

## CalSAWS CCB Agenda

<b>DATE</b>	NOVEMBER 14, 2019
<b>TIME</b>	1:30 PM
<b>LOCATION</b>	North: Sutter Conference Room, South: Conference Room 331
<b>SUBJECT</b>	Change Control Board Meeting
<b>INVITEES</b>	CCB.Meeting.Attendees

### Meeting Purpose:

Approve pending System Change Requests (SCRs), scope modifications, and change orders as needed.

### 1. C-IV SCRs

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
19.11	CIV-102151	CA-203981	Add/Update Non-MAGI Screening Packets	Client Correspondence	351	C-IV M&O	Start Build	
20.01	CIV-100733	CA-51131	Enhance the Employment Summation and Employment Summation Detail Reports	Reports	224	C-IV M&O	Start Build	
20.01	CIV-103772	CA-206520	Automate SAWS 30 - IEVS Employment and Income Verification Form	Batch/Interfaces	325	C-IV M&O	Start Build	
20.01	CIV-105048		Update Lake County Warrant Print template	Client Correspondence	40	C-IV M&O	Start Build	
20.01	CIV-105256		Add the 2020 Reports Calendar to Online Help	Training	12	C-IV M&O	No	
20.01	CIV-105458	CA-211451	Automated Regression Test - Execution and Maintenance - 20.01 Release Cycle	Automated Test	340	C-IV M&O	Start Build	20.03.XX
20.03	CIV-9947	CA-205652	Change Recovery Account Cause Code editing logic	Fiscal	224	C-IV M&O	Start Build	

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.03	CIV-10075	CA-205441	Add Need Categories for Family Stabilization and Housing Support to Needs Detail page	Fiscal	780	C-IV M&O	Start Build	

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
19.11	CIV-7419		Update San Bernardino Financial Accounting Software interface file to SAP	Fiscal	300	C-IV M&O	Start Build	
19.11	CIV-8054	CA-51457	ACL 17-05 CalFresh Student Eligibility	Eligibility	627	C-IV M&O	Production Deployment	
20.01	CIV-101430	CA-201575	CF - FTP INS Document, Income of FRE should be prorated	Eligibility	210	C-IV M&O	No	

## 2. LRS SCRs

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
19.09	CA-211238		Training Environment Migration to Cloud	Training	35	LRS M&E	Production Deployment	19.10.27
19.11	CA-203757		Update SSP 14 population of County IA Agency name for LA County	Client Correspondence	88	LRS M&E	Start Build	
19.11	CA-203981	CIV-10668, CIV-101876, CIV-102151	Add/Update Non-MAGI Screening Packets	Client Correspondence	1466	LRS M&E	Start Build	
20.01	CA-51131	CIV-100733	Enhance the Employment Summation and Employment Summation Detail Reports	Reports	369	LRS M&E	Start Build	
20.01	CA-200534	CIV-56249, CIV-3960	DDCR 3149, 4072: Update MAGI Medi-Cal Aid Code Description	CalHEERS	20	Other	No	
20.01	CA-206520	CIV-103772	Automate SAWS 30 - IEVS Employment and Income Verification Form	Batch/Interfaces	616	LRS M&E	Start Build	

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
20.01	CA-209050		Add MC Annual Renewal NOA Variable Threshold Population	Client Correspondence	99	LRS M&E	Start Build	
20.01	CA-210591		Update LA County Accounting String Information for Refunds from FC Trust Fund Accounts	Fiscal	126	LRS M&E	Start Build	
20.01	CA-211451	CIV-105458	Automated Regression Test - Execution and Maintenance - 20.01 Release Cycle	Automated Test	660	LRS M&E	Start Build	20.03.XX
20.01	CA-211454	N/A	DPSS/DCFS Support SCR to provide responses to Consortia queries	Eligibility	735	LRS M&E	Start Build	
20.03	CA-205441	CIV-10075	Add Need Categories for Family Stabilization and Housing Support to Needs Detail page	Fiscal	845	LRS M&E	Start Build	
20.03	CA-205652	CIV-9947	Change Recovery Account Cause Code editing logic	Fiscal	264	LRS M&E	Production Deployment	

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
19.09	CA-209109	CIV-104415; CH-139211	Add Full/Restricted Scope verbiage for Young Adult Expansion MAGI NOAs(CH-139211)	Client Correspondence	297	Premise	Start Build	19.11.14
19.09	CA-209232	CIV-104457; CH-139211	Add Full/Restricted Scope Verbiage for Young Adult Expansion Non-MAGI NOAs	Client Correspondence	290	Premise	Start Build	19.11.14
19.11	CA-50808		Child Welfare Program: BI: Vendor Dashboard report	Reports	1616	LRS M&E	Start Build	
19.11	CA-51457	CIV-8054	ACL 17-05 & 18-27 CalFresh Student Eligibility	Eligibility	823	LRS M&E	Production Deployment	
19.11	CA-209694		Training: Update WBTs per SCR CA-207486	Training	72	LRS M&E	No	
19.11	CA-209731		Training: Update WBTs for Changes to Recovery Accounts	Training	75	LRS M&E	No	
19.11	CA-209741		Training: Update WBTs per SCR CA-207487	Training	8	LRS M&E	No	
19.11	CA-209750		Training: Update WBTs per SCR CA-207284	Training	10	LRS M&E	No	

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
19.11	CA-210095		Training: Update WBTs per SCR CA-207193	Training	32	LRS M&E	No	
19.11	CA-210101		Training: Update WBTs per CA-207365	Training	35	LRS M&E	No	
19.11	CA-210113		Training: Update WBTs per CA-207431	Training	100	LRS M&E	No	
19.11	CA-210115		Training: Update WBTs per CA-207475	Training	550	LRS M&E	No	
20.01	CA-201575	CIV-101430	CF - FTP INS Document, Income of FRE should be prorated	Eligibility	252	LRS M&E	No	

### 3. Informational Only: CalSAWS DDID SCRs

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
None								

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
19.11	CA-207162		DDID 2123 Add question to the AAP Summary page	Eligibility	53	CalSAWS DD&I	No	
19.11	CA-207193	CA-208504	DDID 2084 - Relabel "GAIN" to "WTW" throughout the CalSAWS Software	Online	16	CalSAWS DD&I	No	
19.11	CA-207203		DDID 2073 - Add functionality to allow a user to request IEVS and SAVE at any time	Batch/Interfaces	383	CalSAWS DD&I	No	
19.11	CA-207277		DDID 398, DDID 404, DDID 1605, DDID 1607 - Add Multi-County Login Support	Online	932	CalSAWS DD&I	No	
19.11	CA-207284		DDID 1577 - Hide the 'Issuance Method' button for the C-IV counties via security on the Money Management Resource Detail page.	Online	29	CalSAWS DD&I	No	
19.11	CA-207333		DDID 1387 - Make Voucher a Non-Mandatory Field on Service Arrangement Detail Page	Fiscal	55	CalSAWS DD&I	No	

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
19.11	CA-207377		DDID 1089 - Rename the Date Reported to GSW Field on the Cal-Learn Progress Detail page	Online	29	CalSAWS DD&I	No	

The next CCB Meeting scheduled for **11/28/2019**.

#### 4. CalSAWS Development Schedule

Release #	Release Date (Mon)	CalSAWS Production Deployment Date (Sun)	Notes	SCR Freeze (Fri)	Defect Freeze (Fri)	Hard Defect Freeze (Fri)	Build Approved (Wed)
19.11	<b>11/25/2019</b>	11/24/2019	Due to Thanksgiving 11/28/2019	<b>9/27/2019</b>	11/1/2019	11/8/2019	11/20/2019
20.01	<b>1/27/2020</b>	1/26/2020	MLK 1/20	<b>11/29/2019</b>	1/3/2020	1/10/2020	1/22/2020
20.02	<b>2/10/2020</b>	2/9/2020	CalHEERS Release	<b>11/8/2019</b>	1/3/2020	1/10/2020	2/5/2020
20.03	<b>3/23/2020</b>	3/22/2020		<b>1/31/2020</b>	2/28/2020	3/6/2020	3/18/2020
20.05	<b>5/18/2020</b>	5/17/2020	Due to Memorial Day 5/25/2020	<b>3/27/2020</b>	4/24/2020	5/1/2020	5/13/2020
20.06	<b>6/8/2020</b>	6/7/2020	CalHEERS Release	<b>2/28/2020</b>	4/3/2020	4/10/2020	6/3/2020
20.07	<b>7/20/2020</b>	7/19/2020		<b>5/22/2020</b>	6/26/2020	7/3/2020	7/15/2020
20.09	<b>9/21/2020</b>	9/20/2020		<b>7/24/2020</b>	8/28/2020	9/4/2020	9/16/2020
20.11	<b>11/23/2020</b>	11/22/2020	Due to Thanksgiving 11/26/2020	<b>9/25/2020</b>	10/30/2020	11/6/2020	11/18/2020
21.01	<b>1/25/2021</b>	1/24/2021	MLK 1/18	<b>11/27/2020</b>	1/1/2021	1/8/2021	1/20/2021

Freeze Dates	
SCR Freeze:	Deadline for all SCR code to be delivered for baseline release
Defect Freeze:	Deadline for all Defects to be delivered for baseline release
Hard Defect Freeze:	Deadline for all Defects (tied to baseline release) to be delivered for baseline release
Build Approved:	Greenlight for baseline release



# [CA-207162] DDID 2123 Add question to the AAP Summary page

- Resolved: 11/04/2019 11:15 AM

Team Responsible:	<b>Eligibility</b>	Assignee:	<b>Ramakrishna Kuchibhotla</b>	SPG Status:	<b>No</b>
Fix Version/s:	<b>[19.11]</b>	Designer Contact:	<b>Yale Yee</b>	Change Type (SCR):	<b>Enhancement</b>
Minor Version:		Expedite Changes:	<b>No</b>	Estimate:	<b>53</b>
Reporter:	<b>Lynnel Silva</b>	Regulation Reference:		Created:	<b>03/15/2019 10:02 AM</b>
Status:	<b>Test Complete</b>	Impact Analysis:	<b>[Business Process, Data Impact, Training]</b>	Outreach Required:	<b>No</b>
Consortium Contact:	<b>Laura Ould</b>	Training Impacted:	<b>[Job Aid, Online Help]</b>	Funding Source:	<b>CalSAWS DD&amp;I</b>
Project Phase (SCR):	<b>Migration</b>	Migration Impact:		Funding Source ID:	
Committee:		Approved by Committee:		Other Agency Cross Reference:	

### Non-Committee

**Review:**

**Expedite Approval:**

**Current Design:** If the adopted child entered AAP on or after their 16th birthday and has a medical or mental disability that meets the extended benefit requirements or if the adopted child entered AAP on or after their 16th birthday and meets the AB12 participation requirements, then the adopted child is eligible to receive AAP extended benefits.

**Request:** An additional question of "Was the initial AAP Agreement signed on or after the youth's 16th birthday?" will be added to the Extended Benefits section on the AAP Summary page.

**Recommendation:** An additional question will be added to the Extended Benefits section on the AAP Summary page and will be used in the AAP EDBC to determine eligibility for extended benefits.

Refer to the design document for further details.

### Outreach

#### Description:

#### Migration Impact

#### Description:

#### Migration Impact

#### Analysis:

#### Alternative

N/A - CalSAWS DD&I Requirement

#### Procedure

#### Description:

#### Operational Impact:

**Estimate: 53**

Automated Test :	0	Batch/Interfaces :	0	CalHEERS :	0
CalHEERS Test :	0	Client Correspondence :	0	DBA :	0
Design :	0	Eligibility :	21	Fiscal :	0
Imaging :	0	IVR/CC :	0	Online :	20
Performance :	0	Reports :	0	Security :	0
System Test Support :	12	Tech Arch :	0	Tech Ops :	0
Training :	0				

**Content Revision Status-1:** Pending CCB

**Content Revision Description-1:** Then:

Note: If the answer to the additional question is 'Yes', the answer and the existing conditions (which will not be changed) will determine the eligibility for an adopted child to be eligible to extended benefits. If the answer to the additional question is 'No', the adopted child will not be eligible to extended benefits.

Now:

If the answer to the additional question is 'Yes', the answer and the existing conditions (which will not be changed) will determine the eligibility for an adopted child to be eligible to extended benefits.

If the answer to the additional question is 'No', the adopted child will be eligible to extended benefits only if the question "Does the AAP youth have a mental or physical disability that meets the requirements for extended benefits" is answered 'Yes'.

If the additional question is not answered, the adopted child will not be eligible to extended AAP benefits.

Technical Note: The system assigns an AAP aid code based on the following hierarchy:

Federal (Aid code 03), State (Aid code 04), Extended AAP benefits (Aid Code 07).

The below table assumes the following:

If the participant meets disability requirements, the aid code will be 03 or 04.

If the participant meets participation requirements the aid code will be 07.

Figure 2.2.1 - Eligible to Extended AAP Benefits table added.

**Content Revision**

**Status-2:**

**Content Revision**

**Description-2:**

**Content Revision**

**Status-3:**

**Content Revision**

**Description-3:**

**Content Revision**

**Status-4:**

**Content Revision**

**Description-4:**



# [CA-207193] DDID 2084 - Relabel "GAIN" to "WTW" throughout the CalSAWS Software

- Resolved: 11/06/2019 09:01 AM

Team Responsible:	<b>Online</b>	Assignee:	<b>Michael Gonzalez</b>	SPG Status:	<b>No</b>
Fix Version/s:	<b>[19.11]</b>	Designer Contact:	<b>Melissa Mendoza</b>	Change Type (SCR):	<b>Enhancement</b>
Minor Version:		Expedite Changes:	<b>No</b>	Estimate:	<b>16</b>
Reporter:	<b>Lynnel Silva</b>	Regulation Reference:		Created:	<b>03/15/2019 10:02 AM</b>
Status:	<b>Test Complete</b>	Impact Analysis:	<b>[N/A]</b>	Outreach Required:	<b>No</b>
Consortium Contact:	<b>Lien Phan</b>	Training Impacted:	<b>[Job Aid, Online Help]</b>	Funding Source:	<b>CalSAWS DD&amp;I</b>
Project Phase (SCR):	<b>Migration</b>	Migration Impact:		Funding Source ID:	
Committee:		Approved by Committee:		Other Agency Cross Reference:	<b>CA-208504</b>

## Non-Committee

**Review:**  
**Expedite Approval:**  
**Current Design:** The Welfare to Work Workers in the system are labeled as GAIN Workers and the offices are categorized as GAIN Offices.  
**Request:** Per DDID 2084, relabel "GAIN" to "WTW" throughout the CalSAWS Software.  
**Recommendation:** Relabel "GAIN" to "WTW" throughout the CalSAWS Software.  
Update Values in Codes tables from GAIN to WTW.

This includes the removed DDID 607:  
The Contractor shall relabel the value "Talk to GAIN Worker" in the Purpose dropdown to "Talk to WTW Worker" on the Reception Log List and Reception Log Detail page.  
Please reference SCR CA-208504 for the Reports update.  
Refer to the design document for further details.

## Outreach

**Description:**  
**Migration Impact**  
**Description:**  
**Migration Impact**  
**Analysis:**  
**Alternative Procedure**  
**Description:**  
**Operational Impact:**  
**Estimate:** **16**

N/A - CalSAWS DD&I Requirement

Automated Test :	0	Batch/Interfaces :	0	CalHEERS :	0
CalHEERS Test :	0	Client Correspondence :	0	DBA :	0
Design :	0	Eligibility :	0	Fiscal :	0
Imaging :	0	IVR/CC :	0	Online :	13
Performance :	0	Reports :	0	Security :	0
System Test Support :	3	Tech Arch :	0	Tech Ops :	0
Training :	0				

**Content Revision Status-1:** Pending CCB

**Content Revision Description-1:** Before:  
Updated field from "Report sent to Cal-Learn County Worker" to "Report sent to GSW"

After:



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Field "Report sent to GSW" changed to "Report sent to WTW Worker"

Updated Design Document and highlighted updates.

**Content Revision**

**Status-2:**

**Content Revision**

**Description-2:**

**Content Revision**

**Status-3:**

**Content Revision**

**Description-3:**

**Content Revision**

**Status-4:**

**Content Revision**

**Description-4:**



# [CA-207203] DDID 2073 - Add functionality to allow a user to request IEVS and SAVE at any time

Team Responsible:	<b>Batch/Interfaces</b>	Assignee:	<b>David King</b>	SPG Status:	<b>No</b>
Fix Version/s:	<b>[19.11]</b>	Designer Contact:	<b>Avinda Bandaranayake</b>	Change Type (SCR):	<b>Enhancement</b>
Minor Version:		Expedite Changes:	<b>No</b>	Estimate:	<b>383</b>
Reporter:	<b>Lynnel Silva</b>	Regulation Reference:		Created:	<b>03/15/2019 10:02 AM</b>
Status:	<b>System Test</b>	Impact Analysis:	<b>[N/A]</b>	Outreach Required:	<b>No</b>
Consortium Contact:	<b>Paul Robertson</b>	Training Impacted:	<b>[Job Aid, Online Help]</b>	Funding Source:	<b>CalSAWS DD&amp;I</b>
Project Phase (SCR):	<b>Migration</b>	Migration Impact:		Funding Source ID:	
Committee:		Approved by Committee:		Other Agency Cross Reference:	

**Non-Committee**

**Review:**

**Expedite Approval:**

**Current Design:**

The IEVS Applicants List page displays the IEVS Applicant information that has been received by CalSAWS through the MEDS interface.

When a SAVE response is received it will appear on the IEVS SAVE List page once it is processed through the interface. This page is accessible via the View SAVE button on the Citizenship Status Detail page.

**Request:**

1) Add functionality to allow a user to request IEVS and SAVE at anytime.

**Recommendation:**

Create a new IEVS Applicant Request page that will allow a user to initiate an IEVS and SAVE request. The new page will be accessed by going to the IEVS Applicant List page for a specific case. A new batch job will be created to handle requests specifically from the new IEVS Applicant Request page.

Refer to the design document for further details.

**Outreach**

**Description:**

**Migration Impact**

**Description:**

**Migration Impact**

**Analysis:**

**Alternative**

N/A - CalSAWS DD&I Requirement

**Procedure**

**Description:**

**Operational Impact:**

**Estimate:**

**383**

Automated Test :	0	Batch/Interfaces :	144	CalHEERS :	0
CalHEERS Test :	0	Client Correspondence :	0	DBA :	0
Design :	0	Eligibility :	0	Fiscal :	0
Imaging :	0	IVR/CC :	0	Online :	150
Performance :	0	Reports :	0	Security :	0
System Test Support :	89	Tech Arch :	0	Tech Ops :	0
Training :	0				

**Content Revision**

Pending CCB

**Status-1:**

**Content Revision**

Previous: Figure 2.2.1 and 2.2.2 contained the incorrect task navigation and no close button.

**Description-1:**

Now: Updated Figure 2.2.1 and Figure 2.2.2 in CA-207203 DDID 2073 CalSAWS Design Content Revision document.

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**Content Revision**

**Status-2:**

**Content Revision**

**Description-2:**

**Content Revision**

**Status-3:**

**Content Revision**

**Description-3:**

**Content Revision**

**Status-4:**

**Content Revision**

**Description-4:**



# [CA-207277] DDID 398, DDID 404, DDID 1605, DDID 1607 - Add Multi-County Login Support

Team Responsible:	<b>Online</b>	Assignee:	<b>Alexia England</b>	SPG Status:	<b>No</b>
Fix Version/s:	<b>[19.11]</b>	Designer Contact:	<b>Alexia England</b>	Change Type (SCR):	<b>Enhancement</b>
Minor Version:		Expedite Changes:	<b>No</b>	Estimate:	<b>932</b>
Reporter:	<b>Lynnel Silva</b>	Regulation Reference:		Created:	<b>03/15/2019 10:03 AM</b>
Status:	<b>System Test</b>	Impact Analysis:	<b>[Security]</b>	Outreach Required:	<b>No</b>
Consortium Contact:	<b>Dymas Pena</b>	Training Impacted:	<b>[Job Aid, Online Help]</b>	Funding Source:	<b>CalSAWS DD&amp;I</b>
Project Phase (SCR):	<b>Migration</b>	Migration Impact:		Funding Source ID:	
Committee:		Approved by Committee:		Other Agency Cross Reference:	

**Non-Committee**

**Review:**

**Expedite Approval:**

**Current Design:**

Current login functionality supports Los Angeles County logins.

The System supports two types of users, internal and external. Both types of users have an Oracle Internet Directory (OID) account. Internal users have an Active Directory id (AD) and an OID account. Their OID login account matches their AD id. The password resides in AD. External users only have an OID account and their password resides in OID. Their login authorization is done in OID.

**Request:**

Per DDID 1605, add multi-county login functionality to support users from the migration counties.

Per DDID 1607 (#2), migrate the C90 and C92 Login capability. The C90 and C92 account creation will continue to be created by the CONSORTIUM. The C92 County Access will continue to be controlled by the respective county administrators.

Per DDID 404, migrate the "Reset Password" button on the Security Assignment page when the Staff Type is set to Internal on the Staff Detail page for any of the counties that choose not to utilize the Active Directory option. Resetting a password, shall generate and send a Reset Password email to the staff for whom the password is being reset.

Per revised DDID 398, the CONTRACTOR shall remove the "Staff Type" field from the Staff Detail page.

**Recommendation:**

1. Add multi-county login functionality for users from the migrating counties, c90 and c92 users.
2. Set a new Login Authorization option in CT15 so counties can choose between AD or OID clearance for their county users. Set all migrating counties with the OID option in R1. Set Los Angeles County with the AD option.
3. For users from the migrating counties with OID Clearance and for c92 users, the login format will end in @CXX where CXX represents the County Code. The login format for c90 users will be their Active Directory Id.
4. Display the "County" dropdown on the CalSAWS Homepage for c90, c92 and Regional Call Center users to select the county they are working with.
5. Update Application Development staff from County Code 19 to 90 in staff table so they will now see the "County" drop-down on the Homepage.
6. Update the Staff Detail page to support the creation and maintenance of users from counties other than Los Angeles County.
7. Update the Security Assignment page to be the page to add users in OID and to search for the Active Directory Id for all counties going forward.
8. Update the Oversight Agency Staff pages to support the creation and maintenance of c92 users.

See the attached design document for a detailed description of these changes.

**Outreach**

**Description:**

**Migration Impact**

**Description:**

**Migration Impact**

**Analysis:**

**Alternative**

N/A - CalSAWS DD&I Requirement

**Procedure**

**Description:**

**Operational Impact:**

**Estimate:**

**932**

Automated Test :	0	Batch/Interfaces :	0	CalHEERS :	0
CalHEERS Test :	0	Client Correspondence :	0	DBA :	0
Design :	0	Eligibility :	0	Fiscal :	0
Imaging :	0	IVR/CC :	0	Online :	474
Performance :	0	Reports :	0	Security :	50
System Test Support :	173	Tech Arch :	105	Tech Ops :	0
Training :	0				

**Content Revision**

Accepted

**Status-1:**

**Content Revision**

**Description-1:**

Before: Display the County name from the user profile on the Homepage under the LRS logo in the top left corner of the page.  
After: None.

Before: None:

After: Display the message "Your password will expire in x days." on the Homepage when the following criteria is met:

- login status is Active and staff.activ\_dir\_user\_name is not Null and
- Staff.county\_code is a county with OID clearance in CT15 and
- The password is less than 16 days from expiring.

Before: The Security Assignment page mockup does not show the Remove button.

After: The Security Assignment page mockup shows the Remove button.

and New requirement is added: "Allow user to remove the Active Directory Id selected."

Mockup 2.3.4 is updated to show the Remove button.

Before: When user opens the Security Assignment page in View mode and the login status is Active, then hide the "Reset Password" button and Password field if any of the following criteria is met:

- the staff record belongs to a county with an AD clearance in CT15 such as Los Angeles County
- OR

- Staff.county\_code is equal to 90

Show the "Reset Password" button on the page when the following criteria is met:

- login status is Active and staff.activ\_dir\_user\_name is not Null

and

- Staff.county\_code is a county with OID clearance in CT15

After: Display the Reset Password button on the Security Assignment page in View mode when all of the following criteria is met:

- a. The Staff record belongs to a county with OID clearance in CT15.
- b. The User Name (staff.activ\_dir\_user\_name) is not Null.
- c. The Login Status is "Active".

Before: N/A

After: Display the Remove button next to the User Name on the Security Assignment page in Edit mode when the following criteria is met:

- a. The Staff record belongs to a county with AD clearance in CT15.
- b. The User Name (staff.activ\_dir\_user\_name) is not Null.

Before: Generate OID login account and temporary password upon clicking the "Add User Name" button when the staff.county\_code value is a county with OID clearance in CT15.

After: Generate OID login account and temporary password upon clicking the "Add User Name" button when the staff.county\_code value is a county with OID clearance in CT15. The value for Login Status will be "Active" and the value for Training Complete will be "Yes".

Before: The Staff Search page already supports the search for staff records across other counties with a "County" dropdown visible to all users. Display "Add Staff", "Edit" and "Remove" buttons on the Staff Search page when the county in the user profile is the same as the county of the Staff Detail record being accessed.

After: The Staff Search page already supports the search for staff records across other counties with a "County" dropdown visible to all users. Display "Add Staff" and "Edit" buttons on the Staff Search page when the county in the user profile is the same as the county of the Staff Detail record being accessed.

Before: None.

After: Display "Edit" button and "Update" button checkbox(es) on the Staff Search page only when the user has the StaffDetailEdit security right and the user is from the same county.

Accepted

**Content Revision  
Status-2:**

**Content Revision  
Description-2:**

Before:

Display "Add Staff" and "Edit" buttons on the Staff Search page when the county in the user profile is the same as the county of the Staff Detail record being accessed.

After:

Display "Add Staff" button on the Staff Search page when the user has the StaffDetailEdit security right regardless of they are in the same county or not after the Search Results have displayed.

Before:

Display "Edit" button and "Update" button checkbox(es) on the Staff Search page only when the user has the StaffDetailEdit security right and the user is from the same county.

After:

Display "Edit" button and "Update" button checkbox(es) on the Staff Search page only when the user has the StaffDetailEdit security right and the user is from the same county after the Search results have displayed.

Pending CCB

**Content Revision  
Status-3:**

**Content Revision  
Description-3:**

Before:

Enforce existing password rules from C-IV for users from counties other than Los Angeles County when resetting passwords which are:

# Must not be the same as the last 24 passwords

# Exclude all or part of the User Name

# Exclude keyboard patterns, keys listed next to each other vertically or horizontally on a standard keyboard

# Exclude commonly used words, or words written backwards or disguised with special characters

# Must contain at least eight characters (spaces count as characters)

# Must contain at least four unique characters and each character must not be repeated more than three times

# Must contain characters from all of the following four categories:

- Upper Case characters
- Lower Case characters
- Numerals
- Special Characters (the <, > characters are not accepted)

After:

The following password policies will be enforced:

Password Minimum age - Passwords can't be changed if they have been changed in the last 4 days.

Administrators can reset the password.

Password Maximum age - Passwords must be changed every 60 days.

Password Maximum Failures - 7 invalid password attempts will result in a lockout.

Password Minimum length - Passwords must be at least 8 characters.

Password History Count - The last 24 passwords cannot be reused as a new password.

Password Syntax check - All 5 must be true.

- o At least one Special Character (the <, > characters are not accepted)
- o At least one Uppercase Character
- o At least one Lowercase Character
- o At least one Numeric Character
- o No more than 3 repeated characters

User's account will be locked by OID if they do not login in at least every 90 days.  
 Passwords must exclude all or part of your username.

Display the following text when the Change Password page first loads:

To change your Password, please enter the following information.

Select a Password that is easy to remember and complies with the following standards:

- Must not be the same as your last 24 passwords
- Exclude all or part of your User Name
- Exclude keyboard patterns, keys listed next to each other vertically or horizontally on a standard keyboard
- Exclude commonly used words, or words written backwards or disguised with special characters
- Contain at least eight characters (spaces count as characters)
- Contain at least four unique characters and each character must not be repeated more than three times
- Contain characters from all of the following four categories:
  - Upper Case characters
  - Lower Case characters
  - Numerals
  - Special Characters (the <, > characters are not accepted)

Display the following text when the new password does not meet the password criteria:

Your Password must comply with the following standards:

- Must not be the same as your last 24 passwords
- Exclude all or part of your User Name
- Exclude keyboard patterns, keys listed next to each other vertically or horizontally on a standard keyboard
- Exclude commonly used words, or words written backwards or disguised with special characters
- Contain at least eight characters (spaces count as characters)
- Contain at least four unique characters and each character must not be repeated more than three times
- Contain characters from all of the following four categories:
  - Upper Case characters
  - Lower Case characters
  - Numerals
  - Special Characters (the <, > characters are not accepted)

Before:

6. When user clicks the "Select" button on the Active Directory Search page then navigate user back to the Security Assignment page in View mode and populate the "User Name" field with the Active Directory Id selected and show the Login Status field as Active. See mockup below.

After:

6. When user clicks the "Select" button on the Active Directory Search page then navigate user back to the Security Assignment page in Edit mode and populate the "User Name" field with the Active Directory Id selected and show the Login Status field as Active. See mockup below.

Before:

N/A

After:

9. Hide the Password field (and also the Reset Password button) when the staff belongs to an AD county.

Before:

<Blank>

After:

13. For staff in a county with OID as the authorization preference, updating the Login Status from Inactive to Active will generate a new temporary password for the staff upon saving (as if the reset password button had been pressed).

Before:

<Blank>

After:

17. Update the sentences that situationally precede the above message as follows:

a. From: "You have been added as a user to the LRS System."

To: "You have been added as a user to the CalSAWS System."

b. From: "Your password has been reset in the LRS System."

To: "Your password has been reset in the CalSAWS System."

18. Update the Subject line of the aforementioned emails from "C-IV Login Information" to "CalSAWS Login Information"

Before:

For Production environment access:

I. Create a data change request (DCR) to update existing Application Development staff records with an Active staff login status as follows:

o Change County Code from 19 to 90 in the staff table

o Set the Training Complete Indicator to 'Y' in the staff table

o Create c90 positions and all necessary data to support new c90 positions (such as c90 Office, Unit, Division, etc...)

o Update staff.activ\_dir\_user\_name to match their calsaws.org domain names

II. Create an Idif file to add new usernames for app dev staff in AWS OID that match their calsaws.org domain names.

III. Authenticate app dev users against CalACES AD.

After:

None.

Before:

Update the internal process for giving access to the System to new joiners on the project as follows:

• Insert a new staff record with County Code 90 in staff table

• Set staff.type\_code as Internal

• Set staff.train\_compl\_ind as 'Y'

• Set their staff.activ\_dir\_user\_name to match their calsaws.org domain name

• Once the new user is added to the staff tables then the project security administrators will follow these steps in the System:

i. Navigate to the Security Assignment page and click the "Add User Name" button

ii. Search for the Active Directory Id for the new joiner

iii. Click "Save" on the Security Assignment page

After:

None.

After:

**Content Revision**

**Status-4:**

**Content Revision**

**Description-4:**





**[CA-207284] DDID 1577 - Hide the 'Issuance Method' button for the C-IV counties via security on the Money Management Resource Detail page.**

- Resolved: 10/09/2019 11:00 AM

Team Responsible:	<b>Online</b>	Assignee:	<b>Yudhi Tanuwidjaja</b>	SPG Status:	<b>No</b>
Fix Version/s:	<b>[19.11]</b>	Designer Contact:	<b>Melissa Mendoza</b>	Change Type (SCR):	<b>Enhancement</b>
Minor Version:		Expedite Changes:	<b>No</b>	Estimate:	<b>29</b>
Reporter:	<b>Lynnel Silva</b>	Regulation Reference:		Created:	<b>03/15/2019 10:03 AM</b>
Status:	<b>Test Complete</b>	Impact Analysis:	<b>[Security]</b>	Outreach Required:	<b>No</b>
Consortium Contact:	<b>Frederick Gains</b>	Training Impacted:	<b>[N/A]</b>	Funding Source:	<b>CalSAWS DD&amp;I</b>
Project Phase (SCR):	<b>Migration</b>	Migration Impact:		Funding Source ID:	
Committee:		Approved by Committee:		Other Agency Cross Reference:	

**Non-Committee**

**Review:**  
**Expedite Approval:**  
**Current Design:** The Money Management Resource Detail page contains the Issuance Method button, which links to the Issuance Method Detail page.

**Request:** Per DDID 1577, update access to the Issuance Method button via security, so the button is not visible to counties other than Los Angeles by default.

**Recommendation:** Update the Money Management Resource Detail page so the Issuance Method buttons are only visible to those users with the specified security right/group.

See the attached design document for a detailed description of this change.

**Outreach**

**Description:**  
**Migration Impact Description:**  
**Migration Impact Analysis:**  
**Alternative Procedure Description:**  
**Operational Impact:** N/A - CalSAWS DD&I Requirement

**Estimate:** 29

Automated Test :	0	Batch/Interfaces :	0	CalHEERS :	0
CalHEERS Test :	0	Client Correspondence :	0	DBA :	0
Design :	0	Eligibility :	0	Fiscal :	0
Imaging :	0	IVR/CC :	0	Online :	21
Performance :	0	Reports :	0	Security :	0
System Test Support :	8	Tech Arch :	0	Tech Ops :	0
Training :	0				

**Content Revision Status-1:** Pending CCB

**Content Revision Description-1:** Before:  
 New Security group name mentioned in the design document is: Money Management Issuance View  
 New Security right name mentioned in the design document is: MoneyMgmtIssuanceView

After:  
 New Security group name mentioned in the design document is: Resource Issuance Method Detail View  
 New Security right name mentioned in the design document is: ResourceIssuanceMethodDetailView

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**Content Revision  
Status-2:  
Content Revision  
Description-2:  
Content Revision  
Status-3:  
Content Revision  
Description-3:  
Content Revision  
Status-4:  
Content Revision  
Description-4:**



# [CA-207333] DDID 1387 - Make Voucher a Non-Mandatory Field on Service Arrangement Detail Page

- Resolved: 10/29/2019 03:38 PM

Team Responsible:	<b>Fiscal</b>	Assignee:	<b>John Besa</b>	SPG Status:	<b>No</b>
Fix Version/s:	<b>[19.11]</b>	Designer Contact:	<b>Duke Vang</b>	Change Type (SCR):	<b>Enhancement</b>
Minor Version:		Expedite Changes:	<b>No</b>	Estimate:	<b>55</b>
Reporter:	<b>Lynnel Silva</b>	Regulation Reference:		Created:	<b>03/15/2019 10:03 AM</b>
Status:	<b>Test Complete</b>	Impact Analysis:	<b>[Business Process]</b>	Outreach Required:	<b>No</b>
Consortium Contact:	<b>Sheryl E. Eppler</b>	Training Impacted:	<b>[N/A]</b>	Funding Source:	<b>CalSAWS DD&amp;I</b>
Project Phase (SCR):	<b>Migration</b>	Migration Impact:		Funding Source ID:	
Committee:		Approved by Committee:		Other Agency Cross Reference:	

**Non-Committee**

**Review:**

**Expedite Approval:**

**Current Design:**

The Service Arrangement Detail page allow Workers to arrange supportive services to Customers with a Need. The current supportive services that can be requested are Valuables and Payment Requests

**Request:**

The CONTRACTOR shall migrate the "Voucher" field as a non-mandatory field on the Service Arrangement Detail page and default the value to "No".

**Recommendation:**

1. Add "Voucher" as a non-mandatory field on the "Service Arrangement Detail" page with the default value of "No" into the new system.

Please refer to the design document for more details.

**Outreach**

**Description:**

**Migration Impact**

**Description:**

**Migration Impact**

**Analysis:**

**Alternative**

N/A - CalSAWS DD&I Requirement

**Procedure**

**Description:**

**Operational Impact:**

**Estimate:** 55

Automated Test :	0	Batch/Interfaces :	0	CalHEERS :	0
CalHEERS Test :	0	Client Correspondence :	0	DBA :	0
Design :	0	Eligibility :	0	Fiscal :	43
Imaging :	0	IVR/CC :	0	Online :	0
Performance :	0	Reports :	0	Security :	0
System Test Support :	12	Tech Arch :	0	Tech Ops :	0
Training :	0				

**Content Revision**

Pending CCB

**Status-1:**

**Content Revision**

**Description-1:**

Old Request:

The CONTRACTOR shall migrate the "Voucher" field as a non-mandatory field on the Service Arrangement Detail page and default the value to "No"..

New Request:

The CONTRACTOR shall migrate the "Voucher" field as a non-mandatory field on the Service Arrangement Detail page and default the value to "No". Only counties that allow Vouchers as a valuable type will see the "Voucher" field.

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**Content Revision  
Status-2:  
Content Revision  
Description-2:  
Content Revision  
Status-3:  
Content Revision  
Description-3:  
Content Revision  
Status-4:  
Content Revision  
Description-4:**



# [CA-207377] DDID 1089 - Rename the Date Reported to GSW Field on the Cal-Learn Progress Detail page

Team Responsible:	<b>Online</b>	Assignee:	<b>Michael Gonzalez</b>	SPG Status:	<b>No</b>
Fix Version/s:	<b>[19.11]</b>	Designer Contact:	<b>Melissa Mendoza</b>	Change Type (SCR):	<b>Enhancement</b>
Minor Version:		Expedite Changes:	<b>No</b>	Estimate:	<b>29</b>
Reporter:	<b>Lynnel Silva</b>	Regulation Reference:		Created:	<b>03/15/2019 10:03 AM</b>
Status:	<b>System Test</b>	Impact Analysis:	<b>[N/A]</b>	Outreach Required:	<b>No</b>
Consortium Contact:	<b>Frederick Gains</b>	Training Impacted:	<b>[N/A]</b>	Funding Source:	<b>CalSAWS DD&amp;I</b>
Project Phase (SCR):	<b>Migration</b>	Migration Impact:		Funding Source ID:	
Committee:		Approved by Committee:		Other Agency Cross Reference:	

**Non-Committee**

**Review:**

**Expedite Approval:**

**Current Design:**

The Cal-Learn Progress Detail page captures and displays the fields used to record the customer's Cal-Learn progress. Among the information on the page is the Date Reported to GSW field.

**Request:**

Per DDID 1089, rename the Date Reported to GSW field to Date Reported to Cal-Learn County Worker to support the 58-county solution.

**Recommendation:**

1. Rename the Date Reported to GSW field on the Cal-Learn Progress Detail, Cal-Learn Non-Compliance Cause Determination Detail, and Disability Evaluation Result Detail pages to Date Reported to Cal-Learn County Worker.
2. Update the dropdown fields on the Cal-Learn Non-compliance Cause Determination page.

See the attached design document for a detailed description of these changes.

**Outreach**

**Description:**

**Migration Impact**

**Description:**

**Migration Impact**

**Analysis:**

**Alternative**

N/A - CalSAWS DD&I Requirement

**Procedure**

**Description:**

**Operational Impact:**

**Estimate:** 29

Automated Test :	0	Batch/Interfaces :	0	CalHEERS :	0
CalHEERS Test :	0	Client Correspondence :	0	DBA :	0
Design :	0	Eligibility :	0	Fiscal :	0
Imaging :	0	IVR/CC :	0	Online :	21
Performance :	0	Reports :	0	Security :	0
System Test Support :	8	Tech Arch :	0	Tech Ops :	0
Training :	0				

**Content Revision**

Pending CCB

**Status-1:**

**Content Revision**

Before:

**Description-1:**

Update made to Learning Disability Evaluation Result Detail page.

After:

Removed changes to Learning Disability Evaluation Result Detail page.

Updated Design Document and highlighted updates.

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**Content Revision**

**Status-2:**

**Content Revision**

**Description-2:**

**Content Revision**

**Status-3:**

**Content Revision**

**Description-3:**

**Content Revision**

**Status-4:**

**Content Revision**

**Description-4:**