

CalSAWS | Weekly Status Meeting

Date: July 27, 2022	Location: Microsoft Teams Meeting
Time: 9:00 a.m. – 11:00 a.m.	Meeting Called by: CalSAWS Management

Attendees: John Boule, Joel Acevedo, Diane Alexander, Henry Arcangel, Dawn Wilder, Ayana Alvarez, Lynn Bridwell, Laura Chavez, Cristina Contreras, Sharon Caldwell, Emmeil Davis, JR Dessai, Luz Esparza, Jennifer Flanagan, Lulu Fou, Monica Gonzalez, Tom Hartman, Jennifer Hobbs, June Hutchison, Arnold Malvick, Niranjan Srinivasan, Umair Khan, Ricardo Miranda, Peggy Macias, Joe Mendoza, Lenecia Miles, Lorena Montes, Holly Murphy, Nichole Nava, Cathy He, Michele Peterson, Greg Postulka, Karen Rapponotti, Keith Salas, Lisa Salas, Jennifer Smith, Rodain Soto, Sean Swift, Sharon Teramura, Matthew Vandereyck, Chris Van Vlack, Christine Hendren, Michael A. Johnson, Dan Dean, Wendy Battermann, Belinda Ramirez, Matt Coffin, Julie Conwell, Justin Stephenson, Daisy Villasenor, Veronica Lara, Yolanda Banuelos, Ashley Arnold, Mary Sabillo, Roger Perez, Sreshta Wickramasinghe (CalWIN Implementation Support, Yong Vangbliayang, Chazny Nunes, Kevin Wilson (OCAT Project), Rachel Frey (BenefitsCal Project), Onur Senman (BenefitsCal Project), Surranjan Kumar (BenefitsCal Project), Cathryn Van Maren (CalWIN Implementation Support), Eric Capati (CalWIN Implementation Support)

State Partners: Brandon Hansard (OSI), Neha Dhawan (OSI), Manroop Mahal (OSI), Katie Ouyang (OSI), Melissa Brock (OSI), Stephen Zaretsky (OSI), Russell Carroll (OSI), Patty Goodwin (OSI), Lourdes Chang (OSI), Caralee Mann (OSI), Renee Mollow (DHCS), Rocky Givon (CDSS), Jessica Abernethy (CDSS), Erin Leight (CDSS), Brittney Blake (CDSS), Mong Vang (CDSS), Sherice Sterling (CDSS), Cecilia Rolon (CDSS), Yingjia Huang (DHCS), David Lucio (DHCS), Katie Mead (DHCS), Nellie Abeleda (DHCS), Theresa Hasbrouck (DHCS), Param Bansal (IV&V), Brian Nagy (IV&V), Apoorva Kandyia (IV&V), Aftab Mohammed (IV&V), Rob Trojan (DOF)

Topic	Lead
Commence Meeting	Arnold Malvick
Announcements	Arnold Malvick
CalSAWS DD&I Weekly Status	Arnold Malvick

STATUS REPORT SECTION	STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
Customer Service Center (CSC)	N/A	<ul style="list-style-type: none"> Continued discussion with Los Angeles County, Wave 1, Wave 2, Wave 3, and Wave 4 CalWIN Counties about migration to CalSAWS Contact Center Solution Continued Build of Administration Page (CA-226672), Post-Call Survey (CA-228023), and Scheduled Callback (CA-229573) Los Angeles County and CalSAWS have agreed to postpone the Los Angeles Contact Center Go-Live until November 2022
Application Development and Test	4.1.2 Design Difference Identifiers (DDID) System Test Status	<ul style="list-style-type: none"> Deployed 22.07 release to production
	4.1.3 State and CalWIN	<ul style="list-style-type: none"> 24 of the 39 Consortium, State, and County interfaces have successfully passed validation

STATUS REPORT SECTION	STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
	Wave 1 County Interface Partner File Exchange Test (IPT)	
Conversion	5.1.1 CalWIN Conversion	<ul style="list-style-type: none"> Continued post-completion support of County Data Validation (CDV) Continued to triage and prioritize defects identified in CDT, CDV, IPT, and UAT Continued preparation activities for Mock Cutover 2 planned to begin at the end of July 2022

CalSAWS BenefitsCal Portal/Mobile DD&I Weekly Status

Onur Senman

STATUS REPORT SECTION	STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
	July Release (Release 4.0) – Development	<ul style="list-style-type: none"> User Acceptance Testing (UAT) is complete, and the release is on-schedule for the July 28, 2022 Production deployment
	Release: ARPA September (2022)	<ul style="list-style-type: none"> Cycle 1 of System Testing is complete, and Cycle 2 is in-progress and on schedule for the Student-Based Archetypes and Community Based Organization (CBO) Referral Code functionality
	January 2023 (Release 5.0) – Timeline	<ul style="list-style-type: none"> Conducted Release 5.0 Design refresher sessions for CalWORKs 2.0 requirements on July 19, 2022 Proposed timeline and milestones for Release 5.0 (Jan 2023) awaiting partner confirmation. AI CSPM-54173
	Collaboration Model (CM)	<ul style="list-style-type: none"> Next meeting is scheduled for July 29, 2022 and the agenda is shared with CM participants Continued to work with Consortium to plan the agenda items for the next Adhoc meeting
	Screenshare	<ul style="list-style-type: none"> Met with the Contact Center group, the Consortium, and the QA team to discuss the implementation timeline
	Final Acceptance	<ul style="list-style-type: none"> Presented BenefitsCal Final Acceptance to the Project Steering Committee (PSC) meeting on July 21, 2022 and Joint Powers Authority (JPA) meeting on July 22, 2022

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Business Process Reengineering (BPR)	Business Process Reengineering (BPR)	<ul style="list-style-type: none"> • Conducted Week-1 of BPR Closeout Sessions for Orange and Santa Barbara Counties (Wave 3) from July 18, 2022 – July 22, 2022 • Conducted Process Simulation Orientation with county participants from Wave 1 (Yolo & Placer Counties) on the week of July 18, 2022. Scheduled daily standups and triage meetings with both Counties and share scenario packets with identified data. • Delivered final configuration setup for Process Simulation for Yolo County (Wave 1) on July 19, 2022
Organizational Change Management (OCM)	Organizational Change Management (OCM)	<ul style="list-style-type: none"> • Completed Waves 3 and 4 infographics on Application Registration and EDBC • Developed new schedule for Waves 2 and 3 CDG review/completion and change discussions • Continued updating County Communications Plan based on Consortium feedback • Conducted Waves 3 and 4 Change Network Champion (CNC) Kickoff Meeting on July 21, 2022
Training	Training	<ul style="list-style-type: none"> • Yolo County Early Training and Placer County Train the Trainer on July 18, 2022 without connectivity issue to the CalSAWS Training Production environment. Classes progressed smoothly all week • Continue Wave 1 Counties WBTs in LMS
Implementation	Implementation	<ul style="list-style-type: none"> • Go-Live Packet (GLP) – Awareness Items and Post Go-live Case Review Guide draft first draft completed and provided to Consortium to initial review. Additional items continue to be identified through CDV and UAT phases and reviewed for inclusion in GLP • Conducted Office Hours for Case Review Guide 6 – Update Suspended Claims and Case Review Guide 7 update pending issuance on July 20, 2022 and July 22, 2022 • Facilitated discussion and creation of OPAC topics such as Post Go-live Retro EDBC Processing and Section Code Issue • Placer and Yolo Counties Targeted On-Site Support/Implementation Points of Contact (TOSS/IPOC) – Presented County Readiness Checklists and discussed outstanding items. • Led discussions and formulated a plan for Online CalWORKs Appraisal Tool (OCAT) Cutover plan and county recommendations

CalSAWS Central Print Weekly Status

Dawn Wilder

STATUS REPORT SECTION	STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
1.1	N/A	<ul style="list-style-type: none"> • Configuration meetings with Wave 3 Counties • Wave 4 Kickoff meeting

OCCAT Project Weekly Status

Kevin Wilson

STATUS REPORT SECTION	STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
	N/A	<ul style="list-style-type: none"> • None for the reporting period

CalSAWS QA Weekly Status

Emmeil Davis

STATUS REPORT SECTION	STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
QA PMO	N/A	<ul style="list-style-type: none"> • Participated in GA/GR Correspondence Web-Service discussions • Facilitated UAT Weekly Project Touch Point discussions • Presented QA and CDV updates at the Region 5 MSV meeting • Facilitated Release 22.07 Green Light Review • Participated in CalSAWS Leadership Alignment and 3X Weekly working sessions • Presented Communications Strike Team status at Section Directors meeting • Facilitated Web Portal Strike Team approach options session • Participated in CalSAWS PSC and JPA meetings
QA Technical	N/A	<ul style="list-style-type: none"> • Met with Consortium on RCA findings and recommendations • Awaiting response on Central Print Disaster Recovery Plan Comments, expected 07/25/2025 • Assisting in CalWIN ISS Post Implementation Support framework workgroup • Reviewed Release 22.07 Performance results and agreed to Go-Live
QA Functional	N/A	<ul style="list-style-type: none"> • Validated all materials are complete for BenefitsCal Final Acceptance • Prepared for Wave 1 Mock Cutover #2 – 1A • Elevated need to define Go Live Packet structure for Wave 1 counties and coordinate with the contributors
QA Test	N/A	<ul style="list-style-type: none"> • CalSAWS Release 22.07 Test execution is complete with 100% execution rate and 100% pass rate

STATUS REPORT SECTION	STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
		<ul style="list-style-type: none"> • CalSAWS CDT Test execution is in progress with 100% execution rate, 84% pass rate, and 16% fail rate • BenefitsCal Release 4.0 Test execution is complete with 100% execution rate and 100% pass rate • UAT Group 1 execution completed with 100% execution rate, 85% pass rate, and 15% fail/block rate
QA Implementation	N/A	<ul style="list-style-type: none"> • Began review of revised DDEL 10 – Implementation Support Plan • Began review of DDEL County Change Discussion Guides for Contra Costa, Santa Clara, and Tulare • Completed review and comments on Yellow Banner Case Review Guides • Participated in Wave 3 Change Discussion Guide approach discussions

CalSAWS DD&I IV&V Project Weekly Status

Brian Nagy

STATUS REPORT SECTION	STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
	IV&V Project Oversight	<ul style="list-style-type: none"> • Attended CalSAWS Leadership Alignment Meeting on CalWIN Implementation, UAT Stand-up and touchpoint meeting • Reviewed the Weekly UAT report and in process of reviewing the Change Discussion Guide for Tulare and CalWIN OCM Implementation Support Plan • Attended the Virtual – Green Light – Release 22.07 Meeting

Risk Management Group

Jennifer Flanagan



(Optional Items)

#	Action Item	Who	Due	Status
1	Provide stats, like the C-IV snapshots, for Portal Accounts and CalHEERS referrals. {CA-243246 opened to track the CER submitted by Riverside County. Next steps: Project staff reviewing ad-hoc SQLs for compatibility with CalSAWS. BAs to log SCRs for new reports to be added to CalSAWS. Interim plan: Update ad-hoc SQLs and provide monthly until reports SCRs are implemented. BAs to take the new report SCRs to the committee for prioritization.}	Bobbi Wibbenhorst/ Ricardo Miranda/ Lisa Salas/ Michele Peterson	7/13/2022	Closed

#	Decision Made	Who Made the Decision	Date
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