

*California Automated Consortium
Eligibility System,
C-IV Project*



**County Purchase SA-01-2018
San Benito County – Workstation Refresh and LaserJet
Printer**

I. Overview:

San Benito County ("County") would like to purchase twenty-five (25) dual-monitor workstations and one (1) HP LaserJet printer for a technology refresh of existing equipment in production through the use of County funds. The County would also like to purchase three (3) Windows 10 Enterprise Upgrade licenses for the County's Disaster Recovery laptops. This County Purchase also includes Administrative Charges for asset-tagging, inventory, imaging, and transportation of the new equipment. The scope of this County Purchase includes the following:

- **Hardware Charges**
 - (25) HP EliteDesk 800 G3 Small Form Factor PC Includes:
 - Intel Core i5-7500 (7th Gen) CPU
 - 8GB DDR4-2133 RAM
 - 128GB Solid State Drive
 - Windows 10 Professional 64-bit
 - Slim Desktop DVD-ROM Optical Drive
 - Includes 3-Year Manufacturer's Warranty
 - (50) HP EliteDisplay E190i 19-inch LED-backlit Monitor
 - (50) California Monitor Recycling Fee
 - (1) HP LaserJet M608x Printer
- **Software Charges**
 - (3) Windows 10 Enterprise Upgrade License with Software Assurance
- **Hardware Support Charges**
 - (1) HP LaserJet M608x Printer - 3 Years of Hardware Support
- **Administrative Charges**

Assumptions:

- **General Assumptions**
 - The Total Cost is an estimate and is subject to changes at the time of ordering. The estimate includes shipping/handling and taxes as appropriate. The final cost will be provided to the Consortium at the time of invoicing.
 - Taxes for hardware items were estimated at 8.25% and based on the initial shipping location of Rancho Cordova, California.
 - New hardware will initially be sent to the C-IV Remote Depot in Rancho Cordova, California where Contractor staff will asset-tag and inventory the equipment, and image the twenty-five (25) refresh workstations. Once those activities have been completed, Contractor will transport the equipment to a County-provided storage facility.

- The County will be responsible for storing the equipment on this order until installation. The County-provided storage facility must be capable of storing all equipment on this order at the outset of this project.
- The Consortium will transfer ownership of all hardware purchased under this County Purchase to the County.
- The Consortium will retain ownership of all software licenses purchased under this County Purchase.
- Hardware, Software, Hardware Support, and Administrative Charges will be invoiced and paid in full upon receipt of equipment acceptance. These charges will be invoiced to the County for State Fiscal Year 2017/18. Equipment acceptance must be completed by May 31, 2018 in order for Hardware Charges to be invoiced to the County for State Fiscal Year 2017/18. Otherwise, these charges will be invoiced to the County for State Fiscal Year 2018/19.
- This County Purchase includes twenty-five (25) new workstations with dual-monitors, which will be used to replace those already in production.
 - Because the twenty-five (25) workstations will be used for refresh, no new software licenses (with the exception of Microsoft Windows 10 Enterprise Upgrade licenses) for the workstations are included in this County Purchase.
 - If the County would like to deploy any of the twenty-five (25) new workstations as growth, additional software licenses, software support, and monthly recurring Production Operations charges per Managed workstation would apply. These additional charges would be provided to the County in a separate County Purchase.
- Monthly recurring Production Operations Charges for central support for the County's C-IV-Managed Windows 10 workstation image are already covered in County Purchase SA-01-2017 and continuing through the end of the Agreement, October 31, 2019. The monthly recurring operations charges will apply to the twenty-five (25) Managed workstations once deployed and in use.
 - Production Operations Charges will be invoiced in monthly arrears to the Consortium, who will then invoice the County.
- All Microsoft Windows 10 Enterprise Upgrade licenses are purchased with 3-year Software Assurance agreements from the date of purchase (unless noted otherwise). Once these Software Assurance agreements have expired, the County will be responsible for funding refreshes of these Software Assurance agreements.
 - Microsoft Software Assurance agreements provide key administrator features and security, as well as maintaining up-to-date versioning of the Windows 10 Enterprise product.
- Contractor staff will be responsible for asset-tagging, inventory, and transportation of the twenty-five (25) workstations, fifty (50) monitors, and one (1) printer purchased under this County Purchase. In addition,

Contractor staff will be responsible for imaging the twenty-five (25) refresh workstations.

- Contractor staff will un-package and verify the model of each workstation, monitor, and printer. All equipment will be asset-tagged and the asset information will be entered into CA Unicenter. Contractor will also deploy a new image onto each new refresh workstation. After these activities have been completed, Contractor will re-package the equipment for transport to the County.
- Contractor staff will report any defective equipment to the equipment vendor and ship the equipment to the vendor for replacement.
- County IT staff will be responsible for installation and deployment of the dual-monitor refresh workstations on this County Purchase.
- County IT staff will be responsible for installation of the three (3) Microsoft Windows 10 Enterprise Upgrade licenses on this County Purchase.
- County IT staff will be responsible for the setup and installation of the one (1) printer on this County Purchase.
- All HP workstations, monitors, and printers are purchased with 3-year hardware support agreements from the date of purchase (unless noted otherwise). Once the hardware support agreements have expired, the County will be responsible for funding any hardware refreshes for the workstations via the execution of a separate County Purchase.
- The County must approve this County Purchase and provide the corresponding approved Advance Planning Document ("APD") by April 1, 2018, otherwise the estimates provided in this County Purchase will not be valid and a new County Purchase will be required.

II. Schedule:

The costs associated with this County Purchase will be incurred during State Fiscal Year ("SFY") 2017/18.

III. Total Cost:

Total County Purchase Charges	SFY 2017/18	Total Cost
Administrative Charges	\$4,224	\$4,224
Hardware and Software Charges	\$31,774	\$31,774
Hardware Charges	\$30,678	\$30,678
Hardware Maintenance and Support Charges	\$250	\$250
Software Charges	\$846	\$846
Software Maintenance and Support Charges	\$0	\$0
Production Operations Charges	\$0	\$0
One Time Charges	\$0	\$0
Recurring Charges	\$0	\$0
Total Charges	\$35,998	\$35,998

IV. References:

This purchase is tracked in the Procurement Database and via CA Unicenter Change Order CO7642-2017.

COUNTY PURCHASE APPROVAL

Subject: County Purchase - SA-01-2018

The subject document is accepted as allowing Accenture LLP to proceed with the subject County Purchase.

San Benito County - IT

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