

**MEMORANDUM OF UNDERSTANDING  
BETWEEN THE  
CALIFORNIA AUTOMATED CONSORTIUM ELIGIBILITY SYSTEM ("CONSORTIUM")  
AND THE  
WELFARE CLIENT DATA SYSTEM ("WCDS") CONSORTIUM**

**I. INTRODUCTION**

1. This Memorandum of Understanding ("MOU") is between the Consortium and the WCDS Consortium (collectively, "Parties"). This MOU serves as a non-binding reflection of the Parties' initial agreement regarding the establishment of a new combined 58-county consortium governance model and summarizes the efforts that the Parties will make toward addressing the State and Federal strategy of consolidating SAWS into a single system to support all 58 California counties.
2. Representatives of the Parties have met and agree to collaborate in these efforts, based on a mutual respect for each other's achievements, perspectives, and plans, and recognizing the importance of working together to achieve these goals and objectives.
3. The Parties anticipate that the WCDS Consortium Counties will join the Consortium, and the newly reconfigured 58-county Joint Powers Authority ("JPA") will establish a new name to clearly convey the change in organizational structure. The new 58-county JPA is currently referred to as the California Statewide Automated Welfare System ("CalSAWS").
4. The Consortium is in the process of transitioning the 39 counties operating on the Consortium IV ("C-IV") system to the LRS system; the resulting 40-county system is known as "CalACES".
5. CalACES will be considered the baseline system for CalSAWS. It is the intent of the 58 Counties and the State and Federal governments that the 18 WCDS Consortium Counties will migrate to CalACES by 2023. Once the 18 counties have completed that migration, the 58-County system will be known as "CalSAWS".

**II. CONSORTIUM RESPONSIBILITIES AND OBLIGATIONS**

1. The Consortium is responsible for administering its current agreements with Accenture, LLP to continue to maintain and operate the existing C-IV and LRS systems and CalACES.
2. The Consortium is responsible for the management of modifications, enhancements, maintenance, and operations of its C-IV, LRS and CalACES systems.
3. The Consortium will include the WCDS Consortium in planning for ongoing changes to CalACES, including the Consortium's committees and workgroups and the upcoming migration of the 39 counties on the C-IV system to CalACES, to prepare for the migration of the WCDS Consortium Counties into CalSAWS.
4. The Consortium agrees to make available to the WCDS Consortium the current version of, and any updates to, the CalACES Migration Design, Development and Implementation (DD&I) project schedule, work plan, deliverable due dates, and deliverables.

### **III. WCDS CONSORTIUM RESPONSIBILITIES AND OBLIGATIONS**

1. WCDS Consortium is responsible for administering its current agreement with DXC to maintain and operate the CalWIN system.
2. WCDS Consortium is responsible for the management of modifications, enhancements, maintenance, and operations of its CalWIN system, including its ancillary systems.
3. WCDS Consortium will provide resources to participate in the planning for ongoing changes to CalACES, including the Consortium's committees and workgroups and the upcoming CalACES migration.

### **IV. MUTUAL RESPONSIBILITIES**

1. Collaborative Process: The Parties will work to develop and use efficient processes to achieve cohesive, transparent, and coordinated communications and decision-making. The Parties will act in good faith and in a timely manner to reach a mutually acceptable resolution to any disagreements between Parties.
2. Organizational Governance: The Consortium and the WCDS Consortium will meet to discuss various approaches to WCDS' membership in the Consortium. Once the approach and timeframes are finalized, the Consortium will modify all governance documents to reflect WCDS Consortium Counties membership, including the JPA Agreement, the JPA Bylaws, and applicable MOUs. Each proposed member of the reconfigured consortium will then seek required approvals through County legal counsel, County Welfare Directors, and Boards of Supervisors as appropriate.
3. Resources: The Parties will determine how, when, and to what extent resources will be shared. The Parties will identify and provide the types of resources required to support various CalSAWS planning, procurement, DD&I and maintenance tasks.
4. Costs: The Parties will determine the basis for sharing CalSAWS planning, procurement, DD&I and other applicable costs across the 58 counties.
5. Office Space: Both Parties agree to provide space, hardware, and software for on-site resources of the other Party and the State at each of their project sites.
6. Technical Requirements: The Parties will mutually determine the extent to which the technical infrastructures and assets, including those of the WCDS Consortium Counties and the Consortium, may be leveraged to accommodate the technical and functional needs of all 58 Counties in the reconfigured consortium.
7. Transition: Since the terms and scope of the Consortium and WCDS Consortium's maintenance and operations agreements differ, the Parties will determine the best approach to transition to a consolidated contracting method over time. The reconfigured consortium will plan for one or more combined maintenance and operations procurement(s), prepare one or more Request for Proposals (and conduct one or more competitive procurements to secure one or more maintenance and operations contractor(s) to support the reconfigured CalSAWS. The maintenance and operations contract(s) will commence once the new CalSAWS system is stable and operational in all 58 Counties.

CALIFORNIA AUTOMATED ELIGIBILITY  
SYSTEM CONSORTIUM

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

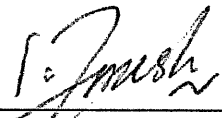
By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

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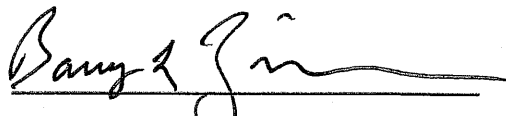
WCDS CONSORTIUM

By:  \_\_\_\_\_

Printed Name: UMESH POL

Title: WCDS Board Co-Chair

Date: April 23, 2018

By:  \_\_\_\_\_

Printed Name: BARRY ZIMMERMAN

Title: WCDS Board Co-Chair

Date: April 23, 2018

