



CalSAWS DD&I Weekly Status Report

Reporting Period: March 28, 2022 to April 3, 2022

CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: March 28, 2022, to April 3, 2022

1.0	Project Management	4
1.1	Project Deliverables Summary	4
1.2	Highlights of the Reporting Period	4
1.2.1	Project Management	4
1.2.2	Communications Management	6
1.2.3	Cultural Transformation	7
1.2.4	Inclusion, Diversity and Equity Advancement (IDEA)	8
1.3	CRFI/CIT Communications Information	8
1.4	Activities for the Next Reporting Period	9
1.4.1	Project Management	9
1.4.2	Communications Management	10
1.4.3	Cultural Transformation	11
1.4.4	Inclusion, Diversity & Equity Advancement (IDEA)	11
1.5	Deviations from Plan/Adjustments	11
2.0	Imaging	11
2.1	Highlights of the Reporting Period	11
2.2	Activities for the Next Reporting Period	16
2.3	Deviations from Plan/Adjustments	16
3.0	Customer Service Center (CSC)	17
3.1	Highlights of the Reporting Period	17
3.2	Activities for the Next Reporting Period	18
3.3	Deviations from Plan/Adjustments	19
4.0	Analytics	19
4.1	Highlights of the Reporting Period	19
4.1.1	Analytics Summary	19
4.1.2	Soft Launch	19
4.1.3	Production (Hard Launch)	19
4.1.4	Performance and Scalability	20
4.1.5	Development and Testing	20
4.2	Re-Platform Migration Schedule	20
4.3	Activities for the Next Reporting Period	23
4.4	Deviations from Plan/Adjustments	23

CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: March 28, 2022, to April 3, 2022




5.0	Application Development and Test	23
5.1	Highlights of the Reporting Period	23
	Design Difference Identifiers (DDID) System Test Status	23
5.1.1	Application Development Summary	24
5.1.2	Design Difference Identifiers (DDID) System Test Status	24
5.1.3	Converted Data Test (CDT)	27
5.1.4	Task Management	29
5.1.5	Application Programming Interface (API)	30
5.1.6	General Assistance/General Relief (GA/GR)	31
5.1.7	Case Purge	32
5.1.8	Deliverable Management	33
5.2	Activities for the Next Reporting Period	33
5.3	Deviations from Plan/Adjustments	34
6.0	Conversion	34
6.1	Highlights of the Reporting Period	34
6.1.1	C-IV Conversion	34
6.1.2	CalWIN Conversion	34
6.1.3	Gainwell Technologies	35
6.1.4	Ancillary Systems Conversion	35
6.1.5	Gainwell Technologies	38
6.1.6	Deliverable Management	38
6.2	Activities for the Next Reporting Period	38
6.2.1	C-IV Conversion	38
6.2.2	CalWIN Conversion	38
6.2.3	Gainwell Technologies	39
6.2.4	Ancillary Systems Conversion	39
6.2.5	Deliverable Management	39
6.3	Deviations from Plan/Adjustments	39
7.0	CalWIN Functional Support	40
7.1	Highlights of the Reporting Period	40
7.2	Activities for the Next Reporting Period	41
7.3	Deviations from Plan/Adjustments	41

8.0 Appendices..... 42

1.0 Project Management

1.1 Project Deliverables Summary

Table 1.1-1 – Overall Summary of Deliverable Status for Current Reporting Period

DEL #	DELIVERABLE NAME	TEAM	STATUS [1]	STATUS
58	CalSAWS (CalWIN) UAT Readiness Report/Milestone	Application Development		<ul style="list-style-type: none"> Submitted the Draft Deliverable (DDEL) on March 25, 2022 Comments for the DDEL are due on April 5, 2022
71	CalACES Migration Final Acceptance Certification	PMO		<ul style="list-style-type: none"> Received approval of the FDED on March 29, 2022 Draft Deliverable (DDEL) is in progress Submission of the DDEL is due on April 5, 2022
73	CalSAWS Migration Project Control Document Update #3	PMO		<ul style="list-style-type: none"> Draft Deliverable (DDEL) is in progress Submission of the DDEL is due on April 5, 2022

[1] Status: **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

1.2 Highlights of the Reporting Period

Table 1.2-1 – CalSAWS Project Management Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
N/A	<ul style="list-style-type: none"> None to note

1.2.1 Project Management

- ▶ Continued CalSAWS DD&I Facility Management activities, including:
 - Key initiatives related to facilities at the Rancho Cordova Project Office are provided in Table 1.2.1-1 (Key Facility Initiatives/Projects) below

CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: March 28, 2022, to April 3, 2022

Table 1.2.1-1 – Key Facility Initiatives/Projects

ITEM #	INITIATIVES/ PROJECTS	LOCATION	TARGET DATE	NOTES/STATUS
1	Return to Office (RTO)	Rancho Cordova and Norwalk Project Offices	Ongoing	<ul style="list-style-type: none"> • Continued reviewing and processing Return to Office (RTO) Approval Request forms submitted by CalSAWS Project staff, which are required to access the CalSAWS Rancho Cordova or Norwalk Project offices • Continued to monitor and review requests from CalSAWS Project staff who are interested in returning to the CalSAWS Rancho Cordova and Norwalk Project offices on a hybrid schedule • Continued to assess updates to Federal, State, and local policies and ordinances for the CalSAWS Project's return to office processes

- ▶ Facilitated the CalSAWS Weekly Status Meeting that was held on March 30, 2022
- ▶ Completed preparations and participated in the Section Directors meeting that was held on March 29, 2022
- ▶ Continued CalSAWS Risk Management activities, including:
 - Continued to work with risk and issue owners to develop and update mitigation plans for the accepted CalSAWS DD&I Project risks and issues
 - Facilitated a meeting of the Risk Management Group on March 30, 2022
- ▶ Continued supporting engagement of project staff working remotely, including:
 - Continued developing the next monthly CalSAWS Connect newsletter that will be distributed to the CalSAWS Project Team on April 14, 2022
 - Continued preparations and planning for the next monthly virtual CalSAWS Project All Staff meeting that is scheduled for April 20, 2022
- ▶ Continued discussions with the Consortium regarding the development of high-level Gantt charts for the CalSAWS Project and continued reviewing potential tools that may be used to create the CalSAWS Integrated Gantt charts
- ▶ Continued performing Contract Management activities for the CalSAWS DD&I Project
 - Continued developing the documents for contract Change Notice No. 16 that is planned to be submitted to the CalSAWS Joint Powers Authority (JPA) Board for approval on April 22, 2022. Change Notice No. 16 is planned to include use of the contract's R&A Change Budget Services allocation for additional enhancements related to the American Rescue Plan Act (ARPA)
 - Continued planning the implementation of requirements from the DHCS and CDSS Privacy and Security Agreements (PSAs) that were approved by the JPA Board of Directors on April 16, 2021
- ▶ Began development of the monthly CalSAWS IT Project Status Report for March 2022 and preparations for the monthly CalSAWS IT Report Meeting with OSI (Office of Systems Integration), CMS (Centers for Medicare and Medicaid Services), and FNS

CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: March 28, 2022, to April 3, 2022

(Food and Nutrition Service) that is scheduled for April 13, 2022

- ▶ Continued performing Deliverable Management activities for the CalSAWS DD&I Project

Deliverable Management

Table 1.2.1-2 – Deliverable Status for Current Reporting Period

DEL #	DELIVERABLE NAME	STATUS
71	CalACES Migration Final Acceptance Certification	<ul style="list-style-type: none"> • Received approval of the FDED on March 29, 2022 • Began developing the DDEL • Submission of the DDEL is due on April 5, 2022 • Scheduled a meeting for April 12, 2022 for a walkthrough of the DDEL
73	CalSAWS Migration Project Control Document Update #3	<ul style="list-style-type: none"> • Continued developing the DDEL • Submission of the DDEL is due on April 5, 2022

1.2.2 Communications Management

- ▶ CalSAWS Communications Management activities including:
 - Continued to gather key communication milestones from the Project teams
- ▶ CalSAWS Enhanced Communications Strategy:
 - Continued oversight and management of Power of 58 materials
- ▶ CalSAWS External Website (www.calsaws.org):
 - Continued the administration and support of the CalSAWS external website
 - See Table 1.2.2-1 for details on website support activities

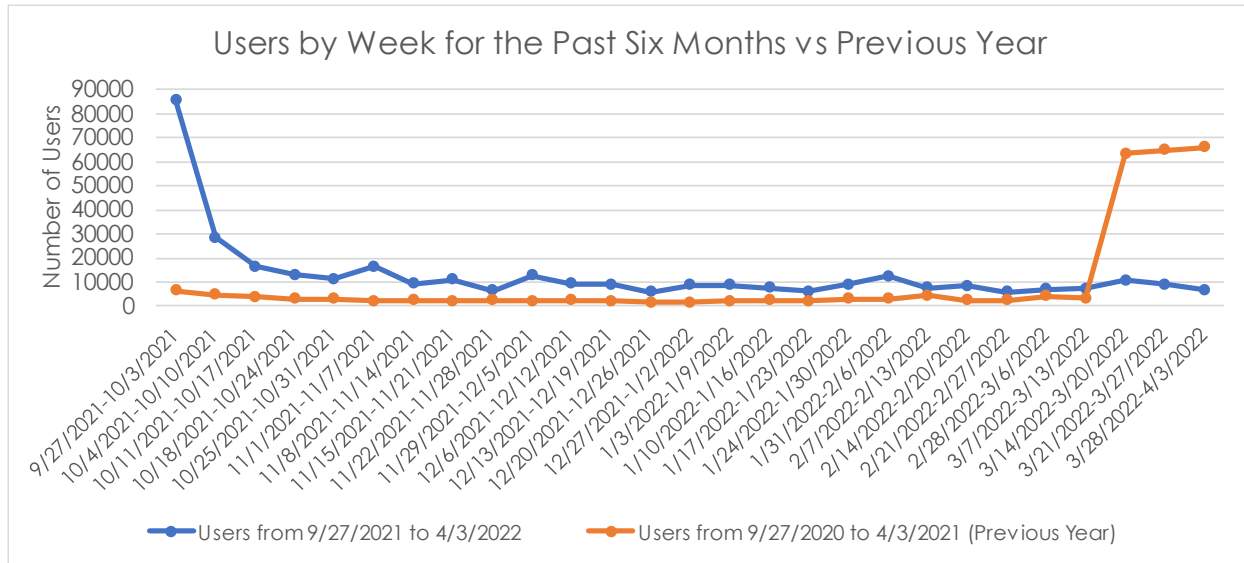
Table 1.2.2-1 – Website Support Activities

TASK	DATE (S)	TASK TYPE
None for the reporting period		

Table 1.2.2-2 – CalSAWS.org Usage Statistics

CATEGORY	DURING REPORTING PERIOD	SINCE LAUNCH
Total Number of Subscribers	15	1,747
Total Number of Unique Users	6,819	1,318,381
Total Number of New Users	5,164	1,318,381
Total Number of Sessions (Individual site visits)	8,946	1,798,458
Average Number of Sessions per User	1.31	1.37
Average Number of Page Views per Session	1.42	1.31
Average Session Duration	0:58	0:58
AskCalSAWS Inquiries – Received/Resolved	10/8	618/610

Figure 1.2.2-1 – Overall CalSAWS.org Usage Trend



Note:

* Increase in usage from the Previous Year (from March 14, 2021 onwards) was investigated to be from cities in the United States.

Table 1.2.2-3 – CalSAWS.org Subscription Service Statistics

WEBPAGE	PERCENT OF SUBSCRIBERS
Latest News – CalSAWS Buzz Newsletter	35%
Latest News – News	28%
Other Updates – Careers	23%
CalSAWS Committees – CalWORKs/CalFresh	23%
Meetings – Project Steering Committee	22%

1.2.3 Cultural Transformation

- ▶ Finalized culture transformation events calendar through July 2022
- ▶ Drafted the April 6, 2022 Wellness Wednesday content
- ▶ Hosted working sessions for each ambassador group to progress their initiatives planning and discuss their individual contributions
- ▶ Continued to develop the content for Microsoft Teams Beyond the Basis Demonstration series
 - Demonstration 1: Develop content covering the breakout room feature

CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: March 28, 2022, to April 3, 2022

1.2.4 Inclusion, Diversity and Equity Advancement (IDEA)

- ▶ Co-Create Phase
 - Workshops
 - Distributed the post survey to participants who attended the first session
 - Distributed the post session materials to all participants of the first session
 - CalSAWS “We Are One” SharePoint Site
 - Continued to update the “We Are One” website tab
 - Pulse Survey
 - Completed the pulse survey one and two analysis
 - CalSAWS Table Talks
 - Began discussion for the next table talks topic
 - Small Team Building
 - Conducted the small team session for our User Acceptance Test (UAT) team
 - Distributed the small team session output deck to the UAT Team
 - Employee Resource Groups (ERGs)
 - Continued to support ERGs with planning and events
- ▶ General
 - Continued to partner with the CalSAWS Connect Team to provide content for the CalSAWS monthly newsletter
 - Continued to analyze pulse survey results to properly demonstrate our story of progression over time
 - Continued to engage the Employee Resource Groups (ERGs) to assist with events or ideas to represent their members across the project

1.3 CRFI/CIT Communications Information

- ▶ The following table outlines CalSAWS Information Transmittals (CITs) sent for the reporting period ending April 3, 2022

Table 1.3-1 – CITs

CIT ID	SUBJECT	CATEGORY	DISTRIBUTION DATE	PRIMARY CalSAWS CONTACT	BACKUP CalSAWS CONTACT
None					

- ▶ The following table outlines CalSAWS Requests for Information (CRFIs) sent for the reporting period ending April 3, 2022

CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: March 28, 2022, to April 3, 2022

Table 1.3-2 – CRFIs

CRFI ID	SUBJECT	DISTRIBUTION DATE	STATUS	RESPONSE DUE DATE	CalSAWS CONTACT
22-015	Technical Questionnaire for CalSAWS Enablement	February 24, 2022	Open	April 15, 2022	Melanie Gines
22-018	WTW/REP Sanction End Batch Job Opt In/Out	March 16, 2022	Open	April 19, 2022	Gingko Luna
22-019	Application Security Conversion: Security Roles and Classifications for UAT	March 16, 2022	Open	April 8, 2022	Paul Trisler
22-021	CalWIN WTW Program Activation Batch Opt In/Out	March 21, 2022	Open	April 8, 2022	Gingko Luna
22-022	Application Security Conversion: Security Roles and Classifications for County Preparation	March 23, 2022	Open	April 22, 2022	Paul Trisler
22-023	Wave 1 County Data Validation Participant Request	March 23, 2022	Open	April 5, 2022	Paul Trisler
22-024	Change Readiness Survey Participant Demographic Data	March 28, 2022	Open	April 8, 2022	Helen Cruz

- ▶ The following table outlines overdue CalSAWS Requests for Information (CRFIs) for the reporting period ending April 3, 2022

Table 1.3-3 – Overdue CRFIs

CRFI ID	Subject	Region 1	Region 2	Region 3	Region 4	Region 5	Region 6
None							

1.4 Activities for the Next Reporting Period

1.4.1 Project Management

- ▶ Continue CalSAWS DD&I Facility Management activities, including:
 - Continue key initiatives related to facilities at the Rancho Cordova and Norwalk Project Offices, which are provided in Table 1.2.1-1 (Key Facility Initiatives/Projects) above
- ▶ Continue CalSAWS Risk Management activities, including:
 - Continue to work with risk and owners to monitor risks and update risk mitigation plans for CalSAWS DD&I Project risks and issues
 - Prepare for next Risk Management Group (RMG) scheduled for April 6, 2022
- ▶ Facilitate the CalSAWS Weekly Status Meeting scheduled for April 6, 2022
- ▶ Participate in the Section Directors Meeting that is scheduled for April 5, 2022
- ▶ Continue activities to support Project staff working remotely
 - Continue preparations and planning for the next monthly virtual CalSAWS Project All Staff Meeting that is scheduled for April 20, 2022
 - Continue development of the next monthly issue of the CalSAWS Connect newsletter that will be distributed to the CalSAWS Project Team on April 14, 2022
 - Continue developing Project communications, as needed
- ▶ Continue to support Return to Office (RTO) requests for CalSAWS Project staff to visit the

CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: March 28, 2022, to April 3, 2022

CalSAWS Rancho Cordova and Norwalk Project offices, and support CalSAWS Project staff who have returned to work at the project offices (either full time or as part of the 50/50 model)

- ▶ Continue process of reviewing tool capabilities for the high-level CalSAWS Integrated Gantt chart
- ▶ Continue development of the monthly CalSAWS IT Project Status Report for March 2022 and preparations for the monthly CalSAWS IT Report Meeting with OSI (Office of Systems Integration), CMS (Centers for Medicare and Medicaid Services), and FNS (Food and Nutrition Service) that is scheduled for April 13, 2022
- ▶ Continue performing Contract Management activities for the CalSAWS DD&I Project
- ▶ Continue performing Deliverable Management activities for the CalSAWS DD&I Project

Deliverable Management

Table 1.4.1-1 – Deliverable Status for Next Reporting Period

DEL #	DELIVERABLE NAME	STATUS
71	CalACES Migration Final Acceptance Certification	<ul style="list-style-type: none"> • Finalize and submit the DDEL to the Consortium for review and feedback on April 5, 2022 • Comments for the DDEL are due on April 11, 2022
73	CalSAWS Migration Project Control Document Update #3	<ul style="list-style-type: none"> • Finalize and submit the DDEL to the Consortium for review and feedback on April 5, 2022 • Comments for the DDEL are due on April 12, 2022

1.4.2 Communications Management

- ▶ Continue to monitor usage and update materials as requested
 - See table 1.4.2-1 for planned website support activities
- ▶ CalSAWS Communications Management activities including:
 - Continue to gather key communication milestones from the Project teams
- ▶ CalSAWS Enhanced Communications Strategy:
 - Continue oversight and management of Power of 58 roll out

Table 1.4.2-1 – Website Support Activities

TASK	DATE(S)	TASK TYPE
Update 'YourBenefitsNow' link on Resource page to direct to new BenefitsCal portal	April 24, 2022	Website Content Update

1.4.3 Cultural Transformation

- ▶ Continue to provide project management support to Culture Ambassadors as they begin to develop implementation plans for the initiatives
- ▶ Continue to coordinate working sessions for each Ambassador group to progress their initiatives planning and discuss their individual contributions
- ▶ Continue to develop wellness initiative content to keep the project staff engaged
- ▶ Continue to update resources and a collaboration workspace with new relevant materials to support the implementation of the prioritized initiatives
- ▶ Continue to monitor Teams Channels for any help needed from Ambassadors

1.4.4 Inclusion, Diversity & Equity Advancement (IDEA)

- ▶ Continue to partner with CalSAWS Connect team to provide content for the CalSAWS monthly newsletter
- ▶ Continue to partner with our Cultural Transformation team
- ▶ Continue to analyze pulse survey results to properly demonstrate our story of progression over time
- ▶ Continue to engage the Employee Resource Groups (ERGs) to assist with events or ideas to represent their members across the project

1.5 Deviations from Plan/Adjustments

- ▶ Approval of the FDED for Deliverable #71, CalACES Migration Final Acceptance Certification, was received on March 29, 2022, beyond the planned approval date of March 25, 2022. This deviation to the schedule does not impact the overall schedule for Deliverable #71

2.0 Imaging

2.1 Highlights of the Reporting Period

Table 2.1-1 – CalSAWS Imaging Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
Enhanced Performance	<ul style="list-style-type: none"> • Ongoing testing identified areas that could use improvement. Hyland implementing additional changes for internal testing on April 4, 2022
Los Angeles Model Office	<ul style="list-style-type: none"> • Test scenarios and image validation complete
Contra Costa Migration (Amber)	<ul style="list-style-type: none"> • Several documents were mapped to be exported as case level documents. These documents must be moved from the Case Drawer to the Confidential Drawer for security reasons
Placer Migration (Amber)	<ul style="list-style-type: none"> • Placer County has submitted several test batches to validate fixes this week. The number of errors has decreased
Santa Clara Migration (Amber)	<ul style="list-style-type: none"> • Santa Clara County and Hyland have requested assistance in navigating network requirements and permission access

CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: March 28, 2022, to April 3, 2022

- ▶ Continued the enhanced performance testing work
 - Partnered with Hyland to identify areas of improvement related to workflow queue timings and implemented fixes for internal partner and Los Angeles testing.
 - Executed internal performance tests to work towards validating 58 County load
- ▶ Los Angeles Model Office
 - Confirmed completion of Los Angeles test scenarios
 - 60 total scenarios - 6 withdrawn, 54 passed
 - Confirmed Los Angeles County finished their image validation
- ▶ Training
 - Hosted Imaging Quick Tips Video Sync meetings with the Application Development team on March 28, 2022, and March 31, 2022
 - Attended Weekly Training Touchpoint with Consortium Training Manager and Accenture Training Lead on March 29, 2022
 - Continued supporting development of Imaging Quick Tips videos
 - Monitored ServiceNow queue for functional questions from Los Angeles County General Training
 - Generated Imaging Training Completion reports from the CalSAWS Learning Management System (LMS) and distributed to Los Angeles County
 - Completed manual counts of overall enrollment in Imaging and Imaging Light curricula to augment automated Training Completion Reports and sent updates to Region 6 Regional Managers, Imaging Leads, and CalSAWS Support Section Manager
 - Created cases and Imaging data in the Training Production environment for Los Angeles County internal Imaging Demonstrations
- ▶ Change Management
 - Continued review process for Los Angeles County Imaging Go-Live Packet
 - Distributed March Imaging Newsletter for Los Angeles County
- ▶ Implementation
 - Attended Imaging Migration Standup Calls on March 29, 2022, and March 31, 2022
 - Attended Bi-Weekly CalSAWS Meeting with Los Angeles County Department of Public Social Services on March 31, 2022 and provided updates on Training completion
 - Continued planning for Los Angeles County post-deployment Imaging support
 - Updated Los Angeles County Imaging Readiness Dashboard for County and Project readiness checklists
 - Maintained Los Angeles County and Project Imaging Readiness checklists in Jira
 - Prepared for April 4, 2022 Los Angeles County Imaging Implementation Readiness Checkpoint

CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: March 28, 2022, to April 3, 2022

Table 2.1-2 – CalSAWS Imaging Project Milestones

MILESTONES	DUE DATE	STATUS
Migration Activities		In progress
Conduct Santa Barbara County Document Migration Discovery Session Check-in	March 28, 2022	Canceled
Conduct Placer County Document Migration Discovery Session Check-in	March 29, 2022	Completed
Conduct Santa Clara County Document Migration Discovery Session Check-in	March 30, 2022	Completed
Conduct Orange County Document Migration Discovery Session Check-in	March 31, 2022	Completed
Conduct Santa Barbara County Document Migration Discovery Session Check-in	April 4, 2022	Canceled
Conduct Placer County Document Migration Discovery Session Check-in	April 5, 2022	Scheduled
Conduct Santa Clara County Document Migration Discovery Session Check-in	April 6, 2022	Scheduled
Conduct Orange County Document Migration Discovery Session Check-in	April 7, 2022	Scheduled

Table 2.1-3 – CalWIN Counties’ Wave 1 Status Update

Wave 1	Target Dates	Project Charter Signoff	Mapping Completion	Doc/ Keyword Mapping Sign Off	Snowball Connected at Data Center	Sample Testing	Complete Change Order	Bulk Export	Initial Import	Validate Images In Production	Bulk Delta	Final Batch	Go Live	
Contra Costa	Begin	11/5/21	12/21/21	12/22/21	1/13/22	2/22/22	2/8/22	4/4/22	6/1/22	9/22/22	10/20/22	10/22/22	Go Live 10/31/22 Overall Progress 30%	
	Finish	11/11/21	1/5/22	12/31/21	2/4/22	3/18/22	4/1/22 5/20/22	5/21/22	6/30/22	10/06/22	10/21/22	10/24/22		
	Critical Path	Completed	Completed	Completed	Completed	Completed	Completed	Begin 5/11/22 5/20/22	Begin 6/2/22	Begin 8/28/22	Begin 9/22/22	Begin 10/20/22		Begin 10/22/22
	Status	Completed	Completed	Completed	Completed	Completed	Completed	In progress	Awaiting	Awaiting	Awaiting	Awaiting		Awaiting

Status: **Gray:** Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Amber Status: As of March 30, 2022, several documents were mapped to be exported as case level documents. These documents must be moved from the Case Drawer to the Confidential Drawer for security reasons

- The teams are exploring ways to move the documents to the correct drawer without delaying current export timelines
- Scheduled a meeting early next week to discuss options and confirm when exports can begin
- Changes Orders are now due on May 20, 2022, to include changes needed to move certain documents to the Confidential Drawer
- Contra Costa County is under a monitored risk. All efforts are being made by the County team, Regional Manager, JR, vendor, and CalSAWS to resolve this issue as soon as possible

CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: March 28, 2022, to April 3, 2022

Wave 1	Target Dates	Project Charter Signoff	Mapping SS Completion	Req Document Completion	Document Keyword Mapping Sign Off	Solution/ Sample Build	Sample Testing	Bulk Export	Initial Import	Validate Images in Production	Bulk Delta	Final Batch	Go Live
Yolo County	Begin	1/6/22	1/14/22	1/28/22	1/6/22	2/1/22	3/21/22	4/11/22	5/23/22	9/22/22	10/20/22	10/22/22	Go Live 10/31/22 Overall Progress 30%
	Finish	1/13/22	1/28/22	1/28/22	1/28/22	3/17/22	4/8/22	5/21/22	6/1/22	10/6/22	10/21/22	10/24/22	
	Critical Path	Completed	Completed	Completed	Completed	Begin 5/4/22	Begin 6/14/22	Begin 7/12/22	Begin 8/24/22	Begin 9/22/22	Begin 10/20/22	Begin 10/22/22	
	Status	Completed	Completed	Completed	Completed	Completed	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	

Status: **Gray**: Completed; **Green**: On schedule, performing as planned; **Amber**: Potential delay/monitor with no material schedule impact; **Red**: Behind schedule and requires escalation

Wave 1	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images in Production	Bulk Delta	Final Delta	Go Live
Placer County	Begin	7/29/20	10/1/20	8/6/20	8/31/20	4/1/21	2/17/22	3/23/22 4/15/22	9/22/22	3/14/22	10/3/22	Go Live 10/31/22 Overall Progress 40%
	Finish	7/29/20	10/1/20	10/6/20	3/26/21	2/11/22	5/27/22	6/10/22 6/30/22	10/6/22	10/2/22	10/20/22	
	Critical Path	Completed	Completed	Completed	Completed	Completed	Begin 7/27/22	Begin 8/19/22	Begin 9/22/22	Begin 10/20/22	Begin 10/22/22	
	Status	Completed	Completed	Completed	Completed	Completed	Paused	In progress	Awaiting	Awaiting	Awaiting	

Status: **Gray**: Completed; **Green**: On schedule, performing as planned; **Amber**: Potential delay/monitor with no material schedule impact; **Red**: Behind schedule and requires escalation

Amber Status: Placer County has submitted several test batches to validate fixes this week. The number of errors has decreased; however, we are still seeing document mapping errors in Foster Care documents. The County is awaiting another update to its export tool before submitting another test batch

- Scheduled a meeting for April 5, 2022, to determine the next steps
- The goal is for Placer County to resubmit CSV files by April 8, 2022
- Placer County will remain in Amber status until we receive confirmation error rates have decreased to a minimal, the CSV files have been resubmitted, and the Hyland import team is confident that the export data is clean and ready for import

Table 2.1-4 – CalWIN Counties’ Wave 2 Status Update

Wave 2	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images in Production	Bulk Delta	Final Delta	Go Live
Santa Clara County	Begin	10/15/20	12/1/20	11/30/20	11/10/20	5/2/22	6/1/22	7/8/22	1/19/23	9/1/22	2/1/23	Go Live 2/27/23 10% Progress
	Finish	10/15/20	1/20/22	1/31/21	8/27/21	5/31/22	6/30/22	8/31/22	2/2/23	1/31/23	2/16/23	
	Status	Completed	Completed	Completed	Completed	Completed	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	

Status: **Gray**: Completed; **Green**: On schedule, performing as planned; **Amber**: Potential delay/monitor with no material schedule impact; **Red**: Behind schedule and requires escalation

Amber Status: Santa Clara County and Hyland have requested assistance in navigating network requirements and permission access. Scheduled a meeting for the week of April 11, 2022. There is a possibility of a delay if the County and Vendor do not negotiate a security agreement

Wave 2	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images in Production	Bulk Delta	Final Delta	Go Live
Tulare County	Begin	10/5/20	12/1/20	11/30/20	12/2/20	8/2/21	2/15/22	05/23/22	1/19/23	4/16/22	2/1/23	Go Live 2/27/23 40% Progress
	Finish	10/5/20	12/1/20	1/31/21	7/29/21	12/30/21	4/15/22	06/27/22	2/2/23	1/31/23	2/16/23	
	Status	Completed	Completed	Completed	Completed	Completed	Completed	In progress	Awaiting	Awaiting	Awaiting	

Status: **Gray**: Completed; **Green**: On schedule, performing as planned; **Amber**: Potential delay/monitor with no material schedule impact; **Red**: Behind schedule and requires escalation

CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: March 28, 2022, to April 3, 2022

Table 2.1-5 – CalWIN Counties’ Wave 3 Status Update

Wave 3	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images In Production	Bulk Delta	Final Delta	Go Live
Orange County	Begin	1/7/21	3/1/21	3/1/21	2/2/21	4/30/21	4/1/22 4/29/22	8/5/22	3/23/23	8/1/22	4/1/23	Go Live 4/24/23 30% Progress
	Finish	1/7/21	3/1/21	4/30/21	4/22/21	12/30/21	8/1/22	1/31/23	4/6/23	1/31/23	4/20/23	
	Status	Completed	Completed	Completed	Completed	Completed	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	

Status: **Gray:** Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Green Status: DataSync is currently undergoing proof of concept testing. Target completion date is April 25, 2022. County exports will not begin until the Proof of Concept (POC) is evaluated. Exports are tentatively scheduled for April 29, 2022

Wave 3	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images In Production	Bulk Delta	Final Delta	Go Live
Santa Barbara County	Begin	1/14/21	3/1/21	8/1/21	2/11/21	3/9/22	6/1/22	8/1/22	3/23/23	8/1/22	4/1/23	Go Live 4/24/23 20% Progress
	Finish	1/14/21	3/1/21	10/31/21	12/30/21	5/31/22	8/1/22	1/31/23	4/6/23	3/31/23	4/20/23	
	Status	Completed	Completed	Completed	Completed	In progress	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	

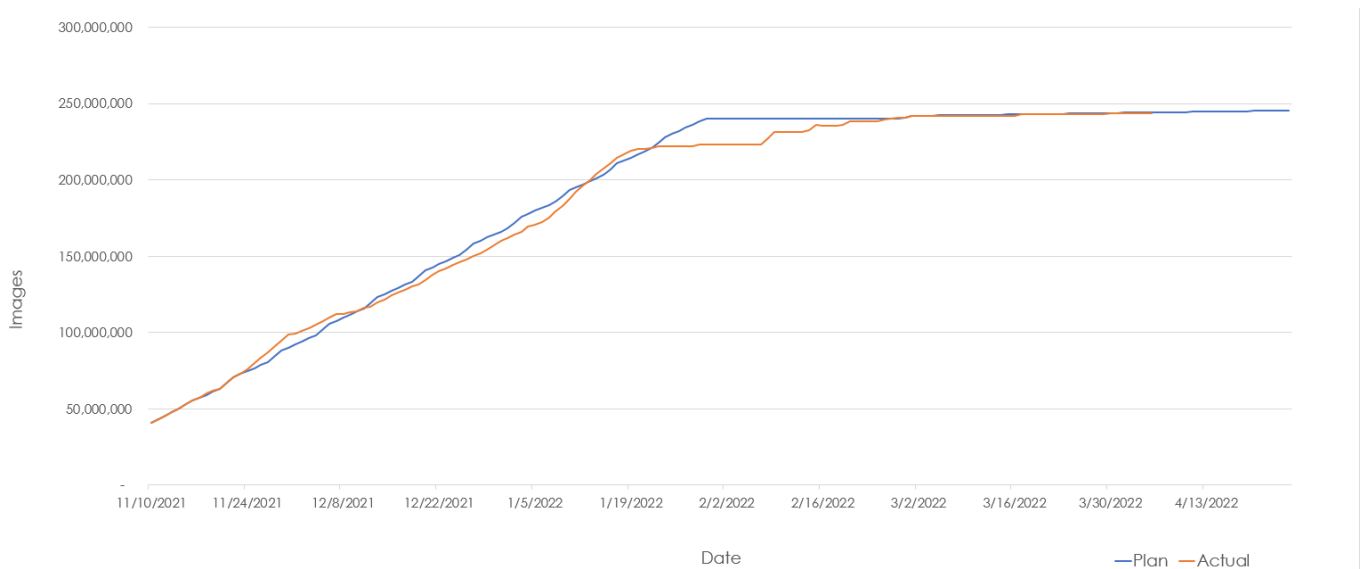
Status: **Gray:** Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Wave 3	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images In Production	Bulk Delta	Final Delta	Go Live
Ventura County	Begin	1/19/21	3/1/21	3/1/21	2/18/21	6/30/21	4/4/22	3/9/22	3/23/23	9/16/22	4/1/23	Go Live 4/24/23 35% Progress
	Finish	1/19/21	3/1/21	4/30/21	5/31/21	3/31/22	8/31/22	9/15/22	4/6/23	3/31/23	4/20/23	
	Status	Completed	Completed	Completed	Completed	Completed	In progress	Awaiting	Awaiting	Awaiting	Awaiting	

Status: **Gray:** Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Green Status: Ventura County completed its testing phase. Initial exports are on target to begin by April 4, 2022

Figure 2.1-1 – Los Angeles Image Hyland Import Burn-up Chart



2.2 Activities for the Next Reporting Period

- ▶ Continue the enhanced performance testing work
 - Meet with Los Angeles testing team to confirm logistics and prepare for test week of April 4, 2022
 - Conduct internal partner test to verify workflow queue timing fixes
 - Perform testing with Los Angeles County on April 6, 2022
- ▶ Training
 - Host Imaging Quick Tips Video Sync meetings with development team on April 4, 2022, April 6, 2022, and April 8, 2022
 - Attend Weekly Training Touchpoint with Consortium Training Manager and Accenture Training Lead on April 5, 2022
 - Continue supporting production of Imaging Quick Tips videos
 - Monitor ServiceNow queue for functional questions from Los Angeles County General Training
 - Generate Imaging Training Completion reports from the CalSAWS Learning Management System (LMS) and distribute to Los Angeles County
 - Complete manual counts of overall enrollment in Imaging and Imaging Light curricula to augment automated Training Completion Reports and send updates to Region 6 Regional Managers, Imaging Leads, and CalSAWS Support Section Manager
- ▶ Change Management
 - Finalize Los Angeles County Imaging Go-Live Packet
 - Begin preparing for Los Angeles County Imaging Change Network April Monthly meeting
- ▶ Implementation
 - Host Los Angeles County Imaging Implementation Readiness Checkpoint on April 4, 2022
 - Host meeting with Region 6 Regional Managers and Los Angeles County Imaging Leads regarding Imaging Implementation Readiness Task Status one April 6, 2022
 - Attend Imaging Migration Standup Calls on April 5, 2022 and April 7, 2022
 - Continue planning for Los Angeles County post-deployment imaging support
 - Update Los Angeles County Imaging Readiness Dashboard for County and Project readiness checklists
 - Maintain Los Angeles County and Project Imaging Readiness checklists in Jira

2.3 Deviations from Plan/Adjustments

- ▶ None for the reporting period

3.0 Customer Service Center (CSC)

3.1 Highlights of the Reporting Period

Table 3.1-1 – CalSAWS Customer Service Center Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
N/A	<ul style="list-style-type: none"> Continued to System Test Task for Cancelling an Appointment in Outbound IVR (CA-25604) and, Enhanced Call Control Panel (CCP) (CA-226839) Service Change Requests (SCR)
N/A	<ul style="list-style-type: none"> Continued discussion with Los Angeles County, Wave 1, and Wave 2 CalWIN Counties about migration to CalSAWS Contact Center Solution
N/A	<ul style="list-style-type: none"> Continued Build of Administration Page (CA-226672)
N/A	<ul style="list-style-type: none"> Delivered Telephonic Signature (CA-226838) SCR to System Test

- ▶ Continued to test Task for Cancelling an Appointment in Outbound IVR (CA-25604), and Enhanced Call Control Panel (CCP) (CA-226839) Service Change Requests (SCR)
- ▶ Continued discussion with Los Angeles County, Wave 1, and Wave 2 CalWIN Counties about migration to CalSAWS Contact Center Solution
- ▶ Continued Build of Administration Page (CA-226672)
- ▶ Delivered Telephonic Signature (CA-226838) SCR to System Test

Table 3.1-2 – Customer Service Center Enhancement Milestones

MILESTONES	SYSTEM TEST DELIVERY DATE	STATUS	RELEASE/ MINOR RELEASE
DDID 2292, 2697, 2698, 2723, 2724 WFM/QA/QM Reporting (CA-226209)	December 3, 2021	In production	22.01
DDID 2718 Task for Cancelling an Appointment in Outbound IVR (CA-25604)	January 24, 2022	System Test	22.03 22.05.XX
DDID 2219, 2716, 2717, 2728 Outbound IVR - (CA-226207)	February 4, 2022	System Test	22.03 22.05.XX
DDID 2700 Enhanced CCP (CA-226844)	March 18, 2022	System Test	22.03 22.04.17
DDID 2727 Work-from-home Modifications (CA-227064)	March 18, 2022	System Test	22.03 22.04.17
DDID 2216, 2725 External Party Access IVR (CA-226839)	March 25, 2022	System Test	22.05
DDID 2211, 2217, 2218, 2220, 2729, 2730, 2731, 2046, 2732 Telephonic Signature (CA-226838)	April 1, 2022	System Test	22.05

CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: March 28, 2022, to April 3, 2022

MILESTONES	SYSTEM TEST DELIVERY DATE	STATUS	RELEASE/ MINOR RELEASE
DDID 2687, 2688, 2689, 2690, 2691, 2692, 2693, 2694, 2695, 2696, 2222, 2702, 2721, 2169, 2284, 2722 Admin Page (CA-226672)	April 4, 2022	In development	22.05 22.06.XX
DDID 2701, 2706 Voice Authentication Languages (CA-226843)	May 5, 2022	In development	22.05 22.06.XX
DDID 2699, 2210, 2705, 2707, 2708, 2709, 2710, 2711, 2712, 2713, 2714, 2715, 2719, 2720, 2258 Inbound IVR (CA-226837)	May 5, 2022	Approved	22.05 22.06.XX
DDID 2704 Post-Call Survey (CA-228023)	May 5, 2022	Approved	22.05 22.06.XX
DDID 2284 Scheduled Callback (CA-229573)	May 5, 2022	Approved	22.05 22.06.XX
DDID 2268 Display the CalSAWS Contact Center IVR Caller ID for outbound calls	May 5, 2022	Design in progress	22.05 22.06.XX

Table 3.1-3 – Los Angeles County Milestones

MILESTONES	DUE DATE	OWNER
1 Design completion	March 11, 2022	CalSAWS Project Team
2 Initial performance/load testing	March 18, 2022	CalSAWS Project Team
3 Training development	May 16, 2022	CalSAWS Project Team
4 Build and unit test	May 20, 2022	CalSAWS Project Team
5 Training content review	May 20, 2022	Consortium
6 System Test	June 3, 2022	CalSAWS Project Team
7 Training execution	June 6, 2022	CalSAWS Project Team
8 Conduct model office	June 13, 2022	Los Angeles County
9 Go-live	June 17, 2022	CalSAWS Project Team
10 Post go-live support	July 1, 2022	CalSAWS Project Team

3.2 Activities for the Next Reporting Period

- ▶ Continue discussions with Contra Costa, Los Angeles, Santa Clara, and Tulare Counties for their County specific Interactive Voice Response (IVR) designs
- ▶ Continue build of System Change Requests (SCRs) CA-226843 Voice Authentication Languages, CA-226672 Admin Page, CA-226838 Telephonic Signature
- ▶ Begin build of Los Angeles County Amazon Web Services (AWS) Accounts and Contact Center Infrastructure (CA-240156)

3.3 Deviations from Plan/Adjustments

- ▶ None for the reporting period

4.0 Analytics

4.1 Highlights of the Reporting Period

Table 4.1-1 – CalSAWS Analytics Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
4.1.2 Soft Launch	<ul style="list-style-type: none"> Release J County Validation remains in-progress and on-schedule to complete by the end of the week
4.1.3 Production (Hard Launch)	<ul style="list-style-type: none"> Release J Hard Launch planned for the end of April 2022. This will be the final re-platform release. All reports will be re-platformed as of this release

4.1.1 Analytics Summary

Table 4.1.1-1 – CalSAWS Analytics Summary

ANALYTICS RELEASE	STATUS	SOFT LAUNCH DATE	HARD LAUNCH DATE	DASHBOARDS	STATE & MGMT. REPORTS	TOTAL	% OF TOTAL
C	In production	Deployed	Deployed	2	0	2	0%
D	In production	Deployed	Deployed	4	33	37	9%
E	In production	Deployed	Deployed	7	60	67	23%
F	In production	Deployed	Deployed	3	74	77	40%
G	In production	Deployed	Deployed	4	45	49	51%
H	In production	Deployed	Deployed	6	65	71	67%
I	In production	Deployed	Deployed	1	84	85	83%
J	In production	Deployed	April 28 th , 2022	0	75	75	
TOTAL REPORTS				27	436	463	

Note:

*Release J Soft Launch on January 27, 2022

4.1.2 Soft Launch

- ▶ Release J was successfully soft launched on January 27, 2022. County validation began as planned on March 9, 2022, and is in progress

4.1.3 Production (Hard Launch)

- ▶ Release I was successfully hard launched on February 3, 2022
 - All dashboards have been officially re-platformed in production
- ▶ Release J hard launch targeted for end of April 2022

4.1.4 Performance and Scalability

- ▶ Workload Productivity Report (WPR) Unengagement Dashboard Sheet Production Batch job. System Change Request (SCR) - CA-238402 in discussion to either decommission or modify dashboard sheet (WPR is composed of many dashboard sheets and this SCR is just to decommission or re-design the Unengagement sheet)
- ▶ As Release J was the final release, the team performance tested the daily runs on a scaled EMR (Elastic Map Reduce) cluster to gauge how much additional performance the jobs show as the architecture scales. Detailed results were reviewed with Consortium and Quality Assurance teams last week. Summary of results available on the Project SharePoint. Estimated reduction in reports end to end run time is 55 minutes to an hour. Consortium Data Team has approved scaling up the architecture, however Technical Budget Change Request (TBCR) CHG0034322 was held in FinOps process until additional cost savings measures in other areas can be identified

4.1.5 Development and Testing

- ▶ Release J
 - Release J was soft launched on January 27, 2022
 - Began County Validation on March 9, 2022, and on track for completion by April 8, 2022
 - 47 Reports green lighted from county out of 75 Reports so far
- ▶ Not assigned to a release yet
 - Continued to work on the 58-County version of the Geo-Coding Dashboard (System Change Request (SCR) CA-232876)

4.2 Re-Platform Migration Schedule

Table 4.2-1 – Analytics Reports Re-Platform Release Migration Schedule

Release C (Migration Window: November 2020 – March 2021): In production			
Dashboards			
Leader Replacement System (LRS)	• CalWORKs	Daily	18 Sheets
	• Quality Assurance (QA)	Daily	10 Sheets
Release D (Migration Window: February 2020 – June 2020): In production			
Dashboards			
LRS	• CalFresh	Daily	30 Sheets
	• CalFresh Meals	Monthly	2 Sheets
	• Managed Personnel	Daily	1 Sheet
	• SSI/SSP	Daily	2 Sheets

CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: March 28, 2022, to April 3, 2022

State and Management			
	Category	Number of Scheduled Reports	Number of On Request Reports
LRS and C-IV	• Administrative	4	0
	• Case Activity	7	0
	• Fiscal	15	0
	• State	6	0
Release E (Migration Window: May 2020 – September 2020): In production			
Dashboards			
LRS	• Medi-Cal	Daily	30 Sheets
	• General Relief	Daily and Monthly	32 Sheets
	• Program Assignment	Monthly	1 Sheet
	• DPSSTATS Scorecard	Daily	1 Sheet
	• AAP (CWS)	Daily	21 Sheets
	• Foster Care (CWS)	Daily	21 Sheets
	• Kin-Gap (CWS)	Daily	21 Sheets
State and Management			
	Category	Number of Scheduled Reports	Number of On Request Reports
LRS and C-IV	• Administrative	7	0
	• Case Activity	4	0
	• Employment Services	0	0
	• Fiscal	34	0
	• State	13	0
	• Special Units	1	0
	• Resource Data Bank	1	0
Release F (Migration Window: August 2020 – December 2020) In production			
Dashboards			
LRS	• Operational Reports	Monthly	30 Sheets
	• Task Management	Daily	19 Sheets
	• Welfare Fraud Prevention and Investigation	Monthly	4 Sheets
State and Management			
	Category	Number of Scheduled Reports	Number of On Request Reports
LRS and C-IV	• Administrative	2	2
	• Case Activity	3	5
	• Employment Services	0	1
	• Fiscal	28	2
	• Resource Data Bank	0	0
	• State	26	0
	• Special Units	0	5
Release G (Migration Window: November 2020 – March 2021) In production			
Dashboards			
C-IV	• Call Log (In UAT)	Daily	19 Sheets
	• Semi Annual Reporting (In UAT)	Daily	11 Sheets
	• WPR and Engagement (In UAT)	Daily	46 Sheets
LRS / C-IV	• Reception Log (In production)	Daily	10 Sheets

CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: March 28, 2022, to April 3, 2022

State and Management			
	Category	Number of Scheduled Reports	Number of On Request Reports
LRS and C-IV	• Administrative	3	0
	• Case Activity	4	3
	• Employment Services	0	1
	• Fiscal	33	1
	• State	0	0
	• Special Units	0	0
	• Resource Data Bank	0	0
	• New Reports	0	0
Release H (Migration Window: February 2021 – June 2021) In production			
Dashboards			
LRS	• Caseload History	Monthly	9 Sheets
	• Alerts	Daily	5 Sheets
	• Alerts (CWS)	Daily	3 Sheets
	• Placement Vendor Exception Report (CWS)	Daily	3 Sheets
	• Work Order (CWS)	Daily	6 Sheets
	• Welfare to Work	Daily	7 Sheets
State and Management			
	Category	Number of Scheduled Reports	Number of On Request Reports
LRS and C-IV	• Administrative	0	14
	• Case Activity	0	8
	• Employment Services	0	11
	• Fiscal	2	20
	• State	5	0
	• Special Units	0	6
	• Resource Data Bank	0	2
Release I (Migration Window: May 2021 – September 2021) In production			
Dashboards			
LRS	• Statistical Reports	Monthly	79 Sheets
State and Management			
	Category	Number of Scheduled Reports	Number of On Request Reports
LRS	• Administrative	11	1
	• Case Activity	19	5
	• Employment Services	3	0
	• Fiscal	28	5
	• State	2	0
	• Special Units	1	1
Release J (Migration Window: September 2021 – January 2022) In production (Soft launched)			
State and Management			
	Category	Number of Scheduled Reports	Number of On Request Reports

CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: March 28, 2022, to April 3, 2022

LRS	• Administrative	4	3
	• Case Activity	14	1
	• Employment Services	7	0
	• Fiscal	36	1
	• Resource Data Bank	1	0
	• Special Units	5	3

Note:

- State and Management number of reports might change as per analysis with Application Development and other dependencies

4.3 Activities for the Next Reporting Period

- ▶ Analytics
 - Continue to conduct regular meetings with the Consortium Regional Managers on reports/dashboard to discuss any critical concerns, work arounds, etc. regarding reports
 - Continue to pursue performance improvements, such as:
 - On hold: EMR (Elastic Map Reduce) cluster increase: Technical Budget Change Request (TBCR) CHG0034322
 - Review options for CA-241296: System Change Request (SCR) for Sunday Reports schedule change
 - CA-238402: Workload Productivity Report (WPR) Unengagement Sheet decommission
 - Continue to Support County Validation for Release J

4.4 Deviations from Plan/Adjustments

- ▶ None for the reporting period

5.0 Application Development and Test

5.1 Highlights of the Reporting Period

Table 5.1-1 – CalSAWS Application Development and Test Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
5.1.2 Design Difference Identifiers (DDID) System Test Status	<ul style="list-style-type: none"> • 22.05 System Testing on schedule. Week 1 of 8 completed. 13% pass rate on a 13% EOW target
5.1.3 Converted Data Test (CDT)	<ul style="list-style-type: none"> • CalWIN CDT 56% pass rate on a 55% EOW target
5.1.3 -1	<ul style="list-style-type: none"> • CalWIN CDT Weekly Test Script Passed Burndown Chart updated per recommendation from last week's status report meeting to include all open test scripts starting from week 1 of GDS#6 delivery

5.1.1 Application Development Summary

Table 5.1.1-1 – CalSAWS Application Development Summary

	Status	22.02	22.03	22.05	22.07	22.09	22.11	23.01	23.02
Design	New	0	0	0	2	4	1	7	1
	Design in Progress	0	0	0	3	6	2	1	0
	Ready for Committee	0	0	0	0	0	0	0	0
	Committee Review	0	1	0	0	0	0	0	0
	Pending Approval	0	0	0	0	0	0	0	0
Build	Approved	0	0	0	4	4	1	0	0
	In Development	0	2	0	0	0	0	1	0
	Development Complete	0	0	0	0	0	0	0	0
	In Assembly Test	0	1	0	0	0	0	0	0
Test	System Test	2	1	20	0	0	0	0	0
	Test Complete	0	0	2	0	0	0	0	0
	In Production	5	19	0	0	0	0	0	0
	Grand Total	7	24	22	9	14	4	9	1

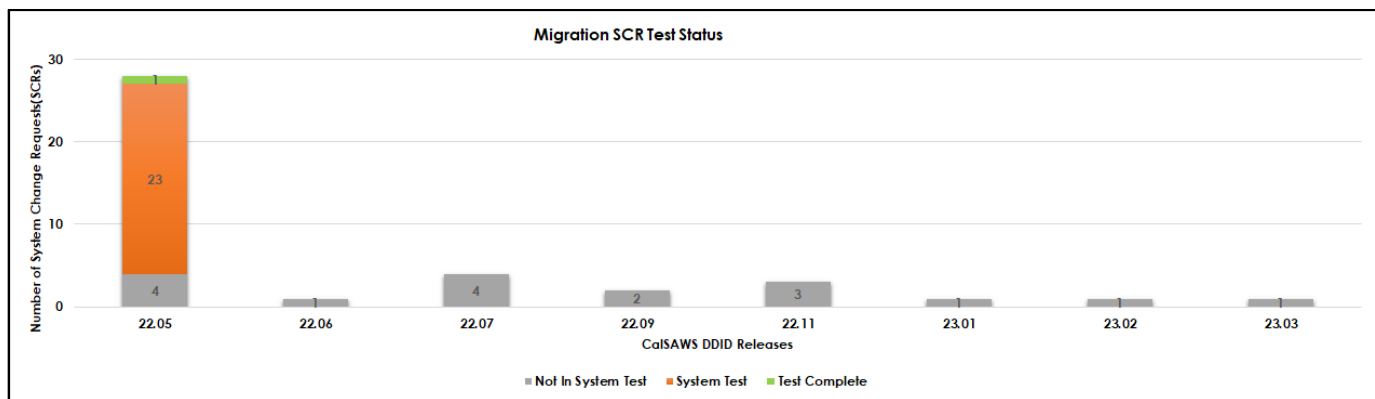
System Change Requests (SCRs) in Production	880
---	-----

Notes:

- This table includes Application Development System Change Requests (SCRs) with migration impact. SCRs in Production represents a count of any SCR that have a project phase of migration and have been deployed to production
- Continued drafting designs and development activities for Design Difference Identifiers (DDIDs). Status is provided in Table 5.1.1-1 (CalSAWS Application Development Summary), above

5.1.2 Design Difference Identifiers (DDID) System Test Status

Figure 5.1.2-1 – DDID System Test Status



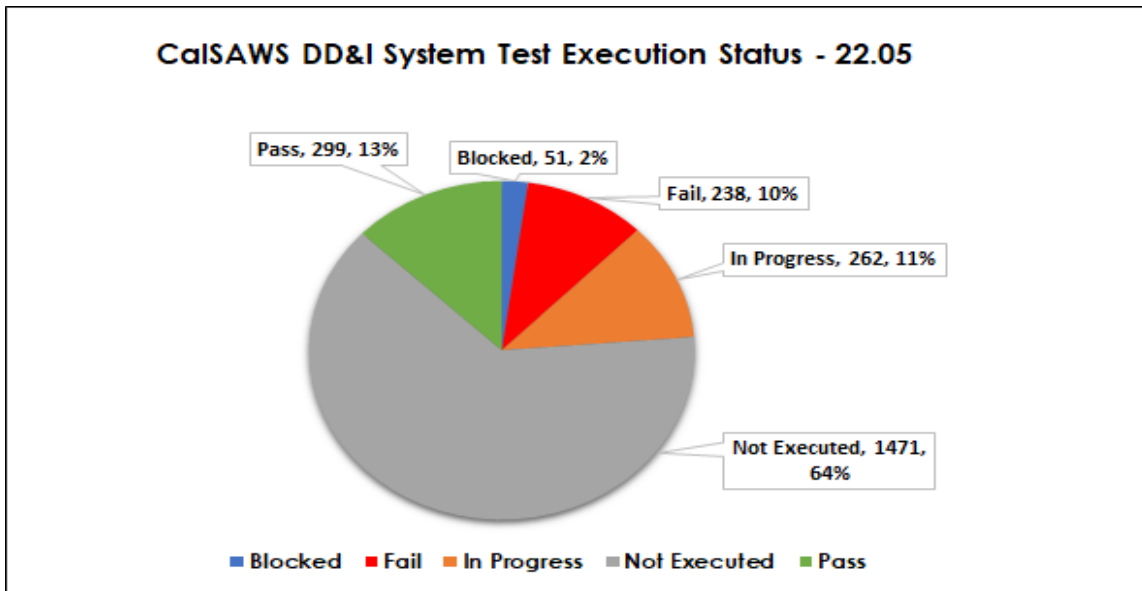
Notes:

- Includes all System Change Requests (SCRs) that have a funding source of CalSAWS DD&I that are not in "Rejected" or "Pending Rejection" status and are targeted for a baseline release. This includes SCRs associated to DDID 1967 for the unforeseen allowance and DDID 1631 for the reports allowance. In Production includes In Production statuses; Test Complete includes Test Completed status; System Test includes System Test status; Not in System Test includes all SCR statuses prior to System Test delivery
- Counts are higher in this chart (as compared with Design and Build Status) due to the inclusion of all CalSAWS DD&I System Change Requests (SCRs) targeted for the release, such as DD&I Training and Technical System Change Requests (SCRs)

Table 5.1.2-1 – DDID System Test Execution Status – 22.05

Pass rate target as of April 1, 2022	13%
Pass rate actual as of April 1, 2022	13%
System Test Completed date: May 18, 2022	

Figure 5.1.2-2 – DDID System Test Execution Status – 22.05



Note:

- Test Script counts are subject to change as test scripts are added or removed throughout the execution phase. Includes testing execution for all CalSAWS DD&I Test Scripts in the release

► Began test execution for 22.05

Figure 5.1.2-3 – Overall GA/GR CalSAWS and Client Correspondence System Test Execution Status – 22.05

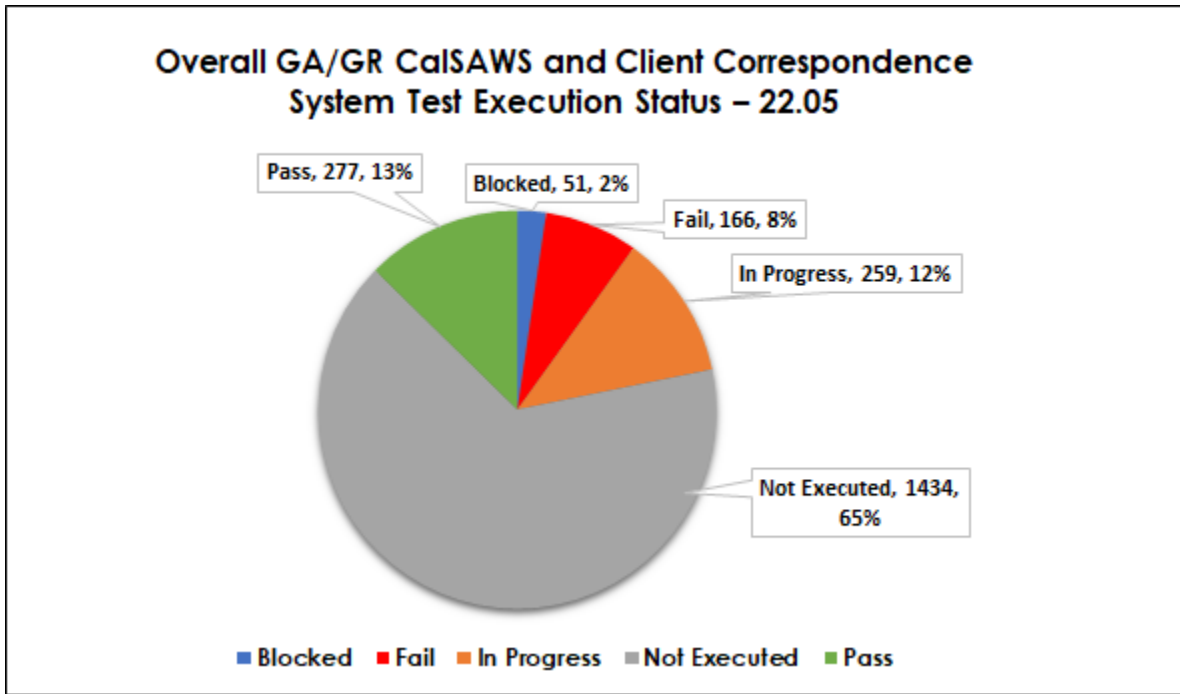


Figure 5.1.2-4 – GA/GR System Test Execution Status by Area – 22.05

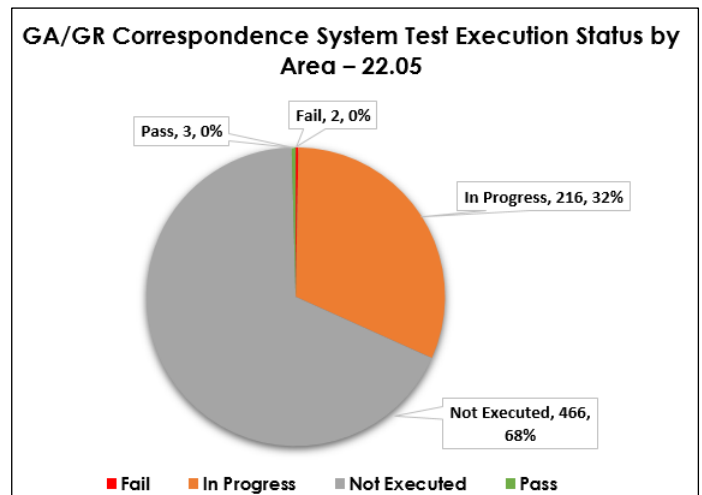
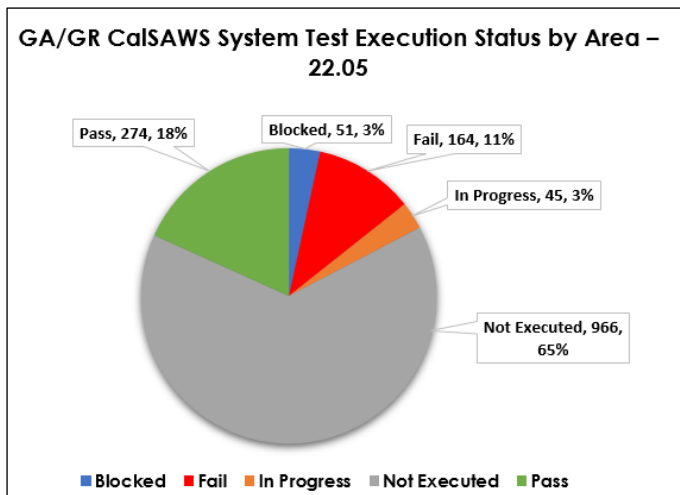


Table 5.1.2-2 - GA/GR System Test Execution Status by Area – 22.05

GA/GR CalSAWS	
Pass rate target as of April 03, 2022	13%
Pass rate actual as of April 03, 2022	18%
System Test completed date: May 18, 2022	

GA/GR Client Correspondence	
Pass rate target as of April 03, 2022	0%
Pass rate actual as of April 03, 2022	0%
System Test completed date: May 18, 2022	

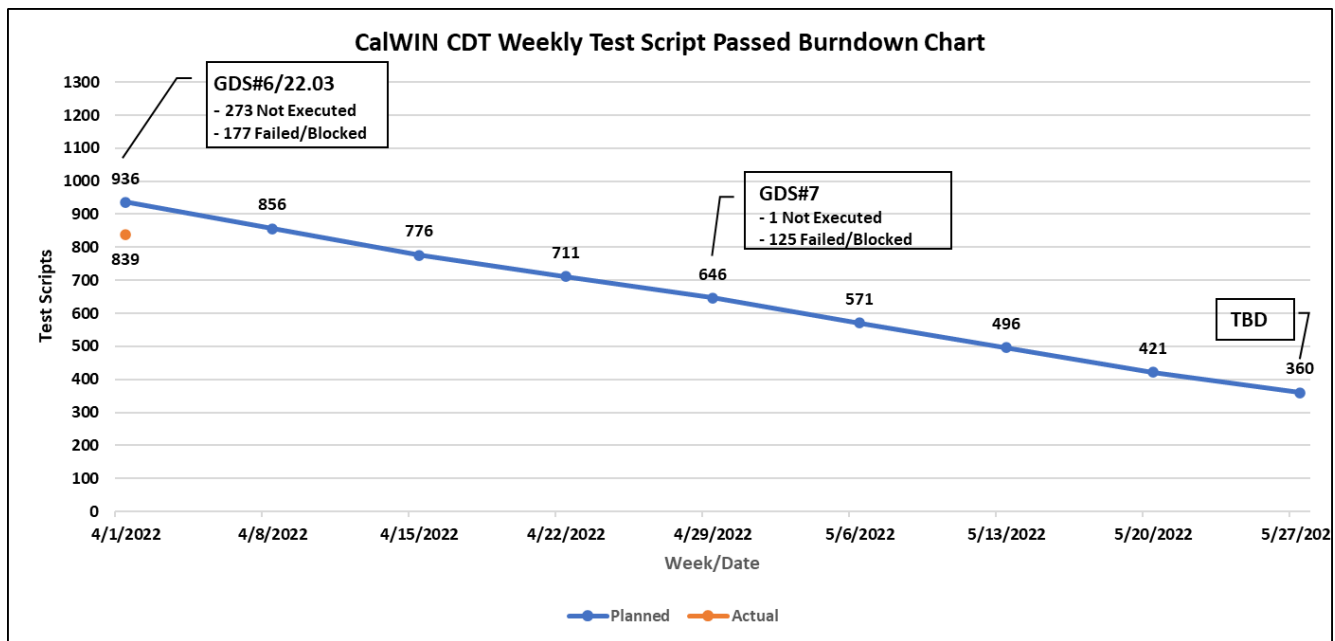
5.1.3 Converted Data Test (CDT)

- ▶ Continued test execution of CalWIN Converted Data Test (CDT) phase

Table 5.1.3-1 – CalWIN CDT Execution Status

CalWIN CDT	
Pass rate target as of April 1, 2022	55%
Pass rate actual as of April 1, 2022	56%
System Test completed date: May 31, 2022	

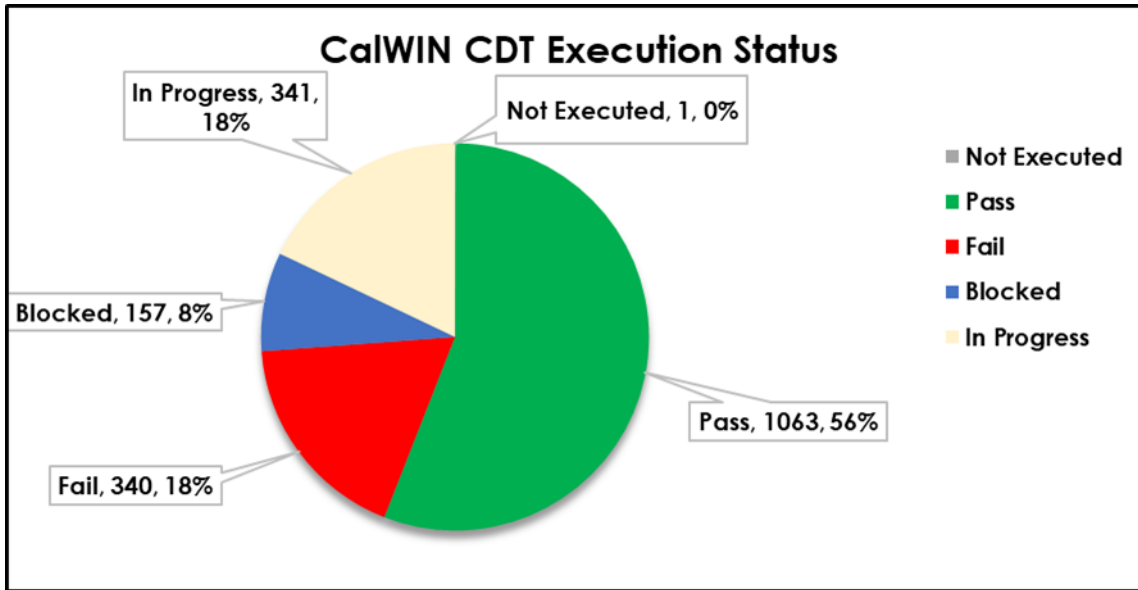
Figure 5.1.3-1 – CalWIN CDT Weekly Test Script Passed Burndown Chart



Note:

- Test Script counts are subject to change as test scripts are added or removed throughout the execution phase

Figure 5.1.3-2 – CalWIN CDT Execution Status



Note:

- Test Script counts are subject to change as test scripts are added or removed throughout the execution phase

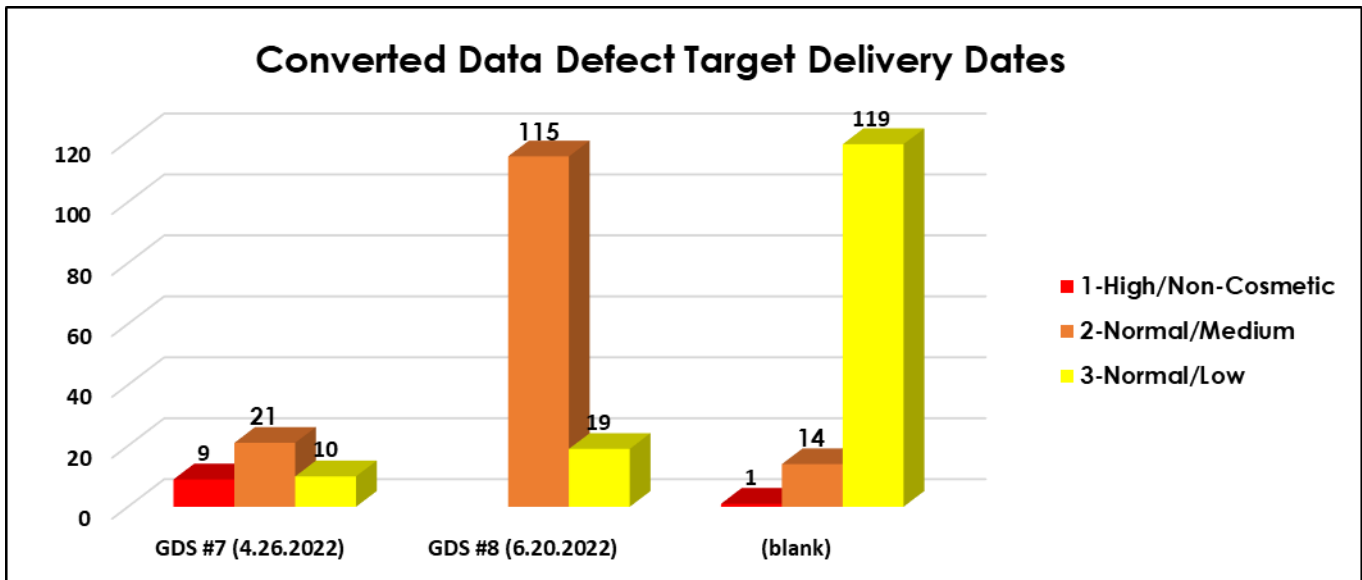
Table 5.1.3-2 – CalWIN Converted Data Test (CDT) Execution Status by Functional Area

CalWIN CDT Execution Status by Functional Area	Not Executed	In Progress	Pass	Fail	Blocked	Total
Ancillary	0	0	27	0	7	34
CalHEERS	1	0	70	3	5	79
Correspondence	0	17	88	53	2	160
Eligibility	0	39	211	83	79	412
Fiscal	0	74	211	25	8	318
GA/GR	0	189	12	25	0	226
Online	0	9	144	33	1	187
Reports	0	3	33	75	6	117
High-Volume Online Transactions	0	10	267	43	49	369
Total	1	341	1063	340	157	1902

Note:

- High-Transaction volume are the scripts that are executed via our Automated Regression scripts that are being manually executed against Converted data. Test script counts are subject to change as test scripts are added or removed throughout the execution phase

Figure 5.1.3-3 – CalWIN Converted Data Test (CDT) Defects

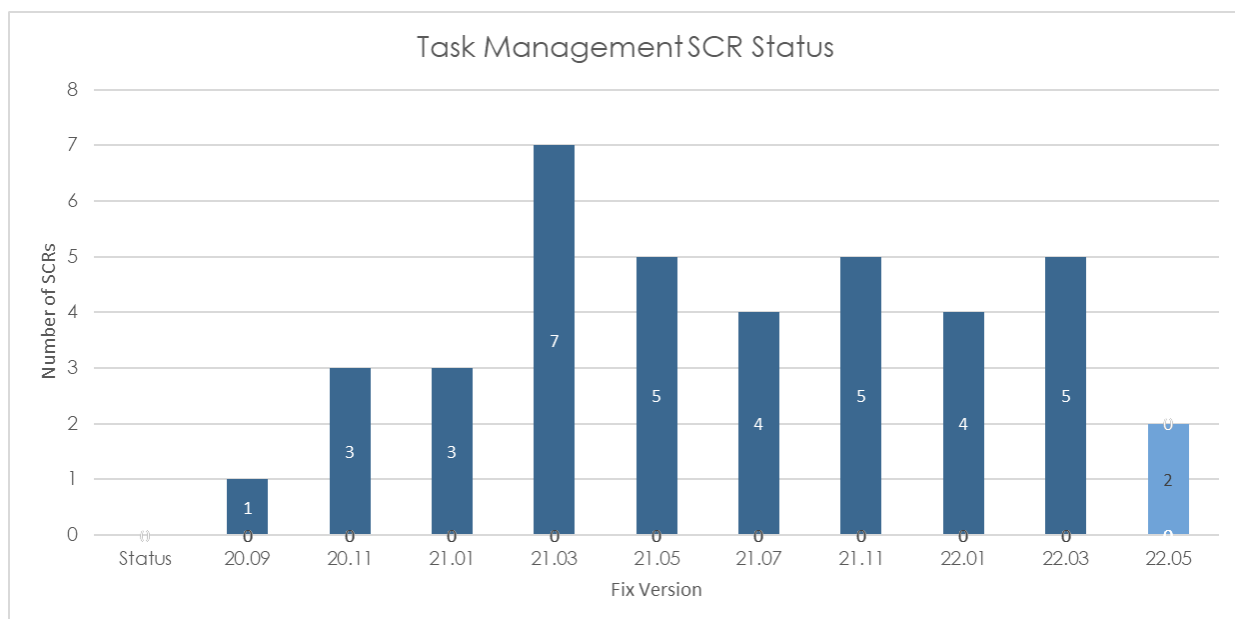


- ▶ 49 defects being triaged by Application Development (new or assigned status)
- ▶ 308 open converted data defects

5.1.4 Task Management

- ▶ Continued to meet with Consortium Business Analysts and Quality Assurance (QA) team to develop designs for the 22.07 release
 - CA-214922 DDID 2388 – FDS: Task Management - Task Start Date

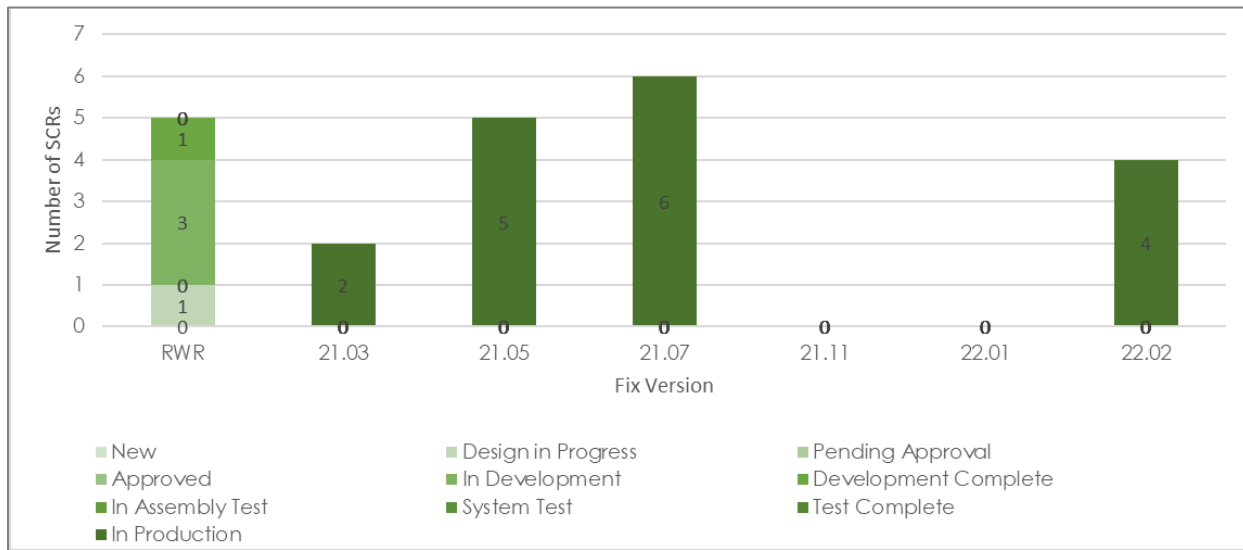
Figure 5.1.4-1 – Task Management Design Difference Identifiers (DDID) Status



5.1.5 Application Programming Interface (API)

- ▶ Continued to meet with Consortium Business Analysts and Quality Assurance (QA) team to develop designs for:
 - CA-214741 DDID 2298 – FDS: API - Person - MDM API
- ▶ Continued development on the following Application Programming Interfaces (APIs):
 - CA-214756 DDID 2353 – FDS: API - Time Limits API
 - CA-214754 DDID 2351 – FDS: API - Reception Log API
 - CA-214747 DDID 2344 – FDS: API - EBT API

Figure 5.1.5-1 – Application Programming Interface (API) DDID Status



CalSAWS – California Statewide Automated Welfare System

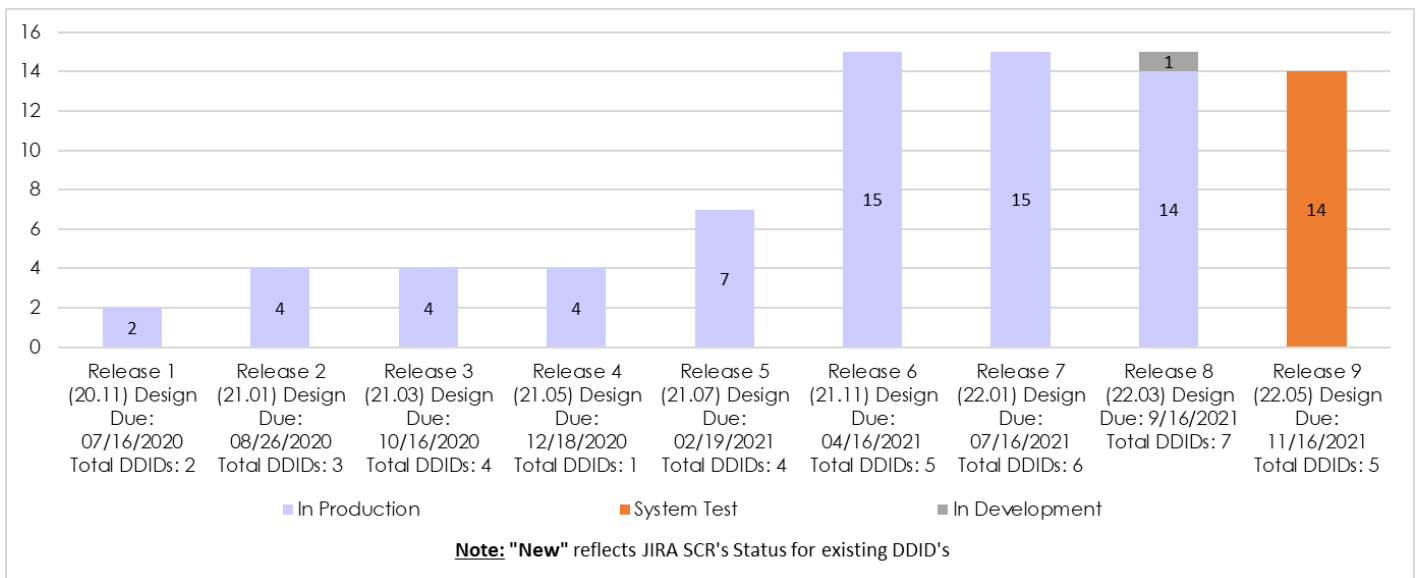
CalSAWS DD&I Project Phase

Weekly Status Report Period: March 28, 2022, to April 3, 2022

5.1.6 General Assistance/General Relief (GA/GR)

- ▶ General:
 - Provided the weekly status update and General Assistance/General Relief (GA/GR) release plan changes to the Consortium on March 29, 2022
 - Discussed the General Assistance/General Relief (GA/GR) Correspondence work products and design clarifications on March 29, 2022, and March 31, 2022
 - Discussed the General Assistance/General Relief (GA/GR) Correspondence web service design clarifications on March 30, 2022, and April 1, 2022
 - Discussed Gainwell System Test status on March 30, 2022
 - Completed the design, development, and assembly testing of the below 22.05 System Change Requests (SCRs)
 - Automated System test preparation of the below 22.05 System Change Requests (SCRs) is in progress
 - CA-233752 - DDID 2314 – FDS: GA GR Phase 5 Batch 1 - Reporting Rules and corresponding NOA Reasons
 - CA-229078 - GA GR EDBC Phase 5 Batch 3 - Negative Action, Manual EDBC
 - CA-226620 - DDID 2314/2319 – GA GR EDBC Phase 5 - Batch 2 Mandatory Program Requirements Rule

Figure 5.1.6-1 – GA/GR Design Difference Identifiers (DDID) Status

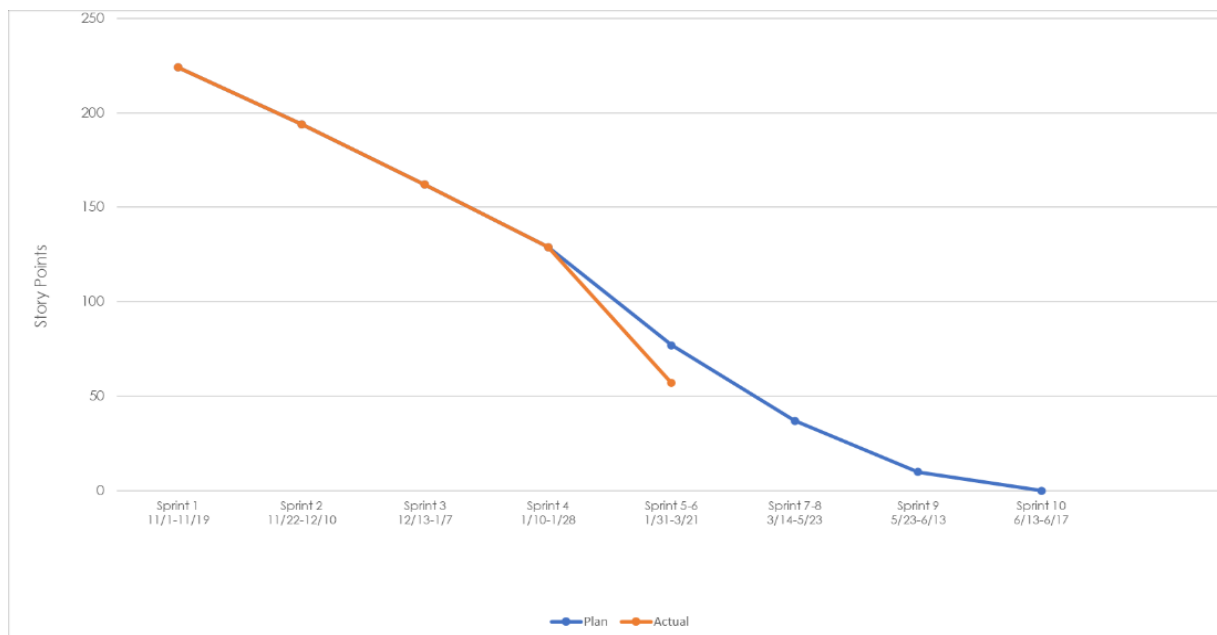


5.1.7 Case Purge

In July 2020, a team was formed to design, build, test, and deploy a Case Purge solution for C-IV and CalSAWS. This Purge functionality is based on the records retention policy approved by the CalSAWS Project Steering Committee in September 2019. The Purge team is using the Agile methodology for this effort and is deploying functionality to Production at the conclusion of each Sprint. This team is operating independently of the existing Design, Application Development, Training, and Test teams

- ▶ Continued design and development for Sprint features included in the 22.05 baseline System Change Requests (SCRs). This release includes the following items and will be deployed to Production with the 22.05 release on May 22, 2022:
 - Sprint 7 SCR CA-229308
 - Update Time Limit Aid Summary and Detail pages to pull data from retained tables in Read-Only mode
 - Update Deletion Model to include Residential and Receipt tables
 - Update CalSAWS application to validate and block CalHEERS referrals from linking to purged cases
 - Port Case Data Removal Completion Report into CalSAWS
 - Update BenefitsCal page to validate and remove links to purged cases
 - Sprint 8 SCR CA-229309
 - Update Case Re-Verification Batch to exclude CS (Child Protective Services) program for all Counties
 - Design CalSAWS Disaster Recovery Document Removal process
 - Update Exception and Trace logging
 - Update Stored Procedure to delete from Residential and Receipt tables
 - Include Verify Lawful Presence (VLP) records into Case Data Removal when CalSAWS cases are linked to Department of Health Services (DHS) removed cases
 - Create Data Change for OBIEE cleanup for Delete Track table

Figure 5.1.7-1 – Case Purge Burndown Chart



CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: March 28, 2022, to April 3, 2022

Table 5.1.7-1 – Planned Purge Sprints

SPRINT NUMBER	SPRINT DESCRIPTION
Sprint 1	Porting Case Summary page updates, Case Data Removal page updates
Sprint 2	Add Case Locking, Image View only
Sprint 3	Porting the Identification sweep logic, adding new Eligibility Determination Benefit Calculation/Recovery Account (EDBC/RA) Rules to Identification Sweeps, Porting Portable Document Format (PDF) Generation Process, Increasing Journal Portable Document Format (PDF) Character Limit
Sprint 4	Porting Case Deletion Logging process, adding new CalHEERS tables to Deletion Model, Remove Recovery Account Responsible Party tables from Deletion Model
Sprint 5	Porting Case Identification and Override Reports, Port Document Removal process to S3, Create Stored Procedure Database Change Requests (DBCRs), Schedule Batch for Journal Portable Document Format (PDF) Re-run
Sprint 6	Creating CalSAWS Re-Verification Batch, Updating Identification and Re-Verification logic to include new Recovery Account rules, Updating Document S3 storage service framework, Updating Identification Batch to exclude CS program
Sprint 7	Porting Time Limit Aid Summary page changes, Porting Case Completion Report, Updating Deletion Model to include Residential and Receipt tables, Updating CalSAWS page to validate and block CalHEERS referrals, Combining Document and Imaging removal process with Data Removal Batch, Updating Benefits Cal page to validate for removed cases during linkage
Sprint 8	Porting for Disaster Recovery Document Deletion, OBIEE Cleanup for Delete Track, Updating Batch to Verify Lawful Presence (VLP)
Sprint 9	Performance Environment Preparation and Execution
Sprint 10	Batch Scheduling, Case Purge Transition

5.1.8 Deliverable Management

Table 5.1.8-1 – Deliverable Status for Current Reporting Period

DEL #	DELIVERABLE NAME	STATUS
58	CalSAWS (CalWIN) UAT Readiness Report Milestone	<ul style="list-style-type: none"> Finalized and submitted the DDEL to the Consortium for review and feedback on March 25, 2022 Comments for the DDEL are due on April 5, 2022

5.2 Activities for the Next Reporting Period

- ▶ Continue drafting designs for Migration Impact System Change Requests (SCRs)
- ▶ Continue test execution for CalSAWS 22.03 Release

Deliverable Management

Table 5.2-1 – Deliverable Status for Next Reporting Period

DEL #	DELIVERABLE NAME	STATUS
58	CalSAWS (CalWIN) UAT Readiness Report Milestone	<ul style="list-style-type: none"> Receive comments for the DDEL on April 5, 2022 Begin developing the FDEL based on comments and feedback received on the DDEL

5.3 Deviations from Plan/Adjustments

- ▶ None for the reporting period

6.0 Conversion

6.1 Highlights of the Reporting Period

Table 6.1-1 – CalSAWS Conversion Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
6.1.1 C-IV Conversion	<ul style="list-style-type: none"> The 6 months of Post Go-Live Support for the converted C-IV Counties completed at the end of March 2022
6.1.2 CalWIN Conversion	<ul style="list-style-type: none"> GDS7 is on-schedule to deliver to the project on April 18, 2022, this converted data deliver includes On-schedule to deliver approx. 40 P1, P2, and P3/4 Defects with GDS#7. This is inclusive of the remaining Open P1 Defects as of April 1, 2022

6.1.1 C-IV Conversion

- ▶ Completed post go-live support for former C-IV Counties

6.1.2 CalWIN Conversion

- ▶ Continued Golden Data Set (GDS) 7 Epic
 - Continued to assess and prioritize converted data testing (CDT) items based on converted data testing (CDT) prioritization for Golden Data Set (GDS) delivery
 - GDS7 Epic is focused on 22.03, converted data test (CDT) defects, and General Assistance/General Relief (GA/GR)
 - Note: GA/GR total items include a large number Code Set and table mappings that have already been performed but required 22.03 to be fully tested and mappings validated

CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: March 28, 2022, to April 3, 2022

- ▶ Continued to triage converted data test (CDT) defects as they are created
- ▶ Golden Data Set (GDS) 6 remains on-schedule to deliver to the project on April 18, 2022

Table 6.1.2-1 – CalWIN Conversion Statistics Golden Data Set (GDS) 7 (March 2022 – April 2022)

GDS#7												
Sprint	Total - Deferred Items	Sprint Duration		Item Status								
				0%	25%	30%	50%	75%	5%	100%	100%	0%
				Not Started	Analysis & Mapping in Progress	Ready for Consortium Review	Build In Progress	Ready for AT	On Hold	Completed (Tested)*	CNR	Deferred
Overall	47	3/21/2022	4/8/2022	7	17	0	6	10	0	76	0	0
GDS#7 Bugfixes	18	3/21/2022	4/8/2022	7	6	0	2	1	0	2	0	0
GA/GR through 22.03	29	3/21/2022	4/8/2022	0	11	0	4	9	0	74	0	0
Hardening	none	4/8/2022	4/8/2022	0	0	0	0	0	0	0	0	0

6.1.3 Gainwell Technologies

- ▶ CalWIN Document Migration
 - Continued planning for delivery of all Client Correspondence (CC)
 - Continued delivery of Client Correspondence (CC) from CalWIN
 - Continued restoration of CC data and notices in offline storage

6.1.4 Ancillary Systems Conversion

- ▶ Continued to address issues found in production dataset size files. These files are necessary for CalWIN Core Conversion orchestration and integrations
- ▶ Facilitated exception reports review sessions with the Ancillary Counties to address questions and concerns

Table 6.1.4-1 – County Status by Ancillary System

COUNTY	COLLECTIONS	FRAUD	TASK MANAGEMENT
Contra Costa	Design and build completed Received production sized files	N/A	N/A
Placer	Design and build completed Received production sized files	Design and build completed Received production sized files	Design and build completed Received production sized files
Yolo	Design and build completed Received production sized files	N/A	N/A
Santa Clara	N/A	N/A	Design and build completed Received production sized files
Tulare	Design and build completed	N/A	N/A

CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: March 28, 2022, to April 3, 2022

COUNTY	COLLECTIONS	FRAUD	TASK MANAGEMENT
	Received production sized files		
Orange	Design and build completed Received production sized files	Design and build completed Received production sized files	Design and build completed Received production sized files
Santa Barbara	N/A	N/A	Design and build completed Received production sized files
Ventura	Design and build completed Received production sized files	N/A	N/A
San Mateo	Design and build completed Received production sized files	N/A	Design and build completed Received production sized files
Santa Cruz	Design and build completed Received production sized files	N/A	Design and build in-progress Received production sized files
Solano	Design and build completed Received production sized files	N/A	N/A
Alameda	Design and build completed Received production sized files	Design and build completed Received production sized files	N/A
Fresno	Design and build completed Received production sized files	N/A	N/A
Sonoma	Design and build completed Received production sized files	N/A	Design and build completed Received production sized files
Sacramento	N/A	Design and build completed Received production sized files	Design and build completed Received production sized files
San Francisco	Design and build completed Received production sized files	N/A	N/A
San Luis Obispo	Design and build completed Received production sized files	Design and build completed Received production sized files	N/A

CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: March 28, 2022, to April 3, 2022

Figure 6.1.4-1– Ancillary Systems Conversion Gantt Chart

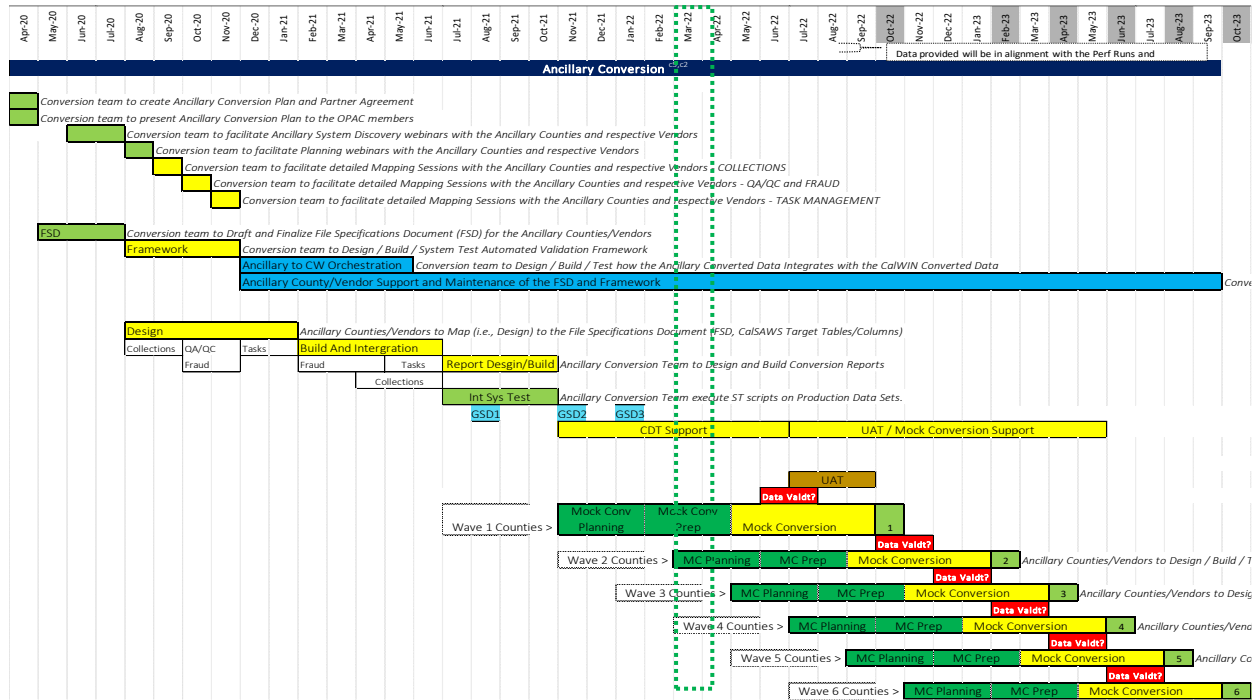


Table 6.1.4-2 – Ancillary Systems Conversion Milestones

FINISH	MILESTONE	MILESTONE DESCRIPTION	STATUS
July 2020	Project Kick-Off/Discovery Sessions	Team introductions and Project overview	Completed
August 2020	File Specification Document (FSD)	CalSAWS DB (structures) as Conversion Target	Completed
August 2020	Project Planning	Detailed walkthrough of the Project schedule and File Specification Document (FSD)	Completed
December 2020	Automation Framework Complete	Exception handling for Ancillary provided Data is ready for the Counties	Completed
February 2021	Design/Mapping Complete	All CalSAWS DB Targets (defined in FSD) have Source Mappings from Ancillary	Completed
July 2021	Build Complete	Development activities dependent Design Mapping are ready to Start (or are Completed)	Completed
January 2022	System Test Complete	System Test execution dependent on test scripts and Build Completed are ready to Start (or are Completed)	Completed
April 2022	Integration Test Complete	End-to-End Test execution dependent on test scripts and System Test	In progress

CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: March 28, 2022, to April 3, 2022

FINISH	MILESTONE	MILESTONE DESCRIPTION	STATUS
		Completed are ready to Start (or are Completed)	
August 2023	Mock Conversion Ancillary System Data Delivered	Counties to delivery Ancillary System Data to the CalSAWS Conversion team as a Pre-Requisite to begin Mock Conversions	Not started
August 2023	Wave 1 – 6 Mock Conversions	Simulated Cutover Activities dependent on Integration Test Completed are ready to Start (or are Completed)	Not started
August 2023	Wave 1 – 6 Mock Conversions Data Validation	Validation of Data (from Mock Conversion) are ready to Start (or are Completed)	Not started
October 2023	Wave 1 – 6 Conversion Cutovers	Execution of (live) Cutover Activities are ready to Start (or are Completed)	Not started

6.1.5 Gainwell Technologies

- ▶ CalWIN Document Migration
 - Continued planning for delivery of all Client Correspondence
 - Continued delivery of Client Correspondence from CalWIN
 - Continued restoration of CC data and notices in offline storage

6.1.6 Deliverable Management

Table 6.1.5-1 – Conversion Deliverable Status for Current Reporting Period

DEL #	DELIVERABLE NAME	STATUS
	None for the reporting period	

6.2 Activities for the Next Reporting Period

6.2.1 C-IV Conversion

- ▶ Continue to provide post go-live support for former C-IV Counties

6.2.2 CalWIN Conversion

- ▶ Complete Jira epics and issue aligned with Golden Data Set (GDS) Delivery schedule
- ▶ Continue Golden Data Set (GDS) 7 Epic
- ▶ Continue Converted Data Test (CDT) Support
- ▶ Continue Converted Data Delivery planning activities

CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: March 28, 2022, to April 3, 2022

6.2.3 Gainwell Technologies

- ▶ CalWIN Data Migration
 - Continue planning for future CalWIN extractions
- ▶ CalWIN Data Retention M&O
 - Continue planning for future data retention runs

6.2.4 Ancillary Systems Conversion

- ▶ Continue ongoing support for mapping and data extract activities on Ancillary Collections, Fraud, and Task Management
- ▶ Continue to update the Ancillary Systems file specifications documents (as needed)
- ▶ Continue System Test scenario for automation development

6.2.5 Deliverable Management

Table 6.2.5-1 – Conversion Deliverable Status for Next Reporting Period

DEL #	DELIVERABLE NAME	STATUS
	None for next reporting period	

6.3 Deviations from Plan/Adjustments

- ▶ None for the reporting period

7.0 CalWIN Functional Support

7.1 Highlights of the Reporting Period

Table 7.1-1 – CalSAWS CalWIN Functional Support Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
N/A	•

- ▶ Provided CalSAWS expertise at the Yolo County and Contra Costa County Process Change Inventory (PCI) Closeout sessions on March 28-April 1, 2022
 - Supported (including follow-ups), Yolo County Business Process Reengineering (BPR) To-Be Refactoring sessions include:
 - Fraud/Income and Eligibility Verification System (IEVS) and Appeals/Hearings
 - CalFresh
 - Fiscal
 - Inter-County Transfer (ICT)
 - Benefit Recovery and Collections
 - Resources, Valuables, and Service Arrangements
 - Quality Control (QC)
 - Employment Services
 - Supported (including follow-ups), Contra Costa County Business Process Reengineering (BPR) To-Be Refactoring sessions include:
 - General Assistance (GA) and GA Employment Services
 - Inter-County Transfer (ICT), Income and Eligibility Verification System (IEVS), and Fraud
 - Quality Assistance/Quality Control (QA/QC) and Change Reported
 - Service Arrangements and Supplemental Security Income (SSI) Advocacy
 - Fiscal and State Reports
 - Caseload and Lobby
 - Appointments
 - Conducted daily check-in's and debriefs to provide additional feedback
- ▶ Supported improving CalWIN County Sandbox by providing a full case list for additional select Counties on March 28, 2022
- ▶ Supported Contra Costa County – Caseload Management discussion to address County concerns related to caseload management on March 28, 2022
- ▶ Attended Weekly Touchbase on Work Plan/Checklist Activities on March 31, 2022 to coordinate CalWIN Readiness Checklist items and activities

CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: March 28, 2022, to April 3, 2022

7.2 Activities for the Next Reporting Period

- ▶ Prepare for Change Discussion Guide Working Session on April 4, 2022
- ▶ Prepare for CalWIN County CalSAWS Request for Information (CRFI) - Opt In/Out Revalidation for CalWIN on April 5, 2022
- ▶ Prepare for the Weekly Touchbase on Work Plan/Checklist Activities on April 6, 2022 to support and coordinate CalWIN Readiness Checklist items and activities
- ▶ Prepare for County Preparation Planning Working Session on April 7, 2022 to outline readiness items that Counties need to complete during the County Preparation Phase between 1A and 1B go-lives
- ▶ Continue to prepare for Yolo County and Contra Costa County Process Change Inventory (PCI) Closeout Sessions on April 4-8, 2022
 - Upcoming Yolo County Business Process Reengineering (BPR) To-Be Refactoring sessions include:
 - Fraud/Income and Eligibility Verification System (IEVS) and Appeals/Hearings
 - Valuables, Resource Databank (RDB), Service Arrangements
 - Re-Evaluation (RE), Print Warrants, Electronic Benefits Transfer (EBT) Issuance
 - Adoption Assistance Program (AAP), Kinship Guardian Assistance Payment (Kin-Gap)
 - Inter-County Transfer (ICT)
 - Upcoming Contra Costa County Business Process Reengineering (BPR) To-Be Refactoring sessions include:
 - Employment Services (ES), Child Care
 - Re-Evaluation (RE)
 - Valuables, Resources (RDB), Service Arrangements, Print Warrants, Rush Electronic Benefits Transfer (EBT)
 - Fraud/Income and Eligibility Verification System (IEVS)
 - Conduct daily check-in's and debriefs to provide additional feedback

7.3 Deviations from Plan/Adjustments

- ▶ None for the reporting period

8.0 Appendices

Appendix A – CalSAWS Deliverable Summary

Appendix B – CalSAWS Migration Work Plan Summary

Appendix C – CalSAWS DD&I Project Gantt Chart

Appendix D – CalSAWS Project Risks and Issues

Appendix E – OBIEE and State & Management Master Inventory

