

## CalSAWS | Notes from Welfare To Work Committee

Date: November 21, 2019  
 Time: 9:00 am – 11:30 am  
 Meeting Called by: Lien Phan & Lynn Thai  
 Attendees:

Notes Location: Skype Meeting  
 Meeting Materials: Listing of WTW SCRs for Priority  
 WTW Committee Top 10 SCRs

<u>Region</u>	<u>County</u>	<u>Attendee(s)</u>
1	Contra Costa Monterey Napa Santa Clara Solano	Teri Howe - present Debra McAlahney - present Shanna Gardner Jesus Manzanero - present Aisha Teal
2	Placer Sacramento Sutter Yolo Sacramento	Jamie Sweeney Jasmin Perrigo-Present Cathy Collins Shaun Fitzgerald Kim Casalta-Present
3	Humboldt Siskiyou	Ryan Bishop - present Sarah Engen
4	Fresno Kern San Joaquin San Luis Obispo Stanislaus	Rosalinda Rolph - present Connie Shin - present Kathy Copeland - present Michelle Lowe - present Robert Hemsley - present
5	Imperial Orange Riverside San Bernardino San Diego	Araceli Lopez - present Lori Evans - present Alexandra Vertti - present Megan Peck Abigail Roxas - present
6	Los Angeles	Heidy Murillo - present Jacqueline Bustos Lorraine Sinelkoff - present Magin Argueta - present Patricia Gonzalez - present
	State Partners	Samantha Basquez – CDSS, Shawn Mainville – CDSS - present, Dan Brown - OSI
	Consortium	Matthew Lower, Franz Lightle, Lynn Thai, Lien Phan, Gingko Luna, Melissa Mendoza, Helen Cruz, Lawrence Samy, Rhonda Sorrell

## Topic

## Important Points

### Discussion NA 820 Transportation Approval Revision

- Region Votes

- **Region Votes**
  - R1** – Approved – with additional recommendation
  - R2** - Rejected
  - R3** – Approved with Recommendation
  - R4** - Rejected
  - R5** - Approved
  - R6** – Approved
- CDSS – additional recommendation
- R2 and R3 rejected adding additional child transportation fields on the right side of the NOA.
- CalSAWS Enhancement Request (CER) would need to be sent to add online update to select a child on the NA 820. It is out of scope for non-state forms. There is currently no way to select a child in the SAWS system for the NA 820 at this time.
- Committee agreed to move forward with updates to the NA 820 as determined in previous discussion including suggestion from CDSS on this form since the additional child transportation can be record in either the Other field or in the newly added Comments box. The request to add a child section will need to go through committee.
- NA 821 ok to move forward

### Discussion SCR 207121- Update WTW Functionality

- DDID 2270

- DDID 2270- Update WTW functionality to allow users to log comments and other key fields for each WPR contact made with customer.
- Originated from Mackenzie Study where Mackenzie - a contracted research company, went out to various counties to review their processes and the ancillary tools utilized by the county to complete various tasks. Based on the information gathered from these visits, the study took the tools outside the current system which could potentially be incorporated into the CalSAWS system with the goal of introducing consistency across all the counties.
- Orange County uses a system outside of CalWIN for their E2Lite and WINS reviews. They would like to incorporate into CalSAWS.
- For the Review process of WPR when reporting to the State. Will not replace the E2Lite submittal. Will help assist counties in tracking their sample cases.
- Counties would like more information before making a decision. Counties will bring back the inputs for DDID 2270 requirements and will determine the approach for the design.
- Reporting is not in for this DDID; however, if the necessary data is being captured it should be possible

## Topic

## Important Points

- DDID 2081 & DDID 2080

- to generate Ad Hoc Reports where Ad Hoc reporting is currently available.
- Decision due on December 4<sup>th</sup>.
- DDID 2081- Update the system to capture daily, weekly and monthly hours for all WTW activities.
- DDID 2080- Display a summary of attendance for a 12-month period for any activity within WTW for actual hours.
- Calendar history data will be transferred to the calendar. The data model will stay the same.
- User can still enter daily or weekly amounts and CalSAWS will not average it out.
- Voting options will be sent out to the committee.

### Reviewing the List of all WTW SCRs for Prioritization

- CA-208523- WTW Text Messages
- Top 10 SCRs Voted by Committee
- Follow-up appointment

- Each Region needed to provide their top 10 SCRs to be used for voting for the committee's top 10 SCR Priority.
- CIV will not send enhancements, only policy.
- CA-208523-CIV only. CalSAWS does not have text messaging for WTW at this time. In CalSAWS, the Outbound Text messages are sent out and handled by ITD, Los Angeles County external system, not LRS. If this SCR is added in CIV system, there is no guarantee that it will be kept when migration occurs. Move to #11 for now.
  - **1. CA-208523-** Modify Customer Activity Detail page to retain all customer activity and statuses.
  - **2. CA204905-** Modify the Disabled (EDBC Determined) Exemption batch job. If it does not have an end date, it will run forever and the case will never be sent to the WTW worker to be reengaged.
  - **3. CIV-9091-** Add a validation message on the activity agreement page to prevent a future dated sign date. For CIV only. The functionality already exists in CalSAWS.
  - **4. CA-54731-** Add logic to prevent the system from changing the status to non-compliance and initiating a cause determination appointment when the CalWORKS case is discontinued.
- A follow-up appointment will be scheduled in January 2020 to complete the priority listing.

(Optional Items)

#	Action Item	Assigned To	Assigned Date	Due Date	Status
1	Orange County will provide instructions on their	Lori Evans (R2)	11/21/19	11/25/19	Completed

---

Client Engagement System  
(CES) for WPR

---

2	Facilitator will send out the instructions for CES to the Regions for review and provide decision if DDID 2270 is still needed	Lien Phan	11/21/19	11/27/19	Completed
---	--	-----------	----------	----------	-----------

---

#	Decision Made	Who Made the Decision	Date
1			
2			

---

DRAFT

