

CalSAWS | Batch Memorandum for June 2022 CW Earned Income Disregard

Date: N/A	Regulation: ACL 19-76
Time: N/A	Meeting Called by: N/A
Attendees: N/A	

Memorandum Purpose

This memorandum is intended to convey the Batch EDBC scope, county actions and schedule for the 2022 Earned Income Disregard for CalWORKs (CW), effective June 1, 2022.

Scope

- **CA-212913**

CalSAWS increased the CW Disability Based Earned and Unearned Income Disregard from \$550 to \$600, effective June 1, 2022. These updates were added into CalSAWS on April 14, 2022.

- **CA-232078**

On Saturday, May 14, 2022, CalSAWS will process Batch EDBC to apply the new Earned and Unearned Income Disregard amounts and calculate benefits for CalWORKs/Refugee Cash Assistance and Kin-GAP programs for June 2022 benefit month.

Batch

In CalSAWS, run Batch EDBC for all active CW, RCA and Kin-GAP programs that contain at least one active person with income effective June 2022. The Batch EDBC will exclude cases from the targeted populations based on the following exceptions:

- The June 2022 benefit month is past the latest RE due date for the program.
- The program has a SAR7 Due Month of 05/2022 and the report status is Sent, Received, or Incomplete.
- An EDBC has already been processed for the 06/2022 benefit month since the implementation of SCR CA-212913.

Journal Entry

In CalSAWS, the following standard Journal Entry will be created automatically when the EDBC batch is run, based on the following Sub Type codes:

- 1) Cases that contain at least one active person effective June 2022 will use Sub Type code = 'CT942-C7' – 'CW EID Update' with the following descriptions:

Short Description: Batch EDBC ran for <month, year>

Long Description: Batch EDBC Ran for <Effective Month, Year>. Batch EDBC processed for the <Program Name> program for following reasons: 'CW EID Update'

NOAs

In CalSAWS, a data change request will update the effective month to June 2022 for SAR 2 forms to populate the latest Income Reporting Threshold (IRT) limit for the cases run through this stand-alone batch run.

List Details

Lists will be posted to aid the counties to review the cases to verify accurate action was taken after Batch EDBC completes. The lists will be available to the counties at the following location:

CalSAWS > Web Portal > System Changes > SCR and SIR Lists > 2022 > SCR CA-232078

The lists will display the standard columns:

- Case Name
- Case Number
- County
- Unit
- Unit Name
- Office Name
- Worker ID

1. **List Name:** List of Cases Discontinued by Batch EDBC Process
Additional Column(s): Program Type, Program Closure Reason
County Action: These are likely the result of household changes or ongoing data collection which was not yet processed through EDBC by the user. Since the purpose of this Batch EDBC process was not to close households, review these cases per your county's business process to verify the closure was accurate.
2. **List Name:** List of Cases Where Batch EDBC Process Closed a Person
Additional Column(s): Program Type
County Action: These are likely the result of household changes or ongoing data collection which was not yet processed through EDBC by the user. Since the purpose of this Batch EDBC process was not to close persons, review these cases per your county's business process to verify the closure was accurate.
3. **List Name:** List of CW Cases that Resulted in Benefit Reduction
Additional Column(s): Include additional columns to indicate each benefit reduction type in a separate column (Household/AU Size Change, Income Change, Proration Change, Over Payment Adjustment Change, Benefit Month).

County Action: These are likely the result of household changes or ongoing data collection which was not yet processed through EDBC by the user. Review these cases per your county's business process to verify the benefit reduction was accurate.

4. **List Name:** List of Case That Resulted in a Read-Only EDBC

Additional Column(s): Program Type, Read-Only Reason

County Action: Since Batch EDBC could not automatically apply the intended change to these cases, users may process EDBC to apply intended changes, if applicable.

5. **List Name:** List of Cases Skipped in Batch Run

Additional Column(s): Program Type, Skip Reason

County Action: Since Batch EDBC did not automatically apply the intended change to these cases, users may process EDBC to apply intended changes, if applicable.

Please Note:

- Review cases included in the lists and take necessary action.
- Review the Batch Eligibility Report and action cases which could not be processed. This report is an on-request report available within the CalSAWS production environment under Global: Reports > Local: On Request > Task: Administrative. If you do not see this report, please contact your Security Administrator for rights. To see cases not processed select a status of 'Not Processed' on the Reports Parameters pages.

Things to remember about EDBC batch processes:

- All impacts from Defects and SCRs which have not been implemented will continue to occur during the batch processing.
- There are multiple reasons why a program may not be successfully run through Batch EDBC processing. Some examples include: No Worker Assigned, Overridden Program Case, and Pending Program/Person/Application. Please review tasks and the Batch Eligibility Report daily.
- The EDBCs will have an EDBC Source of 'Batch EDBC Rules'.
- When a user runs EDBC on a case where a prior pending month exists, the EDBC will have a type of Read-Only. When running Batch EDBC that restriction does not apply and these EDBCs will not be Read-Only.
- Any updates or lack of updates made/not made to cases will impact the Batch EDBC results. This means programs may be discontinued (due to non-compliances, etc.) unexpectedly.
- All notices will be generated normally.

Tentative Development Schedule

Task Date	Task Description
April 29, 2022	Deliver the driving query and list queries to the System Test team
May 2, 2022 – May 13, 2022	System Testing
May 14, 2022	Run Batch EDBC in production for CalSAWS

Schedule Considerations

- The CalSAWS System will remain available during batch processing on Saturday, May 14, 2022.
- Batch jobs scheduled for each evening will run after the Batch EDBC process completes.
- Approximately 100,000 cases will be processed in CalSAWS for the benefit month of 06/2022.

Timeline

- Expected CalSAWS EDBC processing date: 05/14/2022.