

## CalSAWS | Notes from Correspondence Committee

Date: September 26, 2019	Location: North: CR-Sierra South: CR-332A Center
Time: 9:00 am – 12:00 pm	Meeting Materials: Web Portal
Meeting Called by: Virginia Bernal	
RCM Attendees: Region 1: Brent Wong (Santa Clara), Curt Dodson (Contra Costa), Jerry Kulper (Monterey), F. Delgado for Stuart Smith (Marin) Region 2: Daniel Cerna (Sacramento), Lucy Her (Yuba), Shauna Armbright (Tuolumne) Region 3: Bobbi Wibbenhorst (Humboldt), Maria Reyes (Butte), Melanie Gilchrist for Sandee Van Ausdall (Shasta) Region 4: Adam Bacon (Fresno), Alicia Kelley (San Joaquin), Anna Rubalcava (Merced), Doris Sons (Kern), Teresa Magana-Griffins (Stanislaus) Region 5: Ana Chavez (San Diego), Bernardo Carrillo (San Bernardino), Gloria Herrera (Santa Barbara), Robin Zeno-Jackson (Riverside), Yvette Handford (Orange) Region 6: April Goode, Itza Girgis, Lucio Castillo, Luis Ontiveros, Pauline Ogata (Los Angeles)	

Topic	Important Points
SCR CA-209050	<ul style="list-style-type: none"> <li>Due to 3-week approval process, vote held off until 10/3/10</li> </ul>
SCR CA-203757	<ul style="list-style-type: none"> <li>Due to 3-week approval process, vote held off until 10/3/10</li> </ul>
SCR CA 204496	<ul style="list-style-type: none"> <li>All regions voted yes (100% SCR Approval)</li> </ul>
Top 10 SCR Prioritization Discussion	<ul style="list-style-type: none"> <li>SCR 57452 will be removed from the top 10 due to in progress status.</li> <li>Review of how a scorecard is filled out. Region 6 asked for updates on several SCRs.</li> <li>SCR backlog list will be sent to committee for review and re-prioritization of Top 10 SCR list.</li> </ul>
<b>CER Review:</b> <ul style="list-style-type: none"> <li>CA 209520</li> <li>CA 209412</li> <li>CA 209388</li> <li>CA 209870</li> <li>CA 209871</li> <li>CA 210446</li> <li>CA 208529</li> </ul>	<ul style="list-style-type: none"> <li>Skipped, More Info</li> <li>Add logo and language to GROs NOA's. Some NOA's require redesign due to the logo size and location. This is a LA county only SCR. There were NO Objections to creating a SCR. <u>SCR WILL BE CREATED.</u></li> <li>Update to SAWS 2 Plus for SSI/SSP Info. This is from info listed on "Other Programs Info" page when generated. More info is needed, <u>NO SCR</u> will be created.</li> <li>Request to update Ver 107 (CIV Form). Change the signature to be located under the penalty of perjury area. More info is needed, <u>NO SCR</u> will be created.</li> </ul>

**Topic**

**Important Points**

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- Request to Append SNB 5. Add text box on NOA for Free Form Text. This allows worker to include needed verbiage for the NOA. More Info Needed, NO SCR.
  - Passport Services (Gen 2000). PA1918 changes will be completed with the SCR also. SCR WILL BE CREATED.
  - Request to add standard header to forms for Central Print purposes. Certain forms listed are needing a covert sheet to print locally. SCR WILL BE CREATED.
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- Time was provided for members to discuss items not on the agenda.
- SCR 22330: Currently the MC 355 notice cannot be "E-verified". Team will review to determine when this update might be possible.
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Next meeting: October 24, 2019, 9:00am-12:00pm  
Notes Assignment – Region 5

(Optional Items)

#	Action Item	Assigned To	Assigned Date	Due Date	Status
1					
2					

#	Decision Made	Who Made the Decision	Date
1			
2			

