

CalSAWS | Batch Memorandum for March 2022 CF SSA COLA

Date: N/A	Regulation: ACIN I-88-20
Time: N/A	Meeting Called by: N/A
Attendees: PPOCs, RMs, CW/CF Committee Members, CalSAWS	

Memorandum Purpose

This memorandum is intended to convey the Batch EDBC scope, county actions and schedule for the 2022 SSA COLA changes for SSI records for CalFresh (CF), effective March 2022.

Scope

- **CA-226308**

CalSAWS will update the SSI/SSP, SSI Only and SSP Only benefit amounts on the Other Program Assistance page for CF households from an inbound file sent by MEDS no later than Friday, February 11, 2022.

- **CA-222221**

On Saturday, February 12, 2022, CalSAWS will process Batch EDBC to apply the new SSI/SSP income amounts and calculate benefits for CF programs for March 2022 benefit month.

Batch

In CalSAWS, run Batch EDBC for CF programs (this includes TCF program) and any NB or CW programs linked to those CF programs that contain at least one active person whose SSI or SSI/SSP income amount was updated by the MEDS inbound file processed with SCR CA-226308. The Batch run will be for the benefit month of 03/2022. The Batch EDBC will exclude cases from the targeted populations based on the following exceptions:

- The benefit month is past the latest RE due date for the CF (or CW if applicable) program.
- The CF (or CW if applicable) program has a SAR7 Due Month of 02/2022 and the report status is Sent, Received, or Incomplete.
- CF EDBC has already been processed for the benefit month since changes from CA-226308 went to production.
- OPA record has been modified or replaced by user since changes from CA-226308 went to production. User will be responsible for running EDBC.

Journal Entry

A standard Journal Entry will be created automatically based on the Sub Type code = 'CT942-SA' – 'Annual SSA COLAs and Related Changes' when the EDBC batch is run with the following descriptions:

Short Description: Batch EDBC ran for <month, year>

Long Description: Batch EDBC Ran for <Effective Month, Year>. Batch EDBC processed for the <Program Name> program for following reasons: 'Annual SSA COLAs and Related Changes'

NOAs

All notices will be sent to the Central Printing facility and sent out within 1-2 days of EDBC batch completion.

List Details

Lists will be posted for CalSAWS to aid the counties to review the cases to verify accurate action was taken after Batch EDBC completes. The lists will be available to the counties at the following location:

CalSAWS Web Portal>System Changes> SCR and SIR Lists > 2022 > SCR CA-222221

Note: SCR CA-230192 *Update ESAP Reporting* is scheduled to run on the same night as the SSA COLA SCR CA-222221. There is substantial overlap in the population being processed by the two SCR's. Any CF households that qualify to be processed by both SCR's will be picked up by the SSA COLA since it will run first. Cases that are shown on the exception lists for the SSA COLA SCR will include those that were processed only for SSA as well as those that were processed for both SSA and ESAP (except for the "*List of cases where the OPA record was not updated by SCR CA-226308*" which is specific to the SSA COLA SCR). Cases that are only processed for ESAP will only be on the lists for SCR CA-230192.

The lists will display the standard columns:

- Case Name
- Case Number
- County
- Unit
- Unit Name
- Office Name
- Worker ID

1. **List Name:** Cases discontinued by the Batch EDBC process.

Additional Column(s): Program Type, Program Closure Reason

County Action: These are likely the result of household changes or ongoing data collection which was not yet processed through EDBC by the user. Since the purpose of this Batch EDBC process was not to close households, review these cases to verify the closure was accurate.

2. **List Name:** Cases where the Batch EDBC process closed a person.
Additional Column(s): CIN#, Person Name, DOB, Program Type, Person Closure Reason
County Action: These are likely the result of household changes or ongoing data collection which was not yet processed through EDBC by the user. Since the purpose of this Batch EDBC process was not to close persons, review these cases to verify the closure was accurate.

3. **List Name:** Cases which resulted in a read-only EDBC
Additional Column(s): Program Type, Read-Only Reason
County Action: Since Batch EDBC could not automatically apply the intended change to these cases, users may process EDBC to apply intended changes, if applicable.

4. **List Name:** Unprocessed cases where the Batch EDBC process skipped a program
Additional Column(s): Program Type, Skip Reason
County Action: Since Batch EDBC did not automatically apply the intended change to these cases, users may process EDBC to apply intended changes, if applicable.

5. **List Name:** List of cases where the OPA record was not updated by SCR CA-226308.
Additional Column(s): Benefit Month, CIN, Last Name, First Name, Middle Initial, MEDS SSI Paid Amount, MEDS SSP Paid Amount
County Action: These are cases where SSI/SSP information does not match between MEDS and CalSAWS or the SSI/SSP Paid amounts exceed the maximum SSI/SSP payments. The user will need to review the SSI/SSP OPA records and MEDS and manually update the SSI/SSP OPA record as appropriate.

Please Note:

- Review cases included in the lists and take necessary action.
- Review the Batch Eligibility Report and action cases which could not be processed. This report is an on-request report available under Global: Reports > Local: On Request > Task: Administrative. If you do not see this report, please contact your Security Administrator for rights. To see cases not processed select a status of 'Not Processed' on the Reports Parameters pages.

Things to remember about EDBC batch processes

- All impacts from Defects and SCRs which have not been implemented will continue to occur during the batch processing.
- There are multiple reasons why a program may not be successfully run through Batch EDBC processing. Some examples include: No Worker Assigned, Overridden Program Case, and Pending Program/Person/Application. Please review tasks and the Batch Eligibility Report daily.
- The EDBCs will have an EDBC Source of 'Batch EDBC Rules'.

- When a user runs EDBC on a case where a prior pending month exists, the EDBC will have a type of Read-Only. When running Batch EDBC that restriction does not apply and these EDBC's will not be Read-Only.
- Any updates or lack of updates made/not made to cases will impact the Batch EDBC results. This means programs may be discontinued (due to non-compliances, etc.) unexpectedly.
- All notices will be generated normally.

SSA COLA Development Schedule *

Date	Task
November 26, 2021	Batch Team delivers batch/interface code for SCR CA-226308 to System Test team.
December 3, 2021	Batch Team generates test outbound file and transmits to DHCS.
December 10, 2021	DHCS provides inbound test file with SSI/SSP income data to CalSAWS.
December 13, 2021 – January 14, 2022	System testing and validation of DHCS test file.
January 17, 2022	System Testing completed
January 27, 2022	Batch Team generates production file and transmits to DHCS.
February 4, 2022	DHCS provides production files with SSI/SSP income data to CalSAWS.
February 5, 2022 - February 11, 2022	CalSAWS loads and validates SSI/SSP data from DHCS file into production to update the SSI/SSP amounts.
February, 12 2022	Run Batch EDBC in production for CalSAWS

* Dates subject to change based on MEDS testing

Schedule Considerations

- The CalSAWS System will not be down during batch processing on Saturday, February, 12 2022.
- Batch jobs scheduled for each evening will run after the Batch EDBC process completes.
- Approximately 330,000 active CF programs will be processed in CalSAWS for the benefit month of 03/2022 for SCR CA-222221. (CA-230192 is expected to run on the same night to update CF ESAP Reporting Type. There is substantial overlap in the population between these two SCR's. EDBC will only be run once for a given CF household if the household is one that is affected by both SCR's).
- Approximately 50,000 programs processed per hour via Batch EDBC.

Timeline

- Expected Date of CalSAWS EDBC processing: 02/12/2022.

CalSAWS Calendar February 2022

SUN	MON	TUES	WED	THUR	FRI	SAT
		1 Sar 7 Discontinuance	2	3	4 CW/CF RE appt Day 1(county 19)	5 CW/CF RE appt Day 2(county 19)
6	7	8	9	10 Non Magi Redeter(MC 210), Magi Redeter(MC 216), Mixed Redeter(MC 217), TNB-4	11 CA-226308- 2022 SSA COLA (DCR)	12 NA 960X CA-222221 2022 SSA COLA Batch Run CA-230192 Run Batch EDBC to Eliminate ESAP SAR 7 Requirement
13	14	15 CW/CF RE Packets 10-Day Cutoff	16	17	18 Main Payroll (county 19)	19
20	21	22 Main Payroll(C-IV Counties), MC Reminder	23 Send SAR7(all counties), Main Payroll(cou nty 33 Only)	24	25	26
27	28 CW/CF Redetermination					