CalSAWS Quality Assurance Weekly Status Report

Reporting Period: May 30, 2022 to June 5, 2022

Table of Tables

1.0   Quality Assurance

1.1   CalSAWS Weekly Status Agenda Topics

Table 1-1 – CalSAWS Quality Assurance Status Agenda Topics

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
QA PMO	• Continued June JPA Conference Planning • Assisted with creation of Risk 274 Fiscal Reports Reconciliation process and defect resolution • Participated in CalSAWS/CalWIN Executive Placer County meeting on May 31, 2022
QA Technical	• Assisted with creation of Risk 272 CalWIN County POP Location Changes and 273 Hardware Supplier Shortages. • Risk 273 was updated for June 2 early arrival latest orders. Risk will remain open until all equipment is received and installed. • Submitted recommendation for Imaging SLA updates • Submitted recommendation for Gainwell Central Print SLA updates
QA Functional	• Participated in 1A (County Prep) Mock Conversion June 4 - 6, 2022 • Participated in Stage Gate Report reviews and requested new action items for Risk 263 to monitor defects on the reports • Participated in the CDT Exit criteria meeting
QA Test	• CalSAWS Release 22.07 Test execution in progress with 12% execution rate and 9% pass rate • BenefitsCal Release 4 test preparation complete and test execution starting this week • CDT Independent Test is slightly behind schedule with 85% execution and 73% pass rate (Risk 263) • UAT Script Development is 77% complete with group 1 scripts on track and group 2 scripts are behind schedule (Risk 271)
QA Implementation	• Participated in Deloitte DEL 10 – Implementation Support Plan DDEL Submission discussion and revised dates • Completed draft framework document for Wave 1 Change Discussions and participated in planning discussions • Participated in risk mitigation steps for Risks 262 and 270

1.2   Deliverables Management

Table 1-2 – Overall Summary of CalSAWS DD&I Deliverable Status

DEL #	DELIVERABLE NAME		STATUS
3.36	QA Monthly Status Report – June 2022	🟢	• Submit FDEL by July 5, 2022
4.36	QA Work Plan – June 2022	🟢	• Submit FDEL by July 5, 2022
7.36	QA Test Monthly Report – June 2022	🟢	• Submit FDEL by July 5, 2022
10.07	Quarterly QA Security Report	🟢	• Submit DDEL by June 28, 2022
12.36	Assessment of CalSAWS Migration Work Plan Update – June 2022	🟢	• Submit FDEL by June 20, 2022
42	Assessment of CalSAWS (CalWIN) UAT Readiness Report/Milestone	🟢	• Submitted FDEL on June 1, 2022 • Approval expected by June 7, 2022
71.06	ClearBest Performance Report - May 2022	🟢	• Submit FDEL by June 15, 2022
72.02	QA Monthly Status Report – ARPA – June 2022	🟢	• Submit FDEL by July 5, 2022

Table 1-3 – Overall Summary of OCAT Deliverable Status

DEL #	DELIVERABLE NAME		STATUS
14.20	**OCAT -** QA Monthly Status Report (OCAT) – June 2022	🟢	• Submit FDEL by July 5, 2022
WP-1.1	**OCAT -** System Security Plan - 2022 Update (Comments Only)	🟢	• Submit DDEL comments by July 12, 2022

[1] Status: Red: Behind schedule and requires escalation; **Amber:** Potential delay/monitor with no material schedule impact; **Green:** On schedule, performing as planned

Table 1-4 – Overall Summary of BenefitsCal Deliverable Status

DEL #	DELIVERABLE NAME		STATUS
WP-6.06	**BenefitsCal –** General System Design (GSD) Update Release 4.1.5	🟢	• Submitted DDEL comments on June 3, 2022 • Submit FDEL comments by June 23, 2022
WP-26.08	**BenefitsCal –** CX Monthly Report – May 2022	🟢	• Submit DDEL comments by June 14, 2022
WP-27.04	**BenefitsCal –** Monthly M&O Report – May 2022	🟢	• Submit DDEL comments by June 14, 2022
WP-28.02	**BenefitsCal –** Work Plan Monthly Updates – May 2022	🟢	• Submit FDEL comments by June 10, 2022
WP-29.02	**BenefitsCal –** Monthly Status Report – May 2022	🟢	• Submit FDEL comments by June 10, 2022
WP-34	**BenefitsCal –** Portal Implementation Complete Report and Final Acceptance - LA County	🟢	• Submit DDEL comments by June 13, 2022
WP-35	**BenefitsCal –** Mobile App Implementation Complete Report - LA County	🟢	• Submit DDEL comments by June 13, 2022

Table 1-5 – Overall Summary of CalWIN Implementation Deliverable Status

DEL #	DELIVERABLE NAME		STATUS
59.17	**CalWIN Implementation** - Assessment of CalWIN Implementation Migration Work Plan Update - May 2022	🟢	• Submit FDEL by June 10, 2022
60	**CalWIN Implementation** – Assessment of CalWIN Business Processing Re-engineering (BPR) Plan	🟢	• Submit San Mateo DDEL comments by June 24, 2022
62	**CalWIN Implementation** – Assessment of CalWIN Master Training Plan and Monthly Updates	🟢	• Submit DDEL by June 13, 2022

63	**CalWIN Implementation** – Assessment of CalWIN County-Specific Training Plans	🟢	• Submit DDEL for Placer, Contra Costa, and Yolo counties by June 13, 2022. (Note: Contra Costa is still included for this DDEL)
64	**CalWIN Implementation –** Assessment of CalWIN Implementation Support Plan	🟢	• Submit DDEL by July 5, 2022
WP-2	**CalWIN Implementation –** Assessment of CalWIN Change Discussion Guides	🟢	• Submit DDEL comments for Santa Clara, Tulare, and Contra Costa Wave 2 counties by July 11, 2022
WP-58.05	**CalWIN Implementation –** CalWIN Implementation Support and Requirements Traceability Matrix - Q5	🟢	• Submit FDEL comments by June 10, 2022

1.3   Highlights for the Reporting Period

1.3.1   Project Management
- ► Participated in CalSAWS/CalWIN Executive Placer County meeting on May 31, 2022
- ► Participated in CalSAWS Section Directors' meeting on May 31, 2022
- ► Participated in Imaging Migration meeting on May 31, 2022
- ► Participated in CalWIN Implementation Leadership meetings on June 1 and 3, 2022
- ► Participated in June JPA Planning meeting on June 2, 2022
- ► Attended Review of Screenshare Requirement for BenefitsCal on June 3, 2022

1.3.2   Technical
- ► Participated in Consortium FinOps meeting on May 31, 2022
- ► Participated in DBCR/CTCR Review meetings on May 31, 2022
- ► Participated in App Dev meeting on May 31, 2022
- ► Participated in the System Change Review Board (SCRB) meeting on May 31, 2022
- ► Participated in Tech Change Advisory Board (CAB) meeting on June 1, 2022
- ► Participated in Tech Change Advisory Board (CAB) meeting on June 1, 2022
- ► Reviewed Remediation Plan for Managed County Power on June 1 and 2, 2022
- ► Participated in CalSAWS Weekly Leadership meetings June 1 and 3, 2022
- ► Participated in a Network Readiness Review on June 3, 2022
- ► BenefitsCal
  - o Participated in Application Transfer meetings
  - o Continued BenefitsCal Service Management ticket review
  - o Participated in BenefitsCal Operation Review on May 31, 2022
- ► Batch
  - o Participated in Batch Performance Checkpoint meeting on June 1, 2022
  - o Participated in Batch Weekly Roundup meeting on June 2, 2022
- ► CalWIN
  - o Participated in 1B CalWIN Cutover Table Read on May 31, 2022
  - o Participated in CalWIN Wave 2 Technical Point of Contact (TPOC) meeting on June 1, 2022
  - o Participated in CalWIN Wave 1 TPOC meeting on June 2, 2022
  - o Participated in CalSAWS UAT Participant Test Environment access meetings
- ► Central Print
  - o Participated in CalSAWS Central Print meeting on June 1, 2022
  - o Submitted recommendation for Consortium to review and approve the Gainwell Central Print Service Level Agreement changes on June 1, 2022
- ► Contact Center
  - o Participated in San Bernardino CSC Support meeting on May 31, 2022
  - o Participated in CalSAWS: Ventura Contact Center IVR Session on May 31, 2022
  - o Participated in Los Angeles County CalSAWS Contact Center – Additional Discussions on May 31, 2022
  - o Participated in Santa Barbara IVR Contact Center Design Session on June 1, 2022
  - o Participated in Los Angeles County Contact Center Solution IT Networking Discussions on June 2, 2022
- ► General Assistance/General Relief (GA/GR)

- o Participated in CalWIN GA/GR Client Correspondence Discussion on May 31, 2022
- ► Security
  - o Participated in weekly Security review on June 2, 2022
  - o Participated in OCAT SSP Review and Discussion on June 3, 2022
  - o Continued review for ClearBest Quarterly Security Report 10.07 deliverable
- ► Service Management
  - o Continued review for updates to a summary of CalSAWS Local Repair support
  - o Initiated Service Management Local Repair Dashboard review and access

1.3.3 Imaging

- ► Participated in Imaging Migration status meeting on May 31, 2022
- ► Assisted in revising an Imaging Service Level Agreement and submitted the draft to Consortium on June 3, 2022

1.3.4 Functional

- ► M&O
  - o Attended CalSAWS Medi-Cal CMSP Committee on June 1, 2022
  - o Attended Contra Costa AWS weekly meetings
  - o Attended State and Fiscal reports bi-weekly meeting
  - o Attended JAD sessions for:
    - ▪ CR 114946 - Consumer Document Upload
    - ▪ CR 205510 - Renewals BOTs
  - o Attended Design discussions for:
    - ▪ CR 195945 - Design Change Request (DCR) for Release 23.02
  - o Reviewed sixty-nine (69) design documents. The QA Team targets Critical and High priority designs for review and other SCRs at the Consortium's direction.

Table 1-6 – Weekly M&O SCR Updates

Release	SCRs in QA Review
RWR	8
20.07	1
21.07	3
21.11	1
22.03	12
22.05	16
22.06	5
22.07	9
22.09	3
22.11	6
Other	5
Grand Total	**69**

► Conversion
  ○ Participated in the Conversion Updates for the ISS Work plan. Escalated structural and content issues within the Cutover Section brought on by integration issues
  ○ Participated in the Wave 2 - 6 County Data Validation and Process Sim environment discussion
  ○ Participated in the CDT Exit criteria meeting on May 31, 2022
  ○ Participated in the CalWIN 1B Cutover Table Read on May 31, 2022
  ○ Participated in CalWIN Conversion and Change Management meeting on Tuesday May 31, 2022
  ○ Facilitated discussion of ISS Requirement TR-34 plan and approach on June 2, 2022
  ○ Participated in the ISS Work plan Table Read on June 2, 2022
  ○ Participated in Stage Gate Report reviews on June 3, 2022. Requested that actions items be added to Risk 263 to monitor outstanding defects on the reports
  ○ Participated in 1A (County Prep) Mock Conversion June 4 - 6, 2022
► County Data Validation (CDV)
  ○ Conducted final script reviews
  ○ Planned for Wave 2 - 6 environment discussions and training
  ○ Created materials for the JPA Annual Conference
  ○ Updated the CDV Kick-Off Presentation deck
  ○ Continued planning for CDV execution, management, and triage support
► General Assistance/General Relief (GA/GR)
  ○ Monitored Design completion for 22.07 and reviewed list of SCRs for 22.09
  ○ Participated in renewed discussions on GA/GR M&O processes
► CalSAWS Case Purge
  ○ Tracked CalSAWS Purge sprint activities and conducted validations
► Fiscal
  ○ Reviewed CalSAWS State and Fiscal Reports – Enhanced Weekly Communication

1.3.5 BenefitsCal
► Attended Daily Transaction Failures Meetings
► Participated in twice weekly Production and M&O meetings
► Participated in BenefitsCal Operation Review weekly meeting
► Participated in BenefitsCal Defects and Activities weekly meeting
► Participated in BenefitsCal Scope Review of Upcoming Releases Requiring Partner Coordination weekly meeting
► Monitored BenefitsCal Release 3.2 Scope and prepare for QA verification activities
► Conducted review and submit comments for DDEL 05.06 Portal General System Design - Release 4.1.5 (ARPA)
► Conducted review for DDEL 08.01 Portal Implementation Complete Report & Final Acceptance - LA County
► Conducted review for DDEL 11.01 Mobile Implementation Complete Report - LA County

1.3.6 Test
► CalSAWS Release 22.07 testing activities
  ○ Completed test preparation activities

- ○ Began execution of Independent Test scripts
- ○ Continued QA Review of System Test scripts

Table 1-7 – 22.07 Independent Test Progress

Test Cycle	Total Scenarios	Not Executed	In Progress	Passed	Failed	Blocked
22.07 - ClearBest QA Independent Test Results	296	88% (259)	1% (4)	9% (27)	2% (6)	0% (0)
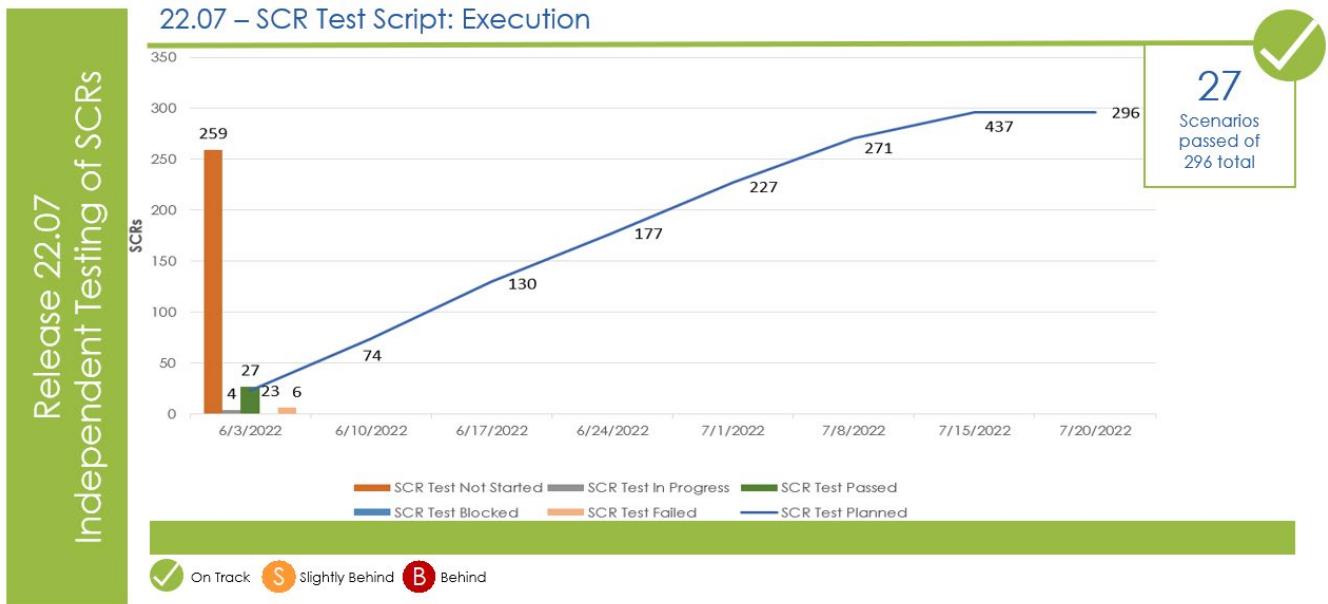
► CalWIN CDT – Functional Testing activities
- ○ Continued CalWIN CDT Test Execution

Table 1-8 – CalWIN CDT Independent Test Progress

Test Cycle	Total Scenarios	Not Executed	In Progress	Passed	Failed	Blocked
CalWIN CDT – ClearBest QA Independent Test Results	80	15% (12)	0% (0)	73% (58)	12% (10)	0% (0)

CalWIN CDT - Independent Test Script: Execution

58 Scenarios passed of 80 total
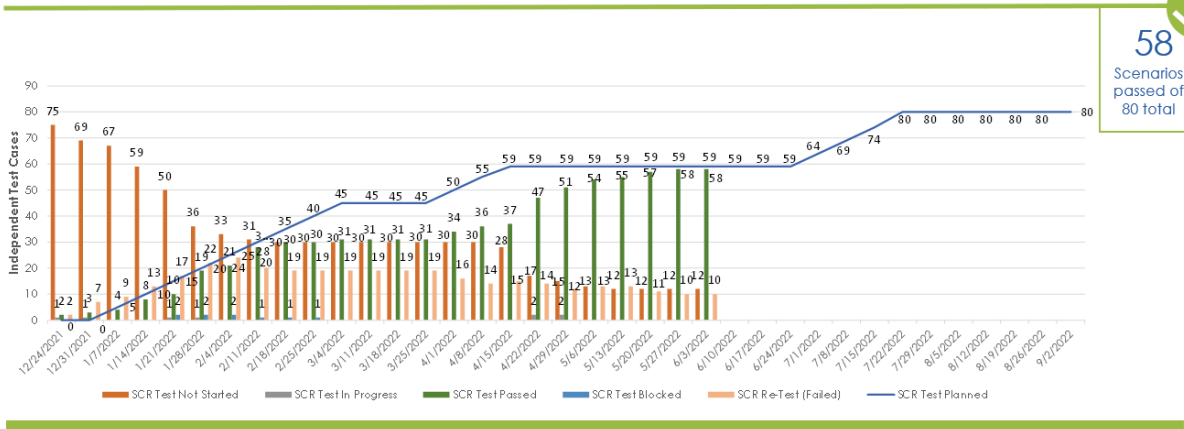
► BenefitsCal Activities
  ○ Continued to monitor open defects
  ○ Completed Independent Test Execution for BenefitsCal Monthly Release 3.1
  o Completed test script development for Major Release 4.0
  ○ Participated in weekly Defect and Activities call on May 31, 2022
  ○ Participated in bi-weekly M&O calls on May 31 and June 1, 2022
► Other Consortium Support Test Activities
  ○ Monitored test support for priority releases
  ○ Participated in the CAlSAWS 3x Weekly Leadership Meeting: CalWIN Implementation meetings
  ○ Participated in CDT Exit Criteria follow-up meeting on May 31, 2022
  ○ Participated in Integrated Test Team meeting on May 31, 2022
  ○ Participated in GA/GR Combined Testing meetings on May 31 and June 2, 2022
  ○ Participated in CDT Exit Criteria follow up with Accenture and Consortium release teams on May 31, 2022
  ○ Participated in Kick Off: Release 22.07 Readiness meeting on June 1, 2022
  ○ Participated in GA/GR Weekly System Test Status Call on June 1, 2022
  ○ Participated in Weekly Test Touch point meeting on June 1, 2022
  ○ Participated in Table Read - Work Plans meeting on June 2, 2022
► CalWIN UAT
  ○ Uploaded and distributed weekly LMS status report on May 31, 2022
  ○ Facilitated UAT GA/GR Script Development touchpoint on May 31, 2022
  ○ Facilitated UAT Optional GA/GR Script Writing Review on May 31 and June 2, 2022
  ○ Facilitated CalSAWS UAT Environment Access - Santa Cruz on May 31, 2022
  ○ Facilitated CalSAWS UAT Environment Access - Sonoma on May 31, 2022
  ○ Facilitated CalSAWS UAT Environment Access - Placer on May 31, 2022
  ○ Facilitated UAT daily check points on May 31 - June 3, 2022
  ○ Facilitated UAT planning meetings on June 1, 2022
  ○ Facilitated CalSAWS UAT Environment Access - Sacramento June 1, 2022
  ○ Facilitated CalSAWS UAT Environment Access - Ventura June 1, 2022
  ○ Facilitated CalSAWS UAT Environment Access - Yolo June 1, 2022

○ Submitted ClearBest #42 FDEL Assessment of CalSAWS (CalWIN) UAT Readiness Report/Milestone on June 1, 2022
○ Facilitated CalSAWS UAT Environment Access - Fresno June 2, 2022
○ Facilitated CalSAWS UAT Environment Access - Orange June 2, 2022
○ Facilitated a Jira tool Demo with Consortium Release and Deloitte Process Simulation team on June 2, 2022
○ Completed hands on Training materials for group 1
○ Configured Jira updates for UAT Execution
○ Updated How To materials for Execution – How To execute a Script
○ Updated How To materials for Execution – How To triage a Level 1 Finding
○ Managed and monitored UAT Script development
○ Monitored the UAT CalSAWS mailbox

Table 1-9 – UAT Test Scenario Development Process

Test Cycle	Total	Not Started	In Progress	Completed
CalSAWS CalWIN UAT	1,081	22% (236)	1% (12)	77% (833)
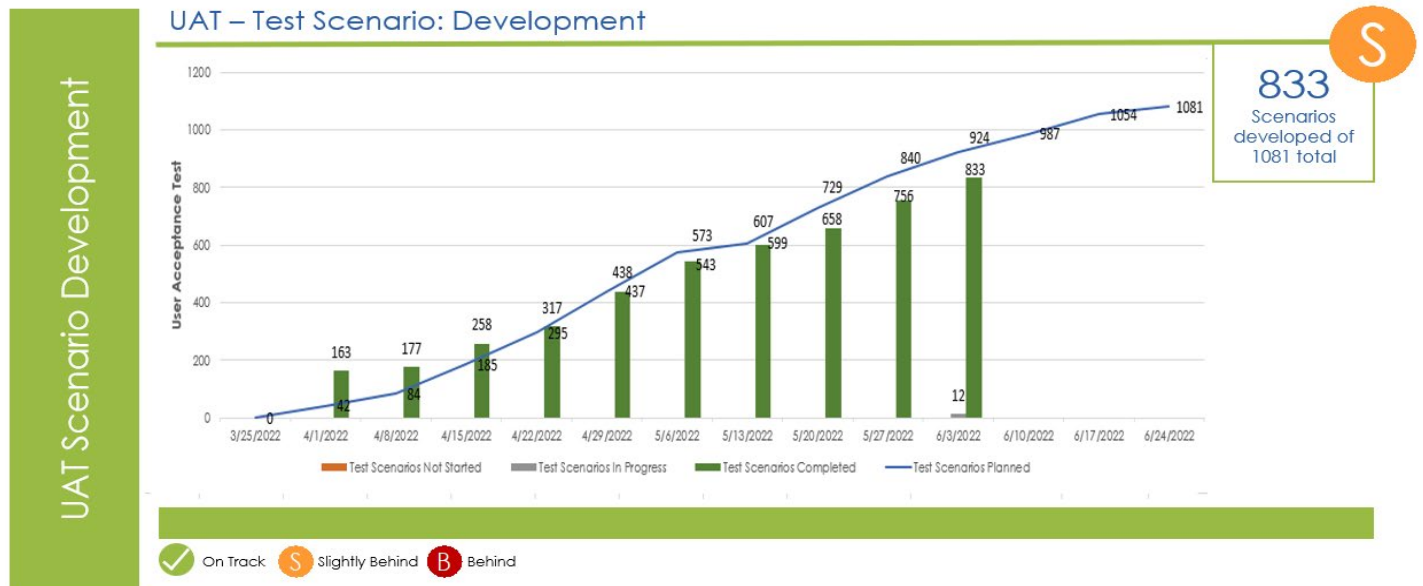
1.3.7 Implementation
► CalSAWS Maintenance and Operations (M&O)
○ Participated in weekly Training Touchpoint meeting
○ Closed T+3W LA County Imaging Change Readiness Survey
► CalWIN Implementation Support Services (ISS)
○ Participated in weekly CalWIN ISS Management meetings
○ Participated in thrice weekly leadership meetings for the CalWIN Implementation
○ Participated in weekly Customer Engagement/ISS Weekly Touchbase
○ Participated in weekly Implementation Management meeting
○ Participated in weekly CalWIN ISS Training Touchpoint
○ Participated in weekly CalWIN Conversion and Change Management meeting

- Conducted weekly Implementation Team Meeting
- Participated in Deloitte DEL 10 – Implementation Support Plan DDEL Submission discussion and revised dates
- Participated in San Francisco and Sonoma BPR Sessions and Daily Debriefs
- Conducted Child Welfare Services system demonstrations for San Francisco BPR sessions
- Participated in 1B CalWIN Cutover Table Read
- Planned for Wave 1 Change Discussions
- Completed draft framework document for Wave 1 Change Discussions
- Participated in CalSAWS Wave 1 Configuration Kick Off
- Reviewed/refined JPA Member Conference Breakout outlines with Implementation, OCM, and Training teams
- Submitted outlines for June 2022 JPA Member Conference Breakouts: B4 OCM and Training Session, B5 Post Implementation Support Session
- Conducted June Global IPOC meeting
- Participated in Change Discussion Framework meetings
- Supported Work Plan and Readiness Checklist Walk Through for Ventura County
- Participated in Work Plan Table Read
- Participated in County Prep Phase Planning working sessions
- Participated in County Prep Metrics discussion
- Participated in Wave 1 TPOC meeting
- Submitted RMG updates for Risk 262 and 270
- Participated in County Readiness Dashboard Walk Through
- Reviewed and provided feedback on County Readiness Dashboard
- Planned for Education Sessions for the County Prep Phase
- Reviewed OCM slides for June JPA Breakout B4 OCM and Training session
- ► Release Management
  - Analyzed WBT SCR changes and provide feedback
- ► Special Projects
  - Participated in Web Portal Strike Team
  - Participated in Communications Strike Team
  - Planned for next ERG AAPI Meeting - August

1.3.8 OCAT
- ► Discussed schedule and approach to work and review effort for the upcoming OCAT System Security Plan (SSP).
- ► Began reviewing interim draft submissions of the OCAT System Security Plan (SSP).

1.4 Activities for the Next Reporting Period

1.4.1 Project Management
- ► Continue June JPA Conference Planning
- ► Participate in Status Update for CalACES/C-IV Final Acceptance on June 6, 2022
- ► Participate in CalWIN Implementation Leader meetings on June 6, 8, and 10, 2022
- ► Participate in Region 5 July Management Site Visit Agenda Review on June 7, 2022
- ► Participate in June JPA Planning Walkthrough on June 7, 2022

- ► Participate in CalSAWS Section Directors' meeting on June 7, 2022
- ► Participate in Imaging Migration meeting on June 7, 2022
- ► Present QA Status update at CalSAWS IT Report meeting on June 8, 2022
- ► Participate in IV&V / PMO and QA Bi-weekly meeting on Jun 10, 2022

1.4.2   Technical
- ► Participate in CalSAWS Weekly Leadership meetings
- ► Participate in Consortium FinOps meeting on June 7, 2022
- ► Participate in DBCR/CTCR Review meetings on June 7, 2022
- ► Participate in App/Dev meeting on June 7, 2022
- ► Participate in Tech Change Advisory Board (CAB) meeting on June 8, 2022
- ► Participate in Environment Management Review meeting on June 9, 2022
- ► Participate in CalSAWS Architecture meeting om June 9, 2022
- ► Participate in CalSAWS Performance Report Meeting on June 9, 2022
- ► Participate in a Network Readiness Review on June 10, 2022
- ► BenefitsCal
  - ○ Participate in Application Transfer meetings
  - ○ Participate in BenefitsCal Operation Review on June 7, 2022
- ► Batch
  - ○ Participate in Batch Performance Checkpoint meeting on June 8, 2022
  - ○ Participate in Batch Weekly Roundup meeting on June 9, 2022
- ► CalWIN
  - ○ Participate in Table Talk Meetings
  - ○ Participate in CalSAWS UAT Participant Test Environment access meetings
  - ○ Participate in CalWIN Waves 2 – 6 County Data Validation Cost Estimate Review meeting on June 8, 2022
  - ○ Participate in CalWIN Wave 3 TPOC meeting on June 8, 2022
  - ○ Participate in CalWIN Wave 1 TPOC meeting on June 9, 2022
- ► Central Print
  - ○ Participate in CalSAWS Central Print Status meeting on June 6, 2022
  - ○ Participate in CalSAWS Central Print Partner meeting on June 8, 2022
- ► Contact Center
  - ○ Participate in Orange Contact Center Discussion on June 6, 2022
  - ○ Participate in Contact Center Management Conference Call on June 6, 2022
  - ○ Participate in Ventura Contact Center IVR Discovery Session on June 7, 2022
  - ○ Participate in San Bernardino Enhanced Contact Center Control Panel meeting on June 7, 2022
  - ○ Participate in LA County Contact Center Sessions on June 7, 2022
  - ○ Participate in San Mateo IVR Contact Center Design Meeting on June 7, 2022
  - ○ Participate in Solano IVR Contact Center Design Meeting on June 8, 2022
  - ○ Participate in Santa Barbara IVR Contact Center Design Session on June 8, 2022
  - ○ Participate in Yolo IVR Contact Center Migration Discussion on June 8, 2022
  - ○ Participate in San Diego IVR Contact Center Design Meeting on June 9, 2022
  - ○ Participate in Santa Cruz IVR Contact Center Design Meeting on June 9, 2022
  - ○ Participate in LA Contact Center Training Discussions on June 9, 2022

- o Participate in LA Contact Center Solution IT Networking Discussions on June 9, 2022
- ► General Assistance/General Relief (GA/GR)
  - o Participate in GA/GR M&O Process Discussion on June 6, 2022
  - o Participate in GA/GR Client Correspondence discussion June 7, 2022
- ► Security
  - o Participate in Cloud Checker Compliance review meetings on June 6, 2022
  - o Participate in 22.07 Security Committee Meeting internal review on June 6, 2022
  - o Participate in weekly Security review on June 9, 2022
  - o Participate in Security Operations meeting on June 10, 2022
- ► Service Management
  - o Participate in ServiceNow status meeting on June 9, 2022
  - o Continue collaboration with Consortium and Accenture on CalSAWS Local Repair service ticket maintenance and dispatch delivery activities

1.4.3 Imaging
- ► Participate in Imaging Migration status meeting on June 7, 2022
- ► Continue to review Imaging activities for LA with the review of Change requests, defects, and configurations.
- ► Continue reviewing/testing Defects and SCRs

1.4.4 Functional
- ► M&O
  - o Participate in CalSAWS GA/GR Automated EDBC/CC Solution SCR Committee Meeting June 7, 2022
  - o Participate in CalSAWS - CalWORKs/CalFresh Committee meeting on June 8, 2022
  - o Attend State and Fiscal reports bi-weekly meeting
  - o Attend JAD sessions for:
    - CR 114946 - Consumer Document Upload
    - CR 202230 - Build Back Better Plan - Administration 2021 Changes (Phase 1)
    - CR 186216/186218 CalWIN Conversion to CalSAWS Wave 2 & Wave 3
    - CR 173678 - Medicare Coverage Dates
- ► Conversion
  - o Participate in Wave 2 - 6 County Data Validation and Process Sim environment discussion on June 8, 2022
  - o Attend CalWIN Cutover Table Read on June 9, 2022
  - o Participate in Mock Cutover 1B June 11 – 16, 2022
- ► County Data Validation (CDV)
  - o Facilitate discussion for CDV Waves 2 - 6 County WBT processes on June 7, 2022
  - o Meet with Accenture Team to discuss Jira updates to support CDV
  - o Conduct connectivity validation with county participants on June 8 - 9, 2022
  - o Conduct CDV Kick-Off Dry Run on June 10, 2022
  - o Continue planning for Kickoff, execution, and logistics
  - o Finalize presentations for the Kick-Off meeting and June JPA Conference
- ► General Assistance/General Relief (GA/GR)
  - o Monitor design completion for GA/GR SCRs
  - o Monitor SCR creation for GA/GR Fiscal Reports
- ► Contact Center

- ○ Participate in weekly Contact Center Test Automation Cross Team call
- ► Case Purge
  - ○ Track CalSAWS Purge sprint activities and conduct validations

1.4.5 BenefitsCal

- ► Monitor Release 5 CalSAWS dependencies and the prioritization of partner SCRs
- ► Review Release 4 proposed enhancements
- ► Attend the CRFI 22-042 CalWIN BenefitsCal Options Demonstration meeting on June 6, 2022
- ► Attend the Self-Service Portal Committee meeting on June 7, 2022
- ► Attend the Release 3.0: go-live issues - RCA & next steps meeting on June 8, 2022
- ► Attend the BenefitsCal - ForgeRock Design Discussion - New User Profile (FN-146) meeting on June 9, 2022
- ► Attend Daily Transaction Failures Meetings
- ► Participate in twice weekly Production and M&O meetings
- ► Participate in BenefitsCal Operation Review weekly meeting
- ► Participate in BenefitsCal Defects and Activities weekly meeting
- ► Participate in BenefitsCal Scope Review of Upcoming Releases Requiring Partner Coordination weekly meeting
- ► Conduct review and submit comments for DDEL 08.01 Portal Implementation Complete Report & Final Acceptance - LA County
- ► Conduct review and submit comments for DDEL 11.01 Mobile Implementation Complete Report - LA County
- ► Conduct reviews for monthly deliverables:
  - ○ DWP CX Monthly – May 2022 Report
  - ○ DWP Monthly M&O – April 2022 Report
  - ○ FWP BenefitsCal Monthly Status Report – May 2022

1.4.6 Test

- ► CalSAWS Release 22.07
  - ○ Continue execution of Independent Test scripts
  - ○ Continue QA Review of System Test scripts
- ► CalSAWS Converted Data Testing – Functional Testing activities
  - ○ Continue test execution activities
- ► BenefitsCal Activities
  - ○ Start execution of Major Release 4.0 test activities
  - ○ Participate in Operations and M&O meeting on June 6 and 7, 2022
  - ○ Participate in Weekly Defects and Activities meeting on June 7, 2022
  - ○ Monitor open production defects
- ► Other Consortium Support Test Activities
  - ○ Monitor test support for priority releases
  - ○ Participate in a Breakout Sessions B3-UAT/PS/CDV – Review and consolidate presentation materials on June 6, 2022
  - ○ Participate in CCCV Strike Team on June 6, 2022
  - ○ Participate in Integrated Test Team meeting on June 7, 2022
  - ○ Participate in GA/GR Combined Testing Check-In meetings on June 7 and 9, 2022
  - ○ Participate in GA/GR Weekly System Test Status Call on June 8, 2022
  - ○ Participate in Weekly Test Touch point meeting on June 8, 2022

- o Participate in Table Read - Work Plans meeting on June 9, 2022
- o Participate in CalSAWS – State and Fiscal Reports meeting on June 9, 2022
- ► CalWIN UAT
  - o Upload and distribute weekly LMS status report on June 6, 2022
  - o Facilitate UAT planning meetings on June 6 and 8, 2022
  - o Facilitate UAT GA/GR Script Development touchpoint on June 7, 2022
  - o Facilitate UAT daily check points on June 7 - 10, 2022
  - o Facilitate CalSAWS CalWIN UAT Group 1 facilitated webinar and hands-on training-Lobby Management June 8, 2022
  - o Facilitate CalSAWS CalWIN UAT Group 1 facilitated webinar and hands-on training-Child Care June 8, 2022
  - o Facilitate CalSAWS CalWIN UAT Group 1 facilitated webinar and hands-on training-CalWORKs/CF/Resource Databank June 9, 2022
  - o Facilitate CalSAWS CalWIN UAT Group 1 facilitated webinar and hands-on training-WTW, FSET, Non-FC Resource Databank June 9, 2022
  - o Continue to build out Jira for UAT Execution
  - o Finalize How to materials for Execution – How to execute a Script
  - o Finalize How to materials for Execution – How to triage a finding Level 1
  - o Complete UAT Execution scheduled and assign scenarios
  - o Manage and monitor UAT Script development
  - o Monitor the UAT CalSAWS mailbox

1.4.7 Implementation
- ► CalSAWS Maintenance and Operations (M&O)
  - o Participate in weekly Training Touchpoint meeting
  - o Participate in T+3W LA County Imaging Change Readiness Survey Analysis discussion
- ► CalWIN Implementation Support Services (ISS)
  - o Participate in weekly CalWIN ISS Management meetings
  - o Participate in thrice weekly leadership meetings for the CalWIN Implementation
  - o Participate in weekly CalWIN ISS OCM Leads meeting
  - o Participate in weekly Customer Engagement/ISS Weekly Touchbase
  - o Participate in weekly Implementation Management meeting
  - o Participate in weekly CalWIN ISS Training Touchpoint
  - o Participate in weekly CalWIN Conversion and Change Management meeting
  - o Conduct weekly Implementation Team Meeting
  - o Participate in weekly touchpoint with Accenture Delivery Manager and Consortium ISS Project Manager
  - o Participate in CDT Defect Internal Work Group sessions
  - o Participate in Wave 6 Q&A Sessions
  - o Participate in Contra Costa Communication discussion
  - o Finalize June JPA Breakout Session slides for B4 – OCM and Training session, and B5 – Post Implementation Support session
  - o Participate in June JPA Planning - Walkthrough
  - o Participate in County Prep Phase Planning working sessions
  - o Participate in Wave 1 TPOC meeting
  - o Participate in Wave 1 Check In Meeting
- ► Release Management

- ○ Analyze WBT SCR changes and provide feedback
- ► Special Projects
  - ○ Participate in Web Portal Strike Team
  - ○ Participate in Communications Strike Team
  - ○ Plan for next ERG AAPI Meeting - August

1.4.8 OCAT
- ► Continue reviewing interim draft submissions of the OCAT System Security Plan (SSP).
- ► Participate in bi-weekly OCAT Operations and Release Meeting on June 8, 2022.

1.5 Deviations from Plan/Adjustments
- ► None for the reporting period