

## CalSAWS | Client Correspondence Meeting

Date:	October 24, 2019	Location:	North: CR-Yosemite South: CR-332A Center
Time:	9:00 am – 12:00 pm	Meeting Called by:	Virginia Bernal

Attendees: Region 1: Brent Wong (Santa Clara), Curt Dodson (Contra Costa), Jerry Kulper (Monterey), Stuart Smith (Marin)  
 Region 2: Daniel Cerna (Sacramento), Lucy Her (Yuba), Shauna Armbright (Tuolumne)  
 Region 3: Bobbi Wibbenhorst (Humboldt), Maria Reyes (Butte), Melanie Gilchrist for Sandee Van Ausdall (Shasta)  
 Region 4: Adam Bacon (Fresno), Alicia Kelley (San Joaquin), Anna Rubalcava (Merced), Doris Sons (Kern), Teresa Magana-Griffiths (Stanislaus)  
 Region 5: Ana Chavez (San Diego), Bernardo Carrillo (San Bernardino), Gloria Herrera (Santa Barbara), Robin Zeno-Jackson (Riverside), Yvette Handford (Orange)  
 Region 6: April Goode, Itza Girgis, Lucio Castillo, Luis Ontiveros, Pauline Ogata (Los Angeles)

North: Stephanie Hugo, Kelly Town, Brittney Blake, Mong Vang  
 South: Maria Arceo, Jeffrey Brenn, Ana Cruz, Sreekanth Kalvoju, Priya Sridharan,  
 Design: Tiffany Huckaby, Nithya Chereddy  
 State DHCS: Yingjia Huang, William Wall  
 DSS: Shawn Dorris, Kyle Priess  
 OSI: Daniel Brown

### Topic

### Lead

#### Opening Items

Virginia Bernal

- Roll Call
- October Notes Assignment: Region 5

**CER Review**

Further information will be provided at the meeting for the following CERs from the September meeting.

- CA-209520 NOAs denial reason location
- CA-209388 Update Statement of Facts (SAWS 2 Plus) to include SSI/SSP Information entered on the Other Program Assistance

*(Per Bernardo, submitting county would like SSI/SSP income entered on the OPA page to populate into the SAWS 2 PLUS. Currently, this function is not automated into C-IV and workers are having to manually enter the information when a SAWS 2 PLUS is generated.)*

- CA-209870 Request to Update VER 107 CIV Form
- CA-209871 Request to Append SNB 5

**Topic**

**Lead**

**SCR Prioritization**

Virginia Bernal  
Tiffany Huckaby

- Review/Discussion of SCRs prioritization list  
*(New list will be sent 10/18 for prioritization consideration. You will be given sufficient time to discuss with your regions. You are not expected to have your selections by 10/24)*

**Closing Items**

- Open discussion items/topics
- Next Meeting: TBD due to Holidays (Notes Assignment – Region 6)

(Optional Items)

#	Action Item	Assigned To	Assigned Date	Due Date	Status
1					
2					

#	Decision Made	Who Made the Decision	Date
1			
2			

