

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-207183 DDID 2094 – Remove Negative
Action Reasons for Foster Care

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Yale Yee
	Reviewed By	Amy Gill

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
4/2/2019	1.0	Initial Document	Yale Yee

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1 OVERVIEW

1.1 Current Design

The user has the option to select from a list of negative action reasons for Foster Care on the Negative Action Detail page.

1.2 Requests

The Negative Action reasons of "ARC Program Not Available for County" and "County Opts out of ARC" will be removed from the list of Negative Action reasons for Foster Care. The "Gets ARC" Negative Action reason will be added to CalSAWS to display for historical records only. The "ARC Program Not Available for County" and "County Opts Out of ARC" notices will be turned off.

1.3 Overview of Recommendations

Certain Negative Action reasons for Foster Care that relate to Approved Relative Caregiver (ARC) will be removed. ARC is an aid code on the Foster Care program in CalSAWS, and ARC is manual program in C-IV.

1.4 Assumptions

1. The "Gets ARC" Negative Action reason will display for historical records only.
2. The "Gets ARC" Negative Action notices will display for historical correspondence records only.
3. The "Gets ARC" Negative Action reason will not be available to be selected from the list of Negative Action reasons for Foster Care.
4. In CalSAWS, ARC is an aid code on the Foster Care program.

2 RECOMMENDATIONS

2.1 Remove Negative Action Reasons for Foster Care

2.1.1 Overview

ARC related Negative Action reasons for Foster Care will be removed from the Negative Action Detail page, since ARC is an aid code on the Foster Care program in CalSAWS.

2.1.2 Description of Changes

Remove the following Negative Action Reasons for Foster Care from the Negative Action Detail page:

1. ARC Program Not Available for County
2. County Opts Out of ARC

Note: The end date will be the date of implementation of this SCR.

2.1.3 Programs Impacted

Foster Care

2.1.4 Performance Impacts

N/A

2.2 Negative Action Notice of Action

2.2.1 Overview

Currently two Negative Actions generate a Denial NOA (FC_DN_ARC_T501).

1. ARC Program Not Available for County
2. County Opts Out of ARC

Specific ARC related Negative Action notices will be turned off. Negative Action notices will be added to display on historical correspondence records that have been converted to the CalSAWS system.

2.2.2 Description of Change

1. Add the 'Gets ARC' Negative Action notices.
2. Turn off notices for the following Negative Action reasons:
 - a. ARC Program Not Available For County
 - b. County Opts Out of ARC

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3 REQUIREMENTS

3.1 Migration Requirements

DDID #	Requirement Text	Contractor Assumptions	How Requirement Met
2094	<p>The CONTRACTOR shall remove the following values in the "Negative Action Reason" field on the Negative Action Reason Page for Foster Care:</p> <ol style="list-style-type: none"> 1) ARC Program Not Available for County 2) County Opts Out of ARC 	<ul style="list-style-type: none"> • Historical Gets ARC notices and reason code will be converted into the CalSAWS system for reference. • The Gets ARC reason code will not be added to the Negative Action reason dropdown since ARC will be an aid code on the Foster Care program (not a separate program) in CalSAWS. • The notices and negative active reason for County opts out of ARC and ARC program available for County will be turned off. 	<p>Two ARC related negative action reasons for Foster Care are removed, since ARC will be an aid code on the Foster Care program</p> <p>The "Gets ARC" Negative Action reason is displayed for historical records.</p>

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Design Document

CA-207369 DDID 1191

Add the "Did the sponsor sign an I-864?" dropdown field with the values of "Yes" and "No" on the Sponsorship Detail page

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Melissa Mendoza
	Reviewed By	Amy Gill

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
03/27/2019	1.0	Original	Melissa Mendoza
07/25/2019	1.1	Added Mockup Section title and completed assumption per Deliverable comments.	Melissa Mendoza
09/05/2019	1.2	Remove the additional quotation mark in the Mock-Up	Melissa Mendoza

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1 OVERVIEW

1.1 Current Design

The Sponsorship Detail page does not currently capture information about the I-864 form.

1.2 Requests

Per DDID 1191, add the following question to the Sponsorship Detail page: "Did the sponsor sign an I-864?"

1.3 Overview of Recommendations

Migrate the "Did the sponsor sign an I-864?" dropdown field with the values of "Yes" and "No" on the Sponsorship Detail page.

1.4 Assumptions

The addition of this field is for tracking purposes only and there is no automation around this field. It is not used in the Eligibility Determination and Benefit calculation and the value does not populate on any other pages in the system.

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2 RECOMMENDATIONS

2.1 Sponsorship Detail

2.1.1 Overview

Add the following question, "Did the sponsor sign an I-864?" dropdown field with the values of "Yes" and "No" to the Sponsorship Detail page.

2.1.2 Sponsorship Detail Mockup

Sponsorship Detail

*- Indicates required fields

Save and Add Another Save and Return Cancel

Establish Change Reason

Change Reason: * Participant Provided - Written **Reported Date: *** 03/27/2019

Sponsor: Individual

Sponsored Non-Citizen's Name: *
- Select -
Smith, Melissa 24F

Sponsor's Name: *
- Select -

Sponsor's Household Size: * 0

Total Number of Sponsored Non-Citizens: * 0

Did the sponsor sign an I-864? *
- Select -
Yes
No

Does the sponsor help with money? *
- Select -

Does the sponsor help with any of the following?

Rent Clothes
 Food Other

Begin Date: * **End Date:**

Figure 2.1.2 Sponsorship Detail Mockup

2.1.3 Description of Changes

1. Add the following question, "Did the sponsor sign an I-864?" dropdown field with the values of "Yes" and "No" to the Sponsorship Detail page.
2. Add the question above the "Does the sponsor help with money?" question.
3. The question will be required and default to Select.
4. Update the Page Mapping to include the new question.

2.1.4 Page Location

Global Navigation: Eligibility

Local Navigation: Customer Information

Task Navigation: Sponsorship

2.1.5 Security Updates

N/A

2.1.6 Page Mapping

Add "Did the sponsor sign an I-864?" to Page Mapping.

2.1.7 Page Usage/Data Volume Impacts

N/A

3 REQUIREMENTS

3.1 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
1191	The CONTRACTOR shall migrate "Did the sponsor sign an I-864?" dropdown field with the values of "Yes" and "No" on the Sponsorship Detail page.	N/A	Add Did the sponsor sign an I-864?" dropdown field with the values of "Yes" and "No" to the Sponsorship Detail page.

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Design Document

DDID 1011 CA-207408 – Rename the Values of
the Worker Level Field on the Position Detail
Page

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Darren Goostree
	Reviewed By	Amy Gill

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
03/27/2019	1.0	Initial	Darren Goostree
07/22/2019	1.1	Updated Migration Requirement to include missing items.	Melissa Mendoza
09/06/2019	1.2	Added Position Search	Melissa Mendoza
09/13/2019	1.3	Added Validation Update	Melissa Mendoza

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1 OVERVIEW

1.1 Current Design

The Worker Level field of the Position Detail page describes where the Position exists within the county's staffing hierarchy. Rename some of the values of this field to support a 58-county solution, and update their ordering.

1.2 Requests

Per DDID 1011, rename some of the values of this field to support a 58-county solution.

1.3 Overview of Recommendations

Rename some of the values of the Worker Level field on the Position Detail page to support a 58-county solution. Update the ordering of the values in this field.

1.4 Assumptions

n/a

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2 RECOMMENDATIONS

2.1 Position Search/ Position Detail

2.1.1 Overview

The Worker Level field on the Position Search and Detail page describes where the Position exists within the county's staffing hierarchy. Rename some of the values of this field to support a 58-county solution, and update their ordering.

2.1.2 Position Detail Mockup

Position Detail

*- Indicates required fields

Save Save and Copy Cancel

General Position Information

Worker ID:
19LS960407

Office Name: *
Salinas Employment Services

Unit ID: *
04 00

Assignment Type Code:

Auto Assign Indicator:

Section: *
04

Position Status: *

Worker Level:

Max Case Load:

Figure 2.1.1 –Position Detail Mockup

2.1.3 Description of Changes

1. Rename some of the values in the Worker Level field of the Position Search and Detail page as follows:
 - Rename the "Supervisor" value to "1st Level Reception Log/Authorization"
 - Rename the "Deputy" value to "2nd Level Reception Log/Authorization"
 - Rename the "Director" value to "3rd Level Reception Log"
 - Rename the "Unit Clerk" value to "1st Level Reception Log"
 - Rename the "YBN Appointment Worker" value to "Self-Service Portal Appointment Worker"

Update the ordering of the values so they display in the following order:

- 1st Level Reception Log
- 1st Level Reception Log/Authorization
- 2nd Level Reception Log/Authorization
- 3rd Level Reception Log
- Eligibility Worker
- Self-Service Portal Appointment Worker

2. Remove the hard-coded titles (Supervisor, Deputy, Director) in each of the validation messages so they read as follows:

- "A position already exists for this Unit/Office {Worker Number}."
- "A position already exists for this Section/Office {Worker Number}."
- "A position already exists for this Office {Worker Number}."

2.1.4 Page Location

Global: Admin Tools

Local: Office Admin

Task: Position

2.1.5 Security Updates

N/A

2.1.6 Page Mapping

N/A

2.1.7 Page Usage/Data Volume Impacts

N/A

3 REQUIREMENTS

3.1 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
1011	<p>The CONTRACTOR shall update the following dropdown values in the "Worker Level" field on the Position Detail page:</p> <ol style="list-style-type: none">1) Relabel "Supervisor" to "1st Level Reception Log/Authorization"2) Relabel "Deputy" to "2nd Level Reception Log/Authorization"3) Relabel "Director" to "3rd Level Reception Log"4) Relabel "Unit Clerk" to "1st Level Reception Log"5) Relabel "YBN Appointment Worker" to "Self-Service Portal Appointment Worker"	N/A	Worker Level field values renamed as described.