

CalSAWS | Notes from [CW.CF Committee]

Date: [September 12, 2019]	Notes Location:
Time: [9:30 am – 3:00 pm]	Meeting Materials: [CA-201575 CIV-101430 CF-FTP INS Document]
Meeting Called by: [Frederick Gains]	[CA-207192 DDID 2085 Design] [SCR 100774 SCR 202307 Gen Discussion]

Attendees:

Topic

Important Points

[State of CW.CF Committee]

- Concerns – Busiest committee, volume of emails and amount of information
- Decision to keep committee as is because: QC error rate must be improved, splitting was discussed last year and unanimously decided to keep as is, want to consider cross program impact (e.g. SSI expansion, SB 380).

- CalSAWS Solutions:
 - When sending emails highlight which program the email is specific to,
 - Capture feedback with a spreadsheet
 - Group emails into one package email
 - Identify items that are C4/LRS specific and not moving to CalSAWS
 - Add more description to meeting agendas

[SCRs for Review]

- CA-201575 CIV-101430 - CF - FTP INS Document, Income of FRE should be prorated. App Design/Tom Lazio

- Region 4 submitted questions prior to meeting. Answers provided and shown during meeting.
- Question regarding CAPI and if it should be included. This question will be pulled out and discussed at a later time.
- Vote on this item today knowing that we will update to include a list. All regions vote to approve.

- CA-206223 and CIV-103087 State Minimum Wage Rate Increase (i.e. CTCR) App Design/Tom Lazio

- County wanted to remind us that companies with 25 or less employees have different minimum wage requirements. Refer to Consortium Information Transmittal (CIT) 0010-17 for instructions to manually update.
- Vote on this item today. All regions vote to approve.

[Design Discussion]

- CA-202307 CIV-100774 Updates to the GEN 1365 Form and Form Generation. App Design/Nithya Chereddy

- We are waiting for instruction from the state before this group needs to add any input.

- DDCR 3010 NOA Verbiage. Migration Design/Tiffany Huckaby

Topic

- CA-207497 DDID 30 Updated Mid-Period Income Migration Design/Mark Keehn
- CA-207218 DDID 2056 - Add a page to indicate the Rights and Responsibilities has been signed for CalWORKs and Medi-Cal. Migration Design/Melissa Mendoza
- CA-207224 DDID 2050 - Add functionality to capture and track (referred, applied, approved, denied, appeal) potentially available income in the CalSAWS Software. Migration Design/Melissa Mendoza

Important Points

- Are there additional reasons that we could deny based on mandatory/optional rules? Committee will research and forward suggested verbiage to the committee.
- After discussion it was decided that Mark will update the language and bring back to the committee as FYI.
- Amy has collected enough information to take this back and update and bring back to the committee as FYI.
- Consensus that this should be captured on a new page. Amy has gathered enough information to take this back and update and will bring back to the committee as FYI.

[Agenda Items Continued on 09-25-2019]

- CA-207192 DDID 2085 – Add Validation for the Absent/Unmarried Parents. Migration Design/Yale Yee

- Notes:

April region 6. It was already agreed that the absent parent page would be mandatory. Then would be looking at what fields on the page would be updated. Thought the decision had already been made that it would be a mandatory page. Don't understand why we are changing it now. LA County wants it to be mandatory because they are trying to increase the number of referrals over to child support.

Fred: DDID's can change based on the vote of the committee.

April: Wants to bring this up again with the committee to have the page mandatory so that the eligibility workers don't miss the page and that they can increase their referrals to child support.

Claudia Region 6: Supports the page being mandatory.

Region 6 does have the issue that staff are not completing the page when they should.

Michele Smith Region 4: If it's mandatory, it would also need to go to the FC Committee as well.

Fred: Would also need to go to MC Committee.

DHCS is currently revising the non-compliance policy for referrals. What impact would this have on our automation?

Fred: we did talk to MC about this SCR as it's designed. But there would be more involvement required from other committees.

Region 6: Wants this specific to CW only.

Andrea: We still have cash-based MC so we wouldn't be able to separate them out. Region 6 response: Cash-based MC has to follow CalWORKs rules.

Martha Esparza: It's really the workers responsibility to complete the screen if it's mandatory. Michele Smith agrees.

Region 6 We indicated that the system needs to be able to identify (based on data that was updated) when it's required and subsequently

There are a lot of exceptions to the requirement for absent parent information which would complicate the implementation of an update like this.

Region 6: We mentioned that we've seen a decrease in child support reimbursement and more referrals would increase the number of custodial parents who receive CS services, help increase reimbursement, Time Clocks and assist AUs in securing CS.

Amy: Reviewed the design as it is now. This doesn't have any effect on deprivation or any other eligibility rules. Just if the page was created. Any other CW eligibility determination would be unchanged. Amy indicated that the Programming can be limited to CW case only.

'Question about a child being conceived prior to the marriage of the parents?' is no longer on the SAWS2Plus. CDSS is confused by this question.

MC analyst agreed to the soft validation.

Doesn't impact FC directly the way it is currently written. FC could decide if they wanted it to be applied for the FC program.

This is not mandatory for CalWin. It's a soft validation. Concerns about not allowing the worker to issue IN.

Region 6 Completion of CS forms is a condition of eligibility for IN (40-129.214). Why are staff not updating and bypassing?

Region 1 – Eurita (A) DeAngelo (A)

Region 2 – Levena (A)

Region 3 – Gordon (A)

Region 4 – Jennifer Hill (A) Lori (N) (may have left call)

Region 5 – Andrea (A) Marion (A) Cordova (A)

Region 6 – Adriana (N), April (N), Itza (N)

- DDID 1967 CA 58624 Exempt Retirement Plan. Yale Yee/Migration Design

- CW/CF COLA update. App Design/Jason Francis

Topic

Important Points

- CHE 752822 - ESAP cases with incorrect RE/SARA cycle (approved prior to release 19.07) causing skipped issuances since
 - Approved based on majority
 - Yale reviewed the updates that were made. All Regions agree with updates that were made. Already approved.
 - CW/CF COLA updates – no questions.
 - A lot of these cases are being skipped due to skipped issuance. Asking for a prioritization on an SCR for this item. Would like a DCR to correct this where this has already occurred. A clean up.
Jason F: the actual system change has already been implemented. There should be no new cases created that are affected by this. After 19.07.
Still need to address the population that was created prior. Will research this issue and come up with a solution for cases with this issue.
- SCR(DCR) 209006 still in process status. Region 6, Ve Tran
- INC0095249 - Unable to complete override process for “over income” denial/discontinuance. Region 6, Ve Tran
- Issue for Skipped issuance logic in CIV/LRS: SUAS and WINS payments continue to be issued when CF is failing in the same month. Region 6, Ve Tran
- CDSS Response to CalWORKs Grant in CalFresh Budget. Region 4, Martha Esparza
 - Already have DDID 1967 and DDCR 5079 CA 200345.
 - Need to do a little more research on this topic. Will bring back later.
 - Discrepancy between LRS and CIV programming and it seemed to fall off the radar. According to the response, CIV is programmed correctly and LRS needs to be updated.

Topic

Important Points

- DDID 374 – Update Homeless Assistance functionality. Duke Vang/Migration design

Would like an SCR to update CalSAWS to match the CRPC response. CRPC #2406. CF PI 04-13-2015. Counties would like this issued more clearly in writing from CDSS, with specific examples and 'what they system should do'

*Another CRPC will be sent. * Melissa will send scenarios to Tyler and Fred.

Region 5 – Santa Barbara, doesn't understand what else we need from the state. The example provided seems clear.

- Duke reviewed the details of the DDID and to clarify the intent of the DDID>

What is being requested as far as money management functionality?

Would create the ability to issue money management from temp and perm HA programs.

In CalSAWS, HA temp and perm are fully automated programs.

Q: how does CalWIN work?

A: we do have a DDID to bring over 'rush warrants' for CIV and CalWIN counties.

Can we still allow the voucher process for Counties that want to issue vouchers?

Fred: we need to take this back and look at this to figure out a way to make this happen. Still issue vouchers and not run into duplicate aid through the EDBC process.

Michelle: right now, in CIV you can issue the voucher, and the next day you can go in and enter it all so that the voucher issuance shows in the system. To help avoid the duplicate aid. To indicate the payment was already made.

Decision made to go ahead with Money Management solution. Should address the requirements in the DDID.

- **Additional Topics:**

Shawn Dorris – functionality question. Currently. how does the system work when an applicant withdraws their application?

CIV – negative action. Client withdrawal written or verbal.

Same in LRS.

Have some concerns from advocates who want the NA Back 9 on the CW10.

Per Shawn, this wouldn't be appropriate.

The way the system currently does this, creates a problem because some people get the na back 9 and some don't

Supposed to be a withdrawal, not a denial.

Topic

Important Points

If customer withdraws with CW89 *not a required form* then they should get the CW10 with no NA Back 9.

Yuba County does use the CW89

Santa Barbara (CalWIN) use the CW 89*Fred will research exactly what happens in the system and follow up.

- Question about update made with ABAWD that changed the work registration name to 'unfit for employment'

Option to update the name to include both physically incapacitated and unfit for employment

Will go to the committee and prioritized.

Will there be a data change to update the records?

A: yes.

- Two DDID's presented last meeting.

Mid period income – updated will send out to the group by the end of this week

Other 207224 PAI. Also updated and will be sent out to the group. Based on feedback received.

(Optional Items)

#	Action Item	Assigned To	Assigned Date	Due Date	Status
1	DDCR 3010 NOA Verb - research suggested verbiage	Regions	9/12/2019	9/26/2019	
2	Write up CRPC question and send to Tyler to be sent for clarification regarding the use of CalWORKs income in the CalFresh budget. Related to existing CRPC 2406 and CF PI 04-13-2015	Melissa Mullin/Tyler Vaisau	09/25/2019		

3 Research CIV and LRS to determine which Notices are generated with Written and Verbal withdrawal and if they contain an NA Back 9. Follow up with CDSS
Frederick Gains 09/25/2019

#	Decision Made	Who Made the Decision	Date
1	Group will finish meeting via conference call on September 25 th @9:30.	All	9/12/2019

DRAFT

