

CalSAWS CalWIN
Implementation Support
Services (ISS) Weekly
Status Report

Reporting Period: July 04, 2022 to July 10, 2022

CalSAWS – CalWIN ISS Weekly Status Report

Weekly Status Report, July 13, 2022

Period: July 04, 2022 to July 10, 2022

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1.0 Project Management

1.1 Executive Summary

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
Business Process Reengineering (BPR)	<ul style="list-style-type: none"> • Delayed sign-off on the To-Be BPR Final Work Product (FWP) for Fresno County. Working with Deputy Director to expedite, but there is potential to impact submission of the Fresno BPR Plan, as team is still awaiting signoff. • Obtained signoff on To-Be BPR FWPs from Sonoma and San Francisco Counties (Wave 5 and Wave 6) on 07/06/22. • Delivered Week 4 of To-Be BPR sessions for Sacramento and San Luis Obispo (SLO) Counties, concluding all 18 CalWIN Counties' formal To-Be BPR sessions. • Began BPR Closeout sessions with Santa Barbara County (Wave 3) on 07/07/22. • Continued identification of needs for staged data and specific converted records to support execution for Wave 1 (Yolo and Placer Counties). Continued configuration of Jira and preparing data for execution. Sent invite for Process Simulation Orientation the week of 07/18/22. • Prepared finalized configuration worksheets with details on Core and Additional Configurations for Wave 1 (Yolo and Placer Counties) for delivery to the Counties by 07/08/22.
Organizational Change Management (OCM)	<ul style="list-style-type: none"> • Completed T-minus 6 Change Readiness Survey Result Report for Yolo County. • Conducted T-minus 6 Change Readiness Survey Results Review with Yolo County. • Conducted working sessions and dry runs for Wave 1 Change Discussion Kickoff and Prep Sessions. • Finalized the Wave 1 Change Discussion Prep Session presentation. • Continued to address comments for the Wave 2 County Change Guides/Change Discussion Guides (CDGs). • Began drafting integrated communications plan.
Training	<ul style="list-style-type: none"> • 22 CalSAWS Trainers completed week 4 (of 5 weeks) of Train the Trainer (TTT). • Wave 1 Counties continue the WBTs in LMS. • Performed success test in Yolo County to access the CalSAWS Training and Imaging environments. • Collaborated with the Tech Team to provide VPN access to the CalSAWS Training and Imaging environments for the Placer Early Training participants.
Implementation	<ul style="list-style-type: none"> • Go-Live Packet (GLP) - Awareness Items and Post Go-live Case Review Guide draft first draft completed and provided to Consortium to initial review. • Conducted Review of Post Go-Live County Work/Staffing needs material and outlined communication plan as part of the CalWIN

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STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
	<p>Conversion and Change Management meeting and provided overview of the topic at Global IPOC meeting.</p> <ul style="list-style-type: none">• Created and Transmitted FAQs document for Case Review Guide 4 and 5 on 07/08/22 with counties.• Created and Transmitted new Case Review Guide 6 - Update Suspended Claims and Case Review Guide 7 update pending issuance on 07/07/22 with counties and scheduled office hours for week ending on 07/22/22.• Conducted walk through/working sessions for and gained alignment on the Implementation Support Plan on 07/06/22, 07/07/22, and 07/08/22.• Placer and Yolo County Targeted On-Site Support/Implementation Points of Contact (TOSS/IPOC) – Presented county readiness checklists and discussed outstanding items.• Began drafting CITs for ICT and OCAT conversion plans and county recommendations for Wave 1. Error! Bookmark not defined.

Table 1.1-1 – CalSAWS Executive Summary Agenda Topics

1.2 Highlights of the Reporting Period

- ▶ **Staff Onboarding** – Continued planning for and onboarding staff resources.
- ▶ **Information Coordination for CalWIN Counties** – Continued to collaborate with other teams to coordinate information for the CalWIN Counties.
- ▶ **County Work Plans**
 - Critical Path Reporting Wave 1 and 2 – Developed weekly summary report and presented to the Consortium Leadership during week of 07/06/22.
 - Wave 3 Work Plan – Provided additional guidance to complete and baseline the Wave 3 Work Plan for the week of 07/11/22.
 - Continue to facilitate the Work Plan updates with the Consortium project teams to improve Project Plan accuracy, updates, and to identify milestones, critical path, and cross-team dependencies.
- ▶ Deliverables and Work Products – Submitted the following:
 - FDEL 01.18: Work Plan Monthly Updates – June 2022 on 07/08/22.
 - FDEL 02.18: Monthly Status Report – June 2022 on 07/08/22.
 - FWP 04.13: Business Process Reengineering Plan – Wave 5 (Alameda) on 07/08/22.
 - FWP 04.14: Business Process Reengineering Plan – Wave 5 (Fresno) on 07/08/22.
 - FWP 04.15: Business Process Reengineering Plan – Wave 5 (Sonoma) on 07/08/22.

1.3 Activities for the Next Reporting Period

- ▶ **Staff Onboarding** – Continue planning for and onboarding staff resources.
- ▶ **Information Coordination for CalWIN Counties** – Continue to collaborate with other teams to coordinate information for the CalWIN Counties.
- ▶ **County Work Plans**
 - Continue updating Waves 1, 2, and 3 County Work Plans for the Implementation Readiness Checklist. Baseline for Wave 3 is planned for week of 07/11. Incorporate predecessors and successors throughout Wave 1, 2, and 3.

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- Continue creating the initial Wave 4 Work Plan. This planned for mid-August 2022.
- ▶ Deliverables and Work Products – Submit the following:
 - DWP 02: To-Be Process Flows – Wave 6 (Sacramento) on 07/11/22.
 - DWP 02: To-Be Process Flows – Wave 6 (San Luis Obispo) on 07/11/22.

2.0 Business Process Reengineering (BPR)

2.1 Highlights of the Reporting Period

- ▶ **To-Be BPR Sessions –**
 - Completed Week 4 of To-Be BPR Sessions for Wave 6 (Sacramento and San Luis Obispo Counties) from 07/05/22 – 07/08/22. SLO County sessions are conducted via hybrid remote/on-site delivery.
 - Obtained sign-off from Wave 5/6 (Sonoma and San Francisco Counties) on To-Be Final Work Product (FWPs) on 07/06/22.
 - Concluded all 18 CalWIN Counties' formal To-Be BPR Sessions, allowing BPR Team to shift focus to BPR Closeout sessions.
- ▶ **BPR Closeout Sessions**
 - Conducted 3 BPR Closeout sessions with Santa Barbara County (Wave 3) on 07/07/22 and 07/08/22.
 - Finalized BPR Closeout schedule for Ventura County (Wave 3) to take place from 08/01/22 to 08/12/22.
- ▶ **Process Simulation** – Continued identification of needs for staged data and specific converted records to support execution for Wave 1 (Yolo and Placer Counties). Continued configuration of Jira and preparing data for execution. Sent invite for Process Simulation Orientation the week of 07/18/22.
- ▶ **Configuration** – Prepared finalized configuration worksheets with details on Core and Additional Configurations for Wave 1 (Yolo and Placer Counties) for delivery to the Counties by 07/08/22.
- ▶ **CDG Facilitation** – Support OCM Team in preparations for Change Discussion Guide meetings with supervisors and managers from Wave 1 (Yolo and Placer Counties).

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	Session Start Date	Session End Date	First Review (Draft Work Product) Start Date	First Review (Draft Work Product) End Date	Start Final Review (Final Work Product)	County Sign-Off on Final To-Be Work Product	DWP BPR Plan Submit
Wave 1							
Contra Costa	06/21/21	07/30/21	08/04/21	09/02/21	09/02/21	09/10/21	09/27/21
Placer	06/21/21	07/30/21	08/04/21	08/20/21	08/30/21	09/07/21	09/27/21
Yolo	07/12/21	08/11/21	08/11/21	08/27/21	09/08/21	09/17/21	09/27/21
Wave 2							
Tulare	09/13/21	10/08/21	10/11/21	10/22/21	11/01/21	11/08/21	11/19/21
Santa Clara	09/13/21	10/08/21	10/11/21	10/22/21	11/01/21	11/08/21	11/19/21
Wave 3							
Santa Barbara	10/18/21	11/12/21	11/15/21	11/30/21	12/08/21	12/14/21	02/11/22
Orange	11/15/21	12/14/21	12/20/21	01/07/22	01/18/22	01/24/22	02/11/22
Ventura	11/15/21	12/14/21	12/20/21	01/07/22	01/18/22	01/24/22	02/11/22
Wave 4							
Solano	01/10/22	02/04/22	02/07/22	02/22/22	03/07/22	03/11/22	03/25/22
Santa Cruz	01/10/22	02/04/22	02/07/22	02/22/22	03/07/22	03/11/22	03/25/22
San Mateo	02/07/22	03/04/22	03/09/22	03/22/22	03/30/22	06/03/22	06/10/22
San Diego	02/14/22	03/11/22	03/16/22	03/30/22	04/06/22	04/11/22	04/18/22
Wave 5							
Alameda	04/11/22	05/06/22	05/09/22	05/20/22	06/06/22	06/28/22	07/08/22
Fresno	04/04/22	04/29/22	05/02/22	06/08/22	06/13/22	07/06/22*	07/08/22
Sonoma	05/09/22	06/03/22	06/06/22	06/17/22	06/27/22	07/07/22	07/08/22
Wave 6							
San Francisco	05/09/22	06/03/22	06/06/22	06/17/22	06/29/22	07/07/22	08/12/22
Sacramento	06/13/22	07/08/22	07/11/22	07/22/22	08/01/22	08/05/22	08/12/22
San Luis Obispo	06/13/22	07/08/22	07/11/22	07/22/22	08/01/22	08/05/22	08/12/22

Figure 2.1-1 – To-Be Process Timetable by County (As of 07/08/22)

2.2 Activities for the Next Reporting Period

- ▶ **To-Be BPR Sessions** –
 - Submit To-Be Final Work Products (FWPs) for Wave 6 (Sacramento and San Luis Obispo Counties).
 - Obtain sign-off from Fresno County (Wave 5) on To-Be Final Work Product (FWPs).
- ▶ **BPR Closeout Sessions**
 - Finalize BPR Closeout schedule with Ventura County (Wave 3).
 - Conduct pre-meet with Santa Cruz County (Wave 4) on 07/11/22 and begin building BPR Closeout schedule collaboratively with County.
- ▶ **Automated Actions** – Facilitate discussion on Automated Actions with Alameda County (Wave 5) on 07/14/22 to finalize initial enablement decisions.
- ▶ **Process Simulation** – Prepare for Process Simulation kickoff meetings with county participants from Wave 1 (Yolo and Placer Counties).
- ▶ **Configuration** – Complete configuration activities for Wave 1 (Yolo and Placer Counties).
- ▶ **CDG Facilitation** – Support OCM Team in facilitating Change Discussion Guide meetings with supervisors and managers from Wave 1 (Yolo and Placer Counties).

3.0 Organizational Change Management (OCM)

3.1 Highlights of the Reporting Period

- ▶ **Change Network Champions (CNC)** – Developing slides and planning/coordinating meetings Waves 3 and 4 CNC kick-off meeting on 7/21 and Waves 1 and 2 monthly meeting on 7/26.
- ▶ **Wave 1 Change Discussion Guide** – Finalized Change Discussion Prep presentation and materials. Conducted Change Discussion Kick off with Placer on 07/07/22.
- ▶ **Wave 2 Change Discussion Guides** – Continued to support County reviewers in their review DWPs for the Wave 2 Change Discussion Guides. Request change in DDEL date for Wave 2 discussion guides from 07/18/22 to 07/25/22.
- ▶ **Wave 1 T-Minus 6 Surveys** – Completed Yolo results slides and conducted walk-through meeting with the Yolo on 07/07/22.
- ▶ **Wave 1 T-Minus 3 Surveys** – Began developing survey questions.
- ▶ **Wave 2 T-Minus 9 Surveys** – Finalized slides and survey data and distribute to counties.
- ▶ **Infographics** – Continued drafting the July infographics for Waves 1 and 2: Authorizations and Resource Databank due 07/28/22.

3.2 Activities for the Next Reporting Period

- ▶ **Wave 1 Change Discussion Guide** – Finalize Change Discussion Prep presentation and materials. Conduct Change Discussion Prep Sessions with Placer on 07/11/22 – 07/12/22. Conduct Yolo Kickoff on 7/12/22 and Prep Sessions on 07/13/22 – 07/14/22.
- ▶ **Wave 2 Change Discussion Guides** – Update CDGs based on county feedback.
- ▶ **Wave 1 T-Minus 6 Surveys** – Finalize slides and survey data and distribute to counties.
- ▶ **Wave 2 T-Minus 9 Surveys** – Finalize slides and survey data and distribute to counties.
- ▶ **Wave 1 T-Minus 3 Surveys** – Continue developing survey questions and conduct internal reviews.
- ▶ **Infographics** – Continue drafting the July infographics for Waves 1 and 2: Authorizations and Resource Databank due 07/28/22.
- ▶ **Change Network Champions (CNC)** – Continue preparing for the Change Network Champion meeting for Waves 3 and 4 in July.
- ▶ **Train the Trainer** – Complete week 4 at the Rancho Cordova project site and with a virtual / remote component.
- ▶ **ILT Course Updates** – Create Learner Guides for Placer, Yolo training participants.
- ▶ **Classroom Planning and Scheduling** – Continue planning classroom and scheduling logistics for Counties in all waves.
- ▶ **Classroom Site Prep for Wave 1** – Continue planning with the CalSAWS Tech team to prepare for classroom training.
 - Successfully tested connectivity to the Training and Imaging environments in Yolo County.
 - Started process to provide VPN access to Early Training participants in Placer County.
- ▶ **LMS and Training Environment** – Continue to work on data prep for ILT training. The WBT training continued for Yolo and Placer County for early training, train the trainer, and end users.

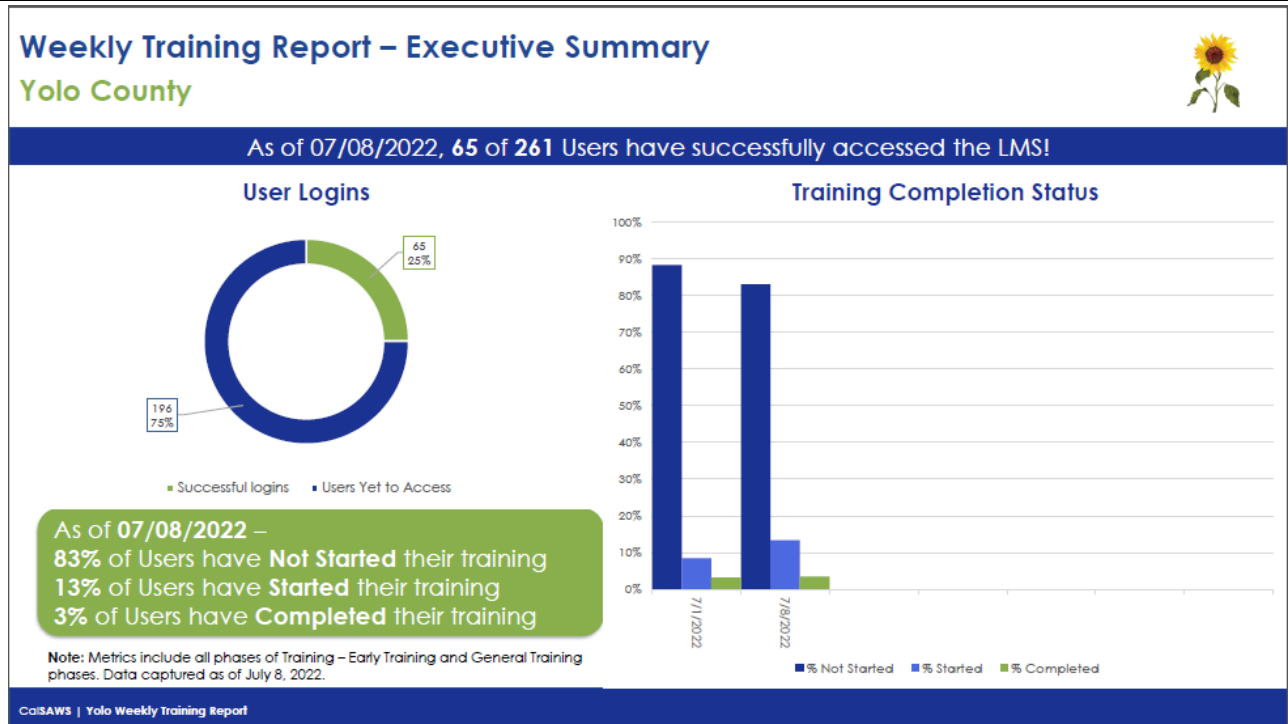


Figure 3.2-1 – Weekly Training Report – Yolo

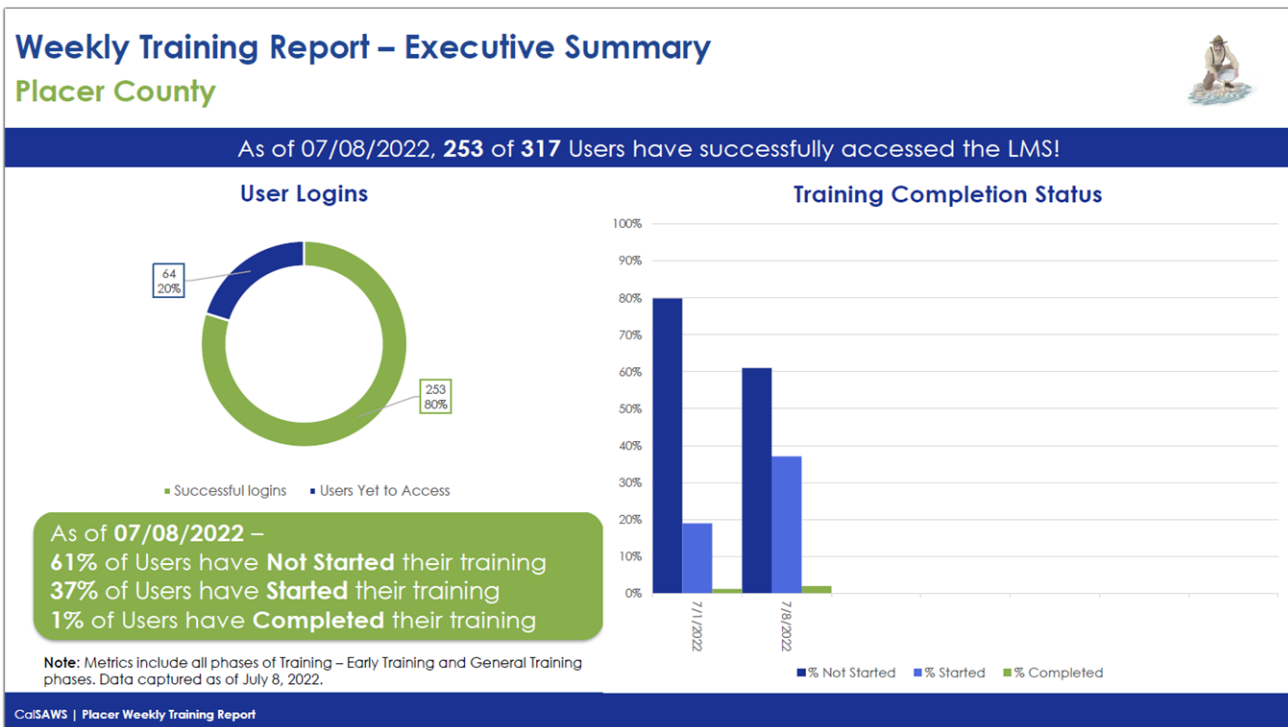


Figure 3.2-2 – Weekly Training Report – Placer

3.3 Activities for the Next Reporting Period

- ▶ **Train the Trainer** – Complete final week (week 5) of Train the Trainer.
- ▶ **Classroom Planning and Scheduling** – Continue planning classroom and scheduling logistics for Counties in all waves.

- ▶ **Classroom Site Prep for Wave 1** – Test connectivity to Training and Imaging environments in Placer County.
- ▶ **LMS and Training Environment** – Complete data prep to support Wave 1 ILT.

4.0 Implementation

4.1 Highlights of the Reporting Period

- ▶ **Conversion Defect Testing (CDT)/CDV/UAT Rejected Defect Review** – Completed CDT categorization. The current statuses of the 138 items are noted below:

Status	Next Steps	County
Awareness for Go-Live	Documentation completed for all items. Under Review	59
Post-Go Live Case Review Guide	Work In Progress to document initial draft Go-live Packet ETA 07/30/22	6
County Prep	Included in County Prep Tasks. No Further Action Required.	5
Cancelled	No Further Action Required.	25
No Action Needed from CDT Group	No Further Action Required.	28
Not Started	Review new CDV and UAT defects identified for review	15

Table 4.1-1 – Status of Rejected Defect Review

- ▶ **County Prep Planning Activities** – County prep packet with Consortium for review, planning to share with Conversion and Accenture teams for review and feedback on 7/11/22.
- ▶ **Yolo and Placer TOSS/IPOC** – Presented County Readiness Checklists and discussed outstanding items for Yolo on 07/06/22 and for Placer on 07/07/22.
- ▶ **Global IPOC (Implementation Point of Contact)** – Presented County Readiness dashboard and related elements at Global IPOC meeting on 7/6/22.
- ▶ **ICT and OCAT Cutover Processes** – Began Drafting CITs for OCAT and ICT Cutover processes and recommendations for Wave 1 counties. Planned for discussion for OCAT specifics for next week, date TBD.
- ▶ **Go Live Packet** – GLP Work Plan and structure in development completed and ongoing internal review. GLP section for CRG Items draft to be completed for internal review by 07/12/22.
- ▶ **Implementation Support Plan** – Conducted working walkthroughs and gained alignment on pre and post implementation onsite and virtual/Command Center support plans and cross-team Roles and Responsibilities.

4.2 Activities for the Next Reporting Period

- ▶ **Implementation Support Planning** – Complete Del10 walkthrough on 7/11/22 and submit Draft Deliverable on 7/15/22.
- ▶ **CDT/CDV/UAT Rejected Defects Workgroup Meetings** – Workgroup meeting reinstated to weekly cadence for assessing defects tagged for review as part of County Data Validation (CDV) and UAT phase to document Go-live Packet - Awareness Items.

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► Lead TOSS/IPOC Meetings

- Orange County TOSS/IPOC meeting scheduled for 07/12/22.

► **Review Draft Go-live Packet Section** – Initiated Internal review and clarification meetings with Consortium on documented case review guide and awareness items section for GLP.

► **CalWIN Conversion and Change Management** – Conduct the CalWIN Conversion and Change Management meeting on 07/12/22. Topics will include Review of Go-Live Packet Template.

► **ICT (Inter County Transfer) Cutover** – Submit CalSAWS Information Transmittal (CIT) to inform Counties and document the plan for providing actionable data for Counties' ICT efforts for Consortium, Accenture and Gainwell review.

5.0 Appendices

5.1 Appendix A – Deliverable Summary

		Complete		Coming Soon		
DEL ID	Deliverable Name	DDED	FDED	DDEL	FDEL	Final Approval
01	Work Plan – Initial	12/04/20	12/15/20	12/23/20	01/14/21	01/22/21
01.18	Work Plan Monthly Updates – June 2022	N/A	N/A	N/A	07/08/22	07/15/22
02	Monthly Status Report – Initial	12/04/20	12/18/20	01/05/21	01/12/21	05/13/22
02.18	Monthly Status Report – June 2022	N/A	N/A	N/A	07/08/22	07/15/22
03	Requirements Traceability Matrix Initial	12/22/20	01/07/21	02/01/21	02/16/21	02/23/21
04	Business Process Reengineering Plan – Wave 5	N/A	N/A	07/29/22	08/19/22	08/28/22
05	Organizational Change Management Plan	07/14/21	07/26/21	10/04/21	10/26/21	11/02/21
06	County Communication Plan	08/16/21	08/26/21	01/03/22	01/25/22	02/01/22
07	County Change Guide – Wave 1	02/09/22	02/21/22	04/12/22	05/03/22	05/13/22
07	County Change Guide – Wave 2	N/A	N/A	07/18/22	08/08/22	08/17/22
08	Master Training Plan	10/27/21	11/08/21	05/13/22	06/06/23	06/13/23
09	County Specific Training Plan – Wave 1	10/27/21	11/08/21	05/13/22	06/06/23	06/13/23
10	Implementation Support Plan	01/14/22	01/27/22	07/15/22	08/05/22	08/18/22
11	Wave Completion Report	09/15/22	09/27/22	01/11/24	01/24/24	01/31/24

Figure 5.1-1 – Deliverable Status for Current Reporting Period

Upcoming Deliverable Deadlines

DEL #	Deliverable Name	Status	Next Deadline
01.18	CalWIN Work Plan Monthly Updates – June 2022	On track	FDEL approval 07/15/22
02.18	CalWIN Monthly Status Report – June 2022	On track	FDEL approval 07/15/22
10	Implementation Support Plan	On track	DDEL submission 07/15/22

Table 5.1-2 – Upcoming Deliverable Deadlines

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Work Product Status by Submission

		Complete	Coming Soon		
ID	Work Product Name	DWP	FWP	Final Approval	
02	To-Be Process Maps – Wave 5 (Alameda County)	05/09/22	06/06/22	06/28/22	
02	To-Be Process Maps – Wave 5 (Fresno County)	05/02/22	06/13/22	TBD	
02	To-Be Process Maps – Wave 5 (Sonoma County)	06/06/22	06/27/22	07/01/22	
02	To-Be Process Maps – Wave 6 (San Francisco County)	06/06/22	06/29/22	07/01/22	
04	Business Process Reengineering Plan – Wave 5	N/A	07/08/22	07/22/22	
07	County Change Guide – Wave 1	04/12/22	05/03/22	05/13/22	
07	County Change Guide – Wave 2	05/25/22	07/11/22	07/18/22	
09	County-Specific Training Plan – Wave 1	04/14/22	05/05/22	05/12/22	

Figure 5.1-3 – Upcoming Work Product Deadlines

Upcoming Work Product Deadlines

WP #	Work Product Name	Status	Next Deadline
04.13	FWP 04.13: Business Process Reengineering Plan – Wave 5 (Alameda) on 07/08/22.	On track	FWP submitted 07/08/22 FWP approval 07/22/22
04.14	FWP 04.14: Business Process Reengineering Plan – Wave 5 (Fresno) on 07/08/22.	On track	FWP submitted 07/08/22 FWP approval 07/22/22
04.15	FWP 04.15: Business Process Reengineering Plan – Wave 5 (Sonoma) on 07/08/22.	On track	FWP submitted 07/08/22 FWP approval 07/22/22

Table 5.1-4 – Upcoming Work Product Deadlines

5.2 Appendix B – Risks and Issues Summary

Project Risks and Issues

ID	Title	Details	Status	Impact	Risk Level	Date Logged
240	The scaling of CalSAWS Production Operations, including Batch Operations, to provide 40 and 58 County support, without taking into account the multi-County and multi-vendor CalSAWS ecosystem may impact business operations	As we expand to 58 counties and with continual activities to support policy, the consequences of a misstep in executing the CalSAWS M&O batch schedule magnifies the potential impact to business operations and benefits to the participants.	Open	4	Medium	03/03/21

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ID	Title	Details	Status	Impact	Risk Level	Date Logged
262	The CalWIN counties may not be fully prepared for go-live if they do not have sufficient or timely information	The CalWIN counties and County Directors have voiced concern that they do not have sufficient information or direction from the CalWIN ISS team to adequately prepare for go-live. In some cases, they have begun creating their own materials based on what they understand. If the counties do not have a framework within which to prepare, they may not be ready for cutover. This includes clear communication and timelines for what is needed to be completed by when, readiness checklists, early conversations on the transition from the current state to the future state, and clear direction.	Open	4	High	12/13/21
268	Implementation Readiness for CalWIN Cutover to CalSAWS	If implementation readiness (project and County) is not on track to meet their respective exit criteria by 04/29/2022, then the CalWIN Wave 1 cutover to CalSAWS could either be delayed or require significantly greater support to help counties through outstanding issues. Individual risks have been opened related to the ability to be fully ready in time for a successful CalWIN Wave 1 cutover to CalSAWS on October 27, 2022, and subsequent waves. This risk serves as an overarching risk for the overall readiness of the project and CalWIN counties to cutover to CalSAWS.	Open	4	High	01/13/22
269	CalWIN Counties may not have enough development and testing timeline to Refactor their Ad-hoc Reports and Ancillary System before Go-Live	The CalWIN Counties need time in the schedule, leading up to their respective Go-Live, to Refactor Ad-hoc Reports and/or Ancillary Systems. To do so, the counties need connectivity and access to CalSAWS environments, data model (and definitions), as well as data. The current CalSAWS delivery schedule (of these) is compressing the CalWIN counties Design, Development, and Testing timelines (i.e., schedule) and	Open	5	High	01/12/22

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ID	Title	Details	Status	Impact	Risk Level	Date Logged
		putting their County Readiness for Go-Live at-risk.				
270	The CalWIN counties may not be fully prepared for Go-Live if there is insufficient information in the Organizational Change Management (OCM) Change Discussion Guides (CDGs)	If OCM does not have sufficient documentation and resources to create CDGs, and counties do not have adequate time to review and provide feedback, the CDG delivery timeframe and level of detail might be impacted. The OCM team uses the County To-Be Process documentation to create the CDGs. Requirement DEL-11 states that CDGs must capture tasks within each job process, steps the person in the role will complete once they begin utilizing the new System, and impacts to the 18 CalWIN Counties along with the steps that the person will stop completing once they begin utilizing the CalSAWS System. If County To-Be process documentation does not capture this information, more work must be done on the CDG content to make it useful for counties. The Training team leverages the CDGs by linking roles and changes to related training content and depends on receiving accurate CDGs in the expected timeframes.	Open	4	High	02/02/22
278	CalWIN OCM Implementation Support Plan	Deloitte Deliverable 10, CalWIN OCM Implementation Support Plan, is late, continues to require rework, and does not provide the structure or details necessary to inform the project or county teams of how support will be provided after the CalWIN counties cut over to CalSAWS. The DDEL was originally due on May 16, 2022, but not released until June 6, 2022. On June 15, 2022, it was decided that the review should be paused due to the coordination needed with project teams on Pre- and Post-Deployment Support roles, responsibilities, tasks, activities, and resources. DDEL 10 will be revised in working sessions with the project	Open	4	High	06/28/22

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ID	Title	Details	Status	Impact	Risk Level	Date Logged
		teams, and the draft deliverable is targeted to be resubmitted on July 15, 2022. Based on the deliverable process, the earliest the DEL 10 is likely to be finalized is August 18, 2022. The most immediate impact is to the Wave 1 counties. Without adequate information, neither the project nor county teams can prepare for post-implementation support, and county post-implementation support might be insufficient, disorganized, and/or ineffective				

Table 5.2-1 – Project Risks and Issues

CRFI/CIT/CalSAWS Communications Information

The following table outlines CalSAWS Information Transmittals (CITs) sent for the reporting period.

CIT ID	To	Subject	Category	Distribution Date	Primary CalSAWS Contact	Backup CalSAWS Contact
0182-22	PPOCs; Regional Managers; CalWIN Conversion PPOCs	CalWIN ISS Conversion Impacts: Case Review Guide #6 - Update Suspended Claims	CalWIN Migration	07/07/22	Cathryn VanNamen	Sumit Mukherjee
0183-22	PPOCs; Regional Managers; CalWIN Conversion PPOCs	CalWIN ISS Conversion Impacts: Case Review Guide #7 – Update Pending Issuance	CalWIN Migration	07/07/22	Cathryn VanNamen	Sumit Mukherjee

Table 5.2-2 – CITs

The following table outlines CalSAWS Requests for Information (CRFIs) sent for the reporting period.

CRFI ID	To	Subject	Distribution Date	Status	Response Due Date	Primary Contact	Backup Contact
22-048	Orange PPOCs; San Diego PPOCs; San Mateo PPOCs; Santa Barbara PPOCs; Santa Cruz PPOCs; Solano PPOCs; Ventura PPOCs;	Change Network Champion (CNC) Identification for Wave 3 and 4 Counties	06/10/22	Open	07/08/22	Helen Cruz	Araceli Gallardo

CalSAWS – CalWIN ISS Weekly Status Report

Weekly Status Report, July 13, 2022

Period: July 04, 2022 to July 10, 2022

CRFI ID	To	Subject	Distribution Date	Status	Response Due Date	Primary Contact	Backup Contact
	Region 1 Regional Managers; Region 5 Regional Managers; Section Directors						
22-053	San Diego PPOCs; San Mateo PPOCs; Solano PPOCs; Santa Cruz PPOCs; San Diego Director; San Mateo Director; Solano Director; Santa Cruz Director; Region 5 Regional Managers; Region 1 Regional Managers; Section Directors	Change Readiness Survey Participant Demographic Data	06/28/22	Open	07/11/22	Helen Cruz	Araceli Gallardo

Table 5.2-3 – CRFIs

CalSAWS – CalWIN ISS Weekly Status Report

Weekly Status Report, July 13, 2022

Period: July 04, 2022 to July 10, 2022

5.3 Appendix C – Project Work Plan Reports

Project Timeline

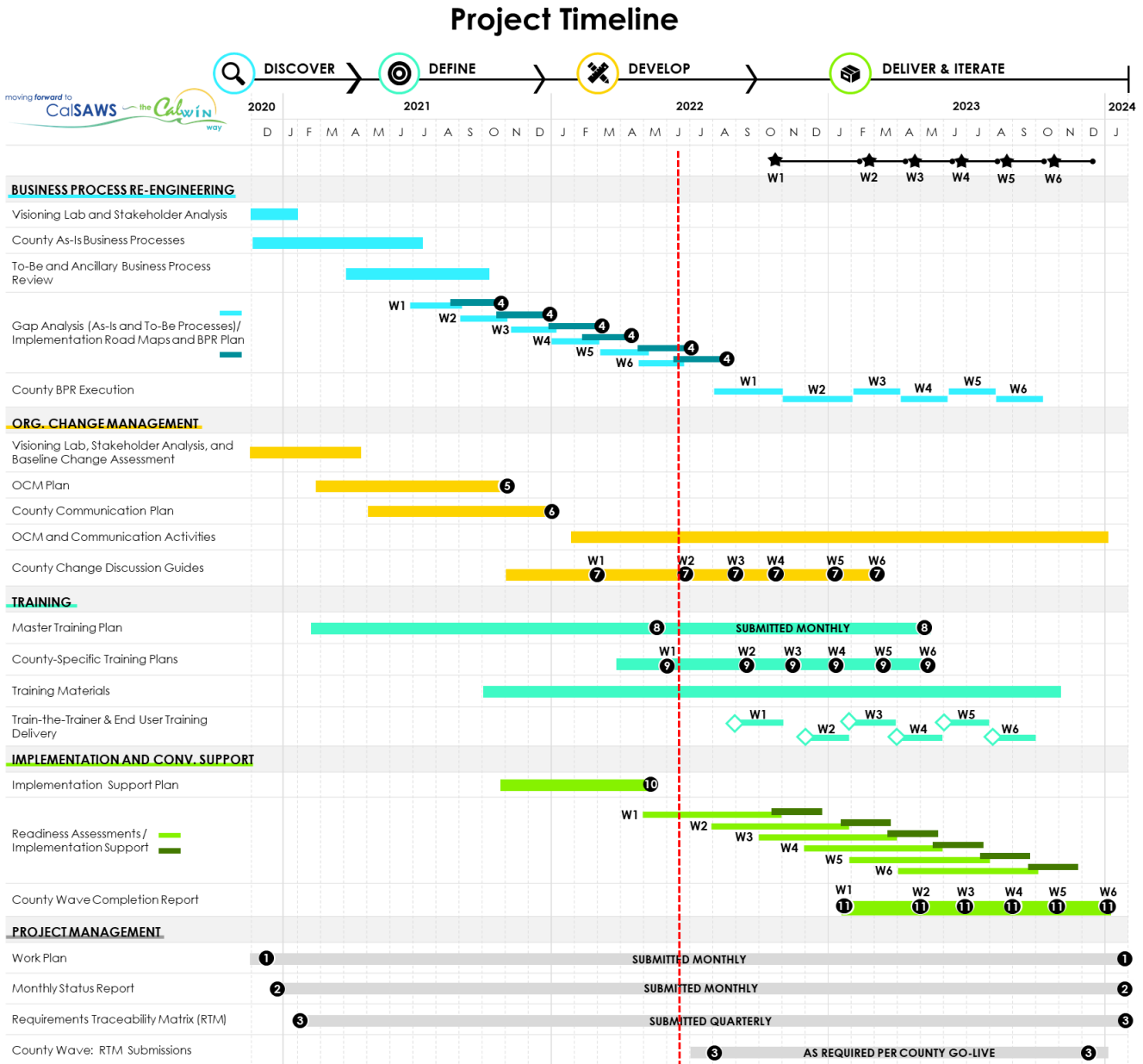


Figure 5.3-1 – Project Timeline

Project Action Items – Overdue

This table lists overdue action items, including the owner and due date.

ID	Description	Owner	Due Date
None.			

Table 5.3-1 – Overdue Action Items