

CalSAWS | Executive Summary for the JPA Board of Directors

Date: Friday, Sept. 13, 2019

Location: Tsakopolous Library Galleria
828 I Street, Sacramento, CA 95814

Agenda Item and Summary

Type of Item

1. Call meeting to order.

Procedural

Summary: Board Chair, Barry Zimmerman, will call the CalSAWS JPA Board of Directors meeting to order.

2. Public opportunity to speak on items not on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.

Procedural

NOTE: The public may also speak on any Item ON the Agenda by waiting until that Item is read then requesting recognition from the Chair to speak.

Summary: Board Chair, Barry Zimmerman, will provide the public with an opportunity to speak on items not on the Agenda.

3. Confirmation of Quorum and Agenda Review.

Procedural

Summary: Board Chair, Barry Zimmerman, will provide a high-level review of the Agenda.

CalSAWS Member Representatives Action Item

4. Approval of the Minutes and review of the Action Items of the August 16, 2019 CalSAWS JPA Board of Directors meeting.

Action Item

Summary: The Consortium is seeking Board approval of the August 16, 2019 CalSAWS JPA Board of Directors Meeting minutes.

(Handout)

5. Approval of the Accenture C-IV Amendment 104, which includes requests for:

Action Item

- a) Approval of C-IV Accenture Change Order CO-108 – Electronic Signature – Ongoing Operations, Revision 1
- b) Approval of C-IV Accenture Change Order CO-110 – Central Contact Center Platform Covered California Expansion Maintenance
- c) Approval of C-IV Accenture Change Order CO-111 – Ongoing Production Operations for County Sites and Support Renewals
- d) Approval of C-IV Accenture Change Order CO-112 – Text Message Notifications – Ongoing Operations
- e) Approval of C-IV Accenture Amendment 104 (References Change Order CO-108, Change Order CO-110, Change Order CO-111, Change Order CO-112, and updates to Exhibit A and Extension Two Cost Schedules).

Summary: The Consortium is seeking Board approval of the following:

Change Order CO-108 – Electronic Signature – Ongoing Operations, Revision 1

To support the enactment of Senate Bill 947 (Chapter 798, Section 1), All County Letter 16-119, and the coordinated effort between the California Department of Social Services (“CDSS”) and the California Department of Health Care Services (“DHCS”) known as “Horizontal Integration,” the Consortium implemented “Electronic Signature” functionality with Production Operations for the Electronic Signature functionality for State Fiscal Year 2018/19 through October 31, 2019 as part of CO-108. CO-108 Revision 1 extends Production Operations through October 31, 2020 to be coterminous with the Agreement. The total Change Order Costs equate to \$240,740.94

Change Order CO-110 – Central Contact Center Platform Covered California Expansion Maintenance

In order to support the California Health Benefit Exchange's, also known as Covered California, selection of a centralized service model, an expansion of the C-IV contact center platform (“CCP”) and C-IV System was required to allow the C-IV Counties to accept Medi-Cal referral calls from Covered California and perform the related program activities. This expansion provided centralized services and functionality within the C-IV System to manage Medi-Cal referral calls transferred from Covered California. The initial design, development, implementation and annual maintenance activities up through October 31, 2019 were executed under Change Order CO-070. CO-110 extends these services through October 31, 2020 to be coterminous with the Agreement. The total Change Order Costs equate to \$2,613,948.

Change Order CO-111 – Ongoing Production Operations for County Sites and Support Renewals

As part of Change Order CO-092 – Ongoing Production Operations for County Sites and Support Renewals, the Consortium paid for ongoing Production Operations Charges for WAN Administration for expanded and new local office sites, refreshes of certain central Equipment items, and annual renewals of support agreements for central Equipment and Software related to those County Purchases through October 31, 2019. CO-111 extends ongoing Production Operations Charges for WAN Administration and refreshes of certain central Equipment items, and annual renewals of support agreements for central Equipment and Software related to County Purchases through October 31, 2020 to be coterminous with the Agreement. The total Change Order Costs equate to \$8,953,284.

Change Order CO-112 – Text Message Notifications – Ongoing Operations

Change Order CO-079 outlined the charges and timeline for Accenture to develop, test and implement the enhancement to the C-IV System to allow text message notifications, in addition to ongoing Production Operations Charges to support the text message notifications through October 31, 2019. CO-112 extends ongoing Production Operations Charges required to support text message notifications through October 31, 2020 to be coterminous with the Agreement. The total Change Order Costs equate to \$90,660.

Amendment 104 (References Change Order CO-108, Change Order CO-110, Change Order CO-111, Change Order CO-112, and updates to Exhibit A and Cost Schedules.

Amendment No. ONE HUNDRED FOUR		
CO-108	CO-108 - Electronic Signature - Ongoing Operations, Revision 1.	\$240,740.94
CO-110	CO-110 - Central CCP Covered CA Expansion Maintenance	\$2,613,948.00
CO-111	CO-111 - Ongoing Production Operations for County Sites and Support Renewals	\$8,953,284.00
CO-112	CO-112 - Text Message Notifications - Ongoing Operations	\$90,660.00
	Total	\$11,898,632.94

Amendment No. 104 increases the Total Contract Value by \$11,898,632.94. All costs for Amendment 14 are accounted for in the CalACES M&O IAPDU. All FY 2019/20 costs associated Amendment 14 are accounted for in the FY 2019/20 CalSAWS Project Budget.

(Handout)

6. Approval of Accenture LRS Base Agreement Amendment 16 and an increase to the CalSAWS JPA Project Budget to accommodate Disaster CalFresh services and premise funding. Amendment 16 includes: **Action Item**

- Updates to the Maximum Contract Sum
- Updates to Exhibit C

Summary: The Consortium is seeking Board approval of LRS Accenture Contract Amendment 16 and corresponding increase to the CalSAWS JPA Project Budget for Disaster CalFresh services. The funding is accounted for in the Disaster CalFresh Advance Planning Document. Amendment 16 increases the Maximum Contract Sum by \$1,779,150.

(Handout)

7. Approval of ClearBest Change Order 01, which includes: **Action Item**

- Updates to Attachment D – Cost Schedules
- Updates to Attachment I – Staff Resumes
- Updates to Attachment L – QA Role Definition for Non-Key-Staff
- ClearBest Agreement Change Order 01 (Includes ClearBest OCAT Statement of Work; Deliverable Date Adjustments; and references updates to Attachments D, I, and L)

Summary: The Consortium is seeking Board approval of ClearBest Change Order 01 to add to the Quality Assurance ("QA") Deliverables and Services being provided by ClearBest for the Online CalWORKS Appraisal Tool ("OCAT") deliverables and recurring work products. This Change Order also updates Key Staff and Non-Key Staff assignments, and aligns QA Deliverable Dates to the

approved CalSAWS work plan. Change Order 01 increases the Contract Price by \$636,466.

All costs associated with the Assignment Agreements are covered through OCAT funding and accounted for in the FY 2019/20 CalSAWS Project Budget.

(Handout)

8. Approval and ratification of DXC Technology Services LLC Assignment, Novation and Consent Agreement contingent on approval from Alameda and receipt of the signed Assignment Agreements from Alameda, Santa Clara, San Francisco, and Yolo counties by September 30, 2019.

Action Item

Summary: The Consortium is seeking Board approval and ratification of the Assignment, Novation and Consent Agreements made effective the 1st day of September, 2019 by and among DXC Technology Services LLC ("DXC"), successor in interest to HPES LLC ("Contractor"), the WCDS Consortium Counties (each member County of the WCDS Consortium an "Assignor" and collectively the "Assignors"), and the CalSAWS Consortium ("Assignee"), whereby: each Assignor assigned, transferred, and conveyed to the Assignee all of their title, rights, liabilities, obligations, and interest in, to, and under the Maintenance and Operations Agreement between the WCDS Consortium Counties and HPES LLC (predecessor in interest to DXC) made effective February 1, 2015 (the "Contract"); Assignee accepted the assignment and agreed to assume all of the Assignors duties, responsibilities, liabilities, and obligations in, to, and under the Contract; and Contractor consented to the substitution and novation of Assignee in place and instead of the Assignors.

All costs associated with the Assignment Agreements are accounted for in the FY 2019/20 CalSAWS Project Budget.

(Handout)

9. Approval and ratification of Infosys Public Services, Inc. Assignment, Novation and Consent Agreements contingent on approval from Alameda and receipt of the signed Assignment Agreements from Alameda and Santa Clara counties by September 30, 2019.

Action Item

Summary: The Consortium is seeking Board approval and ratification of the Assignment, Novation and Consent Agreements made effective the 1st day of September, 2019 by and among Infosys Public Services, Inc ("Infosys"), the WCDS Consortium Counties (eight of the 18 member counties of the WCDS Consortium an "Assignor" and collectively the "Assignors"), and the CalSAWS Consortium ("Assignee"), whereby: each Assignor assigned, transferred, and conveyed to the Assignee all of their title, rights, liabilities, obligations, and interest in, to, and under the Agreement between the WCDS Consortium Counties and Infosys made effective September 29, 2017 (the "Contract"); Assignee accepted the assignment and agreed to assume all of the Assignors duties, responsibilities, liabilities, and obligations in, to, and under the Contract; and Contractor consented to the substitution and novation of Assignee in place and instead of the Assignors.

All costs associated with the Assignment Agreements are accounted for in the FY 2019/20 CalSAWS Project Budget.

(Handout)

10. Approval and ratification of the California State Association of Counties Assignment, Novation and Consent Agreements contingent on approval from Alameda and receipt of the signed Assignment Agreements from Alameda, Santa Clara, San Francisco, and Yolo counties by September 30, 2019.

Action Item

Summary: The Consortium is seeking Board approval and ratification of the Assignment, Novation and Consent Agreements made effective the 1st day of September, 2019 by and among California State Association of Counties ("CSAC"), successor, the WCDS Consortium Counties (each member County of the WCDS Consortium an "Assignor" and collectively the "Assignors"), and the CalSAWS Consortium ("Assignee"), whereby: each Assignor assigned, transferred, and conveyed to the Assignee all of their title, rights, liabilities, obligations, and interest in, to, and under the Agreement between the WCDS Consortium Counties and CSAC made effective July 1, 2019 (the "Contract"); Assignee accepted the assignment and agreed to assume all of the Assignors duties, responsibilities, liabilities, and obligations in, to, and under the Contract; and Contractor consented to the substitution and novation of Assignee in place and instead of the Assignors.

All costs associated with the Assignment Agreements are accounted for in the FY 2019/20 CalSAWS Project Budget.

(Handout)

11. Approval of the Privacy and Security Agreement between the California Department of Social Services (CDSS) and the California Statewide Automated Welfare System (CalSAWS).

Action item

Summary: The Consortium is seeking board approval of the Privacy and Security Agreement between CDSS and CalSAWS. "The intent of the Agreement is to ensure the privacy and security of Social Security Administration (SSA) information, Medi-Cal Eligibility Data System (MEDS) information, Income and Eligibility Verification System (IEVS) information, and Personally Identifiable Information (PII). SSA requires CDSS to enter into Agreements with our county departments/agencies and contractors who have access to SSA-provided information to safeguard this information."

(Handout)

12. Approval of the Medi-Cal Privacy and Security Agreement between the Department of Health Care Services (DHCS) and the California Statewide Automated Welfare System (CalSAWS).

Action Item

Summary: The Consortium is seeking board approval of the Privacy and Security Agreement between DHCS and CalSAWS. "The intent of the Agreement is to ensure the security and privacy of Social Security Administration (SSA) information and Medi-Cal Personally Identifiable Information (PII). SSA requires DHCS to enter into Agreements with our county agents and contractors who access to SSA-provided information to safeguard this information."

(Handout)



13. Approval of RGS Amendment 28, which includes the rate for a Business Consultant position.

Action Item

Summary: Regional Government Services (RGS) is a Joint Powers Authority that provides staffing services to the Consortium. The contract is being amended to add one (1) Business Consultant rate.

The Consortium is seeking approval of RGS Amendment 28. The Agreement is amended by:

- Replacing Exhibit A: Scope of Services, in its entirety, and;
- Replacing Exhibit A: Table 1, Range of Bill Rates for Personnel and Travel Reimbursement Policies in its entirety, and
- Replacing Exhibit A: Table 2, Salary Rate Schedule in its entirety; and
- Adding the Business Consultant position rate effective as of October 1, 2019

All costs associated with the Assignment Agreements are accounted for in the FY 2019/20 CalSAWS Project Budget.

(Handout)

14. Approval of the Memorandum of Understanding (MOU) between the California Statewide Automated Welfare System (CalSAWS) and the State of California Department of Social Services (CDSS) to provide California Work Opportunity and Responsibility to Kids (CalWORKs) and CalFresh data of Monterey, Napa, and Stanislaus (Pilot Counties) for use by the Cross-system Analytics and Assessment for Learning and Skills Attainment (CAAL-Skills) project.

Action Item

Summary: This MOU was previously approved by the CalACES Board of Directors on November 1, 2018. It has been updated to reference the California Statewide Automated Welfare System (CalSAWS) instead of the California Automated Consortium Eligibility System (CalACES). The MOU provides the terms and conditions for CalSAWS to provide to the CDSS the necessary and relevant California Work Opportunity and Responsibility to Kids (CalWORKs) and CalFresh confidential client data retained by the counties of Monterey, Napa, and Stanislaus (herein referred to as "Pilot Counties") contained within the Consortium-IV (C-IV) System. The data provided to the CDSS will be transmitted to the California Workforce Development Board (CWDB) for use by the Cross-system Analytics and Assessment for Learning and Skills Attainment (CAAL-Skills) project.

(Handout)

CalSAWS Member Representatives Informational Item

15. CalSAWS JPA Quarterly Fiscal Report

Informational

Summary: Holly Murphy will review the format and content of the CalSAWS JPA Quarterly Fiscal Report.

16. CalSAWS Staffing and Statistics

Informational



Agenda Item and Summary	Type of Item
<p>Summary: Holly Murphy will review the status of CalSAWS staffing and provide statistics.</p>	
<p>17. OCAT Overview and Status</p>	Informational
<p>Summary: Zachary Ulhaq, with Cambria Solutions, will provide an Online CalWORKs Appraisal Tool (OCAT) overview and status.</p>	
<p>18. CalSAWS Data Retention Policy Update</p>	Informational
<p>Summary: Laura Chavez will review the updates made to the proposed CalSAWS Data Retention Policy.</p>	
<p>(Handouts)</p>	
<p>19. M&O Application and Operations Update</p>	Informational
<p>Summary: Michele Peterson will provide and update on M&O Application and Operations activities.</p>	
<p>(Handouts)</p>	
<p>20. Readiness for CalSAWS Cloud Migration in R6 on 10/15/19</p>	Informational
<p>Summary: Laura Chavez and Scot Bailey will review the steps the Project is taking to confirm readiness for CalSAWS Cloud Migration in Region 6 on October 15, 2019.</p>	
<p>21. Functional Design Sessions Update</p>	Informational
<ul style="list-style-type: none"> • Imaging Assessment • Task Management Update • GA/GR Update • Non-State Forms Update • APIs Update • Functional Design Sessions Roadmap 	
<p>Summary: Laura Chavez and Tom Hartman will provide results of the Imaging assessment. June Hutchison will provide an update on the Task Management Functional Design Sessions. Jo Anne Osborn will provide an update on the GA/GR Functional Design Sessions. Karen Rapponotti will provide an update on the Non-State Forms Functional Design Sessions. Laura Chavez will provide an update on the APIs Functional Design Sessions. And Lisa Salas will present the Functional Design Sessions Roadmap.</p>	
<p>22. Procurement Update</p>	Informational
<ul style="list-style-type: none"> • Portal/Mobile RFP timeline • CalWIN OCM & Training RFP timeline 	



Agenda Item and Summary

Type of Item

Summary: Tom Hartman and Betty Uzupis will provide an update on the status of the Portal/Mobile and CalWIN OCM and Training RFPs and their timelines.

23. Status of CalSAWS Risks and Issues Reporting

Informational

Summary: Lulu Fou will review the status of CalSAWS Risks and Issues Reporting.

24. Adjourn Meeting

Procedural

Summary: Board Chair, Barry Zimmerman, will adjourn the Board meeting.

