

CONTRACT NO.

X 2 2 9 8 9

COUNTY OF BUTTE

*California Automated Consortium Eligibility  
System  
C-IV Project*



**County Purchase BT-01-2018  
Butte County – Workstation Refresh (Quantity 177)**



## I. Overview:

Butte County ("County") would like to purchase 177 workstations without monitors, 168 Windows 10 Enterprise licenses, and 168 Microsoft Office 2016 Standard licenses (with downgrade rights) for a technology refresh of existing equipment in production. Of the 177 workstations on this County Purchase, nine (9) are intended for break/fix purposes. In addition to charges for new equipment and software, this County Purchase includes ongoing recurring Production Operations Charges for central support for the County's Managed workstation image and Administrative Charges for asset-tagging, inventory, imaging, and transportation of the new equipment. The scope of this County Purchase includes the following:

- Hardware Charges
  - (168) HP EliteDesk 800 G3 Small Form Factor PC, Includes:
    - Intel Core i5-7500 (7th Gen) 3.4G 6M 2400 4C CPU
    - 8GB DDR4-2400 NECC UNB
    - 256GB 2.5 Solid State Drive
    - Windows 10 Professional 64-bit
    - Slim Desktop DVD-ROM Optical Drive
    - 3-Year Manufacturer's Warranty
  - (9) HP EliteDesk 800 G3 Small Form Factor PC (for Break/Fix), Includes:
    - Intel Core i5-7500 (7th Gen) 3.4G 6M 2400 4C CPU
    - 8GB DDR4-2400 NECC UNB
    - 256GB 2.5 Solid State Drive
    - Windows 10 Professional 64-bit
    - Slim Desktop DVD-ROM Optical Drive
    - 3-Year Manufacturer's Warranty
- Software Charges
  - (168) Windows 10 Enterprise Upgrade License with Software Assurance
  - (168) Microsoft Office 2016 Standard License (with downgrade rights)
- Production Operations Charges
  - Recurring Charges – Central Support for Managed Workstation Image
- Administrative Charges

### Assumptions:

- General Assumptions
  - The Total Cost is an estimate and is subject to changes at the time of ordering. The estimate includes shipping/handling and taxes as appropriate. The final cost will be provided to the Consortium at the time of invoicing.





- Taxes for hardware items were estimated at 8.25% and based on the initial shipping location of Rancho Cordova, California.
- New hardware will initially be sent to the C-IV Remote Depot in Rancho Cordova, California where Contractor staff will asset-tag and inventory the equipment and image the 168 refresh workstations. Once those activities have been completed, Contractor will transport the equipment to a County-provided storage facility.
- The County will be responsible for storing the equipment on this order until installation. The County-provided storage facility must be capable of storing all equipment on this order at the outset of this project.
- The Consortium will transfer ownership of all hardware purchased under this County Purchase to the County.
- The Consortium will retain ownership of all software licenses purchased under this County Purchase.
- Hardware, Software, and Administrative Charges will be invoiced and paid in full upon receipt of equipment acceptance. Equipment acceptance must be completed by May 31, 2018 in order for Hardware Charges to be invoiced to the County for State Fiscal Year 2017/18. Otherwise, these charges will be invoiced to the County for State Fiscal Year 2018/19.
- This County Purchase includes 177 new workstations without monitors, of which nine (9) workstations are intended for break/fix purposes.
  - This County Purchase does not include any new software licenses for the nine (9) break/fix workstations because this hardware will assume the license of the piece of equipment it replaces.
  - If the County would like to deploy any of the nine (9) break/fix workstations into production as growth (rather than break/fix purposes), additional charges for Software and Software Support and monthly recurring Production Operations charges per Managed workstation would apply. These additional charges would be provided to the County in a separate County Purchase.
- This County Purchase includes 168 new workstations without monitors, which will be used to replace those already in production.
  - Because the workstations will be used for refresh, no new software licenses (with the exception of Microsoft Windows 10 Enterprise and Office 2016) for the workstations are included in this County Purchase.
  - If the County would like to deploy any of 168 new workstations as growth, additional software licenses, software support, and monthly recurring Production Operations charges per Managed workstation would apply. These additional charges would be provided to the County in a separate County Purchase.
- The County will be responsible for monthly recurring Production Operations Charges for central support for the County's C-IV-Managed workstation image that will be based on the Microsoft Windows 10 Enterprise operating system.
  - The monthly recurring operations charges will apply to 168 managed workstations once deployed and in use. The Total Cost in Section III





below is based on recurring Production Operations charges commencing on April 1, 2018 and continuing through the end of the Agreement, October 31, 2019.

- Production Operations charges will be invoiced in monthly arrears to the Consortium, who will then invoice the County.
- No new monitors are included in this County Purchase, as the County will be providing monitors from existing inventory.
- Contractor staff will be responsible for asset-tagging, inventory, imaging, and transportation of the 177 workstations purchased under this County Purchase.
  - Contractor staff will be responsible for installation of the Microsoft Windows 10 Enterprise licenses and Microsoft Office 2016 Standard licenses purchased under this County Purchase.
- County IT staff will be responsible for installation and deployment of the 168 refresh workstations on this County Purchase.
- All Microsoft Windows 10 Enterprise Upgrade licenses are purchased with 3-year Software Assurance agreements from the date of purchase (unless noted otherwise). Once these Software Assurance agreements have expired, the County will be responsible for funding refreshes of these Software Assurance agreements.
  - Microsoft Software Assurance agreements provide key administrator features and security, as well as maintaining up-to-date versioning of the Windows 10 Enterprise product.
- All HP workstations are purchased with 3-year hardware support agreements from the date of purchase (unless noted otherwise). Once the hardware support agreements have expired, the County will be responsible for funding any hardware refreshes for the workstations via the execution of a separate County Purchase.
- The County must approve this County Purchase and provide the corresponding approved Advance Planning Document ("APD") by February 28, 2018, otherwise the estimates provided in this County Purchase will not be valid and a new County Purchase will be required.
- Hardware Preparation Assumptions:
  - New equipment will be delivered by the equipment manufacturer to the C-IV Remote Depot in Rancho Cordova, California.
  - Contractor staff will un-package and verify the model of each workstation. All equipment will be asset-tagged and the asset information will be entered into CA Unicenter. Contractor will also deploy a new image onto each new refresh workstation. After these activities have been completed, Contractor will re-package the equipment for transport to the County.
  - Contractor staff will be responsible for imaging the workstations.
    - The C-IV Network Operations Center ("NOC") team will work closely with the County to create and test an image for the workstations on this order. The image will be based on the Microsoft Windows 10 Enterprise operating system.



- The County will be responsible for assisting with testing of the workstation image.
- Testing of the image must be completed before the workstations on this order can be imaged.
- Contractor staff will report any defective equipment to the equipment vendor and ship the equipment to the vendor for replacement.

**II. Schedule:**

The costs associated with this County Purchase will be incurred during State Fiscal Years ("SFYs") 2017/2018 through 2019/2020.

**III. Total Cost:**

Total County Purchase Charges	SFY 2017/18	SFY 2018/19	SFY 2019/20 (6/2019 - 10/2019)	Total Cost
<b>Administrative Charges</b>	<b>\$12,033</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,033</b>
<b>Hardware and Software Charges</b>	<b>\$242,716</b>	<b>\$0</b>	<b>\$0</b>	<b>\$242,716</b>
Hardware Charges	\$144,481	\$0	\$0	\$144,481
Hardware Maintenance and Support Charges	\$0	\$0	\$0	\$0
Software Charges	\$98,235	\$0	\$0	\$98,235
Software Maintenance and Support Charges	\$0	\$0	\$0	\$0
<b>Production Operations Charges</b>	<b>\$1,116</b>	<b>\$6,834</b>	<b>\$2,906</b>	<b>\$10,856</b>
One Time Charges	\$0	\$0	\$0	\$0
Recurring Charges	\$1,116	\$6,834	\$2,906	\$10,856
<b>Total Charges</b>	<b>\$255,865</b>	<b>\$6,834</b>	<b>\$2,906</b>	<b>\$265,605</b>

**IV. References:**

This purchase is tracked in the Procurement Database and via CA Unicenter Change Order CO7516-2017.





COUNTY PURCHASE APPROVAL

Subject: County Purchase - BT-01-2018

The subject document is accepted as allowing Accenture LLP to proceed with the subject County Purchase.

**BUTTE COUNTY EMPLOYMENT AND SOCIAL SERVICES**

By: Shelby Boston  
Printed Name: Shelby Boston  
Title: Director, Employment and Social Services  
Date: 3-14-18

Notice Address:  
P.O. Box 1649  
Oroville, CA 95965

**CALIFORNIA AUTOMATED CONSORTIUM ELIGIBILITY SYSTEM**

By: Karen Lyons  
Printed Name: Karen Lyons  
Title: CALACES Deputy Director  
Date: 4/27/2018

Notice Address:  
CA Automated Consortium Eligibility System  
11290 Pyrites Way, Suite 150  
Rancho Cordova, CA 95670-4481

**COUNTY**

Steve Lambert 4/10/18  
Steve Lambert, Chair Date  
Butte County Board of Supervisors

**REVIEWED FOR CONTRACT POLICY COMPLIANCE**

General Services Contract Division

D. Deaton 3/30/18  
Contracts/Procurement Agent, Sr. Date

**REVIEWED AS TO FORM**

Bruce S. Alpert 4/2/18  
Bruce S. Alpert Date  
County Counsel