5.1.4-1 – Task Management Design Difference Identifiers (DDID) Status**



**5.1.5 Application Programming Interface (API)**

- ▶ Continued to meet with Consortium Business Analysts and Quality Assurance (QA) team to develop designs for:
  - CA-214741 DDID 2298 – FDS: API - Person - MDM API
- ▶ Continued development on the following Application Programming Interfaces (APIs):
  - CA-214758 DDID 2355 – FDS: API - Work Registration API
  - CA-214747 DDID 2344 – FDS: API - Electronic Benefits Transfer (EBT) API
  - CA-214754 DDID 2351 – Reception Log API
  - CA-214756 DDID 2353 – Time limits API

**Figure 5.1.5-1 – Application Programming Interface (API) DDID Status**



**5.1.6 General Assistance/General Relief (GA/GR)**

- ▶ General:
  - Provided the weekly status update and General Assistance/General Relief (GA/GR) release plan changes to the Consortium on February 2, 2022
  - Discussed the General Assistance/General Relief (GA/GR) Correspondence work products and design clarifications on February 2, 2022 and February 4, 2022
  - Discussed the General Assistance/General Relief (GA/GR) Eligibility Determination/Benefits Calculation (EDBC) design clarifications on February 2, 2022, and February 4, 2022
  - Discussed the General Assistance/General Relief (GA/GR) Correspondence web service design clarifications on February 3, 2022, and February 5, 2022
  - Discussed Gainwell System Test status on February 3, 2022
  - Continued working on the below 22.05 draft Designs
    - CA-226398 - Framework for GA GR Manual Correspondence phase 2
  - Reviewed the draft of the below 22.05 designs on February 2, 2022
    - CA-238253 - Group 7 forms
    - CA-215686 – Batch Appointments
    - CA-215684 - Batch Sweeps for CalWIN GA /GR MU triggers - phase 3

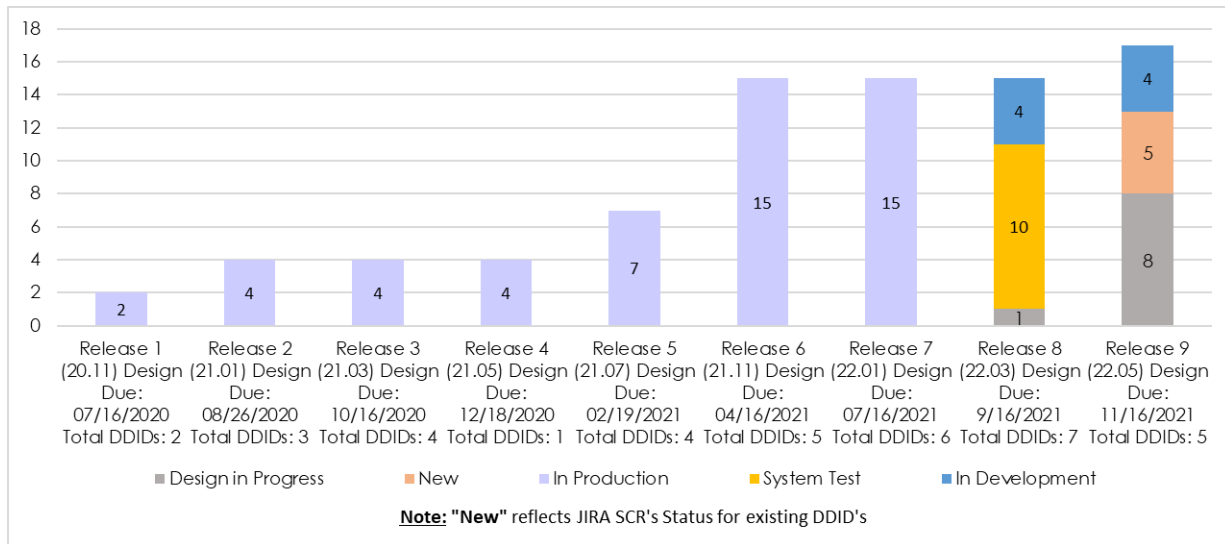
**CalSAWS – California Statewide Automated Welfare System**

CalSAWS DD&I Project Phase

Weekly Status Report Period: January 31, 2022 to February 6, 2022

- o Reviewed the draft of the below 22.05 designs on January 27, 2022
  - CA-233752 - Phase 5 Batch 1 Reporting Rules & NOA Reasons
  - CA-215680 - GR Time on aid page
  - CA-229078 - GA GR EDBC Phase 5 Batch 3 - Negative Action, Manual Eligibility Determination/Benefits Calculation (EDBC)
  - CA-238253 - Group 7 forms
- ▶ Continued the Automated System Test preparation of the below 22.03 SCR's
  - CA-236533 - DDID 2314-2319 FDS: GA GR Phase 4 Batch 1 Eligibility Rules and corresponding NOA Reasons
  - CA-215677 - DDID 2374 FDS: GA GR San Francisco Sub Programs
  - CA-215921 - DDID 2315 FDS: GA GR Phase 2 - Employment Services Phase 2 Online and EDBC changes
  - CA-235436 - DDID 2319 FDS: GA GR - Group 5 Fiscal Form Triggers
  - CA-237007 - DDID 2319 FDS: GA GR - Group 6 (X and Y Form Triggers)

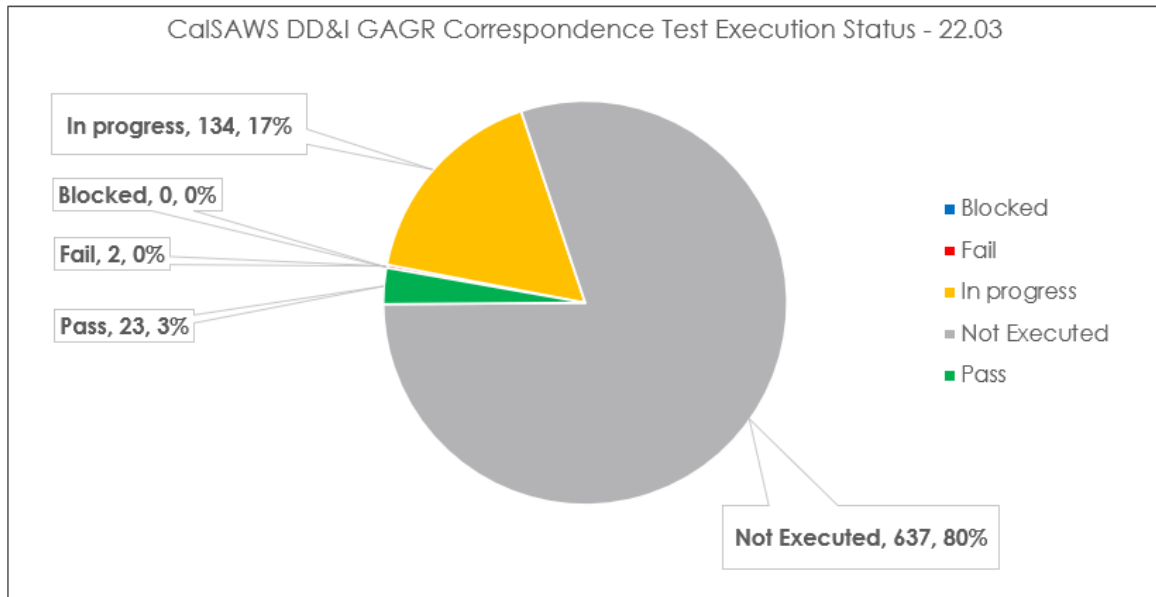
Figure 5.1.6-1 – GA/GR DDID Status



**Table 5.1.6-1 – CalWIN CalSAWS GA/GR Correspondence Testing**

Pass Rate Target as of February 06, 2022	<b>6%</b>
Pass Rate Actual as of February 06, 2022	<b>3%</b>
System Test Completed Date: March 16, 2022	

**Figure 5.1.6-2 – CalWIN CalSAWS GA/GR Correspondence Testing**



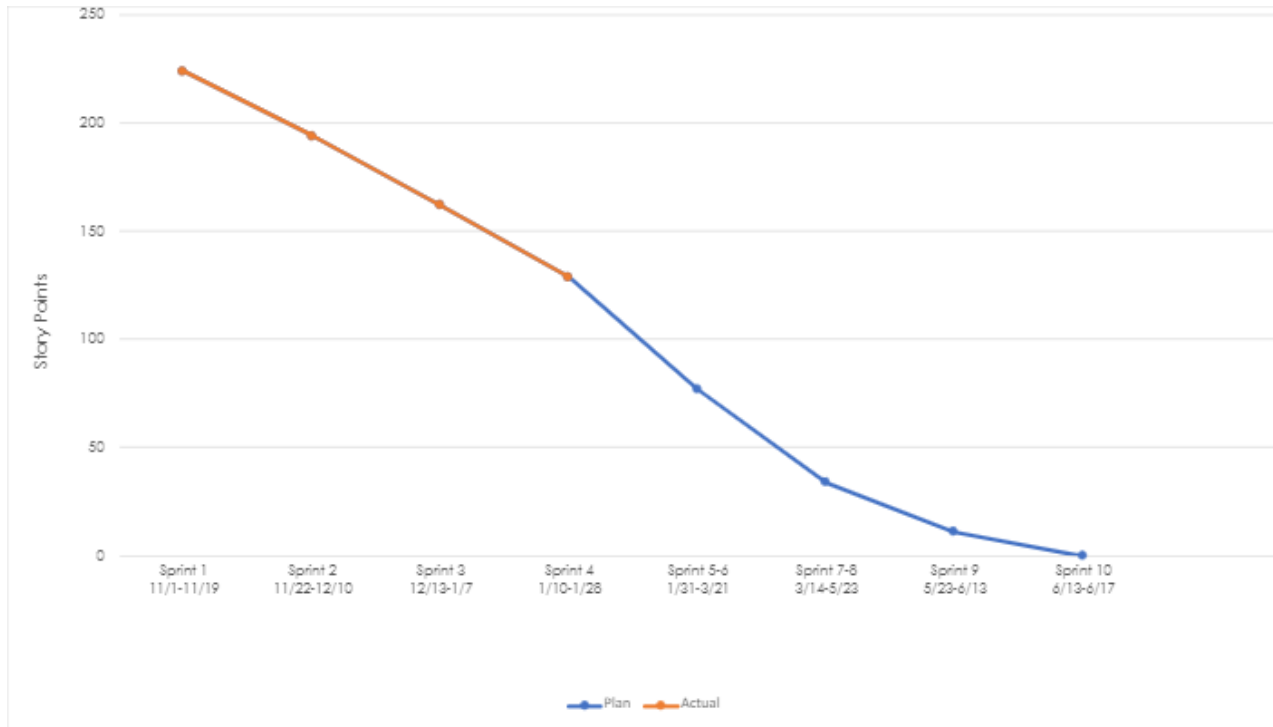
- ▶ GA/GR Correspondence Service 22.03
  - Began System Testing 20% of scripts have begun or completed execution

### 5.1.7 Case Purge

In July 2020, a team was formed to design, build, test, and deploy a Case Purge solution for C-IV and CalSAWS. This Purge functionality is based on the records retention policy approved by the CalSAWS Project Steering Committee in September 2019. The Purge team is using the Agile methodology for this effort and is deploying functionality to Production at the conclusion of each Sprint. This team is operating independently of the existing Design, Application Development, Training, and Test teams

- ▶ Completed design and build features for the 22.03 baseline System Change Requests (SCRs). This release includes the following items and will be deployed to Production with the 22.03 release on March 20, 2022:
  - Sprint 5 SCR CA-229305
    - Port the Case Data Removal Identification Report into CalSAWS
    - Port the Case Data Removal Override Report into CalSAWS
    - Port the Document Removal process to S3
    - Create Data Deletion Stored Procedures
    - Schedule Batch process to recreate C-IV PDFs with 1,000-character limits
  - Sprint 6 SCR CA-229306
    - Create CalSAWS Re-verification Batch process
    - Update Re-verification logic to include new Eligibility Determination/Benefits Calculation (EDBC)/Recovery Account transaction rules
    - Update S3 Document storage retrieval framework with S3 Storage ID's
    - Update Identification Batch process to exclude CS (Child Protective Service) programs

**Figure 5.1.7-1 – Case Purge Burndown Chart**



**Table 5.1.7-1 – Planned Purge Sprints**

<b>Sprint 1</b>	Porting Case Summary page updates, Case Data Removal page updates
<b>Sprint 2</b>	Add Case Locking, Image View only
<b>Sprint 3</b>	Porting the Identification sweep logic, adding new EDBC/RA Rules to Identification Sweeps, Porting PDF Generation Process, Increasing Journal PDF Character Limit
<b>Sprint 4</b>	Porting Case Deletion Logging process, adding new CalHEERS tables to Deletion Model, Remove Recovery Account Responsible Party tables from Deletion Model
<b>Sprint 5</b>	Porting Case Identification and Override Reports, Port Document Removal process to S3, Create Stored Procedure DBCR's, Schedule Batch for Journal PDF Rerun
<b>Sprint 6</b>	Creating CalSAWS Re-Verification Batch, Updating Identification and Re-Verification logic to include new RA rules, Updating Document S3 storage service framework, Updating Identification Batch to exclude CS program
<b>Sprint 7</b>	Porting Time Limit Aid Summary page changes, Porting Case Completion Report, Updating Deletion Model to include RES and RECEIPT tables, Updating CalSAWS page to validate and block CalHEERS referrals, Combining Document and Imaging removal process with Data Removal Batch, Updating Benefits Cal page to validate for removed cases during linkage
<b>Sprint 8</b>	Porting for Disaster Recovery Document Deletion, OBIEE/EDR Cleanup for Delete Track, Updating Batch to Verify Lawful Presence (VLP)
<b>Sprint 9</b>	Performance Environment Preparation and Execution
<b>Sprint 10</b>	Batch Scheduling, Case Purge Transition

## CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: January 31, 2022 to February 6, 2022

### 5.1.8 Deliverable Management

**Table 5.1.8-1 – Deliverable Status for Current Reporting Period**

DEL #	DELIVERABLE NAME	STATUS
58	CalSAWS (CalWIN) UAT Readiness Report Milestone	<ul style="list-style-type: none"><li>Received comments for the DDED on February 3, 2022</li><li>Began developing the FDED based on feedback received on the DDED</li><li>Submission of the FDED is due on February 8, 2022</li></ul>
69	CalSAWS Requirements Traceability Matrix Update #9	<ul style="list-style-type: none"><li>Received comments for the DDEL on February 4, 2022</li><li>Began developing the FDEL based on feedback received on the DDEL</li><li>Submission of the FDEL is due on February 15, 2022</li></ul>

### 5.2 Activities for the Next Reporting Period

- ▶ Continue drafting designs for Migration Impact System Change Requests (SCRs)
- ▶ Continue test execution for CalSAWS 22.01 Release

### Deliverable Management

**Table 5.2-1 – Deliverable Status for Next Reporting Period**

DEL #	DELIVERABLE NAME	STATUS
58	CalSAWS (CalWIN) UAT Readiness Report Milestone	<ul style="list-style-type: none"><li>Finalize and submit the FDED to the Consortium for review and approval on February 8, 2022</li><li>Approval of the FDED is due on February 15, 2022</li></ul>
69	CalSAWS Requirements Traceability Matrix Update #9	<ul style="list-style-type: none"><li>Continue developing the FDEL</li><li>Submission of the FDEL is due on February 15, 2022</li></ul>

### 5.3 Deviations from Plan/Adjustments

- ▶ None for the reporting period



## 6.0 Conversion

### 6.1 Highlights of the Reporting Period

#### 6.1.1 C-IV Conversion

- ▶ Continued post go-live support for former C-IV Counties

#### 6.1.2 CalWIN Conversion:

- ▶ Continued Golden Data Set (GDS) 6 Epic
  - Continued to prioritize converted data testing (CDT) items based on converted data testing (CDT) prioritization for Golden Data Set (GDS) delivery
  - GDS6 Epic is focused on 22.01, 22.03, R68 Data Model changes, CDT defects, and General Assistance/General Relief (GA/GR)
    - Note: GA/GR total items include a large number Code Set and table mappings that have already been performed but required 22.01 to be fully tested and mappings validated
    - Upgraded development environments to 22.01 data model
- ▶ Continued to triage converted data test (CDT) defects as they are created
- ▶ Continued Golden Data Set (GDS) 5 transformation
  - Received all Wave 6 CalWIN source County data
  - Completed Wave 1
  - Completed Wave 2
  - Completed Wave 3
  - Continued Wave 4
  - Scheduled for completion March 7, 2022

**Table 6.1.2-1 – CalWIN Conversion Statistics Golden Data Set (GDS) 6 (January 2022 – March 2022)**

GDS#6												
Sprint	Total - Deferred Items	Sprint Duration		Item Status								
				0%	25%	30%	50%	75%	5%	100%	100%	0%
				Not Started	Analysis & Mapping in Progress	Ready for Consortium Review	Build In Progress	Ready for AT	On Hold	Completed (Tested)*	CNR	Deferred
<b>Overall</b>	<b>313</b>	<b>1/4/2022</b>	<b>3/13/2022</b>	<b>237</b>	<b>10</b>	<b>0</b>	<b>6</b>	<b>16</b>	<b>0</b>	<b>44</b>	<b>0</b>	<b>0</b>
GDS#6 Bugfixes	69	1/4/2022	2/6/2022	8	5	0	5	16	0	35	0	0
GA/GR through 22.01	176	1/24/2022	2/20/2022	169	3	0	0	0	0	4	0	0
22.01 Data Model updates	22	1/24/2022	2/27/2022	14	2	0	1	0	0	5	0	0
GDS#6 Bugfixes 2	46	2/7/2022	2/27/2022	46	0	0	0	0	0	0	0	0
R68 Data Model updates	TBD	2/14/2022	2/27/2022	0	0	0	0	0	0	0	0	0
GDS#6 Hardening/bugfixes	TBD	2/28/2022	3/13/2022	0	0	0	0	0	0	0	0	0

#### 6.1.3 Gainwell Technologies

- ▶ CalWIN Document Migration
  - Continued planning for delivery of all Client Correspondence
  - Continued delivery of Client Correspondence from CalWIN

**CalSAWS – California Statewide Automated Welfare System**

CalSAWS DD&I Project Phase

Weekly Status Report Period: January 31, 2022 to February 6, 2022

**6.1.4 Ancillary Systems Conversion:**

- ▶ Continued to address issues found in production dataset size files. These files are necessary for CalWIN Core Conversion orchestration and integrations
- ▶ Facilitated exception reports review sessions with the Ancillary Counties to address questions and concerns
- ▶ Golden Data Set (GDS) 4 and GDS 5 file delivery
  - o Completed Waves 1-6

**Table 6.1.4-1 – County Status by Ancillary System**

COUNTY	COLLECTIONS	FRAUD	TASK MANAGEMENT
Contra Costa	<b>Design and build completed</b> Received production sized files	N/A	N/A
Placer	<b>Design and build completed</b> Received production sized files	<b>Design and build completed</b> Received production sized files	<b>Design and build completed</b> Received production sized files
Yolo	<b>Design and build completed</b> Received production sized files	N/A	N/A
Santa Clara	N/A	N/A	<b>Design and build completed</b> Received production sized files
Tulare	<b>Design and build completed</b> Received production sized files	N/A	N/A
Orange	<b>Design and build completed</b> Received production sized files	<b>Design and build completed</b> Received production sized files	<b>Design and build completed</b> Received production sized files
Santa Barbara	N/A	N/A	<b>Design and build completed</b> Received production sized files
Ventura	<b>Design and build completed</b> Received production sized files	N/A	N/A
San Mateo	<b>Design and build completed</b> Received production sized files	N/A	<b>Design and build completed</b> Received production sized files
Santa Cruz	<b>Design and build completed</b> Received production sized files	N/A	<b>Design and build in-progress</b> Received production sized files

**CalSAWS – California Statewide Automated Welfare System**

CalSAWS DD&I Project Phase

Weekly Status Report Period: January 31, 2022 to February 6, 2022

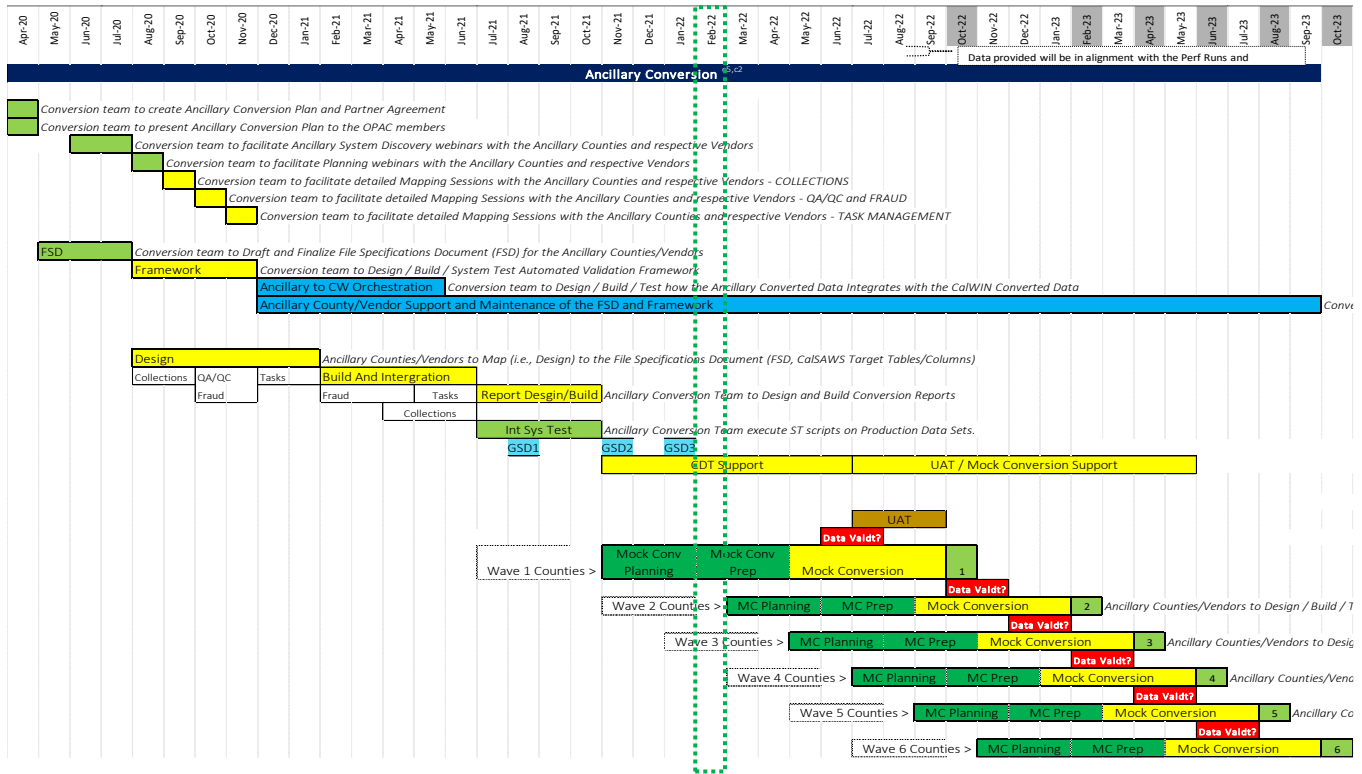
COUNTY	COLLECTIONS	FRAUD	TASK MANAGEMENT
Solano	<b>Design and build completed</b> Received production sized files	N/A	N/A
Alameda	<b>Design and build completed</b> Received production sized files	<b>Design and build completed</b> Received production sized files	N/A
Fresno	<b>Design and build completed</b> Received production sized files	N/A	N/A
Sonoma	<b>Design and build completed</b> Received production sized files	N/A	<b>Design and build completed</b> Received production sized files
Sacramento	N/A	<b>Design and build completed</b> Received production sized files	<b>Design and build completed</b> Received production sized files
San Francisco	<b>Design and build completed</b> Received production sized files	N/A	N/A
San Luis Obispo	<b>Design and build completed</b> Received production sized files	<b>Design and build completed</b> Received production sized files	N/A

# CalSAWS – California Statewide Automated Welfare System

## CalSAWS DD&I Project Phase

Weekly Status Report Period: January 31, 2022 to February 6, 2022

**Figure 6.1.4-1– Ancillary Systems Conversion Gantt Chart**



**Table 6.1.4-2 – Ancillary Systems Conversion Milestones**

FINISH	MILESTONE	MILESTONE DESCRIPTION	STATUS
July 2020	Project Kick-Off/Discovery Sessions	Team introductions and Project overview	Completed
August 2020	File Specification Document (FSD)	CalSAWS DB (structures) as Conversion Target	Completed
August 2020	Project Planning	Detailed walkthrough of the Project schedule and File Specification Document (FSD)	Completed
December 2020	Automation Framework Complete	Exception handling for Ancillary Data is ready for the Counties	Completed
February 2021	Design/Mapping Complete	All CalSAWS DB Targets (defined in FSD) have Source Mappings from Ancillary	Completed
July 2021	Build Complete	Development activities dependent Design Mapping are ready to Start (or are Complete)	Completed
January 2022	System Test Complete	System Test execution dependent on test scripts and Build Complete are ready to Start (or are Complete)	Completed

## CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: January 31, 2022 to February 6, 2022

FINISH	MILESTONE	MILESTONE DESCRIPTION	STATUS
April 2022	Integration Test Complete	End-to-End Test execution dependent on test scripts and System Test Complete are ready to Start (or are Complete)	In progress
August 2023	Mock Conversion Ancillary System Data Delivered	Counties to delivery Ancillary System Data to the CalSAWS Conversion team as a Pre-Requisite to begin Mock Conversions	Not started
August 2023	Wave 1 – 6 Mock Conversions	Simulated Cutover Activities dependent on Integration Test Complete are ready to Start (or are Complete)	Not started
August 2023	Wave 1 – 6 Mock Conversions Data Validation	Validation of Data (from Mock Conversion) are ready to Start (or are Complete)	Not started
October 2023	Wave 1 – 6 Conversion Cutovers	Execution of (live) Cutover Activities are ready to Start (or are Complete)	Not started

### 6.1.5 Deliverable Management

**Table 6.1.5-1 – Conversion Deliverable Status for Current Reporting Period**

DEL #	DELIVERABLE NAME	STATUS
	None for the reporting period	

## 6.2 Activities for the Next Reporting Period

### 6.2.1 C-IV Conversion:

- ▶ Continue post go-live support for former C-IV Counties

### 6.2.2 CalWIN Conversion:

- ▶ Complete Jira epics and issue aligned with Golden Data Set (GDS) Delivery schedule
- ▶ Continue Golden Data Set (GDS) 5 build activities
- ▶ Continue Golden Data Set (GDS) 6 Epic
- ▶ Continue Converted Data Test (CDT) Support
- ▶ Continue Converted Data Delivery planning activities

### 6.2.3 Gainwell Technologies

- ▶ CalWIN Data Migration
  - Continue planning for future CalWIN extractions
- ▶ CalWIN Data Retention M&O
  - Continue planning for future data retention runs

## CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: January 31, 2022 to February 6, 2022

---

### 6.2.4 Ancillary Systems Conversion:

- ▶ Continue ongoing support for mapping and data extract activities on Ancillary Collections, Fraud, and Task Management
- ▶ Continue to update the Ancillary Systems file specifications documents (as needed)
- ▶ Continue System Test scenario for automation development

### 6.2.5 Deliverable Management

**Table 6.2.5-1 – Conversion Deliverable Status for Next Reporting Period**

DEL #	DELIVERABLE NAME	STATUS
	None for next reporting period	

### 6.3 Deviations from Plan/Adjustments

- ▶ None for the reporting period

## **7.0 Appendices**

Appendix A – CalSAWS Deliverable Summary

Appendix B – CalSAWS Migration Work Plan Summary

Appendix C – CalSAWS DD&I Project Gantt Chart

Appendix D – CalSAWS Project Risks and Issues

Appendix E – OBIEE and State & Management Master Inventory

