



CalSAWS DD&I Weekly Status Report

Reporting Period: March 14, 2022 to March 20, 2022

CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

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1.0 Project Management

1.1 Project Deliverables Summary

Table 1.1-1 – Overall Summary of Deliverable Status for Current Reporting Period

DEL #	DELIVERABLE NAME	TEAM	STATUS [1]	STATUS
58	CalSAWS (CalWIN) UAT Readiness Report/Milestone	Application Development		<ul style="list-style-type: none"> Draft Deliverable (DDEL) is in progress Submission of the DDEL is due on March 25, 2022
70	CalSAWS Migration Work Plan Update #35	PMO		<ul style="list-style-type: none"> Received approval of the Final Deliverable (FDEL) on March 18, 2022
71	CalACES Migration Final Acceptance Certification	PMO		<ul style="list-style-type: none"> Final Deliverable Expectation Document (FDED) is in progress Submission of the FDED is due on March 21, 2022

[1] Status: **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

1.2 Highlights of the Reporting Period

1.2.1 Project Management

- ▶ Continued CalSAWS DD&I Facility Management activities, including:
 - Key initiatives related to facilities at the Rancho Cordova Project Office are provided in Table 1.2.1-1 (Key Facility Initiatives/Projects) below

Table 1.2.1-1 – Key Facility Initiatives/Projects

ITEM #	INITIATIVES/PROJECTS	LOCATION	TARGET DATE	NOTES/STATUS
1	Return to Office (RTO)	Rancho Cordova and Norwalk Project Offices	Ongoing	<ul style="list-style-type: none"> Continued reviewing and processing Return to Office (RTO) Approval Request forms submitted by CalSAWS Project staff, which are required to access the CalSAWS Rancho Cordova or Norwalk Project offices Continued to monitor and review requests from CalSAWS Project staff who are interested in returning to the CalSAWS Rancho Cordova and Norwalk Project offices on a hybrid schedule

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ITEM #	INITIATIVES/ PROJECTS	LOCATION	TARGET DATE	NOTES/STATUS
				<ul style="list-style-type: none"> • Continued to assess updates to Federal, State and local policies and ordinances for the CalSAWS Project's return to office processes

- ▶ Facilitated the CalSAWS Weekly Status Meeting that was held on March 16, 2022
- ▶ Completed preparations and participated in the Section Directors meeting that was held on March 15, 2022
- ▶ Continued CalSAWS Risk Management activities, including:
 - Continued to work with risk and issue owners to develop and update mitigation plans for the accepted CalSAWS DD&I Project risks and issues
 - Continued preparing materials for the Risk Management Group meeting that is scheduled for March 23, 2022
- ▶ Continued supporting engagement of project staff working remotely, including:
 - Began developing the next monthly CalSAWS Connect newsletter that will be distributed to the CalSAWS Project Team on April 14, 2022
 - Completed preparations and facilitated monthly virtual CalSAWS Project All Staff meeting on March 16, 2022
- ▶ Continued discussions with the Consortium regarding the development of high-level Gantt charts for the CalSAWS Project and continued reviewing potential tools that may be used to create the CalSAWS Integrated Gantt charts
- ▶ Continued performing Contract Management activities for the CalSAWS DD&I Project
 - Began developing the documents for contract Change Notice No. 16 that is planned to be submitted to the CalSAWS Joint Powers Authority (JPA) Board for approval on April 22, 2022. Change Notice No. 16 is planned to include use of the contract's R&A Change Budget Services allocation for additional enhancements related to the American Recovery Plan Act (ARPA)
 - Continued planning the implementation of requirements from the DHCS and CDSS Privacy and Security Agreements (PSAs) that were approved by the JPA Board of Directors on April 16, 2021
- ▶ Continued performing Deliverable Management activities for the CalSAWS DD&I Project

Deliverable Management

Table 1.2.1-2 – Deliverable Status for Current Reporting Period

DEL #	DELIVERABLE NAME	STATUS
70	CalSAWS Migration Work Plan Update #35	<ul style="list-style-type: none"> Facilitated a touchpoint meeting with Deliverable reviewers on March 16, 2022, to address questions and comments for the FDEL, as needed Received approval of the FDEL on March 18, 2022
71	CalACES Migration Final Acceptance Certification	<ul style="list-style-type: none"> Received comments for the DDED on March 14, 2022 and began developing the FDED based on comments and feedback received on the DDED Met with the Consortium PMO Director and QA team members on March 16, 2022 to discuss feedback regarding the DDED Submission of the FDED is due on March 21, 2022

1.2.2 Communications Management

- ▶ CalSAWS Communications Management activities including:
 - Continued to gather key communication milestones from the Project teams
- ▶ CalSAWS Enhanced Communications Strategy:
 - Continued oversight and management of Power of 58 materials
- ▶ CalSAWS External Website (www.calsaws.org):
 - Continued the administration and support of the CalSAWS external website
 - See Table 1.2.2-1 for details on website support activities

Table 1.2.2-1 – Website Support Activities

TASK	DATE (S)	TASK TYPE
None for the reporting period		

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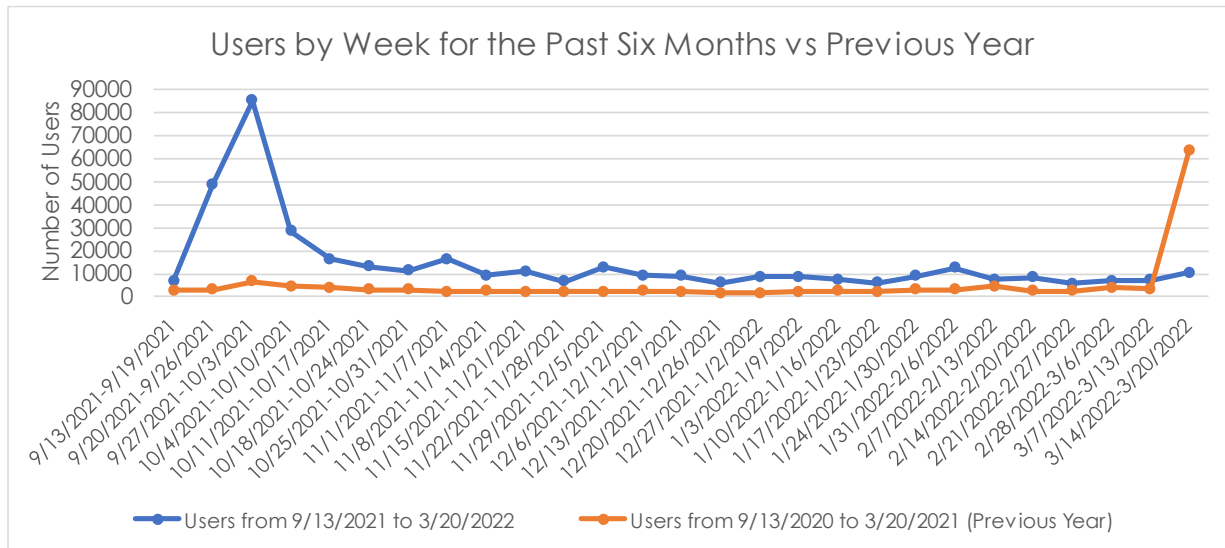
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Table 1.2.2-2 – CalSAWS.org Usage Statistics

CATEGORY	DURING REPORTING PERIOD	SINCE LAUNCH
Total Number of Subscribers	16	1,719
Total Number of Unique Users	10,598	1,306,015
Total Number of New Users	8,876	1,306,015
Total Number of Sessions (Individual site visits)	13,567	1,777,887
Average Number of Sessions per User	1.28	1.36
Average Number of Page Views per Session	1.50	1.31
Average Session Duration	1:07	0:58
AskCalSAWS Inquiries – Received/Resolved	10/4	600/588

Figure 1.2.2-1 – Overall CalSAWS.org Usage Trend



Note:

* Increase in usage from the Previous Year (from March 14, 2021 onwards) was investigated to be from cities in the United States.

Table 1.2.2-3 – CalSAWS.org Subscription Service Statistics

WEBPAGE	PERCENT OF SUBSCRIBERS
Latest News – CalSAWS Buzz Newsletter	35%
Latest News – News	28%
Other Updates – Careers	23%
CalSAWS Committees – CalWORKs/CalFresh	23%
Meetings – Project Steering Committee	22%

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1.2.3 Cultural Transformation

- ▶ Hosted working sessions for each Ambassador group to progress their initiatives planning and discuss their individual contributions
- ▶ Introduced the 2022 wellness initiatives at the monthly virtual CalSAWS Project All Staff meeting on March 16, 2022
- ▶ Began preparing wellness content to be released weekly to Project staff

1.2.4 Inclusion, Diversity and Equity Advancement (IDEA)

- ▶ Co-Create Phase
 - Workshops
 - Sent out signup sheet for the session with Bold Culture on March 31, 2022 to the Project
 - CalSAWS “We Are One” SharePoint Site
 - Continued to update the “We Are One” website tab
 - Posted the Inclusion, Diversity and Equity Advancement (IDEA) overview video to the “We Are One” tab
 - Pulse Survey
 - Prepared an analysis of a comparison on survey 1 and survey 2 results with themes highlighting changes we have seen over the past two years
 - CalSAWS Table Talks
 - Prepared for the Table Talks session occurring March 22, 2022 with spotlight guest who will share about “Finding Purpose and Perspective: My Journey from China, California, to Illinois”
 - Began the CalSAWS Informational Transmittal (CIT) process to send invitations to Counties on CalSAWS Table Talks sessions
 - Small Team Building
 - Sent PMO Consortium team their small team building output deck with next suggested steps to advancing inclusivity within their smaller team
 - Employee Resource Groups (ERGs)
 - Continued to support all Employee Resource Groups (ERGs) with planning and events
 - ERG leads announced their upcoming events at the monthly virtual CalSAWS Project All Staff meeting on March 16, 2022
- ▶ General
 - Continued to partner with CalSAWS Connect team to provide content for the monthly newsletter
 - Continued to analyze pulse survey results to properly demonstrate our story of progression over time
 - Continued to engage the Employee Resource Groups (ERGs) to assist with events or ideas to represent their members across the project

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1.3 CRFI/CIT Communications Information

- ▶ The following table outlines CalSAWS Information Transmittals (CITs) sent for the reporting period ending March 20, 2022

Table 1.3-1 – CITs

CIT ID	SUBJECT	CATEGORY	DISTRIBUTION DATE	PRIMARY CalSAWS CONTACT	BACKUP CalSAWS CONTACT
None					

- ▶ The following table outlines CalSAWS Requests for Information (CRFIs) sent for the reporting period ending March 20, 2022

Table 1.3-2 – CRFIs

CRFI ID	SUBJECT	DISTRIBUTION DATE	STATUS	RESPONSE DUE DATE	CalSAWS CONTACT
22-010	Tulare County Homeless Assistance, Immediate Need Draft Review and Request for voided Child Care Rush Warrant	February 10, 2022	Overdue	March 16, 2022	Connor Gorry
22-014	CalSAWS CalWIN User Acceptance Test Execution Recruitment	February 22, 2022	Closed	March 18, 2022	Peggy Macias
22-015	Technical Questionnaire for CalSAWS Enablement	February 24, 2022	Open	April 15, 2022	Melanie Gines
22-018	WTW/REP Sanction End Batch Job Opt In/Out	March 16, 2022	Open	April 5, 2022	Gingko Luna
22-019	Application Security Conversion: Security Roles and Classifications for UAT	March 16, 2022	Open	April 1, 2022	Paul Trisler

- ▶ The following table outlines overdue CalSAWS Requests for Information (CRFIs) for the reporting period ending March 20, 2022

Table 1.3-3 – Overdue CRFIs

CRFI ID	Subject	Region 1	Region 2	Region 3	Region 4	Region 5	Region 6
22-010	Tulare County Homeless Assistance, Immediate Need Draft Review and Request for voided Child Care Rush Warrant				Tulare County		

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1.4 Activities for the Next Reporting Period

1.4.1 Project Management

- ▶ Continue CalSAWS DD&I Facility Management activities, including:
 - Continue key initiatives related to facilities at the Rancho Cordova and Norwalk Project Offices, which are provided in Table 1.2.1-1 (Key Facility Initiatives/Projects) above
- ▶ Continue CalSAWS Risk Management activities, including:
 - Continue to work with risk and owners to monitor risks and update risk mitigation plans for CalSAWS DD&I Project risks and issues
 - Facilitate a meeting of the Risk Management Group on March 23, 2022
- ▶ Facilitate the CalSAWS Weekly Status Meeting scheduled for March 23, 2022
- ▶ Participate in the Section Directors Meeting that is scheduled for March 22, 2022
- ▶ Continue activities to support Project staff working remotely
 - Begin preparations and planning for the next monthly virtual CalSAWS Project All Staff Meeting that is scheduled for April 20, 2022
 - Continue development of the next monthly issue of the CalSAWS Connect newsletter that will be distributed to the CalSAWS Project Team on April 14, 2022
 - Continue developing Project communications, as needed
- ▶ Continue to support Return to Office (RTO) requests for CalSAWS Project staff to visit the CalSAWS Rancho Cordova and Norwalk Project offices, and support CalSAWS Project staff who have returned to work at the project offices (either full time or as part of the 50/50 model)
- ▶ Continue process of reviewing tool capabilities for the high-level CalSAWS Integrated Gantt chart
- ▶ Continue performing Contract Management activities for the CalSAWS DD&I Project
- ▶ Continue performing Deliverable Management activities for the CalSAWS DD&I Project

Deliverable Management

Table 1.4.1-1 – Deliverable Status for Next Reporting Period

DEL #	DELIVERABLE NAME	STATUS
71	CalACES Migration Final Acceptance Certification	<ul style="list-style-type: none">• Finalize and submit the FDED to the Consortium for review and approval on March 21, 2022• Meet with the Consortium PMO Director, QA Project Director, QA Functional Manager, QA Implementation Manager on March 22 to continue discussing the DED• Approval of the FDED is due on March 25, 2022

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1.4.2 Communications Management

- ▶ Continue to monitor usage and update materials as requested
 - See table 1.4.2-1 for planned website support activities
- ▶ CalSAWS Communications Management activities including:
 - Continue to gather key communication milestones from the Project teams
- ▶ CalSAWS Enhanced Communications Strategy:
 - Continue oversight and management of Power of 58 roll out

Table 1.4.2-1 – Website Support Activities

TASK	DATE(S)	TASK TYPE
Update 'YourBenefitsNow' link on Resource page to direct to new BenefitsCal portal	April 24, 2022	Website Content Update

1.4.3 Cultural Transformation

- ▶ Continue to provide project management support to Culture Ambassadors as they begin to develop implementation plans for the initiatives
- ▶ Continue to coordinate working sessions for each Ambassador group to progress their initiatives planning and discuss their individual contributions
- ▶ Continue to develop wellness initiative content to keep the project staff engaged
- ▶ Continue to update resources and a collaboration workspace with new relevant materials to support the implementation of the prioritized initiatives
- ▶ Continue to monitor Teams Channels for any help needed from Ambassadors

1.4.4 Inclusion, Diversity & Equity Advancement (IDEA)

- ▶ Continue to partner with CalSAWS Connect team to provide content for the monthly newsletter
- ▶ Continue to prepare for the first workshop session on March 31, 2022
 - Finalize plans for the table talks session with the spotlight guest who will share about "Finding Purpose and Perspective: My Journey from China, California, to Illinois" on March 22, 2022
- ▶ Continue to partner with our Cultural Transformation team
- ▶ Finalize pulse survey analysis for surveys 1 and 2
- ▶ Continue to analyze pulse survey results to properly demonstrate our story of progression over time
- ▶ Continue to engage the Employee Resource Groups (ERGs) to assist with events or ideas to represent their members across the project

1.5 Deviations from Plan/Adjustments

- ▶ None for the reporting period

2.0 Imaging

2.1 Highlights of the Reporting Period

- ▶ Continued the enhanced performance testing work
 - Partnered with Hyland to identify areas of improvement related to workflow queue timings
 - Partnered with BenefitsCal to align on internal testing to be executed week of March 21, 2022
- ▶ Los Angeles Model Office
 - Continued support of CalSAWS and Los Angeles Imaging touch base sessions
 - 60 total scenarios, 6 withdrawn, 53 passed, 1 began
 - Pending new 22.03 Functionality Testing
 - CA-214918 - DDID 2275 FDS: Task Management - Bundle Case Tasks
 - CA-214906 - DDID 2233 FDS: Task Management - General Tasks (No Case or Application)
 - CA-214919 - DDID 2315 FDS: Task Management - New GA/GR Tasks
 - CA-214903 - DDID 2225 FDS: Task Management - Suggest Worker Assignment
 - CA-229153 - DDID 1629 FDS: Task Management - Existing GA/GR Tasks (Migration Counties)
- ▶ Training
 - Hosted Imaging Quick Tips Video Sync meetings with Application Development team on March 14, 2022, March 16, 2022, and March 18, 2022
 - Attended meeting with Accenture Training Lead regarding maintenance of Imaging Web-Based Training modules on March 14, 2022
 - Attended Weekly Training Touchpoint with Consortium Training Manager and Accenture Training Lead on March 14, 2022
 - Continued supporting development of Imaging Quick Tips videos
 - Monitored ServiceNow queue for functional questions from Los Angeles County General Training
 - Generated Imaging Training Completion reports from the CalSAWS Learning Management System (LMS) and distributed to Los Angeles County
 - Completed manual counts of overall enrollment in Imaging and Imaging Light curricula to augment automated Training Completion Reports and sent updates to Region 6 Regional Managers, Imaging Leads, and CalSAWS Support Section Manager
 - Presented Imaging training updates at the bi-weekly CalSAWS Meeting with Los Angeles County and Project Leadership on March 17, 2022
 - Continued review process for CalSAWS Information Transmittal (CIT) regarding CalSAWS Imaging Guides for Los Angeles County
- ▶ Change Management
 - Distributed infographic on recent functional changes
 - Continued review process for Los Angeles County Imaging Go-Live Packet
 - Finalized presentation for Los Angeles County Imaging Change Network Champion March monthly meeting
 - Drafted March Imaging Newsletter for Los Angeles County

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- ▶ Implementation
 - Attended Imaging Migration Standup Calls on March 15, 2022, and March 17, 2022
 - Distributed CalSAWS Information Transmittal (CIT) regarding impacts of Imaging Go-Live delay
 - Continued review process for CalSAWS Information Transmittal regarding Los Angeles County Imaging Post-Deployment Support
 - Continued planning for Los Angeles County post-deployment Imaging support
 - Updated Los Angeles County Imaging Readiness Dashboard for County and Project readiness checklists
 - Maintained Los Angeles County and Project Imaging Readiness checklists in Jira

Table 2.1-1 – CalSAWS Imaging Project Milestones

MILESTONES	SUBMISSION DUE DATE	STATUS
Migration Activities		In progress
Conduct Santa Barbara County Document Migration Discovery Session Check-in	March 14, 2022	Completed
Conduct San Diego County Document Migration Discovery Session Check-in	March 15, 2022	Completed
Conduct Placer County Document Migration Discovery Session Check-in	March 15, 2022	Completed
Conduct Santa Clara County Document Migration Discovery Session Check-in	March 16, 2022	Canceled
Conduct Orange County Document Migration Discovery Session Check-in	March 17, 2022	Completed
Conduct Santa Barbara County Document Migration Discovery Session Check-in	March 21, 2022	Canceled
Conduct Placer County Document Migration Discovery Session Check-in	March 22, 2022	Scheduled
Conduct Yolo County Document Migration Discovery Session Check-in	March 22, 2022	Scheduled
Conduct Santa Clara County Document Migration Discovery Session Check-in	March 23, 2022	Scheduled
Conduct Orange County Document Migration Discovery Session Check-in	March 24, 2022	Scheduled

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Table 2.1-2 – CalWIN Counties’ Wave 1 Status Update

Wave 1	Target Dates	Project Charter Signoff	Mapping Completion	Doc/ Keyword Mapping Sign Off	Snowball Connected at Data Center	Sample Testing	Complete Change Order	Bulk Export	Initial Import	Validate Images in Production	Bulk Delta	Final Batch	Go Live
Contra Costa	Start	11/5/21	12/21/21	12/22/21	1/13/22	2/22/22	2/8/22	4/4/22	6/1/22	9/22/22	10/20/22	10/22/22	Go Live 10/31/22 Overall Progress 30%
	Finish	11/11/21	1/5/22	12/31/21	2/4/22	3/18/22	04/01/22	5/21/22	6/30/22	10/06/22	10/21/22	10/24/22	
	Critical Path	Completed	Completed	Completed	Completed	Completed	Start 5/11/22	Start 6/2/22	Start 8/28/22	Start 9/22/22	Start 10/20/22	Start 10/22/22	
	Status	Completed	Completed	Completed	Completed	Completed	In progress	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	

Status: Gray: Completed; Green: On schedule, performing as planned; Amber: Potential delay/monitor with no material schedule impact; Red: Behind schedule and requires escalation

Amber Status: Contra Costa completed sample testing and is on track to begin export by April 4, 2022. In order to complete export by May 21, 2022, the following tasks must be accomplished in a timely manner:

- Change Orders must be completed by April 1, 2022. This will allow the export vendor to add previously excluded documents to the conversion mapping list required during the export process
- Ensure that all bulk export activities are completed on time, including ordering, receiving, securing, and loading data into the Snowball device. This will give the County time to deal with any technical issues that may arise as a result of using a Snowball

As a precaution, the County will remain in an amber status until the change order has been approved and exports have been completed by May 21, 2022

Wave 1	Target Dates	Project Charter Signoff	Mapping SS Completion	Req Document Completion	Document Keyword Mapping Sign Off	Solution/ Sample Build	Sample Testing	Bulk Export	Initial Import	Validate Images in Production	Bulk Delta	Final Batch	Go Live
Yolo County	Start	1/6/22	1/14/22	1/28/22	1/6/22	2/1/22	3/21/22	4/11/22	5/23/22	9/22/22	10/20/22	10/22/22	Go Live 10/31/22 Overall Progress 25%
	Finish	1/13/22	1/28/22	1/28/22	1/28/22	3/17/22	4/8/22	5/21/22	6/1/22	10/6/22	10/21/22	10/24/22	
	Critical Path	Completed	Completed	Completed	Completed	Start 5/4/22	Start 6/14/22	Start 7/12/22	Start 8/24/22	Start 9/22/22	Start 10/20/22	Start 10/22/22	
	Status	Completed	Completed	Completed	Completed	Completed	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	

Status: Gray: Completed; Green: On schedule, performing as planned; Amber: Potential delay/monitor with no material schedule impact; Red: Behind schedule and requires escalation

Wave 1	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images in Production	Bulk Delta	Final Delta	Go Live
Placer County	Start	7/29/20	10/1/20	8/6/20	8/31/20	4/1/21	2/17/22	3/23/22	9/22/22	3/14/22	10/3/22	Go Live 10/31/22 Overall Progress 40%
	Finish	7/29/20	10/1/20	10/6/20	3/26/21	2/11/22	5/27/22	6/10/22	10/6/22	10/2/22	10/20/22	
	Critical Path	Completed	Completed	Completed	Completed	Completed	Start 7/27/22	Start 8/19/22	Start 9/22/22	Start 10/20/22	Start 10/22/22	
	Status	Completed	Completed	Completed	Completed	Completed	In Progress	In Progress	Awaiting	Awaiting	Awaiting	

Status: Gray: Completed; Green: On schedule, performing as planned; Amber: Potential delay/monitor with no material schedule impact; Red: Behind schedule and requires escalation

Amber Status: The County has paused exports this week due to increased error rates during validation. The export vendor's subject matter expert (SME) was out of the office, resulting in the issue still pending investigation

- Upon return of SME, conduct a troubleshooting session with County officials and export. The County has been placed on Amber status as a precautionary measure while we determine what caused the errors and how long it will take to fix them. There is currently no information on how this pause may impact export deadline of May 27, 2022, deadline

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Table 2.1-3 – CalWIN Counties’ Wave 2 Status Update

Wave 2	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images in Production	Bulk Delta	Final Delta	Go Live
Santa Clara County	Start	10/15/20	12/1/20	11/30/20	11/10/20	5/2/22	6/1/22	7/8/22	1/19/23	9/1/22	2/1/23	Go Live 2/27/23
	Finish	10/15/20	1/20/22	1/31/21	8/27/21	5/31/22	6/30/22	8/31/22	2/2/23	1/31/23	2/16/23	10% Progress
	Status	Completed	Completed	Completed	Completed	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	

Status: **Gray**: Completed; **Green**: On schedule, performing as planned; **Amber**: Potential delay/monitor with no material schedule impact; **Red**: Behind schedule and requires escalation

Wave 2	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images in Production	Bulk Delta	Final Delta	Go Live
Tulare County	Start	10/5/20	12/1/20	11/30/20	12/2/20	8/2/21	2/15/22	05/23/22	1/19/23	4/16/22	2/1/23	Go Live 2/27/23
	Finish	10/5/20	12/1/20	1/31/21	7/29/21	12/30/21	4/15/22	06/27/22	2/2/23	1/31/23	2/16/23	40% Progress
	Status	Completed	Completed	Completed	Completed	Completed	In progress	Awaiting	Awaiting	Awaiting	Awaiting	

Status: **Gray**: Completed; **Green**: On schedule, performing as planned; **Amber**: Potential delay/monitor with no material schedule impact; **Red**: Behind schedule and requires escalation

Table 2.1-4 – CalWIN Counties’ Wave 3 Status Update

Wave 3	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images in Production	Bulk Delta	Final Delta	Go Live
Orange County	Start	1/7/21	3/1/21	3/1/21	2/2/21	4/30/21	4/1/22	8/1/22	3/23/23	8/1/22	4/1/23	Go Live 4/24/23
	Finish	1/7/21	3/1/21	4/30/21	4/22/21	12/30/21	8/1/22	1/31/23	4/6/23	1/31/23	4/20/23	30% Progress
	Status	Completed	Completed	Completed	Completed	Completed	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	

Status: **Gray**: Completed; **Green**: On schedule, performing as planned; **Amber**: Potential delay/monitor with no material schedule impact; **Red**: Behind schedule and requires escalation

Green Status: AWS/Hyland and Orange County have partnered to complete the needed Proof of Concept for DataSync. Exports won't begin until the Proof of Concept (POC) has been tested. Export is expected to begin on April 1, 2022

Wave 3	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images in Production	Bulk Delta	Final Delta	Go Live
Santa Barbara County	Start	1/14/21	3/1/21	8/1/21	2/11/21	5/2/22	6/1/22	8/1/22	3/23/23	8/1/22	4/1/23	Go Live 4/24/23
	Finish	1/14/21	3/1/21	10/31/21	12/30/21	5/31/22	8/1/22	1/31/23	4/6/23	3/31/23	4/20/23	20% Progress
	Status	Completed	Completed	Completed	Completed	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	

Status: **Gray**: Completed; **Green**: On schedule, performing as planned; **Amber**: Potential delay/monitor with no material schedule impact; **Red**: Behind schedule and requires escalation

Wave 3	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images in Production	Bulk Delta	Final Delta	Go Live
Ventura County	Start	1/19/21	3/1/21	3/1/21	2/18/21	6/30/21	4/4/22	3/9/22	3/23/23	9/16/22	4/1/23	Go Live 4/24/23
	Finish	1/19/21	3/1/21	4/30/21	5/31/21	3/31/22	8/31/22	9/15/22	4/6/23	3/31/23	4/20/23	35% Progress
	Status	Completed	Completed	Completed	Completed	In progress	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	

Status: **Gray**: Completed; **Green**: On schedule, performing as planned; **Amber**: Potential delay/monitor with no material schedule impact; **Red**: Behind schedule and requires escalation

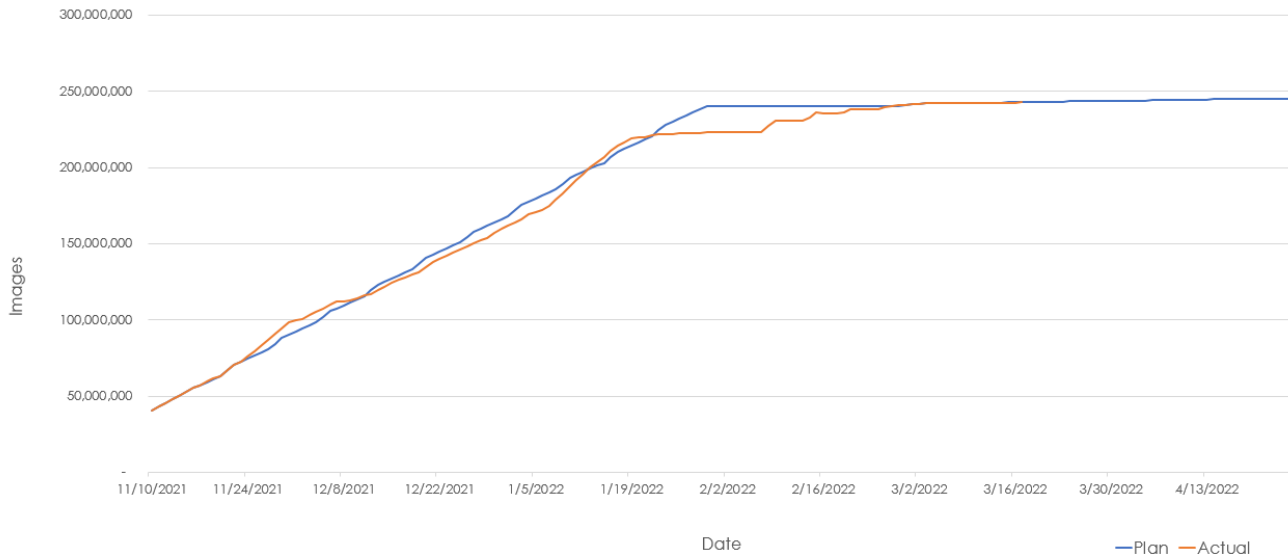
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Green Status: Ventura County has extended Testing until March 31, 2022, to provide enough time for the County to complete internal stress testing. Initial export is still on track to be completed by August 31, 2022

Figure 2.1-5 – Los Angeles Image Hyland Import Burn-up Chart



2.2 Activities for the Next Reporting Period

- ▶ Continue the enhanced performance testing work
 - Connect with testing partners to align on testing strategy and testing date
- ▶ Los Angeles Model Office
 - Los Angeles County has one task case to complete
- ▶ Training
 - Host Imaging Quick Tips Video Sync meetings with development team on March 21, 2022, March 23, 2022, and March 25, 2022
 - Attend Weekly Training Touchpoint with Consortium Training Manager and Accenture Training Lead on March 22, 2022
 - Continue supporting production of Imaging Quick Tips videos
 - Monitor ServiceNow queue for functional questions from Los Angeles County General Training
 - Generate Imaging Training Completion reports from the CalSAWS Learning Management System (LMS) and distribute to Los Angeles County
 - Complete manual counts of overall enrollment in Imaging and Imaging Light curricula to augment automated Training Completion Reports and send updates to Region 6 Regional Managers, Imaging Leads, and CalSAWS Support Section Manager
 - Distribute CalSAWS Information Transmittal (CIT) regarding CalSAWS Imaging Guides for Los Angeles County
- ▶ Change Management
 - Host Los Angeles County Change Network Champion March monthly meeting on March 24, 2022
 - Continue review process for Los Angeles County Imaging Go-Live Packet
 - Begin review process for March Imaging Newsletter

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- ▶ Implementation
 - Attend Imaging Migration Standup Calls on March 22, 2022, and March 24, 2022
 - Continue planning for Los Angeles County post-deployment imaging support
 - Update Los Angeles County Imaging Readiness Dashboard for County and Project readiness checklists
 - Maintain Los Angeles County and Project Imaging Readiness checklists in Jira

2.3 Deviations from Plan/Adjustments

- ▶ None for the reporting period

3.0 Customer Service Center (CSC)

3.1 Highlights of the Reporting Period

- ▶ Delivered Enhanced Call Control Panel (CCP) to System Test
- ▶ Continued to test Task for Cancelling an Appointment in Outbound IVR (CA-25604) Service Change Request (SCR)
- ▶ Continued discussion with Los Angeles County, Wave 1, and Wave 2 CalWIN Counties about migration to CalSAWS Contact Center Solution
- ▶ Begun Assembly Testing of External Party Access IVR (CA-226839)
- ▶ Continued Build of Administration Page (CA-226672), and Telephonic Signature (CA-226838) SCRs

Table 3.1-1 – Customer Service Center Enhancement Milestones

MILESTONES	SYSTEM TEST DELIVERY DATE	STATUS	RELEASE/ MINOR RELEASE
DDID 2292, 2697, 2698, 2723, 2724 WFM/QA/QM Reporting (CA-226209)	December 3, 2021	In production	22.01
DDID 2718 Task for Cancelling an Appointment in Outbound IVR (CA-25604)	January 24, 2022	System Test	22.03 22.05.XX
DDID 2219, 2716, 2717, 2728 Outbound IVR - (CA-226207)	February 4, 2022	System Test	22.03 22.05.XX
DDID 2700 Enhanced CCP (CA-226844)	March 18, 2022	System Test	22.03 22.04.17
DDID 2727 Work-from-home Modifications (CA-227064)	March 18, 2022	System Test	22.03 22.04.17
DDID 2216, 2725 External Party Access IVR (CA-226839)	March 25, 2022	In assembly test	22.05
DDID 2211, 2217, 2218, 2220, 2729, 2730, 2731, 2046, 2732 Telephonic Signature (CA-226838)	March 25, 2022	In development	22.05

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MILESTONES	SYSTEM TEST DELIVERY DATE	STATUS	RELEASE/ MINOR RELEASE
DDID 2687, 2688, 2689, 2690, 2691, 2692, 2693, 2694, 2695, 2696, 2222, 2702, 2721, 2169, 2284, 2722 Admin Page (CA-226672)	April 4, 2022	In development	22.05 22.06.XX
DDID 2701, 2706 Voice Authentication Languages (CA-226843)	May 5, 2022	In development	22.05 22.06.XX
DDID 2699, 2210, 2705, 2707, 2708, 2709, 2710, 2711, 2712, 2713, 2714, 2715, 2719, 2720, 2258 Inbound IVR (CA-226837)	May 5, 2022	Approved	22.05 22.06.XX
DDID 2704 Post-Call Survey (CA-228023)	May 5, 2022	Approved	22.05 22.06.XX
DDID 2284 Scheduled Callback (CA-229573)	May 5, 2022	Approved	22.05 22.06.XX
DDID 2268 Display the CalSAWS Contact Center IVR Caller ID for outbound calls	May 5, 2022	Design in progress	22.05 22.06.XX

Table 3.1-2 – Los Angeles County Milestones

MILESTONES	DUE DATE	OWNER
1 Design completion	March 11, 2022	CalSAWS Project Team
2 Initial performance/load testing	March 18, 2022	CalSAWS Project Team
3 Training development	May 16, 2022	CalSAWS Project Team
4 Build and unit test	May 20, 2022	CalSAWS Project Team
5 Training content review	May 20, 2022	Consortium
6 System Test	June 3, 2022	CalSAWS Project Team
7 Training execution	June 6, 2022	CalSAWS Project Team
8 Conduct model office	June 13, 2022	Los Angeles County
9 Go-live	June 17, 2022	CalSAWS Project Team
10 Post go-live support	July 1, 2022	CalSAWS Project Team

3.2 Activities for the Next Reporting Period

- ▶ Continue discussions with Contra Costa, Los Angeles, Santa Clara, and Tulare Counties for their County Specific IVR designs.
- ▶ Continue build of System Change Requests (SCRs) CA-226843 Voice Authentication Languages, CA-226672 Admin Page, CA-226839 External Party Access IVR, CA-226838 Telephonic Signature

3.3 Deviations from Plan/Adjustments

- ▶ None for the reporting period

4.0 Analytics

4.1 Highlights of the Reporting Period

4.1.1 Analytics Summary

Table 4.1.1-1 – CalSAWS Analytics Summary

ANALYTICS RELEASE	STATUS	SOFT LAUNCH DATE	HARD LAUNCH DATE	DASHBOARDS	STATE & MGMT. REPORTS	TOTAL	% OF TOTAL
C	In production	Deployed	Deployed	2	0	2	0%
D	In production	Deployed	Deployed	4	33	37	9%
E	In production	Deployed	Deployed	7	60	67	23%
F	In production	Deployed	Deployed	3	74	77	40%
G	In production	Deployed	Deployed	4	45	49	51%
H	In production	Deployed	Deployed	6	65	71	67%
I	In production	Deployed	February 3, 2022	1	84	85	83%
J	In production	Deployed	TBD	0	75	75	
TOTAL REPORTS				27	436	463	

Note:

*Release J Soft Launch on January 27, 2022

4.1.2 Soft Launch

- ▶ Release J was successfully soft launched on January 27, 2022. County validation began as planned on March 9, 2022 and is in progress

4.1.3 Production (Hard Launch)

- ▶ Release I was successfully hard launched on February 3, 2022
 - All dashboards have been officially re-platformed in production
- ▶ Release J hard launch targeted for end of April 2022
 - Hard Launch testing is confirmed to share environment with County Validation Testing for Release 22.05. Testing begins April 4, 2022 ending April 29, 2022

4.1.4 Performance and Scalability

- ▶ Workload Productivity Report (WPR) Unengagement Dashboard Sheet Production Batch job
 - Updated schedule to mark Unengagement job as non-core and moved to weekly refresh due to lack of usage (with Consortium approval). System Change Request (SCR) - CA-238402 in discussion to either decommission or modify dashboard sheet (WPR is composed of many dashboard sheets and this SCR is just to decommission or re-design the Unengagement sheet).
- ▶ As Release J was the final release, the team performance tested the daily runs on a scaled EMR (Elastic Map Reduce) cluster to gauge how much additional performance the jobs show as the architecture scales. Detailed results were reviewed with Consortium and Quality Assurance teams last week. Summary of results available on the Project SharePoint. Estimated reduction in reports end to end run time is 55 minutes to an hour. Consortium Data Team has approved scaling up the architecture. Technical Budget Change Request (TBCR) CHG0034322 is going to FinOps on March 22, 2022

4.1.5 Development and Testing

- ▶ Release J
 - Release J was soft launched on January 27, 2022
 - Began County Validation on begin March 9, 2022
- ▶ Not assigned to a release yet
 - Continued to work on the 58-County version of the Geo-Coding Dashboard (System Change Request (SCR) CA-232876)

4.2 Re-Platform Migration Schedule

Table 4.2-1 – Analytics Reports Re-Platform Release Migration Schedule

Release C (Migration Window: November 2020 – March 2021): In production			
Dashboards			
Leader Replacement System (LRS)	• CalWORKs	Daily	18 Sheets
	• Quality Assurance (QA)	Daily	10 Sheets
Release D (Migration Window: February 2020 – June 2020): In production			
Dashboards			
LRS	• CalFresh	Daily	30 Sheets
	• CalFresh Meals	Monthly	2 Sheets
	• Managed Personnel	Daily	1 Sheet
	• SSI/SSP	Daily	2 Sheets
State and Management			
	Category	Number of Scheduled Reports	Number of On Request Reports
LRS and C-IV	• Administrative	4	0
	• Case Activity	7	0
	• Fiscal	15	0
	• State	6	0

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Release E (Migration Window: May 2020 – September 2020): In production			
Dashboards			
LRS	• Medi-Cal	Daily	30 Sheets
	• General Relief	Daily and Monthly	32 Sheets
	• Program Assignment	Monthly	1 Sheet
	• DPSSTATS Scorecard	Daily	1 Sheet
	• AAP (CWS)	Daily	21 Sheets
	• Foster Care (CWS)	Daily	21 Sheets
	• Kin-Gap (CWS)	Daily	21 Sheets
State and Management			
	Category	Number of Scheduled Reports	Number of On Request Reports
LRS and C-IV	• Administrative	7	0
	• Case Activity	4	0
	• Employment Services	0	0
	• Fiscal	34	0
	• State	13	0
	• Special Units	1	0
	• Resource Data Bank	1	0
Release F (Migration Window: August 2020 – December 2020) In production			
Dashboards			
LRS	• Operational Reports	Monthly	30 Sheets
	• Task Management	Daily	19 Sheets
	• Welfare Fraud Prevention and Investigation	Monthly	4 Sheets
State and Management			
	Category	Number of Scheduled Reports	Number of On Request Reports
LRS and C-IV	• Administrative	2	2
	• Case Activity	3	5
	• Employment Services	0	1
	• Fiscal	28	2
	• Resource Data Bank	0	0
	• State	26	0
	• Special Units	0	5
Release G (Migration Window: November 2020 – March 2021) In production			
Dashboards			
C-IV	• Call Log (In UAT)	Daily	19 Sheets
	• Semi Annual Reporting (In UAT)	Daily	11 Sheets
	• WPR and Engagement (In UAT)	Daily	46 Sheets
LRS / C-IV	• Reception Log (In production)	Daily	10 Sheets
State and Management			
	Category	Number of Scheduled Reports	Number of On Request Reports
LRS and C-IV	• Administrative	3	0
	• Case Activity	4	3
	• Employment Services	0	1

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	<ul style="list-style-type: none"> Fiscal 	33	1
	<ul style="list-style-type: none"> State 	0	0
	<ul style="list-style-type: none"> Special Units 	0	0
	<ul style="list-style-type: none"> Resource Data Bank 	0	0
	<ul style="list-style-type: none"> New Reports 	0	0
Release H (Migration Window: February 2021 – June 2021) In production			
Dashboards			
LRS	<ul style="list-style-type: none"> Caseload History 	Monthly	9 Sheets
	<ul style="list-style-type: none"> Alerts 	Daily	5 Sheets
	<ul style="list-style-type: none"> Alerts (CWS) 	Daily	3 Sheets
	<ul style="list-style-type: none"> Placement Vendor Exception Report (CWS) 	Daily	3 Sheets
	<ul style="list-style-type: none"> Work Order (CWS) 	Daily	6 Sheets
	<ul style="list-style-type: none"> Welfare to Work 	Daily	7 Sheets
State and Management			
	Category	Number of Scheduled Reports	Number of On Request Reports
LRS and C-IV	<ul style="list-style-type: none"> Administrative 	0	14
	<ul style="list-style-type: none"> Case Activity 	0	8
	<ul style="list-style-type: none"> Employment Services 	0	11
	<ul style="list-style-type: none"> Fiscal 	2	20
	<ul style="list-style-type: none"> State 	5	0
	<ul style="list-style-type: none"> Special Units 	0	6
	<ul style="list-style-type: none"> Resource Data Bank 	0	2
Release I (Migration Window: May 2021 – September 2021) In production			
Dashboards			
LRS	<ul style="list-style-type: none"> Statistical Reports 	Monthly	79 Sheets
State and Management			
	Category	Number of Scheduled Reports	Number of On Request Reports
LRS	<ul style="list-style-type: none"> Administrative 	11	1
	<ul style="list-style-type: none"> Case Activity 	19	5
	<ul style="list-style-type: none"> Employment Services 	3	0
	<ul style="list-style-type: none"> Fiscal 	28	5
	<ul style="list-style-type: none"> State 	2	0
	<ul style="list-style-type: none"> Special Units 	1	1
Release J (Migration Window: September 2021 – January 2022) In production (Soft launched)			
State and Management			
	Category	Number of Scheduled Reports	Number of On Request Reports
LRS	<ul style="list-style-type: none"> Administrative 	4	3
	<ul style="list-style-type: none"> Case Activity 	14	1
	<ul style="list-style-type: none"> Employment Services 	7	0
	<ul style="list-style-type: none"> Fiscal 	36	1
	<ul style="list-style-type: none"> Resource Data Bank 	1	0
	<ul style="list-style-type: none"> Special Units 	5	3

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Note:

- State and Management number of reports might change as per analysis with Application Development and other dependencies

4.3 Activities for the Next Reporting Period

- ▶ Analytics
 - Continue to conduct regular meetings with the Consortium Regional Managers on reports/dashboard to discuss any critical concerns, work arounds, etc. regarding reports
 - Continue to pursue performance improvements, such as:
 - EMR (Elastic Map Reduce) cluster increase: Technical Budget Change Request (TBCR) CHG0034322
 - System Change Request (SCR) for Sunday Reports schedule change: CA-241296
 - Workload Productivity Report (WPR) Unengagement Sheet decommission and schedule change to run weekly: CA-238402
 - Support County Validation for Release J

4.4 Deviations from Plan/Adjustments

- ▶ None for the reporting period

5.0 Application Development and Test

5.1 Highlights of the Reporting Period

5.1.1 Application Development Summary

Table 5.1.1-1 – CalSAWS Application Development Summary

	Status	22.02	22.03	22.05	22.07	22.09	22.11	23.01	23.02
Design	New	0	0	1	2	4	1	8	1
	Design in Progress	0	0	0	4	6	2	0	0
	Ready for Committee	0	0	0	0	0	0	0	0
	Committee Review	0	0	0	0	0	0	0	0
	Pending Approval	0	0	0	0	0	0	0	0
Build	Approved	0	0	0	3	4	1	0	0
	In Development	0	3	7	0	0	0	1	0
	Development Complete	0	0	0	0	0	0	0	0
	In Assembly Test	0	0	13	0	0	0	0	0
Test	System Test	3	2	0	0	0	0	0	0
	Test Complete	0	0	0	0	0	0	0	0
	In Production	0	19	0	0	0	0	0	0
	Grand Total	3	24	21	9	14	4	9	1

System Change Requests (SCRs) in Production	879
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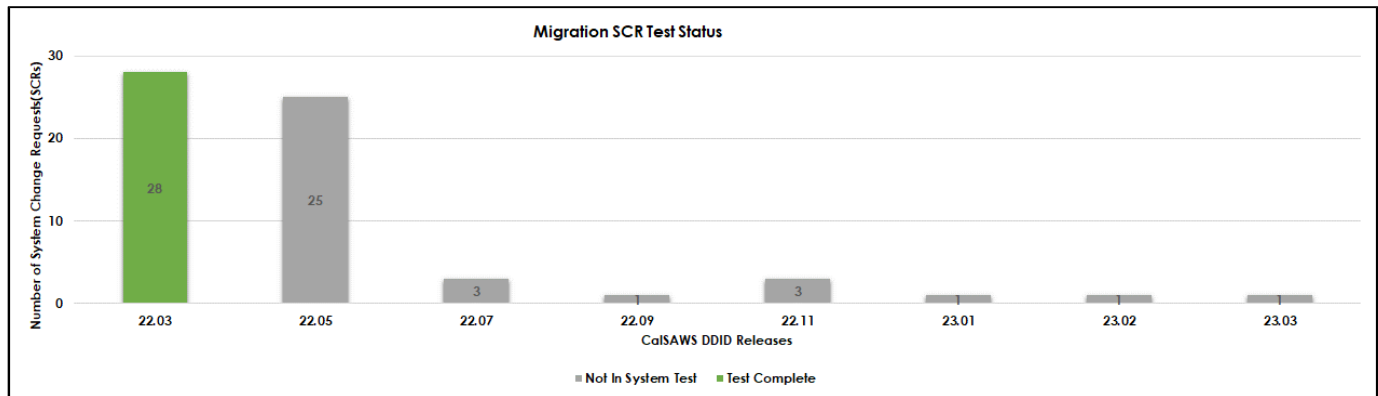
Weekly Status Report Period: March 14, 2022, to March 20, 2022

Notes:

- This table includes Application Development System Change Requests (SCRs) with migration impact. SCRs in Production represents a count of any SCR that have a project phase of migration and have been deployed to production
- ▶ Release 22.02 in the table above are 22.02 priority release items associated with Los Angeles County's cutover to imaging and BenefitsCal. These System Change Requests (SCRs) are pending a content revision to update the release number
- ▶ Continued drafting designs and development activities for Design Difference Identifiers (DDIDs). Status is provided in Table 5.1.1-1 (CalSAWS Application Development Summary), above

5.1.2 Design Difference Identifiers (DDID) System Test Status

Figure 5.1.2-1 – DDID System Test Status



Notes:

- Includes all System Change Requests (SCRs) that have a funding source of CalSAWS DD&I that are not in "Rejected" or "Pending Rejection" status and are targeted for a baseline release. This includes SCRs associated to DDID 1967 for the unforeseen allowance and DDID 1631 for the reports allowance. In Production includes In Production statuses; Test Complete includes Test Completed status; System Test includes System Test status; Not in System Test includes all SCR statuses prior to System Test delivery
- Counts are higher in this chart (as compared with Design and Build Status) due to the inclusion of all CalSAWS DD&I System Change Requests (SCRs) targeted for the release, such as DD&I Training and Technical System Change Requests (SCRs)

Table 5.1.2-1 – DDID System Test Execution Status – 22.03

Pass rate target as of March 16, 2022	100%
Pass rate actual as of March 16, 2022	100%
System Test Completed date: March 16, 2022	

Figure 5.1.2-2 – DDID System Test Execution Status – 22.03

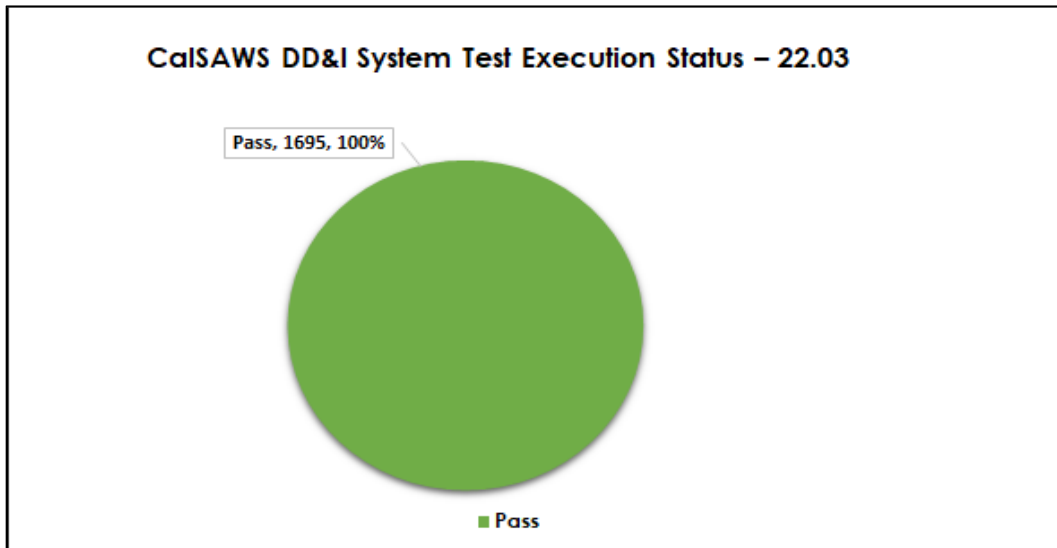
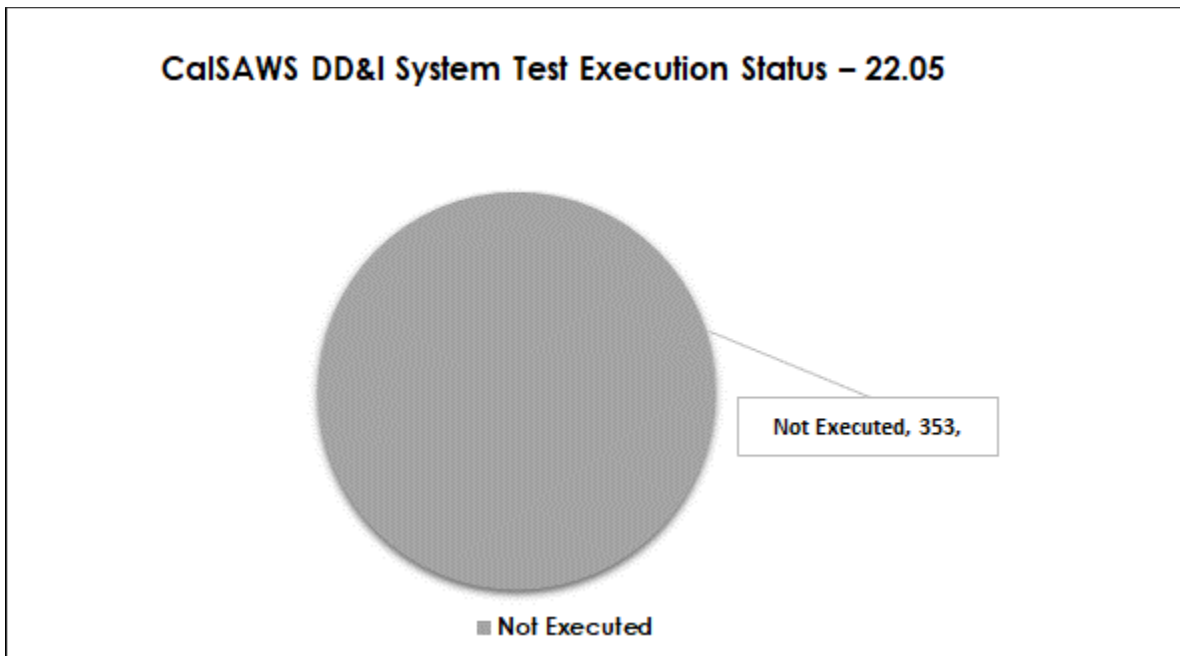


Table 5.1.2-2 – DDID System Test Execution Status – 22.05

Pass rate target as of March 16, 2022	0%
Pass rate actual as of March 16, 2022	0%
System Test Completed date: May 18, 2022	

Figure 5.1.2-3 – DDID System Test Execution Status – 22.05



Note:

- Test Script counts are subject to change as test scripts are added or removed throughout the execution phase. Includes testing execution for all CalSAWS DD&I Test Scripts in the release

- ▶ Completed test execution for 22.03
- ▶ Began test preparation for 22.05

Figure 5.1.2-4 – Overall GA/GR CalSAWS and Client Correspondence System Test Execution Status – 22.03

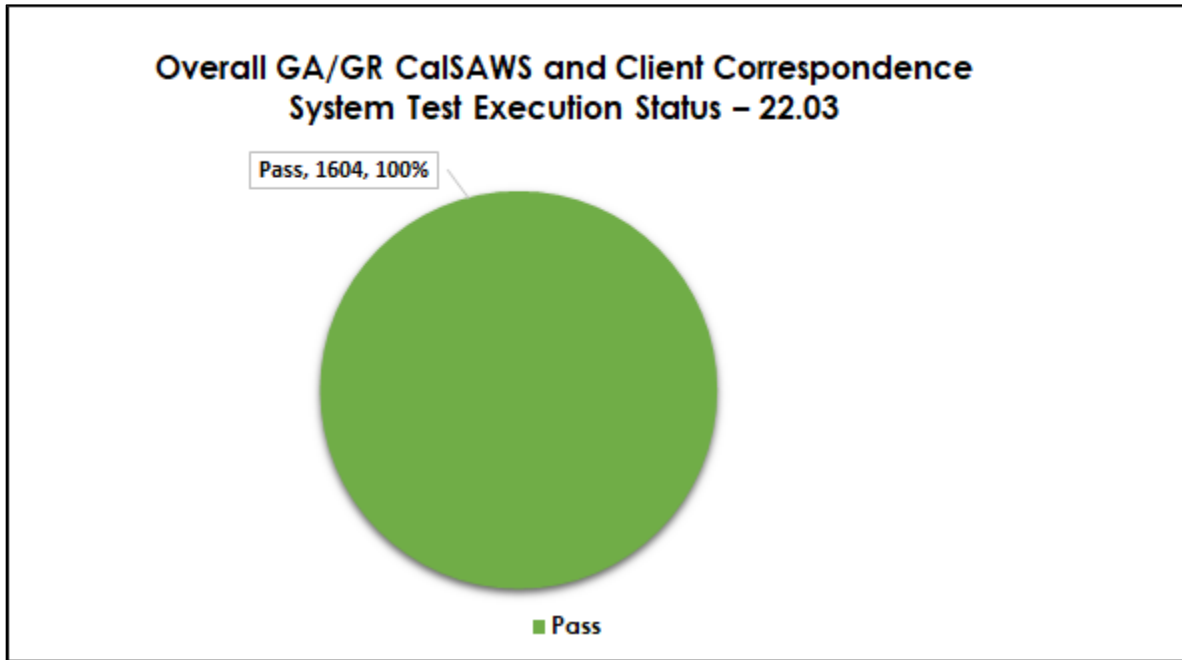


Figure 5.1.2-5 – GA/GR System Test Execution Status by Area – 22.03

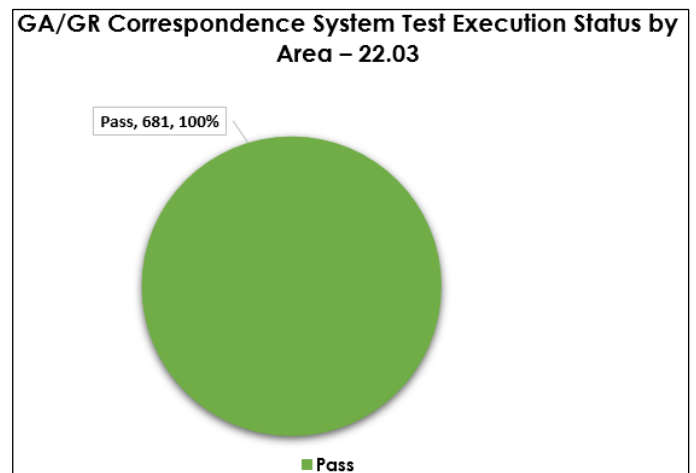
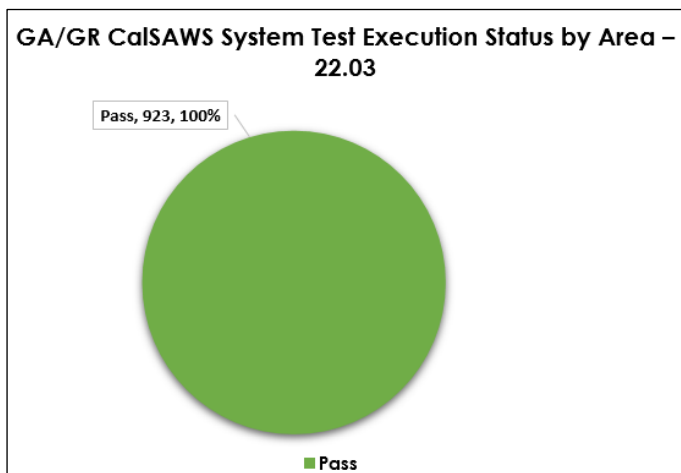


Table 5.1.2-3 - GA/GR System Test Execution Status by Area – 22.03

GA/GR CalSAWS	
Pass rate target as of March 16, 2022	100%
Pass rate actual as of March 16, 2022	100%
System Test completed date: March 16, 2022	

GA/GR Client Correspondence	
Pass rate target as of March 16, 2022	100%
Pass rate actual as of March 16, 2022	100%
System Test completed date: March 16, 2022	

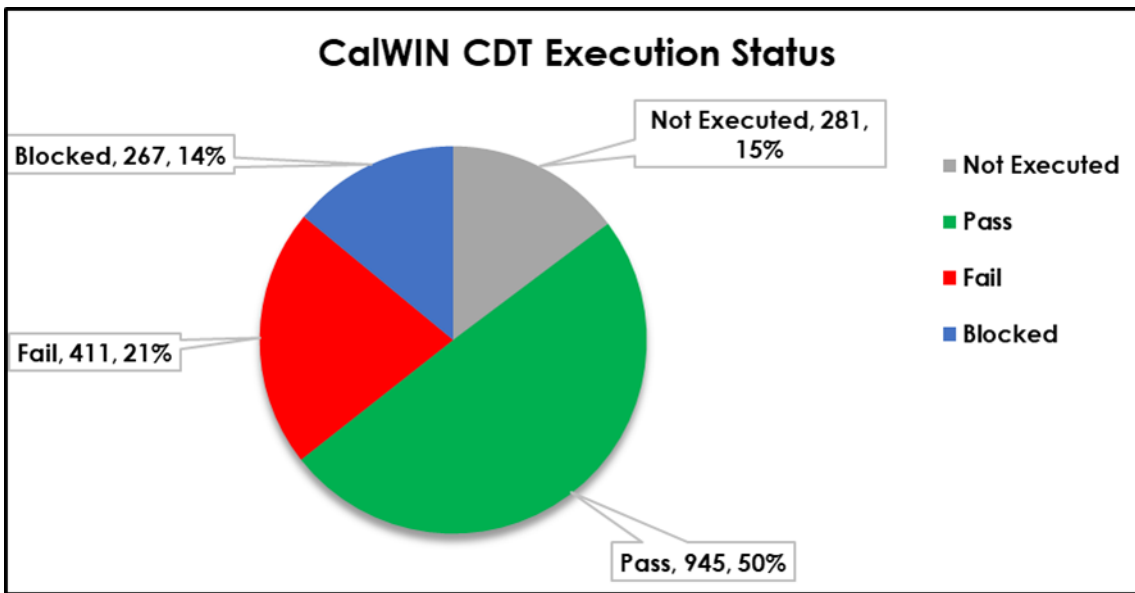
5.1.3 Converted Data Test (CDT):

- ▶ Continued test execution of CalWIN Converted Data Test (CDT) phase

Table 5.1.3-1 – CalWIN CDT Execution Status

Pass rate target as of March 18, 2022	80%
Pass rate actual as of March 18, 2022	50%
System Test completed date: April 29, 2022	

Figure 5.1.3-1 – CalWIN CDT Execution Status



Note:

- Test Script counts are subject to change as test scripts are added or removed throughout the execution phase

Table 5.1.3-2 – CalWIN Converted Data Test (CDT) Execution Status by Functional Area

CalWIN CDT Execution Status by Functional Area	Not Executed	In Progress	Pass	Fail	Blocked	Total
Ancillary	0	0	26	1	7	34
CalHEERS	1	0	69	4	5	79
Correspondence	5	0	70	85	5	165
Eligibility	2	0	169	102	139	412
Fiscal	39	0	201	32	44	316
GA/GR	225	0	0	0	0	225
Online	3	0	134	46	4	187
Reports	0	0	22	86	9	117
High-Volume Online Transactions	6	0	254	55	54	369
Total	281	0	945	411	267	1904

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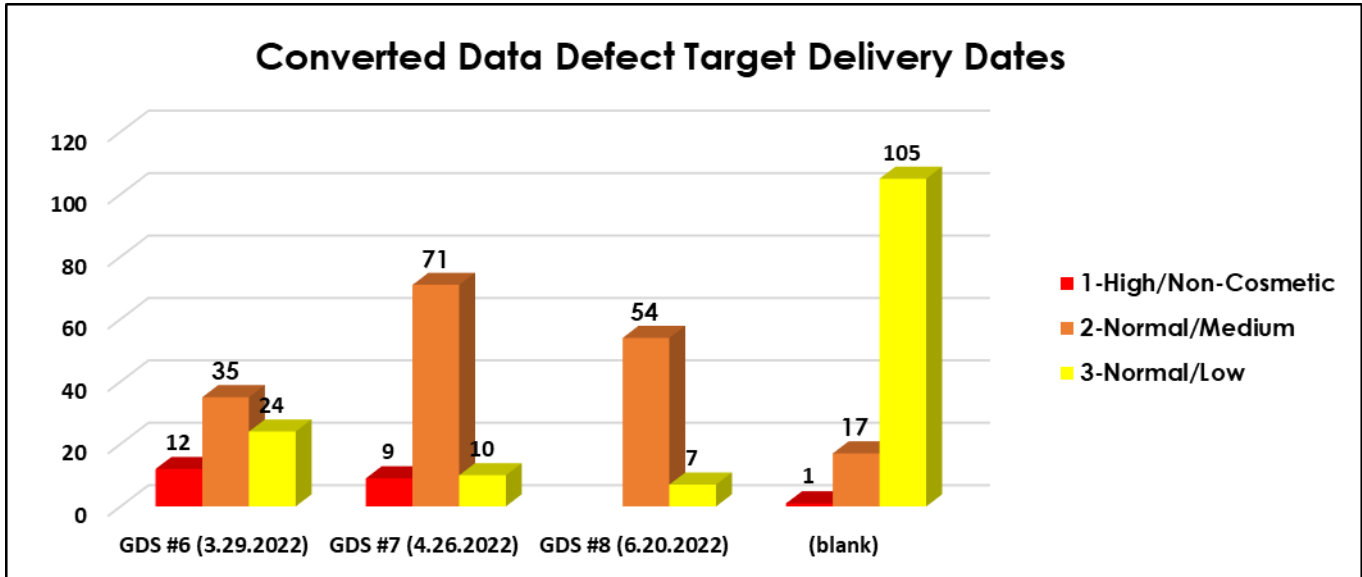
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Note:

- High-Transaction volume are the scripts that are executed via our Automated Regression scripts that are being manually executed against Converted data. Test script counts are subject to change as test scripts are added or removed throughout the execution phase
- GA/GR functional area is scheduled to see execution begin with load of Golden Data Set (GDS) 6 in the Converted Data Test (CDT) environment (currently scheduled for week of March 29, 2022)

Figure 5.1.3-2 – CalWIN Converted Data Test (CDT) Defects

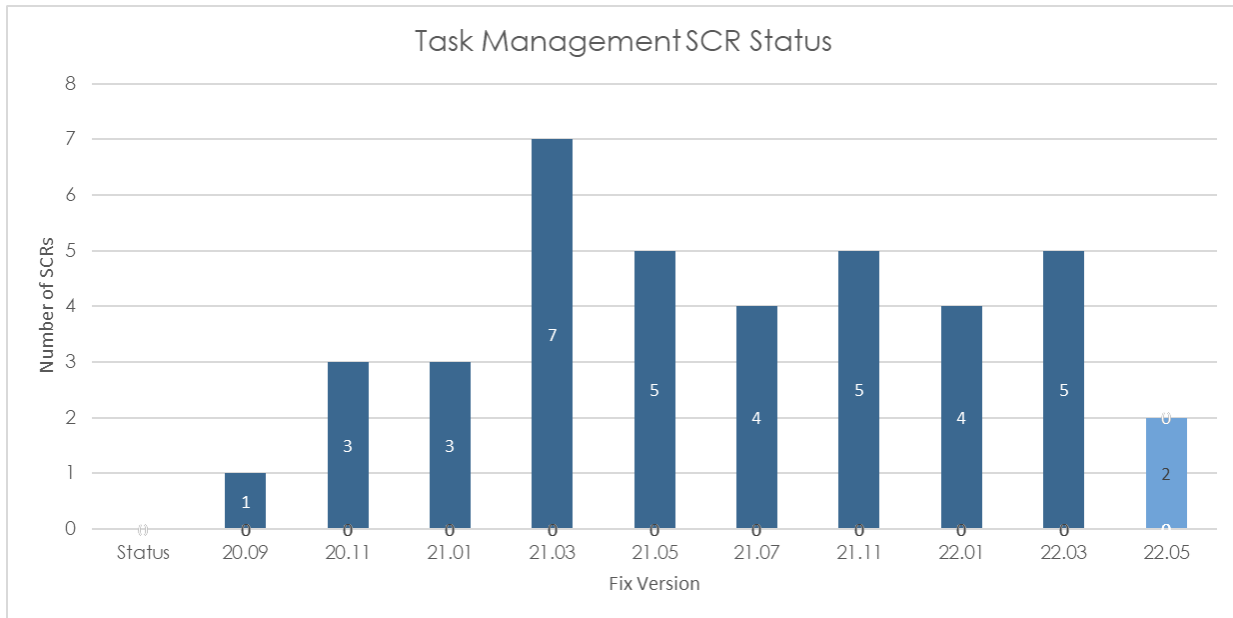


- ▶ 26 defects being triaged by Application Development (new or assigned status)
- ▶ 345 open converted data defects

5.1.4 Task Management

- ▶ Continued to meet with Consortium Business Analysts and Quality Assurance (QA) team to develop designs for the 22.07 release
 - CA-214922 DDID 2388 FDS: Task Management - Task Start Date
- ▶ Continued development on the following Task Management SCRs for 22.05 release:
 - CA-214921 DDIDs 2239 2387 FDS: Task Management - Task Assignment Factors and Worker Schedule
 - CA-240746 DDID 1629 FDS: Task Management - CalSAWS Additional Automated Action

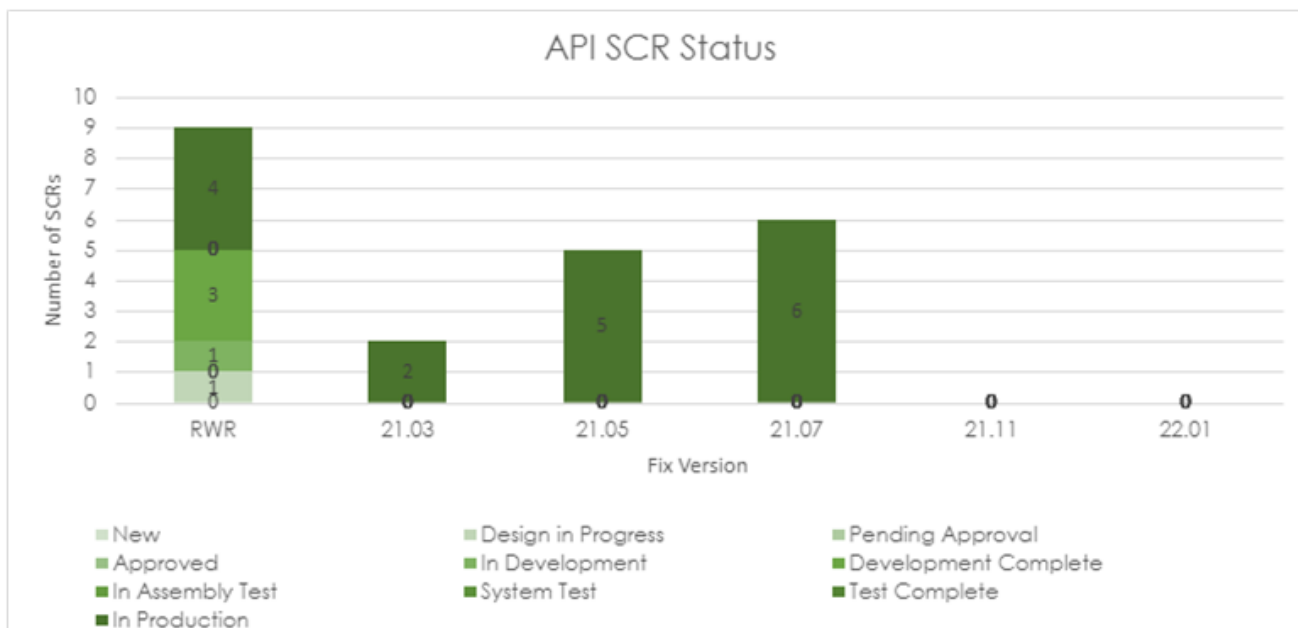
Figure 5.1.4-1 – Task Management Design Difference Identifiers (DDID) Status



5.1.5 Application Programming Interface (API)

- ▶ Continued to meet with Consortium Business Analysts and Quality Assurance (QA) team to develop designs for:
 - CA-214741 DDID 2298 – FDS: API - Person - MDM API
- ▶ Continued development on the following Application Programming Interfaces (APIs):
 - CA-214758 DDID 2355 – FDS: API - Work Registration API

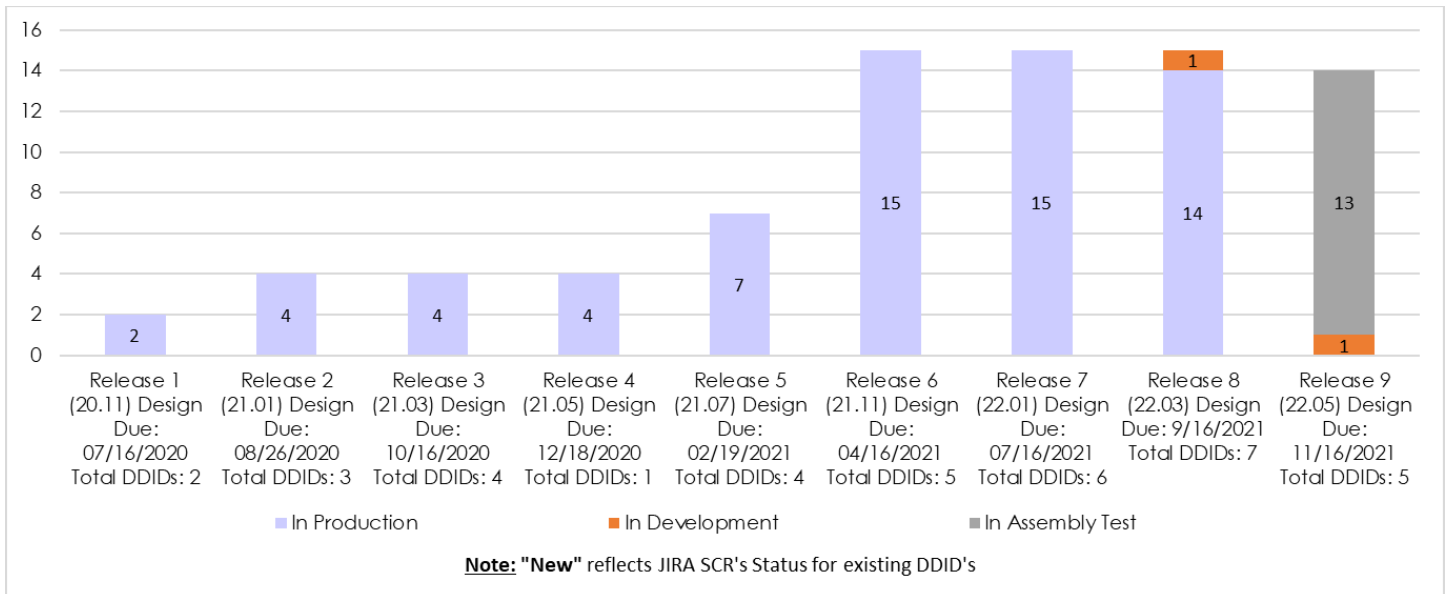
Figure 5.1.5-1 – Application Programming Interface (API) DDID Status



5.1.6 General Assistance/General Relief (GA/GR)

- ▶ General:
 - Provided the weekly status update and General Assistance/General Relief (GA/GR) release plan changes to the Consortium on March 15, 2022
 - Discussed the General Assistance/General Relief (GA/GR) Correspondence work products and design clarifications on March 15, 2022, and March 17, 2022
 - Discussed the General Assistance/General Relief (GA/GR) Correspondence web service design clarifications on March 17, 2022, and March 19, 2022
 - Discussed Gainwell System Test status on March 17, 2022
 - Reviewed the draft of the below 22.05 designs on March 15, 2022
 - CA-241528 - Update Previous potential hyperlink for GR Immediate Need, Aid Code Table and look up methods
 - Automated System test preparation of the below 22.05 SCRs is complete
 - CA-226620 - DDID 2314/2319 - GA GR EDBC Phase 5 - Batch 2 Mandatory Program Requirements Rule
 - Automated System test preparation of the below 22.05 System Change Requests (SCRs) is in progress
 - CA-233752 - DDID 2314 FDS: GA GR Phase 5 Batch 1 - Reporting Rules and corresponding NOA Reasons
 - CA-229078 - GA GR EDBC Phase 5 Batch 3 - Negative Action, Manual EDBC
 - CA-226620 - DDID 2314/2319 - GA GR EDBC Phase 5 - Batch 2 Mandatory Program Requirements Rule

Figure 5.1.6-1 – GA/GR Design Difference Identifiers (DDID) Status



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5.1.7 Case Purge

In July 2020, a team was formed to design, build, test, and deploy a Case Purge solution for C-IV and CalSAWS. This Purge functionality is based on the records retention policy approved by the CalSAWS Project Steering Committee in September 2019. The Purge team is using the Agile methodology for this effort and is deploying functionality to Production at the conclusion of each Sprint. This team is operating independently of the existing Design, Application Development, Training, and Test teams

- ▶ Completed testing Sprint features for the 22.03 baseline System Change Requests (SCRs). This release includes the following items and was deployed to Production with the 22.03 release on March 20, 2022:
 - Sprint 5 SCR CA-229305
 - Port the Case Data Removal Identification Report into CalSAWS
 - Port the Case Data Removal Override Report into CalSAWS
 - Port the Document Removal process to S3
 - Created Data Deletion Stored Procedures
 - Scheduled Batch process to recreate C-IV PDFs with 1,000-character limits
 - Sprint 6 SCR CA-229306
 - Created CalSAWS Re-verification Batch process
 - Updated Re-verification logic to include new Eligibility Determination/Benefits Calculation (EDBC)/Recovery Account transaction rules
 - Updated S3 Document storage retrieval framework with S3 Storage Identifications
 - Updated Identification Batch process to exclude CPS (Child Protective Service) programs
- ▶ Scheduled a meeting with Los Angeles County on March 21, 2022 to provide an overview of the porting into CalSAWS
- ▶ Prepared a CalSAWS Informational Transmittal (CIT) to inform Counties about the 2022 execution timeline for the Case Purge series of batch jobs

Figure 5.1.7-1 – Case Purge Burndown Chart

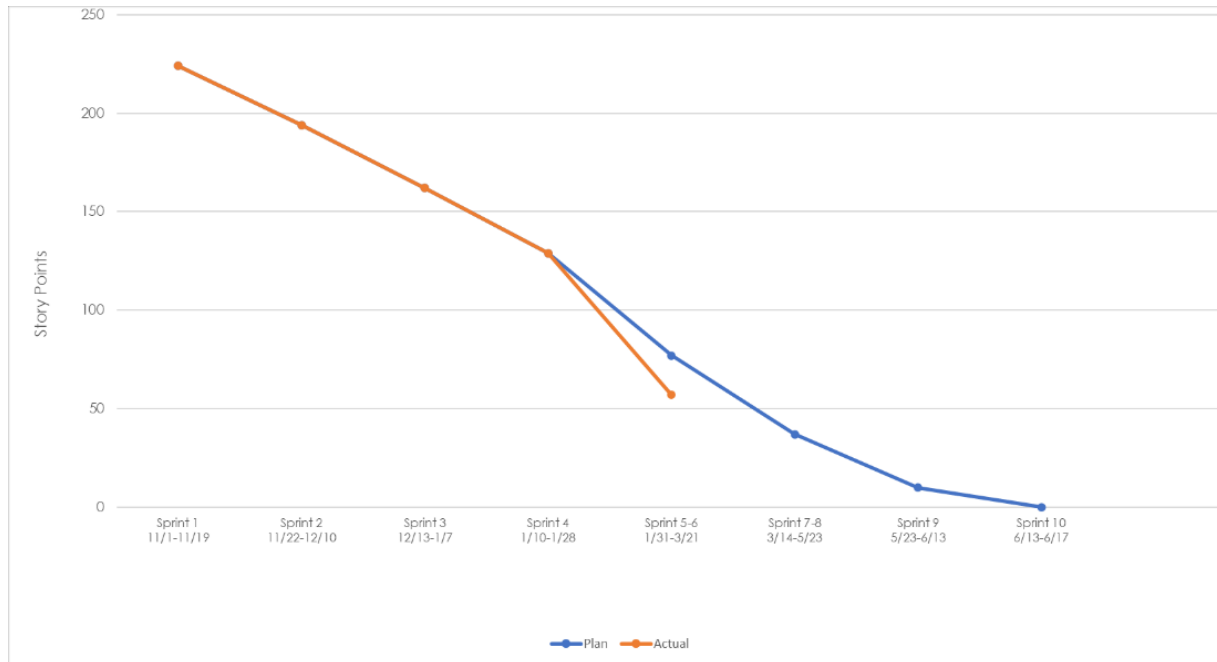


Table 5.1.7-1 – Planned Purge Sprints

SPRINT NUMBER	SPRINT DESCRIPTION
Sprint 1	Porting Case Summary page updates, Case Data Removal page updates
Sprint 2	Add Case Locking, Image View only
Sprint 3	Porting the Identification sweep logic, adding new EDBC/RA Rules to Identification Sweeps, Porting PDF Generation Process, Increasing Journal PDF Character Limit
Sprint 4	Porting Case Deletion Logging process, adding new CalHEERS tables to Deletion Model, Remove Recovery Account Responsible Party tables from Deletion Model
Sprint 5	Porting Case Identification and Override Reports, Port Document Removal process to S3, Create Stored Procedure DBCR's, Schedule Batch for Journal PDF Rerun
Sprint 6	Creating CalSAWS Re-Verification Batch, Updating Identification and Re-Verification logic to include new RA rules, Updating Document S3 storage service framework, Updating Identification Batch to exclude CS program
Sprint 7	Porting Time Limit Aid Summary page changes, Porting Case Completion Report, Updating Deletion Model to include RES and RECEIPT tables, Updating CalSAWS page to validate and block CalHEERS referrals, Combining Document and Imaging removal process with Data Removal Batch, Updating Benefits Cal page to validate for removed cases during linkage
Sprint 8	Porting for Disaster Recovery Document Deletion, OBIIE/EDR Cleanup for Delete Track, Updating Batch to Verify Lawful Presence (VLP)
Sprint 9	Performance Environment Preparation and Execution
Sprint 10	Batch Scheduling, Case Purge Transition

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5.1.8 Deliverable Management

Table 5.1.8-1 – Deliverable Status for Current Reporting Period

DEL #	DELIVERABLE NAME	STATUS
58	CalSAWS (CalWIN) UAT Readiness Report Milestone	<ul style="list-style-type: none">Continued developing the DDELSubmission of the DDEL is due on March 25, 2022

5.2 Activities for the Next Reporting Period

- ▶ Continue drafting designs for Migration Impact System Change Requests (SCRs)
- ▶ Continue test execution for CalSAWS 22.03 Release

Deliverable Management

Table 5.2-1 – Deliverable Status for Next Reporting Period

DEL #	DELIVERABLE NAME	STATUS
58	CalSAWS (CalWIN) UAT Readiness Report Milestone	<ul style="list-style-type: none">Finalize and submit the DDEL to the Consortium for review and feedback on March 25, 2022Comments for the DDEL are due on April 5, 2022

5.3 Deviations from Plan/Adjustments

- ▶ None for the reporting period

6.0 Conversion

6.1 Highlights of the Reporting Period

6.1.1 C-IV Conversion

- ▶ Continued post go-live support for former C-IV Counties

6.1.2 CalWIN Conversion:

- ▶ Completed Golden Data Set (GDS) 6 Epic
 - Continued to prioritize converted data testing (CDT) items based on converted data testing (CDT) prioritization for Golden Data Set (GDS) delivery
 - GDS6 Epic is focused on 22.01, 22.03, converted data test (CDT) defects, and General Assistance/General Relief (GA/GR)
 - Note: GA/GR total items include a large number Code Set and table mappings that have already been performed but required 22.01 to be fully tested and mappings validated
- ▶ Continued to triage converted data test (CDT) defects as they are created
- ▶ Complete Golden Data Set (GDS) 5 transformation
- ▶ Began Golden Data Set (GDS) 6 transformation
 - Estimated Project Delivery March 28, 2022

Table 6.1.2-1 – CalWIN Conversion Statistics Golden Data Set (GDS) 6 (January 2022 – March 2022)

GDS#6													
Sprint	Total - Deferred Items	Sprint Duration		Item Status									
				0%	25%	30%	50%	75%	5%	100%	100%	0%	
				Not Started	Analysis & Mapping in Progress	Ready for Consortium Review	Build In Progress	Ready for AT	On Hold	Completed (Tested)*	CNR	Deferred	
Overall	205	1/4/2022	3/13/2022	0	0	0	0	0	0	0	205	0	0
GDS#6 Bugfixes	52	1/4/2022	2/6/2022	0	0	0	0	0	0	0	52	0	0
GA/GR through 22.01	109	1/24/2022	3/11/2022	0	0	0	0	0	0	0	109	0	0
22.01 Data Model updates	19	1/24/2022	2/27/2022	0	0	0	0	0	0	0	19	0	0
GDS#6 Bugfixes 2	25	2/7/2022	3/11/2022	0	0	0	0	0	0	0	25	0	0

6.1.3 Gainwell Technologies

- ▶ CalWIN Document Migration
 - Continued planning for delivery of all Client Correspondence
 - Continued delivery of Client Correspondence from CalWIN

6.1.4 Ancillary Systems Conversion:

- ▶ Continued to address issues found in production dataset size files. These files are necessary for CalWIN Core Conversion orchestration and integrations
- ▶ Facilitated exception reports review sessions with the Ancillary Counties to address questions and concerns
- ▶ Release Updated FSD for Collections, Fraud and Task Management

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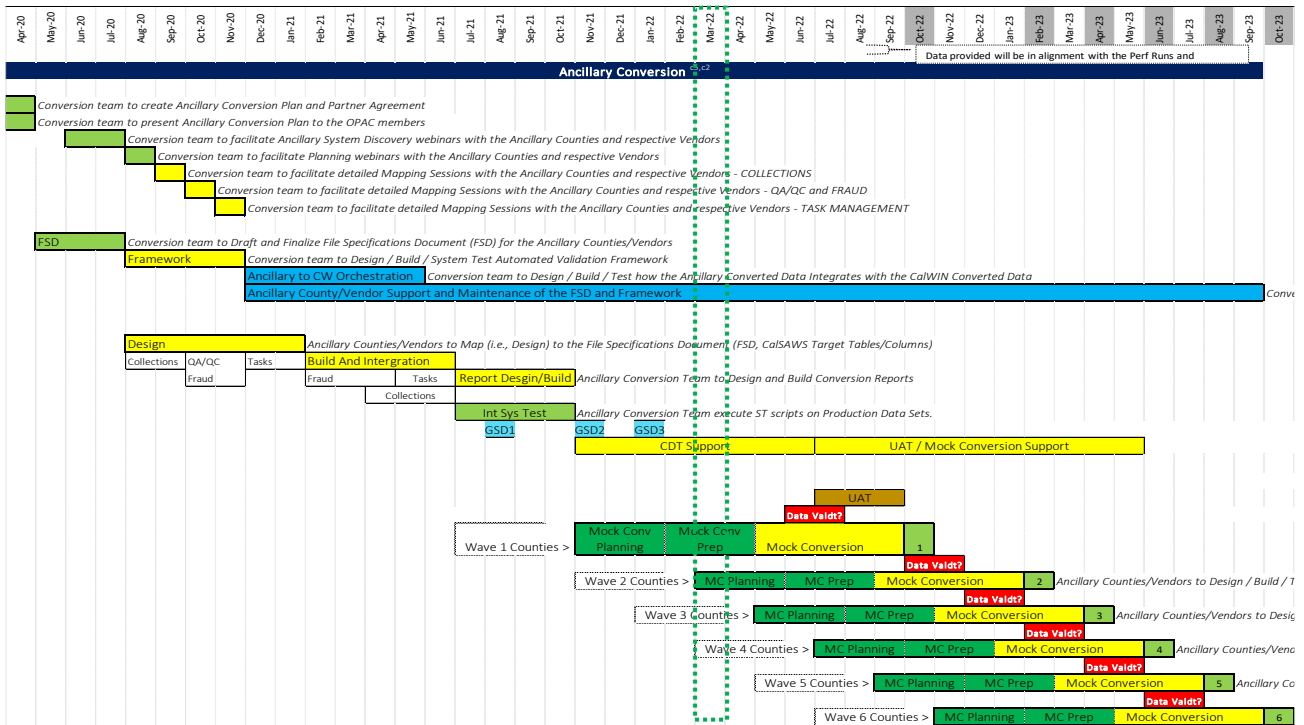
Table 6.1.4-1 – County Status by Ancillary System

COUNTY	COLLECTIONS	FRAUD	TASK MANAGEMENT
Contra Costa	Design and build completed Received production sized files	N/A	N/A
Placer	Design and build completed Received production sized files	Design and build completed Received production sized files	Design and build completed Received production sized files
Yolo	Design and build completed Received production sized files	N/A	N/A
Santa Clara	N/A	N/A	Design and build completed Received production sized files
Tulare	Design and build completed Received production sized files	N/A	N/A
Orange	Design and build completed Received production sized files	Design and build completed Received production sized files	Design and build completed Received production sized files
Santa Barbara	N/A	N/A	Design and build completed Received production sized files
Ventura	Design and build completed Received production sized files	N/A	N/A
San Mateo	Design and build completed Received production sized files	N/A	Design and build completed Received production sized files
Santa Cruz	Design and build completed Received production sized files	N/A	Design and build in-progress Received production sized files
Solano	Design and build completed Received production sized files	N/A	N/A
Alameda	Design and build completed Received production sized files	Design and build completed Received production sized files	N/A
Fresno	Design and build completed	N/A	N/A

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COUNTY	COLLECTIONS	FRAUD	TASK MANAGEMENT
	Received production sized files		
Sonoma	Design and build completed Received production sized files	N/A	Design and build completed Received production sized files
Sacramento	N/A	Design and build completed Received production sized files	Design and build completed Received production sized files
San Francisco	Design and build completed Received production sized files	N/A	N/A
San Luis Obispo	Design and build completed Received production sized files	Design and build completed Received production sized files	N/A

Figure 6.1.4-1– Ancillary Systems Conversion Gantt Chart



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Table 6.1.4-2 – Ancillary Systems Conversion Milestones

FINISH	MILESTONE	MILESTONE DESCRIPTION	STATUS
July 2020	Project Kick-Off/Discovery Sessions	Team introductions and Project overview	Completed
August 2020	File Specification Document (FSD)	CalSAWS DB (structures) as Conversion Target	Completed
August 2020	Project Planning	Detailed walkthrough of the Project schedule and File Specification Document (FSD)	Completed
December 2020	Automation Framework Complete	Exception handling for Ancillary provided Data is ready for the Counties	Completed
February 2021	Design/Mapping Complete	All CalSAWS DB Targets (defined in FSD) have Source Mappings from Ancillary	Completed
July 2021	Build Complete	Development activities dependent Design Mapping are ready to Start (or are Completed)	Completed
January 2022	System Test Complete	System Test execution dependent on test scripts and Build Completed are ready to Start (or are Completed)	Completed
April 2022	Integration Test Complete	End-to-End Test execution dependent on test scripts and System Test Completed are ready to Start (or are Completed)	In progress
August 2023	Mock Conversion Ancillary System Data Delivered	Counties to delivery Ancillary System Data to the CalSAWS Conversion team as a Pre-Requisite to begin Mock Conversions	Not started
August 2023	Wave 1 – 6 Mock Conversions	Simulated Cutover Activities dependent on Integration Test Completed are ready to Start (or are Completed)	Not started
August 2023	Wave 1 – 6 Mock Conversions Data Validation	Validation of Data (from Mock Conversion) are ready to Start (or are Completed)	Not started
October 2023	Wave 1 – 6 Conversion Cutovers	Execution of (live) Cutover Activities are ready to Start (or are Completed)	Not started

6.1.5 Deliverable Management

Table 6.1.5-1 – Conversion Deliverable Status for Current Reporting Period

DEL #	DELIVERABLE NAME	STATUS
	None for the reporting period	

6.2 Activities for the Next Reporting Period

6.2.1 C-IV Conversion:

- ▶ Continue to provide post go-live support for former C-IV Counties

6.2.2 CalWIN Conversion:

- ▶ Complete Jira epics and issue aligned with Golden Data Set (GDS) Delivery schedule
- ▶ Complete Golden Data Set (GDS) 6 build activities
- ▶ Begin Golden Data Set (GDS) 7 Epic
- ▶ Continue Converted Data Test (CDT) Support
- ▶ Continue Converted Data Delivery planning activities

6.2.3 Gainwell Technologies

- ▶ CalWIN Data Migration
 - Continue planning for future CalWIN extractions
- ▶ CalWIN Data Retention M&O
 - Continue planning for future data retention runs

6.2.4 Ancillary Systems Conversion:

- ▶ Continue ongoing support for mapping and data extract activities on Ancillary Collections, Fraud, and Task Management
- ▶ Continue to update the Ancillary Systems file specifications documents (as needed)
- ▶ Continue System Test scenario for automation development

6.2.5 Deliverable Management

Table 6.2.5-1 – Conversion Deliverable Status for Next Reporting Period

DEL #	DELIVERABLE NAME	STATUS
	None for next reporting period	

6.3 Deviations from Plan/Adjustments

- ▶ None for the reporting period

7.0 CalWIN Functional Support

7.1 Highlights of the Reporting Period

- ▶ Provided system expertise at the Placer County Process Change Inventory (PCI) Closeout sessions on March 14-18, 2022
 - Supported, Placer County Business Process Reengineering (BPR) To-Be Refactoring sessions include:
 - Intake/Case Maintenance #2
 - Inter-County Transfer (ICT) and Fraud
 - Service Arrangements, Help Desk, Quality Assurance/Quality Control
 - General Relief (GR)
 - Fiscal
 - Employment Services and Child Care (continued)
 - Daily check-in's and debriefs to provide additional feedback
- ▶ Supported the Fiscal Workshop dry run on March 15, 2022 in preparation for upcoming CalWIN Fiscal Workshops
- ▶ Supported the CalWIN Fiscal Workshop for Placer County on March 16, 2022
- ▶ Met to gather ideas to improving CalWIN County Sandbox access on March 15, 2022
- ▶ Attended Region 5 Management Site Visit on March 16, 2022

7.2 Activities for the Next Reporting Period

- ▶ Support the Weekly Touch Base on Work Plan/Checklist Activities on March 23, 2022 to support the CalWIN County Readiness Checklist
- ▶ Attend Fiscal 101 Workshop (Pay Code/Fund Code) Feedback on March 22, 2022 to plan for Fiscal Workshops for Yolo and Contra Costa Counties
- ▶ Support improving CalWIN County Sandbox by following on March 15, 2022 meeting to implement improved CalWIN County User access within the Sandbox environments
- ▶ Continue to prepare for Yolo and Contra Costa County Process Change Inventory (PCI) Closeout Sessions on March 21-25, 2022
 - Upcoming Yolo County Business Process Reengineering (BPR) To-Be Refactoring sessions include:
 - Imaging and Task Management, Workload Assignment
 - Application Registration and Intake
 - Periodic Reporting (PR) and Redetermination/Recertification (RE)
 - Medi-Cal
 - Caseload and Lobby Management
 - Employment Services (E2Lite) and Childcare
 - Child Welfare Services and Correspondence
 - General Assistance (GA)
 - Appointment Scheduling and Appointment Management
 - CalWORKs

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- o Upcoming Contra Costa County Business Process Reengineering (BPR) To-Be Refactoring sessions include:
 - Intake
 - Imaging and Task Management
 - Employment Services and Child Care
 - Eligibility Determination/Benefits Calculation (EDBC), Recertification/Redetermination/Renewal (RRR), Periodic Reporting (PR)
 - Benefits Recovery and Collections
 - Appeals/Hearings and Child Welfare Service
- o Daily check-in's and debriefs to provide additional feedback

7.3 Deviations from Plan/Adjustments

- ▶ None for the reporting period

8.0 Appendices

Appendix A – CalSAWS Deliverable Summary

Appendix B – CalSAWS Migration Work Plan Summary

Appendix C – CalSAWS DD&I Project Gantt Chart

Appendix D – CalSAWS Project Risks and Issues

Appendix E – OBIEE and State & Management Master Inventory

