

*California Automated Consortium
Eligibility System
C-IV Project*



County Purchase AL-02-2017
Alpine County - Equipment Refresh and Windows 10
Enterprise Upgrade



I. Overview:

Alpine County ("County") would like to purchase five (5) workstations, two (2) monitors, one (1) laptop, one (1) Type 1 scanner, one (1) LaserJet printer, and one (1) hand-held barcode reader for a local technology refresh through the use of County funds. In addition to charges for new equipment and software, this County Purchase includes ongoing recurring Production Operations Charges for central support for the County's Managed workstation image, as well as Administrative Charges for asset-tagging, inventory, imaging, transportation, and installation of the new equipment. The scope of this County Purchase includes the following:

- Hardware Charges
 - (5) HP EliteDesk 800 G3 Small Form Factor PC, includes:
 - Intel Core i5-7500 (7th Gen) CPU
 - 8GB DDR4-2133 DIMM RAM
 - 128GB 2.5 Solid State Drive
 - Windows 10 Professional 64-bit
 - Slim Desktop DVD-ROM Optical Drive
 - 3-Year Manufacturer's Warranty
 - (2) HP EliteDisplay E222 21.5-inch Monitor (includes 3-year Manufacturer's Warranty)
 - (2) California Monitor Recycling Fee
 - (1) HP ProBook 650 G3 Notebook PC Laptop with Intel i5-7200U 8GB, includes:
 - Windows 10 Professional 64-bit
 - 15.6-inch Anti-glare LED Screen
 - Intel Core i5-7200U
 - 8GB DDR4
 - 128GB M2 SATA - 3 Value Solid State Drive
 - 3-Year Manufacturer's Warranty
 - (1) California Monitor Recycling Fee (for laptop)
 - (1) HP Essential Top Load Laptop Carrying Case
 - (1) Fujitsu FI-7160 Scanner (includes 1 year of Hardware Support) (Break/Fix)
 - (1) HP M608x LaserJet Printer
 - (1) Zebra DS4308-SR Hand-held Barcode Scanner - Cable Connectivity, 2D Imager, Scan Shield USB Cable, Stand (includes 5-year Manufacturer's Warranty)
- Software Charges
 - (6) Windows 10 Enterprise Upgrade with Software Assurance
 - (6) Microsoft Office 2016 Standard
- Hardware Support Charges
 - (1) Fujitsu FI-7160 Scanner - Additional 2 years of Hardware Support (Break/Fix)
 - (1) HP LaserJet M608x Printer - 3 Years of Hardware Support



- Production Operations Charges
 - Recurring Charges – Central Support for Managed Workstation Image
- Administrative Charges

Assumptions:

- General Assumptions
 - The Total Cost is an estimate and is subject to changes at the time of ordering. The estimate includes shipping/handling and taxes as appropriate. The final cost will be provided to the Consortium at the time of invoicing.
 - Taxes for hardware items were estimated at 8.25% and based on the initial shipping location of Rancho Cordova, California.
 - Shipping/Handling charges for hardware items were estimated at a rate of 3.0%.
 - New hardware will initially be sent to the C-IV Remote Depot in Rancho Cordova, California where Contractor staff will asset-tag and inventory the equipment. Contractor staff will also image the five (5) workstations and one (1) laptop on this order. Once those activities have been completed, Contractor will transport the equipment to the County for installation.
 - The Consortium will transfer ownership of the the equipment purchased under this County Purchase to the County.
 - The Consortium will retain ownership of all software licenses purchased under this County Purchase.
 - Hardware, Software, Hardware Support, Software Support, and Administrative Charges will be invoiced and paid in full upon receipt of equipment acceptance.
 - This County Purchase includes five (5) new workstations and one (1) laptop, which will be used to replace those already in production.
 - Because the five (5) new workstations and one (1) new laptop will be used for refresh, no new software licenses (with the exception of Microsoft Windows 10 Enterprise and Microsoft Office 2016 Standard) for the equipment are included in this County Purchase.
 - If the County would like to deploy any of the five (5) new workstations or one (1) new laptop as growth, additional software licenses, software support, and monthly recurring Production Operations charges per Managed workstation would apply and require a revision to this County Purchase.
 - The County will be responsible for monthly recurring Production Operations charges for central support for the County's C-IV-Managed workstation image that will be based on the Microsoft Windows 10 Enterprise operating system.
 - The monthly recurring operations charges will apply to the five (5) Managed workstations and one (1) Managed laptop once deployed and in use. The Total Cost is based on recurring Production Operations charges



- commencing on November 1, 2017 and continuing through the end of the Agreement, October 31, 2019.
- Production Operations charges will be invoiced in monthly arrears to the Consortium, who will then invoice the County.
 - This County Purchase includes one (1) Type 1 scanner, which will be used for to refresh existing equipment.
 - Because the one (1) new Type 1 scanner will be used for a refresh of existing equipment, no new software licenses for the scanner are included in this County Purchase.
 - If the County would like to deploy the Type 1 scanner on this order as growth, additional software licenses and Software Support Charges would apply and require a revision to this County Purchase.
 - The County will be responsible for the purchase and installation of scanner maintenance kits.
 - The Contractor will work with the County to determine a roll-out schedule for installation of the equipment.
 - The County will be responsible for providing a secure storage facility throughout the duration of this project.
 - The County will be responsible for C-IV equipment that is stored in the facility when Contractor staff is not on site.
 - The County-provided storage facility must be capable of storing all equipment on this order at the outset of this project.
 - All HP workstations, laptops, and monitors are purchased with 3-year hardware support agreements from the date of purchase (unless noted otherwise). Once the hardware support agreements have expired, the County will be responsible for funding any hardware refreshes for the workstations via the execution of a separate County Purchase.
 - All Fujitsu scanners are purchased with 3-year hardware support agreements from the date of purchase (unless noted otherwise). Once the hardware support agreements have expired, the County will be responsible for funding any hardware refreshes for the scanner on this order via the execution of a separate County Purchase.
 - All Microsoft Windows 10 Enterprise Upgrade licenses are purchased with 3-year Software Assurance agreements from the date of purchase (unless noted otherwise). Once these Software Assurance agreements have expired, the County will be responsible for funding refreshes of these Software Assurance agreements.
 - Microsoft Software Assurance agreements provide key administrator features and security, as well as maintaining up-to-date versioning of the Windows 10 Enterprise product.
 - The County must approve this County Purchase and provide the corresponding approved Advance Planning Document ("APD") by November 15, 2017, otherwise the estimates provided in this County Purchase will not be valid and a new County Purchase will be required.



- Hardware Preparation Assumptions:
 - Contractor staff will un-package and verify the model of each piece of equipment. Contractor will also deploy a new image onto each new workstation and laptop. After these activities have been completed, Contractor will re-package the equipment for transport to the County.
 - Contractor staff will be responsible for imaging the workstations and laptop.
 - The C-IV Network Operations Center ("NOC") team will work closely with the County to create and test an image for the workstations on this order. That image will be based on the Microsoft Windows 10 Enterprise operating system.
 - The County will be responsible for assisting with testing of the workstation image.
 - Testing of the image must be completed before the workstations and laptop on this order can be imaged.
 - Contractor staff will report any defective equipment to the equipment vendor and ship the equipment to the vendor for replacement.
- Hardware De-Installation/Installation Assumptions:
 - All hardware de-installations and installations will be performed during normal business hours of 8:00 a.m. - 5:00 p.m., Monday through Friday (with the exception of County holidays).
 - The County will provide Contractor staff with the appropriate access badges or escorts throughout the duration of the project.
 - During the time of the installations/de-installations, the County will provide sufficient personnel on site to accompany and support Contractor staff with the work effort (coordination at the sites, coordination with the users, storage of user files, etc.).
 - The County will provide Contractor staff with suitable parking spots on site, including enclosed parking facility overnight and employee parking during the day.
 - The County will provide Contractor staff with a conference room or similar secured area at the installation site for staging of the new workstations and storage of the retiring workstations.
 - County staff will be responsible for moving/storing users' files before the retiring equipment is removed. Users' files will no longer be accessible once the equipment has been removed.
 - County staff will be responsible for ensuring that Contractor staff can access equipment placed on desks (i.e. removal of files and decorations at each cubicle must be performed by the user prior to installation/de-installation).
 - Contractor staff will shut down the retiring workstations and de-install and transport those workstations to the conference room or similar secured area for County staff to take possession.



- County staff will be responsible for wiping hard drives, as well as disposal of the retiring equipment.
- For new workstations, Contractor staff will un-package and connect all necessary cables and cords.
- Contractor staff will use existing power strips (new power strips will not be provided).
- After each new workstation has been set up on a desktop and powered on, Contractor staff will join the workstation to the domain with a new workstation ID as defined by the Central Network Operations team.
- Once these activities have been completed, Contractor staff will verify installation by having the User log in and access the C-IV Application through Microsoft Internet Explorer. If the User is not available at the time of de-installation, Contractor staff will return to this workstation at the end of the day, or on another day at the end of the installations (if not returning to that site the next day).
- County staff will be responsible for transferring files from the server (e.g., PST, etc.).
- County IT staff will be responsible for post-installation configuration of all new workstations (e.g., County printers and software).
- Peripheral County equipment (e.g., PDA's, speakers, etc.) will not be connected by Contractor staff.
- Any defective mice or keyboards will follow C-IV's current procedures for replacement as documented in the C-IV System Operations and Support Plan ("SOSP").
- The County will provide Contractor staff with access to fax machines. At the end of each day, Contractor staff will submit asset information to the C-IV central depot team via fax for tracking purposes.
- Trash removal will be the responsibility of the County staff.



II. Schedule:

The costs associated with this County Purchase will be incurred during State Fiscal Years ("SFYs") 2017/2018 through 2019/2020.

III. Total Cost:

Total County Purchase Charges	SFY 2017/18	SFY 2018/19	SFY 2019/20	Total Cost
			(6/2019 - 10/2019)	
Administrative Charges	\$1,140	\$0	\$0	\$1,140
Hardware and Software Charges	\$12,129	\$0	\$0	\$12,129
Hardware Charges	\$9,092	\$0	\$0	\$9,092
Hardware Maintenance and Support Charges	\$422	\$0	\$0	\$422
Software Charges	\$2,615	\$0	\$0	\$2,615
Software Maintenance and Support Charges	\$0	\$0	\$0	\$0
Production Operations Charges	\$139	\$244	\$104	\$487
One Time Charges	\$0	\$0	\$0	\$0
Recurring Charges	\$139	\$244	\$104	\$487
Total Charges	\$13,408	\$244	\$104	\$13,756

IV. References:

This purchase is tracked in the Procurement Database and via CA Unicenter Change Order CO6017-2017.



COUNTY PURCHASE APPROVAL

Subject: County Purchase - AL-02-2017

The subject document is accepted as allowing Accenture LLP to proceed with the subject County Purchase.

Alpine County

By: Nichole Williamson

Printed Name: Nichole Williamson

Title: Director, Alpine County Health & Human Services

Date: January 10, 2018

Notice Address:

75-A Diamond Valley Road
Markleeville, CA 96120

California Automated Consortium Eligibility System

By: Karen Rappanetti

Printed Name: Karen Rappanetti

Title: CalACES Deputy Director

Date: 3/12/2018

Notice Address:

California Automated Consortium Eligibility System
11290 Pyrites Way, Suite 150
Rancho Cordova, CA 95670-4481