

CalACES Enhancement Request

PPOC: Please send the completed request to CER@CalACES.org with a cc to your RPM.

Region #: 8	County: LOS ANGELES	Date Submitted: 4/30/2019
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Title: 2019 Mailing of Post Adoptive Services Flier with Scheduled AAP Main Payroll			
Program(s) Impacted:			
<input checked="" type="checkbox"/> Adoptive Services	<input type="checkbox"/> ARC	<input type="checkbox"/> CalFresh	<input type="checkbox"/> Cal-Learn
<input type="checkbox"/> CalWORKS / RCA	<input type="checkbox"/> CAPI	<input type="checkbox"/> Child Care	<input type="checkbox"/> CMSP
<input type="checkbox"/> Foster Care	<input type="checkbox"/> GA/GR	<input type="checkbox"/> GAIN/REP/WTW	<input type="checkbox"/> GROW
<input type="checkbox"/> Kin-GAP	<input type="checkbox"/> Medi-Cal / RMA	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Other – specify			

Area(s) Impacted:			
<input type="checkbox"/> Call Center	<input type="checkbox"/> Case Assignment	<input type="checkbox"/> Client Correspondence	<input type="checkbox"/> Eligibility
<input type="checkbox"/> Fiscal / Collections	<input type="checkbox"/> Hearings	<input type="checkbox"/> Imaging	<input type="checkbox"/> Lobby Management
<input type="checkbox"/> Reports	<input type="checkbox"/> Resource Data Bank	<input type="checkbox"/> Schedule Appt	<input type="checkbox"/> Security
<input type="checkbox"/> Self Service Portal	<input type="checkbox"/> Special Investigation	<input type="checkbox"/> Task Mgmt	<input type="checkbox"/> Time Limits
<input type="checkbox"/> Training			
<input checked="" type="checkbox"/> Interface(s) – specify LRS to ECAPS Main AAP Payroll			
<input type="checkbox"/> Other – specify			

Justification / Request Summary:

Issue:
Prior to LRS, the DCFS Adoption Promotion Support Services (APSS), the Post Adoption Services (PAS) and the Adoption Wraparound Services (WRAP) sent an annual flier to AAP recipients in compliance with the California Department of Social Services (CDSS) sections 35049 to 35065.1, 35065(b)(1), and 35179(b)6. Pre-LRS, Adoptions Services would work directly with the Automated Provider Payments System (APPS) staff at BIS and the Auditor-Controller to stuff the July AAP Main Payroll with an English and a Spanish version of the compliant flier. The 2019 fliers are being printed and need to be mailed as soon as possible with nearly 23,000 main AAP warrants or direct deposit notices (1 each English and Spanish – see attached). Dina Stuhl of Adoptions Services is in contact with Jenny Ho of the Auditor-Controller. There is an existing LRS Interface to Auditor-Controller “Special Handling” Code 34 that can be turned on in the interface file from LRS to Auditor Controller for AAP Main Payroll Los Angeles County only for the earliest possible 2019 AAP payroll run, preferably the August or September 2019 run, or as soon as possible thereafter.

Proposed Recommendation:
For the selected 2019 AAP Main Payroll: In the Interface file from LRS to Auditor-Controller, (1) turn the Special Handling Code 34 for that payroll run to ON, and (2) after the selected run if finished, turn Code 34 to OFF, again; and (3) establish a procedure between Adoption Services and the Interface Team to do this on an annual basis.

Priority/Implementation Consideration(s): (1) Regulatory Compliance with CDSS Adoptive Services notifications to AAP recipients; (2) L.A. County only request; (3) Special Handling Code already exists in the Interface file from LRS to the Auditor-Controller for the AAP Main Payroll runs; (4) requires only a “Special Payment Code 34” turn ON and then turn OFF to the selected month interface file to A/C; (5) Operational Efficiency (a) Time Saved/Improved Customer Service, (b) Reduced paper usage (envelopes) and (c) reduced Postage expenditure. Additionally, (6) this could be of value with the statewide migration.
Adoption Services Contact: Dina Stuhl, CSA I, 213-212-1838, algazd@dcfs.lacounty.gov

CalACES Response:	
CER Tracking #: (automatically generate by JIRA)	SCR #
Rejected By:	Date:
Rejection Reason(s) or other Comments:	