




Design Document

SCR CA-59263/CIV-100074 – Update the
Treatment of Veterans Income

	DOCUMENT APPROVAL HISTORY	
	Prepared By	Gurpreet Aulakh
	Reviewed By	Richard Weeks, Carl Moore, Himanshu Jain, Akira Moriguchi, William Baretsky, Eugenio Garcia, Ananda Meka

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
06/26/2018	1.0	Initial Revision	Gurpreet Aulakh
07/31/2018	1.1	Updated the document for GA program income changes and added journal entry for data change	Gurpreet Aulakh
03/19/2019	1.2	Updated the document for FC program income changes based on CRPC 2138	Jason Francis
05/14/2019	1.3	Added translations for new income types	Jason Francis
6/20/2019	1.4	Updated references from Earned Income Disregard to \$225 Disability-Based Unearned Income (DBI) Disregard	Jason Francis
7/17/2019	1.5	Added reference and updated language based on ACL 17-125E Removed 'Over Income' requirement from affected case lists.	Jason Francis
9/3/2019	2.0	Added Spanish translation of new income types	Jason Francis

Table of Contents

1	Overview	5
1.1	Current Design.....	5
1.2	Requests	6
1.3	Overview of Recommendations	7
1.4	Assumptions	8
2	Recommendations	8
2.1	Income Detail Page	8
2.1.1	Overview.....	8
2.1.2	Income Detail Mockup.....	9
2.1.3	Description of Changes.....	9
2.1.4	Page Location	9
2.2	EDBC Changes.....	10
2.2.1	Overview.....	10
2.2.2	Description of Changes.....	10
2.2.3	Programs Impacted	12
2.2.4	Performance Impacts.....	12
2.3	Threshold Language Translations.....	12
2.3.1	Overview.....	12
2.3.2	Description of Change	12
2.4	Data Change	12
2.4.1	Overview.....	12
2.4.2	Description of Change	12
2.4.3	Estimated Number of Records Impacted/Performance	13
2.5	Automated Regression Test.....	13
2.5.1	Overview.....	13
2.5.2	Description of Change	13
3	Supporting Documents	14
4	Requirements.....	14
4.1	Project Requirements	14
5	Outreach.....	15
6	Appendix.....	16
6.1	LRS: Current Veterans Income Treatment and Proposed Changes.....	16

6.2	C-IV: Current Veterans Income Treatment and Proposed Changes.....	17
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1 OVERVIEW

LRS Only: Per ACL 14-08, the definition of Disability-Based Unearned Income (DBI) has been expanded to include Veterans Disability Compensation (VDC) benefits. Earned Income Disregard (EID) is applied to DBI. This SCR will update Veteran income types of Disabled Survivor and Partial Disability to be counted in the CalWORKs (CW) Disability Disregard effective 01/01/2014.

Per CalFresh Manual of Policies and Procedures (MPP) 63-502.142, Veterans income should be considered unearned, with the exception of VEAP. Per CF 24 dated 06/16/2016 & MPP 63-502.142, Vets-Aid and Attendance income should be considered as unearned for CalFresh (CF).

This SCR will update certain Veterans income types to be considered as unearned.

LRS and C-IV: Per ACL 17-125, ACL 17-125E, and SB 570, effective 01/01/2018, exempt benefits and related allowances received from Veterans Affairs (VA) under the Galvanized Iron (GI) Bill like education, training, vocation or rehabilitation from consideration as income when determining CalWORKs eligibility and grant amount calculation. For CF, VA benefits and other related allowances must be included as unearned income. Per CRPC 2108, Student Services Program income type for Veterans income category is considered as exempt for CW. Work Therapy income type for Veterans income category is considered as exempt for CW. Treatment of Student Services Program, Work Therapy and Aid and Attendance income type for Veterans income category for General Assistance/General Relief (GA/GR) program (LRS only) should be aligned with CW. This SCR will update the treatment of certain Veterans income types to comply with the regulations.

C-IV Only: Per CRPC 2108, Student Services Program income type for Veterans income category should be considered as earned for CF. This SCR will update the treatment of certain Veterans income types to comply with the regulations.

1.1 Current Design

LRS: System identifies Veterans Disability Compensation (VDC) as income category of Veterans and income types of Disabled Survivor, Partial Disability, and Disability Total. For CalWORKs (CW) and related programs, Disabled Survivor and Partial Disability are not entitled to \$225 Disability-Based Unearned Income (DBI) Disregard and Disability Total does.

The treatment of GI Bill/VEAP, Aid and Attendance, Student Services Program, Work Therapy, Aid and Attendance income types for 'Veterans' income category for various programs is as follows:

Income Type	CalFresh	CalWORKs	Medi-Cal	Foster Care	CAPI	GA/GR
GI Bill/VEAP	Unearned	Unearned	Unearned	Earned	Unearned	Unearned
Aid and Attendance	Exempt	Exempt	Unearned*	Exempt	Exempt	Earned
Student Services Program	Earned	Earned	Earned	Earned	Earned	Earned
Work Therapy	Earned	Earned	Earned	Earned	Earned	Earned

* Exempt if there is spouse or minor child in the home and is not institutionalized or its CMSP budget

C-IV: The treatment of GI Bill - Educational, GI Bill – Non-Educational, Student Services Program, Work Therapy income types for 'Veterans' income category for various programs is as follows:

Income Type	CalFresh	CalWORKs	Medi-Cal	Foster Care
GI Bill - Educational	Exempt	Exempt	Unearned	Exempt
GI Bill – Non-Educational	Unearned	Unearned	Unearned	Earned
Student Services Program	Unearned	Earned	Earned	Earned
Work Therapy	Unearned	Earned	Earned	Earned

Note: Refer to appendix 6.1 & 6.2 for detailed current treatment of all Veterans income types.

1.2 Requests

LRS Only: Per ACL 14-08, Disabled Survivor and Partial Disability income types are entitled to the DBI Disregard for CalWORKs and related programs effective 01/01/2014. Per regulation 63-502.142, Veterans income should be considered unearned, with the exception of VEAP.

Per CRPC 2108, Work Therapy income type for Veterans income category should be considered as unearned for CF.

Per CF 24 dated 06/16/2016 & Regulation 63-502.142, Vets-Aid and Attendance income should be considered as unearned for CF.

Student Services Program, Work Therapy and Aid and Attendance income types for Veterans income category need to be aligned with CW and considered as exempt for GA/GR

LRS & C-IV: Per ACL 17-125, ACL 17-125E, and SB 570, effective 01/01/2018, benefits and related allowances received from Veterans Affairs (VA) under the Galvanized Iron (GI) Bill like education, training, vocation or rehabilitation are exempt from consideration as income when determining CalWORKs eligibility and grant amount calculation. For CF, VA benefits and other related allowances must be included as unearned income.

Per CRPC 2108, Student Services Program income type for Veterans income category is considered as exempt for CW. Work Therapy income type for Veterans income category is considered as exempt for CW.

Per CRPC 2138, income received as a veteran's benefit should be treated as unearned income for Foster Care, per MPP 44-101.532. In addition, MPP 44-111.435 specifies Loans and Grants made under Title IV of the Higher Education Act (GI Bill) are considered exempt.

C-IV Only: Per CRPC 2108, Student Services Program income type for Veterans income category should be considered as earned for CF.

1.3 Overview of Recommendations

LRS Only: Update the Disabled Survivor and Partial Disability income types to be allowed in the DBI Disregard, effective 1/1/2014.

Split existing income type of 'GI Bill/VEAP' into different types and update their treatment based on the program type.

Update Work Therapy income type for Veterans income category to be considered as unearned for CF.

Update Aid and Attendance income type for Veterans income category to be considered as unearned for CF.

Update the Student Services Program, Work Therapy and Aid and Attendance income types for Veterans income category to be aligned with CW and considered as exempt for GA/GR

Convert existing income records with type 'GI Bill/VEAP' to 'GI Bill - Non-Educational'.

C-IV Only: Update GI Bill - Non-Educational income type for Veterans income category to be considered as exempt for CalWORKs effective 01/01/2018.

Update Student Services Program income type for Veterans income category to be considered as earned for CF.

LRS & C-IV: Update Student Services Program income type for Veterans income category to be considered as exempt for CW.

Update Work Therapy income type for Veterans income category to be considered as exempt for CW.

1.4 Assumptions

1. Veterans income is not included as part of the CalHEERS eHIT interface.

2 RECOMMENDATIONS

2.1 Income Detail Page

2.1.1 Overview

LRS Only: This page allows the User to add, edit, or view the details of a Customer's income record. As treatment of GI Bill and VEAP income type is different, split income type of 'GI Bill/VEAP' into three different types.

2.1.2 Income Detail Mockup

Income Detail

*- Indicates required fields

Save and Add Another Save and Return Cancel

Establish Change Reason

Change Reason: *
- Select -

Reported Date: *

Name: *
- Select -

Retrieve Information

Category:
Veterans

Source:

Frequency: *
- Select -

Description:

Type: *

- Select -

Survivor Benefits

Aid and Attendance

Disabled Survivor Benefits

Disability - Partial

Student Services Program

Work Therapy

GI Bill - Non-Educational

GI Bill - Educational

VEAP

Disability - Total

Shared with RDP

Pickle Eligibility

Income Amounts *

Display Program: *
- Select -

Save and Add Another Save and Return Cancel

Figure 2.1.1 – Income Detail

2.1.3 Description of Changes

LRS Only: On the Income Detail Page, split 'GI Bill/VEAP' type into 3 different types as follows:

- GI Bill - Non-Educational
- GI Bill - Educational
- VEAP

2.1.4 Page Location

Global: Eligibility

Local: Customer Information

Task: Income (Under Financial section). Click the **Edit** button, the **Name** hyperlink, or select an income category and click the **Add** button to access the **Income Detail** page.

2.2 EDBC Changes

2.2.1 Overview

LRS Only: Update the Disabled Survivor and Partial Disability income types to be allowed in the DBI Disregard, effective 1/1/2014. Update the treatment of new Veterans income types.

Update Vets-Aid and Attendance income to be considered as unearned for CF.

Update Work Therapy income type for Veterans income category to be considered as unearned for CF

Update the Student Services Program, Work Therapy and Aid and Attendance income types for Veterans income category to be considered as exempt for GA/GR

C-IV Only: Update Vets - GI Bill - Non-Educational income type to be considered as exempt for CalWORKs effective 01/01/2018.

Update Vets – Student Services Program income type to be considered as earned for CF.

LRS & C-IV: Update Student Services Program income type for Veterans income category to be considered as exempt for CW.

Update Work Therapy income type for Veterans income category to be considered as exempt for CW.

Update Vets - Aid and Attendance, Vets - Partial Disability, Vets - Total Disability, and Vets - GI Bill - Non-Educational income types to be considered as Unearned for FC

Update Vets - Student Services Program and Vets - Work Therapy income types to be considered as Exempt for FC

2.2.2 Description of Changes

1. **LRS Only:** Update the following income types to be considered as Disability Based-Unearned Income and allowed in the DBI Disregard, effective 1/1/2014:

- a) Veterans - Disabled Survivor (CT 186 - 82)
- b) Veterans - Partial Disability (CT 186 - 83)

Note: This disregard applies to the CW, DV, IN, KG and RCA programs.

2. **LRS Only:** The new income types (added in section 2.1.3) under Veterans Category will be treated across the different programs in the LRS System based on the following:

Income Type	CalFresh	CalWORKs	Medi-Cal	Foster Care	CAPI	GA/GR
Vets - GI Bill - Non-Educational	Unearned	Unearned; Exempt starting 01/01/2018	Unearned	Unearned	Unearned	Unearned; Exempt starting 01/01/2018
Vets - GI Bill - Educational	Exempt	Exempt	Unearned	Exempt	Exempt	Exempt
Vets - VEAP	Exempt	Exempt	Unearned	Exempt	Exempt	Exempt

These income types will have an eICT Outbound code of 'LMI'.

3. **LRS Only:** Update Work Therapy income type for Veterans income category to be considered as unearned for CF
4. **LRS Only:** Update Aid and Attendance income type for Veterans income category to be considered as unearned for CF
5. **LRS Only:** Update the following income types for Veterans income category to be considered as exempt for GA/GR:
 - Student Services Program
 - Work Therapy
 - Aid and Attendance
6. **C-IV Only:** Update GI Bill - Non-Educational income type for Veterans income category to be considered as exempt for CalWORKs effective 01/01/2018
7. **C-IV Only:** Update Student Services Program income type for Veterans income category to be considered as earned for CF
8. **LRS & C-IV:** Update Student Services Program income type for Veterans income category to be considered as exempt for CW.
 Update Work Therapy income type for Veterans income category to be considered as exempt for CW.
 Update Vets - Aid and Attendance, Vets - Partial Disability, Vets - Total Disability, and Vets - GI Bill - Non-Educational income types to be considered as Unearned for FC.

Update Vets - Student Services Program and Vets - Work Therapy income types to be considered as Exempt for FC.

Note: Refer to appendix 6.1 & 6.2 for detailed current Veterans Income treatment and proposed changes with this SCR.

2.2.3 Programs Impacted

CW, DV, IN, KG, RCA, CF, MC, CAPI, FC, GA/GR

2.2.4 Performance Impacts

No impact

2.3 Threshold Language Translations

2.3.1 Overview

LRS Only: In LRS, the SAR 7 may display an income type. New income types added to the system must include threshold language translations for accurate text.

2.3.2 Description of Change

LRS Only: Add threshold language translations for the three added income types:

- a. GI Bill - Non-Educational
- b. GI Bill - Educational
- c. VEAP

These translations are found in the Supporting Documents section below.

2.4 Data Change

2.4.1 Overview

LRS Only: Data Change is required to convert existing income records with type 'GI Bill/VEAP'

2.4.2 Description of Change

LRS Only: Convert existing income records with type 'GI Bill/VEAP' to 'GI Bill - Non-Educational'. Existing values such as Source, Frequency, Description, and Income Amounts will remain unchanged. This data change will be performed as part of

the release of this SCR. A list of these affected cases is detailed in the Outreach section.

A journal entry will be created when the data change converts existing income records with type 'GI Bill/VEAP' to 'GI Bill - Non-Educational'.

Journal entry as follows:

Journal Category: All

Journal Type: Narrative

Short Description: Converted Income record

Long Description: 'GI Bill/VEAP' income type record was converted to a new income type 'GI Bill - Non-Educational' for <customer's firstname and lastname>

Category: Veterans

Begin Date: <Begin Date of the income record updated>

End Date: <End Date of the income record updated>

2.4.3 Estimated Number of Records Impacted/Performance

LRS Only: Approx. 511

2.5 Automated Regression Test








2.5.1 Overview

Create new automated tests to verify that each Veteran income type is treated appropriately for each applicable program.

2.5.2 Description of Change

1. **LRS & C-IV:** Create tests that submit a new application for each of the following programs: CalWORKs, CalFresh, Medi-Cal, Foster Care. Add income of each type in the Veterans category for the primary applicant. Run EDBC for the applied month and verify that each income amount is treated as Earned, Unearned, or Exempt as outlined in appendix 6.
2. **LRS Only:** Create tests that submit a new application for each of the following programs: CAPI, GA/GR. Add income of each type in the Veterans category for the primary applicant. Run EDBC for the applied month and verify that each income amount is treated as Earned, Unearned, or Exempt as outlined in appendix 6.1.

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Online, Eligibility	Update treatment of veterans income	 CPRC 2108 Treatment VA incom  ACL 17-125.pdf  CPRC 2101 ACL 17-125 Treatment of Attendance (002).pdf  DDCR 4047 CIV SCR 1385.docx  CPRC 2138 Veterans Income - 2-11-19.do
2	Eligibility	EID for CalWORKs	 DDCR 3037 C-IV SCR 50413 (2).docx
3	Correspondence	Translation for new income types	 SCR CA-59263 - Income Translations

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.8.1.1	The LRS shall fully automate and perform all aspects of the eligibility determination process and benefit level calculations for all categories of public assistance in a single pass without manual intervention.	This SCR updates LRS automated EDBC to comply with requirements promulgated under ACL 17-125, ACL 17-125, and ACL 14-08.

5 OUTREACH

1. **LRS Only:** Generate a list of cases where a CW or related program person with an income type of either 'Veterans - Disabled Survivor' or 'Veterans - Partial Disability' was active at any time since 01/01/2014.
2. **LRS Only:** Generate a list of all programs which contain a person who is Open (Pending, Active, or Ineligible) on or after 01/01/2018 and has 'GI Bill - Non-Educational' income type for Veterans income category.
3. **LRS Only:** Generate a list of all programs which contain a person that had 'GI Bill - Non-Educational' income type for Veterans income category on or after 01/01/2018.
4. **LRS Only:** Generate a list of all GA/GR programs which contain a person that had 'Student Services Program' or 'Work Therapy' or 'Aid and Attendance' income type for Veterans income category on or after 01/01/2018.
5. **C-IV Only:** Generate a list of all CW or related programs which contain a person that had 'GI Bill - Non-Educational' income type for Veterans income category on or after 01/01/2018.
6. **LRS & C-IV:** Generate a list of all CW or related programs which contain a person that had 'Student Services Program' or 'Work Therapy' income type for Veterans income category on or after 01/01/2018.
7. **LRS & C-IV:** Generate a list of all FC programs which contain a person that had 'Vets - Student Services Program' or 'Vets - Work Therapy' income type for Veterans income category on or after 01/01/2018.

6 APPENDIX

6.1 LRS: Current Veterans Income Treatment and Proposed Changes

Income Category	Income Type	LRS CalWORKs	LRS CalWORKs (Proposed)	LRS CalFresh	LRS CalFresh (Proposed)	LRS Medi-Cal	LRS Medi-Cal (Proposed)	LRS Foster Care	LRS Foster Care (Proposed)	LRS GA/GR	LRS GA/GR (Proposed)	LRS CAPI	LRS CAPI (Proposed)
Veterans	Vets - Aid and Attendance	Exempt	Exempt	Exempt	Unearned	Unearned*	Unearned*	Exempt	Unearned	Earned	Exempt	Exempt	Exempt
Veterans	Vets - Disabled Survivor	Unearned	Unearned	Unearned	Unearned	Unearned	Unearned	Unearned	Unearned	Unearned	Unearned	Unearned	Unearned
Veterans	Vets - GI Bill/VEAP	Unearned	Split into 3 new income types	Unearned	Split into 3 new income types	Unearned	Split into 3 new income types	Earned	Split into 3 new income types	Unearned	Split into 3 new income types	Unearned	Split into 3 new income types
Veterans	Vets - Partial Disability	Unearned	Unearned	Unearned	Unearned	Unearned	Unearned	Earned	Unearned	Unearned	Unearned	Unearned	Unearned
Veterans	Vets - Student Services Program	Earned	Exempt	Earned	Earned	Earned	Earned	Earned	Exempt	Earned	Exempt	Earned	Earned
Veterans	Vets - Survivor	Unearned	Unearned	Unearned	Unearned	Unearned	Unearned	Unearned	Unearned	Unearned	Unearned	Unearned	Unearned
Veterans	Vets - Total Disability	Unearned	Unearned	Unearned	Unearned	Unearned	Unearned	Earned	Unearned	Unearned	Unearned	Unearned	Unearned
Veterans	Vets - Work Therapy	Earned	Exempt	Earned	Unearned	Earned	Earned	Earned	Exempt	Earned	Exempt	Earned	Earned

Income Category	Income Type	LRS CalWORKs	LRS CalWORKs (Proposed)	LRS CalFresh	LRS CalFresh (Proposed)	LRS Medi-Cal	LRS Medi-Cal (Proposed)	LRS Foster Care	LRS Foster Care (Proposed)	LRS GA/GR	LRS GA/GR (Proposed)	LRS CAPI	LRS CAPI (Proposed)
Veterans	Vets - GI Bill - Educational		Exempt		Exempt		Unearned		Exempt		Exempt		Exempt
Veterans	Vets - GI Bill - Non-Educational		Unearned; Exempt as of 1/1/2018		Unearned		Unearned		Unearned		Unearned; Exempt as of 1/1/2018		Unearned
Veterans	Vets - VEAP		Exempt		Exempt		Unearned		Exempt		Exempt		Exempt

* Exempt if there is spouse or minor child in the home and is not institutionalized or its CMSP budget

6.2 C-IV: Current Veterans Income Treatment and Proposed Changes

Income Category	Income Type	C-IV CalWORKs	C-IV CalWORKs (Proposed)	C-IV CalFresh	C-IV CalFresh (Proposed)	C-IV Medi-Cal*	C-IV Foster Care	C-IV Foster Care (Proposed)
Veterans	Vets - Aid and Attendance	Exempt	Exempt	Unearned	Unearned	Unearned**	Exempt	Unearned
Veterans	Vets - Disabled Survivor	Unearned	Unearned	Unearned	Unearned	Unearned	Unearned	Unearned
Veterans	Vets - Partial Disability	Unearned	Unearned	Unearned	Unearned	Unearned	Earned	Unearned
Veterans	Vets - Student Services Program	Earned	Exempt	Unearned	Earned	Earned	Earned	Exempt
Veterans	Vets - Survivor	Unearned	Unearned	Unearned	Unearned	Unearned	Unearned	Unearned
Veterans	Vets - Total Disability	Unearned	Unearned	Unearned	Unearned	Unearned	Earned	Unearned
Veterans	Vets - Work Therapy	Earned	Exempt	Unearned	Unearned	Earned	Earned	Exempt
Veterans	Vets - GI Bill - Educational	Exempt	Exempt	Exempt	Exempt	Unearned	Exempt	Exempt

Income Category	Income Type	C-IV CalWORKs	C-IV CalWORKs (Proposed)	C-IV CalFresh	C-IV CalFresh (Proposed)	C-IV Medi-Cal*	C-IV Foster Care	C-IV Foster Care (Proposed)
Veterans	Vets - GI Bill - Non-Educational	Unearned	Unearned; Exempt starting 1/1/2018	Unearned	Unearned	Unearned	Earned	Unearned
Veterans	Vets - VEAP	Exempt	Exempt	Exempt	Exempt	Unearned	Exempt	Exempt

* No proposed change for C-IV Medi-Cal


**Exempt if there is spouse or minor child in the home and is not institutionalized or its CMSP budget



Design Document

CA-202724 and CIV-100708

Medi-Cal Annual Renewal NOA

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Table of Contents

1	Overview	5
1.1	Current Design.....	5
1.2	Requests	5
1.3	Overview of Recommendations	5
1.3.1	Add new Action Statement for Medi-Cal Annual Renewals	5
1.3.2	Add Individual Actions for Medi-Cal Annual Renewal Reason	6
1.3.3	Add new Reason for Medi-Cal Annual Renewals	6
1.3.4	Add new Regulations for New Medi-Cal Annual Renewal Reason.....	9
1.3.5	Create New NOA Footer Message Fragment.....	9
1.3.6	Add NOA Title and Footer Reference for new Reason.....	10
1.4	Assumptions	12
2	Recommendations	13
2.1	Add new Action Statement for Medi-Cal Annual Renewals	13
2.1.1	Overview.....	13
2.1.2	Create a new Medi-Cal Action Fragment	13
2.1.3	Add generation for new Action Fragment.....	14
2.1.4	Add Variable Population logic for new Action Fragment.....	15
2.2	Add/Update Individual Action Fragments for non-MAGI and MAGI	16
2.2.1	Overview.....	16
2.2.2	Create a new Medi-Cal Individual Action Fragment	16
2.2.3	Add Medi-Cal Fragment Generation for new Individual Action.....	16
2.2.4	Add Variable Population logic for new Individual Action.....	17
2.3	Create new Medi-Cal NOA Reason Fragment for Annual Renewals.....	17
2.3.1	Overview.....	17
2.3.2	Create a new Medi-Cal Annual RE Reason Fragment	17
2.3.3	Update Medi-Cal Fragment Generation logic for new Reason.....	19
2.3.4	Add Dynamic Section Generation Logic	21
2.3.5	Add Variable Population logic for new Reason Fragment	22
2.3.6	Add Regulations for new Reason Fragment	25
2.3.7	Refactor Obsoleted MAGI No Change Renewal Reason.....	25
2.4	Add/Update MAGI Regulation Message Fragment for New Reason	25
2.4.1	Overview.....	25

2.4.2	Update MAGI Regulation Message Generation logic.....	25
2.5	Create new Medi-Cal NOA Footer Message Fragment	26
2.5.1	Overview.....	26
2.5.2	Create a new Medi-Cal Footer Fragment.....	26
2.5.3	Update Existing NOA Footer logic for new Footer Message	27
2.5.4	Add Dynamic Section Generation Logic	28
2.6	Add NOA Title and Footer Reference for new Reason	28
2.6.1	Overview.....	28
2.6.2	Add Approval NOA title	28
2.6.3	Add Annual Renewal NOA footer	29
3	Supporting Documents	29
4	Requirements.....	32
4.1	Project Requirements	32
4.2	Migration Requirements.....	33
5	Migration Impacts	34
6	Outreach.....	35
7	Appendix.....	36

1 OVERVIEW

This enhancement is to implement the new NOA text in ACWDL 19-03.

1.1 Current Design

Medi-Cal NOAs are sent when there is a change in eligibility with a noticing requirement. There is not a NOA specifically for a no change renewal.

1.2 Requests

Add the new Medi-Cal Annual Renewal reason to the non-MAGI, MAGI and mixed non-MAGI/MAGI NOAs. This new reason will generate for an individual when there is no change in the eligibility status or level of benefits and it is a Medi-Cal Renewal and/or change in circumstance that results in the resetting of the annual renewal date.

1.3 Overview of Recommendations

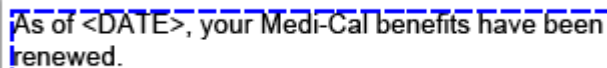
A new reason for non-MAGI, MAGI, and mixed non-MAGI/MAGI NOAs will be created for Medi-Cal Renewals and change in circumstances redetermination that results in the resetting of the annual renewal date. The new reasons will require logic updates to existing NOA fragments and new NOA fragments to meet the requirements in ACWDL 19-03.

Note: See Supporting Documents #1 and #2 for Example NOAs for both C-IV and LRS.

1.3.1 Add new Action Statement for Medi-Cal Annual Renewals

This enhancement will add an Action fragment for non-MAGI, MAGI, and mixed non-MAGI/MAGI NOAs for No Change Annual Renewals. This will generate with the new Medi-Cal Annual Renewal Reason (see Section 1.3.3 for new Reason).

Action Statement example:



As of <DATE>, your Medi-Cal benefits have been renewed.

Note: The MAGI Header statement will still generate as the first fragment on the MAGI NOAs. See Supporting Documents #1 for Example MAGI NOAs for both C-IV and LRS.

Existing MAGI Header Statement:

We have reviewed your eligibility for health coverage.
We used the information you gave us and state and
federal data to make this decision.

1.3.2 Add Individual Actions for Medi-Cal Annual Renewal Reason

ACWDL 19-03 states that the new reasons are to be “*at the individual level*”. This requires that there is a description prior to the new reason of whom the reason is being provided for. This Individual Action will generate prior to each instance of the new Medi-Cal Annual Renewal Reason (see Section 1.3.3 for new Reason).

Individual Action example:

The following message explains eligibility for
<PERS_NAME>.

Note: This new Individual Action follows the structure being created with SCR **CA-204496** which will add logic to combine non-MAGI and MAGI text onto the same pages for mixed non-MAGI/MAGI NOAs in LRS.

1.3.3 Add new Reason for Medi-Cal Annual Renewals

ACWDL 19-03 provided Medi-Cal Annual Renewal Reason text for non-MAGI, MAGI, and mixed non-MAGI/MAGI NOAs. A new Medi-Cal Annual Renewal Reason Fragment will be added with dynamic section generation to provide the appropriate information based on the case information. This new Reason fragment will generate for an individual on non-MAGI, MAGI, and mixed non-MAGI/MAGI NOAs when there is no change in the eligibility status or level of benefits and it is a Medi-Cal Renewal and/or change in circumstance that results in the resetting of the annual renewal date. This fragment will generate per person. This new Reason will obsolete the existing MAGI No Change Renewal fragment.

Obsoleted Existing MAGI No Change Renewal Fragment Text:

We must check if you still qualify for Medi-Cal once a year. We checked your case and you still qualify for Medi-Cal because your household income is below the Medi-Cal limit for your family size. Your Medi-Cal coverage will continue unless you are found no longer eligible. This could happen at the time your eligibility is renewed or when your circumstances change.

We counted your household size and your household income to make our decision. If the information we list for your household size or income is not correct, please contact us to report your updated information.

The new Reason fragment sections will generate in the order listed in the following table:

#	Section	Text	Generation Conditions
1	Static Section	<p>Your Medi-Cal is renewed for the next year. We checked to see if you can still get Medi-Cal. We must check once a year. We also check when there is a change in your circumstances. To decide, we used information you gave us or that is available to us. Based on this information, you will have Medi-Cal for the next year. We will check again in one year to see if you can keep getting Medi-Cal. We will check sooner if you have a change in circumstances.</p> <p>We used the information below to make our decision. If anything below is wrong, please contact us to tell us the right information. To learn how to report updated information to your county office, read the section called "Do you have any changes?" below.</p> <p>Household Size: <HH_SIZE> Monthly Countable Household Income: <HH_INC></p>	N/A
2	Tax Filing Section	Tax Filing Status: <TAX_FILE>	This section will generate when the fragment generated for MAGI.
3	Static Section	Marital Status: <MARRIED>	N/A
4	Property Section	Countable Property: <PROP>	This section will generate when the fragment generated for non-MAGI.

5	Blind Disabled Section	Blind or Disabled: Yes	This section will generate when the fragment generated for non-MAGI and the person is blind or disabled.
6	Pregnant Section	Pregnant: Yes	This section will generate when the person is pregnant.
7	Child Section	Have a Child You Are Responsible For<CHILD>	<p>This section will generate if the person is responsible for a child.</p> <p>Note: The Variable <CHILD> will generate with “: Yes” when the fragment generated for non-MAGI. Otherwise the Variable will be null (not visible) as the following MAGI Child Section will contain the value for this field.</p>
8	MAGI Child Section	(Under 18, or 18 and Full-Time Student): Yes	This section will generate if the person is responsible for a child and the fragment generated for MAGI.
9	Static Section	Citizenship/Immigration Status: <CITIZEN>	N/A
10	Unverified Citizen Section	Your Citizenship/Immigration Status is not verified. If you have proof of your citizenship or immigration status that you can give us now, or you want to let us know you are having problems getting your document, please call your county worker at the number listed on this notice. Without proof, you may not be able to get the full range of benefits available to you.	This section will generate if the person has an unverified Citizenship status and is receiving restricted scope benefits.
11	MAGI Section	<p>We counted your household size and income to make our decision. For Medi-Cal:</p> <ul style="list-style-type: none"> • Your household size is <MAGI_SIZE>. • Your monthly household income is <MAGI_INCOME>. <p>The monthly Medi-Cal income limit for your household size is <MAGI_INCOME_LIMIT>. Your income is below this limit, so you qualify for Medi-Cal.</p>	This section will generate if the fragment generated for MAGI.

12	Non-MAGI Section	<p>Your share of cost will stay the same. As a reminder, this is how we determined your share of cost:</p> <p>Monthly gross income <GROSS_INC> Monthly net nonexempt income <NET_INC> Maintenance need <M_NEED> Excess income/share-of-cost <SOC_AMT></p>	<p>This section will generate if the fragment generated for non-MAGI with a Share of Cost.</p> <p>Note: The Reason fragment will only generate if there is no change in Share of Cost so no check is required at the Section level.</p>
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1.3.4 Add new Regulations for New Medi-Cal Annual Renewal Reason

ACWDL 19-03 provided new regulations that are to be provided with the new Medi-Cal Annual Renewal Reason for both non-MAGI, MAGI, and mixed non-MAGI/MAGI NOAs. This requires the MAGI Regulation Message be generated on the NOA to provide a place for these new regulations to generate for MAGI. This Message with the new regulations will generate after each instance of the new Medi-Cal Annual Renewal Reason for MAGI. Non-MAGI will generate the new regulations in the regulations section of the first page of the NOA. This will use the existing regulation generation logic and text within LRS and C-IV.

Existing MAGI Regulations Example (C-IV):

W&I Code Section 14005.37; Title 42, CFR Section 435.916 is the regulation or law we relied on for this decision. If you think we made a mistake, you can appeal. See "Your Hearing Rights" on the back of the first page of this notice to learn how to appeal. You have only 90 days to ask for a hearing. The 90 days started the day after the date on this notice.

1.3.5 Create New NOA Footer Message Fragment

ACWDL 19-02 provided a new NOA footer message for non-MAGI, MAGI, and mixed non-MAGI/MAGI NOAs. ACWDL 19-03 requests that this new footer is used with the new Medi-Cal Annual Renewal Reason. This footer fragment will generate when there is at least one instance of the new Medi-Cal Annual Renewal Reason generated on the NOA or if the non-MAGI, MAGI, or mixed non-MAGI/MAGI NOA is an approval and or change. The existing MAGI footer will be suppressed when this new footer generates for MAGI NOAs. The existing C-IV non-MAGI Report Income within 10 Days fragment will be replaced with this new Footer to prevent repetitive verbiage on the NOA.

Obsoleted C-IV Report Income within 10 Days Fragment:

You must report within ten days any significant changes that could affect your eligibility, such as changes in your income, property, medical condition, or household situation.

Medi-Cal Annual Renewal Footer Example (Note, the example below is for non-MAGI, the bullet "Your property changes" will not generate for MAGI):

Do you have any changes?

Over the next year, you must report any life changes that affect your eligibility for Medi-Cal. You must report within **10 days** after the change happened. For example, you must contact us if:

- Your income changes.
- Your household changes, such as you marry, divorce, become pregnant, or have or adopt a child; a person moves into or out of your home; or you change who will be on your tax return.
- You qualify for other health insurance.
- You move. If you move to a new county, you can report your change to your old or new county.
- Your property changes.

You may report changes to your local county office in person or by mail, fax, phone, or electronically. The contact information is on the first page of this notice.

1.3.6 Add NOA Title and Footer Reference for new Reason

Add logic to update the NOA title to "MEDI-CAL APPROVAL" for the new Annual Renewal Reason NOA. When the Annual Renewal Reason is generating on its own NOA and not being merged onto a Change NOA the title of the NOA will generate as an Approval.

C-IV: The NOA title will only generate for non-MAGI NOAs in C-IV as the MAGI NOA currently do not have title generation. C-IV Medi-Cal NOAs (non-MAGI, MAGI, mixed non-MAGI/MAGI) also do not have logic to populate a Form number at the bottom of the NOA. This enhancement will not add new title or footer functionality.

LRS: To identify this new NOA, a new footer reference will be created. The title will be "MC NO CHANGE RE".

NOA Title Example:

**NOTICE OF ACTION
MEDI-CAL APPROVAL**

NOA Footer Example:

MC NO CHANGE RE

Page 1 of 2

1.4 Assumptions

- 1) The new Medi-Cal Footer fragment added in this SCR replaces the existing MAGI Footer when generated as per ACWDL 19-02.
- 2) The new regulations will generate for MAGI in the existing MAGI regulation text in the body of the NOA. The systems will use existing MAGI Regulation message functionality.
- 3) **C-IV:** No new NOA logic will be added regarding the functionality around the NOA Title or Footer with this effort. The functionality will be used if already existing in the system. CalACES/LRS functionality around NOA Titles and Footers will be inherited at migration.
- 4) **LRS:** Currently Medi-Cal NOA fragments do not generate on the same notice together when generated for different Action types and/or when the fragment reasons are associated to different header and footer fragments. This will not be updated with this enhancement. SCR CA-204497 will update the mixed non-MAGI/MAGI NOAs to allow for merging of differing action NOAs.
- 5) This effort will not update existing or add new Medi-Cal NOA templates. The systems will generate the NOA in the existing format used for Medi-Cal NOAs (C-IV: Letter Format, LRS: Columned Format).
- 6) This new NOA will generate for regular Medi-Cal (MAGI and non-MAGI). This NOA will not generate for MSP.
- 7) This effort will include LTC NOAs.

2 RECOMMENDATIONS

This enhancement will add the new Medi-Cal Annual Renewal text from ACWDL 19-03 to both C-IV and LRS. This will require new Action and Individual Action fragments to describe the program and person actions on the case. This will require a new reason fragment to add the new non-MAGI and MAGI reason text to the NOAs. This new reason will have dynamic sections that generate based on the case information. This will require updates to the MAGI regulation fragment and updates to the existing MAGI footer fragments to accommodate the new regulations and new footer information. This will require the new Footer fragment from ACWDL 19-02.

2.1 Add new Action Statement for Medi-Cal Annual Renewals

2.1.1 Overview

A new Action Fragment will be created to describe the program-level action on the case. This will generate when there is an instance of the new Medi-Cal Annual Renewal Reason (See Recommendation 2.3 for new reason fragment).

C-IV: This new Action Fragment will generate and produce a NOA when a Change NOA is not generating for the EDBC. If a Change NOA is generating the new Medi-Cal Annual Renewal Reason will generate on the Change NOA.

LRS: The system does not currently have functionality to support merging NOAs. This new Action statement and NOA for Annual Renewals will generate separately from other NOAs with this enhancement. There are future SCRs (CA-204496 and CA-204497) that will add the ability to merge the Annual Renewal Reason with existing mixed non-MAGI/MAGI NOAs.

Note: See Supporting Documents #4 for FDD.

2.1.2 Create a new Medi-Cal Action Fragment

Create a new Action Fragment for Medi-Cal Annual Renewal NOAs.

This fragment will be added in:

C-IV:

English and threshold languages – Armenian, Arabic, Cambodian, Chinese, Farsi, Hmong, Korean, Lao, Russian, Spanish, Tagalog, and Vietnamese.

LRS:

English and threshold languages that currently have Medi-Cal NOA templates for generation - Armenian, Cambodian, Chinese, Farsi, Korean, Russian, Spanish, Tagalog, and Vietnamese.

Description	Text	Formatting*
Main Fragment	As of <DATE>, your Medi-Cal benefits have been renewed.	Arial size 10 font

*English only, Spanish and threshold will generate based on project standards for that language.

Note: The existing MAGI Header (LRS: H_STATIC, C-IV: MSG_MAGI_HEADER_MESSAGE) will continue to generate as the first fragment on the MAGI NOAs. The above new Action Fragment will follow the existing MAGI Header fragment for MAGI NOAs (including on mixed non-MAGI/MAGI NOAs). The Action Fragment will be the first fragment for non-MAGI only NOAs.

2.1.3 Add generation for new Action Fragment**C-IV:**

1. Create a new rule to generate a No Change Renewal NOA with this new Action Fragment when a Medi-Cal Change NOA was not generated and all the following are true for at least one person on the Medi-Cal program:
 - A Medi-Cal Change NOA is not already generating for the newly saved EDBC.
 - The EDBC was run with RE run reason. Note: This includes both online worker run and Batch run RE run reason EDBCs.
 - There is a prior EDBC for the month and in that EDBC the person was receiving the same share of cost amount as in the newly saved EDBC.Or
There is not a prior EDBC for the month and there is an EDBC for the prior month and in that EDBC the person was receiving the same share of cost amount as in the newly saved EDBC.
 - There is a prior EDBC for the month and in that EDBC the person was receiving the same scope of benefits (full, limited, restricted) as in the newly saved EDBC.
- Or
-
- There is not a prior EDBC for the month and there is an EDBC for the prior month and in that EDBC the person was receiving the same

scope of benefits (full, limited, restricted) as in the newly saved EDBC.

2. If the No Change Renewal NOA is not generated from #1, then if a Medi-Cal Change NOA has generated add the new Action Fragment to this NOA when all the following are true for at least one person on the Medi-Cal program:
 - The EDBC was run with RE run reason via worker run EDBC.
 - There is a prior EDBC for the month and in that EDBC the person was receiving the same share of cost amount as in the newly saved EDBC.Or
There is not a prior EDBC for the month and there is an EDBC for the prior month and in that EDBC the person was receiving the same share of cost amount as in the newly saved EDBC.
 - There is a prior EDBC for the month and in that EDBC the person was receiving the same scope of benefits (full, limited, restricted) as in the newly saved EDBC.
- Or
-
- There is not a prior EDBC for the month and there is an EDBC for the prior month and in that EDBC the person was receiving the same scope of benefits (full, limited, restricted) as in the newly saved EDBC.

LRS:

Add NOA fragment logic to generate this new Action fragment if there exists at least one instance of the new Medi-Cal Annual Renewal Reason (see Recommendation 2.3 for the new reason fragment). This fragment will generate only once prior to the individual action, reason, and message fragments.

2.1.4 Add Variable Population logic for new Action Fragment

Add variable population for the new Action Fragment.

Variable	Population	Formatting*
<DATE>	The first day of the EDBC Benefit Month. For example: "2/1/2019".	Arial size 10 font

*English only, Spanish and threshold will generate based on that languages standards.

2.2 Add/Update Individual Action Fragments for non-MAGI and MAGI

2.2.1 Overview

A new Individual Action Fragment will be created to describe the person-level action on the case. This will generate for when there is an instance of the new Medi-Cal Annual Renewal Reason (See Recommendation 2.3 for new reason fragment).

Note: See Supporting Documents #5 for FDD.

2.2.2 Create a new Medi-Cal Individual Action Fragment

Create a new Individual Action Fragment for Medi-Cal Annual Renewal NOAs.

This fragment will be added in:

C-IV:

English and threshold languages – Armenian, Arabic, Cambodian, Chinese, Farsi, Hmong, Korean, Lao, Russian, Spanish, Tagalog, and Vietnamese.

LRS:

English and threshold languages that currently have Medi-Cal NOA templates for generation - Armenian, Cambodian, Chinese, Farsi, Korean, Russian, Spanish, Tagalog, and Vietnamese.

Description	Text	Formatting*
Main Fragment	The following message explains eligibility for <PERS_NAME> .	Arial size 10 font

*English only, Spanish and threshold will generate based on that languages standards.

2.2.3 Add Medi-Cal Fragment Generation for new Individual Action

Set this fragment as the header fragment in the database (NOA_SNIPPET_CONFIG table) for the new Medi-Cal Annual Renewal Reason fragment (see Recommendation 2.3). This fragment will generate prior to each instance of the new Medi-Cal Annual Renewal Reason (see Recommendation 2.3 for the new reason fragment).

2.2.4 Add Variable Population logic for new Individual Action

Add the following Variable population for the new Individual Action Fragment:

Variable	Population	Formatting*
<PERS_NAME>	The Name of the Person the fragment generated for. For example, " John Doe ".	Bold Arial size 10 font

*English only, Spanish and threshold will generate based on that languages standards.

2.3 Create new Medi-Cal NOA Reason Fragment for Annual Renewals

2.3.1 Overview

A new Reason Fragment will be created for no change Annual Renewals or redeterminations causing a change in the Annual Renewal due date. This new fragment will have dynamic sections that generate based on the case. This new Reason Fragment will obsolete the existing MAGI No Change Renewal Reason.

Note: See Supporting Documents #6 for FDD.

2.3.2 Create a new Medi-Cal Annual RE Reason Fragment

Create a new Reason Fragment for Medi-Cal Annual Renewal NOAs. This fragment will have dynamic sections that have their own generation conditions.

This fragment will be added in:

C-IV:

English and threshold languages – Armenian, Arabic, Cambodian, Chinese, Farsi, Hmong, Korean, Lao, Russian, Spanish, Tagalog, and Vietnamese.

LRS:

English and threshold languages that currently have Medi-Cal NOA templates for generation - Armenian, Cambodian, Chinese, Farsi, Korean, Russian, Spanish, Tagalog, and Vietnamese.

Medi-Cal Annual Renewal Reason Sections:

Description	Text	Formatting*
Main Fragment	<p>Your Medi-Cal is renewed for the next year.</p> <p>We checked to see if you can still get Medi-Cal. We must check once a year. We also check when there is a change in your circumstances. To decide, we used information you gave us or that is available to us. Based on this information, you will have Medi-Cal for the next year. We will check again in one year to see if you can keep getting Medi-Cal. We will check sooner if you have a change in circumstances.</p> <p>We used the information below to make our decision. If anything below is wrong, please contact us to tell us the right information. To learn how to report updated information to your county office, read the section called “Do you have any changes?” below.</p> <p>Household Size: <HH_SIZE> Monthly Countable Household Income: <HH_INC> {TAX_SECTION} Marital Status: <MARRIED> {PROP_SECTION} {DISABLED_SECTION} {PREG_SECTION} {CHILD_SECTION} {CHILD_SECTION2} Citizenship/Immigration Status: <CITIZEN> {UNVERIF_SECTION} {MAGI_SECTION} {NON_MAGI_SECTION}</p>	<p>The first sentence will generate in Bold Arial size 10 font.</p> <p>The rest of the fragment text will generate in Arial size 10 font.</p>
Dynamic Section {TAX_SECTION}	Tax Filing Status: <TAX_FILE>	Arial size 10 font
Dynamic Section {PROP_SECTION}	Countable Property: <PROP>	Arial size 10 font
Dynamic Section {DISABLED_SECTION}	Blind or Disabled: Yes	Arial size 10 font
Dynamic Section {PREG_SECTION}	Pregnant: Yes	Arial size 10 font

Dynamic Section {CHILD_SECTION}	Have a Child You Are Responsible For: <CHILD>	Arial size 10 font
Dynamic Section {CHILD_SECTION2}	(Under 18, or 18 and Full-Time Student): Yes	Arial size 10 font
Dynamic Section {UNVERIF_SECTION}	Your Citizenship/Immigration Status is not verified. If you have proof of your citizenship or immigration status that you can give us now, or you want to let us know you are having problems getting your document, please call your county worker at the number listed on this notice. Without proof, you may not be able to get the full range of benefits available to you.	Arial size 10 font
Dynamic Section {MAGI_SECTION}	We counted your household size and income to make our decision. For Medi-Cal: <ul style="list-style-type: none">• Your household size is <MAGI_SIZE>.• Your monthly household income is <MAGI_INCOME>. The monthly Medi-Cal income limit for your household size is <MAGI_INCOME_LIMIT>. Your income is below this limit, so you qualify for Medi-Cal.	Arial size 10 font
Dynamic Section {NON_MAGI_SECTION}	Your share of cost will stay the same. As a reminder, this is how we determined your share of cost: Monthly gross income <GROSS_INC> Monthly net nonexempt income <NET_INC> Maintenance need <M_NEED> Excess income/share-of-cost <SOC_AMT>	Arial size 10 font

*English only, Spanish and threshold will generate based on that language standards.

Note: LRS will have an additional Dynamic Section that will contain the existing Regulation Variable. See Supporting Documents #6 for FDD.

2.3.3 Update Medi-Cal Fragment Generation logic for new Reason

C-IV:

- Create a new rule to generate this new Reason Fragment for a person when all the following are true:
 - A Medi-Cal Change or No Change Renewal NOA (See Recommendation 2.1) is generating.

- A Medi-Cal Individual Change Action does not exist for this person.
- The EDBC was run with the RE run reason. Note: This includes Batch EDBC run with the RE run reason.
- There is a prior EDBC for the month and in that EDBC the person was receiving the same share of cost amount as in the newly saved EDBC.
Or
There is not a prior EDBC for the month and there is an EDBC for the prior month and in that EDBC the person was receiving the same share of cost amount as in the newly saved EDBC.
- There is a prior EDBC for the month and in that EDBC the person was receiving the same scope of benefits (full, limited, restricted) as in the newly saved EDBC.
Or
There is not a prior EDBC for the month and there is an EDBC for the prior month and in that EDBC the person was receiving the same scope of benefits (full, limited, restricted) as in the newly saved EDBC.

LRS:

1. Create a new rule to generate a NOA with this new Reason Fragment per person when all the following are true:
 - The EDBC was run with automated RE run reason.
 - The person is not receiving another NOA for the same month via the same EDBC.
 - There is a prior EDBC for the month and in that EDBC the person was receiving the same share of cost amount as in the newly run EDBC.
Or
There is not a prior EDBC for the month and there is an EDBC for the prior month and in that EDBC the person was receiving the same share of cost amount as in the newly saved EDBC.
 - There is a prior EDBC for the month and in that EDBC the person was receiving the same scope of benefits (full, limited, restricted) as in the newly run EDBC.
Or
There is not a prior EDBC for the month and there is an EDBC for the prior month and in that EDBC the person was receiving the same scope of benefits (full, limited, restricted) as in the newly run EDBC.
2. Add this new reason to the reason fragments in the database (NOA_SNIPPET_CONFIG table).

2.3.4 Add Dynamic Section Generation Logic

Create the following generation logic for the Sections within the new reason fragment:

Section	Generation Conditions
{TAX_SECTION}	Generates when the person is receiving MAGI benefits in the newly run EDBC.
{PROP_SECTION}	Generates when the person is receiving Non-MAGI benefits in the newly run EDBC.
{DISABLED_SECTION}	Generates for Non-MAGI and if the person is blind or disabled for Medi-Cal. <i>(use existing person.isDisabled() and person.isBlind() logic)</i>
{PREG_SECTION}	Generates if there exists a pregnancy record for the person. <i>(use database value PREG.PER_MOTHER_ID and check that the EDBC begin date is between the Pregnancy Date Reported and Termination Date)</i>
{CHILD_SECTION}	MAGI: The person has a M3 or M4 aid code in the newly run EDBC. Non-MAGI: The person has Parental Control of a child on the Relationship page and the child is under 21.
{CHILD_SECTION2}	CHILD_SECTION has generated, and the person is receiving MAGI benefits in the newly run EDBC.
{UNVERIF_SECTION}	Generates when the citizenship record is unverified or if the Birth Country record is unverified depending which was used for the CITIZEN variable population. <i>(use database value VERIF.CITZ_ID)</i>
{MAGI_SECTION}	Generates for when the person is receiving MAGI benefits in the newly run EDBC.
{NON_MAGI_SECTION}	Generates when the person is receiving Non-MAGI benefits and the person has a share of cost in the newly run EDBC.

	(BUDGET.SHARE_OF_COST_AMT is not null)
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2.3.5 Add Variable Population logic for new Reason Fragment

Add variable population for the new Reason Fragment.

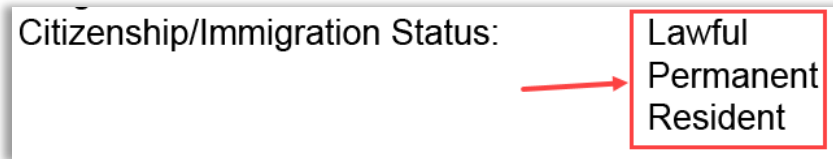
Variable	Population	Formatting*
<HH_SIZE>	<p>The household size used by EDBC/CalHEERS.</p> <ul style="list-style-type: none"> For MAGI use database value CH_ELIG_DETL.MAGI_SIZE For Non-MAGI use database value MC_BUDGET.HH_SIZE_QTY 	<p>Arial Size 10 font, in a numerical format.</p> <p>For example, "3"</p>
<HH_INC>	<p>The countable household income.</p> <ul style="list-style-type: none"> For MAGI use database value CH_ELIG_DETL.MAGI_INC_AMT For Non-MAGI use database value MC_BUDGET.TOTAL_NET_INC_AMT 	<p>Arial Size 10 font, in a currency format.</p> <p>For example, "\$1,000.00"</p>
<TAX_FILE>	<p>The expected filing status for the person.</p> <p>Use database value</p> <ul style="list-style-type: none"> If there is a Tax Filing Status use Tax_HH.EXPECT_FILE_STAT_CODE and CT306 If there is not Tax Filing Status if there is a Tax Filing Record for the person, then populate 'Non-Filer' If there is not a Tax Filing Status and there is not a Filing Record for the person, then populate 'Unknown' <p><i>Note: See Supporting Document #3 for population values. Threshold population will be added for LRS with SCR CA-209050.</i></p>	<p>Arial Size 10 font.</p> <p>For example, "Married Filing Jointly"</p>
<MARRIED>	<p>The marital status of the person.</p> <p>Use database value PERS.MARITAL_STAT_CODE and CT622</p>	<p>Arial Size 10 font.</p> <p>For example, "Single"</p>

	<i>Note: See Supporting Document #3 for population values. Threshold population will be added for LRS with SCR CA-209050.</i>	
<PROP>	<p>The countable property.</p> <p>Use database value BUDGET.BEN_MO_PROP_AMT</p> <p>Note: If the property is \$0 this will populate \$0.00 on the NOA Fragment.</p>	<p>Arial Size 10 font, in a currency format.</p> <p>For example, "\$1,000.00"</p>
<CHILD>	<p>Populates with "Yes" if the person is receiving Non-MAGI benefits in the newly run EDBC, otherwise defaults to null (not visible).</p>	<p>Arial Size 10 font.</p> <p>For example, "Yes"</p>
<CITIZEN>	<p>The Citizenship/Immigration status of the person.</p> <p>Use database value</p> <ul style="list-style-type: none"> • If the person's birth country is the US or US territory populate with 'Citizen' • If the person does not have a birth country of US or US territory, then if there exists a Citizenship record use CITZ.TYPE_CODE and CT304. • If the person does not have a birth country of US or US territory and no Citizenship record exists for the person, then populate 'Unknown' <p><i>Note: See Supporting Document #3 for population values. Threshold population will be added for LRS with SCR CA-209050.</i></p>	<p>Arial Size 10 font.</p> <p>For example, "Citizen"</p>
<MAGI_SIZE>	<p>The MAGI household size used.</p> <p>Populates with the existing MAGI message logic: Use database value CH_ELIG_DETL.MAGI_SIZE</p>	<p>Arial Size 10 font, in a numerical format.</p> <p>For example, "3"</p>
<MAGI_INCOME>	<p>The MAGI income used.</p> <p>Populates with the existing MAGI message logic:</p>	<p>Arial Size 10 font, in a currency format.</p>

	<p>Use database value C-IV: CH_ELIG_DETL.MAGI_INC_AMT CalSAWS: CH_ELIG_DETL.MAGI_INC</p> <p>Note: The above database fields are named differently but contain the same information.</p>	<p>For example, "\$1,000.00"</p>
<MAGI_INCOME_LIMIT>	<p>The MAGI income limit used.</p> <p>Populates with the existing MAGI message logic: Use database value C-IV: CH_ELIG_DETL.MAX_MAGI_AMT CalSAWS: CH_ELIG_DETL.MAGI_INC_LIMIT</p> <p>Note: The above database fields are named differently but contain the same information.</p>	<p>Arial Size 10 font, in a currency format.</p> <p>For example, "\$1,000.00"</p>
<GROSS_INC>	<p>The Gross Income Amount for non-MAGI.</p> <p>Populates with the sum of the following values from the database MC_BUDGET.UNEARN_INC_AMT MC_BUDGET.EARN_INC_AMT</p>	<p>Arial Size 10 font, in a currency format.</p> <p>For example, "\$1,000.00"</p>
<NET_INC>	<p>The Net Income Amount for non-MAGI.</p> <p>Populates with the existing non-MAGI SOC Budget logic: Use database value MC_BUDGET.TOTAL_NET_INC_AMT</p>	<p>Arial Size 10 font, in a currency format.</p> <p>For example, "\$1,000.00"</p>
<M_NEED>	<p>The Maintenance Need Amount for non-MAGI.</p> <p>Populates with the existing non-MAGI SOC Budget logic: Use database value BUDGET.MAINT_NEED_AMT</p>	<p>Arial Size 10 font, in a currency format.</p> <p>For example, "\$1,000.00"</p>
<SOC_AMT>	<p>The Share of Cost for non-MAGI.</p> <p>Populates with the existing non-MAGI SOC Budget logic:</p>	<p>Arial Size 10 font, in a currency format.</p>

	Use database value BUDGET.SHARE_OF_COST_AMT	For example, "\$1,000.00"
--	--	------------------------------

LRS: The Variables will expand to multiple lines of text when the population will not fit on a single line within the column width. See example below:



2.3.6 Add Regulations for new Reason Fragment

Add the following Regulations when generating the new Reason Fragment. This will generate in the MAGI Regulation Message (C-IV) or as part of a dynamically generated Section in the Reason (CalACES/LRS) for MAGI (see Recommendation 2.4) and in the Regulation Section on the Medi-Cal NOA for non-MAGI.

Medi-Cal Annual Renewal Reason Regulations:

W&I Code Section 14005.37; Title 42, CFR Section 435.916

2.3.7 Refactor Obsolete MAGI No Change Renewal Reason

Update the NOA logic to no longer generate the MAGI No Change Renewal Reason (C-IV: MSG_MAGI_RENEWAL_APPROVAL, LRS: H_AP_RENEWAL_NO_CHANGE_H903).

2.4 Add/Update MAGI Regulation Message Fragment for New Reason

2.4.1 Overview

The new Medi-Cal Annual Renewal Reason has regulations that generate for MAGI and mixed non-MAGI/MAGI NOAs. MAGI regulations are populated within the body of the NOA in a message following the applicable reason. This message will be generated for the new reason to display the reason's regulations for MAGI. Currently in LRS for Approvals and Changes the applicable regulations message is a part of the reason fragment.

2.4.2 Update MAGI Regulation Message Generation logic

C-IV:

Add generation logic to generate the MAGI Regulation Message fragment (MSG_MAGI_APPROVAL_OR_CHANGE_REGULATION) following each instance of the new Medi-Cal Annual Renewal Reason for MAGI NOAs. It should populate with the regulations listed in Recommendation 2.3.6.

Note: For LRS the regulations will be generated via the existing Variable regulation logic. The Variable will generate as a dynamic section below the Reason Fragment. See Supporting Documents #6 for Reason FDD with Variable Section.

2.5 Create new Medi-Cal NOA Footer Message Fragment

2.5.1 Overview

A new Medi-Cal Footer Message fragment will be created. New logic will be added to generate this new Footer Message when the NOA generating is an Approval, Change, or the new No Change Renewal NOA (see Recommendation 2.1) for non-MAGI, MAGI and mixed non-MAGI/MAGI NOAs. There will be a dynamic section that generates for non-MAGI and mixed non-MAGI/MAGI NOAs. The existing NOA MAGI Footer Message will be suppressed when this new fragment generates. For C-IV the non-MAGI existing report income within 10 days fragment will be replaced with this new Footer Message.

2.5.2 Create a new Medi-Cal Footer Fragment

Create a new Medi-Cal Footer Message fragment. It will contain the main fragment text as well as a dynamically generated section.

This fragment will be added in:

C-IV:

English and threshold languages – Armenian, Arabic, Cambodian, Chinese, Farsi, Hmong, Korean, Lao, Russian, Spanish, Tagalog, and Vietnamese.

LRS:

English and threshold languages that currently have Medi-Cal NOA templates for generation - Armenian, Cambodian, Chinese, Farsi, Korean, Russian, Spanish, Tagalog, and Vietnamese.

Description	Text	Formatting*
Main Fragment	<p>Do you have any changes?</p> <p>Over the next year, you must report any life changes that affect your eligibility for Medi-Cal. You must report within 10 days after the change happened. For example, you must contact us if:</p> <ul style="list-style-type: none"> • Your income changes. • Your household changes, such as you marry, divorce, become pregnant, or have or adopt a child; a person moves into or out of your home; or you change who will be on your tax return. • You qualify for other health insurance. • You move. If you move to a new county, you can report your change to your old or new county. <p>{PROP_SECTION}</p> <p>You may report changes to your local county office in person or by mail, fax, phone, or electronically. The contact information is on the first page of this notice.</p>	<p>The first sentence will generate in Bold Arial size 10 font.</p> <p>The third sentence the number “10” will generate in Bold Arial size 10 font.</p> <p>The rest of the fragment text will generate in Arial size 10 font.</p>
Dynamic Section {PROP_SECTION}	<ul style="list-style-type: none"> • Your property changes. 	Arial size 10 font

2.5.3 Update Existing NOA Footer logic for new Footer Message

Update the Fragment generation logic for non-MAGI, MAGI, and mixed non-MAGI/MAGI NOAs. This new Footer Message fragment will generate when the MC NOA generated is an Approval, Change, or the new No Change Renewal NOA (see Recommendation 2.1).

Note: For C-IV, the new Footer Message will generate failure for Over MAGI Income when generating on a Change NOA. LRS currently only generates this reason on Discontinuance NOAs and will not be impacted with this effort.

When the new Footer Message fragment generates on a MAGI or mixed non-MAGI/MAGI NOA the existing MAGI footer will be suppressed (C-IV: MSG_MAGI_FOOTER_MESSAGE, CalACES/LRS: H_STATIC_FOOTER).

C-IV: Update the NOA logic to no longer generate the non-MAGI Report Income within 10 Days fragment to prevent repetitive verbiage on the NOA. (MC_MSG_REPORT_INCOME_WITHIN_10_DAYS).

Note: LRS will generate the new Medi-Cal Footer Message once for each NOA pdf generated in the system. For example, if there is a non-MAGI NOA and a MAGI NOA that are being generated for the mixed NOA the footer would generate once for non-MAGI and once for MAGI with this enhancement. This will be updated with SCR CA-204496 which will merge the non-MAGI and MAGI fragments onto the same pages.

See Supporting Documents #7 for FDD and Supporting Documents #8 for mixed non-MAGI/MAGI Example NOA.

2.5.4 Add Dynamic Section Generation Logic

Create the following generation logic for the Section within the new Footer Message fragment:

Section	Generation Conditions
{PROP_SECTION}	<p>This section generates for non-MAGI or mixed non-MAGI/MAGI NOAs.</p> <p>Note: CalACES/LRS will generate the new MC Annual RE Message/Footer once for non-MAGI and once for MAGI when generating a mixed non-MAGI/MAGI NOA with this enhancement. The PROP_SECTION will only generate on the non-MAGI part of the mixed NOA. This will be updated with SCR CA-204496 which will merge the non-MAGI and MAGI fragments onto the same pages.</p>

2.6 Add NOA Title and Footer Reference for new Reason

2.6.1 Overview

A NOA title and NOA footer name is required for the new Annual Renewal NOA. The NOA title will list the NOA as an Approval and the NOA footer will reference the NOA as a Medi-Cal Renewal.

2.6.2 Add Approval NOA title

Add logic to generate the NOA title "MEDI-CAL APPROVAL" when the Annual Renewal Reason (Recommendation 2.3) is on the NOA.

The NOA title population will generate in:

C-IV:

English and threshold languages – Armenian, Arabic, Cambodian, Chinese, Farsi, Hmong, Korean, Lao, Russian, Spanish, Tagalog, and Vietnamese.

LRS:

English and threshold languages that currently have Medi-Cal NOA templates for generation - Armenian, Cambodian, Chinese, Farsi, Korean, Russian, Spanish, Tagalog, and Vietnamese.

See Supporting Documents #1, 2, and 8 for NOA Examples.

Note: The NOA title will only generate for non-MAGI NOAs in C-IV as the MAGI NOA template (used for MAGI and mixed non-MAGI/MAGI) does not have title generation. This enhancement will not add new title functionality to this existing NOA template.

2.6.3 Add Annual Renewal NOA footer

LRS:

Add logic to generate the NOA reference "MC NO CHANGE RE" in the footer of the NOA when the Annual Renewal Reason (Recommendation 2.3) is on the NOA.









See Supporting Documents #1, 2, and 8 for NOA Examples.





Note: C-IV Medi-Cal NOAs (non-MAGI, MAGI, mixed non-MAGI/MAGI) also do not have logic to populate a Form number at the bottom of the NOA. This enhancement will not add new footer functionality to these existing NOA templates.

3 SUPPORTING DOCUMENTS

Note: All Dynamic NOA Examples are provided for a visual idea of positioning, population formatting, and possible surrounding Fragments. They include test data (fake names, dates, etc.) for population that may not be true values in production (addresses, income limits, etc.). Any SCRs that are in progress or being completed after the Examples were created are not included within the Examples.

Number	Functional Area	Description	Attachment
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1	NOA	<p>Annual Renewal MAGI Example</p> <p>Example Case:</p> <ul style="list-style-type: none"> • Child Responsible - Yes, • Pregnancy - No, • Unverified Citizenship – Yes <p><i>Note: Until implementation of SCR CA-204496 the Person Name that generates prior to each MAGI Individual Action/Reason in LRS will continue to generate.</i></p> <p><i>(example excludes the NA Back 9 that will generate on the back of the first page)</i></p>	<p>C-IV:</p>  <p>CA-202724 CIV-100708 MAGI Ex</p> <p>CalACES/LRS:</p>  <p>CA-202724 CIV-100708 MAGI Ex</p>
2	NOA	<p>Annual Renewal Non-MAGI Example</p> <p>Example Case:</p> <ul style="list-style-type: none"> • Blind or Disabled – Yes, • Pregnant – Yes, • Child Responsible – No • Unverified Citizenship – No • Share of Cost - Yes <p><i>(example excludes the NA Back 9 that will generate on the back of the first page)</i></p>	<p>C-IV:</p>  <p>CA-202724 CIV-100708 Non MA</p> <p>CalACES/LRS:</p>  <p>CA-202724 CIV-100708 Non MA</p>
3	NOA	Variable Population	 <p>CA-202724 CIV-100708 Populati</p>
4	NOA	New Action for Annual Renewal FDD	 <p>NOA_MC_ANNUAL_ RENEWAL_ACTION_F</p>
5	NOA	New Individual Action for Annual Renewal FDD	 <p>NOA_MC_ELIG_INDI VIDUAL_ACTION_FDI</p>
6	NOA	New Reason for Annual Renewal FDD	

7	NOA	New Approval/Change Footer Message FDD	 NOA_MC_AP_CH_F OOTER_MSG_FDD.d
8	NOA	Mixed non-MAGI/MAGI NOA Example Example Case: <ol style="list-style-type: none"> 1. Non-MAGI Person <ul style="list-style-type: none"> • Blind or Disabled – Yes, • Pregnant – Yes, • Child Responsible – No • Unverified Citizenship – No • Share of Cost – Yes 2. MAGI Person <ul style="list-style-type: none"> • Child Responsible - Yes, • Pregnancy - No, • Unverified Citizenship – Yes <p><i>Note: Until implementation of SCR CA-204496 the Person Name that generates prior to each MAGI Individual Action/Reason in LRS will continue to generate.</i></p> <p><i>(example excludes the NA Back 9 that will generate on the back of the first page)</i></p>	C-IV:  CA-202724 CIV-100708 Mixed E) CalACES/LRS:  CA-202724 CIV-100708 Mixed E)
9	NOA	C-IV Medi-Cal Change NOA Example Example Case: <ul style="list-style-type: none"> • Blind or Disabled – No, • Pregnant – Yes, • Child Responsible – Yes • Unverified Citizenship – No • Share of Cost – No <p>Note: CalACES/LRS does not currently support the ability to merge Medi-Cal NOAs. There are future SCR's (CA-204496 and CA-204497) that will add the ability to merge the Annual Renewal Reason with existing mixed non-MAGI/MAGI NOAs.</p> <p><i>(example excludes the NA Back 9 that will generate on the back of the first page)</i></p>	 CA-202724 CIV-100708 Non-MA

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.18.3.3 CAR-1239	<p>The LRS shall produce various notices, NOAs, forms, letters, stuffers, and flyers, including:</p> <ul style="list-style-type: none">a. Appointment notices;b. Redetermination, Recertification, and/or Annual Agreement notices and forms;c. Other scheduling notices (e.g., quality control, GR hearings, and appeals);d. Periodic reporting notices;e. Contact letters;f. Notices informing the applicant, participant, caregiver, sponsor or authorized representative of a change in worker, telephone hours or Local Office Site;g. Information notices and stuffers;h. Case-specific verification/referral forms;i. GR Vendor notices;k. Court-mandated notices, including Balderas notices;l. SSIAP appointment notices;m. Withdrawal forms;n. COLA notices;o. Time limit notices;p. Transitioning of aid notices;q. Interface triggered forms and notices (e.g., IFDS, IEVS);r. Non-compliance and sanction notices;s. Benefit issuance and benefit recovery forms and notices, including reminder notices;t. Corrective NOAs on State Fair Hearing decisions;u. CSC paper ID cards with LRS-generated access information; andv. CSC PIN notices.	<p>ACL 19-03 is requiring a new Annual Renewal (Redetermination) NOA. This effort will automate the new NOA in the CalACES/LRS system (meets requirement section b).</p>

4.2 Migration Requirements

DDID #	REQUIREMENT TEXT	How Requirement Met

5 MIGRATION IMPACTS

SCR Number	Functional Area	Description	Impact	Priority	Address Prior to Migration?

6 OUTREACH

None


7 APPENDIX

N/A



Design Document

SCR CA-204420 – SAR 7 Texting Campaign

	DOCUMENT APPROVAL HISTORY	
	Prepared By	Michael Barillas
	Reviewed By	Marqui Simmons, Balakumar Murthy, Sam Svay

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
12/4/2018	1.0	Initial Draft	Michael Barillas
8/28/2019	2.0	Content Revision 1 – Added example for SAR 7 Sent/Reminder, Updated SAR 7 Incomplete, Rescind/Restoration, Processed, and Not Received Updated Text message character limit	Michael Barillas

Table of Contents

1	Overview	6
1.1	Current Design.....	6
1.2	Requests	6
1.3	Overview of Recommendations	6
1.4	Assumptions	6
2	Recommendations	7
2.1	Outbound Campaign SAR7 Sent/Reminder	8
2.1.1	Overview.....	8
2.1.2	Description of Change	8
2.1.3	Execution Frequency	9
2.1.4	Key Scheduling Dependencies	9
2.1.5	Counties Impacted	9
2.1.6	Data Volume/Performance	9
2.1.7	Interface Partner.....	9
2.1.8	Failure Procedure/Operational Instructions.....	9
2.2	Outbound Campaign SAR7 Received (SAR7 Confirm Receipt)	9
2.2.1	Overview.....	9
2.2.2	Description of Change	9
2.2.3	Execution Frequency	10
2.2.4	Key Scheduling Dependencies	10
2.2.5	Counties Impacted	10
2.2.6	Data Volume/Performance	10
2.2.7	Interface Partner.....	10
2.2.8	Failure Procedure/Operational Instructions.....	10
2.3	Outbound Campaign SAR7 Incomplete.....	11
2.3.1	Overview.....	11
2.3.2	Description of Change	11
2.3.3	Execution Frequency	11
2.3.4	Key Scheduling Dependencies	11
2.3.5	Counties Impacted	11
2.3.6	Data Volume/Performance	12
2.3.7	Interface Partner.....	12

2.3.8	Failure Procedure/Operational Instructions.....	12
2.4	Outbound Campaign SAR7 Rescind/Restoration.....	12
2.4.1	Overview.....	12
2.4.2	Description of Change	12
2.4.3	Execution Frequency	13
2.4.4	Key Scheduling Dependencies	13
2.4.5	Counties Impacted	13
2.4.6	Data Volume/Performance	13
2.4.7	Interface Partner.....	13
2.4.8	Failure Procedure/Operational Instructions.....	13
2.5	Outbound Campaign SAR7 Processed.....	13
2.5.1	Overview.....	13
2.5.2	Description of Change	13
2.5.3	Execution Frequency	14
2.5.4	Key Scheduling Dependencies.....	14
2.5.5	Counties Impacted.....	14
2.5.6	Data Volume/Performance.....	14
2.5.7	Interface Partner.....	14
2.5.8	Failure Procedure/Operational Instructions.....	14
2.6	Modify Outbound Campaign SAR7 Not Received.....	15
2.6.1	Overview.....	15
2.6.2	Description of Change	15
2.6.3	Execution Frequency	15
2.6.4	Key Scheduling Dependencies	15
2.6.5	Counties Impacted	15
2.6.6	Data Volume/Performance	15
2.6.7	Interface Partner.....	16
2.6.8	Failure Procedure/Operational Instructions.....	16
2.7	Modify Outbound Campaign Upload Verification	16
2.7.1	Overview.....	16
2.7.2	Description of Change	16
2.7.3	Execution Frequency	16
2.7.4	Key Scheduling Dependencies.....	16
2.7.5	Counties Impacted	16
2.7.6	Data Volume/Performance	16

2.7.7	Interface Partner.....	16
2.7.8	Failure Procedure/Operational Instructions.....	17
3	Requirements.....	17
3.1	Project Requirements	17

DRAFT

1 OVERVIEW

The number of CalFresh discontinuances for SAR 7 continues to increase since July 2017 in Los Angeles County. This is impacting the overall CalFresh Participation Rate. Many customers expressed they would like to be informed about their case by either phone, call, or text. LRS will implement SAR 7 text campaigns for 'Sent/Reminder', 'Received', 'Incomplete', 'Rescind/Restoration', 'Not Received', and 'Processed'.

1.1 Current Design

LRS sends a monthly outbound text for customer report status updates 'Not Received' when a participant has either a 'SAR 7', 'SAR 72', or 'SAR 73', the periodic report has the status of 'Not Received' and is due that month.

1.2 Requests

LRS will implement SAR 7 outbound text campaigns for customer report status updates; 'Sent/Reminder', 'Received', 'Incomplete', 'Rescind/Restoration', 'Not Received', and 'Processed'.

1.3 Overview of Recommendations

LRS will implement new outbound SAR 7 campaigns for; 'Sent/Reminder', 'Received', 'Incomplete', 'Rescind/Restoration', and 'Processed'. Update existing outbound SAR7 campaign 'Not Received'. Update existing outbound text campaign 'Upload Verification(Text)' as not to duplicate texts from 'SAR7 Received' campaign.

1.4 Assumptions

All new outbound SAR 7 campaigns will match existing SAR 7 campaign format.

SAR 7 text message verbiage will be updated with the implementation of the customers' ability to opt-out (SCR CA-208925). Verbiage to be added to outbound text campaigns 'Text END to stop texts'.

2 RECOMMENDATIONS

LRS will only send the latest SAR 7 campaign status if there are multiple campaigns triggered for the same participant within the same business day.

LRS will implement new outbound SAR 7 campaigns for;

- SAR7 Sent/Reminder
- SAR7 Received
- SAR7 Incomplete
- SAR7 Rescind/Restoration
- SAR7 Processed

LRS will modify existing outbound campaigns

- Upload Verification (Text)
- SAR7 Not Received

All new Outbound text campaign File Format should match existing SAR 7 Outbound campaign Not Received

FIELD NAME	FIELD DESCRIPTION	TYPE	POSITION	LENGTH	REQUIRED
Phone 1	The Message/Cell phone number of the participant	Alpha Numeric		10	Y
Text Message	Message given to the participant	Alpha Numeric		139	Y
First name	First Name of the participant	Alpha Numeric		50	Y
Last name	Last Name of the participant	Alpha Numeric		50	Y
Account Number	The account# field is the set of element data concatenated into one field will a max character count of 30	Alpha Numeric		30	Y

FIELD NAME	FIELD DESCRIPTION	TYPE	POSITION	LENGTH	REQUIRED
Language	The primary language of the person	Alpha Numeric		2	Y
District	District to which file for this case is assigned	Alpha Numeric		3	Y

EW File	Eligibility Worker File Number	Alpha Numeric		4	Y
Case Number	Case Number of the participant	Alpha Numeric		7	Y
Appt Date	Appointment Date	Alpha Numeric		8	Y
Appt Time	Appointment Time	Alpha Numeric		4	Y

Language	Code
English	01
Spanish	02
Chinese	03
Vietnamese	04
Cambodian	05
Armenian	06
Farsi	07
Korean	08
Russian	09
Tagalog	10

2.1 Outbound Campaign SAR7 Sent/Reminder

2.1.1 Overview

LRS will create an outbound text campaign for all participants (excluding Domestic Violence cases) for which a SAR 7 was sent.

2.1.2 Description of Change

Create a new 'SAR7 Sent/Reminder' outbound text campaign for all participants (excluding Domestic Violence cases) for which a SAR 7 was sent and is due that month.
Schedule the 'SAR7 Sent/Reminder' campaign to run monthly on the last business day of each month.

Example: For a SAR 7 due in Feb; SAR 7 Sent/Reminder will run on the last business day of the month (Jan 31); ITD will text the participant the next business day (Feb 1)

Campaign Name: SAR7 Sent/Reminder
Campaign Number: 237
Campaign File Name: 237SAR7SentSMS.csv

FTP Location: \\172.19.230.210\FTPROOT\PSSOBLRS

English Verbiage:

Your SAR 7 is due by the 5th of this month. You may complete your SAR 7 at yourbenefits.laclrs.org

2.1.3 Execution Frequency

Monthly – Last business day

2.1.4 Key Scheduling Dependencies

N/A

2.1.5 Counties Impacted

19 – Los Angeles

2.1.6 Data Volume/Performance

N/A

2.1.7 Interface Partner

ITD

2.1.8 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc...)

2.2 Outbound Campaign SAR7 Received (SAR7 Confirm Receipt)

2.2.1 Overview

LRS will create an outbound text campaign for all participants whose SAR 7 was received.

2.2.2 Description of Change

Create an outbound text campaign for all participants whose SAR 7 is marked as status 'Received'.

Campaign Name: SAR7 Received
Campaign Number: 220
Campaign File Name: 220SAR7ReceivedSMS.csv
FTP Location: \\172.19.230.210\FTPROOT\PSSOBLRS

English Verbiage:

DPSS received your SAR 7. Visit yourbenefits.laclrs.org to get more info on your case.

Questions (866) 613-3777

2.2.3 Execution Frequency

Daily – Except Sundays and Holidays

2.2.4 Key Scheduling Dependencies

No Change

2.2.5 Counties Impacted

19 – Los Angeles

2.2.6 Data Volume/Performance

No Change

2.2.7 Interface Partner

ITD

2.2.8 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc...)

2.3 Outbound Campaign SAR7 Incomplete

2.3.1 Overview

LRS will create an outbound text campaign for all participants (excluding Domestic Violence cases) whose SAR 7 report is marked as incomplete.

2.3.2 Description of Change

Create a new SAR 7 Incomplete outbound text campaign for all participants (excluding Domestic Violence cases) whose SAR 7 report is marked as Incomplete and either 'NA 960Y' or 'SAR90' form generated and the SAR 7 is due in the due/submit month.

Campaign Name: SAR7 Incomplete

Campaign Number: 226

Campaign File Name: 226SAR7inCMTSMS.csv

FTP Location: \\172.19.230.210\FTPROOT\PSSOBLRS

English Verbiage Before:

DPSS received your incomplete SAR 7. Go to yourbenefits.laclrs.org to view your notice.

Questions (866) 613-3777

English Verbiage After :

DPSS received your incomplete SAR 7. Go to yourbenefits.laclrs.org to view your notice. Questions (866) 613-3777

2.3.3 Execution Frequency

Daily – Except Sundays Holidays

2.3.4 Key Scheduling Dependencies

Predecessor: PB19P200 (PrintCentralBatch)

2.3.5 Counties Impacted

19 – Los Angeles

2.3.6 Data Volume/Performance

N/A

2.3.7 Interface Partner

ITD

2.3.8 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc...)

2.4 Outbound Campaign SAR7 Rescind/Restoration

2.4.1 Overview

LRS will create an outbound text campaign for all participants (excluding Domestic Violence cases) who were discontinued by the SAR 7 discontinuance job.

2.4.2 Description of Change

Create a new SAR 7 Rescind/Restoration outbound text campaign for all participants (excluding Domestic Violence cases) who were discontinued by the SAR 7 discontinuance job.

Campaign Name: SAR7 Rescind/Restoration

Campaign Number: 238

Campaign File Name: 238SAR7RescindSMS.csv

FTP Location: \\172.19.230.210\FTPROOT\PSSOBLRS

English Verbiage Before:

DPSS has not received your SAR 7 and your benefits are stopping

Submit a complete SAR 7 at yourbenefits.laclrs.org

Questions (866) 613-3777

English Verbiage After:

DPSS has not received your SAR 7 and your benefits are stopping. Submit a complete SAR 7 at yourbenefits.laclrs.org Questions (866)613-3777

2.4.3 Execution Frequency

Monthly – Business Day after PB00E140 – 'SAR 7 Discontinuance Job'

2.4.4 Key Scheduling Dependencies

Predecessor: 'SAR 7 Discontinuance Job'

2.4.5 Counties Impacted

19 – Los Angeles

2.4.6 Data Volume/Performance

N/A

2.4.7 Interface Partner

ITD

2.4.8 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc...)

2.5 Outbound Campaign SAR7 Processed

2.5.1 Overview

LRS will create an outbound text campaign for all participants whose SAR 7 report is marked as complete and EDBC for the benefit month for certification approval.

2.5.2 Description of Change

Create a new 'SAR7 Processed' outbound text campaign for all participants whose SAR 7 report is marked as 'Complete-EDBC Accepted'.

Campaign Name: SAR7 Processed

Campaign Number: 239

Campaign File Name: 239SAR7ProcessedSMS.csv
FTP Location: \\172.19.230.210\FTPROOT\PSSOBLRS

English Verbiage Before:

Your SAR 7 is complete

Visit yourbenefits.laclrs.org for more info about your DPSS benefits

Questions (866) 613-3777

English Verbiage After:

Your SAR 7 is complete. Visit yourbenefits.laclrs.org for more info about your DPSS benefits. Questions (866) 613-3777

2.5.3 Execution Frequency

Daily

2.5.4 Key Scheduling Dependencies

Predecessor: 'Batch EDBC'

2.5.5 Counties Impacted

19 – Los Angeles

2.5.6 Data Volume/Performance

N/A

2.5.7 Interface Partner

ITD

2.5.8 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc...)

2.6 Modify Outbound Campaign SAR7 Not Received

2.6.1 Overview

LRS will modify existing outbound text campaign SAR 7 Not Received.

2.6.2 Description of Change

Modify 'SAR7 Not Received' (259) outbound text campaign to only send message if the SAR 7 is due in the submit/due month.

Modify 'SAR7 Not Received' outbound text campaign to exclude 'Domestic Violence' cases and no longer check if SAR 72 or SAR 73 is marked as Incomplete.

Update campaign 259 Execution Frequency to be Monthly on the 12th day or next business day if the 12th is a non-business day.

Before Update campaign 259 English Verbiage to:

DPSS has not received your SAR 7. Submit at yourbenefits.laclrs.org if you did not turn it in.

Questions (866)613-3777

After Update campaign 259 English Verbiage to:

DPSS has not received your SAR 7. Submit at yourbenefits.laclrs.org if you did not turn it in. Questions (866)613-3777

2.6.3 Execution Frequency

Monthly – 12th Day

2.6.4 Key Scheduling Dependencies

No Change

2.6.5 Counties Impacted

19 – Los Angeles

2.6.6 Data Volume/Performance

N/A

2.6.7 Interface Partner

ITD

2.6.8 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc...)

2.7 Modify Outbound Campaign Upload Verification

2.7.1 Overview

LRS will modify existing campaign 'Upload Verification (Text)' to remove SAR 7 participants as not to duplicate texts from 'SAR7 Received' campaign.

2.7.2 Description of Change

Modify existing outbound campaign 'Upload Verification (Text)' driving query to exclude SAR 7/SAR 72/SAR 73 document types so that SAR 7 participants do not receive duplicate texts from the 'SAR7 Received' campaign.

2.7.3 Execution Frequency

Daily – No Change

2.7.4 Key Scheduling Dependencies

No Change

2.7.5 Counties Impacted

19 – Los Angeles

2.7.6 Data Volume/Performance

N/A

2.7.7 Interface Partner

ITD

2.7.8 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc...)

3 REQUIREMENTS

Customers expressed they would like to be informed about their case by either phone, call, or text. LRS will be implementing text campaigns for SAR7 SentReminder, Received, Not Received, Incomplete, Rescind/Restoration, and Processed.

3.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.20.1.12	The LRS shall alert COUNTY-Specified Users of all automated actions taken by the LRS as a result of LRS data received through an interface	LRS will send participants messages via text to inform them of any SAR 7 Status changes.



Design Document

SCR CA-206310 CIV-100485 ACL 19-70 Foster
Care and Kin-GAP COLA Rate Increase for Year
2019



DOCUMENT APPROVAL HISTORY

Prepared By	Dan DeMille, Anand Kulkarni
Reviewed By	Girish Chakkingal

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
6/13/2019	1.0	Initial Design	Dan DeMille
6/18/2019	1.1	Correspondence updates	Anand Kulkarni
6/28/2019	1.2	Formatting and feedback updates	Dan DeMille
6/28/2019	1.3	Added FC/KG COLA NOA in C-IV system.	Anand Kulkarni
7/15/2019	1.4	Updated with Final rates	Dan DeMille
7/25/2019	1.5	Added Spanish translations for FC and KG COLA NOAs	Anand Kulkarni
9/3/2019	1.6	Added Content Revision 1 updates	Tiffany Huckaby

Table of Contents

1	Overview	5
1.1	Current Design.....	5
1.2	Requests.....	5
1.3	Overview of Recommendations	5
1.4	Assumptions.....	6
2	Recommendations.....	6
2.1	Schedule A Basic rates for HBFC Homes (C-IV and LRS)	6
2.1.1	Description of Changes	7
2.2	Schedule A specialized Rates for HBFC Homes (LRS Only)	7
2.3	Schedule B Basic Rates for HBFC Homes (C-IV and LRS)	7
2.3.1	Description of Changes	8
2.4	Schedule B specialized Rates for HBFC Homes (LRS Only)	8
2.5	Level of Care Basic Rates for HBFC Homes (C-IV and LRS)	8
2.5.1	Description of Changes	8
2.6	Level of Care specialized Rates for HBFC Homes (LRS Only)	9
2.7	Dual Agency / Regional Center Rates (C-IV Only)	9
2.7.1	Description of Changes	9
2.8	Dual Agency / Regional Center Rates (LRS Only)	10
2.8.1	Description of Changes	10
2.9	Foster Family Agencies (FFAs) age based Rates (C-IV and LRS)	10
2.9.1	Description of Changes	10
2.10	Foster Family Agencies (FFAs) Level of Care Rates (C-IV and LRS)	10
2.10.1	Description of Changes	10
2.11	Intensive Services Foster Care (ISFC) Rates (C-IV and LRS).....	11
2.11.1	Description of Changes	11
2.12	Group Homes (C-IV and LRS)	11
2.12.1	Description of Changes	12
2.13	Short-Term Residential Therapeutic Program (STRTP) Rate Type (C-IV and LRS) .	12
2.13.1	Description of Changes	12
2.14	Transitional Housing Placement – Plus – Foster Care (THP+FC) (C-IV and LRS)	13
2.14.1	Description of Changes	13
2.15	Journal Entry Updates (LRS only).....	13

2.15.1	Foster Care Journal Entry	13
2.15.2	Kin-GAP Journal Entry	13
2.16	NOA Changes	14
2.16.1	Add/Update FC/KG COLA NOA:	14
2.16.2	Add New Action Fragment for FC and KG COLA NOA:	14
2.16.3	Add/Update FC/KG COLA NOA Reason Fragment:.....	15
2.16.4	Add Regulations to the Reason Fragment:	Error! Bookmark not defined.
2.16.5	NOA Title on Document List/Distributed Documents Search Page:.....	Error! Bookmark not defined.
2.16.6	NOA Title on FC/KG COLA NOA:	Error! Bookmark not defined.
2.16.7	Add FC and KG COLA NOA to the Template Repository.	Error! Bookmark not defined.
2.16.8	Suppress CCR Rate Change NOA (LRS Only)	18
2.17	Counties Interface Testing	19
2.17.1	Overview	19
2.17.2	Description of Changes	19
3	Supporting Documents	19
4	Requirements.....	21
4.1	Project Requirements	21
5	Migration Impacts	21
6	Outreach.....	21
7	Appendix.....	22

1 OVERVIEW

This document details the changes necessary in C-IV and LRS to implement the adjusted schedules of rates that reflect the California Necessities Index (CNI) increase of 4.15% for Fiscal Year (FY) 2019-20 for Foster Care (FC) and Kin-GAP (KG) programs.

In LRS, ARC is a subset of the Foster Care program, so the rates for ARC are implicitly updated by updating the Foster Care rates to the new levels for the FY 2019-20.

The CNI increase is applicable to out-of-home placements and the Aid to Families with Dependent Children-Foster Care (AFDC-FC) program.

This document also reflects the CNI increase to be applied to Dual Agency and other additional rates applicable to FC programs effective July 1, 2019.

The one-time batch run details related to the CNI COLA Rate increase for FC/KG programs can be found under the SCR's CA-206317 for LRS and CIV-103141 for C-IV Systems.

1.1 Current Design

Currently C-IV and LRS use the CNI rates of FY 2018-19 that are effective from July 1, 2018. C-IV uses Rate change NOA to notify FC/KG vendors when FC/KG Monthly rate changes due to COLA or any other reason.

1.2 Requests

- As per the ACL 19-70, the new CNI rate increase for the FY 2019-20 will be implemented in C-IV and LRS effective July 1, 2019.
- Update Foster Care and Kin-GAP COLA NOAs in LRS to add/update new Action and Reason fragments and regulations for FY 2019-20.
- Implement FC and KG COLA NOAs in C-IV system.

1.3 Overview of Recommendations

- The Code detail tables that reflect the CNI rates will be updated for all the applicable placement types.
- A new Action fragment will be added to both LRS and C-IV systems for FC and KG COLA NOA.
- Existing Reason fragment for FC and KG COLA NOAs will be updated in LRS.
- A new Reason fragment will be added in C-IV for FC and KG COLA NOAs.
- Existing trigger conditions for FC and KG COLA NOAs will be updated in LRS.
- New trigger conditions will be added in C-IV for FC and KG COLA NOA Action and Reason fragments.
- Existing regulations for FC and KG COLA NOA will be updated with new regulations for 2019 COLA.
- New Regulations will be added in C-IV for FC and KG COLA NOA.

1.4 Assumptions

- Under this SCR, Eligibility is only updating the amounts and effective dates of CNI rates in the Code Tables.
- COLA Rate in rate/code table updates are only the scope of this SCR.
- No change will be made to Rate determination logic in this SCR.
- Home Based Family Care (HBFC) Providers list referred in this SCR can be found at the end of design document.
- Foster Family Agency (FFA) facility types list referred in this SCR can be found at the end of design document.
- During the batch EDBC COLA run, the CCR Rate Change NOA will not be generated for EDBCs that have a rate change and are run for COLA month (LRS Only).
- LRS and C-IV will continue to use the existing FC/KG NOA templates for FC and KG COLA NOAs.
- FC/KG Monthly rates that are changed manually by worker may result into generation of FC/KG COLA NOA if the Rate change effective month is same as COLA effective month for the program and EDBC is run for that month. Workers may suppress the generated COLA NOA in such cases and generate a manual NOA for FC/KG Rate change.
- FC/KG COLA NOA will be added to template repository by a future SCR CA-209638/CIV-104665
- Under this SCR, there will be no impact to Fiscal process such as creating the issuances and then sending those issuances to the Auditor Controller in a separate COLA file.
- No COLA changes will be made to the Infant Supplement.
- Batch EDBC will continue to use the run reason "DCFS Annual COLA" for the Fiscal COLA payment file (LRS Only).
- Batch EDBC will have a run reason for every month of COLA run (i.e. July, Aug, Sept).(LRS Only).

2 RECOMMENDATIONS

The CNI rates will be updated in C-IV and LRS code tables for all the applicable placement types for Foster Care (FC) and Kin-GAP (KG) Programs.

2.1 Schedule A Basic rates for HBFC Homes (C-IV and LRS)

- Schedule A Basic rates are applicable to both C-IV and LRS systems.
- Schedule A rates apply to Kin-GAP cases in which dependency was dismissed and NRLG cases including probate whose guardianship was established, prior to May 1, 2011.
- For Foster Care programs these rates are paid when the child is in a Facility that receives the Home-Based Family Care (HBFC) rates and the selected Basic Rate Code in the rate detail page is Schedule A (LRS Only; automatically set in C-IV).
- For Kin-GAP programs these rates are paid when the "Date of Legal Guardianship" is prior to May 1, 2011 in LRS or Case Dismissal Date is prior to May 1, 2011 in C-IV.

2.1.1 Description of Changes

- Update HBFC Homes age-based standard state rates in C-IV and LRS for Schedule A by end-dating the rate/code table records that began 07/01/2018 with an end date of 06/30/2019. Insert new rate/code table records effective 07/01/2019 with the following rates:

Age	0-4	5-8	9-11	12-14	15 and Over
Basic	\$581	\$632	\$677	\$746*	\$819

*Effective July 1, 2019, a 2.08 percent CNI increase applies only to the 12-14 age column of the Orange County grandfathered FFH basic rate (see ACL 19-70, Table A-1) resulting in a rate of \$753. This will be updated in the C-IV and LRS rate tables and will only apply to cases eligible to this rate where the County Code is 30 (Orange).

2.2 Schedule A specialized Rates for HBFC Homes (LRS Only)

- Schedule A LRS only specialized rates.
- The D, F1 thru F4 rates for Schedule A are only applicable to LRS and these rates need to be updated in LRS only.

Age	0-4	5-8	9-11	12-14	15 and Over
D Rate	\$1,357	\$1,346	\$1,340	\$1,361	\$1,381
F1 Rate	\$950	\$935	\$931	\$952	\$969
F2 Rate	\$1,096	\$1,084	\$1,078	\$1,100	\$1,116
F3 Rate	\$1,357	\$1,346	\$1,340	\$1,361	\$1,381
F4 Rate	\$1,579	\$1,564	\$1,560	\$1,583	\$1,596

2.3 Schedule B Basic Rates for HBFC Homes (C-IV and LRS)

- Schedule B Basic rates are applicable to both C-IV and LRS systems.
- Schedule B rates applies to Kin-GAP cases where dependency was dismissed and NRLG cases including probate guardianship and guardianships established by the juvenile court, between May 1, 2011 and December 31, 2016.
- For Foster Care programs these rates are paid when the child is in a Facility that receives the Home Based Family Care (HBFC) rates and the selected Basic Rate Code in the rate detail page is Schedule B (LRS Only; automatically set in C-IV).
- For Kin-GAP programs these rates are paid when the "Date of Legal Guardianship" is on / after May 1, 2011 but KG Summary begin date is prior to January 1, 2017 in LRS or Case Dismissal Date is on / after May 1, 2011 but prior to January 1, 2017 in C-IV.

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2.3.1 Description of Changes

- Update HBFC Homes age-based standard state rates in C-IV and LRS for Schedule B by end-dating the rate/code table records that began 07/01/2018 with an end date of 06/30/2019. Insert new rate/code table records effective 07/01/2019 with the following rates:

Age	0-4	5-8	9-11	12-14	15 and Over
Basic	\$795	\$859	\$905	\$948	\$993

2.4 Schedule B specialized Rates for HBFC Homes (LRS Only)

- Schedule B LRS only specialized rates.
- The D, F1 thru F4 rates for Schedule B are only applicable to LRS and these rates need to be updated in LRS only.

Age	0-4	5-8	9-11	12-14	15 and Over
D Rate	\$1,571	\$1,573	\$1,568	\$1,563	\$1,555
F1 Rate	\$1,164	\$1,162	\$1,159	\$1,154	\$1,143
F2 Rate	\$1,310	\$1,311	\$1,306	\$1,302	\$1,290
F3 Rate	\$1,571	\$1,573	\$1,568	\$1,563	\$1,555
F4 Rate	\$1,793	\$1,791	\$1,788	\$1,785	\$1,770

2.5 Level of Care Basic Rates for HBFC Homes (C-IV and LRS)

- Level of Care Basic rates are applicable to both C-IV and LRS systems.
- For Foster Care programs these rates are paid when the child is in a Facility that receives the Level of Care rate and the Benefit Month is on or after January 2017.
- For Kin-GAP programs these rates are paid when the Case Dismissal Date is on or after January 1, 2017 in C-IV or Kin-GAP Summary Begin Date is on or after January 1, 2017 in LRS.

2.5.1 Description of Changes

- Update the HBFC Homes LOC1 (Basic Level) Rate by end-dating the rate/code table records that began 07/01/2018 with an end date of 06/30/2019. Insert new rate/code table records effective 07/01/2019 with the following LOC1 rate:
- Update the HBFC Homes LOC2 thru LOC4 rates by end-dating the rate/code table records that began 07/01/2018 with an end date of

06/30/2019. Insert new rate/code table records effective 07/01/2019 with the following rates:

Level of Care	Basic Level Rate	LOC2	LOC3	LOC4
Basic	\$1,000	\$1,112	\$1,225	\$1,337

2.6 Level of Care specialized Rates for HBFC Homes (LRS Only)

- Level of Care Rates LRS only specialized rates.
- The D, F1 thru F4 rates for HBFC Homes LOC rates are only applicable to LRS and these rates need to be updated in LRS only.

Level of Care	Basic Level Rate	LOC2	LOC3	LOC4
D Rate	\$1,601	\$1,601	\$1,601	\$1,601
F1 Rate	\$1,191	\$1,191	\$1,225	\$1,337
F2 Rate	\$1,341	\$1,341	\$1,341	\$1,341
F3 Rate	\$1,601	\$1,601	\$1,601	\$1,601
F4 Rate	\$1,821	\$1,821	\$1,821	\$1,821

2.7 Dual Agency / Regional Center Rates (C-IV Only)

- In C-IV system, Birth up to 3 years is California Early Start Intervention Rate (CT 335 - MY), and 3 years and older is Lanterman Developmental Disability Rate (CT 335 - MZ).

2.7.1 Description of Changes

- Update Dual Agency rates in C-IV by end-dating the rate/code table records that began 07/01/2018 with an end date of 06/30/2019. Insert new rate/code table records effective 07/01/2019 with the following rates:

Age	FY 2019-20
Birth up to 3 years	\$1,171
*3 years and older	\$2,617

2.8 Dual Agency / Regional Center Rates (LRS Only)

- In LRS system, these rates are paid when the rate selected on a case is "Dual Agency RC-California Early Start Intervention (P1)" or "Dual Agency RC-Lanterman Developmental Disability (P2)".

2.8.1 Description of Changes

- Update "Dual Agency/Regional Center" rates in LRS by end-dating the rate/code table records that began 07/01/2018 with an end date of 06/30/2019. Insert new rate/code table records effective 07/01/2019 with the following rates:

Description	Rate
Dual Agency RC-California Early Start Intervention (P1)	\$1,171
Dual Agency RC-Lanterman Developmental Disability (P2)	\$2,617

2.9 Foster Family Agencies (FFAs) age based Rates (C-IV and LRS)

- These rates are paid on age based Foster Care programs with a facility type of "Foster Family Agency (FFA)" placements made prior to 12/01/2017.

2.9.1 Description of Changes

- Update "Foster Family Agencies (FFAs)" age based rates in C-IV and LRS by end-dating the rate/code table records that began 07/01/2018 with an end date of 06/30/2019. Insert new rate/code table records effective 07/01/2019 with the following rates:

Age	0-4	5-8	9-11	12-14	15 & Over
Basic	\$2,250	\$2,314	\$2,360	\$2,403	\$2,448

2.10 Foster Family Agencies (FFAs) Level of Care Rates (C-IV and LRS)

- These rates are paid on LOC Rate Foster Care programs with a facility type of FFA placements made after 12/01/2017.

2.10.1 Description of Changes

- Update "Foster Family Agencies (FFAs)" LOC rates in C-IV and LRS by end-dating the rate/code table records that began 07/01/2018 with an end date of 06/30/2019. Insert new rate/code table records effective 07/01/2019 with the following rates:

Level of Care	Basic Level Rate	LOC2	LOC3	LOC4
Basic	\$2,266	\$2,424	\$2,583	\$2,777

2.11 Intensive Services Foster Care (ISFC) Rates (C-IV and LRS)

- These rates are paid on Foster Care programs when an ISFC rate is selected.

2.11.1 Description of Changes

- Update "Intensive Services Foster Care (ISFC)" rates in C-IV and LRS by end-dating the rate/code table records that began 07/01/2018 with an end date of 06/30/2019. Insert new rate/code table records effective 07/01/2019 with the following rates:

LRS Only

ISFC Options	Rate
ISCO - ISFC – County	\$6,291
ISFA - ISFC – FFA	\$6,291
ISFO - ISFC - Family-Only	\$2,609
ISTF - ISFC – TFC	\$6,291

C-IV Only

ISFC Options	Rate
ISFC-RF	\$2,609
County or FFA ISCF	\$6,291

2.12 Group Homes (C-IV and LRS)

- These rates are paid on Foster Care programs when using the standard rate and the placement is a facility type "Group Home" or "Community Treatment Facility."

2.12.1 Description of Changes

- Update "Group Home" rates in C-IV and LRS by end-dating the rate/code table records that began 07/01/2018 with an end date of 06/30/2019. Insert new rate/code table records effective 07/01/2019 with the following rates:

RCL	Rate
1	\$2,762
2	\$3,450
3	\$4,138
4	\$4,823
5	\$5,507
6	\$6,199
7	\$6,885
8	\$7,576
9	\$8,260
10	\$8,950
11	\$9,634
12	\$10,324
13	\$11,019
14	\$11,704

2.13 Short-Term Residential Therapeutic Program (STRTP) Rate Type (C-IV and LRS)

- These rates are paid on Foster Care programs when the rate level is "Short Term Residential Therapeutic Program (STRTP)".

2.13.1 Description of Changes

- Update "Short-Term Residential Therapeutic Program (STRTP)" rates in C-IV and LRS by end-dating the rate/code table records that began 07/01/2018 with an end date of 06/30/2019. Insert new rate/code table records effective 07/01/2019 with the following rate:

	Rate
STRTP	\$13,532

2.14 Transitional Housing Placement – Plus – Foster Care (THP+FC) (C-IV and LRS)

- These rates are paid on Foster Care programs when the placement is a facility type of "Transitional Housing Placement + FC (THP+FC)" and the corresponding rate from the list below is selected.

2.14.1 Description of Changes

- Update all "Transitional Housing Placement – Plus – Foster Care (THP+FC)" rates in C-IV and LRS by end-dating the rate/code table records that are high dated with an end date of 06/30/2019. Insert new rate/code table records effective 07/01/2019 with the following rates:

	Rate
THP+FC SINGLE SITE	\$3,474
THP+FC REMOTE SITE	\$3,474
THP+FC HOST SITE	\$2,764

2.15 Journal Entry Updates (LRS only)

2.15.1 Foster Care Journal Entry

- Batch EDBC will insert the below Journal entry for Foster Care (FC) programs.

Short Description: Batch EDBC ran for <Month Year>.

Long Description: Batch EDBC Ran for <Month Year>. Batch EDBC processed for the <Program Name> program for following reasons: Foster Care COLA

2.15.2 Kin-GAP Journal Entry

- Batch EDBC will insert the below Journal entry for Kin-GAP (KG) programs.

Short Description: Batch EDBC ran for <Month Year>.

Long Description: Batch EDBC Ran for <Month Year>. Batch EDBC processed for the <Program Name> program for following reasons: Kin-GAP COLA

2.16 NOA Changes

2.16.1 Add/Update FC/KG COLA NOA:

Foster Care (FC)/Kin-GAP (KG) COLA NOA is to inform the FC/KG vendors of the benefit increase due to CNI (California Necessities Index) increase.

LRS: FC and KG COLA NOA Reason fragment will be updated and a new Action fragment will be added in the system. Regulations will be moved to the Rules section which will be controlled by a CTCR.

C-IV: New Action and Reason fragments will be added in C-IV to generate COLA NOA during COLA month when the FC/KG Rate change due to COLA.

2.16.2 Add New Action Fragment for FC and KG COLA NOA:

2.16.2.1 Add New Action Fragment Text

A new Action fragment will be added in both LRS and C-IV systems with the below fragment text.

Fragment Text in English:

As of <**Date**>, your <**Program Name**> rate has increased from <**Old Rate**> to <**New Rate**>.

Here's why;

Fragment Text in Spanish:

A partir de <**Date**>, su tasa para el programa de <**Program Name**> aumentó, de <**Old Rate**> a <**New Rate**>.

La razón es la siguiente:

Note: LRS currently does not have a Spanish version of the Kin-GAP NOA template and does not have a Spanish version of the Foster Care Budget. NOAs currently only generate in a language other than English when all of the verbiage is in that language. Based on this existing logic Kin-GAP and Foster Care will not generate this Fragment in Spanish.

Variable Data population logic:

- 1) **Date** – Effective date of the EDBC displayed in the format MM/DD/YYYY. This date will be derived from the new CTCR added with this SCR. Every year, the code detail value will be updated to store the new effective COLA months. This date will be populated based on the System's standards (numerical for CalACES (07/01/2019) and written out for C-IV (July 01, 2019). the first day of the COLA month. (For FY 2019, the FC and KG COLA effective date is 07/01/2019).
- 2) **Program Name** – Name of the program (CT-18). Possible values
 - a. Foster Care
 - b. Kin-GAP
- 3) **Old Rate** – FC/KG Monthly Rate for the previously accepted and saved FC/KG EDBC. (example: \$900.00)
- 4) **New Rate** – FC/KG Monthly Rate for the current accepted and saved FC/KG EDBC (example: \$950.00).

Languages:

This new Action Fragment will be implemented in English and Spanish.

2.16.2.2 Add Action Fragment Trigger Conditions

C-IV:

- Add a new category (CTCR) with code detail values to store the FC/KG COLA months for Foster Care and Kin-GAP programs.
- Create a new Rule to trigger FC/KG COLA NOA Action fragment when the FC/KG EDBC is run for COLA month and there is an increase in FC/KG monthly rate amount compared to the monthly rate amount of previous Accepted and Saved EDBC.
- Existing functionality to add any other applicable fragments for Foster Care Change action type will be continued.

LRS:

Create a DCR to add new Action fragment snippet ID to the existing FC/KG COLA NOA reason fragment ID (7475) row in NOA_SNIPPET_CONFIG.

This new Action fragment will be generated for both Online and Batch EDBCs.

2.16.3 Add/Update FC/KG COLA NOA Reason Fragment:

2.16.3.1 Add/Update Reason Fragment Text

C-IV:

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A new Reason fragment for FC/KG COLA NOA will be added in C-IV with the below mentioned fragment text.

LRS:

Existing Reason fragment for FC/KG COLA NOA will be updated with the below fragment text.

Fragment Text in English:

The California Necessities Index (CNI) has increased.

Fragment Text in Spanish:

El Índice sobre Necesidades de California (CNI), ha aumentado

Note: LRS currently does not have a Spanish version of the Kin-GAP NOA template and does not have a Spanish version of the Foster Care Budget. NOAs currently only generate in a language other than English when all of the verbiage is in that language. Based on this existing logic Kin-GAP and Foster Care will not generate this Fragment in Spanish.

Languages:

This new Reason Fragment will be implemented in English and Spanish.

2.16.3.2 Add/Update Reason Fragment Trigger Conditions

- Add a new CTR to store the FC/KG COLA effective months for Foster Care and Kin-GAP programs.
- Trigger FC/KG COLA NOA Reason fragment when the FC/KG EDBC is run for COLA month and there is an increase in FC/KG monthly rate amount compared to the monthly rate amount of previous Accepted and Saved EDBC.

C-IV:

- Existing functionality to add any other applicable fragments for Foster Care Change action type will be continued.

This Reason fragment will be generated for both Online and Batch EDBCs when the above conditions are met.

2.16.4 Add Regulations to the Reason Fragment:

Update Category CT-662 to add the following rules for FC/KG COLA NOA.

Due to the order in which regulations are listed in LRS and C-IV, regulations are provided separately in both the systems to support the existing regulations functionality in both systems.

LRS:

Rules: These rules apply. You may review them at your local welfare office: W&I Code Sections 11364, 11387, 11453, 11460, 11461, 11461(d)(2)(A), 11462, 11463, 11464, 18254, 18358.30; ACL NO. 19-70; Senate Bill (SB) 1013, Chapter 35, Statutes Of 2012; Assembly Bill (AB) 403, Chapter 773, Statutes Of 2015; AB 1997, Chapter 612, Statutes Of 2016.

C-IV:

Rules: These rules apply. You may review them at your local welfare office: W&I Code Sections 11364, 11387, 11453, 11460, 11461, 11461(d)(2)(A), 11462, 11463, 11464, 18254, 18358.30; ACL 19-70; SB 1013, Chapter 35, Statutes Of 2012; AB 403, Chapter 773, Statutes Of 2015; AB 1997, Chapter 612, Statutes Of 2016

Example:

FC/KG COLA Month for 2019 is July-2019. FC EDBC is run for July-2019 and monthly rate on previous (June-2019) Accepted and Saved EDBC is 900. Monthly rate on the current (July 2019) EDBC is 950.

In this scenario, FC/KG COLA NOA will be generated.

2.16.5 Add NOA Title on Document List/Distributed Documents Search Page:

NOA Titles on the Document List/Distributed Documents Search pages will appear as hyperlinks. On click of these hyperlinks generated documents can be opened and downloaded.

FC COLA NOA:

LRS:

NOA title on Document List page for Foster Care program in LRS System will be displayed as

'NOA – FC- BC - FC COLA NOA'.

C-IV:

NOA title on Distributed Documents Search page for Foster Care program in C-IV System will be displayed as

'NOA – FC- Benefit Change'.

KG COLA NOA:

LRS:

NOA title on Document List page for Kin-GAP program in LRS System will be displayed as

'NOA – KG - BC - FC COLA NOA'.

C-IV:

NOA title on Distributed Documents Search page for Kin-GAP program in C-IV System will be displayed as

'NOA – KG – Benefit Change'.

2.16.6 Add NOA Title on FC/KG COLA NOA:

1. NOA Title on the FC/KG COLA NOA will be displayed as

'Rate Change'

Note: in C-IV system, FC/KG COLA NOA will not have the NOA title for Non-CCR Rates.

Spanish translation: Cambio de Tasa

2. CalSAWS only: Add Spanish title for FC/KG NOA

Spanish translation of CCR NOA title:

Para Familias de Apoyo, incluyendo hogares certificados por una Oficina de Familias de Crianza Temporal, Hogares de Parientes Aprobados por el Condado, miembros de la familia extendida que no son parientes, Hogares de Familias de Crianza Temporal, guardianes legales que no son parientes, Crianza Temporal de Tratamiento Intensivo y/o Crianza Temporal de Servicios Intensivos, Hogares Colectivos y Programas Terapéuticos Residenciales de Corto Plazo

2.16.7 Suppress CCR Rate Change NOA (LRS only)

- FC/KG COLA run results into rate increase. This will trigger Rate Change NOA for the cases that have CCR Rates.
- Update Rules to suppress CCR Rate Change NOAs during FC/KG COLA run for EDBC that will have the FC/KG COLA NOA generated.
- FC/KG Change NOA will not be generated when the EDBC is run for COLA month and there is an increase in Rate amount.

2.17 Counties Interface Testing

2.17.1 Overview



Each CalACES county has their separate warrant print and auditor control file exchange process. This section describes the recommendations to perform interface testing for each county file.









2.17.2 Description of Changes

- 1) Perform the interface file testing for following counties:
 - a. Los Angeles – eCAPS Special Warrant Request (SWR)
 - b. Merced – FIRMS
 - c. Riverside – OASIS
 - d. San Bernardino – Warrant Print
 - e. Migration – Auditor Controller File

NOTE: Except for Los Angeles County and San Bernardino County, all interface test files will be uploaded to the C-IV Web Portal under System Changes > SCR and SIR Lists > 2019 > CIV-100485. San Bernardino County test files will be uploaded to their production FTP servers. Los Angeles County test file will be uploaded to eCAPS test FTP servers.

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	NOA	FC COLA NOA Mock-up for LRS	 FC COLA NOA Mockup - LRS.pdf
2	NOA	KG COLA NOA Mock-up for LRS	 KG COLA NOA Mockup - LRS.pdf

3	NOA	FC COLA NOA SPD	 FC_COLA_NOA_T307 C_7475_SPD.docx
4	NOA	KG COLA NOA SPD	 KG_COLA_NOA_K01 6_7476_SPD.docx
5	NOA	Action/Header SPD for FC COLA	 NOA_ACTION_FC_C OLA_SPD.docx
6	NOA	Action/Header SPD for KG COLA	 NOA_ACTION_KG_C OLA_SPD.docx
7	NOA	FC COLA NOA Mock-up for CCR Rates - CIV (mockup excludes the NA Back 9 that will generate on the back of the first page)	 FC COLA NOA Mockup CCR- CIV.pr
8	NOA	FC COLA NOA Mock-up for Non-CCR Rates - CIV (mockup excludes the NA Back 9 that will generate on the back of the first page)	 FC COLA NOA Mockup Non-CCR- C
9	NOA	KG COLA NOA Mock-up for CCR Rates - CIV (mockup excludes the NA Back 9 that will generate on the back of the first page)	 KG COLA NOA Mockup CCR - CIV.p
10	NOA	KG COLA NOA Mock-up for Non-CCR Rates - CIV (mockup excludes the NA Back 9 that will generate on the back of the first page)	 KG COLA NOA Mockup Non-CCR -

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.16.1.2	The LRS shall include an automated method for implementing mass updates triggered by policy changes or mass participant financial changes, including Social Security or Veterans benefits cost of living adjustments (COLAs).	The new CNI Rates released by the County will be updated in the system. These new COLA rates will be used to determine the eligibility benefits.
2.16.4.1	The LRS shall include the ability to process a mass update that includes eligibility and benefits with an effective date of any prior month, the current month, or future month(s).	The Batch EDBC process will be run and determine eligibility using the new CNI Rates.

5 MIGRATION IMPACTS

None

6 OUTREACH

None

7 APPENDIX

HBFC (Home-Based Family Care) Providers:

- 1) Foster Family Home
- 2) Foster Family Home – Shelter Care
- 3) Legal Guardian
- 4) Non-Relative Extended Family Member Home
- 5) Relative Home
- 6) Specialized Foster family Home
- 7) Supervised Independent Living
- 8) Tribal Specific Home
- 9) County Shelter / Receiving Home (Non – EA/AFDC) – LRS Only
- 10) Court Specified Home – LRS Only
- 11) Guardian Home – LRS Only
- 12) Resource family Home – LRS Only
- 13) Small Family Home – LRS Only
- 14) Temporary Shelter Home – LRS Only


FFA Providers:

- 1) Foster Family Agency
- 2) Foster Family Agency (Intensive Programs)
- 3) Foster Family Agency (Nontreatment)
- 4) Foster Family Agency (Treatment)
- 5) Foster Family Agency Certified Resource Family Home (FFACRFH) (Nontreatment) – LRS Only
- 6) Foster Family Agency Certified Resource Family Home (FFACRFH) (Treatment) -- LRS Only



Design Document

SCR CA-208921 ACL 19-58 Adoption Assistance
Program COLA Rate Increase

	DOCUMENT APPROVAL HISTORY	
	Prepared By	Dan DeMille, Anand Kulkarni
	Reviewed By	Girish Chakkingal

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
6/13/2019	1.0	Initial Design	Dan DeMille
6/18/2019	1.1	Correspondence updates	Anand Kulkarni
7/15/2019	1.2	Updated with Final rates	Dan DeMille
9/3/2019	1.3	Updated CNI Verbiage in the AAP NOA	Tiffany Huckaby

Table of Contents

1	Overview	4
1.1	Current Design.....	4
1.2	Requests	4
1.3	Overview of Recommendations	4
1.4	Assumptions	4
2	Recommendations	5
2.1	Eligibility Rate Changes: AAP Rate Details	5
2.1.1	Rates for initial AAP agreements signed 10/1/1992 to 12/31/2007 and adoption finalized before 05/27/2011 (LRS Only)	5
2.1.2	Rates for initial AAP agreements signed 1/1/2008 to 5/27/2011 and adoption finalized before 05/27/2011 (LRS Only)	5
2.1.3	Rates for initial AAP agreements signed and adoption finalized on or after 5/27/2011 to 12/31/2016 (LRS Only)	6
2.1.4	Rates for initial AAP agreements signed on or after 01/01/2017 (Age Based Rate value selection) (LRS Only)	6
2.1.5	Rates for initial AAP agreements signed on or after 01/01/2017 (LOC Rates) (LRS Only).....	7
2.2	Journal Entry Updates	7
2.2.1	AAP Journal Entry	7
2.3	AAP COLA NOA	8
2.3.1	Change Trigger Conditions for AAP COLA NOA	9
3	Supporting Documents	9
4	Requirements.....	10
4.1	Project Requirements.....	10
5	Migration Impacts	10
6	Outreach.....	10
7	Appendix.....	10

1 OVERVIEW

This document details the changes necessary in LRS to implement the adjusted schedules of rates that reflect the California Necessities Index (CNI) increase of 4.15% for Fiscal Year (FY) 2019-20 for Adoption Assistance Program (AAP) Cases.

In C-IV, AAP is a manual EDBC process and no impact of this change for C-IV Counties.

This document reflects the CNI increase to be applied to Adoption Homes applicable to AAP cases effective July 1, 2019.

The one-time batch run details related to the CNI COLA Rate increase for AAP Cases can be found under the SCR CA-208931 for LRS System.

1.1 Current Design

Currently LRS uses the CNI rates of FY 2018-19 that are being effective from July 1, 2018.

1.2 Requests

- As per the ACL 19-58, the new CNI rate increase for the FY 2019-20 will be implemented in LRS for AAP Program effective July 1, 2019.

1.3 Overview of Recommendations

- The Code detail tables that reflect the AAP CNI rates will be updated for all the applicable placement types.
- Update AAP NOA with new CNI verbiage and generation conditions to allow for generation for Online and Batch EDBC.

1.4 Assumptions

- Under this SCR, Eligibility is only updating the amounts and effective dates of CNI rates in the Code Tables.
- COLA Rate in rate/code table updates are only the scope of this SCR.
- No change will be made to Rate determination logic in this SCR
- AAP Placement Providers list referred in this SCR can be found at the end of design document
- Under this SCR, there will be no impact to Fiscal such as creating the issuances and then sending those issuances to the Auditor Controller in a separate COLA file.
- Batch EDBC will continue to use the run reason "DCFS Annual COLA" for the Fiscal COLA payment file(LRS Only).
- Batch EDBC will have a run reason for every month of COLA run (i.e. July, Aug, Sept).
- No additional Threshold Languages will be added for the AAP NOA for this effort.
- SCR CA-51904/CIV-104670 will update the AAP NOA to the newest revision and add Spanish versions. Until CA-51904/CIV-104670 is implemented the AAP NOA (with the new AAP CNI reason fragment) will only be available in English.

2 RECOMMENDATIONS

The CNI rates will be updated in LRS code tables for all the applicable placement types for AAP Program Cases.

2.1 Eligibility Rate Changes: AAP Rate Details

2.1.1 Rates for initial AAP agreements signed 10/1/1992 to 12/31/2007 and adoption finalized before 05/27/2011 (LRS Only)

- Update the AAP rates in LRS for initial AAP agreements signed on or after October 1, 1992 through December 31, 2007 where the adoption was finalized before May 27, 2011 by end-dating the rate/code table records that began 07/01/2018 with an end date of 06/30/2019. Insert new rate/code table records effective 07/01/2019 with the following rates:

Age	0-4	5-8	9-11	12-14	15 & Over
Basic	\$554	\$603	\$653	\$711	\$780
D Rate	\$1,293	\$1,283	\$1,284	\$1,297	\$1,315
F1 Rate	\$905	\$892	\$895	\$907	\$923
F2 Rate	\$1,044	\$1,033	\$1,035	\$1,048	\$1,063
F3 Rate	\$1,293	\$1,283	\$1,284	\$1,297	\$1,315
F4 Rate	\$1,504	\$1,491	\$1,494	\$1,508	\$1,520

2.1.2 Rates for initial AAP agreements signed 1/1/2008 to 5/27/2011 and adoption finalized before 05/27/2011 (LRS Only)

- Update the AAP rates in LRS for initial AAP agreements signed on or after January 1, 2008 through May 27, 2011 where the adoption was finalized on or before May 27, 2011 by end-dating the rate/code table records that began 07/01/2018 with an end date of 06/30/2019. Insert new rate/code table records effective 07/01/2019 with the following rates:

Age	0-4	5-8	9-11	12-14	15 & Over
-----	-----	-----	------	-------	-----------

Basic	\$581	\$632	\$684	\$746	\$819
D Rate	\$1,357	\$1,346	\$1,347	\$1,361	\$1,381
F1 Rate	\$950	\$935	\$938	\$952	\$969
F2 Rate	\$1,096	\$1,084	\$1,085	\$1,100	\$1,116
F3 Rate	\$1,357	\$1,346	\$1,347	\$1,361	\$1,381
F4 Rate	\$1,579	\$1,564	\$1,567	\$1,583	\$1,596

2.1.3 Rates for initial AAP agreements signed and adoption finalized on or after 5/27/2011 to 12/31/2016 (LRS Only)

- Update the AAP rates in LRS for initial AAP agreements signed and adoption finalized on or after May 27, 2011 through December 31, 2016 by end-dating the rate/code table records that began 07/01/2018 with an end date of 06/30/2019. Insert new rate/code table records effective 07/01/2019 with the following rates:

Age	0-4	5-8	9-11	12-14	15 & Over
Basic	\$795	\$859	\$905	\$948	\$993
D Rate	\$1,571	\$1,573	\$1,568	\$1,563	\$1,555
F1 Rate	\$1,164	\$1,162	\$1,159	\$1,154	\$1,143
F2 Rate	\$1,310	\$1,311	\$1,306	\$1,302	\$1,290
F3 Rate	\$1,571	\$1,573	\$1,568	\$1,563	\$1,555
F4 Rate	\$1,793	\$1,791	\$1,788	\$1,785	\$1,770

2.1.4 Rates for initial AAP agreements signed on or after 01/01/2017 (Age Based Rate value selection) (LRS Only)

- Update the AAP rates in LRS for initial AAP agreements signed on or after January 01, 2017 by end-dating the rate/code table records that began 07/01/2018 with an end date of 06/30/2019. Insert new rate/code table records effective 07/01/2019 with the following rates:

Note: These are for cases that have an agreement sign date on or after January 01, 2017 but the worker has selected age-based rates in the AAP placement page. Even though the selected rate type is age-based by the user in LRS, all the rate values are updated to the Basic Level LOC rate value in the database.

Age	0-4, 5-8, 9-11, 12-14, 15 & Over
Basic	\$1,000
D Rate	\$1,601
F1 Rate	\$1,191
F2 Rate	\$1,341
F3 Rate	\$1,601
F4 Rate	\$1,821

2.1.5 Rates for initial AAP agreements signed on or after 01/01/2017 (LOC Rates) (LRS Only)

- Update the AAP rates in LRS for initial AAP agreements signed on or after January 01, 2017 by end-dating the rate/code table records that began 07/01/2018 with an end date of 06/30/2019. Insert new rate/code table records effective 07/01/2019 with the following rates:

Level of Care	Basic Level Rate	LOC2	LOC3	LOC4
Basic	\$1,000	\$1,112	\$1,225	\$1,337
D Rate	\$1,601	\$1,601	\$1,601	\$1,601
F1 Rate	\$1,191	\$1,191	\$1,191	\$1,191
F2 Rate	\$1,341	\$1,341	\$1,341	\$1,341
F3 Rate	\$1,601	\$1,601	\$1,601	\$1,601
F4 Rate	\$1,821	\$1,821	\$1,821	\$1,821

2.2 Journal Entry Updates

2.2.1 AAP Journal Entry

- Batch EDBC will insert the below Journal entry for AAP programs.

Short Description: Batch EDBC ran for <Month Year>.

Long Description: Batch EDBC Ran for <Month Year>. Batch EDBC processed for the <Program Name> program for following reasons: AAP COLA

2.3 Update AAP NOA with New CNI Reason

Update the AAP NOA to generate the new CNI verbiage and Regulation. Generation conditions will be updated to no longer check for the EDBC run reason and will be updated to allow for generation via both for online and batch EDBC. The AAP NOA is currently only in English. No additional languages will be added for this NOA fragment at this time. The Form version available in Template Repository will also be updated to include the new CNI verbiage.

See Supporting Documents #1 and 2 for SPD and NOA example.

2.3.1 Update the CNI Verbiage in the AAP NOA

Update the verbiage generated by the AAP NOA and the Form version in Template Repository to the following:

Your monthly negotiated AAP rate has increased from <OLD_RATE> to <NEW_RATE>.

The California Necessities Index (CNI) has increased for Fiscal Year 2019-2020.

Rules: These rules apply: SENATE BILL (SB) 1013, CHAPTER 35, STATUTES OF 2012; ASSEMBLY BILL (AB) 403, CHAPTER 773, STATUTES OF 2015; AB 1997, CHAPTER 612, STATUTES OF 2016; WELFARE AND INSTITUTIONS CODE (WIC) SECTIONS 11364, 11387, 11453, 11460, 11461 ,11461(d)(2)(A), 11462, 11463, 11464, 18254, 18358.30; ACL NO. 19-58.

2.3.2 Add new Variable Population

The new CNI verbiage has four new variables.



Variable Name	Population	Formatting
<NEW_RATE>	AAP Monthly Rate for the current accepted and saved AAP EDBC (example: \$950.00)	Arial Font Size 10
<OLD_RATE>	AAP Monthly Rate for the previously accepted and saved AAP EDBC. (example: \$900.00)	Arial Font Size 10
<TEMPL_NAME>	Defaulted 'NA 791 (11/16)', 'NA 791 (9/18)' if generated for CNI (Recommendation 2.2.1)	Arial Font Size 5.5

2.3.3 Update Section Generation Conditions for AAP NOA

Update the following Section Generation Conditions in the AAP NOA:

Verbiage Section	Updated Generation Conditions
Monthly Negotiated rate increased <\$DATA003>	Selected when the previous EDBC month AAP rate is less than in the current EDBC month and the CNI verbiage is not generating.
Your monthly negotiated AAP rate has increased from <OLD_RATE> to <NEW_RATE>.	Selected when AAP EDBC (Batch or Online) is run for the COLA month (CTCR driven) and there is an increase in Rate Amount. Note: This Section should only generate and produce an AAP NOA for the CNI Effective Month.
The California Necessities Index (CNI) has increased for Fiscal Year 2019-2020. Rules: These rules apply: SENATE BILL (SB) 1013, CHAPTER 35, STATUTES OF 2012; ASSEMBLY BILL (AB) 403, CHAPTER 773, STATUTES OF 2015; AB 1997, CHAPTER 612, STATUTES OF 2016; WELFARE AND INSTITUTIONS CODE (WIC) SECTIONS 11364, 11387, 11453, 11460, 11461, 11461(d)(2)(A), 11462, 11463, 11464, 18254, 18358.30; ACL NO. <CNI_REG>.	Selected when AAP EDBC (Batch or Online) is run for the COLA month (CTCR driven) and there is an increase in Rate Amount. Note: This Section should only generate and produce an AAP NOA for the CNI Effective Month.

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	NOA	AAP COLA NOA SPD	
2	NOA	AAP COLA NOA Example	

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.16.1.2	The LRS shall include an automated method for implementing mass updates triggered by policy changes or mass participant financial changes, including Social Security or Veterans benefits cost of living adjustments (COLAs).	The new CNI Rates released by the County will be updated in the system. These new COLA rates will be used to determine the eligibility benefits.

5 MIGRATION IMPACTS

None

6 OUTREACH

None

7 APPENDIX

AAP Placement Providers:

1. Adoptive Homes
2. Foster Family Agency
3. Foster Family Home
4. Group Home
5. Legal Guardian
6. Nonrelative Extended Family Member Home
7. Out of State Residential Treatment Facilities
8. Relative Home
9. Small Family Home
10. Specialized Foster Family Home
11. Supervised Independent Living