



# CalSAWS DD&I Weekly Status Report

**Reporting Period: July 4, 2022 to July 10, 2022**

# CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: July 4, 2022 to July 10, 2022

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<b>1.0</b>	<b>Project Management</b>	<b>3</b>
1.1	Project Deliverables Summary	3
1.2	Highlights of the Reporting Period	3
1.2.1	Project Management	3
1.2.2	Communications Management	5
1.2.3	Cultural Transformation	7
1.2.4	Inclusion, Diversity and Equity Advancement (IDEA)	7
1.3	CRFI/CIT Communications Information	8
1.4	Activities for the Next Reporting Period	9
1.4.1	Project Management	9
1.4.2	Communications Management	10
1.4.3	Cultural Transformation	10
1.4.4	Inclusion, Diversity & Equity Advancement (IDEA)	10
1.5	Deviations from Plan/Adjustments	10
<b>2.0</b>	<b>Imaging</b>	<b>11</b>
2.1	Highlights of the Reporting Period	11
2.2	Activities for the Next Reporting Period	14
2.3	Deviations from Plan/Adjustments	14
<b>3.0</b>	<b>Customer Service Center (CSC)</b>	<b>14</b>
3.1	Highlights of the Reporting Period	14
3.2	Activities for the Next Reporting Period	16
3.3	Deviations from Plan/Adjustments	16
<b>4.0</b>	<b>Application Development and Test</b>	<b>17</b>
4.1	Highlights of the Reporting Period	17
4.1.1	Application Development Summary	17
4.1.2	Design Difference Identifiers (DDID) System Test Status	18
4.1.3	State and CalWIN Wave 1 County Interface Partner File Exchange Test (IPT)	20
4.1.4	Task Management	21
4.1.5	Application Programming Interface (API)	22
4.1.6	General Assistance/General Relief (GA/GR)	23
4.1.7	CalWIN Wave 1 Batch Performance	24
4.1.8	Case Purge	25

## CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: July 4, 2022 to July 10, 2022


---

4.1.9	Deliverable Management.....	26
4.2	Activities for the Next Reporting Period.....	26
4.3	Deviations from Plan/Adjustments.....	27
<b>5.0</b>	<b>Conversion .....</b>	<b>27</b>
5.1	Highlights of the Reporting Period .....	27
5.1.1	CalWIN Conversion .....	27
5.1.2	CalWIN Conversion Defects Converted Data Test Defect .....	28
5.1.3	Gainwell Technologies .....	28
5.1.4	Ancillary Systems Conversion.....	29
5.1.5	Deliverable Management.....	30
5.2	Activities for the Next Reporting Period.....	30
5.2.1	CalWIN Conversion .....	30
5.2.2	Gainwell Technologies .....	31
5.2.3	Ancillary Systems Conversion.....	31
5.2.4	Deliverable Management.....	31
5.3	Deviations from Plan/Adjustments.....	31
<b>6.0</b>	<b>CalWIN Functional Support .....</b>	<b>31</b>
6.1	Highlights of the Reporting Period .....	31
6.2	Activities for the Next Reporting Period.....	32
6.3	Deviations from Plan/Adjustments.....	33
<b>7.0</b>	<b>Technical Infrastructure.....</b>	<b>33</b>
7.1	Highlights of the Reporting Period .....	33
7.2	Activities for the Next Reporting Period.....	35
7.3	Deviations from Plan/Adjustments.....	35
<b>8.0</b>	<b>Appendices.....</b>	<b>37</b>

## 1.0 Project Management

### 1.1 Project Deliverables Summary

**Table 1.1-1 – Overall Summary of Deliverable Status for Current Reporting Period**

DEL #	DELIVERABLE NAME	TEAM	STATUS [1]	STATUS
78	CalSAWS Migration Work Plan Update #39	PMO		<ul style="list-style-type: none"> <li>Final Deliverable (FDEL) is in progress</li> <li>Submission of the FDEL is due on July 13, 2022</li> </ul>

[1] Status: **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

### 1.2 Highlights of the Reporting Period

**Table 1.2-1 – CalSAWS Project Management Status Agenda Topic**

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
Project Management	<ul style="list-style-type: none"> <li>None for the reporting period</li> </ul>

#### 1.2.1 Project Management

- ▶ Continued CalSAWS DD&I Facility Management activities, including:
  - Key initiatives related to facilities at the Rancho Cordova Project Office are provided in Table 1.2.1-1 (Key Facility Initiatives/Projects) below

**Table 1.2.1-1 – Key Facility Initiatives/Projects**

ITEM #	INITIATIVES/ PROJECTS	LOCATION	TARGET DATE	NOTES/STATUS
1	Return to Office (RTO)	Rancho Cordova and Norwalk Project Offices	Ongoing	<ul style="list-style-type: none"> <li>Continued reviewing and processing Return to Office (RTO) Approval Request forms submitted by CalSAWS Project staff, which are required to access the CalSAWS Rancho Cordova or Norwalk Project offices</li> <li>Continued to monitor and review requests from CalSAWS Project staff who are interested in returning to the CalSAWS Rancho Cordova and Norwalk Project offices on a hybrid schedule</li> <li>Continued to assess updates to Federal, State, and local policies and ordinances for the CalSAWS Project's return to office processes</li> </ul>
2	Large Meeting Requests	Rancho Cordova and Norwalk Project Offices	Summer 2022	<ul style="list-style-type: none"> <li>Continued planning facility capacity and equipment needs for requested on-site meetings                             <ul style="list-style-type: none"> <li>CalWIN ISS Train-the-Trainer sessions scheduled for June 13 – July 15, 2022</li> <li>CalSAWS Leadership Alignment meeting for July 20, 2022</li> <li>Imaging UAT sessions scheduled for July 11-15, 2022</li> </ul> </li> </ul>

- ▶ Facilitated the CalSAWS Weekly Status Meeting that was held on July 6, 2022
- ▶ Completed preparations and participated in the Section Directors Meeting that was held on July 5, 2022
- ▶ Continued CalSAWS Risk Management activities, including:
  - Continued to work with risk and issue owners to develop and update mitigation plans for the accepted CalSAWS DD&I Project risks and issues
  - Facilitated the Risk Management Group (RMG) meeting – Part 1 that was held on July 6, 2022
- ▶ Continued supporting engagement of project staff working remotely, including:
  - Continued development of the monthly CalSAWS Connect newsletter that will be submitted to the CalSAWS Project Team on July 14, 2022
  - Continued preparations and planning for the next monthly virtual CalSAWS Project All Staff Meeting that is scheduled for July 20, 2022
- ▶ Continued discussions with the Consortium regarding the development of high-level Gantt charts for the CalSAWS Project and continued reviewing potential tools that may be used to create the CalSAWS Integrated Gantt charts
- ▶ Continued performing Contract Management activities for the CalSAWS DD&I Project

## CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: July 4, 2022 to July 10, 2022

- Submitted contract Change Notice No. 19 to the Consortium for review on July 5, 2022. Change Notice No. 19 is planned to be submitted to the CalSAWS JPA Board of Directors for approval on July 22, 2022 and may include use of the contract's R&A Change Budget Services allocation for:
  - An extension of CalWIN Functional Support through October 2023
  - BenefitsCal Technical Help Desk Infrastructure modifications in the IVR/Telephony solution and ServiceNow tool through October 2023
- Continued planning the implementation of requirements from the DHCS and CDSS Privacy and Security Agreements (PSAs) that were approved by the JPA Board of Directors on April 16, 2021
- ▶ Finalized development of the monthly CalSAWS IT Project Status Report for June 2022 and preparations for the monthly CalSAWS IT Report Meeting with OSI (Office of Systems Integration), CMS (Centers for Medicare and Medicaid Services), and FNS (Food and Nutrition Service) that is scheduled for July 13, 2022
- ▶ Continued performing Deliverable Management activities for the CalSAWS DD&I Project

### Deliverable Management

**Table 1.2.1-2 – Deliverable Status for Current Reporting Period**

DEL #	DELIVERABLE NAME	STATUS
78	CalSAWS Migration Work Plan Update #39	<ul style="list-style-type: none"><li>• Began developing the FDEL</li><li>• Scheduled a touchpoint meeting with Deliverable reviewers for July 19, 2022 to address questions and comments for the FDEL, as needed</li><li>• Submission of the FDEL is due on July 13, 2022</li></ul>

### 1.2.2 Communications Management

- ▶ CalSAWS Communications Management activities including
  - Continued to gather key communication milestones from the Project teams
- ▶ CalSAWS Enhanced Communications Strategy
  - Continued oversight and management of Power of 58 materials
- ▶ CalSAWS External Website ([www.calsaws.org](http://www.calsaws.org))
  - Continued the administration and support of the CalSAWS external website
    - See Table 1.2.2-1 for details on website support activities

**Table 1.2.2-1 – Website Support Activities**

TASK	DATE (S)	TASK TYPE
None for the reporting period		

# CalSAWS – California Statewide Automated Welfare System

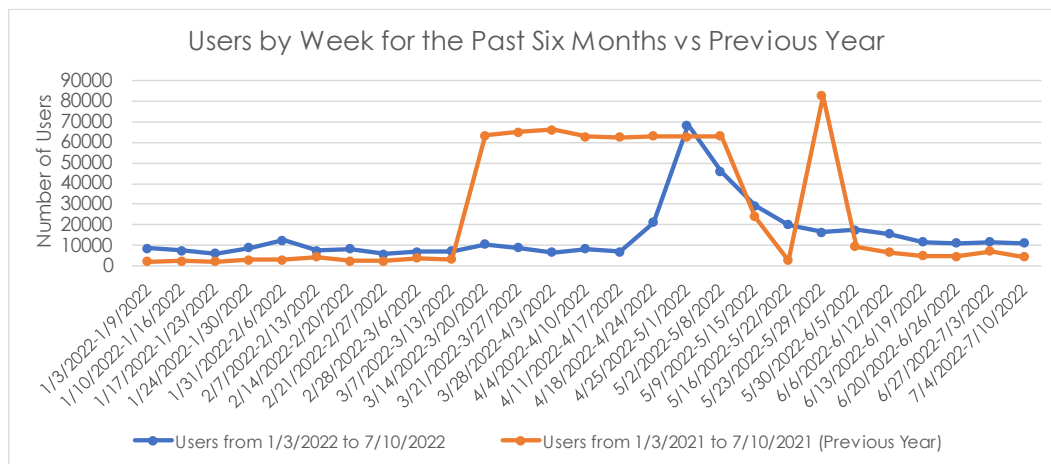
CalSAWS DD&I Project Phase

Weekly Status Report Period: July 4, 2022 to July 10, 2022

**Table 1.2.2-2 – CalSAWS.org Usage Statistics**

CATEGORY	DURING REPORTING PERIOD	SINCE LAUNCH
Total Number of Subscribers	15	2,243
Total Number of Unique Users	11,114	1,559,952
Total Number of New Users	8,781	1,559,952
Total Number of Sessions (Individual site visits)	14,736	2,203,394
Average Number of Sessions per User	1.33	1.42
Average Number of Page Views per Session	1.36	1.31
Average Session Duration	0:57	0:56
AskCalSAWS Inquiries – Received/Resolved	6/8	788/777

**Figure 1.2.2-1 – Overall CalSAWS.org Usage Trend**



**Note:**

Increase in usage from the Previous Year (from March 14, 2021 to May 15, 2021) was investigated to be from cities in the United States

**Table 1.2.2-3 – CalSAWS.org Subscription Service Statistics**

WEBPAGE	PERCENT OF SUBSCRIBERS
Latest News – CalSAWS Buzz Newsletter	32%
Latest News – News	25%
Other Updates – System Updates	22%
Other Updates – Careers	21%
CalSAWS Committees – CalWORKs/CalFresh	21%

### **1.2.3 Cultural Transformation**

- ▶ Cultural Ambassador status meeting held on July 6, 2022

### **1.2.4 Inclusion, Diversity and Equity Advancement (IDEA)**

- ▶ Co-Create Phase
  - Leadership
    - BOLD leadership coaching session presented on July 6, 2022
    - Distributed post-workshop survey to attendees
  - CalSAWS "We Are One" SharePoint Site
    - Continued to update the "We Are One" website tab
  - Pulse Survey
    - Continued to integrate pulse survey analysis into IDEA initiative planning
  - CalSAWS Table Talks
    - Discussing possible plans for August table talks session
  - Buddy Program
    - Buddy Program Round 3 launched on July 1, 2022
    - Matched and distributed Buddy pairs
    - Shared resources with buddy program participants to kick off engagement
  - Small Team Building
    - Began preparing to promote Small Team Building initiative opportunities to teams at the virtual CalSAWS Project All Staff Meeting scheduled for July 20, 2022
  - Employee Resource Groups (ERGs)
    - Continued preparing output deck for the Juneteenth Celebration from the Employee Resource Group (BERG)
    - Continued preparing Juneteenth highlight reel video
    - Continued discussing plans for a shared ERG session
- ▶ General
  - Continued to partner with the CalSAWS Connect team to provide content for the CalSAWS monthly newsletter
  - Continued to engage the Employee Resource Groups (ERGs) to assist with events or ideas to represent their members across the project
  - Continued onboarding new team member



## CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: July 4, 2022 to July 10, 2022

### 1.3 CRFI/CIT Communications Information

- The following table outlines CalSAWS Information Transmittals (CITs) sent for the reporting period ending July 10, 2022

**Table 1.3-1 – CITs**

CIT ID	SUBJECT	CATEGORY	DISTRIBUTION DATE	PRIMARY CalSAWS CONTACT	BACKUP CalSAWS CONTACT
0179-22	Wave 4 Counties T-12 Months Change Readiness Survey	Informational	July 5, 2022	Helen Cruz	Araceli Gallardo
0180-22	Monthly CalSAWS De-Duplication Report Posted	Informational	July 7, 2022	Cristy Sharma	Mike Tombakian
0182-22	CalWIN ISS Conversion Impacts: Case Review Guide #6 - Update Suspended Claims	Informational	July 7, 2022	Catheryn VanNamen	Sumit Mukherjee
0183-22	CalWIN ISS Conversion Impacts: Case Review Guide #7 – Update Pending Issuance	Informational	July 7, 2022	Catheryn VanNamen	Sumit Mukherjee

- The following table outlines CalSAWS Requests for Information (CRFIs) sent for the reporting period ending July 10, 2022

**Table 1.3-2 – CRFIs**

CRFI ID	SUBJECT	DISTRIBUTION DATE	STATUS	RESPONSE DUE DATE	CalSAWS CONTACT
22-048	Change Network Champion (CNC) Identification for Wave 3 and 4 Counties	June 10, 2022	Closed	July 8, 2022	Helen Cruz
22-049	Site Address Validation & Procurements	June 10, 2022	Open	July 1, 2022	Melanie Gines
22-050	Opt-In/Out of FFY Auto -Test Worker Reassignment for SCR CA-48513	June 20, 2022	Closed	July 7, 2022	Nina Butler
22-052	CalSAWS Migration - Application Reference List Request	June 28, 2022	Open	July 15, 2022	Melanie Gines, and Lloyd Rankine
22-053	Change Readiness Survey Participant Demographic Data	June 28, 2022	Open	July 11, 2022	Helen Cruz
22-054	San Bernardino – ZScaler Discovery SCR	July 1, 2022	Open	July 15, 2022	Eric Prestwood

- The following table outlines overdue CalSAWS Requests for Information (CRFIs) for the reporting period ending July 10, 2022

**Table 1.3-3 – Overdue CRFIs**

CRFI ID	Subject	Region 1	Region 2	Region 3	Region 4	Region 5	Region 6
22-049	Site Address Validation & Procurements	Santa Clara County					

## 1.4 Activities for the Next Reporting Period

### 1.4.1 Project Management

- ▶ Continue CalSAWS DD&I Facility Management activities, including:
  - Continue key initiatives related to facilities at the Rancho Cordova and Norwalk Project Offices, which are provided in Table 1.2.1-1 (Key Facility Initiatives/Projects) above
- ▶ Continue CalSAWS Risk Management activities, including:
  - Continue to work with risk and issue owners to monitor risks and update risk mitigation plans for CalSAWS DD&I Project risks and issues
  - Prepare for the Risk Management Group (RMG) meeting – Part 2 scheduled for July 13, 2022
- ▶ Facilitate the CalSAWS Weekly Status Meeting scheduled for July 13, 2022
- ▶ Participate in the Section Directors meeting that is scheduled for July 12, 2022
- ▶ Continue activities to support Project staff working remotely
  - Finalize development of the next monthly issue of the CalSAWS Connect newsletter that will be distributed to the CalSAWS Project Team on July 14, 2022
  - Begin preparations and planning for the next monthly virtual CalSAWS Project All Staff Meeting that is scheduled for July 20, 2022
  - Continue developing Project communications, as needed
- ▶ Continue to support Return to Office (RTO) requests for CalSAWS Project staff to visit the CalSAWS Rancho Cordova and Norwalk Project offices, and support CalSAWS Project staff who have returned to work at the project offices (either full time or as part of the 50/50 model)
- ▶ Continue process of reviewing tool capabilities for the high-level CalSAWS Integrated Gantt chart
- ▶ Continue performing Contract Management activities for the CalSAWS DD&I Project
- ▶ Continue performing Deliverable Management activities for the CalSAWS DD&I Project

### Deliverable Management

**Table 1.4.1-1 – Deliverable Status for Next Reporting Period**

DEL #	DELIVERABLE NAME	STATUS
78	CalSAWS Migration Work Plan Update #39	<ul style="list-style-type: none"> <li>• Finalize and submit the FDEL to the Consortium for review and feedback on July 13, 2022</li> <li>• Approval of the FDEL is due on July 20, 2022</li> </ul>

#### 1.4.2 Communications Management

- ▶ Continue to monitor usage and update materials as requested
  - See table 1.4.2-1 for planned website support activities
- ▶ CalSAWS Communications Management activities including:
  - Continue to gather key communication milestones from the Project teams
- ▶ CalSAWS Enhanced Communications Strategy:
  - Continue oversight and management of Power of 58 roll out

**Table 1.4.2-1 – Website Support Activities**

TASK	DATE(S)	TASK TYPE
None for the reporting period		

#### 1.4.3 Cultural Transformation

- ▶ Continue to develop calendar of events for the ambassador initiatives through the end of the year
- ▶ Continue to provide project management support to Culture Ambassadors as they continue to develop the plans for the initiatives
- ▶ Continue to coordinate working sessions for each Ambassador group to progress their initiatives planning and discuss their individual contributions
- ▶ Continue to develop wellness initiative content to keep the project staff engaged
- ▶ Continue to update resources and a collaboration workspace (Teams Channel) with new relevant materials to support the implementation of the prioritized initiatives
- ▶ Continue to monitor Microsoft Teams channels for any help needed from Ambassadors

#### 1.4.4 Inclusion, Diversity & Equity Advancement (IDEA)

- ▶ Identify Table Talks topic for August and confirm by week of July 25, 2022
- ▶ Send recap update, including highlight reel, for Juneteenth celebration
- ▶ Determine cadence of ERG council
- ▶ Share feedback with BOLD Culture
- ▶ Continue to manage Buddy Program Round 3 and support buddy pairs
- ▶ Continue to partner with CalSAWS Connect team to provide content for the CalSAWS monthly newsletter
- ▶ Continue to engage the Employee Resource Groups (ERGs) to assist with events or ideas to represent their members across the project

#### 1.5 Deviations from Plan/Adjustments

- ▶ None for the reporting period

## 2.0 Imaging

### 2.1 Highlights of the Reporting Period

**Table 2.1-1 – CalSAWS Imaging Status Agenda Topic**

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
N/A	<ul style="list-style-type: none"> <li>None to note for reporting period</li> </ul>

**Table 2.1-2 – CalSAWS Imaging Project Milestones**

MILESTONES	DUE DATE	STATUS
Migration Activities		In progress
Conduct Santa Barbara County Document Migration Discovery Session Check-in	July 5, 2022	Completed
Conduct Santa Barbara County Document Migration Discovery Session Check-in	July 5, 2022	Completed
Conduct Santa Barbara County Document Migration Discovery Session Check-in	July 5, 2022	Completed
Conduct San Diego County Document Migration Discovery Session Check-in	July 5, 2022	Completed
Conduct Santa Clara County Document Migration Discovery Session Check-in	July 5, 2022	Completed
Conduct Placer County Document Migration Discovery Session Check-in	July 5, 2022	Completed
Conduct Santa Cruz County Document Migration Discovery Session Check-in	July 5, 2022	Completed
Conduct Contra Costa County Document Migration Discovery Session Check-in	July 6, 2022	Completed
Conduct Yolo County Document Migration Discovery Session Check-in	July 7, 2022	Completed
Conduct Orange County Document Migration Discovery Session Check-in	July 7, 2022	Completed
Conduct Ventura County Document Migration Discovery Session Check-in	July 7, 2022	Completed
Conduct Alameda County Document Migration Discovery Session Check-in	July 11, 2022	Scheduled

# CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: July 4, 2022 to July 10, 2022

MILESTONES	DUE DATE	STATUS
Conduct Tulare County Document Migration Discovery Session Check-in	July 11, 2022	Scheduled
Conduct Santa Barbara County Document Migration Discovery Session Check-in	July 12, 2022	Scheduled
Conduct San Diego County Document Migration Discovery Session Check-in	July 12, 2022	Scheduled
Conduct Placer County Document Migration Discovery Session Check-in	July 12, 2022	Scheduled
Conduct Contra Costa County Document Migration Discovery Session Check-in	July 13, 2022	Scheduled
Conduct Yolo County Document Migration Discovery Session Check-in	July 14, 2022	Scheduled
Conduct Orange County Document Migration Discovery Session Check-in	July 14, 2022	Scheduled

**Table 2.1-3 – CalWIN Counties' Wave 1 Status Update**

Wave 1	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images in Production	Delta	Final Delta	Go Live
Placer County	Begin	7/29/20	10/1/20	8/6/20	8/31/20	4/1/21	2/17/22	4/15/22 5/27/22	9/22/22	6/29/22	10/22/22	Go Live 10/31/22 75% Progress
	Finish	7/29/20	10/1/20	10/6/20	3/26/21	2/11/22	5/26/22	6/10/22 6/11/22	10/6/22	10/21/22	10/27/22	
	Critical Path	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Begin 9/22/22	Begin 10/20/22	Begin 10/22/22	
	Status	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Awaiting	Awaiting	Awaiting	

**Status:** **Gray:** Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

**Green Status:** Placer County is currently completing remediating phase on files that failed to import due to map errors. The first remediation delta was submitted on June 28, 2022. Hyland returned validations results on July 7, 2022. The County is scheduled to send their next remediation delta by end of July

Wave 1	Target Dates	Project Charter Signoff	Mapping SS Completion	Req Document Completion	Document Keyword Mapping Sign Off	Solution/ Sample Build	Sample Testing	Bulk Export	Initial Import	Validate Images in Production	Delta	Final Batch	Go Live
Yolo County	Begin	12/3/22	1/6/22	1/24/22	1/6/22	2/1/22	3/21/22	4/11/22	5/14/22	9/22/22	10/11/22	10/28/22	Go Live 10/31/22 70% Progress
	Finish	12/7/22	1/20/22	1/31/22	1/31/22	3/17/22	4/8/22	5/12/22	5/16/22	10/6/22	10/21/22	10/29/22	
	Critical Path	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Begin 9/22/22	Begin 10/20/22	Begin 10/22/22	
	Status	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Awaiting	Awaiting	Awaiting	

**Status:** **Gray:** Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

# CalSAWS – California Statewide Automated Welfare System

## CalSAWS DD&I Project Phase

Weekly Status Report Period: July 4, 2022 to July 10, 2022

**Table 2.1-4 – CalWIN Counties' Wave 2 Status Update**

Wave 2	Target Dates	Project Charter Signoff	Mapping Completion	Document/ Keyword Mapping Sign Off	Sample Testing	Complete Change Order	Initial Export	Initial Import	Validate Images in Production	Bulk Delta	Final Batch	Go Live
Contra Costa County	Begin	11/5/21	12/21/21	12/22/21	2/22/22	2/8/22	4/4/22	6/6/22	1/30/23	1/6/23	2/1/23	Go Live 2/27/23 50% Progress
	Finish	11/11/21	1/5/22	12/31/21	3/18/22	4/1/22 4/15/22	5/21/22 6/3/22	7/15/22	02/3/23	1/23/23	2/23/23	
	Status	Completed	Completed	Completed	Completed	Completed	Completed	In progress	Awaiting	Awaiting	Awaiting	

**Status:** **Gray:** Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

**Green Status:** Completed import for Contra Costa County. Small subset of images, 600, is being corrected and plan to be re-imported by July 15, 2022

Wave 2	Target Dates	Conv Environment Setup	Vendor Kick Off	Document & Keyword Mapping	Document Mapping & Req Doc Signoff	Solution Sample Build	Sample Testing	Bulk Export	Bulk Import	Imaging UAT Refresh	Validate Images in Prod	Suppl Delta 1	Suppl Delta 2	Go-Live
Santa Clara	Start	01/17/22	5/11/22	05/11/22	6/21/22	7/5/22	08/08/22	09/12/22	11/07/22	05/23/22	01/19/23	01/30/23	02/23/23	Go Live 02/27/23
	Finish	04/29/22	5/11/22	06/17/22	6/28/22	8/1/22	09/09/22	11/04/22	11/30/22	06/03/22	02/02/23	02/23/23	02/26/23	20% Progress
	Status	Completed	Completed	Completed	Completed	In progress	Awaiting	Awaiting	Awaiting	Completed	Awaiting	Awaiting	Awaiting	

**Status:** **Gray:** Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Wave 2	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images in Production	Delta	Final Delta	Go Live
Tulare County	Begin	10/5/20	12/1/20	11/30/20	12/2/20	8/2/21	2/15/22	7/23/22	1/19/23	6/16/22	2/1/23	Go Live 2/27/23
	Finish	10/5/20	12/1/20	1/31/21	7/29/21	12/30/21	4/4/22	8/27/22	2/2/23	1/31/23	2/23/23	70% Progress
	Status	Completed	Completed	Completed	Completed	Completed	Completed	Awaiting	Awaiting	In progress	Awaiting	

**Status:** **Gray:** Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

**Table 2.1-5 – CalWIN Counties' Wave 3 Status Update**

Wave 3	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images in Production	Delta	Final Delta	Go Live
Orange County	Begin	1/7/21	3/1/21	3/1/21	2/2/21	4/30/21	4/1/22 4/8/22	8/5/22	3/24/23	9/1/22	4/1/23	Go Live 4/24/23
	Finish	1/7/21	3/1/21	4/30/21	4/22/21	12/30/21	8/1/22	1/31/23	4/6/23	3/31/23	4/20/23	60% Progress
	Status	Completed	Completed	Completed	Completed	Completed	In progress	Awaiting	Awaiting	Awaiting	Awaiting	

**Status:** **Gray:** Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Wave 3	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images in Production	Delta	Final Delta	Go Live
Santa Barbara County	Begin	1/19/21	3/1/21	3/1/21	2/18/21	1/15/22	8/1/22	11/01/22	3/24/23	11/1/22	4/1/23	Go Live 4/24/23
	Finish	1/19/21	3/1/21	9/31/21	09/31/21	7/31/22	10/31/22	12/30/22	4/6/23	3/31/23	4/20/23	30% Progress
	Status	Completed	Completed	Completed	Completed	In progress	Awaiting	Awaiting	Awaiting	Awaiting	Awaiting	

## CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: July 4, 2022 to July 10, 2022

**Status:** **Gray:** Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

Wave 3	Target Dates	Kick Off	Identify Migration Method/ Vendor	Test Network	Document Mapping	Testing	Initial Export	Initial Import	Validate Images in Production	Delta	Final Delta	Go Live
Ventura County	Begin	1/19/21	3/1/21	3/1/21	2/18/21	6/30/21	4/4/22	9/2/22	3/24/23	9/3/22	4/1/23	Go Live 4/24/23
	Finish	1/19/21	3/1/21	4/30/21	5/31/21	3/31/22	8/31/22	10/21/22	4/6/23	3/31/23	4/20/23	35% Progress
	Status	Completed	Completed	Completed	Completed	Completed	In progress	Awaiting	Awaiting	Awaiting	Awaiting	

**Status:** **Gray:** Completed; **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

## 2.2 Activities for the Next Reporting Period

- ▶ Continue to manage the milestones for the Image Migrations in the tables above
- ▶ Continue to prepare for the User Acceptance Testing (UAT) Imaging Administration session scheduled to begin on July 11, 2022

## 2.3 Deviations from Plan/Adjustments

- ▶ None for the reporting period

## 3.0 Customer Service Center (CSC)

### 3.1 Highlights of the Reporting Period

Table 3.1-1 – CalSAWS Customer Service Center Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
N/A	<ul style="list-style-type: none"> <li>Continued discussions with Los Angeles County, Wave 1, Wave 2, Wave 3, and Wave 4 CalWIN Counties about migration to CalSAWS Contact Center Solution</li> </ul>
N/A	<ul style="list-style-type: none"> <li>Continued Build of Administration Page (CA-226672), Post-Call Survey (CA-228023), and Scheduled Callback (CA-229573)</li> </ul>

- ▶ Continued discussions with Los Angeles County, Wave 1, Wave 2, Wave 3, and Wave 4 CalWIN Counties about migration to CalSAWS Contact Center Solution
- ▶ Continued Build of Administration Page (CA-226672), Post-Call Survey (CA-228023), and Scheduled Callback (CA-229573)

**CalSAWS – California Statewide Automated Welfare System**

CalSAWS DD&amp;I Project Phase

Weekly Status Report Period: July 4, 2022 to July 10, 2022

**Table 3.1-2 – Customer Service Center Enhancement Milestones**

<b>MILESTONES</b>	<b>SYSTEM TEST DELIVERY DATE</b>	<b>STATUS</b>	<b>RELEASE/ MINOR RELEASE</b>
DDID 2292, 2697, 2698, 2723, 2724 WFM/QA/QM Reporting (CA-226209)	December 3, 2021	In Production	22.01
DDID 2718 Task for Cancelling an Appointment in Outbound IVR (CA-25604)	January 24, 2022	System Test	22.05   22.07.XX
DDID 2219, 2716, 2717, 2728 Outbound IVR - (CA-226207)	February 4, 2022	System Test	22.05   22.07.XX
DDID 2700 Enhanced CCP (CA-226844)	March 18, 2022	In Production	22.03   22.05.06
DDID 2727 Work-from-home Modifications (CA- 227064)	March 18, 2022	In Production	22.03   22.05.06
DDID 2216, 2725 External Party Access IVR (CA-226839)	March 25, 2022	In Production	22.05
DDID 2211, 2217, 2218, 2220, 2729, 2730, 2731, 2046, 2732 Telephonic Signature (CA-226838)	April 1, 2022	In Production	22.05
DDID 2687, 2688, 2689, 2690, 2691, 2692, 2693, 2694, 2695, 2696, 2222, 2702, 2721, 2169, 2284, 2722 Admin Page (CA-226672)	July 8, 2022	In Development	22.05   22.07.XX
DDID 2701, 2706 Voice Authentication Languages (CA-226843)	July 29, 2022	In Development	22.07   22.08.XX
DDID 2699, 2210, 2705, 2707, 2708, 2709, 2710, 2711, 2712, 2713, 2714, 2715, 2719, 2720, 2258 Inbound IVR (CA-226837)	July 8, 2022	In Development	22.05   22.07.XX
DDID 2704 Post-Call Survey (CA-228023)	July 8, 2022	Approved	22.05   22.07.XX
DDID 2284 Scheduled Callback (CA-229573)	July 8, 2022	Approved	22.05   22.07.XX
DDID 2268 Display the CalSAWS Contact Center IVR Caller ID for outbound calls	August 5, 2022	Design in progress	22.07   22.08.XX



**Table 3.1-3 – Los Angeles County Milestones**

MILESTONES		DUE DATE	OWNER
1	Design completion	March 11, 2022	CalSAWS Project Team
2	Initial performance/load testing	March 18, 2022	CalSAWS Project Team
3	Training development	May 16, 2022	CalSAWS Project Team
4	Build and unit test	May 20, 2022	CalSAWS Project Team
5	Training content review	May 20, 2022	Consortium
6	System Test	July 15, 2022	CalSAWS Project Team
7	Training execution	June 29, 2022	CalSAWS Project Team
8	Conduct model office	July 21, 2022	Los Angeles County
9	Go-live	August 26, 2022	CalSAWS Project Team
10	Post go-live support	August 29, 2022	CalSAWS Project Team

### 3.2 Activities for the Next Reporting Period

- ▶ Continue discussions with Contra Costa, Los Angeles, Santa Clara, Tulare, Orange, Santa Barbara, Ventura, Santa Cruz, Solano, San Mateo, and San Diego Counties for County-specific Interactive Voice Response (IVR) designs
- ▶ Continue build of System Change Requests (SCRs) CA-226672 Administrative Page, Post-Call Survey (CA-228023), and Scheduled Callback (CA-229573)
- ▶ Meet with Wave 5 CalWIN Counties for their CalSAWS Customer Service Center Solution kick-off calls
- ▶ Continue build of Los Angeles County Amazon Web Services (AWS) Accounts and Contact Center Infrastructure (CA-240156)

### 3.3 Deviations from Plan/Adjustments

- ▶ None for the reporting period

## 4.0 Application Development and Test

### 4.1 Highlights of the Reporting Period

**Table 4.1-1 – CalSAWS Application Development and Test Status Agenda Topic**

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
4.1.2 Design Difference Identifiers (DDID) System Test Status	<ul style="list-style-type: none"> <li>22.07 DD&amp;I System Testing on schedule. Week 6 of 8 completed. 91% pass rate on a 75% target</li> </ul>
4.1.3 State and CalWIN Wave 1 County Interface Partner File Exchange Test (IPT)	<ul style="list-style-type: none"> <li>10 of the 39 State, Consortium and County interfaces successfully passed validation</li> <li>Placer County - manual posting of interface files to secure web portal location continued. Auditor Controller, Paid Warrant Reader and Direct Deposit Writer confirmed to have processed without issues</li> <li>Yolo County - Completed blank file exchange test for all six county interfaces. Functional test completed for Paid Warrant Reader, other interfaces have been sent via FTP and pending confirmation from County</li> </ul>

#### 4.1.1 Application Development Summary

**Table 4.1.1-1 – CalSAWS Application Development Summary**

	Status	22.07	22.09	22.11	23.01	23.02	23.05
Design	New	1	1	2	9	1	9
	Design in Progress	0	6	1	0	0	1
	Ready for Committee	0	0	0	0	0	0
	Committee Review	0	0	0	0	0	0
	Pending Approval	0	0	0	1	0	1
Build	Approved	0	2	2	1	1	2
	In Development	0	9	0	1	0	0
	Development Complete	0	1	0	0	0	0
	In Assembly Test	1	2	0	0	0	0
Test	System Test	6	3	0	0	0	0
	Test Complete	3	0	0	0	0	0
	In Production	0	0	0	0	0	0
	<b>Grand Total</b>	<b>11</b>	<b>24</b>	<b>5</b>	<b>12</b>	<b>2</b>	<b>13</b>

System Change Requests (SCRs) in Production	905
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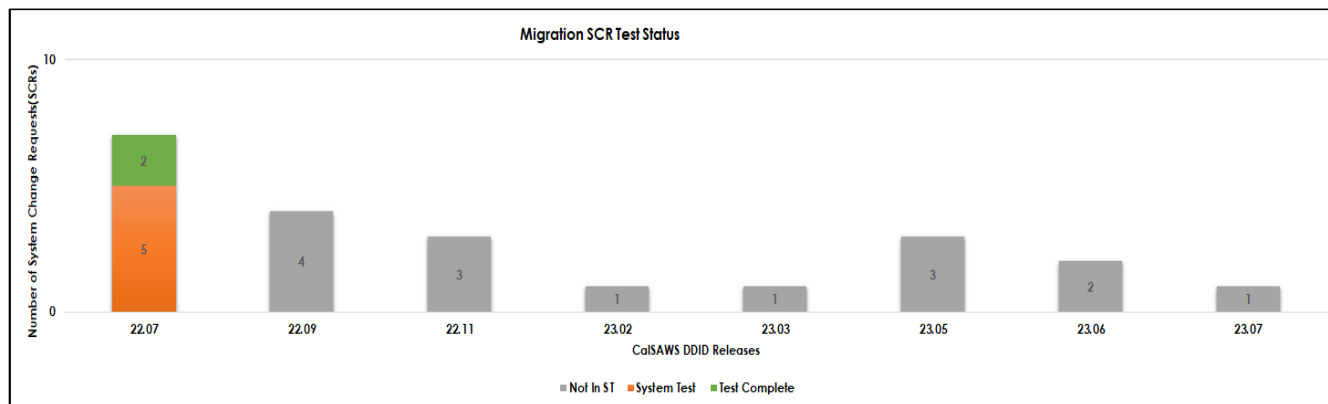
**Notes:**

- This table includes Application Development System Change Requests (SCRs) with migration impact. SCRs in production represents a count of any SCR that have a project phase of migration and have been deployed to production

- Continued drafting designs and development activities. Status is provided in Table 4.1.1-1 (CalSAWS Application Development Summary), above

#### 4.1.2 Design Difference Identifiers (DDID) System Test Status

**Figure 4.1.2-1 – DDID System Test Status**



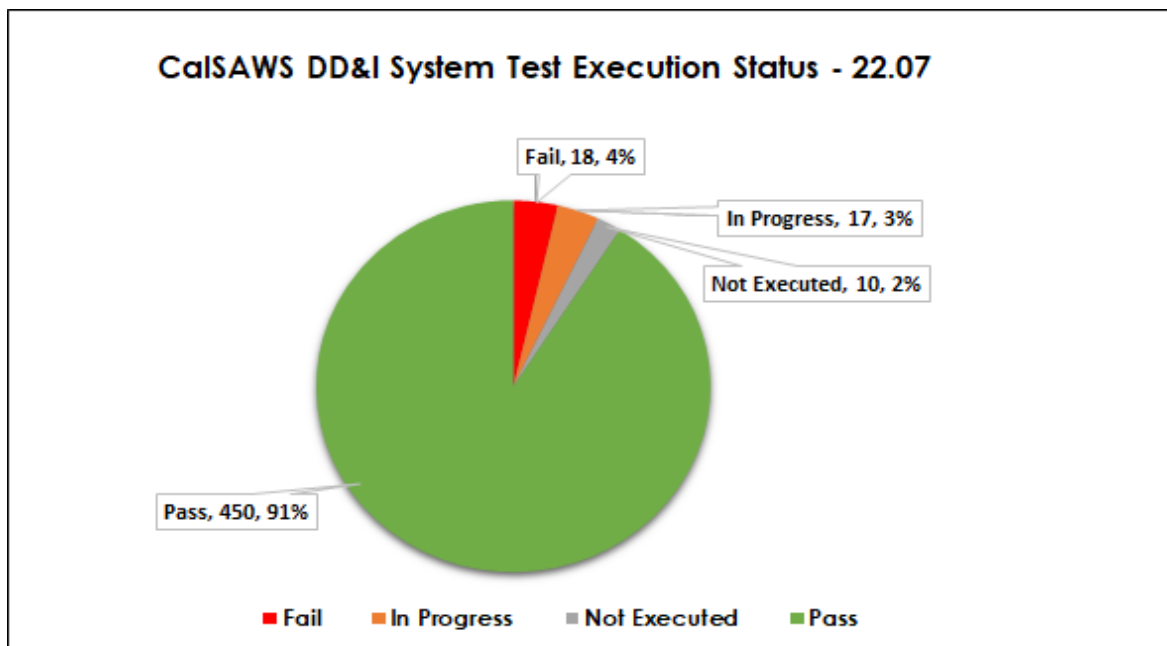
**Notes:**

- Includes all System Change Requests (SCRs) that have a funding source of CalSAWS DD&I that are not in "Rejected" or "Pending Rejection" status and are targeted for a baseline release. This includes SCRs associated to DDID 1967 for the unforeseen allowance and DDID 1631 for the reports allowance. In Production includes "In Production" status; Test Complete includes "Test Completed" status; System Test includes "System Test" status; Not in System Test includes all SCR statuses prior to System Test delivery
- Counts are higher in this chart (as compared with Design and Build Status) due to the inclusion of all CalSAWS DD&I System Change Requests (SCRs) targeted for the release, such as DD&I Training and Technical System Change Requests (SCRs)

**Table 4.1.2-1 – DDID System Test Execution Status – 22.07**

Pass rate target as of July 08, 2022	<b>75%</b>
Pass rate actual as of July 08, 2022	<b>91%</b>
System Test Completed date: July 20, 2022	

Figure 4.1.2-2 – DDID System Test Execution Status – 22.07

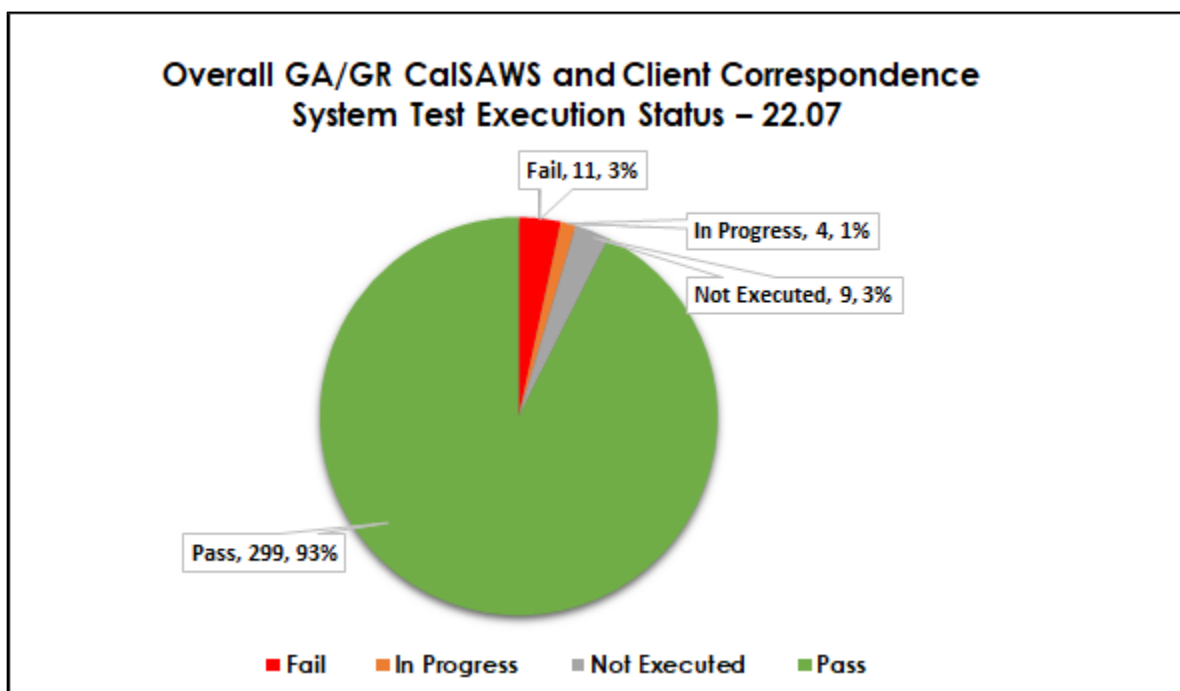


Note:

- Test Script counts are subject to change as test scripts are added or removed throughout the execution phase. Includes testing execution for all CalSAWS DD&I Test Scripts in the release

► Continued Test Execution for 22.07

Figure 4.1.2-3 – Overall GA/GR CalSAWS and Client Correspondence System Test Execution Status – 22.07



## CalSAWS – California Statewide Automated Welfare System

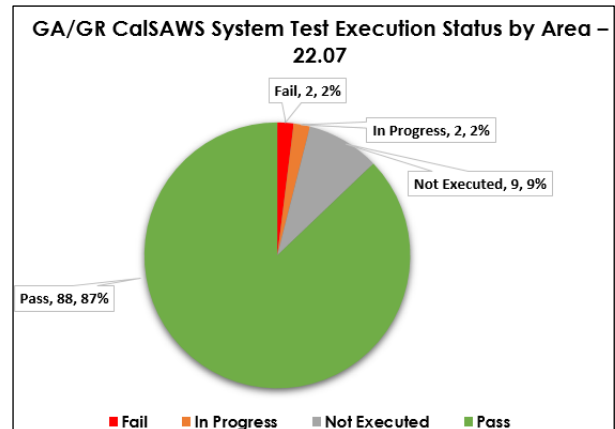
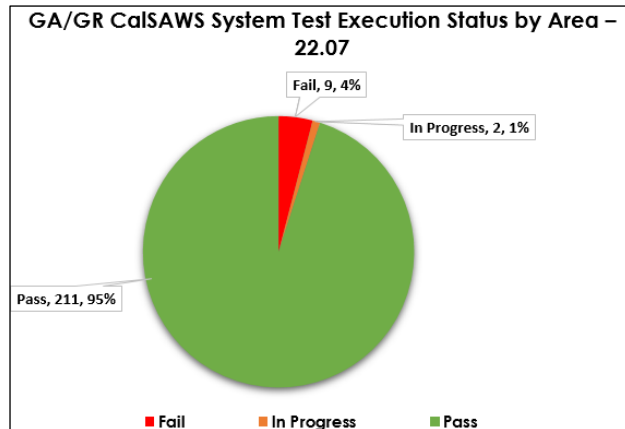
CalSAWS DD&I Project Phase

Weekly Status Report Period: July 4, 2022 to July 10, 2022

**Table 4.1.2-2 - GA/GR System Test Execution Status by Area – 22.07**

GA/GR CalSAWS		GA/GR Client Correspondence	
Pass rate target as of July 08, 2022	<b>75%</b>	Pass rate target as of July 01, 2022	<b>87%</b>
Pass rate actual as of July 08, 2022	<b>95%</b>	Pass rate actual as of July 01, 2022	<b>87%</b>
System Test completed date: July 20, 2022		System Test completed date: July 20, 2022	

**Figure 4.1.2-4 – GA/GR System Test Execution Status by Area – 22.07**



### 4.1.3 State and CalWIN Wave 1 County Interface Partner File Exchange Test (IPT)

**Table 4.1.3-1 – Consortium Partners**

INTERFACE TESTING		
CONSORTIUM PARTNER	STATUS	TARGET COMPLETION DATE
Electronic Inter County Transfer (EICT) - CalWIN	0/3	August 31, 2022
Online CalWORKS Appraisal Tool (OCAT)	2/2	June 28, 2022

**Note:**

- None as of July 1, 2022

**CalSAWS – California Statewide Automated Welfare System**

CalSAWS DD&amp;I Project Phase

Weekly Status Report Period: July 4, 2022 to July 10, 2022

**Table 4.1.3-2 – State Partners**

INTERFACE TESTING		
STATE PARTNER	STATUS	TARGET COMPLETION DATE
California Healthcare Eligibility, Enrollment, and Retention System (CalHEERS)	2/5	August 31, 2022
California Child Support Automation System (CCSAS) - DCSS	0/2	August 31, 2022
California Department of Social Services (CDSS) - DSS	1/2	August 31, 2022
Case Management Information and Payrolling System (CMIPS) - OSI	0/2	August 31, 2022
County Medical Services Program (CMSP)	1/1	June 30, 2022
Electronic Benefits Transfer (EBT) - FIS	0/2	August 31, 2022
Medi-Cal Eligibility Data System (MEDS) - DHCS	0/2	August 31, 2022
Welfare Data Tracking Implementation Project (WDTIP) - OSI	1/2	August 31, 2022
Welfare Intercept System (WIS) - DSS	2/2	July 5, 2022

**Notes:**

- CCSAS (DCSS):
  - Update: On June 30, 2022, CCSAS notified the project that their environment will be available to process records mid-July

**Table 4.1.3-3 – CalWIN Wave 1 Counties**

INTERFACE TESTING		
CalWIN Wave 1 COUNTY PARTNER	STATUS	TARGET COMPLETION DATE
Placer County	0/8	August 31, 2022
Yolo County	1/6	August 31, 2022

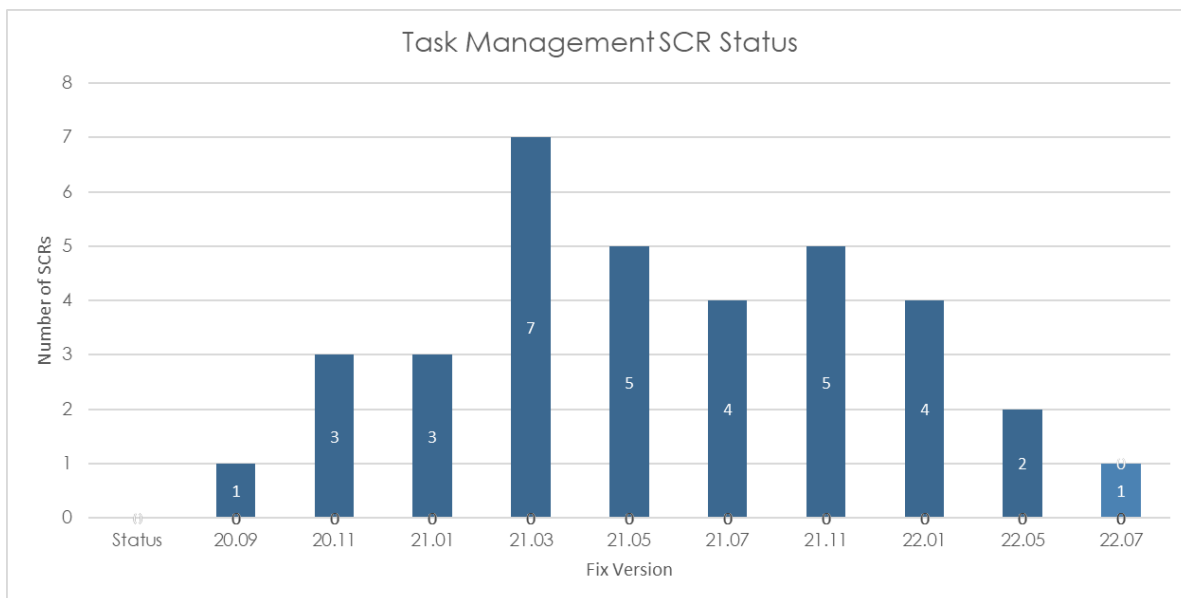
**Notes:**

- Placer County
  - Number of interfaces have increased back to eight with further updates that Placer will receive Warrant Print Writer and School Lunch files as previously scoped
  - End-to-end IPT pending county firewall configuration to be completed and ready by July 27, 2022. Refer to Risk 275. Interim testing will entail manual posting of interface files to secure web portal location
  - Auditor Controller, Paid Warrant Reader and Direct Deposit Writer received/sent manually via Web Portal and confirmed to have processed without any issues
- Yolo County
  - Completed Blank File Exchange Test for all six county interfaces. Functional test completed for Paid Warrant Reader, others have been sent via FTP and pending confirmation from County

**4.1.4 Task Management**

- ▶ There are no Design Difference Identifiers (DDID) System Change Requests (SCRs) in the design/build phase
- ▶ This section will be removed from future status reports when the 22.07 SCR is tested and closed

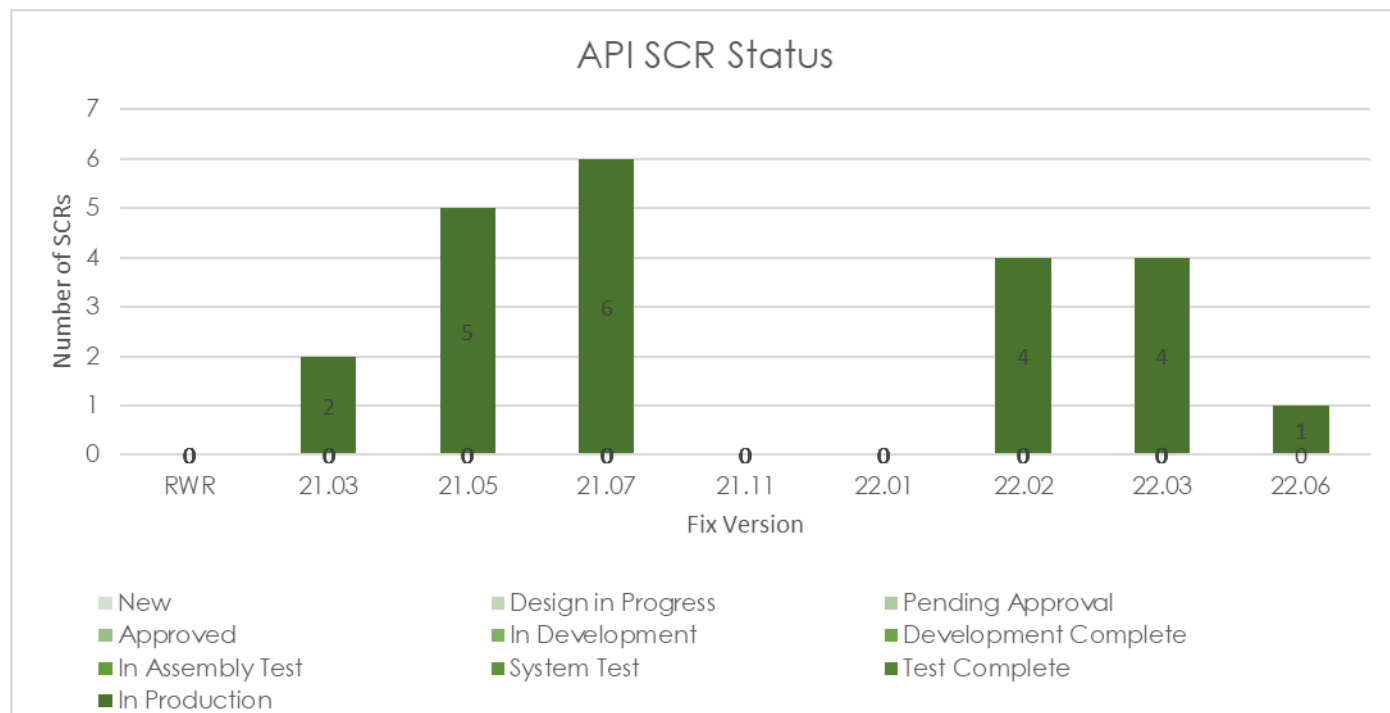
**Figure 4.1.4-1 – Task Management Design Difference Identifiers (DDID) Status**



#### 4.1.5 Application Programming Interface (API)

- All APIs have been deployed to production. This section will be removed from future status reports

**Figure 4.1.5-1 – Application Programming Interface (API) DDID Status**

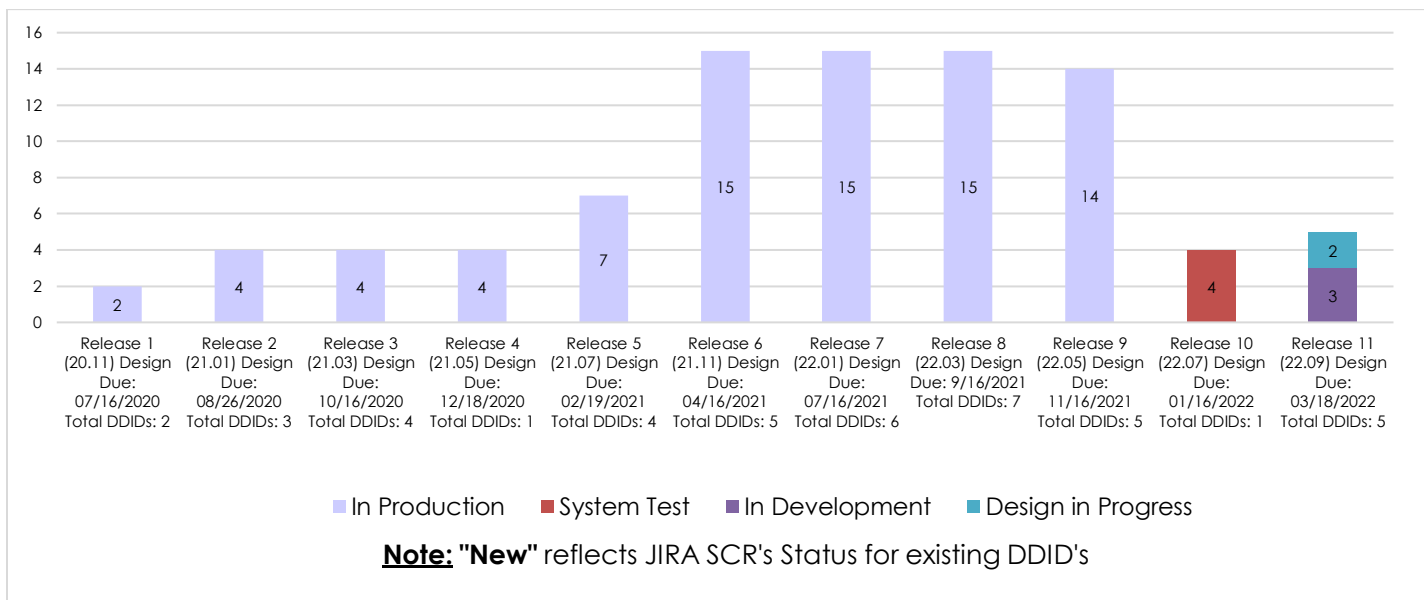


#### 4.1.6 General Assistance/General Relief (GA/GR)

► General:

- Discussed the General Assistance/General Relief (GA/GR) Correspondence web service design and web service clarifications on July 5-7, 2022
- Discussed Gainwell System Test status on July 6, 2022
- Below GA/GR System Change Requests (SCRs) are in design
  - CA-242939: GA GR M&O Process for Correspondence Administration (documentation Only) (22.09)
  - CA-245148: GA GR Training Documentation (documentation Only) (22.09)
- Continued with Development for the below SCRs
  - CA-240916 GA/GR Automated Solution - Imaging Updates
  - CA-244842 Set GA/GR Aid Code for CalFresh program on PACF cases (for GA/GR Automated solution)
- Started the Assembly Test of CA-220016 GA GR Automated Solution Admin Changes - Wave 1 and Tier 3 Manual Correspondences
- Continued with System Test support for the below 22.07 System Change Requests (SCRs)
  - CA-244108: GR Time on aid page changes
  - CA-245506: CA-226398 Batch Sync Recommendations
  - CA-245253: Implement Additional Miscellaneous Parameters for EDBC-triggered Reason Codes

**Figure 4.1.6-1 – GA/GR Design Difference Identifiers (DDID) Status**





#### 4.1.7 CalWIN Wave 1 Batch Performance

- ▶ The CalWIN Wave 1 Batch Performance effort (CA-217183) began on June 6, 2022
  - Golden Data Set (GDS) 7 loaded into the Batch Performance database
  - Automated test team ran scripts to create data for counties in the environment
  - Executed 43\* County Batch
- ▶ The “Main Payroll” batch performance test successfully ran in under 10 hours
- ▶ The batch performance environment was utilized to perform setup and smoke test activities for the Form/NOA event streaming change (22.07) in preparation for the “High Volume Form” batch scheduled to begin on July 18, 2022
- ▶ Scheduled next planned execution for the second day of main payroll which includes a higher volume of transactions for the Claiming and reports/analytics processes on July 14, 2022

\*The Wave 1 Conversion will only include 42 Counties. However, GDS 7 still included Contra Costa County, so the first few performance tests will continue to include all 43 Counties for testing purposes

**Table 4.1.7-1- CalWIN Wave 1 Batch Performance Schedule and Results**

Performance Cycle	Start Date	End Date	Run Time	Performance Defects
End of Month	June 6, 2022	June 19, 2022	(Run 1) 11 hours, 26 minutes	
			(Run 2) 10 hours, 39 minutes	
			(Run 3) 9 hours, 24 minutes	
First day of the Month	June 20, 2022	July 3, 2022	(Run 1) 10 hours, 3 minutes	
Main Payroll	July 5, 2022	July 17, 2022	(Run 1) 9 hours, 28 minutes	
			(Run 2) July 14, 2022 planned start	
High volume forms process	July 18, 2022	July 31, 2022	TBD	
Interface Outbound files	July 18, 2022	July 31, 2022	TBD	
10-day cutoff	August 1, 2022	August 14, 2022	TBD	
Contingency for re-runs	August 15, 2022	August 28, 2022	TBD	

#### 4.1.8 Case Purge

In July 2020, a team was formed to design, build, test, and deploy a Case Purge solution for C-IV and CalSAWS. This Purge functionality is based on the records retention policy approved by the CalSAWS Project Steering Committee in September 2019. The Purge team is using the Agile methodology for this effort and is deploying functionality to Production at the conclusion of each Sprint. This team is operating independently of the existing Design, Application Development, Training, and Test teams

- ▶ Continued Design and Development for Sprint 9 features that will be included in the 22.07 baseline System Change Requests (SCRs). This release includes the following items and will be deployed to production with the 22.07 release on July 25, 2022:
  - Sprint 9 SCR CA-235667
    - Create Image Removal process for images associated with cases identified for Data Removal
    - Create Document Removal process for the CalSAWS Disaster Service Repository
    - Update Imaging Server with new deletion Image function to allow for the removal of an image record given a document identification
    - Update the Imaging Client Service Application Programming Interface (API) to allow for the new deletion Image function
    - Update API gateway with new URL to allow for the new deletion Image transaction

**Figure 4.1.8-1 – Case Purge Burndown Chart**



**Table 4.1.8-1 – Planned Purge Sprints**

SPRINT NUMBER	SPRINT DESCRIPTION
<b>Sprint 1</b>	Porting Case Summary page updates, Case Data Removal page updates
<b>Sprint 2</b>	Add Case Locking, Image View only
<b>Sprint 3</b>	Porting the Identification sweep logic, adding new Eligibility Determination Benefit Calculation/Recovery Account (EDBC/RA) Rules to Identification Sweeps, Porting Portable Document Format (PDF) Generation Process, Increasing Journal Portable Document Format (PDF) Character Limit
<b>Sprint 4</b>	Porting Case Deletion Logging process, adding new CalHEERS tables to Deletion Model, Remove Recovery Account Responsible Party tables from Deletion Model
<b>Sprint 5</b>	Porting Case Identification and Override Reports, Port Document Removal process to S3, Create Stored Procedure Database Change Requests (DBCRs), Schedule Batch for Journal Portable Document Format (PDF) Re-run
<b>Sprint 6</b>	Creating CalSAWS Re-Verification Batch, Updating Identification and Re-Verification logic to include new Recovery Account rules, Updating Document S3 storage service framework, Updating Identification Batch to exclude CS program
<b>Sprint 7</b>	Porting Time Limit Aid Summary page changes, Porting Case Completion Report, Updating Deletion Model to include Residential and Receipt tables, Updating CalSAWS page to validate and block CalHEERS referrals, Combining Document and Imaging removal process with Data Removal Batch, Updating Benefits Cal page to validate for removed cases during linkage
<b>Sprint 8</b>	OBIEE Cleanup for Delete Track, Updating Batch to Verify Lawful Presence (VLP)
<b>Sprint 9</b>	Image Deletion, Porting for Disaster Recovery Document Deletion
<b>Sprint 10</b>	Performance Environment Preparation and Execution
<b>Sprint 11</b>	Batch Scheduling, Case Purge Transition

#### 4.1.9 Deliverable Management

**Table 4.1.9-1 – Deliverable Status for Current Reporting Period**

DEL #	DELIVERABLE NAME	STATUS
	None for the reporting period	

#### 4.2 Activities for the Next Reporting Period

- ▶ Continue drafting designs for Migration Impact System Change Requests (SCRs)
- ▶ Continue test execution for CalSAWS 22.07 Release

## Deliverable Management

Table 4.2-1 – Deliverable Status for Next Reporting Period

DEL #	DELIVERABLE NAME	STATUS
	None for next reporting period	

### 4.3 Deviations from Plan/Adjustments

- ▶ None for the reporting period

## 5.0 Conversion

### 5.1 Highlights of the Reporting Period

Table 5.1-1 – CalSAWS Conversion Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
5.1.1 CalWIN Conversion	<ul style="list-style-type: none"><li>• Review Mock Cutover results until July 1, 2022 and plan to communicate with Consortium and QA by July 15, 2022</li><li>• Continued to support the completion of County Data Validation (CDV) until July 1, 2022</li><li>• Continued to triage and prioritize defects identified in CDT, CDV, IPT, and UAT</li><li>• Began to prepare for Mock Cutover 2 planned for the end of July 2022</li></ul>

#### 5.1.1 CalWIN Conversion

- ▶ Continued to address open and unresolved Converted Data testing identified defects
- ▶ Continued Converted Data Validation (CDV) support activities
- ▶ Worked with DBAs and Tech Operations team to update/refresh development environments to 22.07 data model
- ▶ Continued Golden Data Set (GDS) 9 Epic development and testing. This Epic is focused on:
  - o 22.05 and 22.07 production data structure and code value changes which impact conversion transformation logic
  - o Identified and unresolved Converted Data Test (CDT) defects
  - o General Assistance/General Relief (GA/GR) data structure and code value enhancements where conversion transformation logic also need be enhanced to convert GA/GR
  - o Planned to be delivered on August 31, 2022

**Table 5.1.1-1 – CalWIN Conversion Statistics Golden Data Set (GDS) 9 (June 2022 – July 2022)**

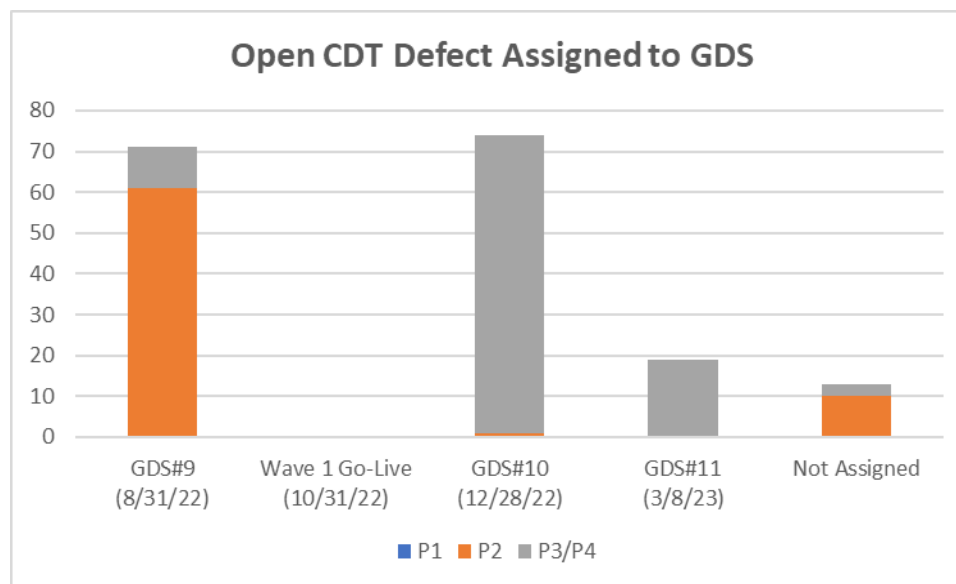
Sprint	Total - Deferred Items	Sprint Duration		GDS#9								
				Item Status								
				0%	25%	30%	50%	75%	5%	100%	100%	0%
				Not Started	Analysis & Mapping in Progress	Ready for Consortium Review	Build In Progress	Ready for AT	On Hold	Completed (Tested)*	CNR	Deferred
Overall	149	6/6/2022	7/29/2022	49	31	0	11	27	0	57	0	0
GDS#9 Bugfix 1	48	6/6/2022	7/1/2022	0	0	0	3	16	0	29	0	0
GA/GR	62	6/6/2022	7/1/2022	23	11	0	0	1	0	27	0	0
GDS#9 Bugfix 2	TBD	7/5/2022	7/22/2022	tbd	14	0	6	4	0	1	0	0
22.5/22.07	39	7/5/2022	7/22/2022	26	6	0	2	6	0	0	0	0
Hardening	tbd	7/25/2022	7/29/2022	0	0	0	0	0	0	0	0	0

## 5.1.2 CalWIN Conversion Defects Converted Data Test Defect

**Table 5.1.2-1 – Open Converted Data Test (CDT) Defects**

Defect Delivery by Golden Data Set (GDS)	Priority 1	Priority 2	Priority 3/Priority 4	Total
GDS 9	0	61	10	71
Wave 1 Go-Live	0	TBD	TBD	TBD
GDS 10	0	1	73	74
GDS 11	0	0	19	19
Not Assigned	0	10	3	13
CDT Open Total	0	72	105	177

**Figure 5.1.2-1– Open Converted Data Test (CDT) Defects by GDS**



## 5.1.3 Gainwell Technologies

- CalWIN Document Migration
  - Continued planning for delivery of all Client Correspondence (CC)
  - Continued delivery of Client Correspondence (CC) from CalWIN

# CalSAWS – California Statewide Automated Welfare System

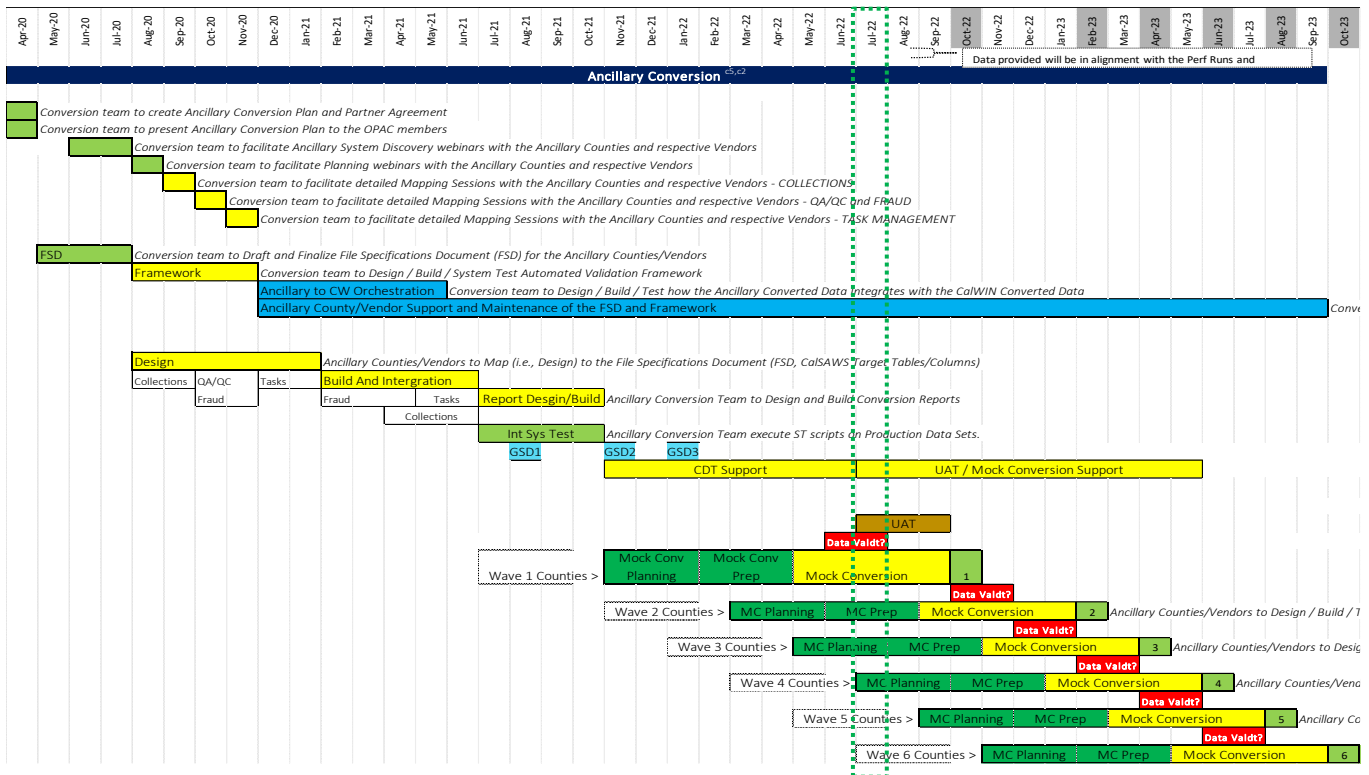
CalSAWS DD&I Project Phase

Weekly Status Report Period: July 4, 2022 to July 10, 2022

## 5.1.4 Ancillary Systems Conversion

- ▶ Continued to address issues found in production dataset size files. These files are necessary for CalWIN Core Conversion orchestration and integrations
- ▶ Facilitated exception reports review sessions with the Ancillary Counties to address questions and concerns

**Figure 5.1.4-1– Ancillary Systems Conversion Gantt Chart**



**Table 5.1.4-2 – Ancillary Systems Conversion Milestones**

FINISH	MILESTONE	MILESTONE DESCRIPTION	STATUS
July 2020	Project Kick-Off/Discovery Sessions	Team introductions and Project overview	Completed
August 2020	File Specification Document (FSD)	CalSAWS DB (structures) as Conversion Target	Completed
August 2020	Project Planning	Detailed walkthrough of the Project schedule and File Specification Document (FSD)	Completed
December 2020	Automation Framework Completed	Exception handling for Ancillary provided Data is ready for the Counties	Completed
February 2021	Design/Mapping	All CalSAWS DB Targets (defined in FSD) have Source Mappings from Ancillary	Completed

## CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: July 4, 2022 to July 10, 2022

FINISH	MILESTONE	MILESTONE DESCRIPTION	STATUS
July 2021	Build	Development activities, dependent Design Mapping, are ready to Start (or are Completed)	Completed
January 2022	System Test	System Test execution, dependent on test scripts and Build Completed, are ready to Start (or are Completed)	Completed
June 2022	Integration Test	End-to-End Test execution, dependent on test scripts, System Test Completed and CDT completed, are ready to Start (or are Completed)	Completed
August 2023	Mock Conversion Ancillary System Data Delivered	Counties to delivery Ancillary System Data to the CalSAWS Conversion team as a Prerequisite to begin Mock Conversions	In progress
August 2023	Wave 1 – 6 Mock Conversions	Simulated Cutover Activities, dependent on Integration Test Completed, are ready to Start (or are Completed)	In progress
August 2023	Wave 1 – 6 Mock Conversion Data Validation	Validation of Data, (from Mock Conversion), are ready to Start (or are Completed)	In progress
October 2023	Wave 1 – 6 Conversion Cutovers	Execution of (live) Cutover Activities are ready to Start (or are Completed)	Not started

### 5.1.5 Deliverable Management

**Table 5.1.5-1 – Conversion Deliverable Status for Current Reporting Period**

DEL #	DELIVERABLE NAME	STATUS
	None for the reporting period	

## 5.2 Activities for the Next Reporting Period

### 5.2.1 CalWIN Conversion

- ▶ Continue to complete Jira epics and issue aligned with Golden Data Set (GDS) delivery schedule
- ▶ Continue development for the delivery of Golden Data Set (GDS) 9 Epic
- ▶ Continue activities for Mock Cutover

## 5.2.2 Gainwell Technologies

- ▶ CalWIN Data Migration
  - Continue planning for future CalWIN extractions
- ▶ CalWIN Data Retention M&O
  - Continue planning for future data retention runs

## 5.2.3 Ancillary Systems Conversion

- ▶ Continue ongoing support for mapping and data extract activities on Ancillary Collections, Fraud, and Task Management
- ▶ Continue to update the Ancillary Systems file specifications documents (as needed)
- ▶ Continue System Test scenario for automation development
- ▶ Review results for Wave 2 development test

## 5.2.4 Deliverable Management

**Table 5.2.4-1 – Conversion Deliverable Status for Next Reporting Period**

DEL #	DELIVERABLE NAME	STATUS
	None for next reporting period	

## 5.3 Deviations from Plan/Adjustments

- ▶ None for the reporting period

# 6.0 CalWIN Functional Support

## 6.1 Highlights of the Reporting Period

**Table 6.1-1 – CalSAWS CalWIN Functional Support Status Agenda Topic**

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
N/A	<ul style="list-style-type: none"><li>• None to note for reporting period</li></ul>

- ▶ Supported CalSAWS 3x Weekly Leadership Meetings on July 6 and July 8, 2022 to collaborate on leadership items for the CalWIN release
- ▶ Supported Implementation Support Services (ISS) Team Leads Meetings on July 5, 2022 and July 7, 2022 to collaborate effectively
- ▶ Supported Post Deployment Support Model Working Session meetings on July 7, 2022 to provide input to necessary post deployment support for CalWIN Counties



## CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: July 4, 2022 to July 10, 2022

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- ▶ Supported Sacramento County To-Be Business Process Reengineering (BPR) Sessions on July 5-8, 2022, upcoming sessions include:
  - Children and Family Services
  - Veteran Services
  - Quality Control (QC)
  - Long Term Care
- ▶ Supported San Luis Obispo County To-Be Business Process Reengineering (BPR) Sessions on July 5-8, 2022, upcoming sessions include:
  - Help Desk, Appeals and Hearings
  - IEVS and Fraud
  - Quality Assurance (QA)
- ▶ Supported Sacramento and San Luis Obispo Counties (SLO) To-Be BPR – Tuesday/Wednesday/Thursday de-brief on July 5-8, 2022, to debrief the sessions that have occurred throughout the week to make any necessary changes to plan or support feedback
- ▶ Supported Santa Barbara County Process Change Inventory (PCI) Closeout Sessions on July 5-8, 2022, upcoming sessions include:
  - Application Registration, CBO, Case Maintenance
  - Employment Services and Child Care
- ▶ Supported Process Simulation during July 5-8, 2022 to meet data requirements and plan functional support coverage

### 6.2 Activities for the Next Reporting Period

- ▶ Prepare for CalSAWS 3x Weekly Leadership Meetings on July 8, 2022, July 11, 2022 and July 13, 2022 to collaborate on leadership items for the CalWIN release
- ▶ Prepare for Implementation Support Services (ISS) Team Leads Meetings on July 12, 2022 and July 14, 2022 to collaborate effectively
- ▶ Prepare for Deliverable (DEL)-10 CalWIN ISS Implementation Plan Walk-Through (Post-Deployment Support) meeting on July 11, 2022 to provide input to necessary post deployment support for CalWIN Counties
- ▶ Prepare for County preparation packet walkthrough on July 12, 2022 to provide input on the County preparation packet used to prepare Counties for County preparation phase activities
- ▶ Prepare for Configuration – Next Steps meeting on July 12, 2022 to plan configuration activities for CalWIN Waves 2-6
- ▶ Prepare for Alameda County – Review of Automated Actions on July 14, 2022 to review automated actions with Alameda County and answer any questions.
- ▶ Prepare for Process Change Inventory (PCI) Closeout Sessions for Waves 3-6 during July 11-15, 2022 to plan functional support coverage
- ▶ Prepare for Process Simulation during July 11-15, 2022 to meet data requirements and plan functional support coverage

## 6.3 Deviations from Plan/Adjustments

- None for the reporting period

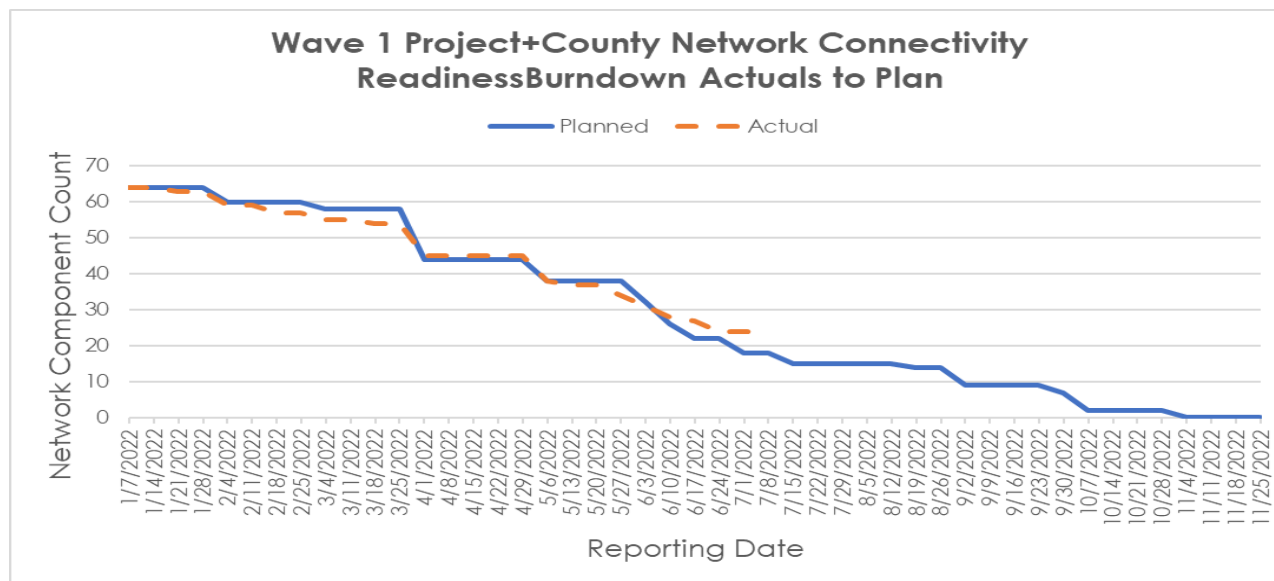
## 7.0 Technical Infrastructure

### 7.1 Highlights of the Reporting Period

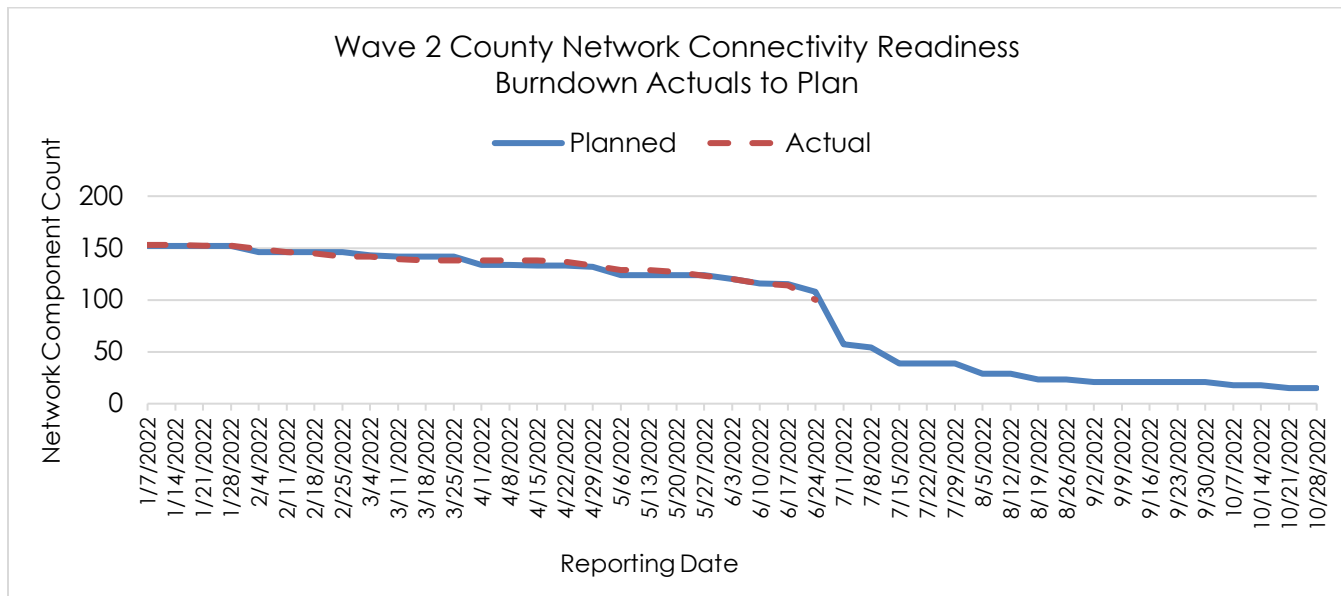
Table 7.1-1 – CalSAWS Technical Infrastructure Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
N/A	<ul style="list-style-type: none"> <li>None to note for reporting period</li> </ul>

Figure 7.1-1 – Wave 1 County Network Connectivity Readiness Burndown



**Figure 7.1-2 – Wave 2 County Network Connectivity Readiness Burndown**



- ▶ Wave 1
  - Integration of Placer County network with CalSAWS behind schedule due to partial / incomplete responses to CalSAWS Requests for Information (CRFI) 22-040
  - Continued to support Interface Partner File Exchange Test (IPT) test activities
  - Completed secondary router installation for Placer County on June 29, 2022
- ▶ Wave 2
  - Cancelled 4G circuit for Santa Clara County due to poor signal quality
  - Completed SD-WAN infrastructure installation for Tulare County on June 27, 2022
  - Completed IPT pre-readiness for Contra Costa County
- ▶ Wave 3
  - Continued to track circuit 1 activations for Orange and Ventura Counties
  - Distributed CRFI 22-052 to Wave 3 Counties to seek and understand the business-critical services and applications which will be used by the Wave 3 CalWIN Counties; continued to track responses due on July 15, 2022
- ▶ Wave 4
  - Continued to plan for CalWIN Wave 4 County Kick off meeting scheduled for July 12, 2022
- ▶ CalWIN Counties
  - Continued assessment of CalWIN County capacity forecasts and bearing on procured bandwidth; identified proposed sites for bandwidth increases
  - Submitted CRFI 22-049 to Wave 2-6 Counties for reconfirming their Point of Presence (POP) site addresses in lieu of Risk 272 and to avoid any last-minute changes to the POP locations; responses from Counties due July 1, 2022

## **7.2 Activities for the Next Reporting Period**

- ▶ Draft CalSAWS Requests for Information (CRFI) for Security Assessment and sent for review
- ▶ Continue to support Interface Partner Testing (IPT) for Wave 1 Counties
- ▶ Track responses to CRFI 22-049 for reconfirmation of Point of Presence (POP) site addresses
- ▶ Continue to implement remaining configuration changes for enabling Secure File Transfer Protocol (SFTP), Batch and Database access for Wave 1 and 2 Counties, where new CRFI responses are received
- ▶ Submit change requests for Cisco router and SD-WAN infrastructure installs at Wave 3 County Santa Barbara County
- ▶ Awaiting Wave 1 County response to Request for Information (CRFI) 22-040 due June 10, 2022 (Placer)
- ▶ Awaiting Wave 2 County response to Request for Information (CRFI) 22-040 due July 1, 2022

## **7.3 Deviations from Plan/Adjustments**

- ▶ Santa Clara County has changed the designated Point of Presence (PoP) site location resulting in previously completed procurement and planning tasks having to be re-done. This will result in a 3-month impact to all downstream tasks and milestones for Santa Clara County unless mitigated
  - Mitigation:
    - Temporary installation (deployed on 6/29) of 4G connection (at additional cost) which will allow the County to complete pre-readiness and technical enablement tasks. This will isolate the County from being on-hold for 2 months. However, procured circuits will need to be delivered before beginning Interface Partner Testing (IPT) and User Acceptance Testing (UAT) testing
    - 4G connectivity for Santa Clara unusable due to poor 4G signal resulting in instability and unusable as a workaround.
    - SD-WAN circuit in process of install (circuit 1) and once successfully enabled by July 15, 2022, alleviates risk with one end-state circuit being in place; will need to continue to monitor target delivery date for circuit 2
- ▶ Delivery date for Cisco routers required by CalWIN Wave 3-6 Counties has a lead time of greater than 90 days (ETA is September 2022). This poses an imminent risk for Wave 3 Counties. Anticipate a 2-month delay to overall timeline if not mitigated
  - Mitigation:
    - Wave 1 and 2 Counties have received the necessary equipment. If these 5 Counties are deployed with only 1 active Cisco router and retrofitted with second standby backup router when equipment becomes available or before go-live (earlier date), this would effectively mitigate the risk for Wave 3 Counties
    - CalSAWS will be recommending all Counties be aware of this risk associated with delivery timelines and to expedite any County Purchase orders that

## CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: July 4, 2022 to July 10, 2022

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- may have a bearing on the migration of the Counties to the CalSAWS System
- Cisco has delivered remaining order of CalWIN County routers; CalSAWS distributed CIT 0163-22 as reminder for Counties to continue to expedite County purchase orders
- Placer County unable to complete tech readiness activities (CRFI 22-040) required for start of Interface Partner Testing (IPT) and Go-Live
  - o Placer County has indicated that due to a conflicting firewall replacement project (County driven) that failed and being reattempted, the County would delay the configuration of technical changes requested by CalSAWS in CRFI 22-040 (Due on June 10, 2022)
  - o Effort to re-deploy of the firewall and navigate through change process would be effort intensive causing the technical changes (CRFI 22-040) be postponed.
  - o This would impact completion of technical readiness and start of Interface Partner Testing (IPT) by approximately 8 weeks (from June 27, 2022 until early August 2022)
    - Decision made to proceed with IPT with transferring the file outside of leveraging the end-state network
    - Working with County to do initial connectivity test (without end-state firewall) to identify any additional connectivity considerations once firewall project completes

## **8.0 Appendices**

Appendix A – CalSAWS Deliverable Summary

Appendix B – CalSAWS Migration Work Plan Summary

Appendix C – CalSAWS DD&I Project Gantt Chart

Appendix D – CalSAWS Project Risks and Issues Report

